



Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Approve Order of Agenda
- D. Approval of Minutes – October 17, 2022 (Pages 2-4)
- E. Building Permits (Pages 5-8)

Consent Agenda - Approve the Following:

- a. Bills (Pages 10-20)
- b. Right-of-Way within City limits of West Fargo (Page 21)
 - Authorize staff to initiate a soft season shutdown for all non-emergent hard surface work within the City's Right-of-Way
- c. Games of Chance for Packer Backers. Games to be conducted Raffle on December 6, 2022 at 840 11th Ave NE at West Fargo Sports Arena (Page 22)
- d. Games of Chance for Freedom Elementary PTA. Games to be conducted Bingo and Raffle on November 17, 2022 at Freedom Elementary School at 401 26th Ave E (Page 23)
- e. Games of Chance for Town Hall Bar (donated to West Fargo Rural Fire Department. Games to be conducted Raffle every Tuesday from November 8, 2022 to December 31, 2022 at Town Hall Bar at 103 Main Ave W (Page 24)
- f. Appointment of Josh Gilleland to the West Fargo Airport Authority Board
- g. Pleading of Securities Collateral September 30, 2022 (Pages 25-47)
- h. Games of Chance for North Dakota Horse Park Foundation. Games to be conducted Raffles and Poker at 825 E Beaton Drive at DoubleTree (Pages 48-49)

Regular Agenda

- 1. Project 1342 (SA 40 – Sanitary Lift Station System Rehabilitation) (Pages 50-64)
 - Accept Bid and Quote and Award Contract
- 2. 7th Ave NW & 5th St Ct NW – Concrete Paving, Street Lighting, Storm Sewer; and Incidentals (Pages 65-76)
 - Create Improvement District No. 2271, Approve Engineer's Report, and Authorize Resolution of Necessity
- 3. City Administrator's Report -- Tina Fisk, City Administrator
- 4. Correspondence
- 5. Non-Agenda Items
- 6. Adjourn



West Fargo City Commission Meeting
Monday, October 17, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, October 17, 2022, at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Mark Simmons, Mandy George and Roben Anderson. President of the Board Bernie Dardis called the meeting to order at 5:30 p.m.

Commissioner Anderson moved and Commissioner Simmons seconded to approve the order of the agenda as distributed with two amendments 6a, request from Fleet and Facilities 6b update on fire station in regards to a change order where there was no original bid. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner George seconded to approve the minutes from October 3, 2022, October 6, 2022 and October 13, 2022 as presented.

Commissioner George moved and Commissioner Olson seconded to approve the Building Permit Reports as presented.

Commissioner Olson moved and Commissioner Anderson seconded to approve the following items from the consent agenda:

- a. Bills (Pages 106-113)
- b. Games of Chance for VFW Department of North Dakota. Games to be conducted: Raffle on April 15, 2023 at VFW Post 7564 at 444 Sheyenne Street Suite 101 (Pages 114-115)
- c. Games of Chance for Legacy Elementary PTO. Games to be conducted: Bingo on October 28, 2022 at Legacy Elementary at 5150 9th St W (Page 116)
- d. Resolution Amending the Wood Addition to change the name from Wood Addition to Pattyn Addition (Pages 117-120)
- e. Gaming Site Authorization for West Fargo Baseball. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, and Prize Board at 1405 Prairie Parkway at Bar Nine (Pages 121-122)
- f. Gaming Site Authorization for Metro Sports Foundation. Games to be conducted: Pull Tab Dispensing Device and Electronic Pull Tab Device at 635 32nd Ave Suite 144 at Gimmies (Pages 123-124)

Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Aaron Nelson, Planning and Zoning Director appeared before the Commission to bring forth the City of West Fargo Draft Planning needs assessment. No action was taken.

John Shockley, City Attorney appeared before the Commission for a resolution approving parking reduction for The Lights District. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the resolution approving parking reduction for The Lights District. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



West Fargo City Commission Meeting
Monday, October 17, 2022
Commission Chambers 5:30 PM

Dan Hanson, City Engineer appeared before the Commission for final approval of Project No. 1343 (Sanitary Lift Station System Rehabilitation - SA 2,3,12 and 15); approve Task Order No. 63-1 for Basic Services. Following discussion, Commissioner Anderson moved and Commissioner George seconded to approve Project No. 1343 (Sanitary Lift Station System Rehabilitation - SA 2,3,12 and 15); approve Task Order No. 63-1 for Basic Services. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dustin Scott, Assistant City Administrator appeared before the Commission for approval of Sidewalk Improvement District No. 6056 (2021 Walks); final approval of Assessments. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded for approval of Sidewalk Improvement District No. 6056 (2021 Walks); final approval of Assessments. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dustin Scott, Assistant City Administrator appeared before the Commission for approval of Project No. 2268 – 52nd Ave West (Phase II); approve agreement with City of Fargo and Cass County. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded for approval of Project No. 2268 – 52nd Ave West (Phase II); approve agreement with City of Fargo and Cass County. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Tina Fisk, City Administrator appeared before the Commission in regards to a bid for a Vactor. Commissioner Simmons moved and Commissioner George seconded to approve the bid for the vactor using reserve funds. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Fuller, Fire Chief appeared before the Commission for a change order in regards to the new Fire Station. Following discussion, Commissioner George moved and Commissioner Anderson seconded to approve the change order as brought forth by Grafstrom Construction LLC. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Simmons moved and Commissioner George seconded to bring back the pay study for reconsideration and using the general fund reserve. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



**West Fargo City Commission Meeting
Monday, October 17, 2022
Commission Chambers 5:30 PM**

In regards to the Administrator's Report, Tina Fisk, City Administrator appeared before the Commission:

1. Tuesday, October 18, 2022 Commissioner George, Commissioner Simmons and staff would have their first meeting in regards to childcare
2. Addressed leaving October 3, 2022 meeting

Correspondence were passed out to each Commissioner.

Commissioner Olson brought forth a non-agenda item regarding concerns that he had regarding Commissioner Simmons actions at the October 3, 2022 in which there was discussion but no action taken by the commission.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the meeting adjourned at 6:34 p.m.

Bernie Dardis, Commission President

Tina Fisk, City Administrator

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
11/07/2022**

	AS OF 11/2/2022		YEAR TO DATE			
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	1		\$ 2,000,000.00	14		\$ 26,940,790.00
RESIDENTIAL DWELLING	13	13	\$ 4,809,596.00	157	157	\$ 68,743,491.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE				1	52	\$ 14,000,000.00
PUBLIC				3		\$ 17,867,265.00
CHURCH						
ACCESSORY	9		\$ 122,775.00	200		\$ 5,091,985.00
FOUNDATION ONLY				2		\$ 35,000.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	1		\$ 1,450,300.00	51		\$ 18,625,817.00
RESIDENTIAL	6		\$ 268,677.00	120		\$ 4,318,191.00
PUBLIC	1		\$ 25,000.00	4		\$ 3,515,330.00
CHURCH						
ACCESSORY				2		\$ 65,975.00
<u>BUILDING OTHER</u>						
DEMOLITION	1		\$ 30,000.00	6		\$ 227,500.00
MOVE				1		\$ 20,000.00
PERMIT CANCELLATION				1		\$ (530,000.00)
TOTALS	32	13	\$ 8,706,348.00	560	209	\$ 158,921,344.00

Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
221191	Krueger Construction	318 25th Avenue East	Krueger Construction	\$ 544,300.00	Residential Dwelling
221176	Fredrigue Gustin	2127 Alliso Lane West	Fredrigue Gustin	\$ 346.00	Remodel - Residential - garage door
221195	Jordahl Custom Homes	1194 Jill Drive West	Jordahl Custom Homes	\$ 225,000.00	Residential Dwelling
221197	Designer Homes	1035 50th Avenue West	Designer Homes	\$ 500,000.00	Residential Dwelling
221198	Platinum Homes	919 50th Avenue West	Platinum Homes	\$ 250,000.00	Residential Dwelling
221204	Signature Homes	2048 Ruxton Court	Joel & Katherine Bechtold	\$ 5,000.00	Remodel - Residential
221227	Seivert Quality Construction	2236 10th Ct West	Mikhail & Allison Elias	\$ 55,000.00	Remodel - Residential - Lower Level Finish
221207	Joshua Giles, ETAL	1059 Barnes Drive West	Joshua Giles, ETAL	\$ 7,325.00	Accessory - Deck
221213	JNS Construction	2428 7th Court West	Linda & Mark Pajala	\$ 18,000.00	Accessory - Deck
221210	Deckmasters II, Inc.	1085 Wildflower Lane West	Joshua Rotenberger	\$ 11,500.00	Accessory - Deck
221226	Dabbert Custom Homes	1017 Ashley Drive West	Dabbert Custom Homes	\$ 316,900.00	Residential Dwelling
221228	Dabbert Custom Homes	5523 Lori Lane West	Dabbert Custom Homes	\$ 316,900.00	Residential Dwelling
221229	Dabbert Custom Homes	5531 Lori Lane West	Dabbert Custom Homes	\$ 316,900.00	Residential Dwelling
221240	Dabbert Custom Homes	6081 Martin Lane West	Dabbert Custom Homes	\$ 316,900.00	Residential Dwelling
221241	Lauren Zent	5521 11th Street West	Lauren Zent	\$ 20,000.00	Accessory - Deck
221280	Phuoc Loc Tran, ETAL	1210 27th Avenue West	Phuoc Loc Tran, ETAL	\$ 50.00	Accessory - Shed
221289	Heritage Homes	818 Rania Way West	Active55, LLC	\$ 326,000.00	Residential Dwelling
221284	Gehrtz Construction Services	800 4th Avenue East	City of West Fargo	\$ 25,000.00	Remodel - Public - Windows
221196	Cornerstone Specialties	1102 24th Avenue West	Cornerstone Specialties	\$ 210,000.00	Residential Dwelling
221101	Nicholas Perez	702 11th Avenue West	Nicholas Perez	\$ 90,000.00	Remodel - Residential - Lower and Upper Level
221285	Deck Builders	1128 Brooks Drive West	Ryan Wollan	\$ 13,500.00	Accessory - Deck

Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
221308	Groundworks MN LLC	826 5th Avenue East	Jason Pearson	\$ 20,708.00	Remodel - Residential - Lower Level Finish
221170	Krasley Services	455 Christianson Drive	All Mag LLC	\$ 2,000,000.00	Commercial - Office / Warehouse
221294	Eagle Ridge Companies	1131 Rachel Drive West	WildCo LLC	\$ 30,000.00	Demolish - 3 Buildings
221311	Bakken Contracting	2060 Sheyenne Street	Gateway West, LLC	\$ 1,450,300.00	Remodel - Commercial - 2nd Floor Office
221306	Buchholz and Sons Construction	628 35th Avenue East	Tara & John Teske	\$ 30,500.00	Accessory - Detached Garage
221315	Deckmasters II, Inc.	2193 4th Avenue East	Myron & Marilyn Muhle	\$ 11,900.00	Accessory - Deck
221301	Jennifer Sletten	1063 Barnes Drive West	Jennifer Sletten	\$ 10,000.00	Accessory - Deck
221304	Smart Building Construction	2054 11th Street West	Smart Building Construction LLC	\$ 250,000.00	Residential Dwelling
221307	Heritage Homes	711 Rania Way West	Active55, LLC	\$ 849,900.00	Residential Dwelling
221310	Heritage Homes	705 Rania Way West	Active55, LLC	\$ 386,796.00	Residential Dwelling
221297	Servpro of Fgo-Mhd	503 1st Avenue NW	Kristen & Wendy Komrosky	\$ 97,623.00	Remodel - Residential

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT MONTHLY COMPARISON REPORT
11/07/2022**

	October 2021			October 2022		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	46		\$ 62,976,119.00	13		\$ 24,940,790.00
RESIDENTIAL DWELLING	259	259	\$ 85,916,879.00	154	154	\$ 67,256,795.00
RESIDENTIAL TWINHOME	4	4	\$ 837,500.00			
RESIDENTIAL TOWNHOME	5	38	\$ 7,883,537.00			
RESIDENTIAL MULTIPLE	1	54	\$ 6,500,000.00	1	52	\$ 14,000,000.00
PUBLIC	1		\$ 3,150,550.00	3		\$ 17,867,265.00
CHURCH						
ACCESSORY	163		\$ 1,583,910.00	197		\$ 5,039,585.00
FOUNDATION ONLY	22		\$ 6,595,500.00	2		\$ 35,000.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	59		\$ 9,566,303.00	50		\$ 17,175,517.00
RESIDENTIAL	165		\$ 5,078,491.00	119		\$ 4,220,568.00
PUBLIC	4		\$ 4,950,400.00	4		\$ 3,515,330.00
CHURCH	1		\$ 458,900.00			
ACCESSORY	2		\$ 22,000.00	2		\$ 65,975.00
<u>BUILDING OTHER</u>						
DEMOLITION	4		\$ 40,800.00	5		\$ 197,500.00
MOVE	1		\$ 20,000.00	1		\$ 20,000.00
PERMIT CANCELLATION	2	1	\$ 286,640.00	1		\$ (530,000.00)
TOTALS	735	354	\$ 195,867,529.00	550	206	\$ 154,864,325.00

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CITY OF WEST FARGO, ND
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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
104663	S	3639 3X GEAR LLC	182.00	10/18/22		CL 106594	182.00
104664	S	2954 A-OX WELDING SUPPLY CO INC	130.15	10/18/22		CL 106423	130.15
104665	S	289 ACME TOOLS	2346.84	10/18/22		CL 106395	179.00
						CL 106411	239.00
						CL 106483	1868.16
						CL 106595	60.68
104666	S	3179 ADVANCED ENGINEERING & ENVIRONMENTAL SER	6424.65	10/18/22		CL 106492	6424.65
104667	S	4587 AIR HORNS OF TEXAS LLC	558.00	10/18/22		CL 106617	558.00
104668	S	3514 AIRE SERV	310.98	10/18/22		CL 106596	310.98
104669	S	4467 ALL FINISH CONCRETE	178328.21	10/18/22		CL 106448	178328.21
104670	S	3490 AMAZON CAPITAL SERVICES	841.62	10/18/22		CL 106323	148.85
						CL 106328	31.46
						CL 106499	94.49
						CL 106522	566.82
104671	S	865 AMERICAN ENTERPRISES, INC.	14000.00	10/18/22		CL 106496	14000.00
104672	S	3709 AMERICAN TEST CENTER	3127.50	10/18/22		CL 106575	3127.50
104673	S	317 AMERICAN WELDING & GAS, INC.	1350.00	10/18/22		CL 106538	1350.00
104674	S	4569 ANDREW OLSON	8.50	10/18/22		CL 106334	8.50
104675	S	2931 AUTO VALUE PARTS STORES	201.93	10/18/22		CL 106399	201.93
104676	S	1695 BAKER & TAYLOR	5105.68	10/18/22		CL 106382	4491.06
						CL 106457	614.62
104677	S	1069 BAKER GARDEN & GIFT	439.96	10/18/22		CL 106416	439.96
104678	S	4466 BEN'S STRUCTURAL FABRICATION INC	576484.00	10/18/22		CL 106453	576484.00
104679	S	36 BERT'S TRUCK EQUIPMENT	85.71	10/18/22		CL 106564	85.71
104680	S	3489 BOLTON & MENK, INC	12395.00	10/18/22		CL 106321	11250.00
						CL 106322	1145.00
104681	S	26 BORDER STATES INDUSTRIES INC	2179.00	10/18/22		CL 106505	2163.40
						CL 106509	15.60

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
104682	S	3512 BOUND TREE MEDICAL, LLC	179.13	10/18/22		CL 106597	179.13
104683	S	652 BRENCO CORPORATION	817.04	10/18/22		CL 106398	16.05
						CL 106524	761.98
						CL 106556	39.01
104684	S	999999 BRIAN KNUTSON	300.00	10/18/22		CL 106475	300.00
104685	S	351 BUSINESS ESSENTIALS	881.95	10/18/22		CL 106360	611.72
						CL 106379	20.27
						CL 106430	98.03
						CL 106431	75.24
						CL 106518	71.70
						CL 106634	4.99
104686	S	39 BUTLER MACHINERY	267056.00	10/18/22		CL 106491	267056.00
104687	S	4548 CAMELOT CLEANERS	19.00	10/18/22		CL 106599	19.00
104688	S	1403 CAPITAL ONE TRADE CREDIT	310.63	10/18/22		CL 106576	310.63
104689	S	999999 CARLA MOSSER	300.00	10/18/22		CL 106477	300.00
104690	S	51 CASS COUNTY ELECTRIC COOP	39719.88	10/18/22		CL 106462	278.09
						CL 106600	1102.15
						CL 106635	18193.00
						CL 106636	17308.00
						CL 106637	908.70
						CL 106638	1404.49
						CL 106639	525.45
104691	S	61 CASS COUNTY FINANCE	7340.90	10/18/22		CL 106361	7340.90
104692	S	1512 CDW GOVERNMENT, INC	3538.65	10/18/22		CL 106338	3203.41
						CL 106355	309.00
						CL 106446	26.24
104693	S	4108 CED	2282.38	10/18/22		CL 106419	2282.38
104694	S	1777 CENTURY LINK	229.60	10/18/22		CL 106546	161.06
						CL 106605	68.54
104695	S	4128 CHANDLERTHINKS, LLC	9095.00	10/18/22		CL 106413	9095.00
104696	S	2392 CHOICE FINANCIAL	68580.34	10/18/22		CL 106579	68580.34
104697	S	111 CITY OF FARGO	83695.95	10/18/22		CL 106375	48086.84
						CL 106426	35609.11

