



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, May 4, 2026 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission was called to order on Monday, May 4, 2026.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Jorgensen – present; Commissioner Amy Zundel – present;
Commissioner Bernie Dardis – present; Commissioner Brad Olson – present;
Commissioner Roben Anderson – present. All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve order the agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- April 20, 2026

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of April 20, 2026. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of April 20, 2026, was declared carried.

F. Building Permits

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E)

- Adopt Resolution Approving Contract and Contractors Bond and Authorize Notice to Proceed

c. Sanitary Sewer Improvements – Mapleton / West Fargo Force Main Connection

- Create Project No. 1359 and Direct Engineer to prepare an Engineer's Report

d. Games of Chance for The American Legion Department of North Dakota at The American Legion Department of North Dakota

e. Games of Chance for Red River Valley Lacrosse Association at West Fargo Soccer Complex



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- f. Gaming Site Authorization for Prairie Public Broadcasting at Marge's Supper Club & Casino**
- g. Gaming Site Authorization for North Dakota Association for the Disabled Inc at Bordertown Bar & Grill**

Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve consent agenda, was declared carried.

Regular Agenda

- 1. Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.**

Members of the public who wish to speak during this public comment period must sign-up in advance, and provide their name, residential address, and reference the item on the current agenda or on the agenda of the most recent previous meeting. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend.

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- 2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)**
- 3. A26-2 ARD Properties 1st Addition, request for subdivision and Conditional Use Permit to allow crushing and stockpiling of aggregate materials -- Aaron Nelson, Director of Planning and Zoning**

Commissioner Olson moved and Commissioner Zundel seconded to approve A26-2 ARD Properties 1st Addition, request for subdivision and Conditional Use Permit to allow crushing and stockpiling of aggregate materials. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. Commissioner Anderson voted nay, the motion to approve A26-2 ARD Properties 1st Addition, request for subdivision and Conditional Use Permit to allow crushing and stockpiling of aggregate materials, was declared carried by a 4:1 vote.

- 4. Proposed 2027 Utility Rates (Informational) -- Matt Andvik, Senior Director of Public Works**

There was no action taken on the proposed 2027 utility rates item, it was informational only.



5. Project No. 2293 – 9th St NE – Grade Separation & Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction -- Jerry Wallace, City Engineer • Approve Proposals for Construction Material Testing Services with Braun Intertec for the 9th St Corridor Projects

Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 2293 – 9th St NE – Grade Separation & Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; Approve Proposals for Construction Material Testing Services with Braun Intertec for the 9th St Corridor Projects. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to approve Project No. 2293 – 9th St NE – Grade Separation & Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; Approve Proposals for Construction Material Testing Services with Braun Intertec for the 9th St Corridor Projects, was declared carried.

**6. Project No. 6064 – Transit Shelters -- Jerry Wallace, City Engineer
• Accept Quotes and Authorize staff to Purchase Quoted Material**

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Project No. 6064 – Transit Shelters; Accept Quotes and Authorize staff to Purchase Quoted Material. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 6064 – Transit Shelters; Accept Quotes and Authorize staff to Purchase Quoted Material, was declared carried.

**7. Improvement District No. 2290 – 2025 Public Works Mill & Overlay-- Dustin Scott, City Administrator
• Financial Recap Information – No Action**

There was no action taken on Improvement District No. 2290 – 2025 Public Works Mill & Overlay; Financial Recap Information, it was informational only.

**8. Project No. 2300 – 2026 Public Works Mill & Overlay – Jerry Wallace, City Engineer
• Accept Bid and Award Contract**

Commissioner Zundel moved and Commissioner Anderson seconded to approve Project No. 2300 – 2026 Public Works Mill & Overlay; Accept Bid and Award Contract. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 2300 – 2026 Public Works Mill & Overlay; Accept Bid and Award Contract, was declared carried.

9. Draft City Commission Governance Policy -- Dustin Scott, City Administrator

There was no action taken on the Draft City Commission Governance Policy, it was informational only.



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10. City Administrator's Report -- Dustin Scott, City Administrator

- Vendor for ARP software update
- Budget update, now in review with Department Heads, City Administrator and Finance Director to bring forward to the second meeting in June
- 2025 Audit update, last week in May/first week in June

11. Correspondence

12. Non-Agenda Items

- Commission President Dardis will be absent from the next Commission meeting

13. Adjourn

Commissioner Zundel moved and Commissioner Olson seconded to adjourn.
Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No
Commissioners present voted nay, the motion to adjourn, was declared carried.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator