



Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Approve Order of Agenda
- D. Approval of Minutes – May 2, 2022 (Pages 3-5)
- E. Building Permits (Pages 6-8)

Consent Agenda - Approve the Following:

- a. Bills (Pages 9-16)
- b. Gaming Site Authorization for Companions for Children. Games to be conducted: Electronic Pull Tab Device from July 1, 2022 to June 30, 2023 at Buffalo Wings and Rings at 695 32nd Ave E (Pages 17-18)
- c. Gaming Site Authorization for Team Makers Club, Inc. Games to be conducted: Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One, Poker, and Paddlewheel Table from July 1, 2022 to June 30, 2023 at Town Hall at 103 Main Ave West (Pages 19-21)
- d. Gaming Site Authorization for The Arc. Games to be conducted: Bingo, Raffles, Pull Tab Dispensing Device, Electronic Pull Tab Device, and Poker from July 1, 2022 to June 30, 2023 at The Piggy BBQ at 816 24th Ave #118 (Pages 22-23)
- e. Gaming Site Authorization for Metro Sports Foundation. Games to be conducted: Pull Tab Jar, Electronic Pull Tab Device, Twenty-One, and Paddlewheel from July 1, 2022 to June 30, 2023 at Brewtus Brickhouse at 635 32nd Ave (Pages 24-25)
- f. Financial Dashboard as of April 30, 2022 (Pages 26-27)
- g. Approve the attached Parkland Dedication Agreement for The Wilds 21st Addition (Pages 28-39)
- h. Reappointment of Jim Brownlee (term until 2025), Eddie Sheeley (term until 2027), and Elliot Steinbrock (filling the vacated term until April 2023) to the Special Assessment Committee
- i. Renewal of Assessing Software Service Contract for Five Years (Pages 40-46)
- j. Amendment to the Sheyenne Street Mowing Contract (Pages 47-53)

Regular Agenda

- 1. Request to revise the Truck Route Ordinance 1315-22 - John Wilson (Pages 54-56)
- 2. Body Worn Camera Program - Denis Otterness, Police Chief (Pages 57-62)
- 3. Clerk of Court Relocation - Jim Larson, Finance Director (Pages 63-68)
- 4. Project financing for Improvement District No. 3003 - Jim Larson, Finance Director (Page 69)

5. Improvement District No. 1337 – Wilds 21st Addition-Phase 2
 - Dustin Scott, Assistant City Administrator/City Engineer (Pages 70-99)
 - Accept Bid and Award Contract
6. Improvement District No. 1340 – Sanitary Sewer System Rehabilitation, Replacement and Incidentals - Dustin Scott, Assistant City Administrator/City Engineer (Pages 100-106)
 - Approve Plans and Specifications and direct AD for bid
7. Project No. 2264 – Traffic Signal at Veterans and 37th Ave E
 - Dustin Scott, Assistant City Administrator/City Engineer (Pages 107-119)
 - Concur with City of Fargo to Accept Bid and Award Contract
8. Update on Capital Improvement Plan
 - Dustin Scott, Assistant City Administrator/City Engineer (Pages)
9. Second Reading of the Massage Ordinance 1206
 - John Shockley, City Attorney (Pages 120-126)
10. Discussion Regarding Cost of Living Adjustment for 2023
 - Tina Fisk, City Administrator (Page 127)
11. Discussion to reschedule or cancel the Monday, July 4. 2022 West Fargo City Commission Meeting as it falls on a holiday
12. City Administrator's Report - Tina Fisk, City Administrator
13. Correspondence
14. Non-Agenda Items
15. Adjourn



West Fargo City Commission Meeting
Monday, May 2, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, May 2, 2022, at 5:30 pm. Those present were Commissioners Bernie Dardis, Eric Gjerdevig, Brad Olson, Mark Simmons and Mandy George. President of the Board Bernie Dardis called the meeting to order at 5:30 PM.

The Pledge of Allegiance was recited.

Commissioner Olson moved and Commissioner Gjerdevig seconded to approve the order of the agenda as distributed with the change that agenda item number one be moved to the beginning of the meeting. No opposition. Motion carried.

Commissioner Simmons moved and Commissioner Olson seconded to approve the minutes of April 18, 2022 as distributed. No opposition. Motion carried.

Commissioner Gjerdevig moved and Commissioner George seconded to approve the Building Permit Reports as distributed. No opposition. Motion carried.

Commissioner George moved and Commissioner Olson seconded to approve the following items from the Consent Agenda:

- a. Bills (Pages 9-18)
- b. Games of Chance for David Diedrich Leukemia Fund. Games to be conducted: Raffle from May 2, 2022 to September 5, 2022 at Precision Plumbing at 1935 4th Ave NW (Pages 19-20)
- c. Gaming Site Authorization for Prairie Public Broadcasting Inc. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Prize Board, Twenty-One, Poker, and Paddlewheels with Tickets from July 1, 2022 to June 30, 2023 at Three Lyons LLC at 675 13th Ave E (Pages 21-23)
- d. Gaming Site Authorization for Prairie Public Broadcasting Inc. Games to be conducted: Pull Tab Dispensing Device from July 1, 2022 to June 30, 2023 at Wurst Bier Hall at 3179 Bluestem Dr (Pages 24-26)
- e. Gaming Site Authorization for Boys and Girls Club of the Red River Valley. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One, Poker, Calcuttas, and Paddlewheels with Tickets from July 1, 2022 to June 30, 2023 at The Zone Bar at 701 Main Ave East (Pages 27-28)
- f. Games of Chance for American Foundation for Suicide Prevention, ND Chapter. Games to be conducted: Calendar Raffle from May 2, 2022 to September 30, 2022 at Spicy Pie at 745 31st Ave E #10 (Page 29)
- g. Gaming Site Authorization for West Fargo Rural Fire Department Inc. Games to be conducted: Bingo, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One, from July 1, 2022 to June 30, 2023 at Bar 9 at 1405 Prairie Parkway (Pages 30-31)
- h. Gaming Site Authorization for West Fargo Rural Fire Department Inc. Games to be conducted: Bingo, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One, from July 1, 2022 to June 30, 2023 at Bordertown at 807 Main Ave E (Pages 32-33)



West Fargo City Commission Meeting
Monday, May 2, 2022
Commission Chambers 5:30 PM

- i. Gaming Site Authorization for West Fargo Rural Fire Department Inc. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device and Twenty-One from July 1, 2022 to June 30, 2023 at Silver Dollar at 221 Sheyenne St (Pages 34-35)
- j. Gaming Site Authorization for West Fargo Rural Fire Department Inc. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device and Twenty-One from July 1, 2022 to June 30, 2023 at Speedway at 680 Main Ave W (Pages 36-37)
- k. Games of Chance for Johnstone Supply (Warriors Never Give Up). Games to be conducted: Raffle on 5/12/2022 at Johnstone Supply at 802 Main Ave W (Page 38)
- l. West Fargo Public Library Appointment of Board Members (Page 39)
- m. Pledging of Securities March 2022 (Pages 40-58)

No opposition. Motion carried.

Denis Otterness, Police Chief appeared before the Commission for the swearing in of Police Officers.

Aaron Nelson, Planning and Zoning Director appeared before the Commission for the Public Hearing and First Reading of the proposed Grant Addition rezoning from A: Agricultural to R2: Limited Multiple Dwellings at 7802 52nd Avenue West. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve the rezoning with an amendment that the final approval comes back with the roads. No opposition. Motion carried.

Agenda item number 3. Reconsideration of the Sanitation Study - Matt Andvik, Public Works Director (Pages 84-92), was pulled from the agenda.

John Shockley, City Attorney appeared before the Commission for the First Reading of Ordinance 1206 (Massage Ordinance). Following discussion, Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve the First Reading of Ordinance 1206 (Massage Ordinance). No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for approval of the Sanitary Sewer System Rehabilitations, Replacements, and Incidentals. Create Project No. 1340, Approve Engineer's Report, Approve Task Order 54-1, AND Direct Engineer to prepare Plans and Specs. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve Sanitary Sewer System Rehabilitations, Replacements, and Incidentals. Create Project No. 1340, Approve Engineer's Report, Approve Task Order 54-1, AND Direct Engineer to prepare Plans and Specs. No opposition. Motion carried.



West Fargo City Commission Meeting
Monday, May 2, 2022
Commission Chambers 5:30 PM

Dustin Scott, City Engineer appeared before the Commission for approval of DMF Health innovations Park 1st Addition. Create Improvement District No. 1341, Approve Engineer's Report, AND Direct Engineer to prepare Plans and Spec. Following discussion, Commissioner Simmons moved and Commissioner George seconded to table the DMF Health innovations Park 1st Addition Create Improvement District No. 1341, Approve Engineer's Report, AND Direct Engineer to prepare Plans and Specs. No opposition. Motion carried.

Dustin Scott, City Engineer appeared before the Commission for approval of Project No. 9024 – ADA Transition Plan. Approve Contract with SRF Consulting. Following discussion, Commissioner George moved and Commissioner Olson seconded to approve Project No. 9024 – ADA Transition Plan. Approve Contract with SRF Consulting. No opposition. Motion carried.

Tina Fisk, City Administrator City Administrator Report:

- a. Economic Development Manager interviews were being held that Wednesday
- b. Matt Andvik, Public Works Director appeared before the Commission to give an update on river levels and lack of potential flooding

There were no non-agenda items.

Bernie Dardis, Commission President read off the proclamation for Arbor Day.

In regards to non-agenda items, Commissioner Olson reminded everyone that it is clean up week and showed his appreciation for the crew's work.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. No opposition. Meeting adjourned at 7:07 PM.

Bernie Dardis, Commission President

Tina Fisk, City Administrator

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
05/16/2022**

	AS OF 5/6/2022			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				4		\$ 2,542,790.00
RESIDENTIAL DWELLING	6	6	\$ 3,534,800.00	46	46	\$ 21,218,928.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC				1		\$ 160,000.00
CHURCH						
ACCESSORY	9		\$ 128,911.00	28		\$ 980,469.00
FOUNDATION ONLY						
<u>BUILDING REMODEL</u>						
COMMERCIAL	2		\$ 1,698,000.00	27		\$ 11,745,995.00
RESIDENTIAL	2		\$ 10,000.00	44		\$ 1,587,147.00
PUBLIC						
CHURCH						
ACCESSORY						
<u>BUILDING OTHER</u>						
DEMOLITION				2		\$ 164,000.00
MOVE						
PERMIT CANCELLATION						
TOTALS	19	6	\$ 5,371,711.00	152	46	\$ 38,399,329.00

WEST FARGO CITY COMMISSION MEETING

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Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
220349	Patrick & Angela Cassidy	84 30th Avenue East	Patrick & Angela Cassidy	\$ 2,000.00	Accessory - Pergola
220352	Heritage Homes	724 Rania Way West	Heritage Homes	\$ 335,000.00	Residential Dwelling
220364	Pro Craftsman	2723 14th Street West	John Glesne	\$ 4,800.00	Accessory - Deck
220373	Dale Sayler	2872 McCloud Drive East	Karel & Nancy Deleuw	\$ 16,000.00	Accessory - Deck
220345	Dabbert Custom Homes	1316 26th Avenue West	Dabbert Custom Homes	\$ 399,900.00	Residential Dwelling
220388	Dabbert Custom Homes	5227 Lori Lane West	Dabbert Custom Homes	\$ 334,900.00	Residential Dwelling
220381	Steven Kennerk	320 4th Street East	Steven Kennerk	\$ 5,000.00	Remodel - Residential - Install I-Beam and waterproof basement wall
220389	Platinum Homes	1061 51st Avenue West	Platinum Homes	\$ 250,000.00	Residential Dwelling
220259	Met-Con Construction	304 Center ST	Bayer Northern Production Co	\$ 1,300,000.00	Remodel - Comercial - Office, training room and production room
220397	FM Home & Patio	1341 27th Avenue West	Paige & Daniel Naylor	\$ 8,415.00	Accessory - Deck
220399	Troy Berg	3494 Eagle Run Lane	Troy Berg	\$ 5,000.00	Remodel - Residential - replace firewall in townhome crawlspace
220401	Deck Builders	1927 Queensbury Street	Jason Peterson	\$ 17,800.00	Accessory - Deck
220392	BD Constuction Company	2744 Rivers Bend Drive East	Jonathan & Jeana Youness	\$ 915,000.00	Residential Dwelling
220396	Chris Kummer	1002 14th Avenue West	Chris Kummer	\$ 5,000.00	Accessory - Deck
220390	Klein Custom Homes	65 35th Avenue East	Tyler & Jamie Anderson	\$ 1,300,000.00	Residential Dwelling
220410	FM Home & Patio	612 North Sedona Drive	Kevin & Kristi Volk	\$ 22,896.00	Accessory - Deck
220414	Structural Buildings of MN	654 9 Street NW	Praedius (USA 1) LLC	\$ 398,000.00	Remodel - Commercial - Repair Fire Damage
220403	Hot Springs Pool & Spa's	4710 2nd Street East	Steve Bagan	\$ 50,000.00	Accessory - Pool
220416	Debra Sorlie	1946 Burlington Drive	Debra Sorlie	\$ 2,000.00	Accessory - Pergola

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT MONTHLY COMPARISON REPORT
05/16/2022**

	APRIL 2021			APRIL 2022		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	27		\$ 5,950,000.00	4		\$ 2,542,790.00
RESIDENTIAL DWELLING	80	80	\$ 24,940,425.00	44	44	\$ 19,003,928.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME	5	38	\$ 7,883,537.00			
RESIDENTIAL MULTIPLE						
PUBLIC	1		\$ 3,150,550.00	1		\$ 160,000.00
CHURCH						
ACCESSORY	47		\$ 316,533.00	24		\$ 900,573.00
FOUNDATION ONLY						
<u>BUILDING REMODEL</u>						
COMMERCIAL	20		\$ 1,265,680.00	26		\$ 11,347,995.00
RESIDENTIAL	71		\$ 2,333,582.00	44		\$ 1,587,147.00
PUBLIC	3		\$ 3,041,400.00			
CHURCH						
ACCESSORY						
<u>BUILDING OTHER</u>						
DEMOLITION	2		\$ 20,000.00	2		\$ 164,000.00
MOVE						
PERMIT CANCELLATION	1		\$ 81,640.00			
TOTALS	255	118	\$ 48,983,347.00	145	44	\$ 35,706,433.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102469	S	2499 FM CONVENTION & VISITORS BUREAU	9400.89	04/28/22			
						CL 103284	9400.89
102470	S	2499 FM CONVENTION & VISITORS BUREAU	18801.78	04/28/22			
						CL 103283	18801.78
102471	S	3552 BLUE CROSS BLUE SHIELD	240200.64	04/29/22			
						CL 103345	240200.64
102472	S	4363 TRN ABSTRACT & TITLE	73.25	04/29/22			
						CL 103352	73.25
102473	S	2646 4IMPRINT INC	2604.15	05/03/22			
						CL 103252	1956.74
						CL 103281	647.41
102474	S	289 ACME TOOLS	2372.64	05/03/22			
						CL 103166	268.00
						CL 103193	345.59
						CL 103215	18.53
						CL 103289	460.00
						CL 103305	250.08
						CL 103327	1030.44
102475	S	2118 ADVANCE GARAGE DOOR INC	6975.00	05/03/22			
						CL 103325	6975.00
102476	S	2950 ALPHA TRAINING & TACTICS LLC & SALES	2943.92	05/03/22			
						CL 103260	2943.92
102477	S	3490 AMAZON CAPITAL SERVICES	1111.58	05/03/22			
						CL 103202	89.72
						CL 103240	664.69
						CL 103268	156.99
						CL 103282	94.34
						CL 103293	73.85
						CL 103335	31.99
102478	S	4090 AMERICAN SOLUTIONS FOR BUSINESS	1260.83	05/03/22			
						CL 103323	1260.83
102479	S	317 AMERICAN WELDING & GAS, INC.	1710.20	05/03/22			
						CL 103219	278.99
						CL 103232	1431.21
102480	S	4352 AMY KRAEMER	286.51	05/03/22			
						CL 103190	286.51
102481	S	2931 AUTO VALUE PARTS STORES	850.19	05/03/22			
						CL 103177	429.83
						CL 103271	363.22
						CL 103303	57.14
102482	S	1695 BAKER & TAYLOR	3464.55	05/03/22			
						CL 103241	3464.55
102483	S	3149 BEE SEEN GEAR	26.00	05/03/22			
						CL 103314	26.00
102484	S	3512 BOUND TREE MEDICAL, LLC	346.27	05/03/22			
						CL 103313	346.27
102485	S	2811 BROCK ACKERMAN	110.00	05/03/22			
						CL 103248	110.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102486	S	999999 BROOKE SELK	300.00	05/03/22			
						CL 103205	300.00
102487	S	3892 BURGGRAF'S ACE FARGO WEST	102.38	05/03/22			
						CL 103319	102.38
102488	S	351 BUSINESS ESSENTIALS	696.80	05/03/22			
						CL 103128	243.25
						CL 103292	325.90
						CL 103320	86.18
						CL 103362	41.47
102489	S	39 BUTLER MACHINERY	71.50	05/03/22			
						CL 103187	71.50
102490	S	1403 CAPITAL ONE TRADE CREDIT	304.93	05/03/22			
						CL 103189	154.99
						CL 103267	149.94
102491	S	61 CASS COUNTY FINANCE	3295.55	05/03/22			
						CL 103264	3295.55
102492	S	1512 CDW GOVERNMENT, INC	339.85	05/03/22			
						CL 103146	339.85
102493	S	4108 CED	3287.00	05/03/22			
						CL 103223	3287.00
102494	S	1623 CENGAGE GALE	189.12	05/03/22			
						CL 103238	189.12
102495	S	4361 CENTER FOR PUBLIC SAFETY EXCELLENCE INC	600.00	05/03/22			
						CL 103349	600.00
102496	S	3216 CINTAS	280.02	05/03/22			
						CL 103221	280.02
102497	S	111 CITY OF FARGO	60358.30	05/03/22			
						CL 103165	40253.84
						CL 103328	20104.46
102498	S	999999 CITY OF WEST FARGO	73.00	05/03/22			
						CL 103276	73.00
102499	S	72 CLASSIC FLORAL	86.00	05/03/22			
						CL 103321	86.00
102500	S	1904 CODE 4 SERVICES, INC	13754.71	05/03/22			
						CL 103204	1853.63
						CL 103337	11901.08
102501	S	999999 CODY TORBENSON	300.00	05/03/22			
						CL 103206	300.00
102502	S	2833 CONFERENCE ON CRIMES AGAINST WOMEN	1050.00	05/03/22			
						CL 103356	1050.00
102503	S	4360 CONSOLIDATED ELECTRICAL DISTRIBUTORS	2643.82	05/03/22			
						CL 103348	2643.82
102504	S	3245 CORE & MAIN	6834.67	05/03/22			
						CL 103173	4945.86
						CL 103214	384.69
						CL 103288	281.12
						CL 103330	1223.00

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102505	S	47 CORWIN CHRYSLER	502.00	05/03/22			
102506	S	60 CROSSCOUNTRY FREIGHT SOLUTIONS	138.53	05/03/22		CL 103176	502.00
102507	S	1675 DAKOTA FLUID POWER, INC	59.69	05/03/22		CL 103216	138.53
102508	S	3680 DAKOTA STORAGE PRODUCTS	1132.00	05/03/22		CL 103188	59.69
102509	S	87 DAKOTA TIRE	1054.11	05/03/22		CL 103338	1132.00
102510	S	1746 DAN BIRNBAUM	247.00	05/03/22		CL 103315	1054.11
102511	S	999999 DANIEL YATSKI	12.21	05/03/22		CL 103210	247.00
102512	S	3767 DENIS OTTERNESS	73.00	05/03/22		CL 103361	12.21
102513	S	4075 DOYLE'S YELLOW CHECKER CAB INC	32.79	05/03/22		CL 103250	73.00
102514	S	2225 DTN, LLC	421.70	05/03/22		CL 103259	32.79
102515	S	2100 EAGLE RUN CROSSING LLC	708.55	05/03/22		CL 103162	421.70
102516	S	4049 EAPC ARCHITECTS ENGINEERS	15187.50	05/03/22		CL 103309	708.55
102517	S	1502 EIDE BAILLY	2388.95	05/03/22		CL 103316	15187.50
102518	S	3410 ENGRAPHIX	15.00	05/03/22		CL 103347	2388.95
102519	S	2089 ENVISIONWARE, INC	725.00	05/03/22		CL 103294	15.00
102520	S	2862 ESSENTIA HEALTH	842.00	05/03/22		CL 103340	725.00
102521	S	1851 F/S MANUFACTURING INC	7.26	05/03/22		CL 103239	842.00
102522	S	660 FARGO FREIGHTLINER	1951.04	05/03/22		CL 103257	7.26
102523	S	124 FASTENAL	55.69	05/03/22		CL 103299	1951.04
102524	S	151 FEDERAL EXPRESS	22.97	05/03/22		CL 103181	55.69
102525	S	4355 FINDAWAY WORLD LLC	20.00	05/03/22		CL 103326	22.97
102526	S	4359 FRANK VISCUSO	1000.00	05/03/22		CL 103229	20.00
102527	S	139 FRS WORKS	115.95	05/03/22		CL 103265	1000.00
						CL 103244	115.95
						CL 103346	
						CL 103258	54.50
						CL 103279	61.45

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102528	S	235 G & R CONTROLS	907.50	05/03/22			
102529	S	155 GALLS, LLC	13186.70	05/03/22		CL 103179	907.50
						CL 103243	2070.74
						CL 103280	6282.00
						CL 103322	2897.12
						CL 103339	1936.84
102530	S	156 GENERAL EQUIP & SUPPLIES	693.81	05/03/22			
102531	S	2877 GREATAMERICA FINANCIAL SERVICES	619.52	05/03/22		CL 103170	693.81
						CL 103143	176.63
						CL 103236	442.89
102532	S	3593 HOLIDAY COMPANIES	265.00	05/03/22			
102533	S	4358 HOLIDAY OUTDOOR DECOR	1263.88	05/03/22		CL 103355	265.00
102534	S	693 KPH, INC	676228.00	05/03/22		CL 103295	1263.88
102535	S	1020 LEADSONLINE LLC	418.00	05/03/22		CL 103142	676228.00
102536	S	4356 LINDA WILLIAMS	20.00	05/03/22		CL 103357	418.00
102537	S	3418 LOFFLER	1392.17	05/03/22		CL 103251	20.00
102538	S	3491 LOFFLER COMPANIES INC	125.71	05/03/22		CL 103311	1392.17
102539	S	3603 LOGAN JACOBSON	24.50	05/03/22		CL 103144	125.71
102540	S	711 LUTHER FAMILY FORD	47.57	05/03/22		CL 103331	24.50
102541	S	3536 MACQUEEN EMERGENCY	62.56	05/03/22		CL 103171	47.57
102542	S	4353 MARSH & MCLENNAN AGENCY LLC	50.00	05/03/22		CL 103317	62.56
102543	S	299 MENARDS	1790.88	05/03/22		CL 103199	50.00
						CL 103132	34.49
						CL 103141	33.20
						CL 103175	438.08
						CL 103191	530.40
						CL 103212	2.99
						CL 103218	82.97
						CL 103266	12.98
						CL 103277	340.03
						CL 103287	27.96
						CL 103298	47.96
						CL 103341	239.82
102544	S	4121 MFSCB	25.00	05/03/22		CL 103342	25.00

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Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102545	S	1854 MIDWEST TAPE	412.86	05/03/22			
102546	S	305 MOORE ENGINEERING INC	281601.02	05/03/22		CL 103242	412.86
						CL 103147	2480.00
						CL 103350	279121.02
102547	S	2753 MOUNTAIN PLAINS YOUTH SERVICES/YOUTHWORK	30000.00	05/03/22		CL 103296	30000.00
102548	S	3085 MRA-THE MANAGEMENT ASSOCIATION, INC	185.00	05/03/22		CL 103133	185.00
102549	S	298 MVTL LABORATORIES	223.00	05/03/22		CL 103183	223.00
102550	S	1031 NASETH CONSTRUCTION	46266.16	05/03/22		CL 103285	46266.16
102551	S	4322 ND DEPARTMENT OF ENVIRONMENTAL QUALITY	210.00	05/03/22		CL 103196	210.00
102552	S	911 NDPOA	40.00	05/03/22		CL 103359	40.00
102553	S	364 NELSON INTERNATIONAL	734.28	05/03/22		CL 103182	651.14
						CL 103302	83.14
102554	S	3114 NEOLOGY INC	24195.00	05/03/22		CL 103245	24195.00
102555	S	271 NETCENTER TECHNOLOGIES	10179.87	05/03/22		CL 103145	731.25
						CL 103336	9448.62
102556	S	3170 NICK GOMEZ	276.00	05/03/22		CL 103247	276.00
102557	S	330 NORTHWESTERN EQUIP INC.	103.81	05/03/22		CL 103172	103.81
102558	S	1774 O'REILLY AUTOMOTIVE STORES, INC	661.34	05/03/22		CL 103169	634.65
						CL 103272	26.69
102559	S	352 OK TIRE STORE - COM CTR	1379.46	05/03/22		CL 103270	1379.46
102560	S	399 OLYMPIC SALES	9805.55	05/03/22		CL 103208	151.55
						CL 103297	204.00
						CL 103332	9450.00
102561	S	276 OSTROMS ACE HARDWARE	197.15	05/03/22		CL 103184	22.99
						CL 103220	50.64
						CL 103269	13.99
						CL 103290	26.98
						CL 103300	29.98
						CL 103306	11.97
						CL 103318	40.60
102562	S	1092 OTTO'S WELDING & MACHINE SHOP, INC	292.22	05/03/22		CL 103222	292.22

05/11/22
15:40:43

CITY OF WEST FARGO, ND
Check Register
For the Accounting Period: 5/22

Page: 6 of 8
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102563	S	903 PETE NIELSEN	118.00	05/03/22			
102564	S	563 PETRO SERVE USA	2465.65	05/03/22		CL 103249	118.00
102565	S	4034 PETRO SERVE USA #63	2177.63	05/03/22		CL 103308	2465.65
102566	S	1987 PETSMAST	109.60	05/03/22		CL 103307	2108.47
						CL 103358	69.16
102567	S	1483 PITNEY BOWES RESERVE ACCOUNT	1000.00	05/03/22		CL 103261	45.11
						CL 103286	64.49
102568	S	999999 PRAIRIE PROPERTY MANAGEMENT	13299.00	05/03/22		CL 103234	1000.00
102569	S	1755 PRO SWEEP INC	26175.00	05/03/22		CL 103233	13299.00
102570	S	2982 RDO EQUIPMENT CO	677.76	05/03/22		CL 103174	26175.00
						CL 103186	565.44
						CL 103301	112.32
102571	S	3210 RIVISTAS SUBSCRIPTIONS SERVICES	4568.72	05/03/22		CL 103312	4568.72
102572	S	3353 SAM'S CLUB MC/SYNCB	225.70	05/03/22		CL 103225	225.70
102573	S	1881 SAM'S CLUB/SYNCHRONY BANK	673.93	05/03/22		CL 103344	673.93
102574	S	454 SANITATION PRODUCTS	169.85	05/03/22		CL 103273	169.85
102575	S	450 SCHEELS	150.00	05/03/22		CL 103262	150.00
102576	S	639 SECRETARY OF STATE	72.00	05/03/22		CL 103263	36.00
						CL 103360	36.00
102577	S	3864 SHANE HENRICKS	247.00	05/03/22		CL 103211	247.00
102578	S	1702 SHEYENNE RIVER KENNELS	499.90	05/03/22		CL 103253	499.90
102579	S	91 SIGN SOLUTIONS USA	1336.60	05/03/22		CL 103167	1179.43
						CL 103230	157.17
102580	S	4354 SKINNER ROOFING	385.22	05/03/22		CL 103224	385.22
102581	S	4350 SLIMS TREE CARE LLC	6390.31	05/03/22		CL 103254	6390.31
102582	S	3528 SNACKS PLUS VENDING	43.00	05/03/22		CL 103226	43.00
102583	S	3587 SOUTHLAND TOOL MFG INC	1262.45	05/03/22		CL 103163	1262.45

05/11/22
15:40:43

CITY OF WEST FARGO, ND
Check Register
For the Accounting Period: 5/22

Page: 7 of 8
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102584	S	274 STEVE MOTTINGER	5000.00	05/03/22			
102585	S	38 STRATA CORPORATION	1199.80	05/03/22		CL 103351	5000.00
102586	S	88 STREICHER'S INC	2888.99	05/03/22		CL 103209	1199.80
102587	S	2821 STROHMAN ENTERPRISE, INC	2813.70	05/03/22		CL 103255	2888.99
102588	S	733 SWANSTON EQUIPMENT CORP.	115.21	05/03/22		CL 103256	2813.70
102589	S	1285 TRAFFIC CONTROL CORPORATION	12012.00	05/03/22		CL 103185	115.21
						CL 103164	2232.00
						CL 103203	9000.00
						CL 103231	780.00
102590	S	2136 ULINE INC	383.28	05/03/22		CL 103213	383.28
102591	S	2720 UNITED RENTALS (NORTH AMERICA), INC	3255.00	05/03/22		CL 103168	3255.00
102592	S	2708 VERIZON WIRELESS - LERT B	50.00	05/03/22		CL 103353	50.00
102593	S	4357 VERTICAL ENTERTAINMENT LLC	100.00	05/03/22		CL 103275	100.00
102594	S	544 WALLWORK TRUCK CENTER	1873.85	05/03/22		CL 103180	1018.26
						CL 103304	18.99
						CL 103333	836.60
102595	S	576 WALMART COMMUNITY CARD	40.50	05/03/22		CL 103246	40.50
102596	S	3306 WEST FARGO EVENTS, INC	6540.84	05/03/22		CL 103138	6540.84
102597	S	566 WEST FARGO PARK DISTRICT	2000.00	05/03/22		CL 103324	2000.00
102598	S	2625 WEST FARGO POLICE PUBLIC SAFETY CADETS	3511.02	05/03/22		CL 103354	3511.02
102599	S	2184 WEST SIDE STEEL	1326.94	05/03/22		CL 103192	1326.94
102600	S	549 WF PUB SCHOOLS DIST #6	9740.00	05/03/22		CL 103237	9740.00
102601	S	338 XCEL ENERGY	249.64	05/03/22		CL 103201	205.93
						CL 103363	26.62
						CL 103364	17.09
102602	S	582 ZEP MANUFACTURING	715.25	05/03/22		CL 103194	200.74
						CL 103291	514.51
102603	S	3549 WEX	2768.80	05/04/22		CL 103365	2768.80

05/11/22
15:40:43

CITY OF WEST FARGO, ND
Check Register
For the Accounting Period: 5/22

Page: 8 of 8
Report ID: AP300

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
102604	S	46 CASS RURAL WATER USERS	30.94	05/09/22			
102605	S	2085 LANGUAGE LINE SERVICES	17.88	05/10/22		CL 103415	30.94
102606	S	4366 CASSELTON FIRE DEPARTMENT	140.00	05/11/22		CL 103457	17.88
102607	S	3789 NORTH DAKOTA FIREFIGHTER'S ASSOCIATION	40.00	05/11/22		CL 103474	140.00
						CL 103473	40.00
Total for Claim Checks			1636563.47				
Count for Claim Checks			139				

* denotes missing check number(s)

of Checks: 139 Total: 1636563.47



GAMING SITE AUTHORIZATION

OFFICE OF ATTORNEY GENERAL

SFN 17996 (02/2018)

MAY - 5 2022

G - _____ (_____) _____

Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

COMPANIONS FOR CHILDREN

The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location

BUFFALO WINGS & RINGS

Street

695 32ND AVE E

City

WEST FARGO

ZIP Code

58078

County

CASS

Beginning Date(s) Authorized

7/1/22

Ending Date(s) Authorized

10/30/23

Number of twenty-one
tables if zero, enter "0":

Specific location where games of chance will be
conducted and played at the site (required)

BAR AREA

If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known

RESTRICTIONS (City/County Use Only)

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- ☐ Bingo
☐ **ELECTRONIC** Quick Shot Bingo
☐ Raffles
☐ **ELECTRONIC** 50/50 Raffle
☐ Pull Tab Jar
☐ Pull Tab Dispensing Device
☒ **ELECTRONIC** Pull Tab Device

- ☐ Club Special
☐ Tip Board
☐ Seal Board
☐ Punchboard
☐ Prize Board
☐ Prize Board Dispensing Device

- ☐ Sports Pools
☐ Twenty-One
☐ Poker
☐ Calcuttas
☐ Paddlewheels with Tickets
☐ Paddlewheel Table

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County-Retain a **copy** of the Site Authorization for your files.
2. City/County-Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval.