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104698	S	2880 CITY OF FARGO	646779.05	10/18/22		CL 106607 CL 106608 CL 106609	403107.25 243651.00 20.80
104699	S	1904 CODE 4 SERVICES, INC	701.60	10/18/22		CL 106346	701.60
104700	S	133 COLE PAPER	735.21	10/18/22		CL 106526	735.21
104701	S	229 CONSOLIDATED COMMUNICATIONS	2744.01	10/18/22		CL 106445 CL 106601	2593.28 150.73
104702	S	3245 CORE & MAIN	37134.06	10/18/22		CL 106376 CL 106486 CL 106553	35639.81 1380.00 114.25
104703	S	859 DAKOTA ELECTRIC CONSTRUCTION CO	52020.00	10/18/22		CL 106451	52020.00
104704	S	1675 DAKOTA FLUID POWER, INC	36.85	10/18/22		CL 106559	36.85
104705	S	79 DAKOTA HOSE & EQUIP	16.76	10/18/22		CL 106533	16.76
104706	S	87 DAKOTA TIRE	38.87	10/18/22		CL 106602	38.87
104707	S	4589 DAN HANSON	102.49	10/18/22		CL 106632	102.49
104708	S	856 DAVE'S WEST FARGO TIRE	808.25	10/18/22		CL 106340 CL 106384	758.57 49.68
104709	S	2948 DELTA 54 AVIATION LLC	3300.00	10/18/22		CL 106464	3300.00
104710	S	2225 DTN, LLC	421.70	10/18/22		CL 106391	421.70
104711	S	4577 DUSTIN MOHAGEN	45.00	10/18/22		CL 106474	45.00
104712	S	2100 EAGLE RUN CROSSING LLC	86.73	10/18/22		CL 106582	86.73
104713	S	3268 EDEN K9 CONSULTING & TRAINING CORP	522.00	10/18/22		CL 106356	522.00
104714	S	4573 ESSENTIA HEALTH	55.00	10/18/22		CL 106401	55.00
104715	S	963 EXCAVATING, INC.	11500.00	10/18/22		CL 106549	11500.00
104716	S	151 FEDERAL EXPRESS	41.86	10/18/22		CL 106342	41.86
104717	S	2637 FORCE AMERICA DISTRIBUTING LLC	92.82	10/18/22		CL 106561	92.82
104718	S	4568 FORCE SCIENCE	885.00	10/18/22		CL 106330	885.00

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Claim Checks

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104719	S	104 FORUM COMMUNICATIONS	3102.35	10/18/22		CL 106329	3102.35
104720	S	139 FRS WORKS	33.20	10/18/22		CL 106353	33.20
104721	S	155 GALLS, LLC	12282.88	10/18/22		CL 106369	5891.75
						CL 106585	1594.15
						CL 106603	4796.98
104722	S	156 GENERAL EQUIP & SUPPLIES	14700.00	10/18/22		CL 106484	14700.00
104723	S	2864 GOODIN COMPANY	927.79	10/18/22		CL 106555	927.79
104724	S	2558 GOODYEAR COMMERCIAL TIRE	2326.90	10/18/22		CL 106539	2326.90
104725	S	4450 GRAFSTROM CONSTRUCTION	46265.87	10/18/22		CL 106449	46265.87
104726	S	556 GRAINGER, INC.	1244.58	10/18/22		CL 106545	1244.58
104727	S	2318 HABERDASHERY	212.92	10/18/22		CL 106363	212.92
104728	S	2713 HAMPTON INN & SUITES	441.00	10/18/22		CL 106544	441.00
104729	S	135 HAWKINS WTR TREATMENT	12771.92	10/18/22		CL 106485	6385.96
						CL 106550	6385.96
104730	S	3557 HESI	87.00	10/18/22		CL 106611	87.00
104731	S	999999 HILLARY PRESTON	300.00	10/18/22		CL 106590	300.00
104732	S	999999 HOA HO	220.16	10/18/22		CL 106402	220.16
104733	S	3593 HOLIDAY COMPANIES	250.00	10/18/22		CL 106359	250.00
104734	S	1226 HP INC.	489.00	10/18/22		CL 106447	489.00
104735	S	358 HUBERT OYE-SONS CONST.	980.00	10/18/22		CL 106415	980.00
104736	S	1282 IAAO	960.00	10/18/22		CL 106403	960.00
104737	S	3087 IBM CORPORATION	12045.68	10/18/22		CL 106326	12045.68
104738	S	1663 INDUSTRIAL BUILDERS, INC	10894.64	10/18/22		CL 106417	10894.64
104739	S	687 INFORMATION TECHNOLOGY DEPT	672.55	10/18/22		CL 106336	672.55
104740	S	1012 INTERSTATE POWER SYSTEMS, INC	128.35	10/18/22		CL 106571	128.35

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104741	S	233 J & L SPORTS	2464.49	10/18/22		CL 106510 CL 106514 CL 106516	1679.50 440.00 344.99
104742	S	3088 JASPER ENGINEERING & EQUIPMENT	3706.85	10/18/22		CL 106482	3706.85
104743	S	2750 JIM'S TOWING INC	435.00	10/18/22		CL 106558 CL 106572	185.00 250.00
104744	S	2798 JOHNSON CONTROLS	3154.89	10/18/22		CL 106547	3154.89
104745	S	999999 JORDAN PRAZAK	300.00	10/18/22		CL 106476	300.00
104746	S	344 KARL'S AT THE NODAK CENTER	76.48	10/18/22		CL 106551	76.48
104747	S	4574 KARVONEN PROPERTIES	29933.75	10/18/22		CL 106409	29933.75
104748	S	693 KPH, INC	63000.00	10/18/22		CL 106452	63000.00
104749	S	2325 KUSTOM KONCEPTS	563.58	10/18/22		CL 106541	563.58
104750	S	260 LAR'S BODY SHOP	3153.50	10/18/22		CL 106333	3153.50
104751	S	4590 LAUREN CAMMACK	106.00	10/18/22		CL 106644	106.00
104752	S	705 LAWSON PRODUCTS	779.74	10/18/22		CL 106567	779.74
104753	S	1741 LIBERTY BUSINESS SYSTEMS, INC	954.52	10/18/22		CL 106444	954.52
104754	S	711 LUTHER FAMILY FORD	76.29	10/18/22		CL 106528	76.29
104755	S	3304 MAC'S - FARGO	1.20	10/18/22		CL 106371	1.20
104756	S	68 MANNING MECHANICAL	82012.81	10/18/22		CL 106450	82012.81
104757	S	3119 MATT RETKA	50.00	10/18/22		CL 106465	50.00
104758	S	3014 MELISSA RICHARD	358.92	10/18/22		CL 106429	358.92
104759	S	299 MENARDS	1388.29	10/18/22		CL 106316 CL 106317 CL 106381 CL 106392 CL 106394 CL 106503 CL 106542 CL 106552 CL 106554 CL 106624	5.96 365.25 286.52 12.98 12.99 62.23 170.60 50.97 11.96 408.83

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104760	S	258 MID AMERICA STEEL	67.70	10/18/22			
104761	S	2766 MIDCONTINENT COMMUNICATIONS	305.84	10/18/22		CL 106534	67.70
104762	S	102 MIDSTATES WIRELESS	1621.84	10/18/22		CL 106354	305.84
						CL 106573	67.50
						CL 106612	1554.34
104763	S	1854 MIDWEST TAPE	2291.53	10/18/22		CL 106377	2291.53
104764	S	4575 MORTENSON MASONRY INC	79591.50	10/18/22		CL 106454	79591.50
104765	S	298 MVTL LABORATORIES	319.28	10/18/22		CL 106422	319.28
104766	S	2882 NARDINI FIRE EQUIPMENT	170.00	10/18/22		CL 106613	170.00
104767	S	4579 NATHANIEL CRAIG	28.00	10/18/22		CL 106473	28.00
104768	S	335 ND DEPT OF TRANSPORTATION	57120.59	10/18/22		CL 106468	57120.59
104769	S	337 ND LEAGUE OF CITIES	30.00	10/18/22		CL 106633	30.00
104770	S	334 ND STATE RADIO COMM.	2400.00	10/18/22		CL 106537	2400.00
104771	S	571 ND WORKFORCE SAFETY & INSURANCE	11.73	10/18/22		CL 106591	11.73
104772	S	911 NDPOA	40.00	10/18/22		CL 106343	40.00
104773	S	756 NELCO FIRST AID	487.85	10/18/22		CL 106525	487.85
104774	S	364 NELSON INTERNATIONAL	622.80	10/18/22		CL 106420	622.80
104775	S	3185 NEXT LEVEL TINTING	100.00	10/18/22		CL 106540	100.00
104776	S	2035 NORTH CENTRAL RENTAL & LEASING, LLC	13900.00	10/18/22		CL 106490	13900.00
104777	S	3789 NORTH DAKOTA FIREFIGHTER'S ASSOCIATION	100.00	10/18/22		CL 106614	100.00
104778	S	328 NORTHERN ENGINE & SUPPL	45.81	10/18/22		CL 106569	45.81
104779	S	141 NORTHSTAR SAFETY, INC	82.50	10/18/22		CL 106521	60.00
						CL 106615	22.50
104780	S	1350 NORTHWEST SCALE, INC	700.00	10/18/22		CL 106500	700.00
104781	S	4582 NTE - FARGO, ND	292.64	10/18/22		CL 106520	292.64
104782	S	1774 O'REILLY AUTOMOTIVE STORES, INC	56.34	10/18/22		CL 106372	50.36
						CL 106616	5.98

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104783	S	353 OHNSTAD TWICHELL	66009.42	10/18/22		CL 106404	30181.08
						CL 106424	14481.78
						CL 106425	21346.56
104784	S	399 OLYMPIC SALES	2938.84	10/18/22		CL 106493	2276.24
						CL 106568	662.60
104785	S	631 ONE CALL CONCEPT INC	911.50	10/18/22		CL 106535	911.50
104786	S	276 OSTROMS ACE HARDWARE	195.17	10/18/22		CL 106344	23.96
						CL 106396	85.53
						CL 106400	36.58
						CL 106498	33.56
						CL 106506	15.54
104787	S	2488 PAT MCCARTHY PRODUCTIONS	1050.00	10/18/22		CL 106385	1050.00
104788	C S	3805 PETRO GAS	0.00	10/18/22		CL 106584	
104789	* S	563 PETRO SERVE USA	53591.73	10/18/22		CL 106358	11.89
						CL 106618	1341.76
						CL 106626	52238.08
104790	S	4034 PETRO SERVE USA #63	3095.33	10/18/22		CL 106583	3095.33
104791	S	1310 PETTYS CONSULTING, LLC	2229.00	10/18/22		CL 106347	261.00
						CL 106543	1800.00
						CL 106604	168.00
104792	S	4580 PPG PROTECTIVE & MARINE COATINGS	3759.32	10/18/22		CL 106487	3759.32
104793	S	916 PRAIRIE SUPPLY INC	17.27	10/18/22		CL 106536	17.27
104794	S	3276 PREMIUM WATERS INC	93.78	10/18/22		CL 106459	93.78
104795	S	1166 PRODUCTIVITY PLUS ACCOUNT	15086.71	10/18/22		CL 106495	15086.71
104796	S	4571 PUBLIC SAFETY CADETS STORE	336.65	10/18/22		CL 106362	336.65
104797	S	4348 R L ENGEBRETSON ARCHITECTS FARGO LLC	14382.50	10/18/22		CL 106405	14382.50
104798	S	3204 RECORD KEEPERS	27.50	10/18/22		CL 106319	27.50
104799	S	425 RED RIVER VALLEY FAIR	2000.00	10/18/22		CL 106383	2000.00
104800	S	1016 RED WING BUSINESS ADVANTAGE	603.47	10/18/22		CL 106577	603.47

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104801	S	920 RHONDA JORGENSEN	59.00	10/18/22			
104802	S	3522 RJ'S TESORO	2453.49	10/18/22		CL 106365	59.00
104803	S	999999 ROBERT KRAUSE	300.00	10/18/22		CL 106581	131.66
104804	S	4064 ROYAL TIRE INC	753.16	10/18/22		CL 106620	2321.83
104805	S	4588 SABRINA KOELSCH	140.00	10/18/22		CL 106619	300.00
104806	S	3353 SAM'S CLUB MC/SYNCB	637.61	10/18/22		CL 106565	673.09
104807	S	437 SANDY'S DONUTS & COFFEE SHOP	83.80	10/18/22		CL 106570	80.07
104808	S	140 SANFORD AMBULANCE	84.50	10/18/22		CL 106625	140.00
104809	S	454 SANITATION PRODUCTS	74.70	10/18/22		CL 106349	413.70
104810	S	2632 SARAHANNE SUPLER	9.20	10/18/22		CL 106588	223.91
104811	S	450 SCHEELS	1924.95	10/18/22		CL 106348	83.80
104812	S	999999 SCOTT SANDEN	190.00	10/18/22		CL 106623	84.50
104813	S	3485 SENSOURCE	216.00	10/18/22		CL 106574	74.70
104814	S	1634 SHANE ORN	218.65	10/18/22		CL 106345	9.20
104815	S	459 SHERWIN WILLIAMS	76.29	10/18/22		CL 106351	1924.95
104816	S	2885 SHORTPRINTER	227.99	10/18/22		CL 106589	190.00
104817	S	91 SIGN SOLUTIONS USA	2290.26	10/18/22		CL 106380	216.00
104818	S	4042 SIR SPEEDY	135.93	10/18/22		CL 106367	218.65
104819	S	3150 SKYHAWK TELEMATICS	320.50	10/18/22		CL 106497	76.29
104820	S	4570 SKYLER ANGELES	150.00	10/18/22		CL 106352	115.85
104821	S	4350 SLIMS TREE CARE LLC	7500.00	10/18/22		CL 106458	112.14
						CL 106370	2290.26
						CL 106622	135.93
						CL 106562	200.50
						CL 106563	120.00
						CL 106339	150.00
						CL 106532	7500.00

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104822	S	3528 SNACKS PLUS VENDING	838.00	10/18/22		CL 106432	838.00
104823	S	4048 SNS AUTO SUPPLY	110.00	10/18/22		CL 106527	110.00
104824	S	440 SRF CONSULTING GROUP, INC	367.85	10/18/22		CL 106469	367.85
104825	S	2581 STALKER RADAR APPLIED CONCEPTS, INC	245.00	10/18/22		CL 106357	245.00
104826	S	38 STRATA CORPORATION	2507.25	10/18/22		CL 106418	1311.11
						CL 106504	1196.14
104827	S	3252 SUBSURFACE SOLUTIONS	1877.32	10/18/22		CL 106606	1877.32
104828	S	176 SUMMIT FIRE PROTECTION	2140.75	10/18/22		CL 106327	1540.00
						CL 106414	425.00
						CL 106621	175.75
104829	S	733 SWANSTON EQUIPMENT CORP.	101.93	10/18/22		CL 106560	101.93
104830	S	634 SWEENEY CONTROLS COMPANY	327.00	10/18/22		CL 106421	327.00
104831	S	1907 THE SHOOTING PARK OF HORACE	400.00	10/18/22		CL 106364	400.00
104832	S	3411 THE UPS STORE #6740	96.47	10/18/22		CL 106467	43.35
						CL 106508	53.12
104833	S	3733 TIMECLOCK PLUS	600.00	10/18/22		CL 106320	600.00
104834	S	4572 TITAN MACHINERY - MOORHEAD	356.17	10/18/22		CL 106374	356.17
104835	S	1135 TODD PEARSON	91.00	10/18/22		CL 106368	91.00
104836	S	2951 TYLER TECHNOLOGIES, INC	518.01	10/18/22		CL 106427	518.01
104837	S	2136 ULINE INC	418.73	10/18/22		CL 106507	418.73
104838	S	2478 VALLI	6819.46	10/18/22		CL 106630	1296.64
						CL 106631	5522.82
104839	S	3668 VERIZON WIRELESS	16102.41	10/18/22		CL 106548	251.42
						CL 106578	15850.99
104840	S	2437 VISA ASSESSING	259.20	10/18/22		CL 106480	259.20
104841	S	3233 VISA POLICE #2	287.14	10/18/22		CL 106511	287.14
104842	S	3234 VISA POLICE #3	289.83	10/18/22		CL 106515	289.83

