West Fargo Public Library Board of Directors
Regular Meeting Agenda
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo
Wednesday, August 12, 2026 5:00 PM
Watch live on YouTube

Meeting Items

1. Call to Order
2. Roll Call
3. Approve Order of Agenda
4. Public Comment
   Members of the public will be allowed 2 minutes and 30 seconds to address the Library Board. Board of Directors will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the Library Board Meeting you wish to attend.
   Library Board Meeting Public Comment

Consent Agenda - Approve the Following:

1. Approval of Minutes – July 9, 2026
2. Approval of Financial Reports

Regular Agenda

Old Business

New Business

1. Financial Update from Finance Director Willy Galindo
2. Approve Early Closure on September 24, 2026 for Employee Recognition Event **(ACTION)**
3. Tuberculosis (TB) Screening for Partner Facility Access **(ACTION)**
4. Vehicle Purchase **(ACTION)**
5. Discuss Any Potential Changes to the Bylaws
6. Board Member Updates
7. Director's Report
8. Adjourn

West Fargo Public Library Board of Directors Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo ND
5 p.m. July 9, 2026
YouTube recording

Board Members Present: Commissioner Tyler Erickson, Tony Stukel, Liann Hanson (via Teams), Sara Westall (via Teams)
Also Present: Library Director Jenna Kahly

I. **Call to Order**
Hanson called the meeting to order at 5 p.m.

II. **Roll Call**

III. **Approve Order of the Agenda**
Commissioner Erickson moved and Stukel seconded to approve the order of the agenda. No opposition. Motion carried.

IV. **Public Comment**
No members of the public signed up for comment.

V. **Consent Agenda**
Hanson moved and Commissioner seconded to approve the order of the agenda. No opposition. Motion carried.

- Approval of Minutes – July 9, 2026
- Approval of Financial Reports

Regular Agenda
Old Business
New Business

VI. **Election of Officers and Subcommittees (ACTION)**
- After discussion, Hanson moved to postpone the election of officers and have officers remain as is without a Vice President until the open seat is filled. Commissioner Erickson seconded. No opposition. Motion carried.
- The board plans to review the bylaws before the August 12th meeting to discuss potential changes. One proposed change is to amend section 9 from requiring a North Dakota Library Association membership to make it optional. Additionally, the board will review officer duties and suggest any desired changes at the August meeting.
- Hanson discussed aligning with city practices by switching email addresses back to using names to ensure privacy when new officers assume their duties. Although this is a non-actionable item, this change will be implemented as soon as possible.

- The board discussed forming two subcommittees: an HR subcommittee to handle policy updates, hiring changes, and evaluations, and a building subcommittee to engage with community stakeholders on a new building. Erickson moved to appoint Hanson as the liaison for the building discussion. Stukel seconded. No opposition. Motion carried. Hanson moved to appoint Westall as the HR liaison. Erickson seconded. No opposition. Motion carried.

VII. Discussion on Appointment of New Board Members

- Board discussed a new process for selecting new board members and the application that community members fill out. No action was taken on this item.

VIII. Q2 Strategic Plan Goals Update

Kahly provided updates about the strategic plan for quarter two. No action was taken on this item.

IX. Director's Report

Kahly provided updates about the library's operation in June. No action was taken on this item.

X. Other Business

- Hanson moved to reschedule the August 13th, 2026, regular Library Board meeting to Wednesday, August 12th, 2026, at 5:00 p.m. at the West Fargo City Hall Commission Chambers. Westall seconded. No opposition. Motion carried.

XI. Adjourn

Hanson moved. Erickson seconded. No opposition. Motion carried at 6:18 p.m. The next meeting is August 12, 2026, at 5:00 p.m. at the West Fargo City Hall Commission Chambers.

Year To Date As of July 2026

Revenues		Note	Revenue/Transfers		
Fund	Description		YTD Actual	Annual Budget	% Received
7000	PROPERTY TAXES		$ 2,387,818	$ 2,544,185	94%
7000	DISCOUNT PROPERTY TAXES		-	(106,856)	0%
7000	STATE AID		44,135	44,626	99%
7000	MISCELLANEOUS REVENUE		8,189	5,000	164%
7000	SPONSORSHIPS		458	3,000	15%
7000	INTEREST ON INVESTMENTS		89,117	142,113	63%
7000	GRANTS		8,415	-	0%
7000	DONATIONS		500	-	0%
7010	TRANSFER IN		-	10,000	0%
7000	SALE OF EQUIPMENT		1,191		0%
7010	Library Capital		-	-	0%
	Total Revenues		**$ 2,539,822**	**$ 2,642,068**	**96%**
			Expenditure/Transfers		
			YTD Actual	Annual Budget	% Spent
7000	Payroll Expenses		$ 980,888	$ 1,972,744	50%
7000	Employee Expenses		19,443	21,305	91%
7000	Professional		825	8,150	10%
7000	Building Expenses		104,979	205,267	51%
7000	Operations		53,480	95,573	56%
7000	Vehicle Expenses		26,810	56,650	47%
7000	Programming		4,213	16,000	26%
7000	Collections		126,051	219,699	57%
7000	Capital Improvements		-	10,000	0%
7000	Promotions		9,903	26,680	37%
	Total Expenditures		**$ 1,326,592**	**$ 2,632,068**	**50%**
			Cash Balances		
			Beginning Bal	Change in Bal	Ending Bal
7000	Library		**2,627,013.32**	236,037.00	2,863,050.32
7010	Library Equipment & Maintenance		**25,000.00**	-	25,000.00
	Total Cash		**$ 2,652,013**	**$ 236,037**	**$ 2,888,050**

Notes to the Financials

Payroll Expenses	Permanent Emp Salaries; PT salaries; Social Security; Retirement; Workforce Safety Insurance; Unemployment; Health Insurance; Cost Allocation
Professional	Attorney; Professional Services
Building	Lease/Rental; Insurance
Employee	Employee Development; Medical/Vaccines; Recruitment / Employee Testing; Professional Publications; Memberships
Operations	Property Insurance; Telephone; Office Supplies; Service Agreements - Contracts; Misc; Technology; Supplies; Furn & Equip-Non Depreciated <$5000; Postal Meter Rent; Emergency Medical Supplies; Service Charges
Vehicle	Gas and Oil; Vehicles Maintenance;
Programming	Programming
Collections	E Resources; Books; Magazines; Audio Video; Library of Things; Cataloging; ODIN
CIP	Transfers Out

