



**West Fargo City Commission Meeting
Monday, September 19, 2022
Commission Chambers 5:30 PM**

The West Fargo City Commission met on Monday, September 19, 2022, at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Mark Simmons, Mandy George and Roben Anderson. President of the Board Bernie Dardis called the meeting to order at 5:30 p.m.

Denis Otterness, Chief of Police, appeared before the Commission to have the Honor Guard post Colors. The Pledge of Allegiance was recited. Chief Otterness administered the Peace Officer Oath and swore in Officers Matthew Woodley, Officer Tyler Todd and Officer Tucker Dehmlow. The three Officers were pinned and came forward to introduce themselves. No action was needed.

Commissioner Simmons moved and Commissioner Olson seconded to approve the order of the agenda as distributed with the amendment of moving the regular agenda No. 1, the swearing in of officers, to the beginning of the meeting. All the Commissioners voted aye and the motion was declared carried.

Commissioner George moved and Commissioner Anderson seconded to approve the minutes of September 5, 2022 as distributed. All the Commissioners voted aye and the motion was declared carried.

Commissioner Olson moved and Commissioner George seconded to approve the Building Permit Reports as distributed. All the Commissioners voted aye and the motion was declared carried.

Commissioner Simmons moved and Commissioner Anderson seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 8-20)
- b. Encroachment Agreement for 3060 Claire Dr
 - Approve Encroachment Agreement (Pages 21-30)
- c. Project No. 2266 (9th ST E Concrete Pavement Repair Main to 13th Ave E)
 - Authorize Notice to Proceed; AND Adopt Resolution Approving Contract and Contractor's Bond (Pages 31-33)
- d. Final approval of Maple Ridge at the Preserve 8th Addition (Pages 34-42)
- e. Games of Chance for Dave's Angels for Raffles on October 22, 2022 at West Fargo Speedway at 680 Main Ave W (Page 43)
- f. Games of Chance for Dakota Southeast Chapter of Pheasants Forever, Inc for a Calendar Raffle on the first Tuesday of every month at Sheyenne Plaza VFW at 444 Sheyenne St (Page 44)
- g. Games of Chance for the American Legion Department of North Dakota for a Raffle on February 17, 2023 at the American Legion Department of North Dakota Headquarters at 405 West Main Ave Suite 4A (Page 45)

All the Commissioners voted aye and the motion was declared carried.

Casey Sanders, Economic Development Manager, appeared before the Commission for approval of the Converdia Health Staffing enterprise grant application. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Converdia Health Staffing Enterprise Grant application. Commissioners Anderson, Olson, Simmons,



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George and Dardis voted aye. No Commissioners being absent and none voted nay, the motion was declared carried.

Aaron Nelson, Planning and Zoning Director, appeared before the Commission for the public hearing and first reading of the Zoning Ordinance amendment allowing for campgrounds within the A: Agricultural District. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the first reading of the Zoning Ordinance amendment allowing for campgrounds within the A: Agricultural District. Commissioner Anderson, Olson and Dardis voted aye. Commissioners George and Commissioner Simmons voted nay. The motion was declared carried.

John Shockley, City Attorney, appeared before the Commission for the hearing on appeals of special assessments for the following Districts:

- District No. 1315.2 – Westview 3rd Addition Phase 2 (Pages 124-131)
- District No. 1331 – The Wilds 20th Addition (Pages 132-167)
- District No. 1332 – Westview 4th Addition (Pages 168-175)
- District No. 1334 – 9th Avenue NE from 5th Street NE to 7th Street NE (Pages 176-183)

Following discussion, each District was taken as a separate vote as follows:

Commissioner Simmons moved and Commissioner Olson seconded to approve District No. 1315.2 – Westview 3rd Addition Phase 2. Commissioners Olson, Simmons, George and Dardis voted aye. Commissioner Anderson voted nay. The motion was declared carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve District No. 1331 – The Wilds 20th Addition. Commissioners Olson, Simmons and Dardis voted aye. Commissioners Anderson and George voted nay. The motion was declared carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve District No. 1332 – Westview 4th Addition. Commissioners Olson, Simmons, George and Dardis voted aye. Commissioner Anderson voted nay. The motion was declared carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve District No. 1334 – 9th Avenue NE from 5th Street NE to 7th Street NE. Commissioners Olson, Simmons, George and Dardis voted aye. Commissioner Anderson voted nay. The motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission for approval of Project No. 1342 – SA 40 sanitary lift station rehabilitation; authorize Staff to procure control panels and equipment. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 1342 – SA 40 sanitary lift station rehabilitation; authorize staff to procure control panels and equipment. Commissioners Anderson, Olson, Simmons, George and Dardis voted aye. No Commissioners being absent and none voted nay, the motion was declared carried.

Tina Fisk, City Administrator appeared before the Commission for a public hearing and review of the 2023 City of West Fargo budget. The Commission agreed to continue the item at the Monday, October 3, 2022 West Fargo City Commission meeting.



**West Fargo City Commission Meeting
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Tina Fisk, City Administrator appeared before the Commission for an office space recommendation, requesting to move forward to negotiate a lease. Following discussion, Commissioner Simmons moved and Commissioner Olson moved to allow staff to move forward to negotiate an office space lease. Commissioners Olson, Simmons, George and Dardis voted aye. Commissioner Anderson voted nay. The motion was declared carried.

Commissioner George brought forth the agenda item of exploring options for child care. Dawnita Gallo of MSUM came forward to speak on the issue of child care. Following discussion, Commissioner George moved and Commissioner Simmons seconded allow staff time to work toward solutions and ideas in regards to child care at the direction of Tina Fisk, City Administrator. Commissioners Olson, Simmons, George and Dardis voted aye. No Commissioners being absent and none voted nay, the motion was declared carried.

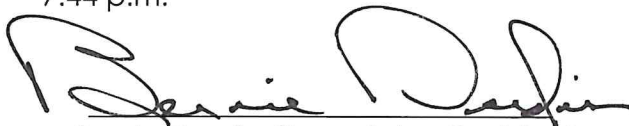
In regards to the City Administrator's Report, Tina Fisk, City Administrator appeared before the Commission to discuss the following:

1. Special Assessment meeting in regards to District 2250 on October 6, 2022 at 5:30 p.m.

There were no correspondence.

In regards to non-agenda items, Commissioner Olson commended the Public Works Department Street Division's paving project around the City, which included the use of the new paving machine. Commission President Dardis met with a group that is working with West Fargo High School and Sheyenne High School to start a Kiwanis Club. A presentation was scheduled to be at the West Fargo High School on Thursday, September 22, 2022 at 6 p.m. Commission President also expressed his gratitude of the success of West Fest.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. All the Commissioners voted aye and the motion was declared carried. Meeting adjourned at 7:44 p.m.


Bernie Dardis, Commission President


Tina Fisk, City Administrator