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104843	S	3244 VISA POLICE #4	80.25	10/18/22			
104844	S	4300 VISA POLICE #5	828.70	10/18/22		CL 106519	80.25
104845	S	4301 VISA POLICE #6	996.00	10/18/22		CL 106523	828.70
104846	S	2423 VISA PUBLIC WORKS #1	5052.02	10/18/22		CL 106529	996.00
104847	S	4256 VISA PUBLIC WORKS #2	3334.18	10/18/22		CL 106472	5052.02
104848	S	4169 WALKER CONSULTANTS	1700.00	10/18/22		CL 106481	3334.18
104849	S	544 WALLWORK TRUCK CENTER	727.71	10/18/22		CL 106408	1700.00
						CL 106373	20.60
						CL 106557	34.93
						CL 106566	672.18
104850	S	2503 WES CHRISTIANSON	177.00	10/18/22		CL 106366	177.00
104851	S	3306 WEST FARGO EVENTS, INC	33336.58	10/18/22		CL 106406	33336.58
104852	S	566 WEST FARGO PARK DISTRICT	70345.68	10/18/22		CL 106610	70345.68
104853	S	2625 WEST FARGO POLICE PUBLIC SAFETY CADETS	500.00	10/18/22		CL 106335	500.00
104854	S	3736 WEST FARGO RURAL FIRE DEPT	23638.73	10/18/22		CL 106586	23638.73
104855	S	2184 WEST SIDE STEEL	240.11	10/18/22		CL 106502	240.11
104856	S	807 WEX HEALTH, INC	651.10	10/18/22		CL 106387	651.10
104857	S	569 WF ANIMAL HOSPITAL	2255.87	10/18/22		CL 106341	2255.87
104858	S	565 WF FIRE FIGHTERS RELIEF ASSOCIATION	114642.15	10/18/22		CL 106587	114642.15
104859	S	4003 WM CORPORATE SERVICES INC	94466.11	10/18/22		CL 106489	94443.45
						CL 106501	22.66
104860	S	338 XCEL ENERGY	37909.24	10/18/22		CL 106318	1885.79
						CL 106433	17.98
						CL 106434	122.00
						CL 106435	51.59
						CL 106436	50.58
						CL 106437	71.44
						CL 106438	76.47
						CL 106439	271.12
						CL 106440	122.60
						CL 106441	49.14
						CL 106442	39.73
						CL 106443	14439.86
						CL 106640	79.46
						CL 106641	8038.28

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						CL 106642	674.30
104861	S	582 ZEP MANUFACTURING	888.73	10/18/22		CL 106643	11918.90
						CL 106393	164.95
104862	S	4581 MOJO FIT STUDIOS	100.00	10/19/22		CL 106397	723.78
104863	S	1483 PITNEY BOWES RESERVE ACCOUNT	2946.21	10/19/22		CL 106646	100.00
104865	S	3547 EQUITABLE UNIT ANNUITY COLLECTIONS	200.00	10/21/22		CL 106649	2946.21
104866	S	3542 MAINSTAY FUNDS	860.00	10/21/22		CL 106679	200.00
104867	S	3630 MATRIX TRUST COMPANY	4281.00	10/21/22		CL 106683	860.00
104868	S	3543 NEW YORK LIFE INSURANCE & ANNUITY CORP	8222.04	10/21/22		CL 106682	4281.00
104869	S	3548 PERSHING	400.00	10/21/22		CL 106684	8222.04
104870	S	1464 RED RIVER VALLEY FOP LODGE #1	682.00	10/21/22		CL 106678	400.00
104871	S	3544 VICKI PETERS TEAMSTERS LOCAL NO 120	25.00	10/21/22		CL 106681	682.00
104872	S	3827 WF IAFF	520.00	10/21/22		CL 106685	25.00
104873	S	3541 ND FRATERNAL ORDER OF POLICE	1550.00	10/21/22		CL 106680	520.00
104874	S	563 PETRO SERVE USA	5059.58	10/18/22		CL 106686	1550.00
104878	S	2866 BRADY HANSON	533.03	10/25/22		CL 106584	5059.58
104879	S	3011 MARK SIBENALLER	552.26	10/25/22		CL 106699	533.03
104880	S	4255 MICHAEL KNODEL	533.03	10/25/22		CL 106700	552.26
104885	S	3428 ND DEPARTMENT OF ENVIORNMENTAL QUALITY	150.00	10/31/22		CL 106698	533.03
						CL 106810	150.00

Total for Claim Checks **3158464.54**
Count for Claim Checks 215

* denotes missing check number(s)

of Checks: 215 Total: 3158464.54



"Consent" or "Regular" Agenda Item?

[Consent]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Sanitation

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Police and Fire

City Administrator

Tina Fisk

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Benji Schwartz / Right-of-Way Manager

Date: November 7, 2022

Subject: City Owned Right-of-Way within City Limits of West Fargo

Action: Authorize staff to initiate a soft season shutdown for all non-emergent hard surface work within the Right-of-Way.

New Information and Recommendation:

Due to supply and demand issues within our region, concrete has been a struggle to obtain in a timely manner and/or at all. With asphalt plants getting ready to shutdown for the season, repairs to City streets and sidewalks are going to be harder to guarantee restorations to.

In the past during late season restorations the City allowed pavement repairs to be done using concrete and then be replaced with asphalt the following spring. Do to the above stated issues City Staff does not feel confident that hard surface restoration will be restored to the standard the City would require to make sure the roads and or sidewalks withstand the impact of the coming winter conditions.

City staff is requesting that on November 10, 2022 all **hard surface** Right-of-Way work outside of an emergency come to a close for the 2022 season. Contractors will still be able to do work within grassy areas of City Right-of-Way with approved permits obtained from the Engineering Department.

City staff will request a "Complete Season Shutdown" in the coming weeks for all non-emergent right-of-way activities for established residential areas within the City owned Right-of-Way. Both "Soft Season Shutdowns" and "Complete Season Shutdowns" provide safety and integrity to City Infrastructure.

Staff Recommendation: Authorize staff to initiate a soft season shutdown for all non-emergent hard surface work within the Right-of-Way.

Previously Presented Information and Commission Actions:

December 6, 2021-

- Staff Recommendation: Authorize staff to initiate a complete season shutdown for all non-emergent right-of-way permitting and utility work, and Direct staff to prepare a notice to be sent to contractor's one (1) week prior to the Season Shutdown
- Commission Action: Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve. No opposition, motion carried.

December 7, 2021 -

- Letter sent to Contractors regarding Season Shutdown

December 14, 2021-

- Season Shutdown for all non-emergent ROW work took effect.

April 4, 2022 -

- Staff Recommendation: Approve draft Contractor letter with attached locations list to be sent to permittees with open 2021 permits for unfinished site restorations.
- Commission Action: Commissioner Simmons moved, and Commissioner Olson seconded to approve. Commissioner Gjerdevig was absent and not voting. No opposition, motion carried.

April 18, 2022 -

- Staff Recommendation: Approve draft letter and Authorize Engineering to lift Right-of-Way Season Shutdown
- Commission Action: Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve. Commissioner George was absent and not voting. No opposition, motion carried.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9338 (09-2021)

Applying for (check one)	
☒ Local Permit	☐ Restricted Event Permit*
Games to be Conducted ☐ Raffle by a Political or Legislative District Party	
☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*	

Poker, Twenty-One, and Paddlewheels may be conducted **Only** with a Restricted Event Permit. Only one permit allowed per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS.

Name of Organization or Group of People permit is issued to <i>Packer Backers</i>	Dates of Activity <i>12-6-22</i>	If raffle, provide drawing date <i>12-6-22</i>	
Organization or Group Contact Person <i>Jason Bossert</i>	Title or Position <i>President</i>	Telephone Number <i>701-306-7949</i>	
Business Address <i>840 11th Ave NE</i>	City <i>West Fargo</i>	State <i>ND</i>	ZIP Code <i>58078</i>
Mailing Address (if different)	City	State	ZIP Code
Site Name (where gaming will be conducted) <i>West Fargo Sports Arena</i>			
Site Address <i>520 32nd Ave W</i>	City <i>West Fargo</i>	ZIP Code <i>58078</i>	County <i>Cass</i>

Description and Retail Value of Prizes to be Awarded

Game Type	Description of Prize	Retail Value of Prize
<i>Raffle</i>	<i>Cash prizes, Cooler, Gift Cards</i>	<i>\$1,900⁰⁰</i>
Add Row	Delete Row	
Total (limit \$40,000 per year)		

Intended Uses of Gaming Proceeds <i>Fund high school boys hockey team</i>
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1-June 30? (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No
Has the organization or group received a local permit from any city or county for the fiscal year July 1-June 30? (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit of \$40,000 per year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be used for political purposes.) ☐ Yes ☒ No

Organization or Group Contact Person			
Name <i>Jason Bossert</i>	Title <i>President</i>	Telephone Number <i>701-306-7949</i>	E-mail Address <i>jbossert@orderbe.com</i>
Signature of Organization or Group's Top Official <i>[Signature]</i>		Title <i>President</i>	Date <i>10-21-22</i>

check #1052 \$10⁰⁰



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

LICENSING SECTION

SFN 9338 (09-2021)

Applying for (check one)	
☒ Local Permit	☐ Restricted Event Permit*
Games to be Conducted	
☐ Raffle by a Political or Legislative District Party	
☒ Bingo	☒ Raffle
☐ Raffle Board	☐ Calendar Raffle
☐ Sports Pool	☐ Poker*
☐ Twenty-One*	☐ Paddlewheels*

Poker, Twenty-One, and Paddlewheels may be conducted **Only** with a Restricted Event Permit. Only one permit allowed per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS.

Name of Organization or Group of People permit is issued to	Dates of Activity	If raffle, provide drawing date	
Freedom PTA	11/17/22	11/17/22	
Organization or Group Contact Person	Title or Position	Telephone Number	
Lori Steinbrink	President	701-360-0963	
Business Address	City	State	ZIP Code
401 26th Ave E	West Fargo	ND	58078
Mailing Address (if different)	City	State	ZIP Code
Site Name (where gaming will be conducted)			
Freedom Elementary School			
Site Address	City	ZIP Code	County
401 26th Ave E	West Fargo	58078	Cass

Description and Retail Value of Prizes to be Awarded

Game Type	Description of Prize	Retail Value of Prize
50/50 Raffle	Winner gets half / WFPS food bank gets half	\$100
Add Row	Delete Row	
Bingo	winners receive purchased gift cards	\$400
Total (limit \$40,000 per year)		\$500

Intended Uses of Gaming Proceeds
donate to West Fargo Public Schools Food Bank
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
☐ Yes ☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1-June 30? (If yes, the organization or group does not qualify for a local permit or restricted event permit)
☐ Yes ☒ No
Has the organization or group received a local permit from any city or county for the fiscal year July 1-June 30? (If yes, indicate the total retail value of all prizes previously awarded)
☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit of \$40,000 per year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be used for political purposes.)
☐ Yes ☒ No

Organization or Group Contact Person

Name	Title	Telephone Number	E-mail Address
Lori Steinbrink	President	701-360-0963	freedomflyerspta@gmail.com
Signature of Organization or Group's Top Official	Title	Date	
	PTA President	10/31/22	



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9338 (09-2021)

Applying for (check one)	
☒ Local Permit	☐ Restricted Event Permit*
Games to be Conducted	
☐ Bingo	☒ Raffle
☐ Raffle Board	☐ Calendar Raffle
☐ Sports Pool	☐ Poker*
☐ Twenty-One*	☐ Paddlewheels*

Poker, Twenty-One, and Paddlewheels may be conducted **Only** with a Restricted Event Permit. Only one permit allowed per year.

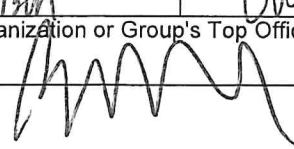
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS.

Name of Organization or Group of People permit is issued to <u>Town Hall Bar</u>	Dates of Activity <u>11-8-22 / 12-31-22</u>	If raffle, provide drawing date <u>Next Raffle every Tuesday</u>	
Organization or Group Contact Person <u>Greg Peterson</u>	Title or Position <u>Owner</u>	Telephone Number <u>701-282-3265</u>	
Business Address <u>103 Main Ave W</u>	City <u>West Fargo</u>	State <u>ND</u>	ZIP Code <u>58078</u>
Mailing Address (if different)	City	State	ZIP Code
Site Name (where gaming will be conducted) <u>Town Hall Bar</u>			
Site Address <u>103 Main Ave W</u>	City <u>West Fargo</u>	ZIP Code <u>ND</u>	County <u>58078</u>

Description and Retail Value of Prizes to be Awarded

Game Type	Description of Prize	Retail Value of Prize
<u>Meat Raffle</u>	<u>Meat</u>	<u>30.00</u>
Add Row	Delete Row	
Total (limit \$40,000 per year)		

Intended Uses of Gaming Proceeds <u>West Fargo Rural Fire Dept.</u>
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1-June 30? (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No
Has the organization or group received a local permit from any city or county for the fiscal year July 1-June 30? (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit of \$40,000 per year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be used for political purposes.) ☐ Yes ☒ No

Organization or Group Contact Person			
Name <u>Greg Peterson</u>	Title <u>OWNER</u>	Telephone Number <u>701-730-5523</u>	E-mail Address <u>bgheverages@questadine.net</u>
Signature of Organization or Group's Top Official 		Title <u>Owner</u>	Date <u>11-2-22</u>



**Pledging of Securities Collateral
September 30, 2022**

Bank Accounts	Account #	Bank Balance	FDIC Covered	Amount to be Covered		Bank Actual Pledged	Pledged %	Source
					by Pledging			
1st International Bank								
Money Market Checking	605	\$215,000.00	\$0.00		\$0.00	\$0.00	0%	FDIC
Escrow Account	3232	22,423.80	22,423.80		0.00	0.00	0%	FDIC
ICS Savings	605	83,807,658.96	83,807,658.96		0.00		0%	FDIC
ICS Savings	323	14,719,009.72	14,719,009.72		0.00	0.00	100%	FDIC
Water and Sewer Bonds	3323	0.00			0.00		0%	FDIC
Alerus Financial								
Money Market Checking	005	254,435.72	250,000.00		0.00	0.00	0%	
ICS Checking		12,734,150.07	12,734,150.07		0.00	0.00	0%	FDIC
ICS MMKT	005		0.00		0.00	0.00	0%	FDIC
Bell State Bank	0239	5,530,766.26	250,000.00	5,280,766.26		6,000,000.00	114%	BND Irrevocable LOC's 7555 & 7570
Choice Financial	4131	10,501,733.50	250,000.00	10,251,733.50		11,276,906.85	110%	BND Pledge Pool LOC 7606
Totals		\$127,785,178.03	\$112,033,242.55	\$15,532,499.76		\$17,276,906.85		

Prepared by: Tracy Johnson, Senior Accountant

**NOTIFICATION TO PARTICIPANTS
OF
ALERUS FINANCIAL, GRAND FORKS, ND**

In accordance with NDCC'21-04-09, Alerus Financial - Grand Forks provided a security pledge schedule to Bank of North Dakota, as custodian, on 9/30/2022. This schedule reported uninsured public deposits of \$109,524,101.63 requiring a 110% pledge requirement for a total of \$120,476,511.79. Bank of North Dakota verifies the current par value of securities pledged to Alerus Financial - Grand Forks/Pledge Pool ID PGRF, as of 9/30/2022 is \$162,994,010.92.

