

West Fargo Airport Authority Meeting

Date: April 28th, 2022

West Fargo Airport – 5:30 PM

Members Present:

Dan Loegering, Brian Christl, Matt Retka and Ryan Becker

Members Absent:

Barrett Irving

Others Present:

Airport Manager Robbie Grande

1. **The meeting was called to order by Dan Loegering**
2. The minutes from the March 31, 2022 meeting were reviewed.
Motion by Ryan to approve as written, second by Brian. All in favor, motion passed.
3. The monthly Budget and Income reports as of Mar 31st, 2022 were reviewed. Reviewed both March and April expenses. Need to skip April secretary salary, as previous payment was accidently doubled. No additional questions or comments.
Motion by Brian to approve, second by Ryan. No opposition, Motion carried.
4. Report from Airport Manager:
 - Pay Loader was return on April 15th.
 - Had to move snow with the tractor and make a repair.
 - On schedule for pavement crack seal and seal coat but waiting on weather to improve to start.
 - Flood waters rising this week at the airport. Pump is available from the City if needed.
5. Capital Improvement project
 - Preliminary PCI report shows need for runway mill and overlay in the next 5 years, ~2026.
 - Discussed new beacon project and location. Best option seems to be to install on City Hangar 5W. Robbie to follow up with Moore on if this is acceptable with the ALP.
6. Public Hangar Project
Current hangar backlog is high with 9+ individual on waitlist. Discussed need for a Business Plan as the 1st step to receiving funding for this project. Authority will need to get additional bids for total project costs, including dirt work, ramp extension, electrical, etc. Also discussed options for wood building with increased costs of steel. Dan to work on getting bids and drafting the Business Plan. Matt to contact Bank of ND on infrastructure loan program.

7. Non Agenda Items:

- 2023 Budget

Received request from City for budget numbers today, with May 13 due date. Went through proposed budget and 2023 expenses for 7050 fund. Matt will finalize budget spreadsheet and distribute to Robbie for submittal. Airport Authority plans to attend upcoming budget meetings held with the Commission in June/July.

- Matt to add Fly-In planning to next meeting agenda
- Local EAA chapter Young Eagles flights are planned at West Fargo Airport in evenings this summer.

Dan Adjourned the meeting at 6:53 pm

Dan Loegering-Chairman

Matt Retka-Secretary