West Fargo City Commission Meeting
Monday, April 4, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, April 4, 2022, at 5:30 pm. Those present were Commissioners Bernie Dardis, Brad Olson Mark Simmons, and Mandy George. Commissioner Eric Gjerdevig was absent. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner George seconded to approve the order of the agenda as distributed. No opposition. Motion carried.

Commissioner George moved and Commissioner Simmons seconded to approve the minutes of March 21, 2022 as distributed. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve the Building Permit Reports as distributed. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

a. Bills (Pages 8-16)
b. Gaming Site Authorization for Horse Race North Dakota. Games to be conducted: Raffles and Poker from 4/15/2022 to 4/17/2022 at DoubleTree by Hilton at 825 S Beaton Dr (Pages 17-18)
c. 2021 Right-of-Way Permits Deemed Open and Awaiting Restoration (Pages 19-30)
    - Approve draft contractor letter with attached location list to be sent to permittees with open permits

No opposition. Motion carried.

Aaron Nelson, Planning and Zoning Director appeared before the Commission for approval of the Annual Review and Reapproval of Neighborhood Revitalization Program. Gate City Bank came forward with details of the program and to answer any questions the Commission may have. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve the Annual Review and Reapproval of Neighborhood Revitalization Program. No opposition. Motion carried.

Aaron Nelson, Planning and Zoning Director appeared before the Commission for a Public Hearing and approval of the 5-Year PILOT Incentive for Paisley & Dash LLC. Following discussion, Commissioner George moved and Commissioner Simmons seconded to approve the 5-Year PILOT Incentive for Paisley & Dash LLC. No opposition. Motion carried.

Dan Fuller, Fire Chief appeared before the Commission to present the City of West Fargo Fire Department 2021 Annual Report. No action was taken.

Andrew Wrucke, Assistant City Engineer appeared before the Commission for approval of the Traffic Signal Upgrades (Citywide) Approve purchase of Equipment. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Traffic Signal Upgrades (Citywide) Approve purchase of Equipment. No opposition. Motion carried.

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Sarah Wear, Assistant City Attorney appeared before the Commission for approval of the Resolution Authorizing the Issuance of Public Safety Annual Appropriation Bonds (Fire Department Headquarters), Series 2022 (Parameters Resolution). Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the Resolution Authorizing the Issuance of Public Safety Annual Appropriation Bonds (Fire Department Headquarters), Series 2022 (Parameters Resolution). No opposition. Motion carried.

Tina Fisk, City Administrator appeared before the Commission for an update in regards to the Forestry ordinance revision request. Collin Stangeland came forward to speak on the item as he had originally brought it forward to the Commission. Following discussion, Commissioner Olson moved and Commissioner George seconded to keep the City Forestry ordinance as is, with no changes. No opposition. Motion carried.

Tina Fisk, City Administrator appeared before the Commission to request approval of the Contracts for Fire Headquarters Building, contingent on our City Attorney's review and approval. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Contracts for Fire Headquarters Building, contingent on our City Attorney's review and approval. No opposition. Motion carried.

Tina Fisk, City Administrator City Administrator Report:

a. Board of Equalization - Tuesday, April 12 at 5:30 PM in the West Fargo Commission Chambers
b. Staff met to review the Public Informational meeting in relation to the Capital Improvement Project. There will be a brief presentation with a panel of staff on: Tuesday, April 26, 2022 from 12:00 PM to 1:00 PM and Tuesday, April 26, 2022 from 6:30 PM to 7:30PM
c. Some City TIF District's debts have been paid off and are closing early

There was one item of correspondence and was given to each Commissioner.

In regards to non-agenda items, Commissioner George first brought forward that the Library Board had made an offer to a new Library Director, starting mid-May. The second item was that people had reached out to Commissioner George about the recent property assessments. The Commission welcomed residents to come forward to speak on the item. Bill West (1430 Sheyenne Street) Brent Michelsen (1444 River Street) and Bruce Salveson, (1450 Sheyenne Street) appeared before the Commission to express their concerns. No action was taken. A third item was brought forth by Commissioner Olson in regards to Public Safety Sales Tax appearing on the June 14th ballot. No action was taken as the Board of Equalization was scheduled for Tuesday, April 12.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 6:56 PM.

Bernie Dardis, Commission President

Tina Fisk, City Administrator