



West Fargo City Commission Meeting
Monday, April 18, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, April 18, 2022, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Brad Olson and Mark Simmons. Commissioner Mandy George was absent. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the order of the agenda as distributed. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the minutes of April 4, 2022 as distributed. No opposition. Motion carried.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the Building Permit Reports as distributed. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 9-17)
- b. Resolution to approve addition of antennas for commercial wireless telecommunication on existing tower at 4331 81 St S, Mapleton Township, ND (Pages 18-42)
- c. Site Plan Review for addition in CO-I: Interstate Corridor Overlay District at 750 23rd Avenue East (Pages 43-49)
- d. Corridor Overlay District Site and Building Plan Review for Office Space at 793 32nd Ave W (Pages 50-54)
- e. Improvement District No. 1337 (Wilds 21st Addition – Phase 2) (Pages 55-63)
 - Approve Plans and Authorize Bid Advertisement
- f. Improvement District No. 2264 (Veterans Blvd and 37th Ave E Signal Light) (Pages 64-68)
 - Approve Memorandum of Understanding with City of Fargo
- g. Season Shutdown for Engineering Permits to be lifted (Pages 69-71)
 - Approve Season Shut down to be lifted
- h. Financial Dashboard as of March 31, 2022 (Pages 72-73)
- i. Review and Approval of the Proposed 2023-2024 Service Agreement from Centre, Inc (Pages 74-77)
- j. 2022 Mosquito Control Agreement with Cass County (Pages 78-79)
- k. Site Authorization for West Fargo Baseball Inc. Games to be conducted: Bingo, Pull Tab Dispensing Device and Electronic Pull Tab Device from 7/1/2022 to 6/30/2023 at Boston's Pizza Restaurant and Sports Bar at 1640 13th Ave E (Pages 80-81)
- l. Site Authorization for West Fargo Baseball Inc. Games to be conducted: Bingo, Pull Tab Dispensing Device, Electronic Pull Tab Device, and Twenty-One from 7/1/2022 to 6/30/2023 at Barcode at 835 23rd Ave E (Pages 82-83)



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m. Gaming Site Authorization for Arthur W. Jones Post 7564 VFW of the US Inc. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Electronic Pull Tab Device, Seal Board, Prize Board, Sports Pools, Twenty-One, Poker, and Paddlewheels with Tickets at Arthur W. Jones Post 7564 VFW at 444 Sheyenne St (Page 84)

No opposition. Motion carried.

Kent Schimke, DRN ReadITech CEO/GM and Dustin Maier, ReadITech Engineering Manager appeared before the Commission for a Franchise Agreement request for ReadITech. Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the request to move forward on a Franchise Agreement with DRN Readitech. This isn't a guarantee, this just allows them to move forward to the next step. No opposition. Motion carried.

Dan Fuller, Fire Chief appeared before the Commission to request approval of ordering a Ladder Truck for 2024 delivery. Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the request to order a Ladder Truck for 2024 delivery. No opposition. Motion carried.

Dan Fuller, Fire Chief appeared before the Commission to request approval of the Masonry contracts for the West Fargo Fire Department Building. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Masonry bids for the West Fargo Fire Department Building and the two alternatives. No opposition. Motion carried.

Denis Otterness, Police Chief appeared before the Commission to present the 2021 West Fargo Police Department Annual Report. No action was taken.

Bernie Dardis, Commission President brought forth the discussion of Public Safety Sales Tax. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve giving authorization to staff to prepare a ballot question and place it on the upcoming general election. This will come back for final approval. Commissioner Gjerdevig opposed. Motion carried on a 3:1 vote.

Dustin Scott, City Engineer appeared before the Commission to request approval of the Project No. 2263 (9th St and 10th Ave E Signal Light), approve Engineer's Report and authorize Plans. Following discussion, Commissioner Olson moved and Commissioner Gjerdevig seconded to approve Project No. 2263 (9th St and 10th Ave E Signal Light), approve the Engineer's Report and authorize Plans. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission to request approval of the Improvement District No. 2265 (9th ST NE- Main Ave to 12th Ave NE), review RFP results and approve Task Order 3 with Houston Engineering. Following discussion, Commissioner Gjerdevig moved and Commissioner Olson seconded to approve Improvement District No. 2265 (9th ST NE- Main Ave to 12th Ave NE), review RFP results and approve Task Order 3 with Houston Engineering. No opposition. Motion carried.



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Melissa Richard, Communications Director appeared before the Commission to request approval of Economic Development Sales Tax Funds to purchase POW/MIA Plaza and The Downtown Yards on Sheyenne holiday décor. Mike Amundson, from West Fargo Events came forward to answer any questions as well. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the request to use Economic Development Sales Tax Funds to purchase POW/MIA Plaza and The Downtown Yards on Sheyenne holiday décor. Commission President Dardis opposed. Motion carried on a 3:1 vote.

Tina Fisk, City Administrator City Administrator Report:

- a. Reminder the CIP meetings, Townhall style, are on April 26th one at 12 PM and another at 6:30 PM
- b. Congratulations to Dustin Scott, as he is the new Assistant City Administrator

There were no correspondence.

In regards to non-agenda items, Commission President Bernie Dardis brought forth that the City of West Fargo Moody credit rating and water and sewer enterprise was moved from an A1 to Aa3. This will qualify the City for better interest rates and lower finance charges on our loan. Another item was brought forth by Commissioner Olson, mentioning that there is an article in the Forum that includes two Public Works guys being featured in some of the dirtiest jobs that we have within the City.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 7:52 PM.

A blue ink signature of Bernie Dardis, written in a cursive style.

Bernie Dardis, Commission President

A blue ink signature of Tina Fisk, written in a cursive style.

Tina Fisk, City Administrator