

West Fargo Public Library Board of Directors

Meeting Date: May 12, 2022

Time: 5:30 PM

Place: West Fargo City Commission Chambers and streamed live on YouTube

Roll Call:

Alanna Rerick, Liann Hanson, Jodie Haring, Tony Stukel, Commissioner Mandy George. Also attending Kirsten Henagin, Adult Services Manager, Lauren Nephew, Youth Services Manager & Alisha Reis, Office Coordinator.

1. Call to order

Hanson called the meeting to order.

2. Approve order of agenda

Rerick moved and Commissioner George seconded to approve the order of the agenda. No opposition. Motion carried.

3. Consent agenda - approve the following:

Hansen moved and Stukel seconded to approve the consent agenda. No opposition. Motion carried.

- a. Approval of Minutes – April 14th, 2022
- b. Approval of Financial Reports

Regular Agenda:

1. Approval of 2023 Library Budget Draft (Action)

- Stukel moved, Commissioner George seconded to approve the 2023 Library Budget draft. No opposition. Motion carried.

2. Review board orientation guide and schedule board orientation

- A new and returning library board member orientation will be held on Monday, June 27th from 1-5 pm at the West Fargo Public Library. The orientation guide requires one change, according to the board. With the exception of the update, Hanson moved and Stukel seconded to approve the orientation guide. No opposition. Motion carried. When the orientation date approaches, the library board will receive a calendar meeting invitation as well as the agenda from Library staff.

3. MAT Bus stop discussion

- Haring spoke with Assistant Transit Director Cole Swingen about locating a bus stop closer to the library. According to Swingen, Route 20, which runs along 3rd Ave E, is currently being updated. This stop will be added at no additional cost. The

stop will be added to the route in the near future. The public will be notified once a confirmed date for the library's addition to the route has been established. Swingen will keep Haring and Hanson informed on developments.

4. Library Report

- Lauren Nephew, Youth Services Manager, gave a programming update.

5. Other Business

- A patron emailed Commissioner George to inquire about how audio books and books are recycled. Henagin described the procedure, saying that the books and audio books are examined collection by collection. The books are scanned into Better World Books to see if the company will accept them, and if they do, Better World Books will send a check to the Friends of the Library.

6. Adjourn

- Rerick moved to adjourn, Stukel seconded. No opposition. Meeting adjourned. Next meeting: 5:30 P.M., Thursday, June 9th, 2022.