



**West Fargo Economic Development
Advisory Committee
Thursday, December 1, 2022
3 pm**

The City of West Fargo Economic Development Advisory Committee met on Thursday, December 1, 2022, at 3 pm.

Voting Members Present: Jason Schock (Chair), Marshall McCullough (Past Chair), Nicole Steen-Dutton (Member), Tom McDougall (Member), & Eddie Sheeley (Vice-Chair)

City Staff: Casey Sanders-Berglund (Economic Development Manager) Malachi Petersen (City Planner), Aaron Nelson (City Planner)

Ex-Officio Members: Levi Bachmeier (WF Public Schools) & Ryan Aashiem (GFMEDC), Robert Wilson (Cass County)

Jason Schock called the meeting to order.

Tom McDougall moved and Eddie Sheeley seconded to approve the minutes for November 3, 2022 as presented. No opposition. Motion carried.

Tom McDougall moved and Marshal McCullough seconded to approve the Order of Agenda. No opposition. Motion carried.

Casey Sanders-Berglund presented Vanna Adventure Vans PILOT application.

Ben Gleason from Vanna Adventure Vans attended to share and answer questions about the business and future business plans. Discussion topics that were most notable included: primary sector business, comparison of property tax and potential sales tax opportunities, 36 orders already confirmed for 2023, bringing 20-40 jobs, questions about workforce and recruitment, questions about materials sourcing.

Nicole Steen-Dutton moved to approve the five-year PILOT as presented with the change that if before year five is up and Vanna Adventure Vans choses to move their sales arm of the business out of West Fargo the application should go back under review for a possible change. Eddie seconded this motion. No opposition. Motion carried.

Aaron Nelson reviewed the Downtown Master Plan draft that was shared briefly at the meeting in November. Revisited that there are multiple components and the goal of asking for additional economic development dollars to support the comprehensive plan with the goal of leveraging the already awarded Placemaking Grant from the state. Discussion included notes about cost comparison as to what is currently in the Economic Development fund, what is the stakeholder commitment level within the process, and a focus on actionable outcomes. Marshall McCoullgh motioned and Nicole Steen-Dutton seconded. No opposition. Motion carried.



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Casey Sanders- Berglund discussed a proposal to add three additional members to the Economic Development Advisory Committee. With the goal of ensuring a quorum and representation of a wider array of business industries represented. Request needs commission approval to adjust the bi-laws. Eddie Sheeley motioned and Tom McCollough seconded. No opposition. Motion carried.

We thanked Jason Schock for his year of service as Chair for the Economic Development Advisory Committee and welcomed Eddie Sheeley as the 2023 Chair.

Nicole Steen-Dutton motioned and Marshall McCullough seconded to adjourn the meeting. No opposition. Meeting was adjourned.

Chair, Jason Schock