



West Fargo City Commission Meeting
Tuesday, September 6, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Tuesday, September 6, 2022, at 5:30 pm. Those present were Commissioners Bernie Dardis, Brad Olson, Mandy George and Roben Anderson. Commissioner Mark Simmons was absent. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as distributed. No opposition. Motion carried.

Commissioner Olson moved and Commissioner George seconded to approve the minutes of August 15, 2022 as distributed. No opposition. Motion carried.

Commissioner George moved and Commissioner Anderson seconded to approve the Building Permit Reports as distributed. No opposition. Motion carried.

Commissioner Olson moved and Commissioner George seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 11-21)
- b. 2022 West Fest Request for Public Consumption (Page 22)
- c. Appoint new Floodplain Administrator (Page 23)
 - Appoint Assistant City Engineer Jerry Wallace as the City's new Floodplain Administrator
- d. Project No. 2262 – Concrete Pavement Repair (City Wide) (Pages 24-26)
 - Authorize Notice to Proceed; and Adopt Resolution Approving Contract and Contractor's Bond
- e. Project No. 2263 – New Traffic Control System at 9th St and 10th Ave E (Pages 27-29)
 - Authorize Notice to Proceed; and Adopt Resolution Approving Contract and Contractor's Bond
- f. Purchase of Rubicon Waste Management Software (Pages 30-56)
- g. Pledging of Securities June 2022 (Pages 57-78)
- h. Games of Chance for District 11 Republicans on October 10, 2022 at West Fargo VFW Post 7564 at 444 Sheyenne St (Page 79)
- i. Games of Chance for Interested Parents of Packatahnas during the month of November 2022 at 1636 Winslow Court (Page 80)
- j. Games of Chance for Red River Regional Marksmanship Center on September 10, 2022 and December 15, 2022 at Red River Regional Marksmanship Center at 640 16th St NE (Pages 81-82)
- k. West Fargo Parks Department Land Management Plans (Pages 83-113)
- l. Recommendation to appoint Commissioner Brad Olson as Committee Chair to the Exploratory Building Committee

No opposition. Motion carried.

Malachi Peterson, Planner appeared before the Commission for approval of proposed public art located on The Lights Parking Garage. Following discussion, Commissioner Olson moved and Commissioner George seconded to have the art committee consider the comments of the Commission and bring it back for review. No opposition. Motion carried.



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Denis Otterness, Police Chief appeared before the Commission for approval of the revision to Parking Enforcement Ordinance 1214. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve first reading of the revision to Parking Enforcement Ordinance 1214 as amended. Commissioner George opposed. Motion carried. Commissioner Olson moved and Commissioner Anderson seconded to approve the Passport software, in regarding to ticket processing with City of West Fargo CSOs. Commissioner George opposed. Motion carried

Dan Hanson, City Engineer appeared before the Commission for approval of Improvement District No. 1339 – Stockyards 1st Addition; accept Bid and award Contract to KPH. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve Improvement District No. 1339 – Stockyards 1st Addition; accept Bid and award Contract contingent upon receiving the promissory note. Commissioner George opposed. Motion carried.

Dan Hanson, City Engineer appeared before the Commission for approval of Project No. 1342 – SA 40 Sanitary Lift Station Rehabilitation; approve Task Order No. 61-1; Approve Plans and Specs; and Authorize Bid Advertisement. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve Project No. 1342 – SA 40 Sanitary Lift Station Rehabilitation; approve Task Order No. 61-1; Approve Plans and Specs; and Authorize Bid Advertisement. No opposition. Motion carried.

Dan Hanson, City Engineer appeared before the Commission for approval of Project No. 2266 – 9th St E Concrete Pavement Repair; accept Bid and Award Contract to Dakota Underground. Following discussion, Commissioner George moved and Commissioner Anderson seconded to approve Project No. 2266 – 9th St E Concrete Pavement Repair; accept Bid and Award Contract to Dakota Underground. No opposition. Motion carried.

In regards to the City Administrator's Report, Tina Fisk, City Administrator appeared before the Commission to discuss the following:

1. Special Assessment Committee will meet tomorrow at 5:30 PM to give the final determination on the Special Assessment Districts
2. Found an IT Director with a start date of September 26, 2022
3. Introduction of Judy Afdahl, new Finance Director at the City of West Fargo

In regards to correspondence, they were passed out to each Commissioner.

In regards to non-agenda items, Police Chief Denis Otterness, gave an update in regards to himself, Assistant Chief Pete Nielsen and Lieutenant Jason Anderson went through the enhanced cardiac screening last week and are working out a few bugs.

Commissioner George moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 6:12 PM.