



**West Fargo Economic Development
Advisory Committee
Thursday, September 1, 2022
3 pm**

The City of West Fargo Economic Development Advisory Committee met on Thursday, September 1, 2022, at 3 pm.

Voting Members Present: Marshall McCullough (Past Chair), Nicole Steen-Dutton (Member), Tom McDougall (Member), & Paul Matthys (Member)

City Staff: Casey Sanders-Berglund (Economic Development Manager) Malachi Petersen (City Planner), Nick Lee (City Assessor), Aaron Nelson (City Planner), Judy Afdal (Finance Director), Rachel Richter Lordman (Communications Specialist)

Ex-Officio Members: Joe Raso (GFMEDC) & Ryan Aashiem (GFMEDC)

Marshall McCullough called the meeting to order.

Nicole Dutton moved and Paul Matthys seconded to approve the minutes for July 7, 2022 as presented. No opposition. Motion carried.

Tom McDougall moved and Nicole Dutton seconded to approve the Order of Agenda. No opposition. Motion carried.

Casey Sanders-Berglund presented Converdia Health Staffing enterprise grant application.

Brian Rahman, business owner, briefly described his business and his plans to enhance this existing building, adding 20+ employees, and growth opportunities for the business.

Tom McDougall moved and Nicole Dutton seconded to approve the Enterprise Grant at \$75,000 incentive for Converdia Health Staffing. No opposition. Motion carried.

Casey Sanders- Berglund discussed the opportunity to add participants to the EDAC roster. Discussed adding three individuals with discussion around bi-laws and review by Tina Fisk (City Administrator). Concern is to ensure that a quorum can be meet and feedback from additional industries. Review and report back to EDAC with response from Tina Fisk and City Attorney.

Casey Sanders-Berglund asked for feedback from EDAC members to share metrics and data that might be useful to the group. Notes: New Business (numbers), Makeup (Minority owned, women owned, jobs, types of businesses that got support), NACIS review, industry penetration, Business Retention, business closures.

Tom McDougall motioned and Paul Matthys seconded to adjourn the meeting. No opposition. Meeting was adjourned.

Chair, Jaysen Schock