



West Fargo City Commission Meeting
Monday, November 1, 2021
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, November 1, 2021, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Mark Simmons, Brad Olson and Mandy George was absent. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the order of the agenda as distributed with the amendment that Agenda Item #5 in the Regular Agenda be removed from the agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner George seconded to approve the minutes of October 18, 2021 as presented. No opposition. Motion carried.

Commissioner George moved and Commissioner Olson seconded to approve the Building Permit Reports as distributed. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 8-19)
- b. Games of Chance for Pink It Forward. Games to be conducted: Bingo on 11-2-2021 and 12-7-2021 at DoubleTree by Hilton West Fargo at 825 E Beaton Dr (Pages 20-21)
- c. Games of Chance for Aurora Elementary. Games to be conducted: Bingo on 11-16-2021 at Aurora Elementary at 3420 9th St W (Page 22)
- d. Games of Chance for Tech Team Wrestling. Games to be conducted: Raffle on 12-21-2021 at Tech Team Training Center at 528 7th Ave NE (Page 23)
- e. Gaming Site Authorization for Prairie Public Broadcasting. Games to be conducted: Raffles, Pull Tab Jar, Prize Board, Twenty-One, and Poker from 11-24-2021 to 11-29-2021 at DoubleTree at 825 E Beaton Dr (Pages 24-25)
- f. Master Service Agreement with Houston Engineering (Pages 26-142)
- g. Pledging of Securities Collateral 3rd Quarter (Pages 143-153)

No opposition. Motion carried.

Lisa Sankey, City Planner appeared before the Commission for the Public Hearing and First Reading - Zoning Ordinance Amendment to 4-434 DMU: Downtown Mixed Use District. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the first reading of Zoning Ordinance Amendment to 4-434 DMU: Downtown Mixed Use District. No opposition. Motion carried.

Lisa Sankey, City Planner appeared before the Commission for the Public Hearing and First Reading - Zoning Ordinance Amendment to Sections 4- 451.6 Automobile Parking Space Required. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve the First Reading - Zoning Ordinance Amendment to Sections 4- 451.6 Automobile Parking Space Required. No opposition. Motion carried.



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Malachi Petersen, City Planner appeared before the Commission for the Second Reading and Final Approval - Proposed Willow Creek 2nd Subdivision, Plat and Rezone from A: Agricultural to R-1E: Rural Estate District in Auditor's Lot 5 in the SE1/4 of Section 10 T139N, R50W, Cass County, North Dakota. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Second Reading and Final Approval - Proposed Willow Creek 2nd Subdivision, Plat and Rezone from A: Agricultural to R-1E: Rural Estate District in Auditor's Lot 5 in the SE1/4 of Section 10 T139N, R50W, Cass County, North Dakota - Malachi Peterson, City Planner. No opposition. Motion carried.

Roger Mammenga from 625 Willow Ct, Horace appeared before the Commission for approval of the Right of Way Encroachment Request for Fargo Packing and Sausage Co. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve moving forward to direct the City Attorney work on the Right of Way Encroachment between Fargo Packing and Sausage Co and the City of West Fargo. No opposition. Motion carried.

Agenda item number five had been moved from the regular agenda.

John Shockley, City Attorney appeared before the Commission for approval of the Resolution Setting Fine Amounts for Parking Violations. Following discussion, Commissioner Gjerdevig moved and Commissioner George seconded to approve the Resolution Setting Fine Amounts for Parking Violations. No opposition. Motion carried.

Tina Fisk, City Administrator appeared before the Commission to request approval of the Commission Financial Guiding Principles. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Commission Financial Guiding Principles. No opposition. Motion carried.

Tina Fisk, City Administrator appeared before the Commission for the agenda item of Cost of Living Adjustment Discussion. Following discussion, Commissioner Simmons moved and Commission President Dardis seconded to approve the Cost of Living Adjustment to 3%. Following further discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Cost of Living Adjustment to 4%. Commissioner Gjerdevig opposed. Motion carried on a 4:1 vote.

Tina Fisk, City Administrator City Administrator Report:

- a. Updates on the Fire Department calls and staff time
- b. April 5th of this year \$25,000 a year was approved for the Greater Fargo Moorhead Economic Development, contingent on Fargo paying a minimum of \$75,000 a year has been received.
- c. Denis Otterness, Chief of Police gave a brief update surrounding the events within the Police Department within the past week



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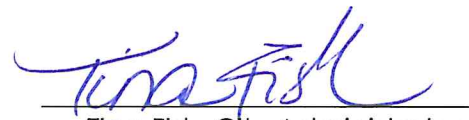
There were no correspondence.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 6:24 PM.



Bernie Dardis, Commission President



Tina Fisk, City Administrator