Dated 10/11/2022
The Bank of North Dakota, as Custodian

By 
Its Treasurer

GRAND FORKS-ALERUS FINANCIAL
MANDI STREETER
2300 S COLUMBIA RD
PO BOX 6001
GRAND FORKS, ND 58206-6001

Internal USE ONLY
Client Code: PGRF
Client Name: PLEDGE POOL-ALERUS FIN G FORKS
Retention Date: 09/30/2022

Pledged Custody Holdings for Currency USD

As of 09/30/2022
Page 1

Security Receipt	Trade Date	Cost Basis	Current Face Pldg Original Face Pldg	Description Rate, Maturity
041042C91	05/23/2017			ARKANSAS ST GO
174021560				2.80, 07/01/2027
Pledged (PGRF)	As of 04/18/2018		2,060,000.00	PLEDGE POOL-ALERUS FIN G FORKS
07780RDB4	12/10/2019			BELGRADE BROOTEN ELROSA MN GO
174029081				4.00, 02/01/2023
Pledged (PGRF)	As of 05/01/2021		315,000.00	PLEDGE POOL-ALERUS FIN G FORKS
07780RDC2	12/10/2019			BELGRADE BROOTEN ELROSA MN GO
174029082				4.00, 02/01/2024
Pledged (PGRF)	As of 12/10/2021		325,000.00	PLEDGE POOL-ALERUS FIN G FORKS
07780RDD0	12/10/2019			BELGRADE BROOTEN ELROSA MN GO
174029083				4.00, 02/01/2025
Pledged (PGRF)	As of 10/01/2021		340,000.00	PLEDGE POOL-ALERUS FIN G FORKS
07780RDJ7	12/10/2019			BELGRADE BROOTEN ELROSA MN GO
174029085				2.00, 02/01/2030
Pledged (PGRF)	As of 12/13/2021		395,000.00	PLEDGE POOL-ALERUS FIN G FORKS
07780RDK4	12/10/2019			BELGRADE BROOTEN ELROSA MN GO
174029088				2.00, 02/01/2031
Pledged (PGRF)	As of 11/09/2021		405,000.00	PLEDGE POOL-ALERUS FIN G FORKS
091608RB7	06/02/2020			BISMARCK ND PUB SCH DIST GO
174031418				1.375, 05/01/2026
Pledged (PGRF)	As of 08/19/2020		1,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
091608RC5	06/02/2020			BISMARCK ND PUB SCH DIST GO
174031419				1.50, 05/01/2027
Pledged (PGRF)	As of 11/18/2020		1,875,000.00	PLEDGE POOL-ALERUS FIN G FORKS
091608RD3	06/02/2020			BISMARCK ND PUB SCH DIST GO
174031420				1.70, 05/01/2028
Pledged (PGRF)	As of 12/21/2020		1,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
091608RE1	06/02/2020			BISMARCK ND PUB SCH DIST GO
174031421				1.80, 05/01/2029
Pledged (PGRF)	As of 11/18/2020		2,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
091608RF8	06/02/2020			BISMARCK ND PUB SCH DIST GO
174031422				1.90, 05/01/2030
Pledged (PGRF)	As of 11/18/2020		1,955,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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Pledged Custody Holdings for Currency USD

As of 09/30/2022
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Security Receipt	Trade Date	Cost Basis	Current Face Pldg Original Face Pldg	Description Rate, Maturity
137781AP5	02/18/2016			CANNON TWP MI GO
174017621				3.00, 11/01/2030
Pledged (PGRF)	As of 03/24/2016		395,000.00	PLEDGE POOL-ALERUS FIN G FORKS
137781AQ3	02/18/2016			CANNON TWP MI GO
174017622				3.00, 11/01/2031
Pledged (PGRF)	As of 03/24/2016		445,000.00	PLEDGE POOL-ALERUS FIN G FORKS
137781AS9	02/18/2016			CANNON TWP MI GO
174017625				3.00, 11/01/2035
Pledged (PGRF)	As of 03/24/2016		1,625,000.00	PLEDGE POOL-ALERUS FIN G FORKS
179093KU2	09/11/2020			CLACKAMAS CNTY OR SCH DIST GO
174032674				1.25, 06/15/2028
Pledged (PGRF)	As of 11/18/2020		3,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
179093KV0	09/11/2020			CLACKAMAS CNTY OR SCH DIST GO
174032673				1.33, 06/15/2029
Pledged (PGRF)	As of 11/18/2020		3,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
179093KW8	09/11/2020			CLACKAMAS CNTY OR SCH DIST GO
174032672				1.43, 06/15/2030
Pledged (PGRF)	As of 11/18/2020		2,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
179093KX8	09/11/2020			CLACKAMAS CNTY OR SCH DIST GO
174032671				1.58, 06/15/2031
Pledged (PGRF)	As of 11/18/2020		1,720,000.00	PLEDGE POOL-ALERUS FIN G FORKS
254278JE5	12/10/2019			DILWORTH-GLYNDON-FELTON MN GO
174029133				4.00, 02/01/2025
Pledged (PGRF)	As of 11/08/2021		575,000.00	PLEDGE POOL-ALERUS FIN G FORKS
254278JF2	12/11/2019			DILWORTH-GLYNDON-FELTON MN GO
174029128				4.00, 02/01/2026
Pledged (PGRF)	As of 12/10/2021		425,000.00	PLEDGE POOL-ALERUS FIN G FORKS
254278JJ4	12/11/2019			DILWORTH-GLYNDON-FELTON MN GO
174029134				2.00, 02/01/2029
Pledged (PGRF)	As of 11/08/2021		660,000.00	PLEDGE POOL-ALERUS FIN G FORKS
254278JK1	12/11/2019			DILWORTH-GLYNDON-FELTON MN GO
174029132				2.00, 02/01/2030
Pledged (PGRF)	As of 05/01/2021		800,000.00	PLEDGE POOL-ALERUS FIN G FORKS
254278JL9	12/11/2019			DILWORTH-GLYNDON-FELTON MN GO
174029123				2.00, 02/01/2031
Pledged (PGRF)	As of 03/17/2020		270,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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Pledged Custody Holdings for Currency USD

As of 09/30/2022
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Security Receipt	Trade Date	Cost Basis	Current Face Pldg Original Face Pldg	Description Rate, Maturity
254278JM7 174029124	12/11/2019			DILWORTH-GLYNDON-FELTON MN GO 2.00, 02/01/2032
Pledged (PGRF)	As of 05/11/2020		280,000.00	PLEDGE POOL-ALERUS FIN G FORKS
278407NZ0 174028323	10/16/2019			EAU CLAIRE CNTY WI PROM NTS GO 2.00, 09/01/2029
Pledged (PGRF)	As of 05/11/2020		805,000.00	PLEDGE POOL-ALERUS FIN G FORKS
3137ARW93 174038573	12/22/2021			FHLMC REMIC SERIES 4073 EA 1.50, 02/15/2027
Pledged (PGRF)	As of 08/07/2022		77,529.68 1,400,000.00	PLEDGE POOL-ALERUS FIN G FORKS
33851RAA9 174037081	09/24/2021			FLAGSTAR MTG TR 21-10INV A1 3.00, 10/25/2051
Pledged (PGRF)	As of 11/08/2021		9,019,139.40 10,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
33851RAB7 174037082	09/24/2021			FLAGSTAR MTG TR 21-10INV A3 2.50, 10/25/2051
Pledged (PGRF)	As of 11/08/2021		9,019,139.40 10,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
33851RAD3 174037083	09/24/2021			FLAGSTAR MTG TR 21-10INV A6 2.50, 10/25/2051
Pledged (PGRF)	As of 11/08/2021		8,692,185.90 10,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
343400DW4 174032198	07/22/2020			FLOUR BLUFF TX IND SCH DIST GO 5.00, 08/15/2026
Pledged (PGRF)	As of 11/08/2021		350,000.00	PLEDGE POOL-ALERUS FIN G FORKS
343400DX2 174032200	07/22/2020			FLOUR BLUFF TX IND SCH DIST GO 5.00, 08/15/2027
Pledged (PGRF)	As of 11/08/2021		375,000.00	PLEDGE POOL-ALERUS FIN G FORKS
343400DY0 174032204	07/22/2020			FLOUR BLUFF TX IND SCH DIST GO 5.00, 08/15/2028
Pledged (PGRF)	As of 12/21/2020		650,000.00	PLEDGE POOL-ALERUS FIN G FORKS
343400DZ7 174032201	07/22/2020			FLOUR BLUFF TX IND SCH DIST GO 5.00, 08/15/2029
Pledged (PGRF)	As of 12/10/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
343400EA1 174032202	07/22/2020			FLOUR BLUFF TX IND SCH DIST GO 5.00, 08/15/2030
Pledged (PGRF)	As of 03/02/2021		565,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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Pledged Custody Holdings for Currency USD

As of 09/30/2022
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Security Receipt	Trade Date	Cost Basis	Current Face Pldg Original Face Pldg	Description Rate, Maturity
35880CE34	06/17/2020			FRISCO TX IND SCH DIST GO
174031804				1.801, 02/15/2031
Pledged (PGRF)	As of 12/21/2020		1,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
35880CE42	06/17/2020			FRISCO TX IND SCH DIST GO
174031802				1.801, 02/15/2032
Pledged (PGRF)	As of 12/10/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
35880CE59	06/17/2020			FRISCO TX IND SCH DIST GO
174031803				2.001, 02/15/2033
Pledged (PGRF)	As of 03/02/2021		540,000.00	PLEDGE POOL-ALERUS FIN G FORKS
395226L43	03/02/2016			GREENFIELD WIS GO
174017777				3.00, 03/01/2032
Pledged (PGRF)	As of 03/24/2016		455,000.00	PLEDGE POOL-ALERUS FIN G FORKS
395226L50	03/02/2016			GREENFIELD WIS GO
174017778				3.00, 03/01/2033
Pledged (PGRF)	As of 03/24/2016		475,000.00	PLEDGE POOL-ALERUS FIN G FORKS
395226L68	03/02/2016			GREENFIELD WIS GO
174017779				3.00, 03/01/2034
Pledged (PGRF)	As of 03/24/2016		490,000.00	PLEDGE POOL-ALERUS FIN G FORKS
395226L76	03/02/2016			GREENFIELD WIS GO
174017780				3.00, 03/01/2035
Pledged (PGRF)	As of 03/24/2016		495,000.00	PLEDGE POOL-ALERUS FIN G FORKS
395226L84	03/02/2016			GREENFIELD WIS GO
174017781				3.00, 03/01/2036
Pledged (PGRF)	As of 03/24/2016		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
427506JQ4	07/01/2020			HERMANTOWN MN IND SCH DIST GO
174031934				1.506, 02/01/2028
Pledged (PGRF)	As of 12/21/2020		585,000.00	PLEDGE POOL-ALERUS FIN G FORKS
427506JS0	07/01/2020			HERMANTOWN MN IND SCH DIST GO
174031936				1.706, 02/01/2030
Pledged (PGRF)	As of 08/19/2020		700,000.00	PLEDGE POOL-ALERUS FIN G FORKS
432272FV9	05/29/2020			HILLSBOROUGH CA SCH DIST GO
174031559				1.373, 09/01/2026
Pledged (PGRF)	As of 11/08/2021		360,000.00	PLEDGE POOL-ALERUS FIN G FORKS
432272FW7	05/29/2020			HILLSBOROUGH CA SCH DIST GO
174031560				1.523, 09/01/2027
Pledged (PGRF)	As of 04/30/2021		300,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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Pledged Custody Holdings for Currency USD

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Security Receipt	Trade Date	Cost Basis	Current Face Pldg Original Face Pldg	Description Rate, Maturity
439866226 174019804 Pledged (PGRF)	10/21/2016 As of 11/10/2016		290,000.00	HOPKINS MN REF TAX INCR GO 3.00, 02/01/2023 PLEDGE POOL-ALERUS FIN G FORKS
4398663C6 174019805 Pledged (PGRF)	10/21/2016 As of 06/16/2017		330,000.00	HOPKINS MN REF TAX INCR GO 2.00, 02/01/2026 PLEDGE POOL-ALERUS FIN G FORKS
4398663D4 174019806 Pledged (PGRF)	10/21/2016 As of 06/16/2017		345,000.00	HOPKINS MN REF TAX INCR GO 2.00, 02/01/2027 PLEDGE POOL-ALERUS FIN G FORKS
4398663E2 174019807 Pledged (PGRF)	10/21/2016 As of 06/16/2017		355,000.00	HOPKINS MN REF TAX INCR GO 2.00, 02/01/2028 PLEDGE POOL-ALERUS FIN G FORKS
448348LN0 174029125 Pledged (PGRF)	12/10/2019 As of 01/28/2021		300,000.00	HUTCHINSON MN IND SCH DIST GO 4.00, 02/01/2025 PLEDGE POOL-ALERUS FIN G FORKS
46654KAF4 18903152H Pledged (PGRF)	08/27/2021 As of 11/30/2021		10,000,000.00	JPM CMO 2021-11 A4 2.50, 01/25/2052 PLEDGE POOL-ALERUS FIN G FORKS
480700C35 174019641 Pledged (PGRF)	09/20/2016 As of 11/10/2016		290,000.00	JORDAN MN REF GO 2.00, 02/01/2023 PLEDGE POOL-ALERUS FIN G FORKS
480700C43 174019642 Pledged (PGRF)	09/20/2016 As of 11/10/2016		285,000.00	JORDAN MN REF GO 2.00, 02/01/2024 PLEDGE POOL-ALERUS FIN G FORKS
480700C50 174019634 Pledged (PGRF)	09/20/2016 As of 11/10/2016		120,000.00	JORDAN MN REF GO 2.00, 02/01/2025 PLEDGE POOL-ALERUS FIN G FORKS
480700C76 174019637 Pledged (PGRF)	09/20/2016 As of 11/10/2016		240,000.00	JORDAN MN REF GO 2.00, 02/01/2027 PLEDGE POOL-ALERUS FIN G FORKS
480700C92 174019638 Pledged (PGRF)	09/20/2016 As of 11/10/2016		245,000.00	JORDAN MN REF GO 2.00, 02/01/2029 PLEDGE POOL-ALERUS FIN G FORKS
480700Z13 17401744B Pledged (PGRF)	02/22/2016 As of 03/02/2016		205,000.00	JORDAN MN IMP & UTIL GO 3.00, 02/01/2027 PLEDGE POOL-ALERUS FIN G FORKS

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Pledged Custody Holdings for Currency USD