CITY OF WEST FARGO, ND

Revenue Budget vs. Actual

For the Accounting Period: July 2026

Fund	Fund Description	Account	Account Description	Received Current Month	Received YTD	Estimated Revenue	Revenue to be Received
7000	LIBRARY	310001	PROPERTY TAXES	453,956.73	2,387,817.88	2,544,185.00	156,367.12
7000	LIBRARY	310002	DISCOUNT PROPERTY TAXES	0.00	0.00	-106,856.00	-106,856.00
7000	LIBRARY	335600	STATE AID	0.00	44,134.69	44,626.00	491.31
7000	LIBRARY	360000	MISCELLANEOUS REVENUE	959.92	8,188.61	5,000.00	-3,188.61
7000	LIBRARY	360100	SPONSORSHIPS	0.00	457.60	3,000.00	2,542.40
7000	LIBRARY	361000	INTEREST ON INVESTMENTS	0.00	89,117.46	142,113.00	52,995.54
7000	LIBRARY	363400	GRANTS	8,415.00	8,415.00	0.00	-8,415.00
7000	LIBRARY	372500	SALE OF EQUIPMENT	0.00	1,191.00	0.00	-1,191.00
7000	LIBRARY	375000	DONATIONS	0.00	500.00	0.00	-500.00
7010	LIBRARY	383000	TRANSFER IN	0.00	0.00	10,000.00	10,000.00
				463,331.65	2,539,822.24	2,642,068.00	102,245.76
					2,539,822.24	2,642,068.00	

Statement of Expenditure - Budget vs. Actual Report

For the Accounting Period: July 2026

Fund	Account	Object	Committed YTD	Current Appropriation	
7000 LIBRARY	411600 LIBRARY	110 PERMANENT EMP SALARIES	666,846.35	1,315,880.00	Payroll
7000 LIBRARY	411600 LIBRARY	114 PART TIME SALARIES	47,722.83	134,448.00	Payroll
7000 LIBRARY	411600 LIBRARY	220 SOCIAL SECURITY	52,321.32	110,686.00	Payroll
7000 LIBRARY	411600 LIBRARY	230 RETIREMENT	106,230.86	212,865.00	Payroll
7000 LIBRARY	411600 LIBRARY	240 WORKFORCE SAFETY INSURANCE	676.95	3,124.00	Payroll
7000 LIBRARY	411600 LIBRARY	250 UNEMPLOYMENT	0.00	500.00	Payroll
7000 LIBRARY	411600 LIBRARY	312 ATTORNEY	825.00	5,150.00	Professional
7000 LIBRARY	411600 LIBRARY	320 HEALTH INSURANCE	107,089.23	195,241.00	Payroll
7000 LIBRARY	411600 LIBRARY	PROPERTY INSURANCE	4,093.72	0.00	Operations
7000 LIBRARY	411600 LIBRARY	340 EMPLOYEE DEVELOPMENT	16,874.36	12,950.00	Employee
7000 LIBRARY	411600 LIBRARY	356 TELEPHONE	1,131.42	3,044.00	Operations
7000 LIBRARY	411600 LIBRARY	360 PRINTING & MAILING PROJECTS	6,756.45	13,000.00	Promotions
7000 LIBRARY	411600 LIBRARY	387 MEDICAL/VACCINES	0.00	500.00	Employee
7000 LIBRARY	411600 LIBRARY	389 LEASE/RENTAL	104979.08	199211.00	Building
7000 LIBRARY	411600 LIBRARY	399 RECRUITMENT/EMPLOYMENT TESTING	0.00	3000.00	Employee
7000 LIBRARY	411600 LIBRARY	410 OFFICE SUPPLIES	5,107.15	15,750.00	Operations
7000 LIBRARY	411600 LIBRARY	418 PROFESIONAL SERVICES	0.00	3,000.00	Professional
7000 LIBRARY	411600 LIBRARY	424 GAS AND OIL	83.23	2,000.00	vehicle
7000 LIBRARY	411600 LIBRARY	427 VEHICLES MAINTENANCE	0.00	1,200.00	vehicle
7000 LIBRARY	411600 LIBRARY	428 SERVICE AGREEMENTS-CONTRACTS	7,869.82	22,008.00	Operations
7000 LIBRARY	411600 LIBRARY	490 MISC	54.21	500.00	Operations
7000 LIBRARY	411600 LIBRARY	497 TECHNOLOGY	25,792.24	37,379.00	Operations
7000 LIBRARY	411600 LIBRARY	500 SUPPLIES	0.00	850.00	Operations
7000 LIBRARY	411600 LIBRARY	641 FURN & EQUIP-NON DEPRECIATED <$5000	8,240.02	11,520.00	Operations
7000 LIBRARY	411600 LIBRARY	644 POSTAL METER RENT	0.00	2,772.00	Operations
7000 LIBRARY	411600 LIBRARY	648 PROFESSIONAL PUBLICATIONS	0.00	535.00	Employee
7000 LIBRARY	411600 LIBRARY	649 PROGRAMMING	4,213.19	16,000.00	Programming
7000 LIBRARY	411600 LIBRARY	650 E RESOURCES	28,121.64	44,065.00	Collections
7000 LIBRARY	411600 LIBRARY	662 BOOKS	51,791.73	112,324.00	Collections
7000 LIBRARY	411600 LIBRARY	663 MAGAZINES	4,949.96	4,850.00	Collections
7000 LIBRARY	411600 LIBRARY	664 AUDIO VIDEO	8,395.02	16,250.00	Collections
7000 LIBRARY	411600 LIBRARY	667 MEMBERSHIPS	2,569.00	4,320.00	Employee
7000 LIBRARY	411600 LIBRARY	669 INSURANCE	0.00	6,056.00	Building
7000 LIBRARY	411600 LIBRARY	672 EMERGENCY MEDICAL SUPPLIES	215.96	0.00	Operations
7000 LIBRARY	411600 LIBRARY	680 Library of Things	259.96	4,500.00	Collections
7000 LIBRARY	411600 LIBRARY	689 PROMOTIONAL ACTIVITIES	3,146.45	13,680.00	Promotions
7000 LIBRARY	411600 LIBRARY	740 SERVICE CHARGES	975.95	1,750.00	Operations
7000 LIBRARY	411600 LIBRARY	880 COST ALLOCATIONS	26,726.52	53,450.00	vehicle
7000 LIBRARY	411600 LIBRARY	890 TRANSFERS OUT	0.00	10,000.00	CIP
7000 LIBRARY	411600 LIBRARY	901 CATALOGING	3,283.37	3,210.00	Collections
7000 LIBRARY	411600 LIBRARY	994 ODIN	29249.20	34,500.00	Collections
			1,326,592.19	2,632,068.00	
			2,652,013.32	236,037.00	
			(1,325,421.13)	2,396,031.00	