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

CK#1272
Pd 5-5-22
\$100.-



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
 SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) Bwr-west Fargo, Inc.		Site Name Buffalo Wings & Rings		Site Phone Number (701) 532-3000
Site Address 695 32nd Ave E	City West Fargo	State ND	Zip Code 58078	County Cass
Organization (Lessee) Companions For Children		Rental Period 7/1/2022 to 6/30/2027		Monthly Rent Amount
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☒ No ☐ Yes ☒ No ☐ Yes		\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____		☒ No ☐ Yes ☒ No ☐ Yes		\$ \$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		☒ No ☐ Yes		\$
4. Is Pull Tabs involving either a jar bar, standard, or electronic dispensing device conducted at this site? Please check: ☐ Jar Bar ☐ Standard Dispensing Device		☒ No ☒ Yes		\$
☒ Electronic Dispensing Device Number of Electronic Devices _____				\$ 200.00
Total Monthly Rent				\$ 200.00

5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

DocuSigned by: Signature of Lessor 		Title President	Date 4/22/2022
DocuSigned by: Signature of Lessee 		Title Executive Director	Date 4/22/2022



GAMING SITE AUTHORIZATION

OFFICE OF ATTORNEY GENERAL

SFN 17996 (02/2018)

MAY 16 2022

G - _____ (_____)_____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization **Team Makers Club, Inc.**

The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location	Town Hall		
Street	103 Main Ave. W.	City	West Fargo
		ZIP Code	58078
		County	Cass
Beginning Date(s) Authorized	7/1/22	Ending Date(s) Authorized	6/30/23
		Number of twenty-one tables if zero, enter "0":	1
Specific location where games of chance will be conducted <u>and</u> played at the site (required) Entire Lounge Area			
If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known			

RESTRICTIONS (City/County Use Only)

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☒ Twenty-One
☒ Raffles	☐ Seal Board	☒ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☒ Pull Tab Jar	☐ Prize Board	☐ Paddlewheels with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☒ Paddlewheel Table
☒ ELECTRONIC Pull Tab Device		

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County-Retain a **copy** of the Site Authorization for your files.
2. City/County-Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval.

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

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#180.00
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RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) B & G Beverages li, Inc.		Site Name Town Hall		Site Phone Number (701) 277-9271
Site Address 103 Main Ave. W.	City West Fargo	State ND	Zip Code 58078	County Cass
Organization (Lessee) Team Makers Club, Inc.		Rental Period 7/1/2022 to 6/30/2023		Monthly Rent Amount
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☒ No ☐ Yes ☐ No ☐ Yes		\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 <u>1</u> X Rent per Table \$ <u>300.00</u>		☐ No ☒ Yes		\$ \$ 300.00
3. Is Paddlewheels conducted at this site? Number of Tables <u>1</u> X Rent per Table \$ <u>200.00</u>		☐ No ☒ Yes		\$ 200.00
4. Is Pull Tabs involving either a jar bar, standard, or electronic dispensing device conducted at this site? Please check: ☒ Jar Bar ☒ Standard Dispensing Device		☐ No ☒ Yes		\$ 325.00
☒ Electronic Dispensing Device Number of Electronic Devices <u>10</u>				\$ 750.00
Total Monthly Rent				\$ 1,575.00
5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

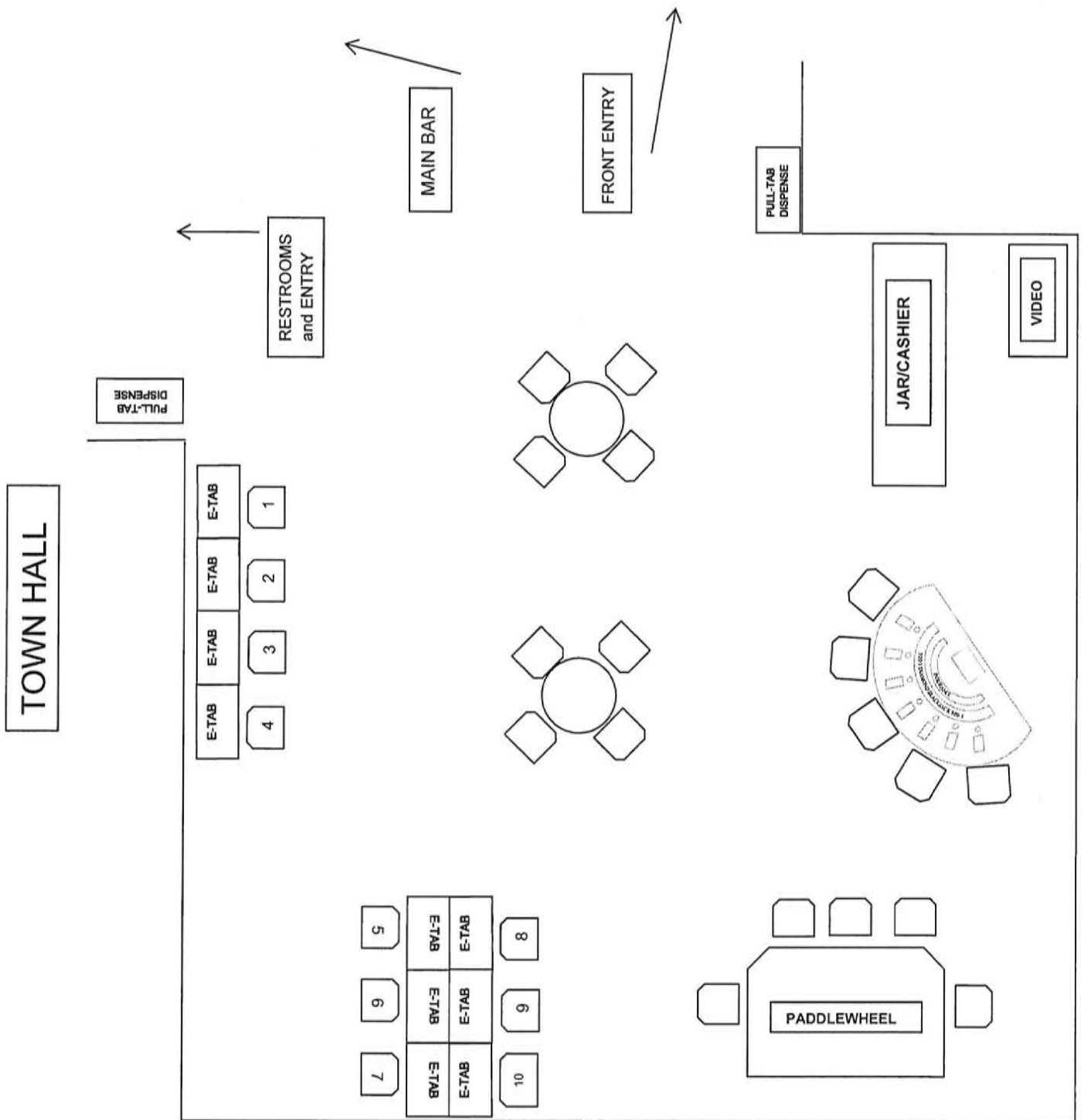
The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title Pres / Owner	Date 4-28-22
Signature of Lessee 	Title TM Exec. Dir.	Date 5-6-22





GAMING SITE AUTHORIZATION
OFFICE OF ATTORNEY GENERAL
SFN 17996 (02/2018)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Acc

The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location <i>The Piggy BBQ</i>			
Street <i>816 24th Ave #118</i>	City <i>West Fargo</i>	ZIP Code <i>58078</i>	County <i>Cass</i>
Beginning Date(s) Authorized <i>7-1-22</i>	Ending Date(s) Authorized <i>6-30-23</i>	Number of twenty-one tables if zero, enter "0": <i>0</i>	
Specific location where games of chance will be conducted and played at the site (required) <i>Conducted Along East Wall Played in bar excluding restrooms</i>			
If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known			

RESTRICTIONS (City/County Use Only)

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☒ Bingo	☐ Club Special	☐ Sports Pools
☒ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☒ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheels with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ ELECTRONIC Pull Tab Device		

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County-Retain a **copy** of the Site Authorization for your files.
2. City/County-Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval.

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave. Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

*CK #012632
\$100.00
5-12-22*



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) The Piggy BBQ of West Fargo Inc		Site Name The Piggy BBQ		Site Phone Number 701-540-6557	
Site Address 816 24th Ave #118		City West Fargo	State ND	Zip Code 58078	County Cass
Organization (Lessee) The Arc Upper Valley		Rental Period 9-1-21 to 6-30-23			Monthly Rent Amount
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.					
☐ No ☒ Yes					
☒ No ☐ Yes					\$ 0
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____					\$ \$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____					\$
4. Is Pull Tabs involving either a jar bar, standard, or electronic dispensing device conducted at this site? Please check: ☐ Jar Bar ☐ Standard Dispensing Device					\$
☒ Electronic Dispensing Device Number of Electronic Devices 6					\$ 500
Total Monthly Rent					\$ 500
5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐					
TERMS OF RENTAL AGREEMENT:					
This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.					
The LESSOR agrees that no game will be directly operated as part of the lessor's business.					
The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization.					
The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.					
If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.					
The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.					
The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.					
The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.					
At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.					
Signature of Lessor 		Title CEO		Date 7/27/21	
Signature of Lessee 		Title Board President		Date	

(over)



GAMING SITE AUTHORIZATION MAY 12 2022
OFFICE OF ATTORNEY GENERAL
SFN 17996 (02/2018)

G - _____ (_____)_____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Metro Sports Foundation

The above organization is hereby authorized to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the following location

Name of Location

Brewtus Brickhouse

Street

635 32nd AVE

City

West Fargo

ZIP Code

58078

County

Cass

Beginning Date(s) Authorized

7-22

Ending Date(s) Authorized

6-30-24

Number of twenty-one
tables if zero, enter "0":

1

Specific location where games of chance will be
conducted and played at the site (required)

B1/PW will be in SE corner Etabs inside wall facing west in SW seating area

If conducting Raffle or Poker activity provide date(s) or month(s) of event(s) if known

RESTRICTIONS (City/County Use Only)

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- | | | |
|--|--|---|
| ☐ Bingo | ☐ Club Special | ☐ Sports Pools |
| ☐ ELECTRONIC Quick Shot Bingo | ☐ Tip Board | ☒ Twenty-One |
| ☐ Raffles | ☐ Seal Board | ☐ Poker |
| ☐ ELECTRONIC 50/50 Raffle | ☐ Punchboard | ☐ Calcuttas |
| ☒ Pull Tab Jar | ☐ Prize Board | ☐ Paddlewheels with Tickets |
| ☐ Pull Tab Dispensing Device | ☐ Prize Board Dispensing Device | ☒ Paddlewheel Table |
| ☒ ELECTRONIC Pull Tab Device | | |

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County-Retain a **copy** of the Site Authorization for your files.
2. City/County-Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval.

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

CK# 2329
\$100.00
5/12-22



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (Rev. 08-2019)

License Number (Office Use Only)

Site Owner (Lessor) <u>Dustin Coulter</u>		Site Name <u>Brewtus Brickhouse</u>		Site Phone Number <u>701-532-1397</u>	
Site Address <u>635 32nd Ave #108</u>		City <u>West Fargo</u>		State <u>ND</u>	Zip Code <u>58078</u>
County <u>Cass</u>		Rental Period <u>7-1-22</u> to <u>6-30-24</u>		Monthly Rent Amount	
Organization (Lessee) <u>Metro Sports Foundation</u>					
1. Is Bingo going to be conducted at this site? 1a. If "Yes" to number 1 above, is Bingo the primary game conducted? If "Yes," enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.				☒ No ☐ Yes ☒ No ☐ Yes \$	
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____ Number of Tables with wagers over \$5 <u>1</u> X Rent per Table \$ <u>300</u>				☐ No ☒ Yes \$ <u>300</u>	
3. Is Paddlewheels conducted at this site? Number of Tables <u>1</u> X Rent per Table \$ <u>200</u>				☐ No ☒ Yes \$ <u>200</u>	
4. Is Pull Tabs involving either a jar bar, standard, or electronic dispensing device conducted at this site? Please check: ☒ Jar Bar ☐ Standard Dispensing Device				☐ No ☐ Yes \$ <u>175</u>	
☒ Electronic Dispensing Device Number of Electronic Devices <u>3</u>				\$ <u>300</u>	
Total Monthly Rent				\$ <u>975</u>	
5. If the only gaming activity to be conducted at this site is a raffle drawing, please check here. ☐					
TERMS OF RENTAL AGREEMENT: This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business. The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and, except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a winning pull tab, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device and sell raffle tickets or sports pool chances on a board on behalf of an organization. The LESSOR agrees that the lessor's on call or temporary or permanent employee will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed. If the LESSEE provides the Lessor with a temporary loan of funds for redeeming pull tabs or prize boards, or both, involving a dispensing device, the Lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site. The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds. The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee. The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name. At the LESSOR'S option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.					
Signature of Lessor <u>[Signature]</u>		Title <u>President</u>		Date <u>3-22-22</u>	
Signature of Lessee <u>[Signature]</u>		Title <u>GM</u>		Date <u>3-29-22</u>	



Year To Date As of March 31, 2022

Prepared by: Jim Larson

Budgeted Funds		Revenue/Transfers			Expenditure/Transfers			Net			Cash
Fund	Description	Actual	Annual Budget	Variance	Actual	Annual Budget	Variance	Actual	Annual Budget	Variance	
1000	General Fund	\$ 10,944,070	\$ 23,010,281	\$ (12,066,211)	\$ 5,414,446	\$ 23,426,917	\$ 18,012,471	\$ 5,529,624	\$ (416,636)	\$ 5,946,260	\$ 30,366,490
2030	Share of Specials	197,949	214,670	(16,721)	216,815	214,670	(2,145)	(18,867)	-	(18,867)	(50,962)
2060	Fire Dept	3,155,006	3,828,153	(673,147)	1,145,727	3,960,625	2,814,898	2,009,280	(132,472)	2,141,752	1,312,826
7000	Library	1,496,785	1,681,478	(184,693)	344,216	1,725,276	1,381,060	1,152,569	(43,798)	1,196,367	1,368,381
7050	Airport	153,039	175,895	(22,856)	28,419	176,150	147,731	124,620	(255)	124,875	762,045
Total Government		\$ 15,946,848	\$ 28,910,477	\$ (12,963,629)	\$ 7,149,623	\$ 29,503,638	\$ 22,354,015	\$ 8,797,225	\$ (593,161)	\$ 9,390,386	\$ 33,758,780
2000	Sales Tax	\$ 3,637,722	\$ 13,328,000	\$ (9,690,278)	\$ 3,637,722	\$ 13,441,000	\$ 9,803,278	\$ -	\$ (113,000)	\$ 113,000	\$ 182,974
2970	Capital Improvements	2,762,595	10,094,888	(7,332,293)	132,179	10,194,888	10,062,709	2,630,417	(100,000)	2,730,417	29,531,584
2971	Prairie Dog Funds	-	-	-	-	-	-	-	-	-	1,500,000
2960	Economic Development	909,430	3,350,000	(2,440,570)	28,783	3,300,000	3,271,217	880,648	50,000	830,648	8,244,587
2130	Municipal Highway	450,259	1,547,000	(1,096,741)	-	1,447,000	1,447,000	450,259	100,000	350,259	290,856
2110	Gaming	300	12,000	(11,700)	-	12,000	12,000	300	-	300	91,550
2XXX	Tourism & Events	2,500	-	2,500	-	10,000	10,000	2,500	(10,000)	12,500	2,162
2200	Vector Control	51,657	132,000	(80,343)	16,125	132,000	115,875	35,532	-	35,532	142,465
2210	Forestry	103,265	300,500	(197,235)	37,659	295,074	257,415	65,606	5,426	60,180	(190,864)
2230	City Utility	14,605	126,000	(111,395)	12,961	126,000	113,039	1,644	-	1,644	251,820
25XX	Police Special Funds	22,611	5,200	17,411	9,879	5,200	(4,679)	12,732	-	12,732	333,203
2950	Assets Forfeitures	5,693	30,000	(24,307)	-	30,000	30,000	5,693	-	5,693	17,699
2980	South Facility Hookup	-	50,000	(50,000)	-	-	-	-	50,000	(50,000)	3,374,691
Total Special Funds		\$ 7,960,638	\$ 28,975,588	\$ (21,014,950)	\$ 3,875,307	\$ 28,993,162	\$ 25,117,855	\$ 4,085,330	\$ (17,574)	\$ 4,102,904	\$ 43,772,726
3000	Total Debt Service	\$ 22,835,579	\$ 24,536,002	\$ (1,700,423)	\$ -	\$ 27,172,790	\$ 27,172,790	\$ 22,835,579	\$ (2,636,788)	\$ 25,472,367	\$ 79,537,265
6010	Sanitation	\$ 1,215,589	\$ 4,846,500	\$ (3,630,910.74)	\$ 941,843	\$ 5,319,149	\$ 4,377,306	\$ 273,746	\$ (472,649)	\$ 746,395	\$ 3,328,703
6020	Water	1,734,317	8,710,000	(6,975,683)	1,242,808	7,786,254	6,543,446	491,509	923,746	(432,237)	8,051,057
6025	Sewer	1,066,941	5,109,011	(4,042,070)	840,122	5,355,685	4,515,563	226,819	(246,674)	473,493	1,659,653
6050	Sewage Surcharge	-	-	-	-	-	-	-	-	-	338,597
Total Enterprise		4,016,847	18,665,511	(14,648,664)	3,024,773	18,461,088	15,436,315	992,074	204,423	787,651	\$ 13,378,010
5000	Tree Fund	3,866	112,000	(108,134)	300	112,000	111,700	3,566	-	3,566	527,733
2050	Park Funds/State Aid	\$ 203,289	\$ 784,000	(580,711)	149,300	784,000	634,700	53,989	-	53,989	53,989
8600	Park District Special Assessment	\$ 368,180	\$ 406,669	(38,489)	-	406,669	406,669	368,180	-	368,180	375,725
2141	FM CVB	72,992	182,700	(109,708)	72,992	182,700	109,708	-	-	-	4
Total Agency		\$ 648,327	\$ 1,485,369	\$ (837,042)	\$ 222,592	\$ 1,485,369	\$ 1,262,778	\$ 425,735	\$ -	\$ 425,735	\$ 957,451
Total All Budgeted Funds		\$ 51,408,238	\$ 102,572,947	\$ (51,164,709)	\$ 14,272,295	\$ 105,616,047	\$ 91,343,752	\$ 37,135,943	\$ (3,043,100)	\$ 40,179,043	\$ 171,404,232



Year To Date As of March 31, 2022

Prepared by: Jim Larson

Non-Budgeted Funds	Revenue/Transfers			Expenditure/Transfers			Net			Cash Balances
	Actual	Annual Budget	Variance	Actual	Annual Budget	Variance	Actual	Annual Budget	Variance	
4000 Construction	\$ 907,793	\$ -	\$ 907,793	\$ 681,201	\$ -	\$ (681,201)	\$ 226,592	\$ -	\$ 226,592	\$ (39,130,264)
2170 Clerk of Court Bond Fund	-	-	-	-	-	-	-	-	-	42,872
2600 Future Building	-	-	-	-	-	-	-	-	-	(32,028)
2XXX Misc. Special Funds	72,245	10,000	62,245	102,959	1,897,820	1,794,861	(30,713)	(1,887,820)	1,857,107	7,900,679
7XXX Agency Funds	-	-	-	300	-	(300)	(300)	-	(300)	393,981
Total Non-Budgeted Funds	\$ 980,038	\$ 10,000	\$ 970,038	\$ 784,460	\$ 1,897,820	\$ 1,113,360	\$ 195,578	\$ (1,887,820)	\$ 2,083,398	\$ (30,824,759)
All Funds Combined	\$ 52,388,276	\$ 102,582,947	\$ (50,194,671)	\$ 15,056,755	\$ 107,513,867	\$ 92,457,112	\$ 37,331,521	\$ (4,930,920)	\$ 42,262,441	\$ 140,579,473

Notes to the Financials

1	At the end of 1st quarter 2022 we remain positive compared to budget and prior year.
2	Compensation is 2% positive to budget or approximately \$300,000 city wide.



To: West Fargo City Commission
From: Aaron Nelson, Planning Director
Date: May 16, 2022
Subject: Parkland dedication agreement for The Wilds 21st Addition
Action: Approve the attached parkland dedication agreement for The Wilds 21st Addition

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Sanitation

Commissioner

Eric Gjerdevig

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

Administration

Tina Fisk, Administrator

Dustin Scott, Assistant Administrator

Summary and Recommendation:

On May 17, 2021, the City Commission approved the final plat of The Wilds 21st Addition with the condition that "a signed and updated park dedication agreement is received," among other conditions. Since that time, the developer has worked with the West Fargo Park District and City staff to finalize and submit the attached parkland dedication agreement, in order to fulfill this condition of approval of the subdivision. This agreement was reviewed and approved by the Park District on May 11, 2022.

The recommended action for the West Fargo City Commission is to approve the attached parkland dedication agreement and to authorize the Commission President and City Auditor to sign and execute the agreement on behalf of the City.

Policy Analysis:

For new development, the City's subdivision ordinance requires the dedication of land for public purposes. For residential subdivisions, such as The Wilds 21st Addition, it is common for this dedication to be used for the creation or funding of public parks that are maintained by the West Fargo Park District. The proposed parkland dedication agreement will fulfill this requirement of the City's standard subdivision process.

Financial Analysis:

N/A – Dedication of land and park facilities are to be made directly to the West Fargo Park District.

Process/Timeline:

The subdivision plat was approved on May 17, 2021, with conditions. Once the parkland dedication agreement is approved, the developer will work with the Park District to design and construct a public park on Lot 43, Block 1, The Wilds 21st Addition. It is anticipated that these improvements will take place during the 2022 construction season, in conjunction with development infrastructure improvements.

PARKLAND DEDICATION AGREEMENT

THIS PARKLAND DEDICATION AGREEMENT (the "Agreement") is made and entered into this ____ day of _____, 2022, by and between Westport Investments, LLC, a limited liability company organized and existing under the laws of the State of North Dakota, whose address is 4609 33rd Ave. S., Ste. 400, Fargo, ND 58104 (the "Developer"), and the City of West Fargo, a municipal corporation and political subdivision of the State of North Dakota, whose address is 800 Fourth Ave. E., Ste. 1, West Fargo, ND 58078 (the "City," collectively with the Developer, the "Parties").

WHEREAS, the Developer platted and is currently developing a piece of property in the City known as The Wilds Twenty-First Addition (the "Property"), which is attached hereto as Exhibit A; and

WHEREAS, the ordinances of the City require that certain property in new subdivisions be dedicated to the public or a cash payment to be made in lieu thereof; and

WHEREAS, the Parties agree that a parcel within the Property, designated as "Park" on the plat, as well as other parcels, shall be dedicated for public use as herein provided; and

WHEREAS, the Parties additionally agree that certain other Developer funds shall be applied toward improvements on said parcels as an in lieu payment as herein provided.

NOW, THEREFORE, be it agreed between the Parties as follows:

1. Land Dedication. The Parties agree the amount of land dedication required for the Property, per City ordinance, is 209,782 ft². To partially satisfy this responsibility,

the Developer will dedicate 97,652 ft² through deeding Lot Forty-Three (43), Block One (1), of the Property to the West Fargo Park District (the "Park District") for use as a public park (the "Park Parcel") and will dedicate 22,335 ft² through granting an easement to the City for a public trail, for a total of 119,987 ft².

2. Application of Payment in Lieu Funds. The Parties agree that following the dedication in Section 1, the remaining necessary dedication for the Property equates to \$134,693 as a payment in lieu of land dedication (the "In Lieu Payment"). The Developer will utilize the entirety of the In Lieu Payment to design and construct park improvements on the Park Parcel (the "Park Improvements") in the location identified on Exhibit B.

3. Park Improvements. The Developer will work with the Park District to agree upon a design for the Park Improvements, with the intent of bidding and installing the project in conjunction with the bidding and construction of the streets and sidewalks in Improvement District No. 1337 – New Water Supply, Sewerage, Street Systems, and Incidentals (the "Improvement District"). The Developer will keep the Park District apprised of the construction schedule for the Park Improvements, will allow the Park District access to the construction site during construction to allow for inspection, and will notify the Park District of the completion of construction milestones. If any design changes arise during construction, the Developer will submit such design changes to the Park District for review and approval prior to implementing such change. The Developer will transfer ownership of the Park Improvements to the Park District upon their completion, at no cost to the Park District and free and clear of any liens. Prior to such

transfer, the Developer will afford the Park District with the opportunity to inspect the Park Improvements to ensure they have been constructed in accordance with the agreed upon design. In the event construction does not match the agreed upon design, the Park District will notify the Developer of the deficiencies, and the Developer will be responsible for curing such deficiencies prior to transferring ownership of the Park Improvements to the Park District.

4. In Lieu Payment Substantiation. Prior to the Developer transferring ownership of the Park Improvements to the Park District, the Developer must submit documentation to the Park District and the City substantiating, to the satisfaction of both the Park District and the City, that it has invested at least the amount of the In Lieu Payment into the Park Improvements. The Park District and the City reserve the ability to request additional supporting documentation from the Developer.

5. Insurance. The Developer shall provide and maintain, at all times prior to the turnover of the Park Improvements to the Park District, a commercial general liability policy including coverage for premises and operations, independent contractors, personal injury, product and completed operations, explosion, collapse, and underground and broad form contractual liability of limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate application on a per project basis. The Developer shall name the Park District and the City as additional insured parties on a primary, non-contributory basis. The Developer shall procure a builder's risk insurance policy on the Park Improvements in an amount sufficient for the project. If the Park Improvements are

damaged during construction by fire or other casualty of any kind or nature, the Developer shall apply all insurance proceeds to rebuild the Park Improvements. If insurance proceeds are insufficient to rebuild the Park Improvements, the Developer will notify the Park District and the City, and the Parties will negotiate in good faith on how to address the rebuild. The Developer shall provide copies of such insurance policies to the Park District and the City prior to commencing construction work on the Park Improvements.

6. Indemnification. Any and all claims that arise or may arise against the Developer, its agents, servants, or employees while engaged in the use of the Property, shall in no way be the obligation of the City. Furthermore, the Developer, its agents, servants, employees, or assigns shall release, indemnify, hold harmless, and defend the City and the Park District and their officers and employees against any and all liability, losses, penalties, costs, demands, damages, expenses, claims, executions, suits, actions, or judgments, including attorney's fees, which the Park District or the City or their officers or employees may hereafter sustain, incur, or be required to pay, in any way connected with the use of the Property. This paragraph, however, shall not apply to suits against the City arising out of its negligence or intentional acts, or those of its employees, agents, or designees. The Developer assumes all risk of personal injury or death and property damage or loss from whatever causes arise in any way related to the Developer. The Developer hereby understands and acknowledges the significance of such release and waiver and hereby assumes full responsibility for any injuries, damages, or losses that it may incur as a result of the execution of this Agreement. The Developer's obligation

to indemnify under this paragraph will survive after the date of termination of this Agreement.

7. Warranty. The Developer will warrant against any deficiency of workmanship or defective product or material for the Park Improvements for a period of one (1) calendar year following turnover of ownership to the Park District. If the Park District identifies any such deficiency or defect during the warranty period, it will notify the Developer.

8. Improvement District Improvements and Assessments. Around the perimeter of the Park Improvements, in the location identified on Exhibit B, the City will construct a concrete sidewalk prior to the construction of the Park Improvements and will assess the costs of such in the Improvement District against the Property with the exception of the Park Parcel. Additionally, the City will complete any site grading and storm sewer facilities for the Park Improvements prior to the construction of the Park Improvements and also assess the costs of such in the Improvement District against the Property with the exception of the Park Parcel. The Parties anticipate these improvements will be installed during 2022.

9. Successors. The Parties understand that if the Developer conveys the Property to another entity or person, those entities or persons shall be bound by the terms of this Agreement. Furthermore, any other successor, heir, assign, or assignee of real estate in the Property will be bound by the terms of this Agreement, and no entity shall be entitled to a building permit in the Property unless and until the dedications herein

described have been made.

10. Amendments. This Agreement may not be altered or amended except in writing executed by all Parties.

11. Recording. The Parties agree this Agreement will be recorded in the official records of Cass County, North Dakota, and the Developer will pay all costs charged by the State of North Dakota and Cass County for recording.

12. Governing Law. This Agreement shall be controlled by the laws of the State of North Dakota, and any action brought as a result of any claim, demand, or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in Cass County, North Dakota.

13. Severability. Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

14. Waiver of Jury Trial. The Parties hereby knowingly, irrevocably, voluntarily, and intentionally waive any rights that any may have to a trial by jury with respect to any action, proceeding, counterclaim, or defense based on this Agreement, or arising out of, under, or in any connection with this Agreement, or with respect to any course of conduct, course of dealing, statements (whether oral or written), or actions of any Party hereto relating to this Agreement. This provision is a material inducement for all Parties entering

into this Agreement and applies only to suits between the Parties, not third party claims or suits.

15. Drafting. The Developer agrees to reimburse the City and the Park District, upon request, for any costs, including attorney's fees, incurred in the drafting of this Agreement.

(Remainder of page intentionally left blank.)

DEVELOPER: Westport Investments, LLC

BY:

A handwritten signature in blue ink, appearing to be 'WIB', is written over a horizontal line.

CITY OF WEST FARGO

BY:

Board President

ATTEST:

City Auditor

TO THE CITY OF WEST FARGO, A REPLAT OF ALL OF THE WILDS TENTH ADDITION, A PLAT OF PART OF GOVERNMENT LOT 5, PART OF GOVERNMENT LOT 6 AND PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER, ALL IN SECTION 6, TOWNSHIP 138 NORTH, RANGE 49 WEST, CASS COUNTY, NORTH DAKOTA



COPIES OF THE RECORDS OF THE
FEDERAL BUREAU OF INVESTIGATION
AND THE DEPARTMENT OF JUSTICE
ARE AVAILABLE TO THE PUBLIC
ON REQUEST.

CPUSA

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Journal of Internal Medicine 250: 395–403

DISCUSSION OF FINDINGS

1. REPORT OF FIRST COUNCILMAN TO CHAIRMAN, BOARD OF
2. DIRECTORS, MAY 2007, FOR CHAIRMAN, BOARD OF
3. DIRECTORS, MAY 2007, FOR CHAIRMAN, BOARD OF
4. DIRECTORS, MAY 2007, FOR CHAIRMAN, BOARD OF
5. DIRECTORS, MAY 2007, FOR CHAIRMAN, BOARD OF
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9. DIRECTORS, MAY 2007, FOR CHAIRMAN, BOARD OF
10. DIRECTORS, MAY 2007, FOR CHAIRMAN, BOARD OF

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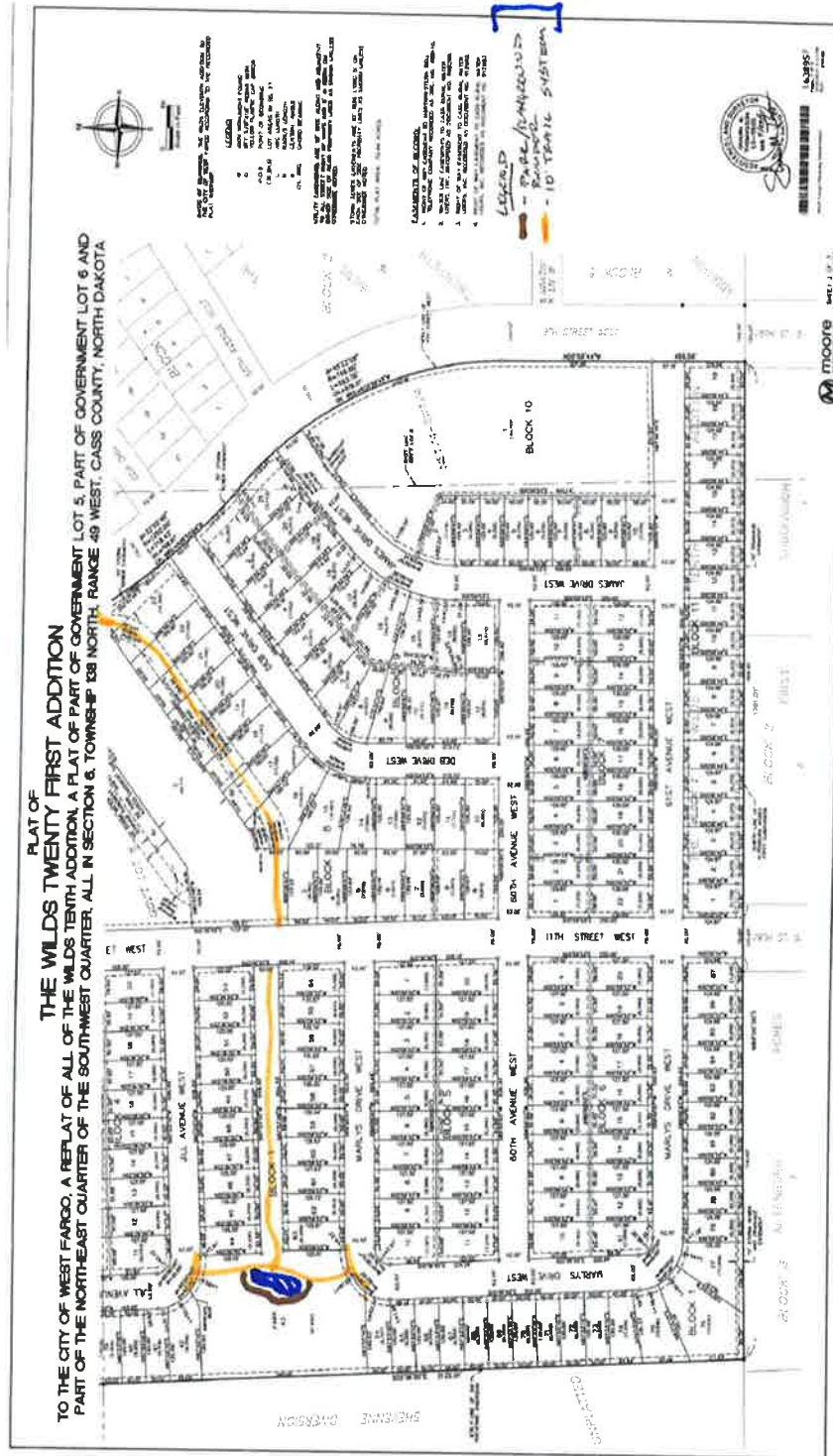
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moore
engineering, inc.

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EXHIBIT B LOCATION OF PARK IMPROVEMENTS



IMPROVEMENT DISTRICT IMPROVEMENTS

- DEVELOPER PARK IMPROVEMENT LOCATION



City Commission Agenda Item Request

Please Note: The following information must be completed and submitted before noon on the Wednesday preceding the City Commission Meeting. Failure to comply may delay action being taken on your request.

Office Use:

Regular Agenda Item #:

Consent Agenda Item #:

Agenda Item Information:

Contact Name: *

Nick Lee, City Assessor

Phone Number: *

(701) 515-5303

Email Address:

nick.lee@westfargond.gov

Date *

5/4/2022

Topic for Consent or Regular Agenda?

Please select one option:

- ☒ Consent Agenda
☐ Regular Agenda

Please Briefly Describe Your Request *

Renew our assessing software service contract for five years.

Site Address or Legal Description (if applicable)

Action Being Requested from City Commission *

Approve

Upload Additional Documentation (Optional):

West Fargo City Commission Meeting Agenda 5-16-22.docx

58.76KB

West Fargo ND CONSOL_WEB 2023_28.pdf

128.01KB



To: West Fargo City Commission
From: City Assessor, Nick Lee
Date: 5/16/2022
Subject: Renewal of Software Contract
Action: Approve

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Sanitation

Commissioner

Eric Gjerdevig

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

Administration

Tina Fisk, Administrator

Summary and Recommendation:

This is a five year contract with Vanguard Appraisals Inc. who is our vendor for assessing software. These software modules are the same ones we have been purchasing since 2016. The service and software provided by Vanguard has been top notch, and is the logical option going forward. With the escalating costs of everything recently, I felt it would be beneficial to sign a five year contract for these items we have been purchasing year to year anyway, in order to get the best value for our money. Additional modules can be added at any time, at market rates, and the price locked for the remainder of this contract, if desired. The contract has been reviewed and approved by I.T. and legal.

Financial Analysis:

This five year contract locks the price for the term, while providing a 30% discount on our property website. Payment is done in typical yearly installments, just as if we were paying year to year. This contract saves us \$1,237.50 per year, aside from any potential increases over the course of the five year term.

Process/Timeline:

Approve on consent agenda.

VANGUARD COMPUTER SYSTEMS
CONSOLIDATED EXTENDED SERVICE CONTRACT
CONSOL167

This Consolidated Extended Service Contract is made and entered into by and between Vanguard Appraisals, Inc., an Iowa corporation ("Vanguard") and the West Fargo, ND Assessor ("Client.")

WHEREAS, Vanguard owns certain computer application software modules and related materials known as Vanguard Computer Systems® software and the Client is presently using or desires to use said system under license from Vanguard and in connection with such use Vanguard agrees to provide the Client with the following services as applicable:

1. **Term**
This contract is for a five year period commencing 1/10/2023. Any unexpired service contract shall be voided by this agreement and prorated to this contract date, all of which as set forth in Schedule A attached hereto, for convenience of budgeting and payments. Vanguard reserves the right to collect the total amount of service fees should the client choose to terminate the service contract before the total service fees are paid in full. This contract shall automatically renew on the contract date at Vanguard's then current service contract rate unless the Client notifies Vanguard of their desire to cancel within thirty (30) days prior to renewal, otherwise the cancellation date shall be on the date of notification to Vanguard. Vanguard must be notified in writing of any cancellation of service.
2. **Enhancements, Update and Version Control**
As Vanguard continues to improve on the basic program, and work on suggestions for features and improvements from users, Clients will automatically receive during the term of this service contract, provided Client is current and not in default of any payments due Vanguard, all updating information; i.e. cost table revisions, current function enhancements, etc. However, this service contract does not include future programs such as, but not limited to, professional version, income module, data conversion due to software rewrite because of operating system changes, data conversion from other vendor's software, etc. as and when released by Vanguard, for the modules of the Vanguard Computer Systems software for which Client has a license and maintains this Service Contract. Upon receipt of the newest versions of the modules, the Client will only be entitled to receive telephone consultation on prior versions of the modules for no more than one hundred eighty (180) days without additional charge, unless there was prior written consent between the Client and Vanguard. Telephone consultation after one hundred eighty (180) days with respect to prior versions of the modules will be available at our then current normal service fee rate (call for current rate).
3. **Consultation**
All service contract holders have unlimited telephone consultation privileges during normal business hours which relate to Vanguard Computer Systems software (VCS). All non-VCS telephone consultation (such as hardware operations or malfunction, third party software operation or integration, etc.) will be charged at the then current normal telephone service fee rate (call for current rate). Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
4. **Additional Services**
Additional training and on-site consultation, such as manual level studies, look-up table maintenance, jurisdictional adjustments to data, etc. shall be available at Vanguard's then current normal service fee rate (call for current rate). All staff travel time will be charged at the per diem rate. Minimum charge of one day per instance. Service PLUS contracts for additional time may be purchased at a reduced service fee rate (call for rate).
5. **Additional Installations**
If additional copies of the program were installed on additional computers in the Client's office, the terms of this agreement shall apply to additional installations in the same manner as the original installation.

6. **Limited Warranty.**
Vanguard shall perform its services hereunder in a workmanlike manner. Vanguard does not warrant that the services will be error free. EXCEPT AS EXPRESSLY SET FORTH IN THIS SERVICE CONTRACT, VANGUARD EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES CONCERNING THE SERVICES TO BE RENDERED HEREUNDER, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES THAT MAY ARISE OR BE DEEMED TO ARISE FROM ANY COURSE OF PERFORMANCE, COURSE OF DEALING OR USAGE OF TRADE. In no event shall Vanguard be liable to Client or any other person for any indirect, consequential, special, exemplary, or incidental damages of whatever kind and however caused, even if Vanguard knew or should have known of the possibility of such damages. In no event shall Vanguard's cumulative liability for any claim arising in connection with this Service Contract exceed the total fees and charges paid to Vanguard under this Service Contract during the last 12 months. No action, whether based in contract, strict liability, or tort, including any action based on negligence, arising out of the performance of services under this Contract, may be brought by Client more than 1 year after such cause of action accrued.
7. **Service Contract Fees.**
The standard service contract fees for the term are set forth in, and shall be paid as provided in Exhibit A attached. All payments to Vanguard under this Service Contract shall be payable in the U.S. dollars and shall be net of any and all taxes, withholdings, setoffs, or deductions of any nature.
8. **Miscellaneous.**
This Contract (a) constitutes the entire agreement between the parties concerning the subject matter hereof; (b) may be amended only by a writing signed by both parties; (c) shall be governed by the laws of the State of Iowa, without regard to conflicts of law provisions. Should Client commence any legal action against Vanguard arising out of the Agreement, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the courts located in Cass County, North Dakota or the US District Court of North Dakota, and Vanguard agrees to submit to the jurisdiction of such courts, and should Vanguard commence any legal action against Client arising out of this Agreement, or the enforcement of any terms and conditions hereof, the parties agree that any such action may be commenced in the federal or state courts located in Cedar Rapids, Iowa, and Client agrees to submit to the jurisdiction of such courts. If any provision in this Contract should be held illegal or unenforceable by a court having jurisdiction, such provision shall be modified to the extent necessary to render it enforceable without losing its intent or severed from this Contract if no such modification is possible, and other provisions of this Contract shall remain in full force and effect; A waiver by either party of any term or condition of this Contract or any breach thereof, in any one instance, shall not waive such term or condition or any subsequent breach thereof. Neither party shall be in default or be liable for any delay, failure in performance (excepting the obligation to pay), or interruption of service resulting directly or indirectly from any cause beyond its reasonable control.

[Balance of page intentionally blank.]

EXTENDED SERVICE CONTRACT
Signature Page

VANGUARD APPRAISALS, INC.

ND0057 - West Fargo

By: _____

By: _____

Brad M. Miller, Senior Vice President/CIO

Official Title: _____

Dated: April 26, 2022

Date: _____

West Fargo (*Additional signature if required by jurisdiction.*)

By: _____

Official Title: _____

Dated: _____

SCHEDULE "A"
Consolidated Service (5-year)
ND0057 West Fargo
CONSOL167

LICENSED MATERIALS:	FEE:
1. Advanced Export Scheduler Software License No. – AES028	\$ 1,250.00
2. Component Pricing Software License No. – COMP271	\$ 5,000.00
3. DDE Connector License No. – DDE2035	\$ 750.00
4. CompSearch Software License No. – EQUITY141	\$ 3,250.00
5. Exemptions Software License No. – EX0076	\$ 1,375.00
6. GIS Web Software License No. – GIS0040	\$ 4,750.00
7. Income Approach Software License No. – INC044	\$ 4,250.00
8. PC Import Software License No. – MFTRX190	\$ 4,750.00
9. Network Upgrade (include. 1 workstation) License No. – NET0226 4 additional Workstations	\$ 13,250.00
10. Precomputed Pricing Software License No. – PCOM219	\$ 6,250.00
11. PhotoVision Software License No. – PIC0234	\$ 6,000.00
12. ProVersion Upgrade License No. – PRO0118	\$ 4,625.00
13. Pictometry Software License No. – PTOM056	\$ 1,125.00
14. Residential Pricing Software License No. – RES3257	\$ 8,000.00
15. Remote Edit Software License No. – RNET194 (Master) License No. – RREM418 (Remote) License No. – RREM419 License No. – RREM420	\$ 5,250.00 (included) \$ 1,375.00 \$ 1,375.00
16. Sketch Software License No. – SK0242	\$ 5,000.00
17. Assessor Website License No. – WEB2087 (13,149 parcels)	\$ 16,500.00 =====
<i>(payment schedule next page)</i>	Total.....\$ 94,125.00

Vanguard Appraisals, Inc.

\$94,125.00 to be paid as follows:

January 2023: \$18,825.00

January 2024: \$18,825.00

January 2025: \$18,825.00

January 2026: \$18,825.00

January 2027: \$18,825.00

SERVICES AGREEMENT LAWN MAINTENANCE SERVICES

THIS AGREEMENT is made and entered into this _____ day of _____, 2022 (the “Effective Date”), by and between the City of West Fargo, a North Dakota political subdivision, (the “City”) and Valley Green, LLC, a North Dakota limited liability company (“Contractor”).

RECITALS

WHEREAS, the City desires to hire a contractor to provide professional lawn maintenance services, specifically mowing and trimming, of City owner property outlined in Exhibit A; and

WHEREAS, Contractor provides professional lawn maintenance services and desires to provide these services to the City; and

WHEREAS, the City deems Contractor to be capable of providing professional lawn maintenance services and desires to hire Contractor to provide these services along portions of Sheyenne Street according to the terms and conditions outlined under this Agreement.

NOW THEREFORE, in consideration of the parties’ mutual covenants contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties hereby agree as follows:

AGREEMENT

I. Purpose

The purpose of this Agreement is for Contractor to provide lawn maintenance services to the City along portions of Sheyenne Street south of interstate to 52nd ave north and south and from river to diversion east and west in return, the City will compensate Contractor for services rendered.

II. Scope of Services

Contractor will perform the lawn maintenance services as set forth under this Agreement. Contractor has discretion to perform the services as weather conditions permit.

Lawn Maintenance Services: All grass shall be mowed on a bi-weekly basis, or as directed. Grass will be maintained at a height of approximately three and one-half (3 ½) inches. Upon completion, a mowed area shall be free of clumped grass, tire tracks or ruts from Contractor’s mowing equipment. Valley Green shall be cut in a professional manner as not to scalp turf or leave any areas of uncut grass. Care shall be taken to prevent discharge of grass clippings onto any adjacent private properties or onto any paved surface such as streets, jogging trails, sidewalks, or storm drain system. These surfaces should be swept/blown clean by Contractor immediately after each mowing. Contractor shall pick up all litter

before each mowing, which is subsidiary to the mowing bid, and remove same from site. If in the course of mowing, trash is overlooked and shredded by mowers, it will immediately be collected and disposed of properly by Contractor. If mowing is interrupted by inclement weather, Contractor shall continue mowing at the same location on the next available mowing day. The City Public Works Director has the authority to cancel or schedule mowing cycles on a week-to-week basis. Any cancellations will be based upon need, prevailing weather conditions, and available funding.

Trimming: Contractor will trim all turf areas on a bi-weekly basis or as directed in association with mowing cycle. All trimming shall be accomplished maintaining the three and one-half inches (3 ½”) cutting height. All trimming must be performed concurrently with mowing operations. Turf shall be trimmed in a professional manner as not to scalp the grass or leave areas of uncut grass. All amenities (trees, poles, signs, etc.) shall be trimmed around. Special care shall be given in trimming around small trees. Care will be taken to prevent discharge of grass clippings onto any paved surface such as streets, parking lots, sidewalks, driveways, or adjacent properties. Any material so discharged shall be removed immediately after trimming.

Property Damage: Contractor will be solely and wholly financially liable for any damaged property as a result of Contractor’s, or its employees, agents, or representatives, services provided under this Agreement. Contractor agrees to repair or replace any damaged real or personal property to its previous condition before the damage occurred. Failure of Contractor to repair or replace damaged real or personal property will result in the City repairing or replacing the damaged real or personal property and assessing the expenses to Contractor.

III. Property

The Scope of Services described above covers the property as shown in the map attached as Exhibit A.

IV. Responsibility of the City

The City will oversee the execution of this Agreement and disbursing of funds.

V. Contractor’s Compensation and Method of Payment

The City will reimburse Contractor for services rendered per mowing event. The City will reimburse Contractor the sum of \$3,975 per mowing event. All final invoices shall be submitted no later than December 1 of the contract year.

VI. Term

This Agreement commences on the Effective Date and expires on September 30, 2022, unless terminated sooner as provided under this Agreement.

VII. Termination

This Agreement may be terminated at will by either party after giving ten (10) days’ written notice to the other party.

VIII. Assignability

This Agreement will not be assigned or transferred by Contractor to another party without the prior written consent of the City.

IX. Indemnification

Contractor agrees to indemnify and hold City harmless from any and all claims, demands or causes of action resulting from the provision of services as described under this Agreement.

X. Insurance

Contractor will, at Contractor's sole cost and expense, provide and maintain during the term of this Agreement a blanket or general liability insurance policy against claims for personal injury, death, or property damage occurring in connection with the Scope of Services, said policy will have limits of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in aggregate.

XI. Requirements for Insurance

Insurance policies or riders required by this Agreement must: (i) be taken out by Contractor before Contractor provides any services described under the Scope of Services; (ii) be maintained with responsible insurance companies organized under the laws of the United States and qualified to do business in the State of North Dakota; (iii) contain a provision that the insurer will not cancel or revise coverage thereunder without giving written notice to Contractor as an insured party and to the City as an additional insured at least thirty (30) days before cancellation or revision becomes effective; (iv) name Contractor as an insured party and the City as an additional insured; (v) be in accordance with specifications approved by the insurance advisor for the City; and (vi) be evidenced by a Certificate of Insurance listing the City as an additional insured, which will be filed with the City.

XII. Contractor Records

Contractor shall maintain accurate and updated records of all reimbursable services provided to the City under the terms of this Agreement, and shall record the date such services are provided. Such records shall conform to generally recognized accounting principles. The City, or its authorized representatives, shall have access to any records of Contractor pertinent to this Agreement.

XIII. Monitoring and Evaluating

The City may monitor and evaluate Contractor's progress and performance to assure that the terms of this Agreement are being satisfactorily met. Contractor shall cooperate with the City relating to such monitoring and evaluation.

XIV. Relationship of Parties

Contractor is an independent contractor under this Agreement, not the agent or employee of the City. Contractor is solely responsible for its acts and the acts of its employees, agents, or representatives.

XV. Conflict of Interest

Contractor agrees that it does not have any undisclosed influence or relationship with City staff regarding the award or performance of this Agreement.

XVI. Severability

Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court of competent jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity will not affect the legality or validity of the remainder of this Agreement.

XVII. Governing Law

This Agreement will be controlled by the laws of the State of North Dakota. Any action brought as a result of any claim, demand, or cause of action arising under the terms of this Agreement must be brought in an appropriate venue in the State of North Dakota.

XVIII. Entire Agreement

The provisions as set forth herein, and any exhibits hereto, constitute the entire agreement between the parties.

XIX. Effective Date

This Agreement becomes effective upon the date of the last signature appearing below.

IN WITNESS WHEREOF, the parties executed this Agreement on the dates written below.

Date: _____

Valley Green, LLC

By: _____

Its: _____

Date: _____

CITY OF WEST FARGO

Bernie L. Dardis, President of the Board

ATTEST:

Tina Fisk, City Administrator

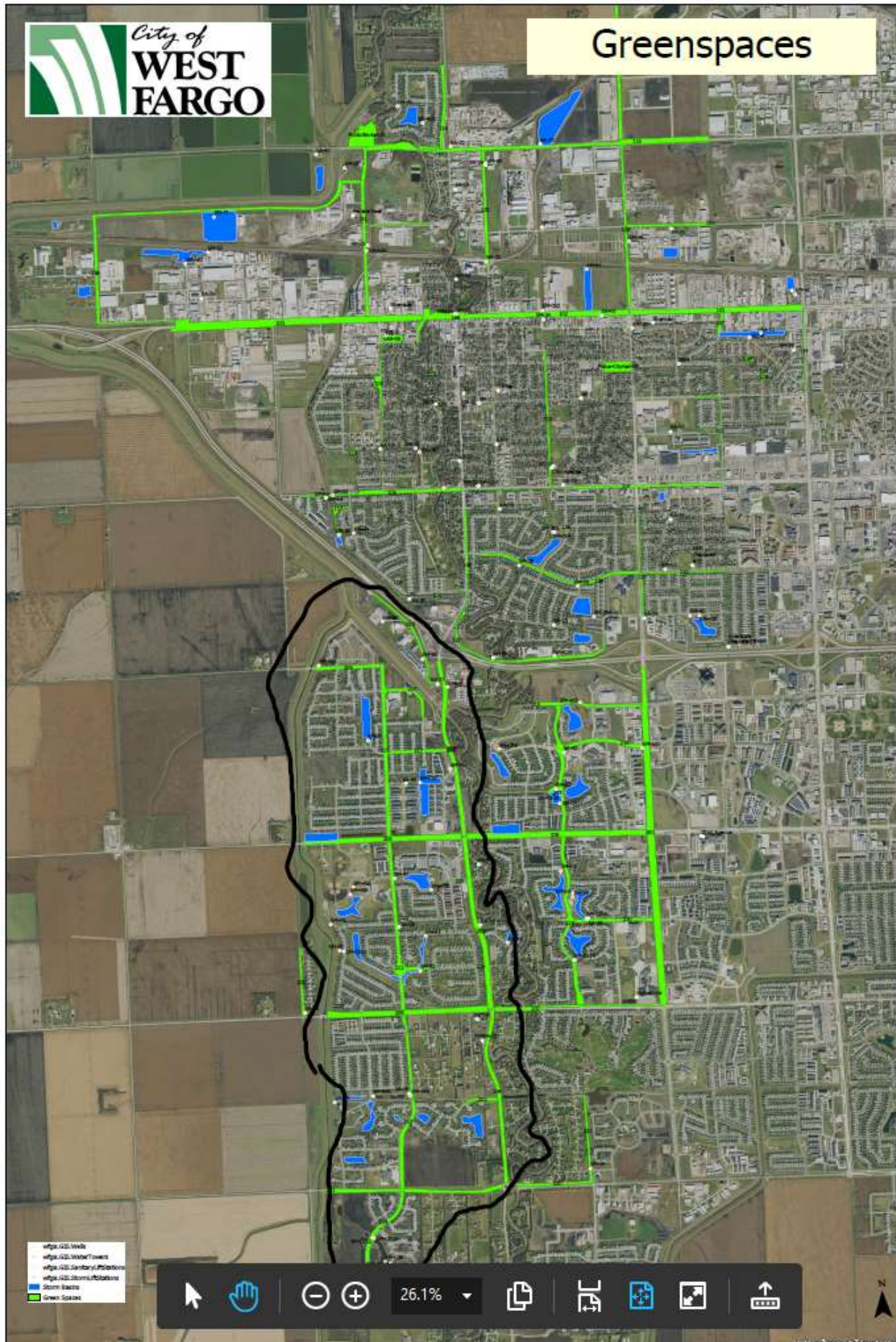
EXHIBIT A
Map of Property

City of West Fargo Green Spaces

202 Sheyenne St. - from Interstate 94 to 32nd Ave. -
204 Sheyenne St. - From 40th Ave. to 52nd Ave.
206 32nd Ave. W. - from Sheyenne St. to Diversion
208 40th Ave. W. - from Sheyenne St. to Diversion
209 21st Ave. W. - from 9th St. W. to Diversion
210 5th St. W. - from 23rd Ave. W. to 9th St. W.
211 9th St. W. - from 21st Ave. W. to 32nd Ave. W.
212 9th St. W. - from 32nd Ave. W. to 40th Ave. W. - includes tree median
213 9th St. W. - from 40th Ave. W. to 52nd Ave. W.
214 9th St. W. - from 52nd Ave W. to 60th Ave. W Cul-de-sac
217 26th Ave. W. - from Sheyenne St. to 9th St. W.
221 52nd Ave. W. - from Sheyenne St. to Diversion
222 47th Ave. W. - from Sheyenne St. to Park
223 Christianson Dr. W. - from Sheyenne St. to Cul-de-sac



Greenspaces



wfgr_125_Wells
wfgr_125_WaterTowers
wfgr_125_SanitaryFiltrations
wfgr_125_StormWaterPonds
Storm Water
Green Spaces



26.1%





City Commission Agenda Item Request

Please Note: The following information must be completed and submitted before noon on the Wednesday preceding the City Commission Meeting. Failure to comply may delay action being taken on your request.

Office Use:

Regular Agenda Item #:

Consent Agenda Item #:

Agenda Item Information:

Contact Name: *

john wilson

Phone Number: *

7017938658

Email Address:

darkstar@midco.net

Date *

5/12/2022

Topic for Consent or Regular Agenda?

Please select one option:

- ☐ Consent Agenda
☐ Regular Agenda

Please Briefly Describe Your Request *

No truck zones in relation to deliveries and pickups by less than truckload motor carriers.

Site Address or Legal Description (if applicable)

Action Being Requested from City Commission *

changes to the ordinance(s) in relation to posting of signage so that delivery drivers of all classes of trucks do not receive tickets while trying to service west fargo residents and businesses.

Upload Additional Documentation (Optional):

13-1502, 13-1519 through 13-1523, or in violation of any restrictions set forth in a resolution passed by the City Commission pursuant to Section 13-1519, except under the direction and written permission of the City Commissioners of the City of West Fargo or the Public Works Director, as provided in Section 13-1521. Any violators shall pay or cause to be paid to said City, upon demand, any and all damages done to the paving, sidewalks, crosswalks, bikepaths, curbs and gutters, culverts, bridges and viaducts.

Fines for violation of this section may be set by resolution of the City Commission of the City of West Fargo.

Source: Ord. 1041, Sec. 9 (2015)

13-1521. PERMITS FOR EXCESSIVE SIZE AND WEIGHT. The Public Works Director may, under such policies as the City may establish by resolution or ordinance, upon application in writing and good cause being shown therefor, issue a special permit in writing authorizing the applicant to operate or move a vehicle of a size and weight exceeding the maximum specified in this title upon any street or highway under the jurisdiction of and for the maintenance of which the body granting permit is responsible. Every such permit shall be issued for a single trip and may designate the route to be traversed and contain other restrictions or conditions deemed necessary by the body granting such permit. Every such permit shall be carried in the vehicle to which it refers and shall be opened to inspection by any peace officer, and it shall be unlawful for any person to violate any of the terms and conditions of such special permit. The fees for such special permit shall be established by resolution by the City Commission.

13-1522. TRUCKS PROHIBITED ON CERTAIN STREETS - TRUCK ROUTES ESTABLISHED - MAPS AND SIGNS REQUIRED.

1. No truck or commercial vehicle exceeding in weight of ten thousand pounds per axle or configured with three or more axles, shall be operated in the City of West Fargo, except upon truck routes designated as hereinafter provided in subsection 2 of this section; provided, that this ordinance shall not prohibit:
 - a. Such vehicles from operating upon other City streets when delivering or picking up materials or merchandise, provided entrance or exit to or from such street is made at the nearest intersection; through streets as established elsewhere in the West Fargo City Ordinances shall be considered as secondary truck routes and must be used in preference to other streets whenever possible.
 - b. The operation of trucks owned or operated by the City of West Fargo; trucks owned or operated by power companies and telephone companies franchised in West Fargo or trucks owned and operated by any contractor or material supplier while under

contract with the City and engaged in the repair, maintenance or construction of streets, street improvements or street utilities within the City.