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Security Receipt	Trade Date	Cost Basis	Current Face Pldg Original Face Pldg	Description Rate, Maturity
483857CP1 174021678	06/21/2017			KANE CNTY ILL GO 2.125, 01/01/2023
Pledged (PGRF)	As of 02/01/2018		2,500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
536060PS9 174019906	10/25/2018			LINO LAKES MN WTR UTIL GO 2.00, 02/01/2023
Pledged (PGRF)	As of 06/16/2017		145,000.00	PLEDGE POOL-ALERUS FIN G FORKS
536060PT7 174019905	10/25/2016			LINO LAKES MN WTR UTIL GO 2.00, 02/01/2024
Pledged (PGRF)	As of 06/16/2017		145,000.00	PLEDGE POOL-ALERUS FIN G FORKS
536060PU4 174019904	10/25/2016			LINO LAKES MN WTR UTIL GO 2.00, 02/01/2025
Pledged (PGRF)	As of 06/16/2017		145,000.00	PLEDGE POOL-ALERUS FIN G FORKS
536060PV2 174019908	10/25/2016			LINO LAKES MN WTR UTIL GO 2.00, 02/01/2026
Pledged (PGRF)	As of 06/16/2017		150,000.00	PLEDGE POOL-ALERUS FIN G FORKS
536060PW0 174019907	10/25/2016			LINO LAKES MN WTR UTIL GO 2.00, 02/01/2027
Pledged (PGRF)	As of 06/16/2017		150,000.00	PLEDGE POOL-ALERUS FIN G FORKS
547160WC1 174028575	10/23/2019			LOVEJOY TX IND SCH DIST GO 2.25, 02/15/2035
Pledged (PGRF)	As of 05/11/2020		1,935,000.00	PLEDGE POOL-ALERUS FIN G FORKS
562578MP6 174017969	03/22/2016			MANDAN ND PUB SCH DIST GO 2.00, 08/01/2023
Pledged (PGRF)	As of 04/07/2016		90,000.00	PLEDGE POOL-ALERUS FIN G FORKS
562578MS0 174017973	03/22/2016			MANDAN ND PUB SCH DIST GO 2.00, 08/01/2026
Pledged (PGRF)	As of 04/07/2016		260,000.00	PLEDGE POOL-ALERUS FIN G FORKS
562578MY3 174017977	03/22/2016			MANDAN ND PUB SCH DIST GO 2.25, 08/01/2029
Pledged (PGRF)	As of 04/07/2016		240,000.00	PLEDGE POOL-ALERUS FIN G FORKS
567385GU7 174018396	04/28/2016			MARICOPA CNTY AZ SCH DIST GO 2.00, 07/01/2025
Pledged (PGRF)	As of 10/04/2016		125,000.00	PLEDGE POOL-ALERUS FIN G FORKS
567385GW3 174018398	04/28/2016			MARICOPA CNTY AZ SCH DIST GO 3.50, 07/01/2027
Pledged (PGRF)	As of 10/04/2016		200,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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567385GX1	04/28/2016			MARICOPA CNTY AZ SCH DIST GO
174018399				3.00, 07/01/2028
Pledged (PGRF)	As of 10/04/2016		290,000.00	PLEDGE POOL-ALERUS FIN G FORKS
56781RJ15	02/28/2019			MARIN CA CMNTY COLLEGE DIST GO
174025823				3.94, 08/01/2034
Pledged (PGRF)	As of 12/10/2021		1,665,000.00	PLEDGE POOL-ALERUS FIN G FORKS
592240QT5	04/02/2020			MET PARK DIST OF TACOMA WA GO
174030564				3.00, 12/01/2024
Pledged (PGRF)	As of 05/01/2021		940,000.00	PLEDGE POOL-ALERUS FIN G FORKS
600038LZ4	04/20/2020			MILL VALLEY CA SCH DIST GO
174031099				1.557, 08/01/2025
Pledged (PGRF)	As of 03/02/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
600038MB6	04/20/2020			MILL VALLEY CA SCH DIST GO
174031099				2.08, 08/01/2030
Pledged (PGRF)	As of 03/02/2021		510,000.00	PLEDGE POOL-ALERUS FIN G FORKS
653234U93	05/22/2020			NEWTOWN CONN GO
174031375				1.65, 08/15/2026
Pledged (PGRF)	As of 11/18/2020		2,385,000.00	PLEDGE POOL-ALERUS FIN G FORKS
653234V27	05/22/2020			NEWTOWN CONN
174031376				1.75, 08/15/2027
Pledged (PGRF)	As of 12/10/2021		370,000.00	PLEDGE POOL-ALERUS FIN G FORKS
653234V35	05/22/2020			NEWTOWN CONN
174031377				1.90, 08/15/2028
Pledged (PGRF)	As of 12/21/2020		750,000.00	PLEDGE POOL-ALERUS FIN G FORKS
653234V43	05/22/2020			NEWTOWN CONN GO
174031378				2.00, 08/15/2029
Pledged (PGRF)	As of 03/02/2021		550,000.00	PLEDGE POOL-ALERUS FIN G FORKS
653234V50	05/22/2020			NEWTOWN CONN
174031379				2.05, 08/15/2030
Pledged (PGRF)	As of 03/02/2021		530,000.00	PLEDGE POOL-ALERUS FIN G FORKS
666179AR7	08/17/2016			NORTHFIELD MN IMP & UTIL GO
174019347				2.00, 02/01/2023
Pledged (PGRF)	As of 10/04/2016		190,000.00	PLEDGE POOL-ALERUS FIN G FORKS
666178AS5	08/17/2016			NORTHFIELD MN IMP & UTIL GO
174019348				2.00, 02/01/2024
Pledged (PGRF)	As of 10/04/2016		190,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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666179AT3 174019350 Pledged (PGRF)	08/17/2016 As of 10/04/2016		200,000.00	NORTHFIELD MN IMP & UTIL GO 2.00, 02/01/2025 PLEDGE POOL-ALERUS FIN G FORKS
666179AU0 174019348 Pledged (PGRF)	08/17/2016 As of 10/04/2016		200,000.00	NORTHFIELD MN IMP & UTIL GO 1.55, 02/01/2026 PLEDGE POOL-ALERUS FIN G FORKS
666179AV8 174019349 Pledged (PGRF)	08/17/2016 As of 10/04/2016		205,000.00	NORTHFIELD MN IMP & UTIL GO 1.65, 02/01/2027 PLEDGE POOL-ALERUS FIN G FORKS
67114RAE2 174037143 Pledged (PGRF)	09/24/2021 As of 11/30/2021		8,809,759.30 10,000,000.00	ONSLOW BAY FINANC 21-INV1 A5 2.50, 09/25/2051 PLEDGE POOL-ALERUS FIN G FORKS
68608USG2 174021500 Pledged (PGRF)	05/30/2017 As of 07/11/2017		500,000.00	OREGON ST TAXABLE GO 3.227, 08/01/2027 PLEDGE POOL-ALERUS FIN G FORKS
689900P28 174028645 Pledged (PGRF)	11/05/2019 As of 12/21/2020		705,000.00	OUTAGAMIE CNTY WI PROM NOTE GO 2.00, 09/01/2028 PLEDGE POOL-ALERUS FIN G FORKS
689900P36 174028644 Pledged (PGRF)	11/05/2019 As of 12/10/2021		520,000.00	OUTAGAMIE CNTY WI PROM NOTE GO 2.00, 09/01/2029 PLEDGE POOL-ALERUS FIN G FORKS
698873F84 174033586 Pledged (PGRF)	11/18/2020 As of 03/02/2021		500,000.00	PAPILLION-LA VISTA NE SCH GO .385, 12/01/2022 PLEDGE POOL-ALERUS FIN G FORKS
698873G26 174033585 Pledged (PGRF)	11/18/2020 As of 11/08/2021		460,000.00	PAPILLION-LA VISTA NE SCH GO .674, 12/01/2024 PLEDGE POOL-ALERUS FIN G FORKS
698873G34 174033584 Pledged (PGRF)	11/18/2020 As of 11/08/2021		450,000.00	PAPILLION-LA VISTA NE SCH GO .724, 12/01/2025 PLEDGE POOL-ALERUS FIN G FORKS
702334EC3 174032228 Pledged (PGRF)	07/24/2020 As of 03/02/2021		500,000.00	PASADENA TX INDP SCH GO 5.00, 02/15/2025 PLEDGE POOL-ALERUS FIN G FORKS
702334E18 174032224 Pledged (PGRF)	07/24/2020 As of 03/02/2021		500,000.00	PASADENA TX INDP SCH GO 1.569, 02/15/2031 PLEDGE POOL-ALERUS FIN G FORKS

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702334EK5	07/24/2020			PASADENA TX IND SCH GO
174032226				1.669, 02/15/2032
Pledged (PGRF)	As of 12/21/2020		600,000.00	PLEDGE POOL-ALERUS FIN G FORKS
713567HGS	07/09/2020			PEQUOT LAKES MN ISD GO
174032139				725, 02/01/2024
Pledged (PGRF)	As of 12/21/2020		925,000.00	PLEDGE POOL-ALERUS FIN G FORKS
713567HJ7	07/09/2020			PEQUOT LAKES MN ISD GO
174032137				1.072, 02/01/2026
Pledged (PGRF)	As of 11/08/2021		450,000.00	PLEDGE POOL-ALERUS FIN G FORKS
713567HK4	07/09/2020			PEQUOT LAKES MN ISD GO
174032134				1.202, 02/01/2027
Pledged (PGRF)	As of 05/01/2021		300,000.00	PLEDGE POOL-ALERUS FIN G FORKS
713567HM0	07/09/2020			PEQUOT LAKES MN ISD GO
174032136				1.513, 02/01/2029
Pledged (PGRF)	As of 12/10/2021		430,000.00	PLEDGE POOL-ALERUS FIN G FORKS
713567HN8	07/09/2020			PEQUOT LAKES MN ISD GO
174032135				1.613, 02/01/2030
Pledged (PGRF)	As of 08/18/2021		305,000.00	PLEDGE POOL-ALERUS FIN G FORKS
722647LZ5	12/16/2020			PINE ISLAND MN IND SCH DIST GO
185008003				4.00, 02/01/2025
Pledged (PGRF)	As of 03/02/2021		650,000.00	PLEDGE POOL-ALERUS FIN G FORKS
722647MA9	12/16/2020			PINE ISLAND MN IND SCH DIST GO
185008004				4.00, 02/01/2026
Pledged (PGRF)	As of 03/02/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
728350LV9	11/09/2018			PLEASANT HILL IA STREET IMP GO
175006914				2.00, 06/01/2023
Pledged (PGRF)	As of 06/16/2017		1,190,000.00	PLEDGE POOL-ALERUS FIN G FORKS
763326CQ6	10/26/2016			RICHFIELD MN REF SER B GO
174019882				2.00, 02/01/2028
Pledged (PGRF)	As of 08/18/2017		530,000.00	PLEDGE POOL-ALERUS FIN G FORKS
787277LR1	01/20/2016			ST ANTHONY MN IND SCH DIST GO
174017395				3.00, 02/01/2023
Pledged (PGRF)	As of 03/02/2016		580,000.00	PLEDGE POOL-ALERUS FIN G FORKS
797272RG8	09/25/2019			SAN DIEGO CA CMNTY CLG DIST GO
174028181				3.316, 08/01/2041
Pledged (PGRF)	As of 11/19/2020		2,500,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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812627EA1 174021602	05/24/2017			SEATTLE WA REF & IMP TAXABL GO 2.80, 11/01/2026
Pledged (PGRF)	As of 04/11/2018		680,000.00	PLEDGE POOL-ALERUS FIN G FORKS
81748WAF3 189001479	08/25/2021			SEQUOIA MTGE TRUST 2021-4 CMO Variable, 06/25/2051
Pledged (PGRF)	As of 02/01/2022		4,411,791.90 5,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
81748YAD4 174036997	09/21/2021			SEQUOIA MORTGAGE TRUST 21-6 A4 2.50, 10/25/2051
Pledged (PGRF)	As of 11/08/2021		9,014,697.30 10,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
833715HF5 174031438	05/18/2020			SOCORRO TX IND SCH DIST GO 5.00, 08/15/2028
Pledged (PGRF)	As of 03/02/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
833715HH1 174031438	05/18/2020			SOCORRO TX IND SCH DIST GO 5.00, 08/15/2028
Pledged (PGRF)	As of 12/21/2020		750,000.00	PLEDGE POOL-ALERUS FIN G FORKS
833715HJ7 174031440	05/18/2020			SOCORRO TX IND SCH DIST GO 5.00, 08/15/2029
Pledged (PGRF)	As of 11/18/2020		1,250,000.00	PLEDGE POOL-ALERUS FIN G FORKS
879743PA4 174032419	08/14/2020			TEMPE AZ UNIO HIGH SCH DIST GO 1.494, 07/01/2029
Pledged (PGRF)	As of 03/02/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
879743PB2 174032420	08/14/2020			TEMPE AZ UNIO HIGH SCH DIST GO 1.594, 07/01/2030
Pledged (PGRF)	As of 03/02/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
879743PC0 174032421	08/14/2020			TEMPE AZ UNIO HIGH SCH DIST GO 1.714, 07/01/2031
Pledged (PGRF)	As of 03/02/2021		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
879743PD8 174032423	08/14/2020			TEMPE AZ UNIO HIGH SCH DIST GO 1.814, 07/01/2032
Pledged (PGRF)	As of 12/21/2020		755,000.00	PLEDGE POOL-ALERUS FIN G FORKS
883883PG9 174031391	05/06/2020			THIEF RIVER FALLS MN ISD GO 3.00, 02/01/2027
Pledged (PGRF)	As of 12/21/2020		750,000.00	PLEDGE POOL-ALERUS FIN G FORKS
883883PH7 174031393	05/06/2020			THIEF RIVER FALLS MN ISD GO 2.06, 02/01/2028
Pledged (PGRF)	As of 03/02/2021		850,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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883883PJ3	05/06/2020			THIEF RIVER FALLS MN ISD GO
174031392				2.13, 02/01/2029
Pledged (PGRF)	As of 03/02/2021		850,000.00	PLEDGE POOL-ALERUS FIN G FORKS
883883PK0	05/06/2020			THIEF RIVER FALLS MN ISD GO
174031390				2.23, 02/01/2030
Pledged (PGRF)	As of 03/02/2021		550,000.00	PLEDGE POOL-ALERUS FIN G FORKS
901561HZ6	09/02/2020			TWIN FALLS CNTY ID SCH DIST GO
174032503				4.00, 09/15/2028
Pledged (PGRF)	As of 12/21/2020		775,000.00	PLEDGE POOL-ALERUS FIN G FORKS
901561JA9	09/02/2020			TWIN FALLS CNTY ID SCH DIST GO
174032506				4.00, 09/15/2029
Pledged (PGRF)	As of 11/18/2020		1,250,000.00	PLEDGE POOL-ALERUS FIN G FORKS
901561JB7	09/01/2020			TWIN FALLS CNTY ID SCH DIST GO
174032504				1.531, 09/15/2030
Pledged (PGRF)	As of 12/21/2020		1,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
901561JC5	09/01/2020			TWIN FALLS CNTY ID SCH DIST GO
174032505				1.631, 09/15/2031
Pledged (PGRF)	As of 11/18/2020		1,080,000.00	PLEDGE POOL-ALERUS FIN G FORKS
91824NAD4	08/26/2021			UNITED WHOLESALE MTG 2021-1 A4
174037159				Variable, 06/25/2051
Pledged (PGRF)	As of 12/20/2021		7,930,449.30	PLEDGE POOL-ALERUS FIN G FORKS
			10,000,000.00	
930047MU6	01/06/2016			WACONIA MN IND SCH DIST GO
174016951				4.00, 02/01/2024
Pledged (PGRF)	As of 03/02/2016		1,185,000.00	PLEDGE POOL-ALERUS FIN G FORKS
930047NC5	09/13/2016			WACONIA MN IND SCH DIST GO
174019462				2.00, 02/01/2023
Pledged (PGRF)	As of 11/10/2016		685,000.00	PLEDGE POOL-ALERUS FIN G FORKS
930047ND3	09/13/2016			WACONIA MN IND SCH DIST GO
174019461				2.00, 02/01/2024
Pledged (PGRF)	As of 11/10/2016		680,000.00	PLEDGE POOL-ALERUS FIN G FORKS
930047NE1	09/13/2016			WACONIA MN IND SCH DIST GO
174019464				2.00, 02/01/2025
Pledged (PGRF)	As of 11/10/2016		845,000.00	PLEDGE POOL-ALERUS FIN G FORKS
930047NFB	09/13/2016			WACONIA MN IND SCH DIST GO
174019459				2.00, 02/01/2026
Pledged (PGRF)	As of 11/10/2016		520,000.00	PLEDGE POOL-ALERUS FIN G FORKS

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930047NG6 174019457	09/13/2016			WACONIA MN IND SCH DIST GO 2.00, 02/01/2027
Pledged (PGRF)	As of 11/10/2016		310,000.00	PLEDGE POOL-ALERUS FIN G FORKS
930047NH4 174019458	09/13/2016			WACONIA MN IND SCH DIST GO 2.00, 02/01/2028
Pledged (PGRF)	As of 11/10/2016		300,000.00	PLEDGE POOL-ALERUS FIN G FORKS
933570BB8 174017457	02/23/2016			WALWORTH WI JT SCH DIST GO 3.00, 03/01/2026
Pledged (PGRF)	As of 03/02/2016		500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
938429V85 174031675	06/18/2020			WASHINGTON CNTY OR SCH DIST GO 1.593, 06/15/2033
Pledged (PGRF)	As of 11/18/2020		1,500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
938429W45 174031680	06/18/2020			WASHINGTON CNTY OR SCH DIST GO 1.843, 06/15/2031
Pledged (PGRF)	As of 11/18/2020		3,000,000.00	PLEDGE POOL-ALERUS FIN G FORKS
938429W60 174031678	06/18/2020			WASHINGTON CNTY OR SCH DIST GO 2.043, 06/15/2033
Pledged (PGRF)	As of 11/18/2020		1,500,000.00	PLEDGE POOL-ALERUS FIN G FORKS
949798AB8 174036835	09/15/2021			WELLS FARGO MRT BCK 2021-2 A2 2.00, 06/25/2051
Pledged (PGRF)	As of 11/08/2021		6,092,467.64	PLEDGE POOL-ALERUS FIN G FORKS
			5,760,000.00	
Pledged USD Par			162,994,010.92	
Pledged USD Orig Face			174,705,000.00	

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MEMORANDUM

To: Pledge Pool Participants

From: Raela E Kalis
Senior Accounting Specialist
Choice Bank

Subject: Quarterly Pledge Information

Date: October 14, 2022

Enclosed is a copy of the Notification to Participants of the Choice Financial Pledge Pool. This Statement confirms the adequacy of Choice Financial pledges for public funds on deposit in the bank as of September 30, 2022. Please retain this information for use during financial audits of your organization.

Questions regarding pledge coverage should be directed to me at 701-549-3761. I will be happy to help you in any way I can.

Thank you.

A handwritten signature in black ink that reads "Raela E. Kalis".

Raela E. Kalis
Senior Accounting Specialist

**NOTIFICATION TO PARTICIPANTS
OF
CHOICE FINANCIAL, GRAFTON, ND**

In accordance with NDCC'21-04-09, Choice Financial-Grafton provided a security pledge schedule to Bank of North Dakota, as custodian, on 9/30/2022. This schedule reported uninsured public deposits of \$88,864,895.26 requiring a 110% pledge requirement for a total of \$103,910,102.19. Bank of North Dakota verifies the current par value of securities pledged to Choice Financial-Grafton/Pledge Pool ID PGRA, as of 9/30/2022 is \$124,000,000.00.

Dated 10/12/2022
The Bank of North Dakota, as Custodian

By 
Its Treasurer

GRAFTON-CHOICE FINANCIAL GROUP
RAELA KALIS
PO BOX 468
WALHALLA, ND 58282-0468

Internal USE ONLY
Client Code: PGRA
Client Name: PLEDGE POOL- CHOICE FN GRAFTON
Retention Date: 09/30/2022
As of 09/30/2022
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LOC 7606 EXP 12/15/22 124,000,000

No pledged holdings in custody as of statement date



IRREVOCABLE STANDBY LETTER OF CREDIT

BANK OF NORTH DAKOTA
INVESTMENTS
SFN 60360 (10-2013)

Irrevocable Standby Letter of Credit Number 7555	Issue Date 4/20/2022	Expiration Date 10/20/2022
Name and Address of Entity and Contact City of West Fargo Attn: Jim Larson 800 4th Ave East West Fargo, ND 58078		

Bank of North Dakota Customer Bell Bank
--

We hereby establish our irrevocable standby credit in your favor on the behalf of our Customer ("Customer") , for the account indicated above, for a sum or sums not exceeding in all \$ 3,000,000.00 DOLLARS UNITED STATES CURRENCY (the "Stated Amount") and authorize you to draw on the Bank of North Dakota (the "Bank"), for account of "Customer"), available by your presentation made at our office located at 1200 Memorial Highway, Bismarck, North Dakota 58504-5509 of:

- (1) A written certificate, appropriately completed, signed by you in the form of Exhibit "A" attached hereto; and
- (2) All certificates of deposit, savings account passbooks or other documents evidencing deposits of public funds by you with our Customer, including the amounts and account numbers.