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
110 PERMANENT EMP SALARIES									
JV 6522144		Payroll 06/12/2026		/ /	-1,153.75	6/26			
JV 6522145		Payroll 06/12/2026		/ /	49,194.73	6/26			
JV 6569135		Payroll 06/26/2026		/ /	48,695.65	6/26			
			Object Total:		**96,736.63**	**565,238.97**	**1,315,880.00**	**750,641.03**	**43%**
114 PART TIME SALARIES									
JV 6522146		Payroll 06/12/2026		/ /	3,086.36	6/26			
JV 6569136		Payroll 06/26/2026		/ /	3,481.38	6/26			
			Object Total:		**6,567.74**	**41,125.75**	**134,448.00**	**93,322.25**	**31%**
220 SOCIAL SECURITY									
JV 6522147		Payroll 06/12/2026		/ /	-88.26	6/26			
JV 6522148		Payroll 06/12/2026		/ /	3,816.98	6/26			
JV 6569137		Payroll 06/26/2026		/ /	3,808.98	6/26			
			Object Total:		**7,537.70**	**44,423.63**	**110,686.00**	**66,262.37**	**40%**
230 RETIREMENT									
JV 6522149		Payroll 06/12/2026		/ /	7,670.31	6/26			
JV 6569138		Payroll 06/26/2026		/ /	7,714.81	6/26			
			Object Total:		**15,385.12**	**90,510.60**	**212,865.00**	**122,354.40**	**43%**
240 WORKFORCE SAFETY INSURANCE									
				/ /					
			Object Total:		**0.00**	**676.95**	**3,124.00**	**2,447.05**	**22%**
245 CORPORATE EDUCATION (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
250 UNEMPLOYMENT									
				/ /					
			Object Total:		**0.00**	**0.00**	**500.00**	**500.00**	**%**
312 ATTORNEY									
				/ /					
			Object Total:		**0.00**	**0.00**	**5,150.00**	**5,150.00**	**%**
320 HEALTH INSURANCE									
JV 6522150		Payroll 06/12/2026		/ /	8,602.32	6/26			
JV 6569139		Payroll 06/26/2026		/ /	8,602.10	6/26			
			Object Total:		**17,204.42**	**89,118.97**	**195,241.00**	**106,122.03**	**46%**
321 PROPERTY INSURANCE									
CL 133097 8	-92729	Library Property Ins Renewal	496647	06/05/26	2,868.30	6/26	5528 WORLD INSURANCE ASSOCIATES		
CL 133097 11	-92729	Credit from Auction - Library	500288	06/16/26	-243.00	6/26	5528 WORLD INSURANCE ASSOCIATES		
			Object Total:		**2,625.30**	**4,093.72**	**0.00**	**-4,093.72**	**%**
323 LIABILITY INS									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
333 BUILDING RENTAL (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
340 EMPLOYEE DEVELOPMENT									
CL 132617 1	-93042	MILEAGE		05/20/26	13.08	6/26	5743 STEPHANIE VENJOHN		
CL 132899 1	-92836	MILEAGE REIMBURSEMENT		04/30/26	14.52	6/26	5743 STEPHANIE VENJOHN		
CL 132899 2	-92836	MILEAGE REIMBURSEMENT		06/19/26	13.08	6/26	5743 STEPHANIE VENJOHN		
CL 132900 1	118797	CLIFTON STRENGTHS		06/08/26	600.00	6/26	525 VILLAGE FAMILY SERVICE		
			Object Total:		**640.68**	**16,861.28**	**12,950.00**	**-3,911.28**	**130%**
356 TELEPHONE									
CL 132857 31	-92855	may 2026 - library		05/08/26	188.56	6/26	3668 VERIZON WIRELESS		
			Object Total:		**188.56**	**942.83**	**3,044.00**	**2,101.17**	**31%**
360 PRINTING & MAILING PROJECTS									
CL 132898 1	-92837	MAILING ENVELOPES		06/05/26	635.95	6/26	2885 SHORTPRINTER		
			Object Total:		**635.95**	**4,756.45**	**13,000.00**	**8,243.55**	**37%**
387 MEDICAL/VACCINES									
				/ /					
			Object Total:		**0.00**	**0.00**	**500.00**	**500.00**	**%**
389 LEASE/RENTAL									
CL 132522 2	-93111	June 2026 Lease - Satellite Li		06/01/26	2,777.43	6/26	5229 AMB INVESTMENTS, LLC		
CL 132614 1	-93045	JUNE RENT		05/27/26	10,643.55	6/26	549 WF PUB SCHOOLS DIST #6		
			Object Total:		**13,420.98**	**80,914.55**	**199,211.00**	**118,296.45**	**41%**
399 RECRUITMENT/EMPLOYMENT TESTING									
				/ /					
			Object Total:		**0.00**	**0.00**	**3,000.00**	**3,000.00**	**%**
410 OFFICE SUPPLIES									
CC 2032 3		HAND & DISH SOAP	3490	05/19/26	16.66	6/26	3161 VISA LIBRARY #1		
CC 2032 4		CIRCULATION SUPPLIES	3490	05/19/26	88.04	6/26	3161 VISA LIBRARY #1		
CC 2032 15		PUREWATER TECHNOLOGY	999999	05/27/26	100.00	6/26	3161 VISA LIBRARY #1		
CC 2034 1		BARCODES INC	999999	05/27/26	88.36	6/26	4576 VISA LIBRARY #3		
CL 132618 1	118718	ADULT LIBRARY CARDS		05/21/26	2,442.47	6/26	2211 VANGUARD ID SYSTEMS		
CL 132618 2	118718	KID LIBRARY CARDS		05/21/26	120.00	6/26	2211 VANGUARD ID SYSTEMS		
CL 132724 1	-92983	PAPER TOWELS		06/05/26	54.42	6/26	351 BUSINESS ESSENTIALS		
CL 132724 2	-92983	PAPER		06/08/26	368.36	6/26	351 BUSINESS ESSENTIALS		
CL 132726 1	118658	DAILY RECORD CHECKING CARDS		05/29/26	16.57	6/26	77 DEMCO INC		
CL 132726 2	118658	COLOR-CODED PAPER TAPE		05/29/26	68.65	6/26	77 DEMCO INC		
CL 133077 2	-92710	CARD STOCK		06/30/26	125.60	6/26	3490 AMAZON CAPITAL SERVICES		
			Object Total:		**3,489.13**	**4,952.91**	**15,750.00**	**10,797.09**	**31%**
418 PROFESSIONAL SERVICES									
				/ /					
			Object Total:		**0.00**	**0.00**	**3,000.00**	**3,000.00**	**%**

