



West Fargo City Commission Meeting
Monday, October 3, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, October 3, 2022, at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Mark Simmons, and Roben Anderson. Commissioner Mandy George was absent. President of the Board Bernie Dardis called the meeting to order at 5:30 p.m.

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as distributed. All the Commissioners present voted aye and the motion was declared carried.

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes of September 19, 2022 as distributed. Commissioners Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Anderson moved and Commissioner Simmons seconded to approve the Building Permit Reports as distributed. Commissioners Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 8-17)
- b. Access Agreement with SE Cass for Drain 21 Repair (Pages 18-26)
- c. Final plat approval of the proposed Wood Addition (Pages 27-36)
- d. Improvement District No. 1339 – Stockyards 1st Addition
 - Authorize Notice to Proceed; and Adopt Resolution Approving Contract and Contractor's Bond (Pages 37-40)
- e. Games of Chance for West Fargo Lions Club for Raffles from October 7, 2022 through April 7, 2023 at Silver Dollar at 221 Sheyenne St (Page 41)

Commissioners Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Aaron Nelson, Planning and Zoning Director, appeared before the Commission for the second reading and final adoption of the Zoning Ordinance amendment allowing for campgrounds within the A: Agricultural District. Following discussion, Commissioner Olson moved and Commission President Dardis seconded to approve the second reading and final adoption of the Zoning Ordinance amendment allowing for campgrounds within the A: Agricultural District. Commissioner Olson and Dardis voted aye and Commissioner Anderson and Simmons voted nay, the motion failed due to a tie.

Dan Hanson, City Engineer appeared before the Commission to request approval of the Sanitary Lift Station System Rehabilitation (SA 2,3,12, &15); create Project No. 1343, approve Engineer's Report, Direct Engineer to prepare Plans and Specifications and prepare a Task Order for Basic Services. Following discussion, Commissioner Simmons moved and Commissioner Anderson seconded to approve the Sanitary Lift Station System Rehabilitation (SA 2, 3, 12, &15); create Project No. 1343, approve Engineer's Report, direct Engineer to prepare Plans and Specifications and prepare a Task Order for Basic Services. Commissioners Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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Dan Hanson, City Engineer appeared before the Commission to request approval of the NDDOT Transportation Alternative (TA) grant applications; approve TA grant applications; authorize letters of support. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the NDDOT Transportation Alternative (TA) grant applications; approve TA Grant Applications; authorize letters of support. Commissioners Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Tina Fisk, City Administrator appeared before the Commission for the final budget approval of the 2023 City of West Fargo budget. Following discussion, Commissioner Olson moved and Commissioner Dardis seconded to approve the 2023 City of West Fargo final budget. Commissioners Olson and Dardis voted aye. Commissioners Anderson and Simmons voted nay, the motion failed due to a tie.

Commissioner Simmons moved and Commissioner Anderson seconded for reconsideration of the 2023 final budget approval. Commissioner Simmons moved and Commissioner Anderson seconded to approve the budget for 2023 with the following exceptions:

1. Remove the full-time employee from Communications
2. Cut the \$70,000 for Marketing down to \$20,000
3. Cut \$5,000 from Communications travel line item
4. Cut the \$25,000 retainer fee for Dale Carnegie through Human Resources
5. Cut the \$25,000 for the Payroll study

Commissioners Simmons, Anderson and Dardis voted aye. Commissioner Olson voted nay. The motion was declared carried on a 3:1 vote.

Dustin Scott, Assistant City Administrator appeared before the Commission for an office space recommendation, requesting to move forward with the lease agreement. Following discussion, Commissioner Simmons moved and Commissioner Olson moved to allow staff to move forward with looking into the office space lease for three years. Commissioners Olson, Simmons, Anderson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

There was nothing on the Administrator's Report.

In regards to correspondence, they were passed out to each Commissioner.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. All the Commissioners voted aye and the motion was declared carried. Meeting adjourned at 6:21 p.m.



Bernie Dardis, Commission President



Tina Fisk, City Administrator