We hereby agree that all drawings under and in compliance with the terms of this Letter of Credit will be duly honored by us upon compliance with the terms as specified above, if presented at our office on or before the expiration date hereof. A drawing under this Letter of Credit may also be made in the form of a writing, in the form provided for above and transmitted by any telecommunication facility sent by you and received by us at our office indicated above, provided that you undertake in such writing to send us the appropriate certificate and information referred to above within three business days of sending such writing. If requested by you, payment under this Letter of Credit may be made by deposit of immediately available funds into a designated account that you maintain with us. If a drawing made by you hereunder does not, in any instance, conform to the terms and conditions of this Letter of Credit, we will give you prompt notice stating the reasons therefore and that we are holding any documents presented to us at your disposal or are returning the same to you, at our discretion. Upon being notified that the drawing was not in accordance with the Letter of Credit, you may attempt to correct any such drawing if, and to the extent that, you are entitled (without regard to the provision of this sentence) and able to do so. As used herein "business day" shall mean any day other than a Saturday, Sunday or a day on which financial institutions in the State of North Dakota are authorized or required by law to close.

Drawings in respect to payments hereunder honored by us shall not, in the aggregate, exceed the stated amount. It is a condition that the amount of the credit available with respect to this Letter of Credit relating to any deposit of public funds with the Customer will be automatically reduced by the amount of any withdrawals made by you from the deposit.

Only you may make a drawing under this Letter of Credit. Upon the payment to you, to your designee or to your account of the amount specified in a certificate drawn hereunder, we shall be fully discharged on our obligation under this Letter of Credit with respect to such certificates and we shall not thereafter be obligated to make any further payments under this Letter of Credit in respect of such certificates to you or any other person.

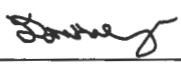
This Letter of Credit shall automatically terminate and be delivered to the Bank for cancellation upon the earlier of (i) the making by you of a drawing which reduces the available balance of the public funds deposited with the Customer to \$0, or (ii) the expiration date of this Letter of Credit.

Irrevocable Standby Letter of Credit Number 7555

This Letter of Credit, except as otherwise expressly stated herein, is subject to Uniform Customs and Practice for Documentary Credits (2007 Revision), International Chamber of Commerce, Publication No. 600 (the "Uniform Customs"). This Letter of Credit shall be governed by North Dakota law, including, but not limited to Article Five of the North Dakota Uniform Commercial Code, NDCC chapter 41-05. Communications with respect to this Letter of Credit shall be in writing and shall be addressed to us at 1200 Memorial Highway, Bismarck, North Dakota 58504-5509, Attention: Investment Department, specifically referring thereon to the above-listed Line of Credit Number.

This letter of Credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument, or agreement referred to herein except only the certificate referred to herein; and any such reference shall not be deemed to incorporate herein by reference any document, instrument, or agreement except for such certificate.

Bank of North Dakota
1200 Memorial Highway
Bismarck, ND 58504-5509

Name	
Title	Accounting

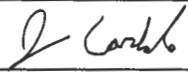
Name	
Title	Treasury

EXHIBIT A
CERTIFICATE AND SIGHT DRAFT

To: Bank of North Dakota
1200 Memorial Highway
Bismarck, ND 58504-5509

At sight pay to the order of

Name of Payee	Amount
---------------	--------

This draft is drawn under

Irrevocable Standby Letter of Credit Number ("Letter of Credit") 7555	Dated
--	-------

Issued by Bank of North Dakota

The undersigned, a duly authorized officer of the above-named Payee, hereby certifies to The Bank of North Dakota (the "Bank"), with reference to the above Irrevocable Standby Letter of Credit (any capitalized term used herein and not defined shall have its respective meaning as set forth in the Letter of Credit) issued by the Bank in the favor of the Payee, that:

- (1) The Payee is making a drawing with respect to the payment of amounts due it from:

Name of Customer

- (2) The Payee has contacted the Customer and requested return of the public funds deposited with the Customer and that five business days have passed from the date of Payees request and the Customer has refused to return the public funds as requested.
- (3) The following listing identifies the amount of the public funds and the accounts in which those public funds are deposited:
- (4) The Payee has included with this Certificate all documents required by the Customer to claim title to the public funds deposited with Customer including all certificates of deposit, savings account passbooks or other documents required by the Customer.

- (5)
- | | |
|---|--|
| Amount of Request to Draw on this Certificate | Not to Exceed this Amount (includes amounts of all previous drafts) |
|---|--|

IN WITNESS WHEREOF, the undersigned has executed and delivered this Certificate and sight draft as of the ____ day
of _____, 20____.

Name	Title
------	-------



IRREVOCABLE STANDBY LETTER OF CREDIT

BANK OF NORTH DAKOTA
INVESTMENTS
SFN 60360 (10-2013)

Irrevocable Standby Letter of Credit Number 7570	Issue Date 6/10/2022	Expiration Date 12/9/2022
Name and Address of Entity and Contact City of West Fargo Attn: Jim Larson 800 4th Ave East West Fargo, ND 58078		

Bank of North Dakota Customer Bell Bank
--

We hereby establish our irrevocable standby credit in your favor on the behalf of our Customer ("Customer") , for the account indicated above, for a sum or sums not exceeding in all \$ 3,000,000.00 DOLLARS UNITED STATES CURRENCY (the "Stated Amount") and authorize you to draw on the Bank of North Dakota (the "Bank"), for account of "Customer"), available by your presentation made at our office located at 1200 Memorial Highway, Bismarck, North Dakota 58504-5509 of:

- (1) A written certificate, appropriately completed, signed by you in the form of Exhibit "A" attached hereto; and
- (2) All certificates of deposit, savings account passbooks or other documents evidencing deposits of public funds by you with our Customer, including the amounts and account numbers.

We hereby agree that all drawings under and in compliance with the terms of this Letter of Credit will be duly honored by us upon compliance with the terms as specified above, if presented at our office on or before the expiration date hereof. A drawing under this Letter of Credit may also be made in the form of a writing, in the form provided for above and transmitted by any telecommunication facility sent by you and received by us at our office indicated above, provided that you undertake in such writing to send us the appropriate certificate and information referred to above within three business days of sending such writing. If requested by you, payment under this Letter of Credit may be made by deposit of immediately available funds into a designated account that you maintain with us. If a drawing made by you hereunder does not, in any instance, conform to the terms and conditions of this Letter of Credit, we will give you prompt notice stating the reasons therefore and that we are holding any documents presented to us at your disposal or are returning the same to you, at our discretion. Upon being notified that the drawing was not in accordance with the Letter of Credit, you may attempt to correct any such drawing if, and to the extent that, you are entitled (without regard to the provision of this sentence) and able to do so. As used herein "business day" shall mean any day other than a Saturday, Sunday or a day on which financial institutions in the State of North Dakota are authorized or required by law to close.

Drawings in respect to payments hereunder honored by us shall not, in the aggregate, exceed the stated amount. It is a condition that the amount of the credit available with respect to this Letter of Credit relating to any deposit of public funds with the Customer will be automatically reduced by the amount of any withdrawals made by you from the deposit.

Only you may make a drawing under this Letter of Credit. Upon the payment to you, to your designee or to your account of the amount specified in a certificate drawn hereunder, we shall be fully discharged on our obligation under this Letter of Credit with respect to such certificates and we shall not thereafter be obligated to make any further payments under this Letter of Credit in respect of such certificates to you or any other person.

This Letter of Credit shall automatically terminate and be delivered to the Bank for cancellation upon the earlier of (i) the making by you of a drawing which reduces the available balance of the public funds deposited with the Customer to \$0, or (ii) the expiration date of this Letter of Credit.

Irrevocable Standby Letter of Credit Number
7570

This Letter of Credit, except as otherwise expressly stated herein, is subject to Uniform Customs and Practice for Documentary Credits (2007 Revision), International Chamber of Commerce, Publication No. 600 (the "Uniform Customs"). This Letter of Credit shall be governed by North Dakota law, including, but not limited to Article Five of the North Dakota Uniform Commercial Code, NDCC chapter 41-05. Communications with respect to this Letter of Credit shall be in writing and shall be addressed to us at 1200 Memorial Highway, Bismarck, North Dakota 58504-5509, Attention: Investment Department, specifically referring thereon to the above-listed Line of Credit Number.

This letter of Credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument, or agreement referred to herein except only the certificate referred to herein; and any such reference shall not be deemed to incorporate herein by reference any document, instrument, or agreement except for such certificate.

Bank of North Dakota
1200 Memorial Highway
Bismarck, ND 58504-5509

Name	<i>Jennifer Huntley</i>
Title	Accounting

Name	<i>Devon Smith</i>
Title	Treasury

EXHIBIT A
CERTIFICATE AND SIGHT DRAFT

To: Bank of North Dakota
1200 Memorial Highway
Bismarck, ND 58504-5509

At sight pay to the order of

Name of Payee	Amount
---------------	--------

This draft is drawn under

Irrevocable Standby Letter of Credit Number ("Letter of Credit") 7570	Dated
--	-------

Issued by Bank of North Dakota

The undersigned, a duly authorized officer of the above-named Payee, hereby certifies to The Bank of North Dakota (the "Bank"), with reference to the above Irrevocable Standby Letter of Credit (any capitalized term used herein and not defined shall have its respective meaning as set forth in the Letter of Credit) issued by the Bank in the favor of the Payee, that:

- (1) The Payee is making a drawing with respect to the payment of amounts due it from:

Name of Customer

- (2) The Payee has contacted the Customer and requested return of the public funds deposited with the Customer and that five business days have passed from the date of Payees request and the Customer has refused to return the public funds as requested.
- (3) The following listing identifies the amount of the public funds and the accounts in which those public funds are deposited:
- (4) The Payee has included with this Certificate all documents required by the Customer to claim title to the public funds deposited with Customer including all certificates of deposit, savings account passbooks or other documents required by the Customer.

- (5)
- | | |
|---|--|
| Amount of Request to Draw on this Certificate | Not to Exceed this Amount (includes amounts of all previous drafts) |
|---|--|

IN WITNESS WHEREOF, the undersigned has executed and delivered this Certificate and sight draft as of the ____ day
of _____, 20____.

Name	Title
------	-------



GAMING SITE AUTHORIZATION
OFFICE OF ATTORNEY GENERAL
SFN 17996 (02/2018)

G - _____ (_____)_____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

ND Horse Park Foundation

The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location <i>DoubleTree</i>			
Street <i>525 E Beaton Drive</i>	City <i>West Fargo</i>	ZIP Code <i>58078</i>	County <i>Cass</i>
Beginning Date(s) Authorized <i>11/10/22</i>	Ending Date(s) Authorized <i>11/14/22</i>	Number of twenty-one tables if zero, enter "0": <i>0</i>	
Specific location where games of chance will be conducted and played at the site (required) <i>Conference Rooms excluding bathrooms</i>			
If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known <i>Poker 11-11-22 to 11-13-22</i>			

RESTRICTIONS (City/County Use Only)

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☒ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☒ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheels with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County-Retain a **copy** of the Site Authorization for your files.
2. City/County-Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval.

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 **OR** 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) <u>DoubleTree</u>		Site Name <u>DoubleTree</u>		Site Phone Number <u>701-551-0120</u>	
Site Address <u>825 E Beaton Drive</u>		City <u>West Fargo</u>	State <u>ND</u>	Zip Code <u>58078</u>	County <u>Cass</u>
Organization (Lessee) <u>NO Horse Park Foundation</u>		Rental Period <u>11/10/22</u> to <u>11/14/22</u>		Monthly Rent Amount	
1. Is Bingo going to be conducted at this site?			☒ No	☐ Yes	\$ <u>0</u>
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.			☒ No	☐ Yes	
2. Is Twenty-One conducted at this site?			☒ No	☐ Yes	\$ <u>0</u>
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____					\$ <u>0</u>
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____					\$ <u>0</u>
3. Is Paddlewheels conducted at this site?			☒ No	☐ Yes	\$ <u>0</u>
Number of Tables _____ X Rent per Table \$ _____					
4. Is Pull Tabs involving either a jar bar, standard, or electronic dispensing device conducted at this site?			☒ No	☐ Yes	\$ <u>0</u>
Please check: ☐ Jar Bar ☐ Standard Dispensing Device					
☐ Electronic Dispensing Device Number of Electronic Devices <u>0</u>					\$ <u>0</u>
Total Monthly Rent					\$ <u>0</u>
5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐					

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <u>[Signature]</u>	Title <u>Gm</u>	Date <u>10/20</u>
Signature of Lessee <u>[Signature]</u>	Title <u>Gaming Manager</u>	Date <u>11-3-22</u>



"Consent" or "Regular" Agenda Item?

[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Sanitation

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Police and Fire

City Administrator

Tina Fisk

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: November 7, 2022

Subject: Project No. 1342 – SA 40 Sanitary Lift Station Rehabilitation

Action: Accept Bid and Award Contract

New Information and Recommendation:

A virtual bid opening was conducted on October 27, 2022 at 10:30 AM where one (1) proposal was received for the general contract. CC Steel, LLC was the only bidder for their bid amount of \$84,450.00 for Project No. 1342. No bids were received for the electrical portion of this job. Results are attached to this packet. Also attached for review is a signed "Engineer's Statement of Estimated Cost" prepared in accordance with N.D.C.C 40-22-29 as well as preliminary funding documents.

After the bids were opened, having not received a bid for the electrical portion of the work, the consultant was able to receive a quote from JDP Electric, Inc. in the amount of \$216,669.00 for the electrical work. This process was vetted with the City Attorney.

The following documents are attached for review/consideration:

- Recommendation letter including the following: Affidavit of Publication, Bid Tabulation, Draft Notice of Award for CC Steel, LLC, Proposal from JDP Electric, Draft Notice of Award for JDP Electric, and signed Engineer's Statement of Estimated Cost.
- Resolution Accepting Bid and Resolution Accepting Quote

Staff Recommendation: Accept Bid and Award Contract to CC Steel, LLC for their bid amount of \$ 84,450.00 AND award a contract to JDP Electric, Inc. for the electrical work in the amount of \$216,669.00.

Policy Analysis:

This project will update the most critical sanitary lift station that the city operates and it is crucial to the project that the controls and equipment are available when needed to proceed with the work.

Financial Analysis:

As presented at the August 1, 2022 Commission meeting, the total project costs were presented to be an estimated \$1,200,000 which include the equipment described. With this bid, the current project cost estimate is \$880,000. These costs are intended to be paid via sewer bonds but could also be paid for via sales tax revenue.

Previously Presented Information and Commission Actions:

October 27, 2022 – Virtual bid opening was conducted.

September 19, 2022-

- **Staff Recommendation:** Approve purchase of controls and equipment from Quality Controls in the amount of \$179,165.00.
- **Commission Action:** Commissioner Olson moved and Commissioner George seconded to approve. No opposition, motion carried.

September 6, 2022-

- **Staff Recommendation:** Approve Task Order No. 61-1, Approve Plans and Specs; and Authorize Bid Advertisement.
- **Commission Action:** Commissioner Olson Moved and Commissioner George seconded to approve. Commissioner Simmons was absent and not voting. No opposition, motion carried.

August 1, 2022-

- **Staff Recommendation:** Create Project No. 1342; Approve Engineer's Report; and Direct Engineer to prepare Plans and Specs.
- **Commission Action:** Commissioner Simmons moved and Commissioner Olson seconded to approve. No opposition, motion carried.



925 10th Avenue East
Suite 1
West Fargo, ND 58078
P: 701.282.4692
F: 701.282.4530



October 27, 2022

Daniel R. Hanson, PE
City Engineer
City of West Fargo
800 4th Avenue East
West Fargo ND 58078

Re: Project No. 1342
Sanitary Lift Station System Rehabilitation
West Fargo, ND

Dear Dan:

Bids were opened online during a virtual meeting for the above referenced project on October 6, 2022 at 10:30 a.m. One bid was received, and the bid tabulation is enclosed for your review. CC Steel, LLC is the sole with a General Construction bid amount of \$84,450.00. There were no bids received for the electrical portion of the project. After not receiving any bids for the electrical work, we solicited a direct quotation from JDP Electric (Fargo, North Dakota). They have provided a quotation of \$216,669.00 for completing the electrical work under the project. We recommend that a contract for the general construction work be awarded to CC Steel, LLC in the amount of \$84,450.00. Further, we recommend that a contract for the electrical work be awarded to JDP Electric, LLC in the amount of \$216,669.00

Some of the equipment items that will be installed under the electrical work (namely, the motor control center and main control panel) have been purchased directly by the city. Furthermore, we recommend retaining an additional \$200,000 of budget for repair of the coatings in the wet well. When the wet well is ready to receive these repairs, we would solicit additional quotations to complete this part of the work.