- c. The operation of class A emergency vehicles, as defined in the traffic ordinances of the City of West Fargo, upon any street in the City.
- d. Trucks making more than one delivery within the City of West Fargo on any one trip may take the most direct route between one delivery and the next.

Source: Ord 811, Sec. 1 (2007).

- 2. Truck routes shall be established by resolution of the Board of City Commissioners, after notice and hearing. The notice shall be by one publication in the official newspaper of the City at least 10 days prior to the date of the hearing. The truck routes, as established by the Board of City Commissioners, shall be stated in the resolution and on an official map which shall be kept and maintained in the office of the City Auditor and shall be available for public inspection.
- 3. On each street or avenue designated as a truck route in accordance with subsection 2 above, such street or avenue shall be posted with appropriate signs.

13-1523. RESTRICTED USE OF STREETS AND HIGHWAYS. Notwithstanding Sections 13-1519 through 13-1522, the Public Works Director of the City of West Fargo may prohibit the operation of vehicles upon any street or highway or impose restrictions as to the weight of vehicles when operated upon any street or highway under the jurisdiction of and for the maintenance of which the City is responsible, whenever any said street or highway by reason of deterioration, stage of construction, rain, snow or other conditions could be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weights allowed thereon reduced. The Public Works Director shall have the authority to impose such restrictions at any time when in the discretion of the Public Works Director such limitations are needed. The prohibitions or restrictions and the lifting thereof shall be done in a writing which shall be filed with the City Auditor and mailed to all City Commission members. In addition, the Public Works Director, when exercising any such authority, shall erect or cause to be erected and maintained, signs designating the weight restrictions or prohibition of use at each end of that portion of any street or highway affected by the restrictions or prohibitions, and the restrictions or prohibitions shall not be effective until or unless such signs are erected and maintained. Once such restrictions are in place and posted, such restrictions or prohibitions shall remain in effect until lifted by the Public Works Director, or until they are removed or altered by



West Fargo City Commission

Body Worn Camera Proposal

CHIEF DENIS OTTERNESS

Needs Assessment

- A strong majority of WFPD police officers are in favor of adding a body worn camera (BWC) program
- This job has become increasingly violent and much more difficult
- As of April 1, 2022 101 police officers have been shot in the United States 17 of those were fatal
- 43% increase from 2021 and 63% increase over 2020
- All other metro departments in our region have implemented BWC programs
- Assists with maintaining accountability and as a training tool
- Current Federal grant opportunity to support financial impact

Program Impacts

- Part of our problem-solving and community-engagement strategy
- Helps to increase trust, transparency and communication between the police department and the community
- Highly effective in providing an objective audio and visual record of interactions that can capture evidence in the event of a crime, police-citizen interaction, or use-of-force incident.
- Sharing of digital evidence from BWC's between law enforcement agencies, prosecutors' offices, defense attorneys, and the judiciary

Federal Matching Grant

- Funded through the Bureau of Justice Assistance (BJA) – Deadline is May 25, 2022
- Applications for funding law enforcement agencies seeking to purchase body-worn cameras (BWCs) to establish/expand comprehensive body-worn camera programs with a specific and demonstrated plan to implement this technology.
- Eligibility is restricted to agencies that are publicly funded.
- Maximum of 40 awards.
- \$2000 cap per BWC and also includes funding for related equipment, digital data storage/management, officer training, or admin personnel.

Preliminary Costs – Motorola/Watchguard

**City of West Fargo
Police Department
Body Worn Cameras**

5/11/2022

	Year 1		Year 2		Year 3		Year 4		Year 5		Total
<i>Inflation</i>	0.0%		3.0%		3.0%		3.0%		3.0%		
Staffing											
Record Specialist											
Compensation	\$	40,969	\$	42,198	\$	43,464	\$	44,768	\$	46,111	\$ 217,510
Benefits	\$	29,774	\$	30,667	\$	31,587	\$	32,535	\$	33,511	\$ 158,074
Total	\$	70,743	\$	72,865	\$	75,051	\$	77,303	\$	79,622	\$ 375,584
Education/Training											
Command Staff 1	\$	2,000	\$	2,060	\$	2,122	\$	2,186	\$	2,252	\$ 10,620
Command Staff 2	\$	2,000	\$	2,060	\$	2,122	\$	2,186	\$	2,252	\$ 10,620
Total	\$	4,000	\$	4,120	\$	4,244	\$	4,372	\$	4,504	\$ 21,240
Equipment & Installation	\$	98,275	\$	-	\$	-	\$	-	\$	-	\$ 98,275
Annual Subscription Cost	\$	48,120	\$	48,120	\$	48,120	\$	48,120	\$	48,120	\$ 240,600
Total Program Cost	\$	221,138	\$	125,105	\$	127,415	\$	129,795	\$	132,246	\$ 735,600



Questions



@WESTFARGOPOLICE



To: West Fargo City Commission
From: Finance Director, Jim Larson
Date: May 16, 2022
Subject: Relocation of Clerk of Court offices
Action: Request approval to move forward with the project

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commissioner

Brad Olson, Vice President

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Eric Gjerdevig

Primary Portfolio:
Planning, Zoning and
Engineering

Secondary Portfolio:
Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

City Administrator

Tina Fisk

Summary and Recommendation:

Previously staff has presented a request to relocate the Clerk of Court offices from its current location to the West Fargo Room. Commission asked staff to request additional quotes for the project. Staff have received 3 quotes for the office and wall systems. The two lowest quotes are presented with this request. Multiple contractors were requested to provide quotes for the installation of the transaction window and door between the West Fargo Room and the commission chambers. Only one contractor responded.

This relocation would provide 3 office spaces and a transaction window to the public area. This would use about ½ of the West Fargo Room located on the north end of the room. The south end would be configured for a smaller meeting/conference room.

A door would be installed in the wall between the West Fargo Room south wall and commission chambers. This would allow the judge to access the commission chambers without walking through the general public seating area of the court room. This has been requested for security of the judge and other court staff.

The relocation of the clerk of court offices would allow for expansion of the building inspections and other departments in the west end of City Hall.

Staff is requesting approval to move forward with the project.

Policy Analysis:

The relocation is to address the need to locate the clerk of court office closer to the court area to better facilitate operations and security of court. The addition of the side door from the West Fargo Room to the commission chambers/court room provides

safety for the judge and staff when entering and exiting the court area.

Financial Analysis:

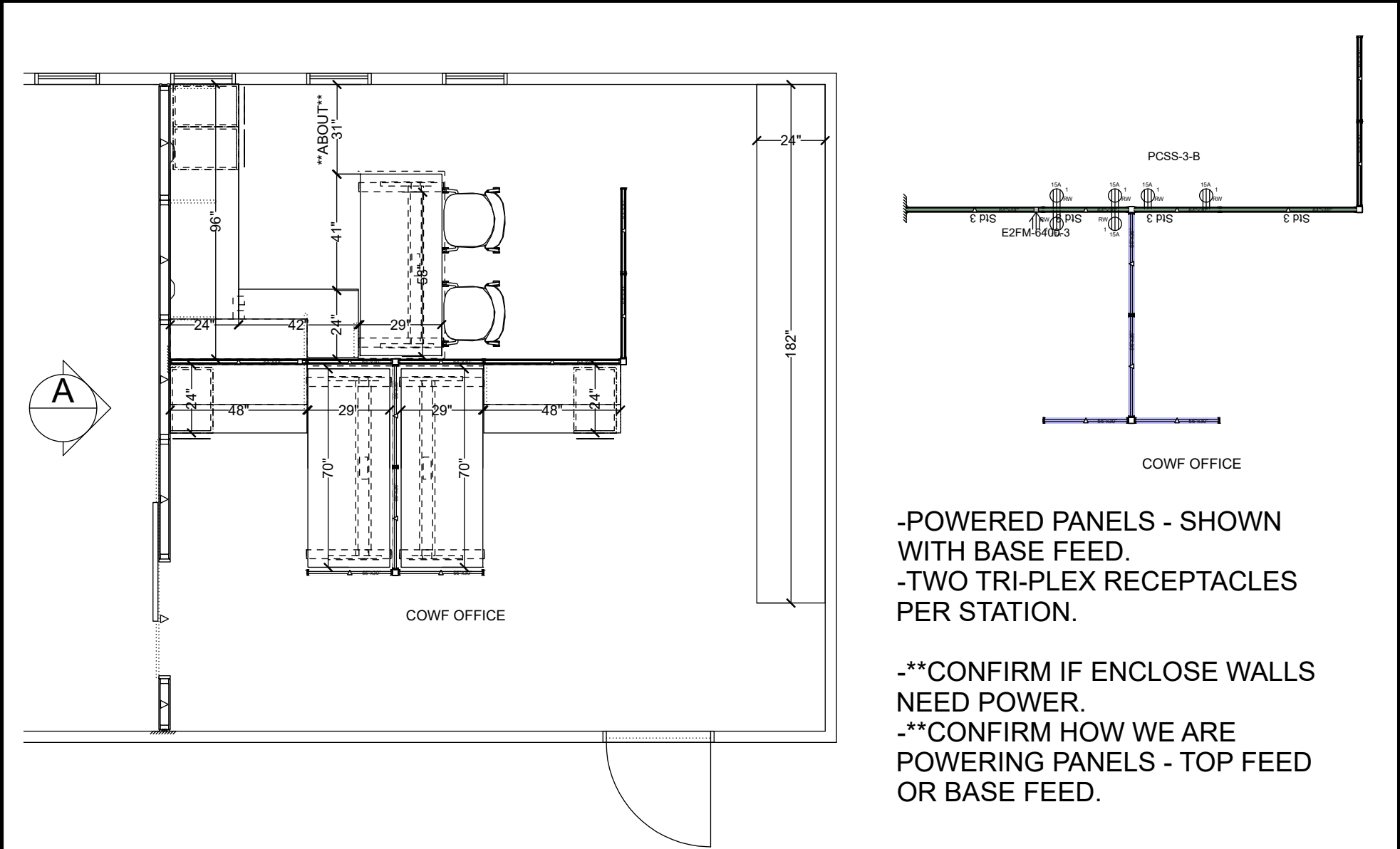
The estimated total cost is \$51,000. With the current contractor climate we will not be able to provide firm costs until shortly before the project starts. Gehrtz Construction Services provided quotes and estimated cost for the installation of the transaction window and the door between the Wets Fargo Room and commission chambers. The cost estimate has increased 30% since the estimates were originally provided in November. Staff recommends using contingency for this expenditure

Process/Timeline:

The project would start immediately following approval from Commission. The time to complete will vary from 2 to 4 months. Furniture would not be ordered until we have a firm cost to install the transaction window and door into the commission chambers. This is to ensure we are within the approved budget with firm numbers for the contractor portion of the project.

Description	Vendor	Cost	Comments
Wall system	Christiansons	\$ 9,274.78	Creates the office area and small conference room.
Office Furniture	Christiansons	\$ 14,438.37	Desk systems for Annie, Cassidy & Amy.
Installation of transaction window	Gehrtz Construction Services	\$ 13,000.00	Estimate from GCS. If they are hired for the project they will complete the project on a time and materials basis.
Installation of door from West Fargo room to Commission chamber	Gehrtz Construction Services	\$ 11,700.00	Estimate from GCS. If they are hired for the project they will complete the project on a time and materials basis.
Technology	TBD	\$ 2,000.00	Per original conversation this might be minimal but will have some cost. The \$2,000 is a rough estimate.
Total Cost		\$ 50,413.15	

Description	Vendor	Cost	Comments
Wall system	Connect Interiors	\$ 6,916.11	Creates the office area and small conference room., glass sliding door
Office Furniture	Connect Interiors	\$ 16,441.91	Desk systems for Annie, Cassidy & Amy.
Installation of transaction window	Gehrtz Construction Services	\$ 13,000.00	Estimate from GCS. If they are hired for the project they will complete the project on a time and materials basis.
Installation of door from West Fargo room to Commission chamber	Gehrtz Construction Services	\$ 11,700.00	Estimate from GCS. If they are hired for the project they will complete the project on a time and materials basis.
Technology	TBD	\$ 2,000.00	Per original conversation this might be minimal but will have some cost. The \$2,000 is a rough estimate.
Total Cost		\$ 50,058.02	

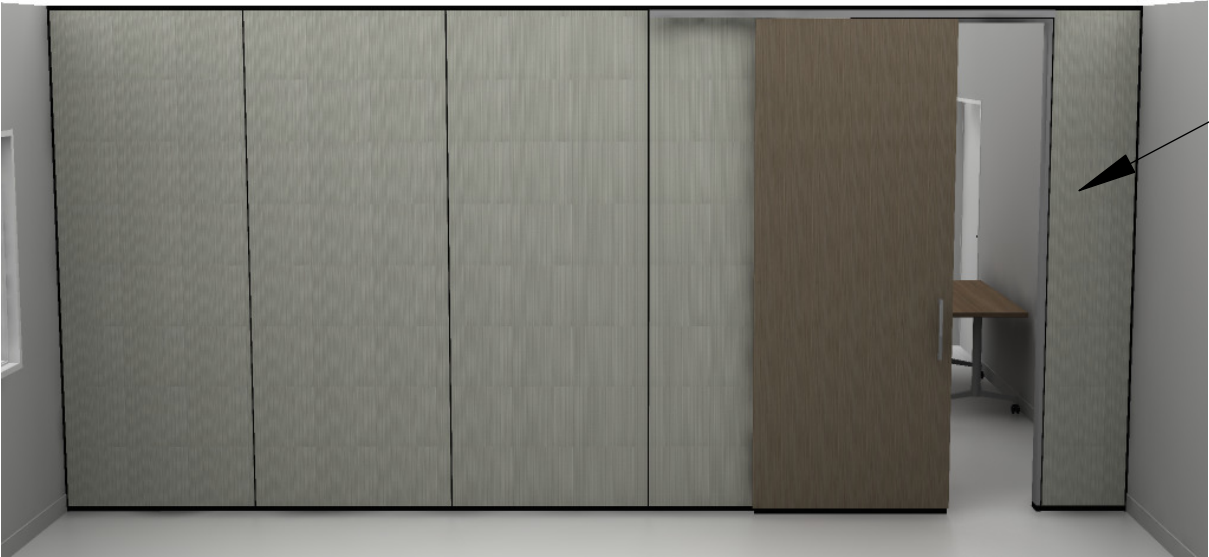


IT / OFFICE

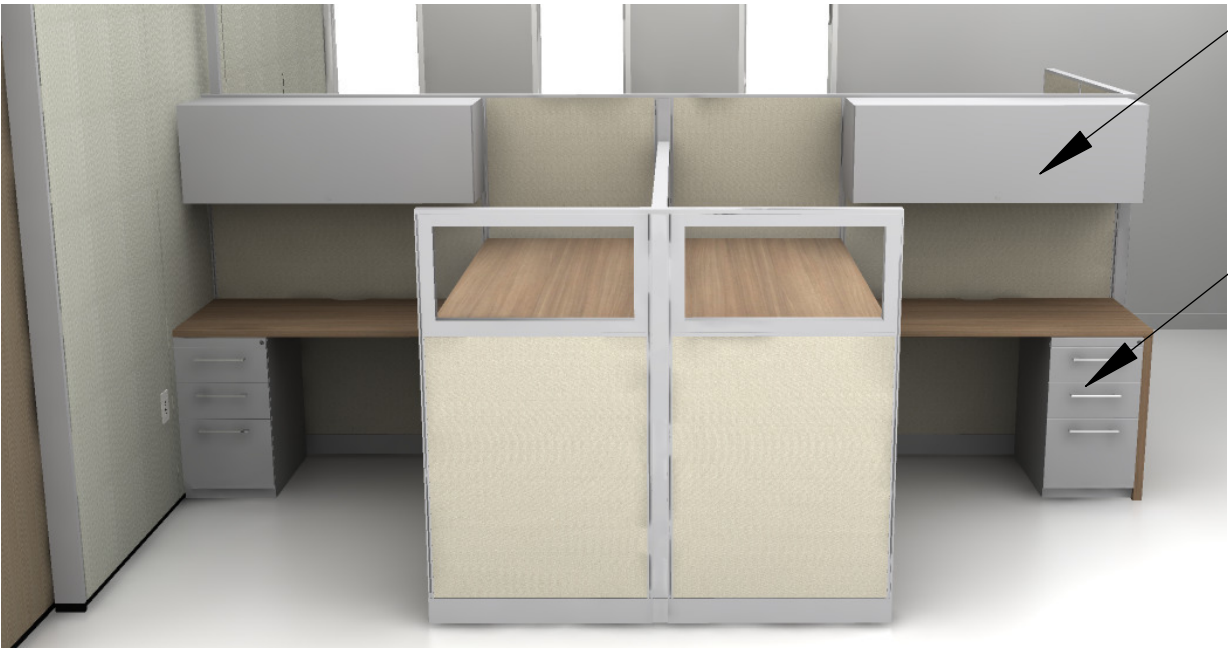
1/4" = 1'



	PROJECT: CITY OF WEST FARGO IT, OFFICE, & COMMISSION	REV#REVISION DESCRIPTIONDATE	SALES REP: RICH	DESIGNER ALISON	THIS DESIGN AND DRAWING IS THE PROPERTY OF CHRISTIANSON'S BUSINESS FURNITURE AND MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT WRITTEN CONSENT. APPLICABLE DESIGN FEES ARE SUBJECT TO CHARGE UPON REPLICATIONS OR RELEASING ANY CONTENTS OF THIS DOCUMENT TO OTHER VENDORS OR COMPANIES. ALL ADDITIONS, CHANGES OR DEVIATIONS FROM THIS APPROVAL DRAWING PACKAGE WILL BE REGARDED AS A CHANGE ORDER AND PROCESSED ACCORDINGLY. THIS DOCUMENT REPRESENTS THE INTENT OF THE FURNITURE PLAN FOR THIS PROJECT AND IS NOT TO BE CONSTRUED AS A CONSTRUCTION DOCUMENT. RENDERINGS ARE AN ARTISTIC INTERPRETATION OF GENERAL APPEARANCE OF THE DESIGN AND IS NOT MEANT TO BE AN EXACT RENDITION. I HEREBY SIGN OFF ON THIS PLAN, ITS CONTENTS AND CONFIRM THAT THE DETAILS ON THIS PAGE ACCURATELY REPRESENT THE DESIRED PROJECT OUTCOME. ☐ APPROVED ☐ APPROVED, AS NOTED ☐ REVISE, RESUBMIT
	LOCATION: WEST FARGO, ND				
	CHRISTIANSON'S BUSINESS FURNITURE 2828 13TH AVE S FARGO, ND 58103 "Providing efficient and ergonomic work environments with a commitment to quality, value and customer service."	FILE PATH: \\CITY OF WEST FARGO\DRAWINGS\CANVAS\CITY OF WEST FARGO.cdw	DATE: 1/28/2022	PROJECT #: 5528	SHEET 1/2
	SIGNATUREDATE				



-ENCLOSE WALLS WITH VINYL WALL COVERING, SLIDING NON-LOCKING WOOD DOOR. NO POWER IN PANELS.



-OVERHEAD WITH FLIPPER DOOR.

-RETURN WITH BOX/BOX/FILE.



-42"H PANELS WITH 16"H GLASS STACKS. TOTAL 58"H.

-62"H PANELS.

-2-LEG SIT STAND TABLE.



-2-LEG SIT STAND TABLE.

-BOX/BOX/FILE AND FILE/FILE.

-TWO GUEST CHAIRS WITH CUSHIONED SEAT AND CASTERS.

 PROJECT: CITY OF WEST FARGO IT, OFFICE, & COMMISSION LOCATION: WEST FARGO, ND	REV# REVISION DESCRIPTION DATE		SALES REP: RICH	DESIGNER ALISON	THIS DESIGN AND DRAWING IS THE PROPERTY OF CHRISTIANSON'S BUSINESS FURNITURE AND MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT WRITTEN CONSENT. APPLICABLE DESIGN FEES ARE SUBJECT TO CHARGE UPON REPLICATIONS OR RELEASING ANY CONTENTS OF THIS DOCUMENT TO OTHER VENDORS OR COMPANIES. ALL ADDITIONS, CHANGES OR DEVIATIONS FROM THIS APPROVAL DRAWING PACKAGE WILL BE REGARDED AS A CHANGE ORDER AND PROCESSED ACCORDINGLY. THIS DOCUMENT REPRESENTS THE INTENT OF THE FURNITURE PLAN FOR THIS PROJECT AND IS NOT TO BE CONSTRUED AS A CONSTRUCTION DOCUMENT. RENDERINGS ARE AN ARTISTIC INTERPRETATION OF GENERAL APPEARANCE OF THE DESIGN AND IS NOT MEANT TO BE AN EXACT RENDITION. I HEREBY SIGN OFF ON THIS PLAN, ITS CONTENTS AND CONFIRM THAT THE DETAILS ON THIS PAGE ACCURATELY REPRESENT THE DESIRED PROJECT OUTCOME. ☐ APPROVED ☐ APPROVED, AS NOTED ☐ REVISE, RESUBMIT SIGNATURE _____ DATE _____
	FILE PATH: \\CITY OF WEST FARGO\DRAWINGS\CANVAS\CITY OF WEST FARGO.cdw	DATE: 1/28/2022	PROJECT #: 5528	SHEET 2/2	

City of West Fargo
Project 3003 Source of Funds

5/9/2022

Engineers Statement of Estimated Cost 11/25/2020	\$	10,450,000
Actual Project Costs 5/9/2022	\$	9,774,008

SOURCE OF FUNDS	
Capital Sales Tax	\$ 1,834,000
Water Revenue/Bond	716,000
Sewer Revenue/Bond	846,562
Economic Development Sales Tax	1,500,000
DOT - Urban Grant Program	2,377,446
Prairie Dog Funds	2,500,000
Total Source of Funds	\$ 9,774,008



"Consent" or "Regular"
Agenda Item?
[Regular]

To: West Fargo City Commission

From: Dustin T. Scott, City Engineer

Date: May 16, 2022

Subject: District No. 1337; Wilds 21st Addition – Phase 2

Action: Accept Bid and Award Contract

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Sanitation

Commissioner

Eric Gjerdevig

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Police and Fire

City Administrator

Tina Fisk

Assist. City Administrator

Dustin T. Scott

New Information and Recommendation:

A virtual bid opening was conducted on May 12, 2022 at 10:30AM where one (1) proposal was received from Dakota Underground for their base bid amount of \$5,985,127.52 for Improvement District No. 1337. Results are attached to this packet, including a recommendation letter prepared by Moore Engineering to award contract to Dakota Underground. Also attached for review is a signed "Engineer's Statement of Estimated Cost" prepared in accordance with N.D.C.C. 40-22-29 as well as preliminary funding documents.

The following documents are attached for review/consideration:

- Recommendation letter including the following: Affidavit of Publication, Bid tabulation, Draft Notice of Award, signed Engineer's Statement of Estimated Cost, and draft special assessment information.
- Ad of Publication
- Resolution Accepting Bid

Staff Recommendation: Staff would like to note that the cost of improvements in this phase is significantly higher than in previous years, but is still under the threshold of N.D.C.C. rejection requirements. The Developer has been made aware of increased costs and has requested to move forward with the project. The Engineering Department would recommend Approving the Resolution Accepting Bids and Award of the Contract to Dakota Underground for their base bid only for the amount of \$ 5,985,127.52.

Previously Presented Information and Commission Actions:

April 18, 2022- .

- Staff Recommendation: Approve Plans and Specs, and Authorize Bid Advertisement.
- City Commission Action: Commissioner Gjerdevig moved and Commissioner Simmons seconded to approve. No opposition. Motion carried.

March 21, 2022 -

- Staff Recommendation: Approve the Amended Engineer's Report, Approve Task Order 50-1, and Authorize Engineer to prepare Plans and Specifications.
- City Commission Action: Commissioner Simmons moved and Commissioner Gjerdevig seconded to approve. No opposition. Motion carried.

February 7, 2022 -

- Staff Recommendation: Accept the "Petition for Improvements" and direct engineering to prepare an amendment to the Engineer's Report.
- City Commission Action: Commissioner Olson moved and Commissioner Gjerdevig seconded to approve. Commissioner Simmons was absent and not voting. No opposition, motion carried.

February 22, 2022-

- Staff Recommendation: Accept Resolution Declaring Petition for Improvements Received .
- City Commission Action: Commissioner Olson moved, and Commissioner George seconded to approve. Commissioner Gjerdevig was absent and not voting. No opposition, motion carried.



925 10th Avenue East
Suite 1
West Fargo, ND 58078
P: 701.282.4692
F: 701.282.4530



May 12, 2022

Dustin T. Scott, PE
City Engineer
City of West Fargo
800 4th Avenue East
West Fargo ND 58078

Re: Improvement Dist. No. 1337
The Wilds 21st Addition – Phase 2
West Fargo, ND

Dear Dustin:

Bids were opened online during a virtual meeting for the above referenced project on May 12, 2022 at 10:30 a.m. The received bids were compiled and the bid tabulation is enclosed for your review. Dakota Underground is the low bidder with a Base Bid amount of \$5,985,127.52. Our Engineer's Opinion of Probable Cost with the Engineer's Report was \$4,950,000.00. Our final engineer's estimate prior to bidding was \$5,350,000.00 without contingencies. Bids came in higher and in our opinion, this is due to the volatile bidding climate and higher inflation.

Also enclosed is the Engineer's Statement of Cost including the low bidder's construction prices for your review. Please sign the letter and return upon your approval.

Lastly, enclosed is information pertaining to the Special Assessments based on the City's Special Assessment Policy and the Engineer's Statement of Cost. This information includes the benefit methodology and associated map, a Preliminary Funding Summary and preliminary Special Assessment Allocations by Parcel. Please note that these special assessments combine the costs of constructing both Phase 1 and Phase 2 of The Wilds 21st Addition.

Please review the enclosed information and provide comment, if any, at your earliest convenience. To meet the project's proposed schedule, the Contract is anticipated to be awarded by the West Fargo City Commission on May 16, 2022. If the Contract is awarded by the Commission, please sign, date, and return the enclosed Notice of Award so we can begin working on the Contracts.

Sincerely,

Dan Hanson, PE
Senior Project Manager



925 10th Avenue East
Suite 1
West Fargo, ND 58078

P: 701.282.4692

F: 701.282.4530



Enclosures:

Affidavit of Publication

Bid Tabulations

Notice of Award

Engineer's Statement of Cost

Special Assessment documents based on the Engineer's Statement of Cost:

Benefit Methodology

Benefit Methodology Map

Preliminary Funding Summary

Assessment Allocations by Parcels

AFFIDAVIT OF PUBLICATION

STATE OF NORTH DAKOTA

ss.

COUNTY OF CASS

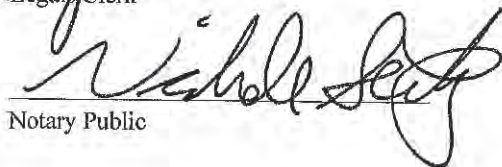
Taylor Herhold, The Forum of Fargo-Moorhead, being duly sworn, states as follows:

1. I am the designated agent of The Forum of Fargo-Moorhead, under the provisions and for the purposes of, Section 31-04-06, NDCC, for the newspaper listed on the attached exhibit.
2. The newspaper listed on the exhibit published the advertisement of: *Legal Notice; (2) time: Wednesday April 27, 2022, Wednesday May 4, 2022*, as required by law or ordinance.
3. All of the listed newspapers are legal newspapers in the State of North Dakota and, under the provisions of Section 46-05-01, NDCC, are qualified to publish any public notice or any matter required by law or ordinance to be printed or published in a newspaper in North Dakota.

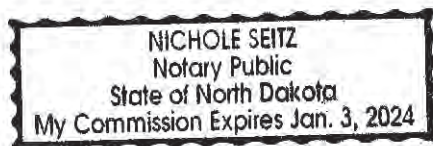
Dated this 4th day of May, 2022



Legal Clerk



Notary Public



**CITY OF WEST FARGO, NORTH
DAKOTA
IMPROVEMENT DISTRICT NO.
1337
THE WILDS 21ST ADDITION -
PHASE 2**

ADVERTISEMENT FOR BIDS

City of West Fargo is requesting Bids for the construction of the project listed above.

Bids for the construction of the Project will be received and accepted via electronic bid (vBid) through QuestCDN until May 12th, 2022 at 10:00 a.m. local time. Bids will be viewed and read via video/phone conference at 10:30 a.m. Mailed or hand delivered bids will not be opened or considered. Link for the video/phone conference is provided at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com.

The Project consists of constructing sanitary sewer mains and services, water mains and services, storm sewer, asphalt streets with curb & gutter, street lights, sidewalks, multi-use paths, stock pile removal, levee toe embankment and other miscellaneous installations.

Bids will be received for a single prime Contract. Bids shall be on a unit price basis, with additive alternate bid items as indicated in the Bid Form.

Digital project bidding documents will be available at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com. You may download the complete set of digital documents for a nonrefundable fee of \$40.00 by locating eBidDoc™ Number 8178234 on the website. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information, and vBid online bid submittal questions.

A pre-bid conference will be held at the time and location indicated in the Instructions to Bidders and at the website(s) listed above.

Each bid must be accompanied by a bidder's bond in a sum equal to 5% of the full amount of the bid executed by the bidder as principal and by a surety, conditioned that if the principal's bid is accepted and a contract is awarded to the principal, the principal, within ten (10) days after the notice of the award, shall execute a contract in accordance with the terms of the bid and the bid bond, and any conditions of the City of West Fargo, as required by law. A countersignature of a bid bond is not required. If the City of West Fargo elects to award a contract to the lowest responsible bidder, and the lowest responsible bidder does not execute a contract within ten (10) days, the bidder's bond will be forfeited to the City of West Fargo, and the City of West Fargo may award the project to the next lowest responsible bidder.

Each bidder must possess a valid North Dakota contractor's license for the full amount of their bid, as required by N.D.C.C. § 43-07-7. Each bidder MUST enclose a copy of their Contractor's License or Certificate of Renewal, issued by the North Dakota Secretary of State, and each license must be valid and dated at least 10 days prior to the date set for bid opening, as required under N.D.C.C. § 43-07-12.

