

West Fargo Airport Authority Meeting
Date: September 29th, 2022
West Fargo Airport – 5:30 PM

Members Present:

Dan Loegering, Matt Retka, and Brian Christl

Members Absent:

Ryan Becker & Barrett Irving

Others Present:

Airport Manager/Robbie Grande

1. **The meeting was called to order by Dan Loegering at 5:32pm**
2. The Minutes from the August 24, 2022 meeting were reviewed.
Motion by Brian to approve as written. Second by Matt. All in favor, none opposed, motion passed.
3. The monthly Budget and Income report as of August 31, 2022 were reviewed. No further discussion. Matt motioned to approve the August financial report, second by Brian. No opposition, motion carried.
4. Report from Airport Manager:
 - Courtesy car has new windshield, new wipers, and an oil change
 - \$35 for tractor repair, but likely still needs a new bowl
 - Red mover being serviced by Robbie and will be stored for winter
 - A dead bald eagle was discovered on the property. USFWS was notified and retrieved the bird. Likely bird flu related death.
 - Big iron brought in moderate traffic to airport this year
 - ND heritage girls contacted the airport and interested in a field trip in Spring 2023
 - Police Dept. conducted trial pit maneuver training at the airport, and are scheduled for 4 additional dates: Friday September 30th, Wednesday October 5th, Wednesday October 12th, and Friday October 14th. All dates will be at the same time, 4:00 PM - 11:00 PM. The Airport will be NOTAM closed during these times.
 - Loader is being delivered on Oct 15th
 - Robbie is fixing some broken runway lights
 - Tina F forwarded an email about airport use and courtesy car
 - Robbie will be away Sun Oct 2nd-Wed-5th for an Honor Flight chaperone.

5. Capital Improvement Planning

No movement on hangar project. Rental prices were discussed and the opportunity to purchase existing hangars coming up for sale. New fuel pump card readers still are not available by Fuel Masters yet. New pump was also discussed.

6. 2022 Fly-In Event Recap

Overall, the event went well despite foggy weather in the morning. EAA flew ~26 kids and fed 117 people. Breakfast brought \$1,144 in revenue, which was split 50/50 between EAA and airport after reimbursing Dave K for food/supplies. \$500 was deposited at City Hall for scholarship.

Lesson learned for next event:

- Pedal Plan race coordination was a challenge
- Have another breakfast item like scramble eggs
- Start cooking preparation sooner, preferable the night before
- 3 SHS volunteers were a great help
- Flyer may need some edits next year per EAA young eagle requirements and should include airport address
- Create social media (Facebook) event

7. Non-Agenda Items:

- Dan inquired about Barrett's position. Authority needs to receive official resignation. Matt to review policy and timelines for nominations.
- Grill night next Thursday Oct. 6th.

Brian motioned to adjourn. Dan adjourned the meeting at 6: pm

Dan Loegering-Chairman

Matt Retka-Secretary