When the cost of the above contracts, pre-purchased equipment items, and amount retained for future wet well repairs are combined, the estimated total construction subtotal cost is \$750,000.00 which includes approximately 10% in construction contingencies. The Engineer's Preliminary Opinion of Probable Cost in the Preliminary Engineer's Report was \$1,020,000 and included approximately 20% contingencies.

Enclosed is the Engineer's Statement of Cost including the low bidder's construction prices for your review. Please sign the letter and return upon your approval. Please review the enclosed information and provide comment, if any, at your earliest convenience. To meet the project's proposed schedule, the contracts are anticipated to be awarded by the West Fargo City Commission on November 7, 2022. If the contracts are awarded by the Commission, please sign, date, and return the enclosed Notice of Award so we can begin working on the contracts.

Sincerely,

Matthew Welle, PE
Project Manager

Enclosures:

Affidavit of Publication
Bid Tabulations
Engineer's Statement of Cost
Notice of Award

Improving lives by building strong communities.

mooreengineeringinc.com

AFFIDAVIT OF PUBLICATION

STATE OF NORTH DAKOTA

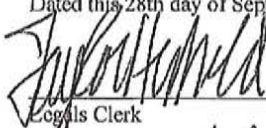
ss.

COUNTY OF CASS

Taylor Herhold, The Forum of Fargo-Moorhead, being duly sworn, states as follows:

1. I am the designated agent of The Forum of Fargo-Moorhead, under the provisions and for the purposes of, Section 31-04-06, NDCC, for the newspaper listed on the attached exhibit.
2. The newspaper listed on the exhibit published the advertisement of: *Legal Notice*; (3) time: *Wednesday September 14, 2022, Wednesday September 21, 2022, Wednesday September 28, 2022*, as required by law or ordinance.
3. All of the listed newspapers are legal newspapers in the State of North Dakota and, under the provisions of Section 46-05-01, NDCC, are qualified to publish any public notice or any matter required by law or ordinance to be printed or published in a newspaper in North Dakota.

Dated this 28th day of September, 2022


Legal Clerk


Notary Public

NICHOLE SEITZ
Notary Public
State of North Dakota
My Commission Expires Jan. 3, 2024

CITY OF WEST FARGO, NORTH
DAKOTA

PROJECT NO. 1342
SANITARY LIFT STATION
SYSTEM REHABILITATION
ADVERTISEMENT FOR BIDS

The City of West Fargo is requesting Bids for the construction of the project listed above.

Bids for the construction of the Project will be received and accepted via electronic bid (vBid) through QuestCDN until October 6, 2022 at 10:00 a.m. local time. Bids will be viewed and read via video/phone conference at 10:30 a.m. Mail or hand delivered bids will not be opened or considered. Link for the video/phone conference is provided at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com.

The Project consists of building improvements to the SA40 main wastewater lift station consisting of masonry wall infills, mechanical air ducts and louvers, and electrical motor control center and associated wiring replacement.

Separate bids will be received for Contract No. 1 - General and Mechanical Work with optional alternate bid Electrical Work, and Contract No. 2 - Electrical Work. Bids shall be on a lump sum basis with additive alternate bid item as indicated in the Bid Form.

Digital project bidding documents will be available at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com. You may download the complete set of digital documents for a nonrefundable fee of \$40.00 by locating eBidDoc™ Number 8288487 on the website. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information, and vBid online bid submission questions.

Each bid must be accompanied by a bidder's bond in a sum equal to 5% of the full amount of the bid executed by the bidder as principal and by a surety, conditioned that if the principal's bid is accepted and a contract is awarded to the principal, the principal, within ten (10) days after the notice of the award, shall execute a contract in accordance with the terms of the bid and the bid bond, and any conditions of the City of West Fargo, as required by law. A countersignature of a bid bond is not required. If the City of West Fargo elects to award a contract to the lowest responsible bidder, and the lowest responsible bidder does not execute a contract within ten (10) days, the bidder's bond will be forfeited to the City of West Fargo, and the City of West Fargo may award the project to the next lowest responsible bidder.

Each bidder must possess a valid North Dakota contractor's license for the full amount of their bid, as required by N.D.C.C. § 43-07-7. Each bidder MUST enclose a copy of their Contractor's License or Certificate of Renewal, Issued by the North Dakota Secretary of State, and each license must be valid and dated at least 10 days prior to the date set for bid opening, as required under N.D.C.C. § 43-07-12.

The City of West Fargo will not read or consider any bid that does not fully comply with the requirements above, or the requirements of N.D.C.C. § 48-01.2-05.

Owner: City of West Fargo

By: Tina Fisk

Title: City Administrator

Date: September 6, 2022

(Sept. 14, 21 & 28, 2022) 100890



BID TABULATION

Project No. 1342

Sanitary Lift Station System Rehabilitation

West Fargo ND

Project No. 22671

Bid Date: October 6, 2022

CC Steel, LLC

5303 Creekview Green

Maple Plain, MN 55359

BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
<u>Contract No. 1: General Construction Work with Alternate Bid Electrical Work</u>					
1.	General/Mechanical Work Lump Sum	LSUM	1	\$84,450.00	\$84,450.00
<u>Optional Alternate Bid - Add Electrical Work</u>					
A1	Electrical Work Lump Sum	LSUM	1		NO BID
<u>Contract No. 2: Electrical Work (Separate from General Contract)</u>					
2.	Electrical Work Lump Sum	LSUM	1		NO BID





ENGINEERING DEPARTMENT

800 4 Ave E, Suite 1
West Fargo, ND 58078
701.515.5100
www.westfargond.gov

November 7, 2022

Board of City Commissioners
City of West Fargo
800 4th Avenue East
West Fargo, ND

Re: Project No. 1342
Sanitary Lift Station System Rehabilitation

WHEREAS, bids were opened and filed for Project No. 1342 for the City of West Fargo, North Dakota;
and

WHEREAS, the engineer for the City of West Fargo, North Dakota is required to make a careful and
detailed statement of the estimated cost of work (*pursuant to N.D.C.C. 40-22-29*);

NOW THEREFORE, I, Daniel R. Hanson, do hereby certify as follows:

That I am the City Engineer for the City of West Fargo, North Dakota;

That the following (and/or attached hereto) is a detailed statement of the estimated cost for work
described as Project No. 1342 of the City of West Fargo, North Dakota.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 3RD day of NOVEMBER, 2022.

DANIEL R. HANSON
ND REG. NO. 4962


Engineer for the City of West Fargo
West Fargo, North Dakota





Project No. 1342
Sanitary Lift Station System Rehabilitation
West Fargo ND
Project No. 22671
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
Contract No. 1: General Construction Work with Alternate Bid Electrical Work					
1.	General/Mechanical Work Lump Sum	LSUM	1	\$84,450.00	\$84,450.00
Contract No. 2: Electrical Construction					
2.	Electrical Work Lump Sum	LSUM	1	\$216,669.00	\$216,669.00
--	Owner Purchase MCC & Controls Equipment:	CASH	1	\$179,165.00	\$179,165.00
--	Wet Well Coatings Repair (By Future Contract)	LSUM	1	\$200,000.00	\$200,000.00
Construction Subtotal					\$680,284.00
Contingencies (~10%)					\$69,716.00
Total Construction					\$750,000.00
Study & Report					\$17,000.00
Engineering					\$82,500.00
Additional Construction Services					\$1,700.00
Legal & Administration					\$28,800.00
TOTAL COST					\$880,000.00

NOTICE OF AWARD

Date of Issuance: November 7, 2022

Owner: City of West Fargo

Owner's Contract No.: 1342

Engineer: Moore Engineering, Inc.

Engineer's Project No.: 22671

Project: Sanitary Lift Station System Rehabilitation

Contract Name: Project No. 1342

Bidder: CC Steel, LLC

Bidder's Address: 5303 Creekview Green; Maple Plain, MN 55359

TO BIDDER:

You are notified that Owner has accepted your Bid dated October 6, 2022 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: Project No. 1342 - Contract No 1: General.

The Contract Price of the awarded Contract is: \$84,450.00.

2 unexecuted counterparts of the Agreement accompany this Notice of Award, and two copies of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ 3 sets of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 10 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 2 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner: City of West Fargo

Authorized Signature

By: Bernie L. Dardis

Title: President of the Board of City Commissioners

Copy: Engineer



803 28th St S
Fargo, ND 58103-2364
(701) 232-1991
Fax: (701)-364-5483

Wiring Proposal

10/27/2022

TO: City of West Fargo
ATTN: Jim Sepp

RE: Master Lift Station SA-40 MCC replacement (project # 1342)

WORK DESCRIPTION:

- Replacement of existing MCC and SCP with new owner provided MCC and SCP
- Temporary service installation with manual transfer switch to run up to two 100 HP pumps during MCC replacement (this will be in place for longer than four days)
- We cannot follow the 4 day MCC replacement timeline on plan page G-003 as discussed prior to bid time with Jim Sepp
- Automatic transfer switch is provided and installed but has a potential lead time of 40 weeks after approved submittal process
- Project completion date to be determined due to equipment delivery times
- Excludes bid bond
- Excludes any programming with VFDs or SCP (owners integrator supplier to provide)
- Insurance coverage sample provided (see the following)

Wiring certificate and inspection

Total Base Bid \$ 216,669.00

General Conditions

1. All applicable taxes are included in our submission.
2. JDP Electric shall not be held liable for errors or omissions in designs by others, nor inadequacies of materials and equipment specified or supplied by others.
3. Equipment and materials supplied by the contractor are warranted only to the extent that the same are warranted by the manufacturer.
4. JDP Electric shall not be liable for indirect loss or damage.
5. Unless included in this proposal, all bonding and/or special insurance requirements are supplied at

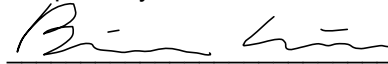
additional cost.

6. If a formal contract is required, its conditions must not deviate from this proposal without contractor's permission.

7. Anything (verbal or written), express or implied elsewhere, which is contrary to these conditions shall be null and void.

8. Prices stated herein are subject to change at any time at the discretion of JDP Electric as a result of material and supply issues, market changes or other events beyond our control. Written notice of any changes will be conveyed to customer.

Respectfully,



Estimator,
Brian Cronin

Accepted by:

Print Name:

NOTICE OF AWARD

Date of Issuance: November 7, 2022

Owner: City of West Fargo

Owner's Contract No.: 1342

Engineer: Moore Engineering, Inc.

Engineer's Project No.: 22671

Project: Sanitary Lift Station System Rehabilitation

Contract Name: Project No. 1342

Bidder: JDP Electric, Inc.

Bidder's Address: 803 28th St S, Fargo, ND 58103

TO BIDDER:

You are notified that the Owner has accepted your Bid dated October 27, 2022 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: Project No. 1342 - Contract No 2: Electrical.

The Contract Price of the awarded Contract is: \$216,669.00

2 unexecuted counterparts of the Agreement accompany this Notice of Award, and two copies of the Contract Documents accompany this Notice of Award or have been transmitted or made available to Bidder electronically.

☒ 3 sets of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 10 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 2 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner: City of West Fargo

Authorized Signature

By: Bernie L. Dardis

Title: President of the Board of City Commissioners

Copy: Engineer

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING BID, SHOWING
RECEIPT OF ENGINEER'S STATEMENT OF ESTIMATED COST
AND DIRECTING EXECUTION OF CONTRACT

WHEREAS, bids have heretofore been received for the making of certain improvements in Project No. 1342- Sanitary Sewer System Rehabilitations, Replacements; and Incidentals of the City of West Fargo, North Dakota; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor of the City of West Fargo; and

WHEREAS, the Engineer for the City of West Fargo has made and filed a careful and detailed statement of the estimated cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the fact is and that the minutes show that the General Contract bid of CC Steel, LLC, in the amount of \$84,450.00, is the lowest bid received and that said company is the lowest responsible bidder; that said bid was accompanied by a bidder's bond in the sum of \$500.00, a certified or cashier's check in the amount of \$50.00 and copy of the contractor's license or certificate of renewal thereof and in conformity with the provisions of Chapter 40-29 of the North Dakota Century Code.

That Daniel Hanson, Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said work in said improvement district;

That the General Contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby awarded to the said CC Steel, LLC, in the amount of \$84,450.00, and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder

Dated: November 7, 2022

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____.

The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

"

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING CONTRACTOR'S QUOTE
AND AUTHORIZING EXECUTION OF CONTRACT

WHEREAS, no bids were received relating to the electrical portion of Sanitary Sewer System Rehabilitation Project No. 1342 of the City of West Fargo, North Dakota; and

WHEREAS, a quote was received from JDP Electric; and

WHEREAS, the Engineer for the City of West Fargo has made and filed a careful and detailed statement of the estimated cost of said work; and

WHEREAS, it is necessary to accept the quote for the electrical work to be completed.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the City received a quote from JDP Electric in the amount of \$216,669.00 for the electrical portion of the project.

That Daniel Hanson, Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said electrical work in said improvement district;

That the contract for the electrical portion of said improvement be and the same is hereby awarded to the said JDP Electric, and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements.

Dated: November 7, 2022.

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote, the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____.
The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



"Consent" or "Regular" Agenda Item?

[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Sanitation

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and

Engineering

Secondary Portfolio:

Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and

Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Police and Fire

City Administrator

Tina Fisk

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: November 7, 2022

Subject: 7th Ave NW & 5th St Ct NW – New Concrete Paving, Street Lighting, Storm Sewer; and Incidentals.

Action: Create Improvement District No. 2271, Approve Engineer's Report, and Authorize Resolution of Necessity.

New Information and Recommendation:

With the additional development occurring at the former Stockyards site (Stockyards 1st), the City is looking to pave the existing gravel road at 7th Ave NW and 5th Street Court NW to accommodate the existing and new development.

The following documents are attached for review/consideration:

- Engineer's Report
- Improvement District Map
- Resolution of Necessity and other associated resolutions

Staff Recommendation: Create Improvement District No. 2271, Approve Engineer's Report, and Authorize Resolution of Necessity.

Background and Project Summary:

The project will pave the existing gravel road into a concrete roadway. This will accommodate increased activity at the Stockyards site and businesses adjacent to this roadway as well as reduce dust in the area.

Policy Analysis:

This project will improve the accessibility of the Stockyards site by creating a concrete roadway constructed to city standards by replacing the existing gravel road. This will be designed by a consultant and bid following city and state procedures.

Financial Analysis:

This project is proposed to be funded exclusively through special assessments to the adjacent properties. As this is not a petitioned project, a Resolution of Necessity is needed to satisfy the assessment procedures.

Previously Presented Information and Commission Actions:

None

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Improvement District No. 2271

New Concrete Pavement, Street Lighting, Storm Sewer; and Incidentals

7th Avenue NW and 5th Street Court NW

General Nature (Scope)

With the current plan moving forward for the Stockyards Addition to be developed, it is recommended that 7th Avenue NW and 5th Street Court NW be paved to current standards in 2023. The existing gravel roadway is proposed to be reconstructed to a concrete surface with necessary storm sewer and utility adjustments to support traffic to this area including the Stockyards development.

The timing of these improvements are important as it is advantageous to complete this construction in conjunction with the development of the Stockyards development as opposed to after it is developed and there are approximately 50 shops that are contributing to traffic in the area that would be inconvenienced with construction.

Purpose

To provide a surface paved to current standards to support the traffic to the adjacent businesses and development.

Feasibility

There has been a study provided by an engineering consultant that estimates the cost of the project to be \$3,550,000. The project is feasible and staff considers this to be of a high priority due to the impending Stockyards development.

District Creation Considerations

All properties within the development area and adjacent to the improvements were included in the Improvement District, however, special assessments will be levied in accordance with the City's assessment policy and will be subject to approval by the Special Assessment Commission and City Commission.

In the Developers Agreement of the Stockyards Addition the developers/owners of that property waived their ability to petition out of these proposed improvements and in the past, the trucking company located on the south side of 7th Avenue NW has approached the city with regards to paving the gravel roadway. This project is being created by the city and not via a petition for improvements.

