



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, May 18, 2026 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission was called to order on Monday, May 18, 2026.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present. Four of the five Commissioners were present, Commissioner Bernie Dardis was absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve order the agenda. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- May 4, 2026

Commissioner Zundel moved and Commissioner Anderson seconded to approve the minutes of May 4, 2026. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of May 4, 2026, was declared carried.

F. Building Permits

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the building permits 1-10. Commissioner Zundel recused herself; Commissioners Jorgensen, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits 11 and on. Commissioner Jorgensen recused himself; Commissioners Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Project No. 2293 – 9th Street NE – Grade Separation

- **Adopt Resolution Approving Contract and Contractor's Bond and Authorize Notice to Proceed**

c. Gaming Site Authorization for West Fargo Rural Fire Department at Silver Dollar

d. Gaming Site Authorization for Full Circle Academy Inc at The Sandbox



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e. Gaming Site Authorizations for West Fargo Baseball Inc.

- i. Barcode**
- ii. The Local 701**
- iii. Wurst Bier Hall**

f. Gaming Site Authorization for Horse Race North Dakota at Rookies Sports Bar & Grill

g. Site Authorization for Team Makers

- i. Piggy BBQ of West Fargo**
- ii. Town Hall**

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve consent agenda, was declared carried.

Regular Agenda

- 1. Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.**

Members of the public who wish to speak during this public comment period must sign-up in advance, and provide their name, residential address, and reference the item on the current agenda or on the agenda of the most recent previous meeting. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend.

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- 2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)**
 - a. PILOT application for Ellery Milan Med Spa -- Casey Sanders Berglund, Director of Economic Development**

The Public Hearing was opened and closed for the PILOT application for Ellery Milan Med Spa.

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve PILOT application for Ellery Milan Med Spa. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve PILOT application for Ellery Milan Med Spa, was declared carried.



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3. Request from Beyond Shelter Inc. to amend the City's General Plan for Urban Renewal and Urban Development -- Aaron Nelson, Director of Planning and Zoning

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the request from Beyond Shelter Inc. to amend the City's General Plan for Urban Renewal and Urban Development. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the request from Beyond Shelter Inc. to amend the City's General Plan for Urban Renewal and Urban Development, was declared carried.

4. Project No. 2304 – Pedestrian Improvements (32nd Ave & 5th St W) -- Jerry Wallace, City Engineer

• Approve Engineer's Report and Direct Engineer to prepare Plans and Specifications

Commissioner Olson moved and Commissioner Jorgensen seconded to approve Project No. 2304 – Pedestrian Improvements (32nd Ave & 5th St W); Approve Engineer's Report and Direct Engineer to prepare Plans and Specifications. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 2304 – Pedestrian Improvements (32nd Ave & 5th St W); Approve Engineer's Report and Direct Engineer to prepare Plans and Specifications, was declared carried.

5. Improvement District No. 1358 – New Water Supply, Sewerage, Street Systems and Incidentals (Grant 2nd Addition) – Jerry Wallace, City Engineer

• Approve both an Engineer's Report and Task Order and Direct Engineer to prepare Plans and Specifications

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve Improvement District No. 1358 – New Water Supply, Sewerage, Street Systems and Incidentals (Grant 2nd Addition); Approve both an Engineer's Report and Task Order and Direct Engineer to prepare Plans and Specifications. Commissioners Jorgensen, Zundel and Olson voted aye. Commissioner Anderson voted nay, the motion to approve Improvement District No. 1358 – New Water Supply, Sewerage, Street Systems and Incidentals (Grant 2nd Addition); Approve both an Engineer's Report and Task Order and Direct Engineer to prepare Plans and Specifications, was declared carried by a 3:1 vote.

6. First Reading of Ordinance 1278 - Tobacco -- Katie Schmidt, City Attorney

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the First Reading of Ordinance 1278 - Tobacco. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading of Ordinance 1278 - Tobacco, was declared carried.



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7. Request to Adopt City Commission Governance Policy -- Dustin Scott, City Administrator

Commissioner Anderson moved and Commissioner Zundel seconded to approve the Request to Adopt City Commission Governance Policy. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading of Ordinance 1278 - Tobacco, was declared carried.

8. City Administrator's Report -- Dustin Scott, City Administrator

- **Update on ERP Search**
- **Update on 2025 Audit**
- **Update on 2027 Budget**

9. Correspondence

10. Non-Agenda Items

- City offices are closed on Monday, May 25

11. Adjourn

Commissioner Jorgensen moved and Commissioner Anderson seconded to adjourn. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to adjourn, was declared carried.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator