

West Fargo Airport Authority Meeting

Date: August 24th, 2022

West Fargo Airport – 5:30 PM

Members Present:

Dan Loegering, Matt Retka, and Brian Christl

Members Absent:

Ryan Becker & Barrett Irving

Others Present:

Airport Manager/Robbie Grande

1. **The meeting was called to order by Dan Loegering at 5:33pm**
2. The Minutes from the July 31, 2022 meeting were reviewed.
Motion by Brian to approve as written. Second by Matt. All in favor, none opposed, motion passed.
3. The monthly Budget and Income report as of July 31, 2022 were reviewed. Dan questioned if another disbursement from tax revenue is coming this year or not. Matt inquired about annual revenue line items, and it was determined that miscellaneous revenue includes multiple task codes on the report. Matt motioned to approve the July financial report, second by Brian. No opposition, motion carried.
4. Report from Airport Manager:
 - Courtesy car scheduled for window replacement on Tuesday in town
 - Blue Tractor fuel leak was repaired
 - New beacon was adjusted and working without issue now
 - Robbie and Dan met with Aaron Nelson at West Fargo Planning & Zoning on Friday August 12. Discussion included Airport and City development plans. Aaron is familiar with aviation and the benefits of an airport.
 - Cook-out was held at the airport Tuesday Aug 23 and had good attendance
 - Gravel drag needs attention
 - Big iron is Sept. 13-15 and usually results in an increase in traffic at the airport
 - Fire extinguishers were red-tagged at hangars
 - FOP inquired about donations. Authority unanimously chose not to donate
5. Capital Improvement Planning: Limited progress on hangar project over the last month. Building prices remain high.

6. 2022 Fly-In Event Planning

Dan said the event is on-track and local EAA chapter is providing all food. Robbie has a request in to SHS for ~5 student volunteers. Volunteers to assemble between 6:30-7:00am the day of event on Sept. 17. Picnic tables assembled, tested and ready for the breakfast. Griddle on hand for pancakes and sausage, with apple sauce also to be provided. Robbie ordered prizes for the kids pedal races. Matt to figure out coffee arrangements and help set-up kids races the night prior.

7. Non-Agenda Items:

- Matt mentioned that minutes appear to be posting to the City of West Fargo website correctly and approved/signed copies are kept in the terminal.

Dan adjourned the meeting at 6:30 pm

Dan Loegering-Chairman

Matt Retka-Secretary