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
420 OPERATION & MAINTENANCE									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
424 GAS AND OIL									
JV 6590 12		June fuel usage allocation		/ /		6/26			
			Object Total:		**0.00**	**83.23**	**2,000.00**	**1,916.77**	**4%**
427 VEHICLES MAINTENANCE									
				/ /					
			Object Total:		**0.00**	**0.00**	**1,200.00**	**1,200.00**	**%**
428 SERVICE AGREEMENTS-CONTRACTS									
CL 132615 1	-93044	LEASE FOR PRINTERS		05/28/26	754.15	6/26	5349 MARCO TECHNOLOGIES, LLC		
CL 132727 1	-92981	POSTAGE CUBE LEASE		06/04/26	231.00	6/26	384 PITNEY BOWES GLOBAL		
			Object Total:		**985.15**	**7,115.67**	**22,008.00**	**14,892.33**	**32%**
490 MISC									
				/ /					
			Object Total:		**0.00**	**54.21**	**500.00**	**445.79**	**11%**
497 TECHNOLOGY									
CL 132613 1	-93046	ANNUAL MAINTENANCE/SUBSCRIPTIO	9/26-8/27	06/01/26	827.02	6/26	2089 ENVISIONWARE, INC		
CL 132902 1	-92835	LAPTOP		06/15/26	4,509.16	6/26	4767 LENOVO (UNITED STATES) INC.		
CL 132902 2	-92835	LAPTOP		06/15/26	6,098.44	6/26	4767 LENOVO (UNITED STATES) INC.		
CL 132902 3	-92835	LAPTOP		06/15/26	2,008.76	6/26	4767 LENOVO (UNITED STATES) INC.		
			Object Total:		**13,443.38**	**25,792.24**	**37,379.00**	**11,586.76**	**69%**
500 SUPPLIES									
				/ /					
			Object Total:		**0.00**	**0.00**	**850.00**	**850.00**	**%**
640 FURNITURE & EQUIPMENT (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
641 FURN & EQUIP-NON DEPRECIATED <$5000									
				/ /					
			Object Total:		**0.00**	**1,551.00**	**11,520.00**	**9,969.00**	**13%**
644 POSTAL METER RENT									
				/ /					
			Object Total:		**0.00**	**0.00**	**2,772.00**	**2,772.00**	**%**
648 PROFESSIONAL PUBLICATIONS									
				/ /					
			Object Total:		**0.00**	**0.00**	**535.00**	**535.00**	**%**
649 PROGRAMMING									
CC 2032 1		ADULT SERVICES SUPPLIES	3490	05/07/26	136.77	6/26	3161 VISA LIBRARY #1		
CC 2032 2		PAPER CUPS - AS	3490	05/19/26	19.99	6/26	3161 VISA LIBRARY #1		
CC 2032 5		ADULT SERVICES SUPPLIES	3490	05/19/26	17.53	6/26	3161 VISA LIBRARY #1		
CC 2032 6		YOUTH SERVICES SUPPLIES	3490	05/19/26	810.66	6/26	3161 VISA LIBRARY #1		
CC 2032 7		YOUTH SERVICES SUPPLIES	3490	05/19/26	31.98	6/26	3161 VISA LIBRARY #1		
CC 2032 8		YS - SBP EARLY LIT PRIZES	3490	05/19/26	9.99	6/26	3161 VISA LIBRARY #1		
CC 2032 9		YS - SBP EARLY LIT	3490	05/19/26	167.54	6/26	3161 VISA LIBRARY #1		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
		PRIZES							
CC 2032 11		YS - SBP EARLY LIT PRIZES	3490	05/19/26	17.46	6/26	3161 VISA LIBRARY #1		
CC 2032 12		YS - SBP EARLY LIT PRIZES	3490	05/19/26	20.89	6/26	3161 VISA LIBRARY #1		
CC 2032 13		REFUND	3490	05/26/26	-20.89	6/26	3161 VISA LIBRARY #1		
CC 2032 14		KICK-OFF PARTY SUPPLIES	4105	05/27/26	139.12	6/26	3161 VISA LIBRARY #1		
CC 2032 16		YS SUPPLY-STAPLERS	3490	05/19/26	14.46	6/26	3161 VISA LIBRARY #1		
CC 2032 18		ADULT SERVICES - DICE TRAY	3490	05/29/26	17.99	6/26	3161 VISA LIBRARY #1		
CL 132723 1	-92950	ADULT SERVICES - COFFEE CUPS		06/09/26	16.15	6/26	3490 AMAZON CAPITAL SERVICES		
CL 132901 1	-92717	DISPOSABLE COFFEE CUPS		06/22/26	101.47	6/26	3490 AMAZON CAPITAL SERVICES		
CL 132901 2	-92717	SUGAR/SWEETNER/TY STICKERS		06/23/26	28.15	6/26	3490 AMAZON CAPITAL SERVICES		
CL 133077 1	-92710	COFFEE CREAMER - AS SUPPLIES		06/24/26	34.99	6/26	3490 AMAZON CAPITAL SERVICES		
			Object Total:		**1,564.25**	**3,145.26**	**16,000.00**	**12,854.74**	**20%**
650 E RESOURCES									
CL 132616 1	-93043	EBOOK		05/26/26	505.97	6/26	2126 OVERDRIVE, INC		
CL 132616 2	-93043	AUDIOBOOK		05/26/26	984.88	6/26	2126 OVERDRIVE, INC		
CL 132896 1	-92838	EBOOK		06/11/26	543.94	6/26	2126 OVERDRIVE, INC		
CL 132896 2	-92838	AUDIOBOOKS		06/11/26	1,393.60	6/26	2126 OVERDRIVE, INC		
			Object Total:		**3,428.39**	**24,121.64**	**44,065.00**	**19,943.36**	**55%**
653 CAPITAL IMPROVEMENTS									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
661 POSTAGE/FREIGHT/SHIPPING									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
662 BOOKS									
CL 132612 1	118644	BOOKS		06/04/26	1,449.35	6/26	3160 APPLE BOOKS		
CL 132648 1	-93023	BOOKS		05/19/26	20.31	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 2	-93023	BOOKS		05/19/26	15.67	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 3	-93023	BOOKS		05/19/26	13.11	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 4	-93023	BOOKS		05/19/26	13.01	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 5	-93023	BOOKS		05/19/26	93.88	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 6	-93023	BOOKS		05/19/26	19.29	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 7	-93023	BOOKS		05/19/26	23.26	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 8	-93023	BOOKS		05/19/26	25.24	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 9	-93023	BOOKS		05/19/26	28.83	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 10	-93023	BOOKS		05/19/26	8.16	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 11	-93023	BOOKS		05/19/26	22.21	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 12	-93023	BOOKS		05/19/26	51.88	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 13	-93023	BOOKS		05/19/26	88.82	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 14	-93023	BOOKS		05/19/26	10.94	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 15	-93023	BOOKS		05/19/26	26.45	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 16	-93023	BOOKS		05/19/26	15.13	6/26	4592 INGRAM LIBRARY SERVICES		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
CL 132648 17	-93023	BOOKS		05/19/26	130.23	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 18	-93023	BOOKS		05/19/26	19.56	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 19	-93023	BOOKS		05/19/26	55.95	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 20	-93023	BOOKS		05/19/26	27.82	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 21	-93023	BOOKS		05/19/26	102.67	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 22	-93023	BOOKS		05/19/26	23.79	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 23	-93023	BOOKS		05/19/26	46.45	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 24	-93023	BOOKS		05/21/26	39.37	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 25	-93023	BOOKS		05/21/26	39.33	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 26	-93023	BOOKS		05/21/26	18.20	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 27	-93023	BOOKS		05/21/26	21.03	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 28	-93023	BOOKS		05/21/26	42.79	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 29	-93023	BOOKS		05/21/26	28.78	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 30	-93023	BOOKS		05/22/26	36.02	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 31	-93023	BOOKS		05/22/26	27.59	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 32	-93023	BOOKS		05/22/26	62.51	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 33	-93023	BOOKS		05/22/26	22.12	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 34	-93023	BOOKS		05/22/26	28.34	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 35	-93023	BOOKS		05/22/26	28.73	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 36	-93023	BOOKS		05/22/26	50.07	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 37	-93023	BOOKS		05/22/26	12.21	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 38	-93023	BOOKS		05/22/26	83.62	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 39	-93023	BOOKS		05/26/26	13.91	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 40	-93023	BOOKS		05/26/26	14.50	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 41	-93023	BOOKS		05/26/26	11.80	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 42	-93023	BOOKS		05/26/26	62.78	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 43	-93023	BOOKS		05/26/26	125.12	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 44	-93023	BOOKS		05/26/26	48.07	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 45	-93023	BOOKS		05/26/26	189.77	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 46	-93023	BOOKS		05/26/26	12.37	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 47	-93023	BOOKS		05/26/26	18.72	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 48	-93023	BOOKS		05/27/26	81.83	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 49	-93023	BOOKS		05/27/26	118.55	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 50	-93023	BOOKS		05/27/26	62.94	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 51	-93023	BOOKS		05/28/26	14.10	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 52	-93023	BOOKS		05/28/26	60.92	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 53	-93023	BOOKS		05/28/26	12.68	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 54	-93023	BOOKS		05/28/26	21.78	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 55	-93023	BOOKS		05/28/26	177.26	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 56	-93023	BOOKS		05/28/26	251.13	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 57	-93023	BOOKS		05/28/26	75.54	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 58	-93023	BOOKS		05/29/26	17.42	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 59	-93023	BOOKS		05/29/26	30.59	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 60	-93023	BOOKS		05/29/26	30.73	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 61	-93023	BOOKS		05/29/26	17.18	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 62	-93023	BOOKS		06/03/26	15.07	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 63	-93023	BOOKS		06/03/26	13.72	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 64	-93023	BOOKS		06/03/26	15.37	6/26	4592 INGRAM LIBRARY SERVICES		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
