



West Fargo City Commission Meeting
Monday, May 16, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, May 16, 2022, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons and Mandy George. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the order of the agenda as distributed with the change that agenda item number one be moved to the beginning of the meeting. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner George seconded to approve the minutes of May 2, 2022 as distributed. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Building Permit Reports as distributed. No opposition. Motion carried.

Commissioner George moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 9-16)
- b. Gaming Site Authorization for Companions for Children. Games to be conducted: Electronic Pull Tab Device from July 1, 2022 to June 30, 2023 at Buffalo Wings and Rings at 695 32nd Ave E (Pages 17-18)
- c. Gaming Site Authorization for Team Makers Club, Inc. Games to be conducted: Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One, Poker, and Paddlewheel Table from July 1, 2022 to June 30, 2023 at Town Hall at 103 Main Ave West (Pages 19-21)
- d. Gaming Site Authorization for The Arc. Games to be conducted: Bingo, Raffles, Pull Tab Dispensing Device, Electronic Pull Tab Device, and Poker from July 1, 2022 to June 30, 2023 at The Piggy BBQ at 816 24th Ave #118 (Pages 22-23)
- e. Gaming Site Authorization for Metro Sports Foundation. Games to be conducted: Pull Tab Jar, Electronic Pull Tab Device, Twenty-One, and Paddlewheel from July 1, 2022 to June 30, 2023 at Brewtus Brickhouse at 635 32nd Ave (Pages 24-25)
- f. Financial Dashboard as of April 30, 2022 (Pages 26-27)
- g. Approve the attached Parkland Dedication Agreement for The Wilds 21st Addition (Pages 28-39)
- h. Reappointment of Jim Brownlee (term until 2025), Eddie Sheeley (term until 2027), and Elliot Steinbrock (filling the vacated term until April 2023) to the Special Assessment Committee
- i. Renewal of Assessing Software Service Contract for Five Years (Pages 40-46)
- j. Amendment to the Sheyenne Street Mowing Contract (Pages 47-53)

No opposition. Motion carried.

John Wilson appeared before the Commission to request a revision to the Truck Route Ordinance. Following discussion, Commissioners recommended the next step would be to have staff address the request internally. No action was taken.



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Denis Otterness, Police Chief appeared before the Commission for the request to move forward with the Body Worn Camera Program grant application. Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve moving forward with the Body Worn Camera Program grant application. No opposition. Motion carried.

Jim Larson, Finance Director appeared before the Commission for the request of the Clerk of Court relocation. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve moving forward with the Clerk of Court relocation. Commissioner George and Simmons opposed. Motion carried.

Jim Larson, Finance Director appeared before the Commission for the request of the Project financing for Improvement District No. 3003. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Project financing for Improvement District No. 3003. No opposition. Motion carried.

Dustin Scott, Assistant City Administrator/City Engineer appeared before the Commission for approval of Improvement District No. 1337 – Wilds 21st Addition-Phase 2, accept Bid and Award Contract. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve Improvement District No. 1337 – Wilds 21st Addition-Phase 2, accept Bid and Award Contract. Commissioner Dardis and George opposed. Motion carried.

Dustin Scott, Assistant City Administrator/City Engineer appeared before the Commission for approval of Improvement District No. 1340 – Sanitary Sewer System Rehabilitation, Replacement and Incidentals. Approve Plans and Specifications and direct AD for bid. Following discussion, Commissioner Gjerdevig moved and Commissioner George seconded to approve Improvement District No. 1340 – Sanitary Sewer System Rehabilitation, Replacement and Incidentals). Approve Plans and Specifications and direct AD for bid. No opposition. Motion carried.

Dustin Scott, Assistant City Administrator/City Engineer appeared before the Commission for approval of Project No. 2264 – Traffic Signal at Veterans and 37th Ave E. Concur with City of Fargo to Accept Bid and Award Contract. Following discussion, Commissioner George moved and Commissioner Olson seconded to approve Project No. 2264 – Traffic Signal at Veterans and 37th Ave E. Concur with City of Fargo to Accept Bid and Award Contract. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission to request approval to move forward and adopt the Capital Improvement Plan. Following discussion, Commissioner Olson moved and Commissioner Dardis seconded to approve moving forward and adopt the Capital Improvement Plan. Commissioner Gjerdevig opposed. Motion carried.



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John Shockley, City Attorney appeared before the Commission for the Second Reading of Ordinance 1206 (Massage Ordinance). Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the Second Reading of Ordinance 1206 (Massage Ordinance). No opposition. Motion carried.

Tina Fisk, City Administrator appeared before the Commission to bring forth the discussion of Cost of Living Adjustment for 2023. Following discussion, Commissioners agreed to put in a 2% Cost of Living into the 2023 Preliminary Budget.

Tina Fisk, City Administrator appeared before the Commission to bring forth the discussion of rescheduling or canceling the Monday, July 4, 2022 Commission meeting. Following discussion, Commissioners agreed to bring it back for discussion at the June 20th meeting.

Tina Fisk, City Administrator City Administrator Report:

- a. Reminder open records requests are to be sent through Administration

There were no correspondence.

In regards to non-agenda items, Denis Otterness, Police Chief wanted to let staff know the Police Academy starts at City Hall so there will be extra people from the class at City Hall. Commission President Dardis discussed the Arbor Day event that was at Sandy's Donuts in West Fargo.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 7:33 PM.

A handwritten signature in blue ink, appearing to read "Bernie Dardis".

Bernie Dardis, Commission President

A handwritten signature in blue ink, appearing to read "Tina Fisk".

Tina Fisk, City Administrator