The City of West Fargo will not read or consider any bid that does not fully comply with the requirements above, or the requirements of N.D.C.C. § 48-01.2-05.

Owner: City of West Fargo

By: Tina Fisk

Title: City Administrator

Date: April 18, 2022

(April 27; May 4, 2022) 55711

**BID TABULATION**

Improvement District No. 1337

The Wilds 21st Addition – Phase 2

West Fargo ND

Project No. 21728B

Bid Date: May 12, 2022

Dakota Underground Company

4001 15th Ave NW

Fargo, ND 58102

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
BASE BID						
Sanitary Sewer Items						
1.	24200	Sanitary Sewer Cleanout - Remove	EA	7	\$500.00	\$3,500.00
2.	330130.11	Televising - Sanitary Sewer Main	LF	5,096	\$2.00	\$10,192.00
3.	330130.11	Televising - Sanitary Sewer Service Lateral Launch	EA	156	\$100.00	\$15,600.00
4.	330561	Sanitary Sewer Manhole - 48"	EA	20	\$11,000.00	\$220,000.00
5.	333111	Sanitary Sewer - 8" PVC SDR 35	LF	5,096	\$60.00	\$305,760.00
6.	333111	Sanitary Sewer Service - 6" PVC SDR 26	LF	7,324	\$35.00	\$256,340.00
7.	333111	Sanitary Sewer Service Connection	EA	156	\$600.00	\$93,600.00
Water Main Items						
8.	331413	Water Main - 6" PVC C900	LF	65	\$45.00	\$2,925.00
9.	331413	Water Main - 8" PVC C900	LF	5,406	\$55.00	\$297,330.00
10.	331417	Water Service Connection - 1"	EA	156	\$950.00	\$148,200.00
11.	331417	Water Service Line - 1"	LF	6,450	\$27.00	\$174,150.00
12.	331419	Gate Valve & Box - 6"	EA	13	\$2,300.00	\$29,900.00
13.	331419	Gate Valve & Box - 8"	EA	23	\$3,000.00	\$69,000.00
14.	331419	Hydrant - 6"	EA	14	\$6,500.00	\$91,000.00
Storm Sewer Items						
15.	24200	Storm Sewer - Remove	LF	121	\$30.00	\$3,630.00
16.	24200	Flared End Section - Remove	EA	2	\$500.00	\$1,000.00
17.	334213.13	Storm Sewer - 15" RCP	LF	2,741	\$75.00	\$205,575.00
18.	334213.13	Storm Sewer - 18" RCP	LF	897	\$85.00	\$76,245.00
19.	334213.13	Storm Sewer - 21" RCP	LF	702	\$98.00	\$68,796.00
20.	334213.13	Storm Sewer - 24" RCP	LF	257	\$115.00	\$29,555.00
21.	334213.13	Storm Sewer - 27" RCP	LF	181	\$155.00	\$28,055.00
22.	334213.13	Storm Sewer - 12" PP	LF	3,756	\$50.00	\$187,800.00
23.	334213.13	Storm Sewer - 15" PP	LF	63	\$60.00	\$3,780.00
24.	334213.13	End Section - 15" CMP Flared	EA	2	\$1,000.00	\$2,000.00
25.	330130.11	Televising - Storm Sewer Main	LF	3,819	\$3.00	\$11,457.00
26.	334213.13	Edgedrain	LF	10,702	\$9.00	\$96,318.00
27.	334213.13	Storm Sewer Manhole - 48"	EA	26	\$6,500.00	\$169,000.00
28.	334213.13	Storm Sewer Manhole - 60"	EA	2	\$9,300.00	\$18,600.00
29.	334213.13	Storm Sewer Catch Basin - 2' x 3'	EA	33	\$4,500.00	\$148,500.00
30.	334213.13	Storm Sewer Catch Basin - 30"	EA	27	\$3,000.00	\$81,000.00



BID TABULATION

Improvement District No. 1337

The Wilds 21st Addition – Phase 2

West Fargo ND

Project No. 21728B

Bid Date: May 12, 2022

Dakota Underground Company

4001 15th Ave NW

Fargo, ND 58102

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
Roadway Items						
31.	312316	Common Excavation	CY	8,488	\$8.00	\$67,904.00
32.	312316	Borrow Excavation	CY	47,159	\$9.00	\$424,431.00
33.	312316	Borrow Excavation - Export	CY	27,105	\$13.00	\$352,365.00
34.	312316	Subgrade Preparation	SY	19,064	\$3.00	\$57,192.00
35.	321123	Aggregate Base Course - Type A1	CY	4,766	\$54.00	\$257,364.00
36.	321313	Concrete Pavement - 8" Non-Reinforced	SY	32	\$175.00	\$5,600.00
37.	321216	Superpave FAA 43	TON	4,545	\$100.00	\$454,500.00
38.	321123	Geosynthetic Material Type R1	SY	19,064	\$3.00	\$57,192.00
39.	321313	Curb & Gutter	LF	10,702	\$28.00	\$299,656.00
40.	321623	Sidewalk - 4" Concrete	SY	1,027	\$60.00	\$61,620.00
41.	321623	Sidewalk - 5" Concrete	SY	1,266	\$70.00	\$88,620.00
42.	321623	Sidewalk - 6" Concrete	SY	93	\$80.00	\$7,440.00
43.	321623	Detectable Warning Panel	SF	168	\$55.00	\$9,240.00
44.	321723	Preformed Patterned Pvmnt Mk 24In Line-Grooved	LF	120	\$66.00	\$7,920.00
45.	101400	Signage	SF	143	\$27.50	\$3,932.50
46.	101400	Perforated Tube	LF	254	\$27.00	\$6,858.00
47.	C-002	Pedestrian Pushbutton & Sign	EA	4	\$6,350.00	\$25,400.00
48.	C-002	Cluster Box Unit - 8 Unit	EA	24	\$2,500.00	\$60,000.00
General Items						
49.	12000	Mobilization	LSUM	1	\$250,000.00	\$250,000.00
50.	15000	Traffic Control	LSUM	1	\$7,500.00	\$7,500.00
51.	310513	Topsoil	CY	39,311	\$5.00	\$196,555.00
52.	312500	Cleaning	LSUM	1	\$5,000.00	\$5,000.00
53.	312500	Storm Water Management	LSUM	1	\$6,000.00	\$6,000.00
54.	312500	Silt Fence	LF	1,906	\$2.50	\$4,765.00
55.	312500	Stabilized Construction Access	EA	2	\$0.01	\$0.02
56.	312500	Inlet Protection	EA	89	\$200.00	\$17,800.00
57.	329219	Seeding - Sunny Mix	ACRE	11	\$1,600.00	\$17,600.00
58.	329219	Straw Mulch	ACRE	23.3	\$330.00	\$7,689.00
59.	329219	Hydraulic Mulch	ACRE	7	\$2,050.00	\$14,350.00
60.	329219	Herbicide Weed Control	ACRE	46.6	\$125.00	\$5,825.00
61.	329219	Watering	MGal	2,399	\$35.00	\$83,965.00
62.	C-002	Bollard Barrier System	LSUM	1	\$1,500.00	\$1,500.00

**BID TABULATION**

Improvement District No. 1337

The Wilds 21st Addition – Phase 2

West Fargo ND

Project No. 21728B

Bid Date: May 12, 2022

Dakota Underground Company

4001 15th Ave NW

Fargo, ND 58102

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
63.	C-002	Temporary Pumping	LSUM	1	\$3,500.00	\$3,500.00
Electrical Items						
64.	26000	Concrete Base - 5'	EA	46	\$775.00	\$35,650.00
65.	26000	Conductor - #6 USE/Cu.	LF	15,540	\$2.10	\$32,634.00
66.	26000	Innerduct - 1.5" PVC	LF	5,180	\$5.80	\$30,044.00
67.	26000	Light Standard - Single LED and 14' Post	EA	46	\$3,600.00	\$165,600.00
68.	26000	Tracer Wire - #12	LF	5,180	\$0.60	\$3,108.00
Alternate A - Earthwork Export						
69.	312316	Borrow Excavation - Export	LSUM	1	\$500,000.00	\$500,000.00
TOTAL BASE BID						\$5,985,127.52
TOTAL ALTERNATE A						\$500,000.00

NOTICE OF AWARD

Date of Issuance: May 16, 2022

Owner: City of West Fargo

Owner's Contract No.:

Engineer: Moore Engineering, Inc.

Engineer's Project No.: 21728B

Project: The Wilds 21st Addition – Phase 2

Contract Name: Improvement District No. 1337

Bidder: Dakota Underground Company

Bidder's Address: 4001 15th Ave NW; Fargo, ND 58102

TO BIDDER:

You are notified that Owner has accepted your Bid dated May 12, 2022 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: New Water Supply, Sewerage, Street Systems, and Incidentals.

The Contract Price of the awarded Contract is: \$5,985,127.52

2 unexecuted counterparts of the Agreement accompany this Notice of Award, and two copies of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ 3 sets of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 10 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 2 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner: City of West Fargo

Authorized Signature

By: Bernie L. Dardis

Title: President of the Board of City Commissioners

Copy: Engineer



ENGINEERING DEPARTMENT

800 4 Ave E, Suite 1
West Fargo, ND 58078
701.515.5100
www.westfargond.gov

May 12, 2022

Board of City Commissioners
City of West Fargo
800 4th Avenue East
West Fargo, ND

Re: Improvement District No. 1337
The Wilds 21st Addition – Phase 2

WHEREAS, bids were opened and filed for Improvement District No. 1337 for the City of West Fargo, North Dakota; and

WHEREAS, the engineer for the City of West Fargo, North Dakota is required to make a careful and detailed statement of the estimated cost of work (*pursuant to N.D.C.C. 40-22-29*);

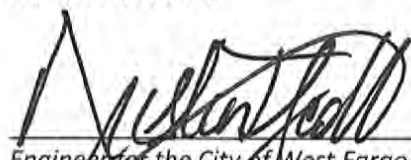
NOW THEREFORE, I, Dustin T. Scott, do hereby certify as follows:

That I am the City Engineer for the City of West Fargo, North Dakota;

That the following (and/or attached hereto) is a detailed statement of the estimated cost for work described as Improvement District No. 1337 of the City of West Fargo, North Dakota.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 12th day of MAY, 2022.

DUSTIN T. SCOTT
ND REG. NO. 6257



Engineer for the City of West Fargo
West Fargo, North Dakota



IMPROVEMENT DISTRICT NO. 1337

DISTRICT COST SUMMARY

Moore Project No.: 21728

Date: 05/12/2022

Phase 1 - Construction Costs

Local Sanitary Sewer	\$635,405.88
Cass Rural Water	\$464,270.00
Local Storm Sewer	\$951,018.50
Local Street	\$925,290.19
Local Street Lighting	\$192,904.50
Regional Storm Sewer	\$458,469.00
Regional Street	\$104,170.51
Construction Subtotal	\$3,731,528.58
Contingencies (~5%)	\$188,471.42

Total Phase 1 Construction **\$3,920,000.00**

Phase 2 - Construction Costs

Local Sanitary Sewer	\$1,431,396.02
Cass Rural Water	\$812,505.00
Local Storm Sewer	\$1,108,681.00
Local Street	\$1,304,698.50
Local Street Lighting	\$267,036.00
Regional Storm Sewer	\$84,805.00
Regional Street	\$976,006.00
Construction Subtotal	\$5,985,127.52
Contingencies (~10%)	\$594,872.48

Total Phase 2 Construction **\$6,580,000.00**

TOTAL CONSTRUCTION **\$10,500,000.00**

Non-Construction Costs

Study & Report	\$71,000.00
Engineering	\$1,155,000.00
Permitting Administration	\$49,300.00
Additional Consultant Services	\$124,600.30
Development Hook-Up Fee	\$215,099.70
Legal & Administration	\$525,000.00
Bond Discount	\$420,000.00
Total Non-Construction Costs	\$2,560,000.00
Total District Cost	\$13,060,000.00



**Improvement District No. 1337
The Wilds 21st Addition
West Fargo ND
Project No. 21728B
ENGINEER'S STATEMENT OF ESTIMATED COST**

			ESTIMATED			
BID ITEM NO. & DESCRIPTION			UNIT	QUANTITY	BID UNIT PRICE	BID PRICE
<u>The Wilds 21st Addition (Phase 1)</u>						
<u>Sanitary Sewer Items</u>						
1.	24200.00	Removal of Sanitary Sewer Cleanout	EA	5	\$100.00	\$500.00
2.	330130.11	Televiser - Mainline	LF	5,046	\$1.00	\$5,046.00
3.	330130.11	Televiser - Service Lateral Launch	EA	116	\$65.00	\$7,540.00
4.	330561.00	Sanitary Sewer Manhole - 48"	EA	20	\$7,100.00	\$142,000.00
5.	333111.00	Sanitary Sewer - 8" PVC SDR 26	LF	875	\$63.00	\$55,125.00
6.	333111.00	Sanitary Sewer - 8" PVC SDR 35	LF	4,171	\$35.00	\$145,985.00
7.	333111.00	Sanitary Sewer Service - 6" PVC SDR 26	LF	6,390	\$20.00	\$127,800.00
8.	333111.00	Sanitary Sewer Service Connection	EA	116	\$440.00	\$51,040.00
9.	333111.00	Televising Riser	EA	2	\$300.00	\$600.00
10.	333111.00	Sanitary Sewer Cleanout	EA	6	\$650.00	\$3,900.00
<u>Water Main Items</u>						
11.	331413.00	Water Main - 6" PVC C900	LF	75	\$27.00	\$2,025.00
12.	331413.00	Water Main - 8" PVC C900	LF	5,386	\$35.00	\$188,510.00
13.	331417.00	Water Service Connection - 1"	EA	116	\$625.00	\$72,500.00
14.	331417.00	Water Service Line - 1"	LF	4,931	\$15.00	\$73,965.00
15.	331419.00	Gate Valve & Box - 6"	EA	15	\$1,200.00	\$18,000.00
16.	331419.00	Gate Valve & Box - 8"	EA	23	\$1,640.00	\$37,720.00
17.	331419.00	Hydrant - 6"	EA	15	\$4,770.00	\$71,550.00
<u>Storm Sewer Items</u>						
18.	714.02	Pipe Conc Reinf 15In CI III-Storm Drain	LF	3,533	\$45.00	\$158,985.00
19.	714.03	Pipe Conc Reinf 18In CI III-Storm Drain	LF	216	\$49.00	\$10,584.00
20.	714.04	Pipe Conc Reinf 21In CI III-Storm Drain	LF	1,464	\$54.00	\$79,056.00
21.	714.06	Pipe Conc Reinf 24In CI III-Storm Drain	LF	354	\$64.00	\$22,656.00
22.	714.07	Pipe Conc Reinf 27In CI III-Storm Drain	LF	207	\$80.00	\$16,560.00
23.	714.08	Pipe Conc Reinf 30In CI III-Storm Drain	LF	180	\$88.00	\$15,840.00
24.	714.09	Pipe Conc Reinf 36In CI III-Storm Drain	LF	822	\$118.00	\$96,996.00
25.	714.13	Pipe Conc Reinf 54In CI III-Storm Drain	LF	522	\$250.00	\$130,500.00
26.	714.41	Pipe Conduit 12in-Storm Drain	LF	1,694	\$30.00	\$50,820.00
27.	714.97	Plug Pipe-All Types & Sizes	EA	4	\$100.00	\$400.00
28.	714.97	Edgedrain Non Permeable Base	LF	9,493	\$5.50	\$52,211.50
29.	722.01	Manhole 48In	EA	29	\$3,270.00	\$94,830.00
30.	722.01	Manhole 60In	EA	8	\$4,775.00	\$38,200.00
31.	722.01	Manhole 72In	EA	2	\$6,900.00	\$13,800.00
32.	722.01	Manhole 96In	EA	4	\$11,900.00	\$47,600.00
33.	722.01	Manhole 9ftx7ft	EA	1	\$24,000.00	\$24,000.00
34.	722.35	Inlet-Type 2	EA	39	\$2,700.00	\$105,300.00
35.	722.40	Inlet Catch Basin-Type A	EA	14	\$1,785.00	\$24,990.00
<u>Roadway Items</u>						
36.	202.01	Removal of Curb & Gutter	LF	16	\$5.00	\$80.00
37.	202.01	Removal of Bituminous Surfacing	SY	22	\$10.00	\$220.00
38.	203.01	Common Excavation-Type A	CY	3,719	\$4.00	\$14,876.00



Improvement District No. 1337
The Wilds 21st Addition
West Fargo ND
Project No. 21728B
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
39.	230.00	Subgrade Preparation-Type A-12In	SY	17,800	\$1.25	\$22,250.00
40.	302.01	Aggregate Base Course CI 5	CY	4,450	\$43.00	\$191,350.00
41.	430.00	Superpave FAA 43	TON	5,636	\$70.00	\$394,520.00
42.	709.02	Geosynthetic Material Type R1	SY	17,800	\$1.50	\$26,700.00
43.	748.01	Curb & Gutter-Type I	LF	9,493	\$17.00	\$161,381.00
44.	750.00	Pigmented Concrete	SY	149	\$115.00	\$17,135.00
45.	750.01	Sidewalk Concrete 4In	SY	1,400	\$40.00	\$56,000.00
46.	750.01	Sidewalk Concrete 5In	SY	779	\$42.00	\$32,718.00
47.	750.01	Sidewalk Concrete 6In	SY	230	\$50.00	\$11,500.00
48.	750.10	Driveway Concrete 8In Reinforced	SY	84	\$65.00	\$5,460.00
49.	750.21	Detectable Warning Panels	SF	208	\$45.00	\$9,360.00
50.	754.01	Flat Sheet For Signs-Type XI Refl Sheeting	SF	226	\$20.00	\$4,520.00
51.	772.22	Pedestrian Pushbutton & Sign	EA	2	\$6,500.00	\$13,000.00
52.	754.02	Steel Galv Posts-Telescoping Perforated Tube	LF	309	\$16.00	\$4,944.00
53.	C-002	Cluster Box Unit - 8 Unit	EA	18	\$1,600.00	\$28,800.00
54.	C-002	Spare Cluster Box Unit - 8 Unit	EA	2	\$1,300.00	\$2,600.00
55.	762.08	Methyl Methacrylate Pvmt Mk - Grooved	LSUM	1	\$5,300.00	\$5,300.00
<u>Pond Items</u>						
56.	203.01	Borrow Excavation	CY	47,327	\$5.00	\$236,635.00
57.	256.05	Riprap - Special	CY	34	\$200.00	\$6,800.00
58.	714.08	Pipe Conc Reinf 30In CI III-Storm Drain	LF	591	\$109.00	\$64,419.00
59.	714.14	Pipe Conc Reinf 66In CI III-Storm Drain	LF	197	\$365.00	\$71,905.00
60.	714.30	End Sect-Conc Reinf 30In CI III-Storm Drain	EA	1	\$1,800.00	\$1,800.00
61.	714.31	End Sect-Conc Reinf 66In	EA	1	\$4,000.00	\$4,000.00
62.	722.01	Manhole 60In	EA	2	\$5,600.00	\$11,200.00
63.	722.01	Manhole 84In	EA	1	\$9,400.00	\$9,400.00
64.	722.02	Manhole 108In	EA	1	\$20,000.00	\$20,000.00
<u>General Items</u>						
65.	203.01	Topsoil	CY	24,034	\$1.50	\$36,051.00
66.	251.03	Seeding Class III	ACRE	15	\$900.00	\$13,392.00
67.	253.01	Straw Mulch	ACRE	11	\$370.00	\$4,095.90
68.	253.02	Hydraulic Mulch	ACRE	4	\$3,200.00	\$12,192.00
69.	255.01	ECB Type 1	SY	6,052	\$1.85	\$11,196.20
70.	260.01	Silt Fence Unsupported	LF	1,755	\$2.35	\$4,124.25
71.	261.01	Fiber Rolls 12In	LF	1,343	\$2.30	\$3,088.90
72.	265.01	Stabilized Construction Access	EA	3	\$0.01	\$0.03
73.	704.11	Traffic Control	LSUM	1	\$1,700.00	\$1,700.00
74.	704.11	Flexible Delineators	EA	75	\$30.00	\$2,250.00
75.	708.15	Inlet Protection-Special	EA	71	\$100.00	\$7,100.00
76.	752.09	Safety Fence	LF	2,713	\$2.00	\$5,426.00
77.	930.97	Cleaning	LSUM	1	\$20,000.00	\$20,000.00
78.	970.01	Herbicide Weed Control	ACRE	30	\$0.01	\$0.30
79.	15000.00	Storm Water Management	LSUM	1	\$2,000.00	\$2,000.00



Improvement District No. 1337
The Wilds 21st Addition
West Fargo ND
Project No. 21728B
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
Electrical Items						
80.	26000.00	Concrete Base - 5'	EA	38	\$590.00	\$22,420.00
81.	26000.00	Conductor - #6 USE/Cu.	LF	16,050	\$2.25	\$36,112.50
82.	26000.00	Innerduct - 1.5" PVC	LF	5,350	\$4.70	\$25,145.00
83.	26000.00	Light Standard - Single LED and 14' Post	EA	38	\$2,570.00	\$97,660.00
84.	26000.00	Light Standard Spare - Single LED and 14' Pos	EA	4	\$2,330.00	\$9,320.00
85.	26000.00	Tracer Wire - #12	LF	5,350	\$0.42	\$2,247.00
Construction Subtotal						\$3,731,528.58
Contingencies (~5%)						\$188,471.42
Total Phase 1 Construction						\$3,920,000.00

The Wilds 21st Addition (Phase 2)

Base Bid

Sanitary Sewer Items

1.	24200	Sanitary Sewer Cleanout - Remove	EA	7	\$500.00	\$3,500.00
2.	330130.11	Televising - Sanitary Sewer Main	LF	5,096	\$2.00	\$10,192.00
3.	330130.11	Televising - Sanitary Sewer Service Lateral Lau	EA	156	\$100.00	\$15,600.00
4.	330561	Sanitary Sewer Manhole - 48"	EA	20	\$11,000.00	\$220,000.00
5.	333111	Sanitary Sewer - 8" PVC SDR 35	LF	5,096	\$60.00	\$305,760.00
6.	333111	Sanitary Sewer Service - 6" PVC SDR 26	LF	7,324	\$35.00	\$256,340.00
7.	333111	Sanitary Sewer Service Connection	EA	156	\$600.00	\$93,600.00

Water Main Items

8.	331413	Water Main - 6" PVC C900	LF	65	\$45.00	\$2,925.00
9.	331413	Water Main - 8" PVC C900	LF	5,406	\$55.00	\$297,330.00
10.	331417	Water Service Connection - 1"	EA	156	\$950.00	\$148,200.00
11.	331417	Water Service Line - 1"	LF	6,450	\$27.00	\$174,150.00
12.	331419	Gate Valve & Box - 6"	EA	13	\$2,300.00	\$29,900.00
13.	331419	Gate Valve & Box - 8"	EA	23	\$3,000.00	\$69,000.00
14.	331419	Hydrant - 6"	EA	14	\$6,500.00	\$91,000.00

Storm Sewer Items

15.	24200.00	Storm Sewer - Remove	LF	121	\$30.00	\$3,630.00
16.	24200.00	Flared End Section - Remove	EA	2	\$500.00	\$1,000.00
17.	334213.13	Storm Sewer - 15" RCP	LF	2,741	\$75.00	\$205,575.00
18.	334213.13	Storm Sewer - 18" RCP	LF	897	\$85.00	\$76,245.00
19.	334213.13	Storm Sewer - 21" RCP	LF	702	\$98.00	\$68,796.00
20.	334213.13	Storm Sewer - 24" RCP	LF	257	\$115.00	\$29,555.00
21.	334213.13	Storm Sewer - 27" RCP	LF	181	\$155.00	\$28,055.00
22.	334213.13	Storm Sewer - 12" PP	LF	3,756	\$50.00	\$187,800.00
23.	334213.13	Storm Sewer - 15" PP	LF	63	\$60.00	\$3,780.00
24.	334213.13	End Section - 15" CMP Flared	EA	2	\$1,000.00	\$2,000.00



**Improvement District No. 1337
The Wilds 21st Addition
West Fargo ND
Project No. 21728B
ENGINEER'S STATEMENT OF ESTIMATED COST**

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
25.	330130.11	Televising - Storm Sewer Main	LF	3,819	\$3.00	\$11,457.00
26.	334213.13	Edgedrain	LF	10,702	\$9.00	\$96,318.00
27.	334213.13	Storm Sewer Manhole - 48"	EA	26	\$6,500.00	\$169,000.00
28.	334213.13	Storm Sewer Manhole - 60"	EA	2	\$9,300.00	\$18,600.00
29.	334213.13	Storm Sewer Catch Basin - 2' x 3'	EA	33	\$4,500.00	\$148,500.00
30.	334213.13	Storm Sewer Catch Basin - 30"	EA	27	\$3,000.00	\$81,000.00
Roadway Items						
31.	312316.00	Common Excavation (P)	CY	8,488	\$8.00	\$67,904.00
32.	312316.00	Borrow Excavation (P)	CY	47,159	\$9.00	\$424,431.00
33.	312316.00	Borrow Excavation - Export (P)	CY	27,105	\$13.00	\$352,365.00
34.	312316.00	Subgrade Preparation	SY	19,064	\$3.00	\$57,192.00
35.	321123.00	Aggregate Base Course - Type A1	CY	4,766	\$54.00	\$257,364.00
36.	321313.00	Concrete Pavement - 8" Non-Reinforced	SY	32	\$175.00	\$5,600.00
37.	321216.00	Superpave FAA 43	TON	4,545	\$100.00	\$454,500.00
38.	321123.00	Geosynthetic Material Type R1	SY	19,064	\$3.00	\$57,192.00
39.	321313.00	Curb & Gutter	LF	10,702	\$28.00	\$299,656.00
40.	321623.00	Sidewalk - 4" Concrete	SY	1,027	\$60.00	\$61,620.00
41.	321623.00	Sidewalk - 5" Concrete	SY	1,266	\$70.00	\$88,620.00
42.	321623.00	Sidewalk - 6" Concrete	SY	93	\$80.00	\$7,440.00
43.	321623.00	Detectable Warning Panel	SF	168	\$55.00	\$9,240.00
44.	321723.00	Preformed Patterned Pvmnt Mk 24In Line-Groov	LF	120	\$66.00	\$7,920.00
45.	101400.00	Signage	SF	143	\$27.50	\$3,932.50
46.	101400.00	Perforated Tube	LF	254	\$27.00	\$6,858.00
47.	C-002	Pedestrian Pushbutton & Sign	EA	4	\$6,350.00	\$25,400.00
48.	C-002	Cluster Box Unit - 8 Unit	EA	24	\$2,500.00	\$60,000.00
General Items						
49.	12000.00	Mobilization	LSUM	1	\$250,000.00	\$250,000.00
50.	15000.00	Traffic Control	LSUM	1	\$7,500.00	\$7,500.00
51.	310513.00	Topsoil	CY	39,311	\$5.00	\$196,555.00
52.	312500.00	Cleaning	LSUM	1	\$5,000.00	\$5,000.00
53.	312500.00	Storm Water Management	LSUM	1	\$6,000.00	\$6,000.00
54.	312500.00	Silt Fence	LF	1,906	\$2.50	\$4,765.00
55.	312500.00	Stabilized Construction Access	EA	2	\$0.01	\$0.02
56.	312500.00	Inlet Protection	EA	89	\$200.00	\$17,800.00
57.	329219.00	Seeding - Sunny Mix	ACRE	11	\$1,600.00	\$17,600.00
58.	329219.00	Straw Mulch	ACRE	23.3	\$330.00	\$7,689.00
59.	329219.00	Hydraulic Mulch	ACRE	7	\$2,050.00	\$14,350.00
60.	329219.00	Herbicide Weed Control	ACRE	46.6	\$125.00	\$5,825.00
61.	329219.00	Watering	MGal	2,399	\$35.00	\$83,965.00
62.	C-002	Bollard Barrier System	LSUM	1	\$1,500.00	\$1,500.00
63.	C-002	Temporary Pumping	LSUM	1	\$3,500.00	\$3,500.00
Electrical Items						
64.	26000	Concrete Base - 5'	EA	46	\$775.00	\$35,650.00



Improvement District No. 1337
The Wilds 21st Addition
West Fargo ND
Project No. 21728B
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
65.	26000	Conductor - #6 USE/Cu.	LF	15,540	\$2.10	\$32,634.00
66.	26000	Innerduct - 1.5" PVC	LF	5,180	\$5.80	\$30,044.00
67.	26000	Light Standard - Single LED and 14' Post	EA	46	\$3,600.00	\$165,600.00
68.	26000	Tracer Wire - #12	LF	5,180	\$0.60	\$3,108.00
Construction Subtotal						\$5,985,127.52
Contingencies (~10%)						\$594,872.48
Total Phase 2 Construction						\$6,580,000.00
Total Phase 1 & 2 Construction						\$10,500,000.00
Study & Report						\$71,000.00
Engineering						\$1,155,000.00
Permitting Administration						\$49,300.00
Additional Construction Services						\$124,600.30
Development Hook-Up Fee						\$215,099.70
Legal & Administration						\$525,000.00
Bond Discount						\$420,000.00
TOTAL COST						\$13,060,000.00

DISTRICT NO. 1337
BENEFIT METHODOLOGY
IMPROVEMENT STATUS: BID RESULTS
DATE: 5/12/2022

Sewer, Water, Storm & Street Improvement Dist. No. 1337
The Wilds 21st Addition – Phase 1 & 2
West Fargo, North Dakota

Summary of Location for Improvements

- Local Benefitting Area
 - The Wilds 21st Addition Plat
 - Front Footage calculations were completed per City Policy.
- Regional Benefitting Area
 - Improvement District Boundary
 - Homestead Property – Follows assessment policy for an unplatted parcel.

