



West Fargo City Commission Meeting
Monday, December 6, 2021
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, December 6, 2021, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Mark Simmons, Brad Olson and Mandy George. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

Denis Otterness, Chief of Police appeared before the Commission to have the Honor Guard post Colors. The Pledge of Allegiance was recited. Chief Otterness administered the Oath and swore in the most recent officer, Officer Thomas and Officer Nielsen for his promotion to Assistant Chief of Police. The two Officers were pinned by family members and came forward to introduce themselves. No action was needed.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the order of the agenda as distributed with the amendment that Regular Agenda item one is moved up to the beginning of the agenda. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner George seconded to approve the minutes of November 15, 2021 as distributed. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the Building Permit Reports as distributed. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 8-16)
- b. Right-Of-Way Season Shutdown (Page 17)
 - Authorize staff to initiate a Season Shutdown, AND Direct staff to prepare a notice to be sent to contractor's 1 week prior to shutdown taking effect
- c. Resolution to approve addition of antennas for commercial wireless telecommunication on existing tower at 316 11th Street West (Pages 18-77)
- d. Cass County Election Joint Powers Agreement (Pages 78-122)
- e. Reappointment of Commission President, Bernie Dardis to the 2022 Greater Fargo Moorhead EDC Board of Directors
- f. Access Agreement with Southeast Cass (Pages 123-131)

No opposition. Motion carried.

Lisa Sankey, City Planner appeared before the Commission for the First Reading and Public Hearing for rezoning from an R-1: One & Two Family Dwelling District to a C: Light Commercial District at 120 1st Street. Following discussion, Commissioner George moved and Commissioner Gjerdevig seconded to approve the First Reading and Public Hearing for rezoning from an R-1: One & Two Family Dwelling District to a C: Light Commercial District at 120 1st Street. No opposition. Motion carried.



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Malachi Peterson, City Planner appeared before the Commission for the First Reading and Public Hearing - Zoning Ordinance Amendments to Sections 4-200 Definitions, 4-440, Supplementary District Regulations, and 4-442.6 Accessory Building and Use Provisions Regarding Swimming Pools. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve the First Reading and Public Hearing - Zoning Ordinance Amendments to Sections 4-200 Definitions, 4-440, Supplementary District Regulations, and 4-442.6 Accessory Building and Use Provisions Regarding Swimming Pools. No opposition. Motion carried.

Malachi Peterson, City Planner appeared before the Commission for the appeal of Planning & Zoning Recommendation Regarding a Plat and Conditional Use Permit for a Non-Farm, Single-Family Dwelling in an Agriculturally Zoned District. Steve Selberg, the owner of the property came forward to give more information and to answer any questions. Following discussion, Commissioner George moved and Commissioner Simmons seconded to approve the appeal of Planning & Zoning Recommendation Regarding a Plat and Conditional Use Permit for a Non-Farm, Single-Family Dwelling in an Agriculturally Zoned District with the staff recommendations included in the packet. No opposition. Motion carried.

Malachi Peterson, City Planner appeared before the Commission for the final approval - Conditional Use Permit for a 160' Telecommunications Tower Located in an Agriculturally Zoned District. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded the final approval of the Conditional Use Permit for a 160' Telecommunications Tower Located in an Agriculturally Zoned District. No opposition. Motion carried.

Nick Lee, City Assessor appeared before Commission with the application for abatement or refund of taxes for Charleswood Commercial Estates LLC for 2019 & 2020. The applicant came forward to give his testimony. Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to deny the application for abatement or refund of taxes for Charleswood Commercial Estates LLC for 2019 & 2020. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for Grant Acceptance - Accept Grant Applications and Authorize letter of support. Following discussion, Commissioner Olson moved and Commissioner George seconded to file the Grant applications and authorize letter of support. No opposition. Motion carried.



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Dustin Scott, City Engineer appeared before the Commission for a Letter of Formal Request for the City of Fargo - Authorize Engineering to prepare and send a Letter of Formal Request to the City of Fargo for adding a traffic signal at the intersection of Veterans Blvd and 37th Ave E. Following discussion, Commissioner George moved and Commissioner Gjerdevig seconded to Letter of Formal Request for the City of Fargo - Authorize Engineering to prepare and send a Letter of Formal Request to the City of Fargo for adding a traffic signal at the intersection of Veterans Blvd and 37th Ave E. No opposition. Motion carried.

Maria Kramer, Deputy Director of the West Fargo Public Library appeared before the Commission to request COLA Transfer of Funds for the West Fargo Library. Following discussion, Commissioner Simmons moved and Commissioner Dardis seconded to deny the transfer but to support the COLA increase. Motion passed on a 3:2 vote with Commissioner George and Commissioner Gjerdevig opposed.

Tina Fisk, City Administrator appeared before the Commission for the City Administrator's Report:

- Update on snow removal from Public Works
 - Introduction of Aaron Nelson, new Planning and Zoning Director
 - Have been looking into safety and space issues – Remodeling of the West Fargo Room to turn it into Clerk of Court
- Commissioner George requested to have a public meeting with the City Commission and Library Board. Commissioner Simmons requested to consult with the City on the HVAC system. All Commissioners were in favor.

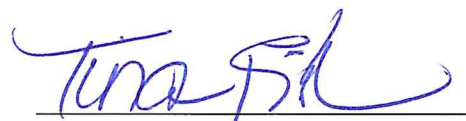
There were no additional correspondence outside of the packet that was presented to the Commissioners.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 7:03 PM.



Bernie Dardis, Commission President



Tina Fisk, City Administrator