CL 132648 65	-93023	BOOKS		06/03/26	89.45	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 66	-93023	BOOKS		06/03/26	17.09	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 67	-93023	BOOKS		06/04/26	16.52	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 68	-93023	BOOKS		06/04/26	20.16	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 69	-93023	BOOKS		06/04/26	18.34	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 70	-93023	BOOKS		06/04/26	19.82	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 71	-93023	BOOKS		06/04/26	64.28	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 72	-93023	BOOKS		06/04/26	33.11	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 73	-93023	BOOKS		06/04/26	174.19	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 74	-93023	BOOKS		06/04/26	31.78	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 75	-93023	BOOKS		05/28/26	371.31	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 76	-93023	BOOKS		06/02/26	26.00	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 77	-93023	BOOKS		06/02/26	38.97	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 78	-93023	BOOKS		06/02/26	30.31	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 79	-93023	BOOKS		06/02/26	68.44	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 80	-93023	BOOKS		06/09/26	24.45	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 81	-93023	BOOKS		06/09/26	18.10	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 82	-93023	BOOKS		06/09/26	17.77	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 83	-93023	BOOKS		06/09/26	14.38	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 84	-93023	BOOKS		06/09/26	14.26	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 85	-93023	BOOKS		06/09/26	43.28	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 86	-93023	BOOKS		06/09/26	27.57	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 87	-93023	BOOKS		06/09/26	16.42	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 88	-93023	BOOKS		06/09/26	54.25	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 89	-93023	BOOKS		06/09/26	38.05	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 90	-93023	BOOKS		06/09/26	7.72	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 91	-93023	BOOKS		06/10/26	17.20	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 92	-93023	BOOKS		06/10/26	16.77	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 93	-93023	BOOKS		06/10/26	16.94	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 94	-93023	BOOKS		06/10/26	14.45	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 95	-93023	BOOKS		06/10/26	13.64	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 96	-93023	BOOKS		06/10/26	15.60	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 97	-93023	BOOKS		06/10/26	18.80	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 98	-93023	BOOKS		06/10/26	44.70	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648 99	-93023	BOOKS		06/10/26	25.87	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648100	-93023	BOOKS		06/10/26	13.68	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132648101	-93023	BOOKS		06/10/26	98.26	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132725 1	-92982	BOOKS		06/10/26	22.45	6/26	1808 CHERRY LAKE PUBLISHING		
CL 132905 1	-92833	BOOKS		06/05/26	15.34	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 2	-92833	BOOKS		06/05/26	22.23	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 3	-92833	BOOKS		06/05/26	15.75	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 4	-92833	BOOKS		06/05/26	12.88	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 5	-92833	BOOKS		06/05/26	13.25	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 6	-92833	BOOKS		06/11/26	16.73	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 7	-92833	BOOKS		06/11/26	33.65	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 8	-92833	BOOKS		06/11/26	14.04	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 9	-92833	BOOKS		06/11/26	44.92	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 10	-92833	BOOKS		06/11/26	42.23	6/26	4592 INGRAM LIBRARY SERVICES		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
CL 132905 11	-92833	BOOKS		06/11/26	27.36	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 12	-92833	BOOKS		06/11/26	20.00	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 13	-92833	BOOKS		06/11/26	13.19	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 14	-92833	BOOKS		06/11/26	23.06	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 15	-92833	BOOKS		06/11/26	12.45	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 16	-92833	BOOKS		06/11/26	454.81	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 17	-92833	BOOKS		06/11/26	92.93	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 18	-92833	BOOKS		06/11/26	444.74	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 19	-92833	BOOKS		06/11/26	323.55	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 20	-92833	BOOKS		06/11/26	603.36	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 21	-92833	BOOKS		06/11/26	20.86	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 22	-92833	BOOKS		06/11/26	15.77	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 23	-92833	BOOKS		06/11/26	83.59	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 24	-92833	BOOKS		06/12/26	14.41	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 25	-92833	BOOKS		06/12/26	60.28	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 26	-92833	BOOKS		06/12/26	71.96	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 27	-92833	BOOKS		06/12/26	16.38	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 28	-92833	BOOKS		06/12/26	23.03	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 29	-92833	BOOKS		06/12/26	20.21	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 30	-92833	BOOKS		06/12/26	29.38	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 31	-92833	BOOKS		06/15/26	38.65	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 32	-92833	BOOKS		06/15/26	22.13	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 33	-92833	BOOKS		06/15/26	13.94	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 34	-92833	BOOKS		06/15/26	13.13	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 35	-92833	BOOKS		06/15/26	854.62	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 36	-92833	BOOKS		06/16/26	17.32	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 37	-92833	BOOKS		06/16/26	15.65	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 38	-92833	BOOKS		06/16/26	18.69	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 39	-92833	BOOKS		06/16/26	22.47	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 40	-92833	BOOKS		06/16/26	21.33	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 41	-92833	BOOKS		09/16/26	48.06	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 42	-92833	BOOKS		06/17/26	54.14	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 43	-92833	BOOKS		06/17/26	68.36	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 44	-92833	BOOKS		06/17/26	121.67	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 45	-92833	BOOKS		06/17/26	82.27	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 46	-92833	BOOKS		06/17/26	358.93	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 47	-92833	BOOKS		06/17/26	142.02	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 48	-92833	BOOKS		06/18/26	14.08	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 49	-92833	BOOKS		06/18/26	16.60	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 50	-92833	BOOKS		06/18/26	19.45	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 51	-92833	BOOKS		06/18/26	33.65	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 52	-92833	BOOKS		06/18/26	28.61	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 53	-92833	BOOKS		06/18/26	59.53	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 54	-92833	BOOKS		06/18/26	12.26	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 55	-92833	BOOKS		06/18/26	20.68	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 56	-92833	BOOKS		06/18/26	20.34	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 57	-92833	BOOKS		06/18/26	13.87	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 58	-92833	BOOKS		06/18/26	30.19	6/26	4592 INGRAM LIBRARY SERVICES		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
CL 132905 59	-92833	BOOKS		06/18/26	40.46	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 60	-92833	BOOKS		06/18/26	14.20	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 61	-92833	BOOKS		06/18/26	38.59	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 62	-92833	BOOKS		06/18/26	32.66	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 63	-92833	BOOKS		06/18/26	13.62	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 64	-92833	BOOKS		06/18/26	11.69	6/26	4592 INGRAM LIBRARY SERVICES		
CL 132905 65	-92833	BOOKS		06/18/26	13.28	6/26	4592 INGRAM LIBRARY SERVICES		
			Object Total:		**10,950.43**	**44,206.86**	**112,324.00**	**68,117.14**	**39%**
663 MAGAZINES									
				/ /					
			Object Total:		**0.00**	**4,572.07**	**4,850.00**	**277.93**	**94%**
664 AUDIO VIDEO									
CC 2032 10		DVD	3490	05/04/26	9.93	6/26	3161 VISA LIBRARY #1		
CC 2032 17		DVD	3490	05/28/26	17.66	6/26	3161 VISA LIBRARY #1		
CL 132646 1	-93024	DVD		05/27/26	75.71	6/26	1854 MIDWEST TAPE		
CL 132646 2	-93024	DVD		06/02/26	33.01	6/26	1854 MIDWEST TAPE		
CL 132646 3	-93024	DVD		06/02/26	30.72	6/26	1854 MIDWEST TAPE		
CL 132646 4	-93024	DVD		06/09/26	27.72	6/26	1854 MIDWEST TAPE		
CL 132646 5	-93024	DVD		06/09/26	65.32	6/26	1854 MIDWEST TAPE		
CL 132646 6	-93024	DVD		06/09/26	20.22	6/26	1854 MIDWEST TAPE		
CL 132646 7	-93024	DVD		06/09/26	225.48	6/26	1854 MIDWEST TAPE		
CL 132646 8	-93024	DVD		06/09/26	31.51	6/26	1854 MIDWEST TAPE		
CL 132646 9	-93024	DVD		06/09/26	20.22	6/26	1854 MIDWEST TAPE		
CL 132646 10	-93024	DVD		06/09/26	31.51	6/26	1854 MIDWEST TAPE		
CL 132646 11	-93024	DVD		06/09/26	67.42	6/26	1854 MIDWEST TAPE		
CL 132903 1	-92834	DVD		06/17/26	114.94	6/26	1854 MIDWEST TAPE		
CL 132903 2	-92834	DVD		06/17/26	53.27	6/26	1854 MIDWEST TAPE		
CL 132903 3	-92834	DVD		06/17/26	126.48	6/26	1854 MIDWEST TAPE		
CL 133079 1	-92739	DVD		06/24/26	65.16	6/26	1854 MIDWEST TAPE		
CL 133079 2	-92739	DVD		06/24/26	28.47	6/26	1854 MIDWEST TAPE		
CL 133079 3	-92739	DVD		06/24/26	31.51	6/26	1854 MIDWEST TAPE		
			Object Total:		**1,076.26**	**7,988.97**	**16,250.00**	**8,261.03**	**49%**
667 MEMBERSHIPS									
CC 2033 3		STEPH VENJOHN MEMBERSHIP	25	05/22/26	215.00	6/26	3162 VISA LIBRARY #2		
CC 2034 2		STEPH VENJOHN MEMBERSHIP	1252	05/09/26	60.00	6/26	4576 VISA LIBRARY #3		
			Object Total:		**275.00**	**2,419.00**	**4,320.00**	**1,901.00**	**56%**
668 PRINTING (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
669 INSURANCE									
				/ /					
			Object Total:		**0.00**	**0.00**	**6,056.00**	**6,056.00**	**%**

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
672 EMERGENCY MEDICAL SUPPLIES									
CL 133078 1	-92740	MEDICAL SUPPLIES-FIRST AID KIT		06/26/26	107.24	6/26	756 NELCO FIRST AID		
			Object Total:		**107.24**	**215.96**	**0.00**	**-215.96**	**%**
680 Library of Things									
				/ /					
			Object Total:		**0.00**	**129.98**	**4,500.00**	**4,370.02**	**3%**
689 PROMOTIONAL ACTIVITIES									
CC 2032 19		SUMMER MAGAZINES	999999	06/01/26	552.76	6/26	3161 VISA LIBRARY #1		
CC 2032 20		LANYARDS -SB PRIZE	3490	06/01/26	35.99	6/26	3161 VISA LIBRARY #1		
CC 2033 1		STAFF T-SHIRTS	4887	05/19/26	370.62	6/26	3162 VISA LIBRARY #2		
CC 2033 2		STAFF T-SHIRTS	4887	05/19/26	72.08	6/26	3162 VISA LIBRARY #2		
CC 2034 3		DIGITAL ADVERTISING	999999	05/31/26	104.56	6/26	4576 VISA LIBRARY #3		
CL 132895 1	-92839	SPRING 2026 LIBRARY DIGITAL		05/31/26	300.00	6/26	104 FORUM COMMUNICATIONS		
CL 132895 2	-92839	SUMMER FUN 2026 MAGAZINE		05/31/26	799.00	6/26	104 FORUM COMMUNICATIONS		
			Object Total:		**2,235.01**	**2,562.19**	**13,680.00**	**11,117.81**	**19%**
710 PRINCIPAL									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
720 INTEREST									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
724 CONSULTING/TESTING FEES (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
740 SERVICE CHARGES									
JV 6564 1		FIBT TSYS/TRANSFIRST JUNE		/ /	138.00	6/26			
			Object Total:		**138.00**	**837.95**	**1,750.00**	**912.05**	**48%**
864 FURN & EQUIP DEPRECIATED >$5,000									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
870 CAPITALIZED ASSETS - OVER $5,000									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
880 COST ALLOCATIONS									
JV 6510 16		June 2026 Cost Allocation		/ /	4,454.42	6/26			
			Object Total:		**4,454.42**	**26,726.52**	**53,450.00**	**26,723.48**	**50%**
890 TRANSFERS OUT									
				/ /					
			Object Total:		**0.00**	**0.00**	**10,000.00**	**10,000.00**	**%**

For the Accounting Periods: 6/26 - 6/26

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
901 CATALOGING									
				/ /					
			Object Total:		**0.00**	**0.00**	**3,210.00**	**3,210.00**	**%**
994 ODIN									
				/ /					
			Object Total:		**0.00**	**29,249.20**	**34,500.00**	**5,250.80**	**85%**
			Account Total:		**203,089.74**	**1,124,388.56**	**2,632,068.00**	**1,507,679.44**	
			Fund Total:		**203,089.74**	**1,124,388.56**	**2,632,068.00**	**1,507,679.44**	

***Detail total may not match report total. The report total reflects the actual amount posting to the budget line. The detail includes all transactions that posted to the budget line during the period (including amounts that may have been closed).

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
110 PERMANENT EMP SALARIES									
JV 6570136		Payroll 07/10/2026		/ /	51,243.32	7/26			
JV 6585133		Payroll 07/24/2026		/ /	50,364.06	7/26			
			Object Total:		**101,607.38**	**666,846.35**	**1,315,880.00**	**649,033.65**	**51%**
114 PART TIME SALARIES									
JV 6570137		Payroll 07/10/2026		/ /	3,235.33	7/26			
JV 6585134		Payroll 07/24/2026		/ /	3,361.75	7/26			
			Object Total:		**6,597.08**	**47,722.83**	**134,448.00**	**86,725.17**	**35%**
220 SOCIAL SECURITY									
JV 6570138		Payroll 07/10/2026		/ /	3,977.68	7/26			
JV 6585135		Payroll 07/24/2026		/ /	3,920.01	7/26			
			Object Total:		**7,897.69**	**52,321.32**	**110,686.00**	**58,364.68**	**47%**
230 RETIREMENT									
JV 6570139		Payroll 07/10/2026		/ /	7,927.12	7/26			
JV 6585136		Payroll 07/24/2026		/ /	7,793.14	7/26			
			Object Total:		**15,720.26**	**106,230.86**	**212,865.00**	**106,634.14**	**50%**
240 WORKFORCE SAFETY INSURANCE									
				/ /					
			Object Total:		**0.00**	**676.95**	**3,124.00**	**2,447.05**	**22%**
245 CORPORATE EDUCATION (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
250 UNEMPLOYMENT									
				/ /					
			Object Total:		**0.00**	**0.00**	**500.00**	**500.00**	**%**
312 ATTORNEY									
CL 133343 1	-92582	PROFESSIONAL SERVICES		07/08/26	825.00	7/26	353 OHNSTAD TWICHELL		
			Object Total:		**825.00**	**825.00**	**5,150.00**	**4,325.00**	**16%**
320 HEALTH INSURANCE									
JV 6570140		Payroll 07/10/2026		/ /	8,985.24	7/26			
JV 6585137		Payroll 07/24/2026		/ /	8,985.02	7/26			
			Object Total:		**17,970.26**	**107,089.23**	**195,241.00**	**88,151.77**	**55%**
321 PROPERTY INSURANCE									
				/ /					
			Object Total:		**0.00**	**4,093.72**	**0.00**	**-4,093.72**	**%**
323 LIABILITY INS									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
333 BUILDING RENTAL (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
340 EMPLOYEE DEVELOPMENT									
CL 133494 1	-92441	MILEAGE		07/23/26	13.08	7/26	5743 STEPHANIE VENJOHN		
			Object Total:		**13.08**	**16,874.36**	**12,950.00**	**-3,924.36**	**130%**

For the Accounting Periods: 7/26 - 7/26

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
356 TELEPHONE									
CL 133418 31	-92545	june 2026 - library		06/08/26	188.59	7/26	3668 VERIZON WIRELESS		
			Object Total:		**188.59**	**1,131.42**	**3,044.00**	**1,912.58**	**37%**
360 PRINTING & MAILING PROJECTS									
CL 133221 1	-92639	POSTAGE REFILL		07/15/26	2,000.00	7/26	1483 PITNEY BOWES BANK INC -		
			Object Total:		**2,000.00**	**6,756.45**	**13,000.00**	**6,243.55**	**52%**
387 MEDICAL/VACCINES									
				/ /					
			Object Total:		**0.00**	**0.00**	**500.00**	**500.00**	**%**
389 LEASE/RENTAL									
CL 132992 2	-92887	July 2026 Lease - Satellite Li		07/01/26	2,777.43	7/26	5229 AMB INVESTMENTS, LLC		
CL 133495 1	-92440	JULY RENT		07/01/26	10,643.55	7/26	549 WF PUB SCHOOLS DIST #6		
CL 133495 2	-92440	AUGUST RENT		07/23/26	10,643.55	7/26	549 WF PUB SCHOOLS DIST #6		
			Object Total:		**24,064.53**	**104,979.08**	**199,211.00**	**94,231.92**	**53%**
399 RECRUITMENT/EMPLOYMENT TESTING									
				/ /					
			Object Total:		**0.00**	**0.00**	**3,000.00**	**3,000.00**	**%**
410 OFFICE SUPPLIES									
CC 2053 2		PACKING TAPE	3490	06/02/26	11.99	7/26	3161 VISA LIBRARY #1		
CC 2053 3		REFUND (STAPLERS)	3490	06/19/26	-14.46	7/26	3161 VISA LIBRARY #1		
CC 2053 4		WATER MACHINES LEASE	999999	06/24/26	100.00	7/26	3161 VISA LIBRARY #1		
CC 2053 5		DOOR STOPPERS	3490	06/26/26	11.39	7/26	3161 VISA LIBRARY #1		
CC 2065 4		PLANT SUPPLIES	4622	06/24/26	45.32	7/26	3162 VISA LIBRARY #2		
			Object Total:		**154.24**	**5,107.15**	**15,750.00**	**10,642.85**	**32%**
418 PROFESSIONAL SERVICES									
				/ /					
			Object Total:		**0.00**	**0.00**	**3,000.00**	**3,000.00**	**%**
420 OPERATION & MAINTENANCE									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
424 GAS AND OIL									
				/ /					
			Object Total:		**0.00**	**83.23**	**2,000.00**	**1,916.77**	**4%**
427 VEHICLES MAINTENANCE									
				/ /					
			Object Total:		**0.00**	**0.00**	**1,200.00**	**1,200.00**	**%**
428 SERVICE AGREEMENTS-CONTRACTS									
CL 133217 1	-92641	LEASE FOR PRINTERS		06/27/26	754.15	7/26	5349 MARCO TECHNOLOGIES, LLC		
			Object Total:		**754.15**	**7,869.82**	**22,008.00**	**14,138.18**	**36%**
490 MISC									
				/ /					
			Object Total:		**0.00**	**54.21**	**500.00**	**445.79**	**11%**