Assessment Methodology

- Local Benefit
 - Sanitary Sewer – Front Foot
 - Storm Sewer – Square Footage
 - Street – Front Foot
 - Street Lighting – Front Foot
- Regional Benefit
 - Street – Equivalent Unit
 - Multi-use paths, speed table & other associated items
 - Storm Sewer – Square Footage
 - Common excavation of storm water retention pond & associated storm sewer
 - Export regional storm water retention pond stockpile
 - Horace Diversion Levee Toe Improvements – Square Footage
 - Embankment, grading & associated storm sewer Storm Sewer
 - Block 1 Lot 1 and diversion storm sewer
 - Block 1 Lot 76-87 rear yard improvements
 - Culvert removal from levee
 - USACE Permits – Square Footage
 - USACE Permit Application & Wetland Delineation
 - Wetland Mitigation Credits
- Watermain Improvements
 - Not assessed by City of West Fargo, City to invoice to Cass Rural Water for improvements

- No / Reduced Assessments
 - Wilds 7th Addition Block 1 Lot 5 & 6 – Removed fence easement adjacent to 52nd Avenue & 9th Street West
 - Wilds 8th Addition Block 1 Lot 27 – Future pedestrian underpass
 - Wilds 9th Addition Block 1 Lot 1 – City sanitary sewer lift station
 - Wilds 9th Addition Block 3 Lot 29 – Storm sewer easement & bike path
 - Wilds 9th Addition Block 3 Lot 42 – City pond
 - Wilds 9th Addition Block 4 Lot 31 – City pond
 - Wilds 9th Addition Block 4 Lot 32 – Multi-use path / storm sewer (pond connections)
 - Wilds 11th Addition Block 1 Lot 14 – Multi-use path / storm sewer / orchard
 - Wilds 11th Addition Block 1 Lot 50 – City pond
 - Wilds 11th Addition Block 1 Lot 51 – End of pond
 - Wilds 11th Addition Block 1 Lot 57 – Homestead access & underground infrastructure
 - Wilds 11th Addition Block 5 Lot 16 – End of pond
 - Wilds 11th Addition Block 5 Lot 32 – End of pond
 - Wilds 11th Addition Block 5 Lot 33 – City pond
 - Wilds 18th Addition Block 1 Lot 13 – Storm sewer lift station
 - Wilds 20th Addition Block 1 Lot 19 – Storm sewer easement & multi-use path
 - Wilds 21st Addition Block 1 Lot 1 & 2 – No Street Access
 - *No street assessment due to no street access.*
 - Wilds 21st Addition Block 1 Lot 43 – Park lot
 - Wilds 21st Addition Block 8 Lot 1 – Multiple Dwelling Zoning
 - *Reduced local accessible square footage due to planned private storm sewer.*
 - Wilds 21st Addition Block 8 Lot 2 – City pond
 - Wilds 21st Addition Block 8 Lot 23 – Storm Sewer Easement
 - *Reduced front footage assessments due to storm sewer easement.*
 - Wilds 21st Addition Block 9 Lot 1 – Storm Sewer Easement
 - *Reduced front footage assessments due to storm sewer easement.*
 - Wilds 21st Addition Block 9 Lot 21 – Storm Sewer Easement
 - *Reduced front footage assessments due to storm sewer easement.*

BENEFIT METHODOLOGY MAP

IMPROVEMENT STATUS: PHASE 1 & 2 BID RESULTS
DATE: 05/12/2022

Assessed Preliminary Funding Summary:
Regional Assessment = \$ 2,000-\$2,500
Average: \$2,150
Existing Wilds 21st Assessment = \$8,000-\$9,000
Average: \$8,600
Local Assessment = \$23,900-38,100
Average: \$30,750
Cass Rural Water Users = \$1,687,828.34

Note: Special Assessment estimates are additive to applicable benefit areas.



Legend

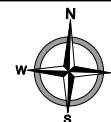
- Project Location
- Improvement District boundary
- Phase 1
- Phase 2

Benefiting Areas

- Regional Benefit
- Local Benefit
- No Assessments

DRAFT

BENEFIT METHODOLOGY
IMPROVEMENT DISTRICT 1337
THE WILDS 21ST ADDITION - PHASE 1 & 2
WEST FARGO, NORTH DAKOTA



0 350 700
Feet
1 in = 700 feet



Division	Block	Lot	GIS PIN	Area Factor	Front Footage	Assessable Area (Acres)	REGIONAL Factored Assessable Area (Acres)	LOCAL Factored Assessable Area (Acres)	Equivalent Units	Total Assessment
The Wilds 7th Addition	1	1	02583100010000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	1	2	02583100020000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	3	02583100030000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	4	02583100040000	1.00	0	0.23	0.23		1	\$2,417.21
The Wilds 7th Addition	1	5	02583100050000	1.00	0	0.32	0.32		1	\$2,805.14
The Wilds 7th Addition	1	6	02583100060000	1.00	0	0.34	0.34		1	\$2,861.69
The Wilds 7th Addition	1	7	02583100070000	1.00	0	0.21	0.21		1	\$2,333.98
The Wilds 7th Addition	1	8	02583100080000	1.00	0	0.21	0.21		1	\$2,333.98
The Wilds 7th Addition	1	9	02583100090000	1.00	0	0.31	0.31		1	\$2,750.14
The Wilds 7th Addition	1	10	02583100100000	1.00	0	0.24	0.24		1	\$2,458.83
The Wilds 7th Addition	1	11	02583100110000	1.00	0	0.24	0.24		1	\$2,458.83
The Wilds 7th Addition	1	12	02583100120000	1.00	0	0.38	0.38		1	\$3,041.44
The Wilds 7th Addition	1	13	02583100130000	1.00	0	0.23	0.23		1	\$2,417.21
The Wilds 7th Addition	1	14	02583100140000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	15	02583100150000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	16	02583100160000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	17	02583100170000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 7th Addition	1	18	02583100180000	1.00	0	0.17	0.17		1	\$2,167.52
The Wilds 7th Addition	1	19	02583100190000	1.00	0	0.27	0.27		1	\$2,583.67
The Wilds 7th Addition	1	20	02583100200000	1.00	0	0.35	0.35		1	\$2,916.60
The Wilds 7th Addition	1	21	02583100210000	1.00	0	0.22	0.22		1	\$2,375.60
The Wilds 7th Addition	1	22	02583100220000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	23	02583100230000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	24	02583100240000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	25	02583100250000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	26	02583100260000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	27	02583100270000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	28	02583100280000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	29	02583100290000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	30	02583100300000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	31	02583100310000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	32	02583100320000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	1	33	02583100330000	1.00	0	0.29	0.29		1	\$2,666.91
The Wilds 7th Addition	1	34	02583100340000	1.00	0	0.33	0.33		1	\$2,833.37
The Wilds 7th Addition	1	35	02583100350000	1.00	0	0.21	0.21		1	\$2,333.98
The Wilds 7th Addition	1	36	02583100360000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	37	02583100370000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	38	02583100380000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	1	39	02583100390000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	40	02583100400000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	41	02583100410000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	42	02583100420000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	43	02583100430000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	44	02583100440000	1.00	0	0.22	0.22		1	\$2,375.60
The Wilds 7th Addition	1	45	02583100450000	1.00	0	0.23	0.23		1	\$2,417.21
The Wilds 7th Addition	1	46	02583100460000	1.00	0	0.23	0.23		1	\$2,417.21
The Wilds 7th Addition	1	47	02583100470000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	1	48	02583100480000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	49	02583100490000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	1	50	02583100500000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	2	1	02583100510000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	2	2	02583100520000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	2	3	02583100530000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	2	4	02583100540000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	2	5	02583100550000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	2	6	02583100560000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	2	7	02583100570000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	2	8	02583100580000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	2	9	02583100590000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	3	1	02583100600000	1.00	0	0.22	0.22		1	\$2,375.60
The Wilds 7th Addition	3	2	02583100610000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	3	3	02583100620000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	3	4	02583100630000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	5	02583100640000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	6	02583100650000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	7	02583100660000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	8	02583100670000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	9	02583100680000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	10	02583100690000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	11	02583100700000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 7th Addition	3	12	02583100710000	1.00	0	0.17	0.17		1	\$2,167.52
The Wilds 7th Addition	3	13	02583100720000	1.00	0	0.21	0.21		1	\$2,333.98
The Wilds 7th Addition	3	14	02583100730000	1.00	0	0.20	0.20		1	\$2,292.37
The Wilds 7th Addition	3	15	02583100740000	1.00	0	0.19	0.19		1	\$2,250.75
The Wilds 7th Addition	3	16	02583100750000	1.00	0	0.18	0.18		1	\$2,209.14
The Wilds 7th Addition	3	17	02583100760000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 7th Addition	3	18	02583100770000	1.00	0	0.21	0.21		1	\$2,333.98
The Wilds 7th Addition	3	19	02583100780000	1.00	0	0.24	0.24		1	\$2,458.83
The Wilds 7th Addition	3	20	02583100790000	1.00	0	0.23	0.23		1	\$2,417.21
The Wilds 7th Addition	3	21	02583100800000	1.00	0	0.25	0.25		1	\$2,500.44
The Wilds 7th Addition	3	22	02583100810000	1.00	0	0.25	0.25		1	\$2,500.44
The Wilds 7th Addition	3	23	02583100820000	1.00	0	0.31	0.31		1	\$2,750.14
The Wilds 7th Addition	3	24	02583100830000	1.00	0	0.31	0.31		1	\$2,750.14
The Wilds 7th Addition	3	25	02583100840000	1.00	0	0.26	0.26		1	\$2,542.06
The Wilds 7th Addition	3	26	02583100850000	1.00	0	0.29	0.29		1	\$2,666.91
The Wilds 8th Addition	1	1	02583200010000	1.00	0	0.17	0.17		1	\$2,167.52
The Wilds 8th Addition	1	2	02583200020000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 8th Addition	1	3	02583200030000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 8th Addition	1	4	02583200040000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 8th Addition	1	5	02583200050000	1.00	0	0.23	0.23		1	\$2,417.21
The Wilds 8th Addition	1	6	02583200060000	1.00	0	0.38	0.38		1	\$3,041.44
The Wilds 8th Addition	1	7	02583200070000	1.00	0	0.33	0.33		1	\$2,833.37
The Wilds 8th Addition	1	8	02583200080000	1.00	0	0.21	0.21		1	\$2,333.98
The Wilds 8th Addition	1	9	02583200090000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 8th Addition	1	10	02583200100000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 8th Addition	1	11	02583200110000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 8th Addition	1	12	02583200120000	1.00	0	0.14	0.14		1	\$2,042.67
The Wilds 8th Addition	1	13	02583200130000	1.00	0	0.13	0.13		1	\$2,001.06
The Wilds 8th Addition	1	14	02583200140000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 8th Addition	1	15	02583200150000	1.00	0	0.22	0.22		1	\$2,375.60
The Wilds 8th Addition	1	16	02583200160000	1.00	0	0.12	0.12		1	\$1,959.44
The Wilds 8th Addition	1	17	02583200170000	1.00	0	0.14	0.14		1	\$2,042.67
The Wilds 8th Addition	1	18	02583200180000	1.00	0	0.15	0.15		1	\$2,084.29
The Wilds 8th Addition	1	19	02583200190000	1.00	0	0.17	0.17		1	\$2,167.52
The Wilds 8th Addition	1	20	02583200200000	1.00	0	0.22	0.22		1	\$2,375.60
The Wilds 8th Addition	1	21	02583200210000	1.00	0	0.16	0.16		1	\$2,125.90
The Wilds 8th Addition	1	22	02583200220000	1.00	0	0.21	0.21		1	\$2,333.98
The Wilds 8th Addition	1	23	02583200230000	1.00	0	0.35	0.35		1	\$2,916.60
The Wilds 8th Addition	1	24	02583200240000	1.00	0	0.26	0.26		1	\$2,542.06
The Wilds 8th Addition	1	25	02583200250000	1.00	0	0.23	0.23		1	\$2,417.21
The Wilds 8th Addition	1	26	02583200260000	1.00	0	0.22	0.22		1	\$2,375.60

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The Wilds 20th Addition	5	12	02584400990000	1.00	0	0.18	0.18	1		\$2,209.14
The Wilds 20th Addition	5	13	02584401000000	1.00	0	0.18	0.18	1		\$2,209.14
The Wilds 20th Addition	5	14	02584401010000	1.00	0	0.21	0.21	1		\$2,333.98
The Wilds 20th Addition	5	15	02584401020000	1.00	0	0.32	0.32	1		\$2,791.75
The Wilds 20th Addition	5	16	02584401030000	1.00	0	0.32	0.32	1		\$2,791.75
The Wilds 20th Addition	5	17	02584401040000	1.00	0	0.19	0.19	1		\$2,250.75
The Wilds 20th Addition	5	18	02584401050000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	19	02584401060000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	20	02584401070000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	21	02584401080000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	22	02584401090000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	23	02584401100000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	24	02584401110000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	25	02584401120000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	26	02584401130000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	27	02584401140000	1.00	0	0.13	0.13	1		\$2,001.06
The Wilds 20th Addition	5	28	02584401150000	1.00	0	0.14	0.14	1		\$2,042.67
The Wilds 20th Addition	5	29	02584401160000	1.00	0	1.86	1.86	8		\$19,420.93
Unplatted	0	0	02300020050000	0.75	0	6.58	4.94	21		\$51,198.42
The Wilds 21st Addition	1	1	02584500010000	1.00	64	0.20	0.20	0.20	1	\$28,703.07
The Wilds 21st Addition	1	2	02584500020000	1.00	61	0.19	0.19	0.19	1	\$27,396.86
The Wilds 21st Addition	1	3	02584500030000	1.00	48	0.14	0.14	0.14	1	\$30,640.72
The Wilds 21st Addition	1	4	02584500040000	1.00	47	0.14	0.14	0.14	1	\$30,104.73
The Wilds 21st Addition	1	5	02584500050000	1.00	47	0.14	0.14	0.14	1	\$30,106.70
The Wilds 21st Addition	1	6	02584500060000	1.00	40	0.12	0.12	0.12	1	\$25,859.96
The Wilds 21st Addition	1	7	02584500070000	1.00	40	0.12	0.12	0.12	1	\$25,859.96
The Wilds 21st Addition	1	8	02584500080000	1.00	47	0.14	0.14	0.14	1	\$30,106.70
The Wilds 21st Addition	1	9	02584500090000	1.00	49	0.18	0.18	0.18	1	\$33,575.51
The Wilds 21st Addition	1	10	02584500100000	1.00	49	0.27	0.27	0.27	1	\$39,539.23
The Wilds 21st Addition	1	11	02584500110000	1.00	40	0.28	0.28	0.28	1	\$36,561.98
The Wilds 21st Addition	1	12	02584500120000	1.00	40	0.18	0.18	0.18	1	\$29,952.61
The Wilds 21st Addition	1	13	02584500130000	1.00	48	0.16	0.16	0.16	1	\$31,873.39
The Wilds 21st Addition	1	14	02584500140000	1.00	38	0.11	0.11	0.11	1	\$24,330.74
The Wilds 21st Addition	1	15	02584500150000	1.00	51	0.15	0.15	0.15	1	\$32,154.49
The Wilds 21st Addition	1	16	02584500160000	1.00	40	0.12	0.12	0.12	1	\$25,552.95
The Wilds 21st Addition	1	17	02584500170000	1.00	40	0.12	0.12	0.12	1	\$25,552.95
The Wilds 21st Addition	1	18	02584500180000	1.00	47	0.13	0.13	0.13	1	\$29,746.98
The Wilds 21st Addition	1	19	02584500190000	1.00	47	0.13	0.13	0.13	1	\$29,746.98
The Wilds 21st Addition	1	20	02584500200000	1.00	38	0.11	0.11	0.11	1	\$24,329.43
The Wilds 21st Addition	1	21	02584500210000	1.00	38	0.11	0.11	0.11	1	\$24,330.74
The Wilds 21st Addition	1	22	02584500220000	1.00	47	0.13	0.13	0.13	1	\$29,747.64
The Wilds 21st Addition	1	23	02584500230000	1.00	40	0.12	0.12	0.12	1	\$25,553.61
The Wilds 21st Addition	1	24	02584500240000	1.00	55	0.16	0.16	0.16	1	\$34,562.06
The Wilds 21st Addition	1	25	02584500250000	1.00	58	0.17	0.17	0.17	1	\$36,807.07
The Wilds 21st Addition	1	26	02584500260000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	27	02584500270000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	28	02584500280000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	29	02584500290000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	30	02584500300000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	31	02584500310000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	32	02584500320000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	33	02584500330000	1.00	55	0.16	0.16	0.16	1	\$34,977.72
The Wilds 21st Addition	1	34	02584500340000	1.00	54	0.22	0.22	0.22	1	\$38,562.70
The Wilds 21st Addition	1	35	02584500350000	1.00	51	0.35	0.35	0.35	1	\$45,256.62
The Wilds 21st Addition	1	36	02584500360000	1.00	52	0.29	0.29	0.29	1	\$42,275.13
The Wilds 21st Addition	1	37	02584500370000	1.00	51	0.19	0.19	0.19	1	\$34,909.72
The Wilds 21st Addition	1	38	02584500380000	1.00	50	0.15	0.15	0.15	1	\$31,934.08
The Wilds 21st Addition	1	39	02584500390000	1.00	50	0.15	0.15	0.15	1	\$31,934.08
The Wilds 21st Addition	1	40	02584500400000	1.00	50	0.15	0.15	0.15	1	\$31,933.42
The Wilds 21st Addition	1	41	02584500410000	1.00	50	0.15	0.15	0.15	1	\$31,960.43
The Wilds 21st Addition	1	42	02584500420000	1.00	69	0.21	0.21	0.21	1	\$44,071.40
The Wilds 21st Addition	1	43	02584500430000	0.00	0.00	0.00	0.00	0.00	0	\$0.00
The Wilds 21st Addition	1	44	02584500440000	1.00	50	0.14	0.14	0.14	1	\$31,552.62
The Wilds 21st Addition	1	45	02584500450000	1.00	50	0.14	0.14	0.14	1	\$31,552.62
The Wilds 21st Addition	1	46	02584500460000	1.00	50	0.14	0.14	0.14	1	\$31,552.62
The Wilds 21st Addition	1	47	02584500470000	1.00	50	0.14	0.14	0.14	1	\$31,552.62
The Wilds 21st Addition	1	48	02584500480000	1.00	50	0.14	0.14	0.14	1	\$31,553.27
The Wilds 21st Addition	1	49	02584500490000	1.00	50	0.14	0.14	0.14	1	\$31,553.93
The Wilds 21st Addition	1	50	02584500500000	1.00	50	0.14	0.14	0.14	1	\$31,553.93
The Wilds 21st Addition	1	51	02584500510000	1.00	50	0.14	0.14	0.14	1	\$31,553.93
The Wilds 21st Addition	1	52	02584500520000	1.00	50	0.14	0.14	0.14	1	\$31,553.93
The Wilds 21st Addition	1	53	02584500530000	1.00	58	0.17	0.17	0.17	1	\$36,368.95
The Wilds 21st Addition	1	54	02584500540000	1.00	57	0.17	0.17	0.17	1	\$36,331.03
The Wilds 21st Addition	1	55	02584500550000	1.00	50	0.15	0.15	0.15	1	\$32,129.75
The Wilds 21st Addition	1	56	02584500560000	1.00	50	0.15	0.15	0.15	1	\$32,061.23
The Wilds 21st Addition	1	57	02584500570000	1.00	50	0.15	0.15	0.15	1	\$31,992.71
The Wilds 21st Addition	1	58	02584500580000	1.00	50	0.15	0.15	0.15	1	\$31,992.71
The Wilds 21st Addition	1	59	02584500590000	1.00	50	0.15	0.15	0.15	1	\$31,855.68
The Wilds 21st Addition	1	60	02584500600000	1.00	50	0.15	0.15	0.15	1	\$31,786.50
The Wilds 21st Addition	1	61	02584500610000	1.00	50	0.15	0.15	0.15	1	\$31,717.32
The Wilds 21st Addition	1	62	02584500620000	1.00	50	0.14	0.14	0.14	1	\$31,648.80
The Wilds 21st Addition	1	63	02584500630000	1.00	50	0.14	0.14	0.14	1	\$31,580.29
The Wilds 21st Addition	1	64	02584500640000	1.00	52	0.16	0.16	0.16	1	\$33,161.55
The Wilds 21st Addition	1	65	02584500650000	1.00	50	0.15	0.15	0.15	1	\$31,932.76
The Wilds 21st Addition	1	66	02584500660000	1.00	50	0.15	0.15	0.15	1	\$31,932.10
The Wilds 21st Addition	1	67	02584500670000	1.00	50	0.15	0.15	0.15	1	\$31,932.10
The Wilds 21st Addition	1	68	02584500680000	1.00	50	0.15	0.15	0.15	1	\$31,932.10
The Wilds 21st Addition	1	69	02584500690000	1.00	50	0.15	0.15	0.15	1	\$31,932.10
The Wilds 21st Addition	1	70	02584500700000	1.00	50	0.15	0.15	0.15	1	\$31,932.10
The Wilds 21st Addition	1	71	02584500710000	1.00	50	0.15	0.15	0.15	1	\$31,932.10
The Wilds 21st Addition	1	72	02584500720000	1.00	50	0.15	0.15	0.15	1	\$31,931.44
The Wilds 21st Addition	1	73	02584500730000	1.00	50	0.15	0.15	0.15	1	\$31,931.44
The Wilds 21st Addition	1	74	02584500740000	1.00	51	0.17	0.17	0.17	1	\$33,644.11
The Wilds 21st Addition	1	75	02584500750000	1.00	62	0.23	0.23	0.23	1	\$42,475.79
The Wilds 21st Addition	1	76	02584500760000	1.00	66	0.43	0.43	0.43	1	\$56,976.10
The Wilds 21st Addition	1	77	02584500770000	1.00	58	0.26	0.26	0.26	1	\$42,749.05
The Wilds 21st Addition	1	78	02584500780000	1.00	50	0.14	0.14	0.14	1	\$31,553.27
The Wilds 21st Addition	1	79	02584500790000	1.00	50	0.14	0.14	0.14	1	\$31,551.96
The Wilds 21st Addition	1	80	02584500800000	1.00	50	0.14	0.14	0.14	1	\$31,551.96
The Wilds 21st Addition	1	81	02584500810000	1.00	50	0.14	0.14	0.14	1	\$31,551.96
The Wilds 21st Addition	1	82	02584500820000	1.00	50	0.14	0.14	0.14	1	\$31,551.30
The Wilds 21st Addition	1	83	02584500830000	1.00	50	0.14	0.14	0.14	1	\$31,551.30
The Wilds 21st Addition	1	84	02584500840000	1.00	50	0.14	0.14	0.14	1	\$31,551.30
The Wilds 21st Addition	1	85	02584500850000	1.00	50	0.14	0.14	0.14	1	\$31,551.30
The Wilds 21st Addition	1	86	02584500860000	1.00	50	0.14	0.14	0.14	1	\$31,551.30
The Wilds 21st Addition	1	87	02584500870000	1.00	58	0.17	0.17	0.17	1	\$36,365.66
The Wilds 21st Addition	2	1	02584500880000	1.00	93	0.21	0.21	0.21	1	\$53,741.93
The Wilds 21st Addition	2	2	02584500890000	1.00	40	0.12	0.12	0.12	1	\$25,863.91
The Wilds 21st Addition	2	3	02584500900000	1.00	51	0.15	0.15	0.15	1	\$32,516.85
The Wilds 21st Addition	2	4	02584500910000	1.00	40	0.12	0.12	0.12	1	\$25,848.76
The Wilds 21st Addition	2	5	02584500920000	1.00	40	0.12	0.12	0.12	1	\$25,848.76
The Wilds 21st Addition	2	6	02584500930000	1.00	52	0.15	0.15			

The Wilds 21st Addition	3	8	02584501030000	1.00	40	0.11	0.11	0.11	1		\$25,433.70
The Wilds 21st Addition	3	9	02584501040000	1.00	40	0.11	0.11	0.11	1		\$25,444.90
The Wilds 21st Addition	3	10	02584501050000	1.00	51	0.11	0.14	0.14	1		\$32,033.27
The Wilds 21st Addition	3	11	02584501060000	1.00	40	0.11	0.11	0.11	1		\$25,466.64
The Wilds 21st Addition	3	12	02584501070000	1.00	47	0.13	0.13	0.13	1		\$29,737.10
The Wilds 21st Addition	3	13	02584501080000	1.00	47	0.13	0.13	0.13	1		\$29,444.58
The Wilds 21st Addition	3	14	02584501090000	1.00	40	0.11	0.11	0.11	1		\$25,466.64
The Wilds 21st Addition	3	15	02584501100000	1.00	51	0.14	0.14	0.14	1		\$32,033.27
The Wilds 21st Addition	3	16	02584501110000	1.00	40	0.11	0.11	0.11	1		\$25,444.90
The Wilds 21st Addition	3	17	02584501120000	1.00	40	0.11	0.11	0.11	1		\$25,433.70
The Wilds 21st Addition	3	18	02584501130000	1.00	51	0.14	0.14	0.14	1		\$31,983.86
The Wilds 21st Addition	3	19	02584501140000	1.00	40	0.11	0.11	0.11	1		\$25,408.66
The Wilds 21st Addition	3	20	02584501150000	1.00	40	0.11	0.11	0.11	1		\$25,397.46
The Wilds 21st Addition	3	21	02584501160000	1.00	51	0.14	0.14	0.14	1		\$31,940.37
The Wilds 21st Addition	3	22	02584501170000	1.00	40	0.11	0.11	0.11	1		\$25,371.77
The Wilds 21st Addition	3	23	02584501180000	1.00	40	0.11	0.11	0.11	1		\$25,360.57
The Wilds 21st Addition	3	24	02584501190000	1.00	55	0.15	0.15	0.15	1		\$34,280.02
The Wilds 21st Addition	4	1	02584501200000	1.00	58	0.17	0.17	0.17	1		\$36,588.34
The Wilds 21st Addition	4	2	02584501210000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	4	3	02584501220000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	4	4	02584501230000	1.00	51	0.15	0.15	0.15	1		\$32,443.72
The Wilds 21st Addition	4	5	02584501240000	1.00	52	0.15	0.15	0.15	1		\$32,856.51
The Wilds 21st Addition	4	6	02584501250000	1.00	51	0.15	0.15	0.15	1		\$32,443.72
The Wilds 21st Addition	4	7	02584501260000	1.00	51	0.15	0.15	0.15	1		\$32,443.72
The Wilds 21st Addition	4	8	02584501270000	1.00	52	0.15	0.15	0.15	1		\$32,856.51
The Wilds 21st Addition	4	9	02584501280000	1.00	51	0.15	0.15	0.15	1		\$32,443.72
The Wilds 21st Addition	4	10	02584501290000	1.00	66	0.19	0.19	0.19	1		\$41,156.96
The Wilds 21st Addition	4	11	02584501300000	1.00	66	0.19	0.19	0.19	1		\$41,156.96
The Wilds 21st Addition	4	12	02584501310000	1.00	51	0.15	0.15	0.15	1		\$32,443.72
The Wilds 21st Addition	4	13	02584501320000	1.00	52	0.15	0.15	0.15	1		\$32,856.51
The Wilds 21st Addition	4	14	02584501330000	1.00	51	0.15	0.15	0.15	1		\$32,443.72
The Wilds 21st Addition	4	15	02584501340000	1.00	51	0.15	0.15	0.15	1		\$32,443.72
The Wilds 21st Addition	4	16	02584501350000	1.00	52	0.15	0.15	0.15	1		\$32,856.51
The Wilds 21st Addition	4	17	02584501360000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	4	18	02584501370000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	4	19	02584501380000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	4	20	02584501390000	1.00	58	0.17	0.17	0.17	1		\$36,588.34
The Wilds 21st Addition	5	1	02584501400000	1.00	59	0.18	0.18	0.18	1		\$37,402.36
The Wilds 21st Addition	5	2	02584501410000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	3	02584501420000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	4	02584501430000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	5	02584501440000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	6	02584501450000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	7	02584501460000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	8	02584501470000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	9	02584501480000	1.00	53	0.16	0.16	0.16	1		\$33,565.12
The Wilds 21st Addition	5	10	02584501490000	1.00	63	0.18	0.18	0.18	1		\$39,243.28
The Wilds 21st Addition	5	11	02584501500000	1.00	58	0.17	0.17	0.17	1		\$36,797.85
The Wilds 21st Addition	5	12	02584501510000	1.00	53	0.16	0.16	0.16	1		\$33,565.78
The Wilds 21st Addition	5	13	02584501520000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	14	02584501530000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	15	02584501540000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	16	02584501550000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	17	02584501560000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	18	02584501570000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	19	02584501580000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	5	20	02584501590000	1.00	65	0.19	0.19	0.19	1		\$40,572.87
The Wilds 21st Addition	6	1	02584501600000	1.00	58	0.17	0.17	0.17	1		\$36,587.68
The Wilds 21st Addition	6	2	02584501610000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	3	02584501620000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	4	02584501630000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	6	5	02584501640000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	6	02584501650000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	7	02584501660000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	8	02584501670000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	9	02584501680000	1.00	52	0.15	0.15	0.15	1		\$33,033.74
The Wilds 21st Addition	6	10	02584501690000	1.00	65	0.19	0.19	0.19	1		\$40,688.17
The Wilds 21st Addition	6	11	02584501700000	1.00	59	0.17	0.17	0.17	1		\$37,244.24
The Wilds 21st Addition	6	12	02584501710000	1.00	52	0.15	0.15	0.15	1		\$33,033.74
The Wilds 21st Addition	6	13	02584501720000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	6	14	02584501730000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	15	02584501740000	1.00	52	0.15	0.15	0.15	1		\$32,857.83
The Wilds 21st Addition	6	16	02584501750000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	6	17	02584501760000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	6	18	02584501770000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	6	19	02584501780000	1.00	52	0.15	0.15	0.15	1		\$32,857.17
The Wilds 21st Addition	6	20	02584501790000	1.00	58	0.17	0.17	0.17	1		\$36,587.68
The Wilds 21st Addition	7	1	02584501800000	1.00	58	0.17	0.17	0.17	1		\$36,368.29
The Wilds 21st Addition	7	2	02584501810000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	3	02584501820000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	4	02584501830000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	5	02584501840000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	6	02584501850000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	7	02584501860000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	8	02584501870000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	9	02584501880000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	10	02584501890000	1.00	50	0.14	0.14	0.14	1		\$31,553.27
The Wilds 21st Addition	7	11	02584501900000	1.00	58	0.17	0.17	0.17	1		\$36,368.29
The Wilds 21st Addition	7	12	02584501910000	1.00	58	0.17	0.17	0.17	1		\$36,806.42
The Wilds 21st Addition	7	13	02584501920000	1.00	50	0.15	0.15	0.15	1		\$31,930.78
The Wilds 21st Addition	7	14	02584501930000	1.00	50	0.15	0.15	0.15	1		\$31,930.78
The Wilds 21st Addition	7	15	02584501940000	1.00	50	0.15	0.15	0.15	1		\$31,930.78
The Wilds 21st Addition	7	16	02584501950000	1.00	50	0.15	0.15	0.15	1		\$31,930.78
The Wilds 21st Addition	7	17	02584501960000	1.00	50	0.15	0.15	0.15	1		\$31,930.78
The Wilds 21st Addition	7	18	02584501970000	1.00	50	0.15	0.15	0.15	1		\$31,930.78
The Wilds 21st Addition	7	19	02584501980000	1.00	50	0.15	0.15	0.15	1		\$31,930.78
The Wilds 21st Addition	7	20	02584501990000	1.00	50	0.15	0.15	0.15	1		\$31,931.44
The Wilds 21st Addition	7	21	02584502000000	1.00	50	0.15	0.15	0.15	1		\$31,931.44
The Wilds 21st Addition	7	22	02584502010000	1.00	58	0.17	0.17	0.17	1		\$36,807.07
The Wilds 21st Addition	8	1	02584502020000	1.00	507	3.85	3.85	3.85	17		\$301,348.49
The Wilds 21st Addition	8	2	02584502030000	0.00	0.00	0.00	0.00	0.00	0		\$0.00
The Wilds 21st Addition	8	3	02584502040000	1.00	60	0.19	0.19	0.19	1		\$38,604.43
The Wilds 21st Addition	8	4	02584502050000	1.00	60	0.19	0.19	0.19	1		\$38,450.93
The Wilds 21st Addition	8	5	02584502060000	1.00	60	0.18	0.18	0.18	1		\$38,297.42
The Wilds 21st Addition	8	6	02584502070000	1.00	60	0.18	0.18	0.18	1		\$38,143.91
The Wilds 21st Addition	8	7	02584502080000	1.00	61	0.18	0.18	0.18	1		\$38,597.55
The Wilds 21st Addition	8	8	02584502090000	1.00	62	0.18	0.18	0.18	1		\$38,043.95
The Wilds 21st Addition	8	9	02584502100000	1.00	70	0.20	0.20	0.20	1		\$43,695.58
The Wilds 21											

The Wilds 21st Addition	8	23	02584502240000	1.00	65	0.35	0.35	0.35	1	\$51,350.66
The Wilds 21st Addition	9	1	02584502250000	1.00	50	0.21	0.21	0.21	1	\$36,149.27
The Wilds 21st Addition	9	2	02584502260000	1.00	60	0.16	0.16	0.16	1	\$36,693.83
The Wilds 21st Addition	9	3	02584502270000	1.00	60	0.16	0.16	0.16	1	\$36,744.56
The Wilds 21st Addition	9	4	02584502280000	1.00	60	0.16	0.16	0.16	1	\$37,046.30
The Wilds 21st Addition	9	5	02584502290000	1.00	60	0.17	0.17	0.17	1	\$37,598.40
The Wilds 21st Addition	9	6	02584502300000	1.00	58	0.16	0.16	0.16	1	\$36,270.79
The Wilds 21st Addition	9	7	02584502310000	1.00	69	0.18	0.18	0.18	1	\$41,717.41
The Wilds 21st Addition	9	8	02584502320000	1.00	64	0.18	0.18	0.18	1	\$39,415.60
The Wilds 21st Addition	9	9	02584502330000	1.00	72	0.18	0.18	0.18	1	\$43,341.86
The Wilds 21st Addition	9	10	02584502340000	1.00	60	0.19	0.19	0.19	1	\$38,512.86
The Wilds 21st Addition	9	11	02584502350000	1.00	63	0.19	0.19	0.19	1	\$39,797.36
The Wilds 21st Addition	9	12	02584502360000	1.00	70	0.21	0.21	0.21	1	\$43,929.46
The Wilds 21st Addition	9	13	02584502370000	1.00	70	0.21	0.21	0.21	1	\$43,929.46
The Wilds 21st Addition	9	14	02584502380000	1.00	63	0.18	0.18	0.18	1	\$39,574.67
The Wilds 21st Addition	9	15	02584502390000	1.00	60	0.22	0.22	0.22	1	\$40,562.47
The Wilds 21st Addition	9	16	02584502400000	1.00	61	0.24	0.24	0.24	1	\$42,387.80
The Wilds 21st Addition	9	17	02584502410000	1.00	63	0.19	0.19	0.19	1	\$40,101.08
The Wilds 21st Addition	9	18	02584502420000	1.00	60	0.16	0.16	0.16	1	\$36,620.04
The Wilds 21st Addition	9	19	02584502430000	1.00	60	0.16	0.16	0.16	1	\$36,485.64
The Wilds 21st Addition	9	20	02584502440000	1.00	60	0.15	0.15	0.15	1	\$36,145.68
The Wilds 21st Addition	9	21	02584502450000	1.00	59	0.22	0.22	0.22	1	\$40,524.55
The Wilds 21st Addition	10	1	02584502460000	1.00	561	3.78	3.78	3.78	16	\$504,166.75
The Wilds 21st Addition	10	2	02584502470000	1.00	72	0.16	0.16	0.16	1	\$41,933.94
The Wilds 21st Addition	10	3	02584502480000	1.00	50	0.14	0.14	0.14	1	\$31,607.30
The Wilds 21st Addition	10	4	02584502490000	1.00	50	0.14	0.14	0.14	1	\$31,553.27
The Wilds 21st Addition	10	5	02584502500000	1.00	50	0.14	0.14	0.14	1	\$31,553.27
The Wilds 21st Addition	10	6	02584502510000	1.00	50	0.14	0.14	0.14	1	\$31,553.27
The Wilds 21st Addition	10	7	02584502520000	1.00	50	0.14	0.14	0.14	1	\$31,552.62
The Wilds 21st Addition	10	8	02584502530000	1.00	50	0.14	0.14	0.14	1	\$31,552.62
The Wilds 21st Addition	10	9	02584502540000	1.00	50	0.14	0.14	0.14	1	\$31,552.62
The Wilds 21st Addition	10	10	02584502550000	1.00	58	0.17	0.17	0.17	1	\$36,367.64
The Wilds 21st Addition	11	1	02584502560000	1.00	62	0.18	0.18	0.18	1	\$38,758.68
The Wilds 21st Addition	11	2	02584502570000	1.00	51	0.15	0.15	0.15	1	\$32,152.52
The Wilds 21st Addition	11	3	02584502580000	1.00	51	0.15	0.15	0.15	1	\$32,151.86
The Wilds 21st Addition	11	4	02584502590000	1.00	51	0.15	0.15	0.15	1	\$32,151.86
The Wilds 21st Addition	11	5	02584502600000	1.00	51	0.15	0.15	0.15	1	\$32,151.86
The Wilds 21st Addition	11	6	02584502610000	1.00	51	0.15	0.15	0.15	1	\$32,151.86
The Wilds 21st Addition	11	7	02584502620000	1.00	51	0.15	0.15	0.15	1	\$32,151.86
The Wilds 21st Addition	11	8	02584502630000	1.00	51	0.15	0.15	0.15	1	\$32,151.20
The Wilds 21st Addition	11	9	02584502640000	1.00	51	0.15	0.15	0.15	1	\$32,151.20
The Wilds 21st Addition	11	10	02584502650000	1.00	51	0.15	0.15	0.15	1	\$32,151.20
The Wilds 21st Addition	11	11	02584502660000	1.00	51	0.15	0.15	0.15	1	\$32,151.20
The Wilds 21st Addition	11	12	02584502670000	1.00	51	0.15	0.15	0.15	1	\$32,151.20
The Wilds 21st Addition	11	13	02584502680000	1.00	51	0.15	0.15	0.15	1	\$32,150.54
The Wilds 21st Addition	11	14	02584502690000	1.00	51	0.15	0.15	0.15	1	\$32,150.54
The Wilds 21st Addition	11	15	02584502700000	1.00	51	0.15	0.15	0.15	1	\$32,150.54
The Wilds 21st Addition	11	16	02584502710000	1.00	51	0.15	0.15	0.15	1	\$32,150.54
The Wilds 21st Addition	11	17	02584502720000	1.00	51	0.15	0.15	0.15	1	\$32,150.54
The Wilds 21st Addition	11	18	02584502730000	1.00	51	0.15	0.15	0.15	1	\$32,149.88
The Wilds 21st Addition	11	19	02584502740000	1.00	66	0.19	0.19	0.19	1	\$41,082.01
					15,292.00	184.98	172.58	47.38	978	
Based on Assessment Total										\$11,372,171.66
Local Sewer										
Cass Rural Water										
Local Storm										
Local Street										
Local Street Lighting										
Regional Storm Sewer										
Regional Street										
Hookup Fee										
Total Assessment										

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING BID, SHOWING
RECEIPT OF ENGINEER'S STATEMENT OF ESTIMATED COST
AND DIRECTING EXECUTION OF CONTRACT

WHEREAS, bids have heretofore been received for the making of certain improvements in Improvement District No. 1337- New Wayer Supply, Sewerage, Street Systems; and Incidentals of the City of West Fargo, North Dakota; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor of the City of West Fargo; and

WHEREAS, the Engineer for the City of West Fargo has made and filed a careful and detailed statement of the estimated cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the fact is and that the minutes show that the bid of Dakota Underground, in the amount of \$5,985,127.52, is the lowest bid received and that said company is the lowest responsible bidder; that said bid was accompanied by a bidder's bond in the sum of \$500.00, a certified or cashier's check in the amount of \$50.00 and copy of the contractor's license or certificate of renewal thereof and in conformity with the provisions of Chapter 40-29 of the North Dakota Century Code.

That the Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said work in said improvement district;

That the contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby awarded to the said Dakota Underground, in the amount of \$5,985,127.52, and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder.

Dated: May 16, 2022

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____.

The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.



"Consent" or "Regular"
Agenda Item?
[Regular]

Commission President

Bernie Dardis
Primary Portfolio:
Administration/Finance
Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson
Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Sanitation

Commissioner

Eric Gjerdevig
Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Administration/Finance

Commissioner

Mark Simmons
Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George
Primary Portfolio:
Sanitation
Secondary Portfolio:
Police and Fire

City Administrator

Tina Fisk

Assist. City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dustin T. Scott, City Engineer

Date: May 16, 2022

Subject: Project No. 1340

Action: Approve Plans and Specifications, Authorize Bid Advertisement, and Authorize Staff to Procure Purchase Orders for Pumps and Control Panels

New Information and Recommendation:

As previously directed by the City Commission, staff has been working with our consultant Moore Engineering to complete plans and specifications for the next priority group of lift station rehabilitations. With ongoing supply chain issues, the Engineering Department also feels it prudent to move to procure pumps and control panels as soon as possible to minimize reduced risk of failure in 2022. Based off of recent quotes we estimate the cost of these items to not exceed \$350,000. The City Engineering Department and the Department of Public Works request authorization to place purchase orders for these items. A cash allowance will be included in the project bidding documents for payment of these items, ensuring payment to the suppliers comes from the City's Contractor.

The following documents are attached for review/consideration:

- General Layout sheets.
- Draft Bid Advertisement – will be published for three weeks.
- Resolution Approving Plans and Specifications
- Resolution Directing Bid Advertisement

Staff Recommendation: Approve Plans and Specs and Authorize Bid Advertisement. Approve the purchase orders of pumps and control panels at costs not to exceed \$350,000.

Financial Analysis:

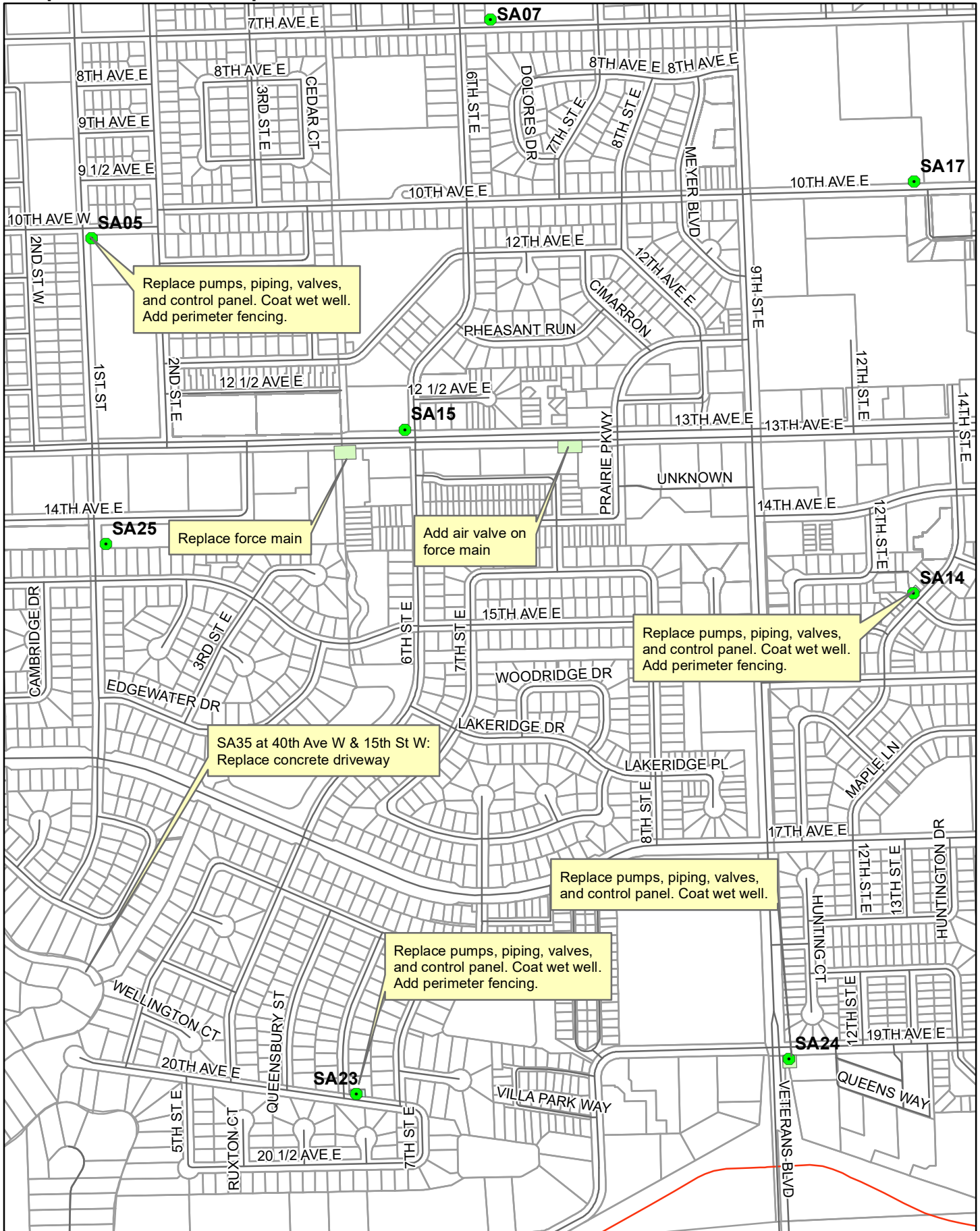
The 2022 CIP identified project funding to be sewer bonds.

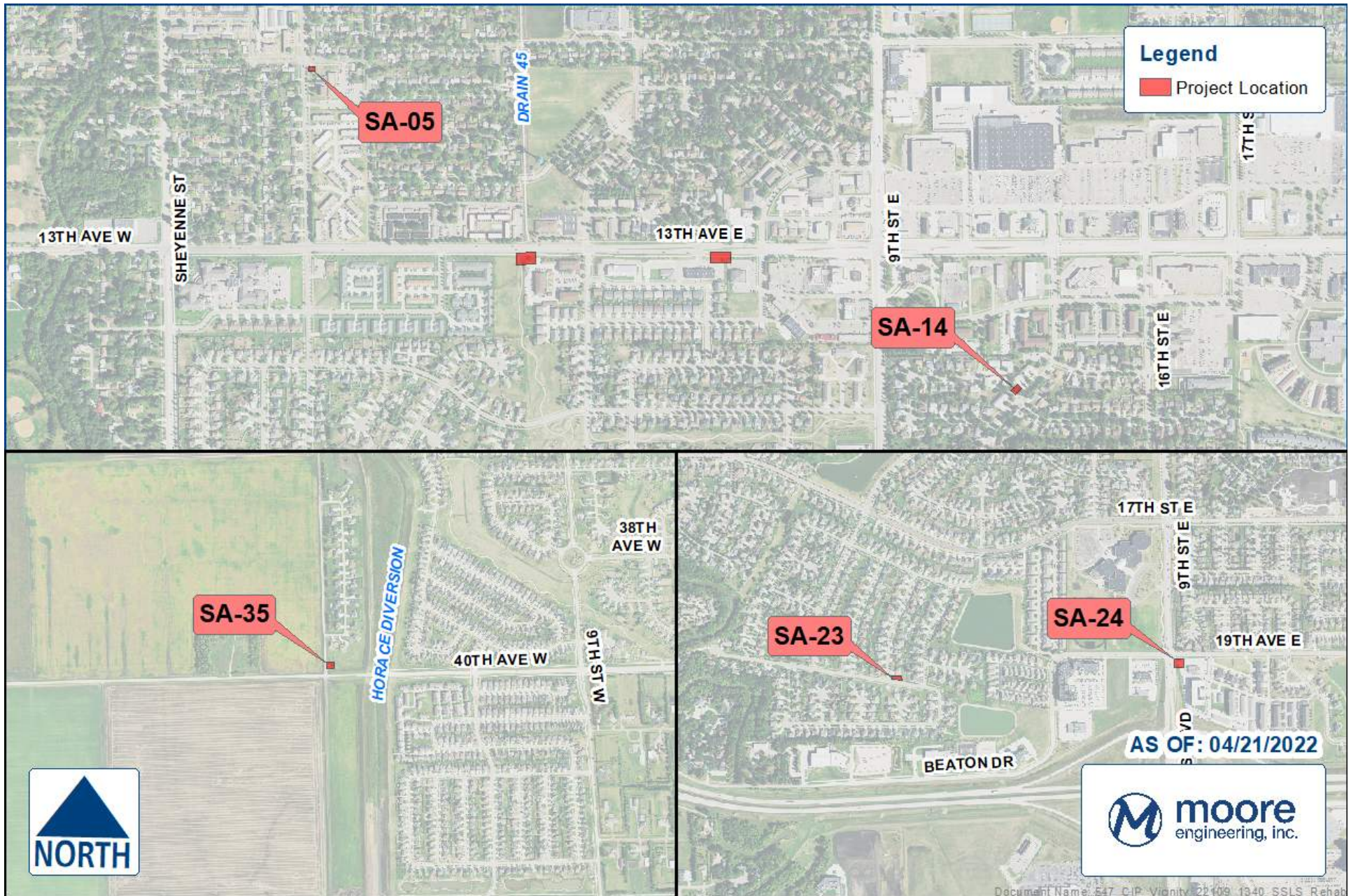
Previously Presented Information and Commission Actions:

May 2, 2022 – Public Works identified five lift stations, SA5, SA14, SA23, SA24, and SA35 that are aging and are in urgent need of rehabilitation in 2022. These core area sanitary lift stations are reaching the end of their service life and have failing coatings, aging pumps, piping, valves and panels. It is vital to keep these lift stations in working condition to avoid sewer backups.

- **Staff Recommendation:** Create Project No. 1340, Approve Engineer's Report, Approve Task Order No. 54-1, AND Direct Engineer to prepare Plans and Specifications. Authorize staff to solicit for quotes on long lead time items and approve the purchase orders of such items at costs not to exceed \$50,000.
- **City Commission Action:** Commissioner Olson moved, and Commissioner Simmons seconded to approve. No opposition, motion carried.

Sanitary Sewer System Rehabilitation, Replacement, & Incidentals
Project No. 1340
Proposed "Phase 2" Improvements





CITY OF WEST FARGO, NORTH DAKOTA
PROJECT NO. 1340
SANITARY SEWER SYSTEM REHABILITATION, REPLACEMENT & INCIDENTALS

ADVERTISEMENT FOR BIDS

City of West Fargo is requesting Bids for the construction of the project listed above.

Bids for the construction of the Project will be received and accepted via electronic bid (vBid) through QuestCDN until June 16th, 2022 at 10:00 a.m. local time. Bids will be viewed and read via video/phone conference at 10:30 a.m. Mailed or hand delivered bids will not be opened or considered. Link for the video/phone conference is provided at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com.

The Project consists of rehabilitation of wastewater lift stations including pump, piping, and valve replacement and new coatings, electrical control panel replacements, sanitary sewer force main replacement, curb & gutter, sidewalk, and street replacement.

Separate Bids will be received for Contract No. 1 – General Construction and Contract No. 2 – Electrical Construction. Bids shall be on a unit price basis. Bids may be submitted for either single Contract or for all Work under a prime Contract.

Digital project bidding documents will be available at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com. You may download the complete set of digital documents for a nonrefundable fee of \$40.00 by locating eBidDoc™ Number 8201259 on the website. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information, and vBid online bid submittal questions.

Each bid must be accompanied by a bidder's bond in a sum equal to 5% of the full amount of the bid executed by the bidder as principal and by a surety, conditioned that if the principal's bid is accepted and a contract is awarded to the principal, the principal, within ten (10) days after the notice of the award, shall execute a contract in accordance with the terms of the bid and the bid bond, and any conditions of the City of West Fargo, as required by law. A countersignature of a bid bond is not required. If the City of West Fargo elects to award a contract to the lowest responsible bidder, and the lowest responsible bidder does not execute a contract within ten (10) days, the bidder's bond will be forfeited to the City of West Fargo, and the City of West Fargo may award the project to the next lowest responsible bidder.

Each bidder must possess a valid North Dakota contractor's license for the full amount of their bid, as required by N.D.C.C. § 43-07-7. Each bidder MUST enclose a copy of their Contractor's License or Certificate of Renewal, issued by the North Dakota Secretary of State, and each license must be valid and dated at least 10 days prior to the date set for bid opening, as required under N.D.C.C. § 43-07-12.

The City of West Fargo will not read or consider any bid that does not fully comply with the requirements above, or the requirements of N.D.C.C. § 48-01.2-05

Owner: City of West Fargo
By: Tina Fisk
Title: City Administrator
Date: May 16, 2022

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR PROJECT NO.
1340 – SANITARY SEWER REHABILITATIONS, REPLACEMENTS; AND
INCIDENTALS OF THE CITY OF WEST FARGO

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Project No. 1340 – Sanitary Sewer Rehabilitations, Replacements, and Incidentals of the City of West Fargo heretofore prepared by Dustin T. Scott, Engineer for the City, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the City Auditor shall file the same in her office open to public inspection.

Dated: May 16, 2022

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____.
_____. The following commissioners voted nay: _____.
The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING AUDITOR TO
ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Project No. 1340 – Sanitary Sewer Rehabilitations, Replacements, and Incidentals of the City of West Fargo; and

WHEREAS, plans and specifications and estimates of costs for said Sanitary Sewer Rehabilitations, Replacements, and Incidentals have heretofore been directed to be prepared by the Engineer for the City of West Fargo; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of City Commissioners of the City of West Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said project.

NOW THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, Cass County, North Dakota, that the City Auditor be, and she is hereby authorized and directed to cause notice of Advertisement for Bids for the construction of the work heretofore directed to be made in Project No. 1340 – Sanitary Sewer Rehabilitations, Replacements, and Incidentals to be published once each week for three consecutive weeks in *The Forum*, and that the City Auditor and Engineer will meet at the City Hall in the City of West Fargo, at a time and date to be determined by the City Auditor, for the purpose of opening sealed bids received prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. Such advertisements shall be published in form as provided in Section 48-01.2 of the North Dakota Century Code as amended.

Dated: May 16, 2022

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. _____ . The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



"Consent" or "Regular"
Agenda Item?

[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Sanitation

Commissioner

Eric Gjerdevig

Primary Portfolio:

Planning, Zoning and

Engineering

Secondary Portfolio:

Administration/Finance

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and

Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Police and Fire

City Administrator

Tina Fisk

Assist. City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dustin T. Scott, City Engineer

Date: May 16, 2022

Subject: Improvement District No. 2264 – Traffic Signal Veterans Boulevard and 37th Ave E

Action: Approve Resolution Accepting Bids and Award Contract

New Information and Recommendation:

City of Fargo conducted a virtual bid opening on April 27, 2022. There were a total of 3 bidders, with Strata Corporation having the lowest bid of \$685,512.50. The bid is 11% over Engineer's Estimate. Fargo awarded the bid at their May 2, 2022 meeting.

The following documents are attached for review/consideration:

- Bid Tabulation from April 27 Bid Opening (City of Fargo)
- Engineer's Statement of Estimated Cost
- Resolution Concurring to Accept Bid

Staff Recommendation: Concur with Fargo to award bid to Strata Corporation

Background and Project Summary:

This project is supported by a recent traffic study that identified increased traffic volumes and safety concerns with Sheyenne HS. In February 2021, the city received a letter from WFPS requesting this intersection be signalized to improve safety in/out of the high school. This is a joint project with the City of Fargo, who is taking the lead with design and construction. For more on background and summary, refer to the December 6, 2021 commission agenda packet.

Policy Analysis:

This project will improve the overall safety of the intersection. It will be designed and administered by the City of Fargo, following local, state and federal regulations. Once complete, the City of West Fargo will take over operation and maintenance per prior agreements.

Financial Analysis:

Total project costs are estimated to be \$898,021.38 and will be a 50/50 cost-share between Fargo and West Fargo. West Fargo's share of over \$400,000 is proposed to be a 50/50 split with West Fargo Public Schools. Based on this proposal and current estimates, the City would fund roughly \$200,000 with Capital Improvement Sales Tax and WFPS would pay roughly \$200,000 through special assessments.

Previously Presented Information and Commission Actions:

March 21, 2022 –

- **Staff Recommendation:** Create Improvement District 2264; Approve Engineer's Report Approve Plans & Specifications; AND Authorize Bid Advertisement
- **Commission Action:** Commissioner Gjerdevig moved and Commissioner Olson seconded to approve Veterans Blvd and 37th Avenue E Signal Light. No opposition, motion carried.

December 6, 2021-

- **Staff Recommendation:** Authorize request to City of Fargo for construction of traffic signal
- **Commission Action:** Commissioner George moved and Commissioner Gjerdevig seconded to authorize request to City of Fargo. No opposition, motion carried.