Estimate of Probable Cost

Construction		\$2,885,000
Bid Proposal Items	\$2,508,000	
Contingency (~15%)	\$377,000	
Consultant (Design/Construction)		\$375,000
Legal & Administration		\$155,000
Land Acquisition		\$20,000
Bonding/Interest		\$115,000
Total Estimated Cost		\$3,550,000

Source of Funds

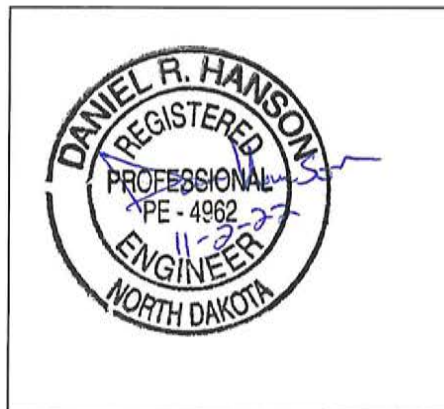
Special Assessments		\$3,550,000
City Funds		\$0
Capital Impr. Sales Tax	\$0	
Water/Sewer Revenue	\$0	
Water/Sewer Bond	\$0	
Total		\$3,550,000

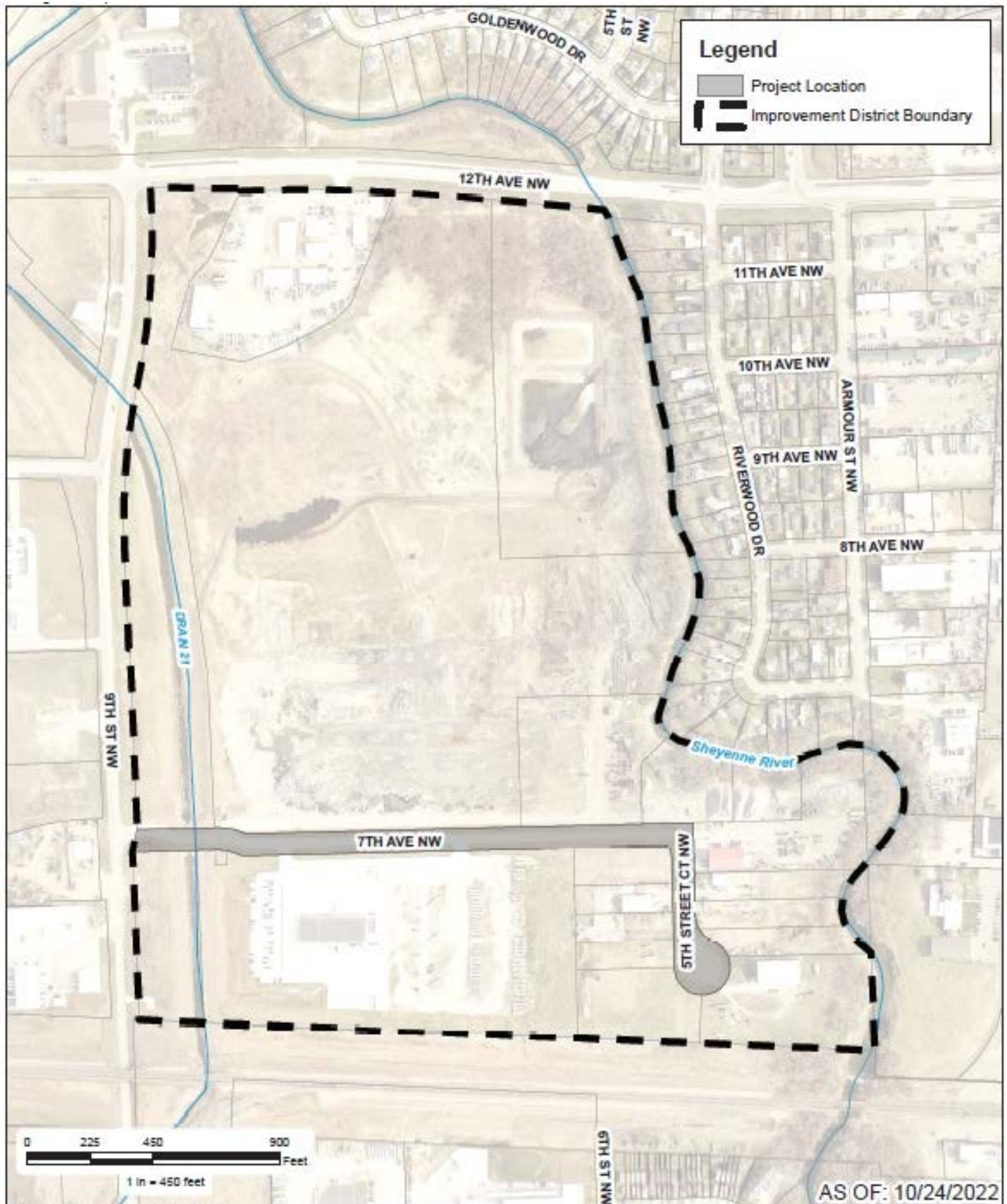
Supporting Documents (available upon request)

- A. Itemized Estimate of Probable Cost
- B. Consultant's report
- C. Maps, Drawings, Etc.

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.


Dan Hanson, P.E.
ND Registration No. 4962





**IMPROVEMENT DISTRICT MAP
IMPROVEMENT DISTRICT 2271
7TH AVENUE NW & 5TH STREET COURT NW
WEST FARGO, NORTH DAKOTA**

Created By: TJB Date Created: 10/24/22 Date Revised: 10/24/22 Date Plotted: N/A Date Reported: 10/25/22
Plotted By: Jennifer Boland Date Plotted: 10/24/22 Aerial Image: FRI Metro 2021 Elevation Data: LIDAR
Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 5002 Feet Vertical Datum: NAVD1988
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Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING IMPROVEMENT DISTRICT NO. 2271 -
NEW CONCRETE PAVING, STREET LIGHTING, STORM SEWER; AND
INCIDENTALS OF THE CITY OF WEST FARGO, NORTH DAKOTA

WHEREAS, Daniel Hanson, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Improvement District No. 2271 – New Concrete Pavement, Street Lighting, Storm Sewer; and Incidentals of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish such an Improvement District within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Improvement District No. 2271– New Concrete Pavement, Street lighting, Storm Sewer; and Incidentals of the City of West Fargo, North Dakota, the boundaries of which shall be as shown on the attached map.

Dated: November 7, 2022

APPROVED:

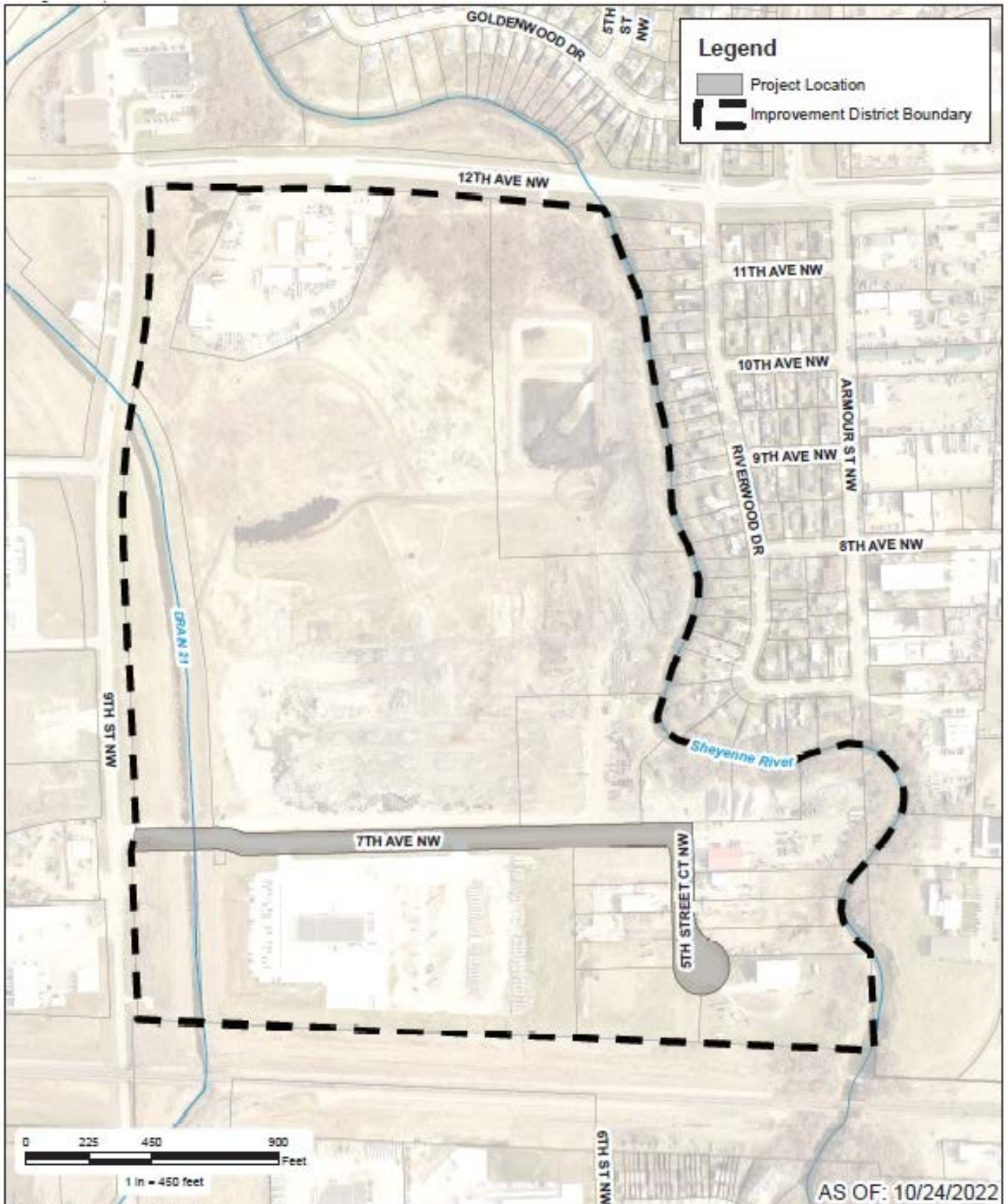
President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by

Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted
nay: _____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried and the resolution was duly adopted.



**IMPROVEMENT DISTRICT MAP
IMPROVEMENT DISTRICT 2271
7TH AVENUE NW & 5TH STREET COURT NW
WEST FARGO, NORTH DAKOTA**

Created By: JLB Date Created: 10/24/22 Date Revised: 10/24/22 Date Plotted: N/A Date Reported: 10/25/22
Plotted By: Jennifer Boland Date Plotted: 10/24/22 Aerial Image: FRI Metro 2021 Elevation Data: LIDAR
Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 5002 Feet Vertical Datum: NAVD1988
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Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of new concrete paving, street lighting, storm sewer and incidentals in connection with the above specified improvements, be constructed and made in Improvement District 2271 – Concrete Paving, Street Lighting, Storm Sewer; and Incidentals of the City of West Fargo, the City hereby directs Daniel Hanson, the Engineer for the City of West Fargo and being a competent engineer, to prepare a report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: November 7, 2022

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved for Improvement District 2271 – New Concrete Paving, Street Lighting, Storm Sewer; and Incidentals.

Dated: November 7, 2022

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

"""" Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DECLARING WORK NECESSARY

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota that it is hereby found and declared that it is necessary to construct an improvement in and for Improvement District No. 2271 – New Concrete Paving, Streetlighting, Storm Sewer; and Incidentals. Improvements will consist of replacing existing gravel roadway with new 2-lane concrete roadway, curb and gutter, street lighting, storm sewer, boulevard grading, turf establishment, other miscellaneous installations, and all other appurtenances, contrivances and structures used or useful in connection with the above specified improvements, in accordance with and as described in the resolution creating said district, and the Engineer’s Report which has been prepared by the Engineer for the City of West Fargo and approved by this commission which resolution and Engineer’s Report together with an estimate of the probable cost of the work, are now on file in the office of the City Auditor and are open to public inspection.

BE IT FURTHER RESOLVED that a portion of the cost of said improvement be specially assessed against the benefited property in said improvement district in amounts proportionate to and not exceeding the benefits to be derived by them respectively from said improvement.

BE IT FURTHER RESOLVED that the owners of the property liable to be specially assessed for said improvements may file written protests against the said improvements within thirty (30) days after first publication of this resolution, and this Board shall at its next meeting after the expiration of said period, to-wit: On the 19th day of December, 2022, at 5:30 p.m meet at the City Commission Chamber in City Hall , 800 fourth Avenue East, West Fargo, for the purpose of hearing and determining the sufficiency of any protests so filed and of taking any such further action with respect to said improvements as may then deemed necessary and expedient.

BE IT FURTHER RESOLVED that the City Auditor is hereby authorized and directed to cause this resolution, including a map of the improvements directed, to be published once each week for two consecutive weeks in The Founm, the official newspaper of the City of West Fargo, North Dakota.

Dated: November 7, 2022

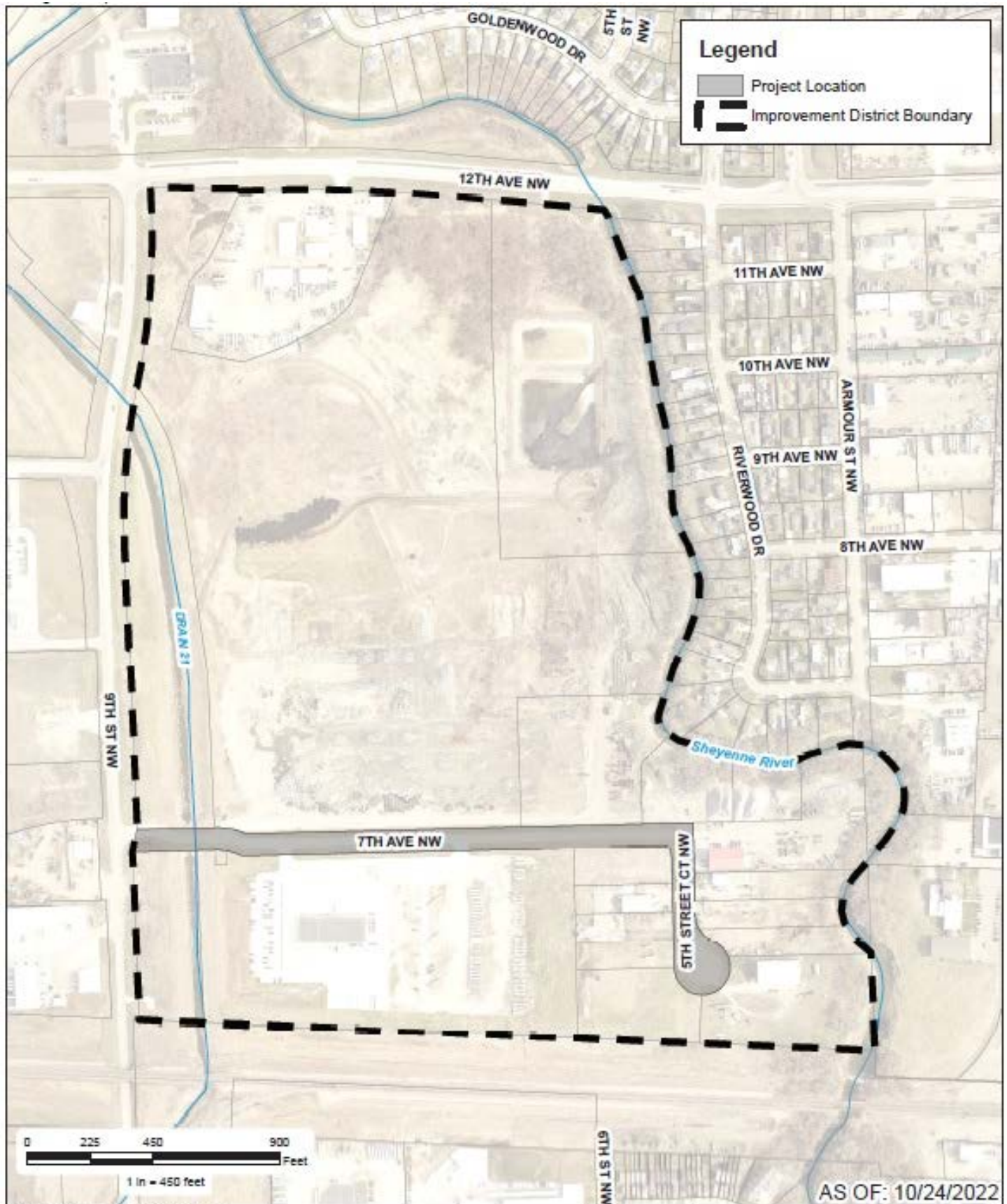
APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



Legend

Project Location

Improvement District Boundary

IMPROVEMENT DISTRICT MAP
IMPROVEMENT DISTRICT 2271
7TH AVENUE NW & 5TH STREET COURT NW
WEST FARGO, NORTH DAKOTA

Created By: JLB Date Created: 10/24/22 Date Revised: 10/24/22 Date Plotted: N/A Date Reported: 10/25/22
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