TAB SHEET
TRAFFIC SIGNAL IMPROVEMENTS
PROJECT NO. TN-22-B1
VETERANS BLVD AND 37TH AVE S

Item					Engineers Preliminary Estimate		Strata Corporation		Fargo Electric Const Inc		Parsons Electric	
#	Item Code	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Traffic Signals												
1	4200-XQ20-S0000	Relocate Pull Box	1	EA	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$1,000.00	\$1,000.00	\$2,304.13	\$2,304.13
2	4200-0N20-S9040	F&I Emerg Veh Pre-emption System	1	EA	\$15,000.00	\$15,000.00	\$8,500.00	\$8,500.00	\$6,000.00	\$6,000.00	\$8,669.93	\$8,669.93
3	4200-7N20-SMA37	F&I Signal Standard Combo - 37' MA	1	EA	\$42,000.00	\$42,000.00	\$20,100.00	\$20,100.00	\$27,500.00	\$27,500.00	\$32,191.84	\$32,191.84
4	4200-7N20-SMA40	F&I Signal Standard Combo - 40' MA	1	EA	\$45,000.00	\$45,000.00	\$28,000.00	\$28,000.00	\$35,550.00	\$35,550.00	\$35,714.01	\$35,714.01
5	4200-7N20-SMA52	F&I Signal Standard Combo - 52' MA	1	EA	\$48,000.00	\$48,000.00	\$35,275.00	\$35,275.00	\$41,000.00	\$41,000.00	\$44,817.28	\$44,817.28
6	4200-DN20-SVS10	F&I Detection - Video System	1	EA	\$30,000.00	\$30,000.00	\$47,000.00	\$47,000.00	\$45,000.00	\$45,000.00	\$49,224.85	\$49,224.85
7	4200-EN20-S8030	F&I Equipment Cabinet & Controller	1	EA	\$35,000.00	\$35,000.00	\$48,000.00	\$48,000.00	\$32,500.00	\$32,500.00	\$37,203.86	\$37,203.86
8	4200-EN20-S8050	F&I Equipment Battery Backup System	1	EA	\$18,000.00	\$18,000.00	\$10,500.00	\$10,500.00	\$9,900.00	\$9,900.00	\$10,995.13	\$10,995.13
9	4200-FN20-S8020	F&I Foundation Controller	1	EA	\$2,000.00	\$2,000.00	\$800.00	\$800.00	\$8,000.00	\$8,000.00	\$2,062.54	\$2,062.54
10	4200-FN20-X04CB	F&I Foundation Type IV/Combo	4	EA	\$3,500.00	\$14,000.00	\$4,500.00	\$18,000.00	\$5,000.00	\$20,000.00	\$4,728.67	\$18,914.68
11	4200-GN20-S01CD	F&I Ped Head 1 Sect Countdown w/LED Mtd	1	EA	\$800.00	\$800.00	\$650.00	\$650.00	\$5,600.00	\$5,600.00	\$4,486.54	\$4,486.54
12	4200-HN20-S03MM	F&I Head 3 Sect w/12" LED MA Mtd	6	EA	\$1,200.00	\$7,200.00	\$900.00	\$5,400.00	\$1,000.00	\$6,000.00	\$1,284.87	\$7,709.22
13	4200-HN20-S03PM	F&I Head 3 Sect w/12" LED Post Mtd	4	EA	\$1,300.00	\$5,200.00	\$1,250.00	\$5,000.00	\$1,200.00	\$4,800.00	\$1,583.22	\$6,332.88

14	4200-HN20-S04MM	F&I Head 4 Sect w/12" LED MA Mtd	4	EA	\$1,500.00	\$6,000.00	\$1,600.00	\$6,400.00	\$1,600.00	\$6,400.00	\$1,936.10	\$7,744.40
15	4200-HN20-S04PM	F&I Head 4 Sect w/12" LED Post Mtd	4	EA	\$1,600.00	\$6,400.00	\$1,500.00	\$6,000.00	\$1,460.00	\$5,840.00	\$1,891.00	\$7,564.00

Item					Engineers Preliminary Estimate		Strata Corporation		Fargo Electric Const Inc		Parsons Electric	
#	Item Code	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
16	4200-LN50-W1402	F&I Signal Cable AWG 14/2	1670	LF	\$1.25	\$2,087.50	\$0.75	\$1,252.50	\$1.00	\$1,670.00	\$1.65	\$2,755.50
17	4200-LN50-W1420	F&I Signal Cable AWG 14/20	780	LF	\$3.00	\$2,340.00	\$8.00	\$6,240.00	\$7.00	\$5,460.00	\$5.64	\$4,399.20
18	4200-LN50-W9000	F&I Signal Cable 3M Opticom	136	LF	\$8.00	\$1,088.00	\$8.50	\$1,156.00	\$2.00	\$272.00	\$8.99	\$1,222.64
19	4200-LN50-W9010	F&I Signal Cable CAT 6	150	LF	\$2.50	\$375.00	\$3.50	\$525.00	\$2.00	\$300.00	\$3.90	\$585.00
20	4200-LN50-W9040	F&I Signal Cable #6 RHW	84	LF	\$2.50	\$210.00	\$3.00	\$252.00	\$2.00	\$168.00	\$2.68	\$225.12
21	4200-RN10-W9080	F&I Fiber Optic Terminations & Equip	1	LS	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$2,812.87	\$2,812.87
22	4200-TN50-D0015	F&I Conduit 1.5" Dia	67	LF	\$6.00	\$402.00	\$7.00	\$469.00	\$20.00	\$1,340.00	\$14.96	\$1,002.32
23	4200-TN50-D0020	F&I Conduit 2" Dia	87	LF	\$8.00	\$696.00	\$12.00	\$1,044.00	\$25.00	\$2,175.00	\$15.02	\$1,306.74
24	4200-TN50-D0040	F&I Conduit 4" Dia	60	LF	\$12.00	\$720.00	\$25.00	\$1,500.00	\$40.00	\$2,400.00	\$20.76	\$1,245.60
25	4200-UN20-S7047	F&I Ped Push Button & Sign	8	EA	\$1,600.00	\$12,800.00	\$1,250.00	\$10,000.00	\$950.00	\$7,600.00	\$849.16	\$6,793.28
26	4200-UN20-S7049	F&I Ped Push Button Post	8	EA	\$1,500.00	\$12,000.00	\$1,065.00	\$8,520.00	\$1,300.00	\$10,400.00	\$1,447.31	\$11,578.48
27	4200-UN20-S0APS	F&I Ped Push Button System - Audible	1	EA	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$4,000.00	\$4,000.00	\$4,891.36	\$4,891.36
28	4200-XR2V-S0000	Remove Pull Box PVC	2	EA	\$800.00	\$1,600.00	\$250.00	\$500.00	\$500.00	\$1,000.00	\$596.81	\$1,193.62
29	4200-YN20-S9060	F&I Traffic Signal Feed Point	1	EA	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$7,000.00	\$7,000.00	\$5,896.62	\$5,896.62
30	4200-7N20-SMA54	F&I Signal Standard Combo - 54' MA	1	EA	\$50,000.00	\$50,000.00	\$44,300.00	\$44,300.00	\$41,000.00	\$41,000.00	\$44,879.90	\$44,879.90

	Subtotal	\$379,918.50	\$334,283.50	\$343,875.00	\$366,723.54
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Item					Engineers Preliminary Estimate		Strata Corporation		Fargo Electric Const Inc		Parsons Electric	
#	Item Code	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Paving												
31	2300-AR7N-K0040	Remove Sidewalk 4" Thick Conc	164	SY	\$12.00	\$1,968.00	\$32.00	\$5,248.00	\$30.00	\$4,920.00	\$31.50	\$5,166.00
32	2300-AR7N-K0060	Remove Sidewalk 6" Thick Conc	119	SY	\$12.00	\$1,428.00	\$34.00	\$4,046.00	\$32.00	\$3,808.00	\$33.60	\$3,998.40
33	2100-VW7Q-K0100	Rem & Repl Pavement 10" Thick Doweled Conc	419	SY	\$200.00	\$83,800.00	\$230.00	\$96,370.00	\$230.00	\$96,370.00	\$236.25	\$98,988.75
34	1050-PR71-00002	Remove Pavement All Thicknesses All Types	702	SY	\$15.00	\$10,530.00	\$42.00	\$29,484.00	\$40.00	\$28,080.00	\$42.00	\$29,484.00
35	2100-RR50-00000	Remove Curb & Gutter	730	LF	\$10.00	\$7,300.00	\$15.50	\$11,315.00	\$15.00	\$10,950.00	\$15.75	\$11,497.50
36	2300-AN7C-K0040	F&I Sidewalk 4" Thick Reinf Conc	71	SY	\$60.00	\$4,260.00	\$100.00	\$7,100.00	\$96.00	\$6,816.00	\$100.80	\$7,156.80
37	2300-AN7C-K0060	F&I Sidewalk 6" Thick Reinf Conc	119	SY	\$70.00	\$8,330.00	\$125.00	\$14,875.00	\$125.00	\$14,875.00	\$126.00	\$14,994.00
38	2300-WN6O-00000	F&I Det Warn Panels Cast Iron	118	SF	\$55.00	\$6,490.00	\$57.00	\$6,726.00	\$52.00	\$6,136.00	\$54.60	\$6,442.80
39	2300-CN7C-K0060	F&I Impressioned 6" Thick Reinf Conc	200	SY	\$125.00	\$25,000.00	\$155.00	\$31,000.00	\$155.00	\$31,000.00	\$157.50	\$31,500.00
40	2100-RN50-X002S	F&I Curb & Gutter Standard (Type II)	602	LF	\$35.00	\$21,070.00	\$65.00	\$39,130.00	\$62.00	\$37,324.00	\$64.05	\$38,558.10
41	2100-WN7N-00000	F&I Median Nose Conc	6	SY	\$100.00	\$600.00	\$220.00	\$1,320.00	\$200.00	\$1,200.00	\$210.00	\$1,260.00
Subtotal						\$170,776.00	\$246,614.00		\$241,479.00		\$249,046.35	
Pavement Marking												
42	4000-0X60-00000	Obliterate Pavement Markings	100	SF	\$20.00	\$2,000.00	\$7.70	\$770.00	\$7.50	\$750.00	\$7.35	\$735.00
43	4000-FN50-E0080	F&I Grooved Plastic Film 8" Wide	840	LF	\$15.00	\$12,600.00	\$15.00	\$12,600.00	\$15.00	\$12,600.00	\$14.70	\$12,348.00

Item					Engineers Preliminary Estimate		Strata Corporation		Fargo Electric Const Inc		Parsons Electric	
#	Item Code	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
44	4000-FN50-E0160	F&I Grooved Plastic Film 16" Wide	154	LF	\$25.00	\$3,850.00	\$28.00	\$4,312.00	\$28.00	\$4,312.00	\$27.30	\$4,204.20
45	4000-FN50-E0240	F&I Grooved Plastic Film 24" Wide	506	LF	\$40.00	\$20,240.00	\$45.00	\$22,770.00	\$44.00	\$22,264.00	\$44.10	\$22,314.60
46	4000-CN60-00000	F&I Contrast Tape Messages	74	SF	\$60.00	\$4,440.00	\$55.00	\$4,070.00	\$50.00	\$3,700.00	\$52.50	\$3,885.00
Subtotal						\$43,130.00	\$44,522.00		\$43,626.00		\$43,486.80	
Street Lights												
47	4400-CN50-W0006	F&I Conductor #6 USE Cu	200	LF	\$2.00	\$400.00	\$5.00	\$1,000.00	\$2.00	\$400.00	\$2.63	\$526.00
48	4400-IN50-D0020	F&I Innerduct 2" Dia	100	LF	\$4.00	\$400.00	\$12.00	\$1,200.00	\$20.00	\$2,000.00	\$12.06	\$1,206.00
49	4400-LN20-X000A	F&I Luminaire Type A	4	EA	\$2,000.00	\$8,000.00	\$3,000.00	\$12,000.00	\$2,900.00	\$11,600.00	\$2,930.36	\$11,721.44
Subtotal						\$8,800.00	\$14,200.00		\$14,000.00		\$13,453.44	
Miscellaneous												
50	0000-F150-0SAFE	Temp Fence - Safety	90	LF	\$20.00	\$1,800.00	\$7.70	\$693.00	\$7.00	\$630.00	\$7.35	\$661.50
51	4100-0010-XT002	Traffic Control - Type 2	1	LS	\$10,000.00	\$10,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$41,209.66	\$41,209.66
52	3100-S070-X000C	Seeding Type C	40	SY	\$5.00	\$200.00	\$50.00	\$2,000.00	\$45.00	\$1,800.00	\$47.25	\$1,890.00
53	3100-M070-X0001	Mulching Type 1 Hydro	40	SY	\$10.00	\$400.00	\$50.00	\$2,000.00	\$45.00	\$1,800.00	\$47.25	\$1,890.00
54	3300-P020-0SC0E	Inlet Protection - Existing Inlet	4	EA	\$250.00	\$1,000.00	\$300.00	\$1,200.00	\$285.00	\$1,140.00	\$299.25	\$1,197.00
Subtotal						\$13,400.00	\$45,893.00		\$45,370.00		\$46,848.16	

Item					Engineers Preliminary Estimate		Strata Corporation		Fargo Electric Const Inc		Parsons Electric	
#	Item Code	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
			Base Bid Total:			\$616,024.50	Total:	\$685,512.50	Total:	\$688,350.00	Total:	\$719,558.29



TAB SHEET

TRAFFIC SIGNAL IMPROVEMENTS

PROJECT NO. TN-22-B1

VETERANS BLVD AND 37TH AVE S

SUMMARY OF TOTALS

Engineers Preliminary Estimate		Strata Corporation		Fargo Electric Const Inc		Parsons Electric	
Container		Total:	% Diff:	Total:	% Diff:	Total:	% Diff:
Traffic Signals	\$379,918.50	\$334,283.50	-12.01 %	\$343,875.00	-9.49 %	\$366,723.54	-3.47 %
Paving	\$170,776.00	\$246,614.00	44.41 %	\$241,479.00	41.40 %	\$249,046.35	45.83 %
Pavement Marking	\$43,130.00	\$44,522.00	3.23 %	\$43,626.00	1.15 %	\$43,486.80	0.83 %
Street Lights	\$8,800.00	\$14,200.00	61.36 %	\$14,000.00	59.09 %	\$13,453.44	52.88 %
Miscellaneous	\$13,400.00	\$45,893.00	242.49 %	\$45,370.00	238.58 %	\$46,848.16	249.61 %
Base Bid Total	\$616,024.50	\$685,512.50	11.28 %	\$688,350.00	11.74 %	\$719,558.29	16.81 %



Dustin T. Scott, City Engineer
Jerry Wallace, Asst. City Engineer
Andrew Wrucke, Asst. City Engineer
Kayla Volness, Office Manager

Engineering Department
800 4th Ave E, West Fargo, ND
(701) 515-5100
westfargond.gov/Engineer

May 16, 2022

Board of City Commissioners
City of West Fargo 800
4th Avenue East West
Fargo, ND

Re: Improvement District No. 2064
Traffic Signal at Veterans Boulevard and 37th Ave

WHEREAS, bids were opened and filed for Improvement District No. 2064 for the City of West Fargo, North Dakota; and

WHEREAS, the engineer for the City of West Fargo, North Dakota is required to make a careful and detailed statement of the estimated cost of work (pursuant to N.D.C.C. 40-22-29);

NOW THEREFORE, I, Dustin T. Scott, do hereby certify as follows:

That I am the City Engineer for the City of West Fargo, North Dakota;
That the following (and/or attached hereto) is a detailed statement of the estimated cost for work described as Improvement District No. 2064 of the City of West Fargo, North Dakota.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 11th day of MAY, 2022.

DUSTIN T. SCOTT
ND REG. NO. 6257





Engineer for the City of West Fargo
West Fargo, North Dakota



Improvement District No. 2064
Traffic Signal at Veterans Boulevard and 37th Ave
West Fargo ND
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION	UNIT	QUANTITY	BID UNIT PRICE	BID PRICE
BASE BID				
1 Relocate Pull Box	1 EA		\$400.00	\$400.00
2 F&I Emerg Veh Pre-emption Sysetm	1 EA		\$8,500.00	\$8,500.00
3 F&I Signal Standard Combo - 37' MA	1 EA		\$20,100.00	\$20,100.00
4 F&I Signal Standard Combo - 40' MA	1 EA		\$28,000.00	\$28,000.00
5 F&I Signal Standard Combo - 52' MA	1 EA		\$35,275.00	\$35,275.00
6 F&I Detection - Video System	1 EA		\$47,000.00	\$47,000.00
7 F&I Equipment Cabinet & Controller	1 EA		\$48,000.00	\$48,000.00
8 F&I Equipment Battery Backup System	1 EA		\$10,500.00	\$10,500.00
9 F&I Foundation Controller	1 EA		\$800.00	\$800.00
10 F&I Foundation Type IV/Combo	4 EA		\$4,500.00	\$18,000.00
11 F&I Ped Head 1 Sect Countdown w/LED Mtd	1 EA		\$650.00	\$650.00
12 F&I Head 3 Sect w/12" LED MA Mtd	6 EA		\$900.00	\$5,400.00
13 F&I Head 3 Sect w/12" LED Post Mtd	4 EA		\$1,250.00	\$5,000.00
14 F&I Head 4 Sect w/12" LED MA Mtd	4 EA		\$1,500.00	\$6,000.00
15 F&I Head 4 Sect w/12" LED Post Mtd	4 EA		\$1,600.00	\$6,400.00
16 F&I Signal Cable AWG 14/2	1670 LF		\$0.75	\$1,252.50
17 F&I Signal Cable AWG 14/20	780 LF		\$8.00	\$6,240.00
18 F&I Signal Cable 3M Opticom	136 LF		\$8.50	\$1,156.00
19 F&I Signal Cable CAT 6	150 LF		\$3.50	\$525.00
20 F&I Signal Cable #6 RHW	84 LF		\$3.00	\$252.00
21 F&I Fiber Optic Terminations & Equip	1 LS		\$4,500.00	\$4,500.00
22 F&I Conduit 1.5" Dia	67 LF		\$7.00	\$469.00
23 F&I Conduit 2" Dia	87 LF		\$12.00	\$1,044.00
24 F&I Conduit 4" Dia	60 LF		\$25.00	\$1,500.00
25 F&I Ped Push Button & Sign	8 EA		\$1,250.00	\$10,000.00
26 F&I Ped Push Button Post	8 EA		\$1,065.00	\$8,520.00
27 F&I Ped Push Button System - Audible	1 EA		\$6,500.00	\$6,500.00
28 Remove Pull Box PVC	2 EA		\$250.00	\$500.00
29 F&I Traffic Signal Feed Point	1 EA		\$7,500.00	\$7,500.00
30 F&I Signal Standard Combo - 54' MA	1 EA		\$44,300.00	\$44,300.00
31 Remove Sidewalk 4" Thick Conc	164 SY		\$32.00	\$5,248.00
32 Remove Sidewalk 6" Thick Conc	119 SY		\$34.00	\$4,046.00
33 Rem & Repl Pavement 10" Thick Doweled Conc	419 SY		\$230.00	\$96,370.00
34 Remove Pavement All Thicknesses All Types	702 SY		\$42.00	\$29,484.00
35 Remove Curb & Gutter	730 LF		\$15.50	\$11,315.00
36 F&I Sidewalk 4" Thick Reinf Conc	71 SY		\$100.00	\$7,100.00
37 F&I Sidewalk 6" Thick Reinf Conc	119 SY		\$125.00	\$14,875.00
38 F&I Det Warn Panels Cast Iron	118 SF		\$57.00	\$6,726.00
39 F&I Impressioned 6" Thick Reinf Conc	200 SY		\$155.00	\$31,000.00
40 F&I Curb & Gutter Standard (Type II)	602 LF		\$65.00	\$39,130.00
41 F&I Median Nose Conc	6 SY		\$220.00	\$1,320.00
42 Obliterate Pavement Markings	100 SF		\$7.70	\$770.00
43 F&I Grooved Plastic Film 8" Wide	840 LF		\$15.00	\$12,600.00
44 F&I Grooved Plastic Film 16" Wide	154 LF		\$28.00	\$4,312.00
45 F&I Grooved Plastic Film 24" Wide	506 LF		\$45.00	\$22,770.00
46 F&I Contrast Tape Messages	74 SF		\$55.00	\$4,070.00
47 F&I Conductor #6 USE Cu	200 LF		\$5.00	\$1,000.00
48 F&I Innerduct 2" Dia	100 LF		\$12.00	\$1,200.00
49 F&I Luminaire Type A	4 EA		\$3,000.00	\$12,000.00
50 Temp Fence - Safety	90 LF		\$7.70	\$693.00
51 Traffic Control - Type 2	1 LS		\$40,000.00	\$40,000.00
52 Seeding Type C	40 SY		\$50.00	\$2,000.00
53 Mulching Type 1 Hydro	40 SY		\$50.00	\$2,000.00
54 Inlet Protection - Existing Inlet	4 EA		\$300.00	\$1,200.00
			Construction Subtotal	\$685,512.50
			Contingencies (~10%)	\$68,551.25
			Total Construction	\$754,063.75
			Engineering (Design/Construction)	\$68,551.25
			Legal	\$20,565.38
			Administration	\$27,420.50
			Bonding/Interest	\$27,420.50
			TOTAL COST	\$898,021.38

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING BID, SHOWING
RECEIPT OF ENGINEER'S STATEMENT OF ESTIMATED COST
AND DIRECTING EXECUTION OF CONTRACT

WHEREAS, bids have heretofore been received for the making of certain improvements in Improvement District No. 2264- New Traffic Signal System, Street Reconstruction and Incidentals of the City of West Fargo, North Dakota; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor of the City of West Fargo; and

WHEREAS, the Engineer for the City of West Fargo has made and filed a careful and detailed statement of the estimated cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the fact is and that the minutes show that the bid of Strata Corporation, in the amount of \$685,512.50, is the lowest bid received and that said company is the lowest responsible bidder; that said bid was accompanied by a bidder's bond in the sum of \$500.00, a certified or cashier's check in the amount of \$50.00 and copy of the contractor's license or certificate of renewal thereof and in conformity with the provisions of Chapter 40-29 of the North Dakota Century Code.

That the Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said work in said improvement district;

That the contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby awarded to the said Strata Corporation , in the amount of \$685,512.50, and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder.

Dated: May 16, 2022

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____.

The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

ORDINANCE NO. 1206

AN ORDINANCE TO CREATE AND ENACT CHAPTER 10-04 OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO RELATING TO LICENSING OF MASSAGE THERAPY ESTABLISHMENTS.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Section 1. Chapter 10-04 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby created and enacted to read as follows:

CHAPTER 10-04

MASSAGE THERAPY ESTABLISHMENTS

Sections:

- 10-0401. Definitions.
- 10-0402. License to Operate Massage Therapy Establishment Issued Annually - Fee; Application.
- 10-0403. Display of License - License Non-Transferable.
- 10-0404. List of Employees Required.
- 10-0405. Regulation, Inspection and Enforcement.
- 10-0406. Licenses - Non-Renewal, Suspension, or Revocation of License.
- 10-0407. Operation of a Massage Therapy Establishment - Violations.
- 10-0408. Penalty.

10-0404. DEFINITIONS. As used in this ordinance, unless context otherwise indicates, the following definitions shall apply:

1. "Massage" means the practice of massage therapy by the manual application of a system of structured touch to the soft tissues of the human body, including:
 - a. Assessment, evaluation, or treatment;
 - b. Pressure, friction, stroking, rocking, gliding, kneading, percussion, or vibration;
 - c. Active or passive stretching of the body within the normal anatomical range of movement;
 - d. Use of manual methods or mechanical or electrical devices or tools that mimic or enhance the action of human hands;
 - e. Use of topical applications such as lubricants, scrubs, or herbal preparations; and

- f. Use of hot or cold applications.

Except as provided in this chapter, "massage" does not include diagnosis or other services that require a license to practice medicine or surgery, osteopathic medicine, chiropractic, occupational therapy, physical therapy, or podiatry and does not include services provided by professionals who act under their state-issued professional license, certification, or registration.

- 2. "Massage therapy establishment" means any person as defined in this chapter, holding itself out as providing massage therapy services to the public for a fee or other form of remuneration. The term shall not include the following activities:
 - a. Any individual who provides massage therapy in the dwelling unit in which the individual resides, provided that all of the following conditions are met:
 - i. no more than 25 percent of the floor area of the dwelling unit is used as a place of work;
 - ii. no employees of the resident come to the dwelling unit site;
 - iii. no more than four (4) customers per day or more than twelve (12) customers per week come to the dwelling unit site;
 - iv. massage therapy services are limited to hours of 7:00 a.m. to 9:00 p.m.; and
 - v. no more than one (1) customer is permitted on the dwelling unit site at any given time.
 - b. Schools that furnish massage services to their student athletes;
 - c. Any student of a school of massage who is practicing massage in the course of fulfilling a required massage therapy practicum under the direct supervision of a licensed massage therapist or in the course of participating in a school-supervised student massage clinic under the direct supervision of a licensed massage therapist, a school may charge a fee and students may accept tips under a policy set by the school. Students may practice homework unsupervised on other students, family or friends, but no fee or tip may be charged or accepted. These massages may only be performed at the school or at the residence of the student, family member, or friend;

- d. Any individual who is engaged in a profession or occupation for which the individual is licensed by this state, as long as the individual's activities are performed in the course of a bona fide practice of the individual 's profession or occupation and as long as the individual does not represent to the public that the individual is a massage therapist or is engaged in the practice of massage and does not perform massage while working in a massage therapy establishment;
 - e. A health spa or similar business to the extent the spa or business is performing superficial applications used for beautification or health of the skin, including salt glows and contouring;
 - f. Any individual instructor demonstrating massage techniques as a component of a board-approved seminar; and
 - g. Any individual practicing healing by manipulating the energy field or the flow of energy of the human body by means other than the manipulation of the soft tissues of the body, provided that the individual's services are not designated or implied to be massage or massage therapy. For purposes of this subsection, a light touch or tap is not a manipulation of the soft tissues of the human body.
- 3. "Person" means any individual, partnership , corporation or limited liability company or other lawful business entity.
 - 4. "Massage therapist" means an individual licensed to practice massage by the board.
 - 5. "Board" means the North Dakota Board of Massage Therapy.
 - 6. "Public health department" means Fargo Cass Public Health or any representative thereof.

10-0402. LICENSE TO OPERATE MASSAGE THERAPY ESTABLISHMENT ISSUED ANNUALLY- FEE; APPLICATION. No person shall operate a massage therapy establishment without first applying for and obtaining a license issued by the public health department. The license shall be subject to all the terms and conditions of this chapter and any other approved regulations as provided in this chapter. The initial application for a license shall extend from the date of issuance until year-end. Thereafter, the massage therapy establishment license may be renewed annually, January 1, by the Director of Public Health. The fee for an initial license and any renewal thereof shall be as established by resolution of

the Board of City Commissioners, and applicants shall complete an application form furnished by the Public Health Department. A license shall apply only to the premises described in the application, and in the license issued thereon, and only one location shall be so described in each license.

10-0403. DISPLAY OF LICENSE - LICENSE NON-TRANSFERABLE. A license issued pursuant to this chapter shall be displayed in a conspicuous location in the massage therapy establishment for which the license is issued. A license issued pursuant to this chapter is non-transferable.

10-0404. LIST OF EMPLOYEES REQUIRED. The licensee shall maintain a written list of names and current addresses of all employees and to supply the public health department with said list. Said list shall be shown to the public health department or its designee, upon request. The licensee shall provide updates to such list on at least a monthly basis to keep the public health department apprised of any changes in the list of current employees.

10-0405. REGULATION, INSPECTION AND ENFORCEMENT. In order to provide for the public health and safety, the public health department may promulgate regulations creating minimum standards for massage therapy establishments, which regulations may be enforced by the Director of Public Health, Chief of Police, or any officer of the health or police department. Said regulations shall be approved by resolution of the Board of City Commissioners prior to becoming effective. No regulation shall take effect without City Commission action at a publicly-noticed meeting. Any regulations adopted hereunder will be effective no sooner than thirty (30) days after adoption by the City Commission.

The Director of Public Health, Chief of Police, or any officer of the health or police department may, at any time, upon reasonable suspicion that a violation of this Chapter has occurred, enter upon any licensed premises for the purpose of a health inspection or to determine whether the licensed premises are in compliance with any and all ordinances of the City. This section shall not restrict or limit the right of entry vested in any law enforcement agency. In the event of a failure to comply with the provisions of this chapter, after due notice thereof, the public health department shall have the power to abate or cause a suspension of the use of the massage therapy establishment license until such time as the same is, in the opinion of the Director of Public Health, no longer a hazard to public health or safety.

10-0406. LICENSES - NON-RENEWAL, SUSPENSION, OR REVOCATION OF LICENSE. All licenses issued under the provisions of this chapter, unless otherwise specifically provided, shall terminate on December 31 following the date of issuance; provided, however, that any license issued under the provisions of this chapter may, under

certain circumstances, be suspended, revoked, or not renewed by the Director of Public Health.

1. The Director of Public Health may suspend, revoke, or not renew a massage therapy establishment license for any of the following reasons:
 - a. A violation related to fraud, misrepresentation, or false statement contained in a license application or a renewal application;
 - b. A violation related to fraud, misrepresentation, or false statement made in the course of carrying on the licensed occupation or business;
 - c. The licensee has been convicted of a felony under the laws of the United States or any state;
 - d. Conducting the licensed business or occupation in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, or general welfare of the community;
 - e. If the owner, manager, lessee or any of the employees are found to be in control or in possession of an alcoholic beverage, a narcotic drug or controlled substance on the premises, other than drugs which may be purchased over the counter without a prescription or those for which the individual has a prescription;
 - f. If the licensee fails to maintain with the issued authority a current list of all employees of such licensed premises or fails to produce the list upon request;
 - g. If the licensee refuses or restricts access to the massage therapy establishment for purposes of an inspection; or
 - h. If the licensee employs anyone other than a duly-licensed massage therapist to administer one or more massages on the licensed premises.
2. The grounds enumerated in this section shall not be deemed to be exclusive, and any license issued under the provisions of this chapter may be suspended or revoked for any other reason deemed to be sufficient in order to promote and protect the public health, safety, morals and general welfare of the people of the City of West Fargo.

3. No license under the provisions of this chapter shall be suspended or revoked for cause by the Director of Public Health without a public hearing. In the event that the Director of Public Health intends to consider the suspension or revocation of any license for cause, it shall notify the licensee of its intention to consider the same. The notice shall specify the time and place of the suspension or revocation hearing and shall be served upon the licensee or its managing agent in the same manner as provided by law for the service of a summons in a civil action. No suspension or revocation hearing shall be held before the expiration of 10 days after the date of the service of the notice upon the licensee.

If, upon such hearing, it appears to the Director of Public Health that sufficient cause exists for the suspension or revocation of a license issued pursuant to the provisions of this chapter, the Director of Public Health shall make its order suspending or revoking said license.

4. An order suspending or revoking a license pursuant to the provisions of this chapter may be appealed to the Board of City Commissioners. The licensee must give written notice of its intent to appeal the order of suspension or revocation to the Board of City Commissioners no later than 10 days of the date of the decision. The Board of City Commissioners shall consider the appealed decision as a new matter in a public hearing and, at the close of the public hearing, shall act to affirm or reverse the original decision.
5. The Director of Public Health or its designee may immediately suspend a license, if the licensee, or any person working on behalf of the licensee, is determined to be conducting business in an unlawful manner, any manner that constitutes a substantial hazard to the health, safety, or general welfare of the public, or after repeated complaints received regarding unlawful conduct of the business practices or method of solicitation. The licensee will be given notice of the immediate suspension on site, and the suspension will take place immediately. The licensee may request a hearing within 10 days of notice of the suspension and the hearing procedure will be the same as set forth in Subsection 4, aforementioned.

10-0407. OPERATION OF A MASSAGE THERAPY ESTABLISHMENT - VIOLATIONS. It shall be a violation of this ordinance for any person to:

1. Operate as a massage therapy establishment in the City of West Fargo without a license issued by the public health department;
2. Employ, as a massage therapy establishment, anyone other than a duly-licensed massage therapist to administer one or more massages on the licensed premises;
3. Fail or refuse to a request by the public health department or its designee of the massage therapy establishment's list of names and current addresses of all employees;
4. Fail or refuse to grant access for purposes of inspection of the massage therapy establishment upon lawful request by the Director of Public Health, Chief of Police, or any officer of the health or police department; or
5. Provide false information on a license or renewal application, knowing or having reason to believe that such information is false.

10-0408. PENALTY. Any person who willfully violates this ordinance is guilty of an infraction. Every person, firm or corporation violating an ordinance which is punishable as an infraction shall be punished by a fine not to exceed \$1,000; the court to have power to suspend said sentence and to revoke the suspension thereof.

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.

President of Board of City
Commissioners of the City of
West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading:

Date of Publication:

City of West Fargo

Budget 2023

Cost of Living Scenarios, increase from a zero cost of living to a percentage increase

Cost of Living Percentage	General/Fire	Enterprise	Library	Total
No Cost of living included, includes annual step increase and benefits	\$ 21,607,504.00	\$ 3,741,476	\$ 1,347,109	\$ 26,696,089
1.00%	\$ 180,711 0.84%	\$ 31,009 0.83%	\$ 11,999 0.89%	\$ 223,719 0.84%
2.00%	\$ 361,450 1.67%	\$ 62,024 1.66%	\$ 23,998 1.78%	\$ 447,472 1.68%
3.00%	\$ 542,818 2.51%	\$ 93,138 2.49%	\$ 36,033 2.67%	\$ 671,989 2.52%
4.00%	\$ 723,532 3.35%	\$ 124,157 3.32%	\$ 48,030 3.57%	\$ 895,719 3.36%
5.00%	\$ 904,205 4.18%	\$ 155,158 4.15%	\$ 60,027 4.46%	\$ 1,119,390 4.19%
6.00%	\$ 1,084,879 5.02%	\$ 186,188 4.98%	\$ 72,020 5.35%	\$ 1,343,087 5.03%
7.00%	\$ 1,266,174 5.86%	\$ 217,294 5.81%	\$ 84,065 6.24%	\$ 1,567,533 5.87%
8.00%	\$ 1,446,822 6.70%	\$ 248,308 6.64%	\$ 96,056 7.13%	\$ 1,791,186 6.71%
9.00%	\$ 1,627,498 7.53%	\$ 279,325 7.47%	\$ 108,053 8.02%	\$ 2,014,876 7.55%
10.00%	\$ 1,808,165 8.37%	\$ 310,337 8.29%	\$ 120,055 8.91%	\$ 2,238,557 8.39%

12 Month Annual CPI as of 2/28/2022 is 7.9%, March is projecting to be 8.9%.