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
497 TECHNOLOGY									
				/ /					
			Object Total:		**0.00**	**25,792.24**	**37,379.00**	**11,586.76**	**69%**
500 SUPPLIES									
				/ /					
			Object Total:		**0.00**	**0.00**	**850.00**	**850.00**	**%**
640 FURNITURE & EQUIPMENT (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
641 FURN & EQUIP-NON DEPRECIATED <$5000									
JV 6621 2		Reclass CL 133216		/ /	6,689.02	7/26			
			Object Total:		**6,689.02**	**8,240.02**	**11,520.00**	**3,279.98**	**72%**
644 POSTAL METER RENT									
				/ /					
			Object Total:		**0.00**	**0.00**	**2,772.00**	**2,772.00**	**%**
648 PROFESSIONAL PUBLICATIONS									
				/ /					
			Object Total:		**0.00**	**0.00**	**535.00**	**535.00**	**%**
649 PROGRAMMING									
CC 2053 6		AS PROGRAM SUPPLIES	3490	06/26/26	220.83	7/26	3161 VISA LIBRARY #1		
CC 2065 3		AS PROGRAM SUPPLIES	2341	06/23/26	35.96	7/26	3162 VISA LIBRARY #2		
CC 2065 5		SUMMER BOOST GRAND PRIZES	37	06/30/26	237.73	7/26	3162 VISA LIBRARY #2		
CC 2066 1		PROGRAM SUPPLIES	3701	06/04/26	21.82	7/26	4576 VISA LIBRARY #3		
CC 2066 3		PROGRAM SUPPLIES	3701	06/10/26	53.93	7/26	4576 VISA LIBRARY #3		
CC 2066 5		PROGRAM SUPPLIES	4105	06/17/26	47.66	7/26	4576 VISA LIBRARY #3		
CC 2066 6		LEXI MEMBERSHIP	1252	06/18/26	60.00	7/26	4576 VISA LIBRARY #3		
CL 133223 1	118846	YS PROGRAM		06/04/26	140.00	7/26	4492 MICHAEL GALLO		
CL 133663 1	118910	END OF YEAR SBP ENTERTAINMENT		07/26/26	250.00	7/26	5767 D+J MUSIC		
			Object Total:		**1,067.93**	**4,213.19**	**16,000.00**	**11,786.81**	**26%**
650 E RESOURCES									
CL 133218 1	-92640	RENEWAL ND DIGITAL CONSORTIUM		07/01/26	4,000.00	7/26	2126 OVERDRIVE, INC		
			Object Total:		**4,000.00**	**28,121.64**	**44,065.00**	**15,943.36**	**64%**
653 CAPITAL IMPROVEMENTS									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
661 POSTAGE/FREIGHT/SHIPPING									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
662 BOOKS									
CL 133216 1	-92642	TABLES FOR MR2		06/30/26	6,689.02	7/26	5324 FLUID INTERIORS, LLC		
CL 133492 1	-92442	BOOKS		07/10/26	27.88	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 2	-92442	BOOKS		07/10/26	11.38	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 3	-92442	BOOKS		07/10/26	26.90	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 4	-92442	BOOKS		07/10/26	81.97	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 5	-92442	BOOKS		07/10/26	36.90	7/26	4592 INGRAM LIBRARY SERVICES		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
CL 133492 6	-92442	BOOKS		07/10/26	318.79	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 7	-92442	BOOKS		07/10/26	27.07	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 8	-92442	BOOKS		07/10/26	95.82	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 9	-92442	BOOKS		07/10/26	77.61	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 10	-92442	BOOKS		07/10/26	113.23	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 11	-92442	BOOKS		07/10/26	215.87	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 12	-92442	BOOKS		07/10/26	73.57	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 13	-92442	BOOKS		07/10/26	43.56	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 14	-92442	BOOKS		07/10/26	18.35	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 15	-92442	BOOKS		07/10/26	90.21	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 16	-92442	BOOKS		07/10/26	71.82	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 17	-92442	BOOKS		07/10/26	20.77	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 18	-92442	BOOKS		07/10/26	19.56	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 19	-92442	BOOKS		07/10/26	703.42	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 20	-92442	BOOKS		07/10/26	53.84	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 21	-92442	BOOKS		07/10/26	44.83	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 22	-92442	BOOKS		07/10/26	45.63	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 23	-92442	BOOKS		07/10/26	9.92	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 24	-92442	BOOKS		07/10/26	13.90	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 25	-92442	BOOKS		07/10/26	11.78	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 26	-92442	BOOKS		07/10/26	37.12	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 27	-92442	BOOKS		07/10/26	13.46	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 28	-92442	BOOKS		07/10/26	14.11	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 29	-92442	BOOKS		07/10/26	66.37	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 30	-92442	BOOKS		07/10/26	33.65	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 31	-92442	BOOKS		07/10/26	24.07	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 32	-92442	BOOKS		07/10/26	47.78	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 33	-92442	BOOKS		07/10/26	15.51	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 34	-92442	BOOKS		07/10/26	18.32	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 35	-92442	BOOKS		07/10/26	269.22	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 36	-92442	BOOKS		07/12/26	11.76	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 37	-92442	BOOKS		07/12/26	21.53	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 38	-92442	BOOKS		07/12/26	23.20	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 39	-92442	BOOKS		07/12/26	12.44	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 40	-92442	BOOKS		07/12/26	19.68	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 41	-92442	BOOKS		07/12/26	16.46	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 42	-92442	BOOKS		07/12/26	15.14	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 43	-92442	BOOKS		07/12/26	20.67	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 44	-92442	BOOKS		07/13/26	28.02	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 45	-92442	BOOKS		07/16/26	27.76	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 46	-92442	BOOKS		07/16/26	55.75	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 47	-92442	BOOKS		07/16/26	72.36	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 48	-92442	BOOKS		07/16/26	19.10	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 49	-92442	BOOKS		07/16/26	28.66	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 50	-92442	BOOKS		07/16/26	25.52	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 51	-92442	BOOKS		07/16/26	39.75	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 52	-92442	BOOKS		07/16/26	34.52	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 53	-92442	BOOKS		07/16/26	21.02	7/26	4592 INGRAM LIBRARY SERVICES		

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
CL 133492 54	-92442	BOOKS		07/16/26	32.56	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 55	-92442	BOOKS		07/16/26	13.88	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 56	-92442	BOOKS		07/16/26	18.45	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 57	-92442	BOOKS		07/16/26	50.76	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 58	-92442	BOOKS		07/16/26	16.93	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 59	-92442	BOOKS		07/16/26	26.40	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 60	-92442	BOOKS		07/16/26	9.96	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 61	-92442	BOOKS		07/16/26	253.18	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 62	-92442	BOOKS		07/17/26	42.72	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 63	-92442	BOOKS		07/17/26	47.26	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 64	-92442	BOOKS		07/17/26	53.53	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 65	-92442	BOOKS		07/17/26	16.60	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 66	-92442	BOOKS		07/17/26	12.95	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 67	-92442	BOOKS		07/17/26	1,379.98	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 68	-92442	BOOKS		07/20/26	57.91	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 69	-92442	BOOKS		07/20/26	65.79	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 70	-92442	BOOKS		07/21/26	14.40	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 71	-92442	BOOKS		07/21/26	77.48	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 72	-92442	BOOKS		07/21/26	14.40	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 73	-92442	BOOKS		07/21/26	15.00	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 74	-92442	BOOKS		07/21/26	26.41	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 75	-92442	BOOKS		07/21/26	214.56	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 76	-92442	BOOKS		07/21/26	400.95	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 77	-92442	BOOKS		07/21/26	559.42	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 78	-92442	BOOKS		07/21/26	15.54	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 79	-92442	BOOKS		07/21/26	21.57	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 80	-92442	BOOKS		07/21/26	21.30	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 81	-92442	BOOKS		07/21/26	43.13	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 82	-92442	BOOKS		07/21/26	376.49	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 83	-92442	BOOKS		07/23/26	17.22	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 84	-92442	BOOKS		07/23/26	20.26	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 85	-92442	BOOKS		07/23/26	22.78	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 86	-92442	BOOKS		07/23/26	20.23	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 87	-92442	BOOKS		07/23/26	20.02	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 88	-92442	BOOKS		07/23/26	13.41	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 89	-92442	BOOKS		07/23/26	44.95	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 90	-92442	BOOKS		07/23/26	34.10	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 91	-92442	BOOKS		07/23/26	21.37	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 92	-92442	BOOKS		07/23/26	21.72	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 93	-92442	BOOKS		07/23/26	24.09	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 94	-92442	BOOKS		07/23/26	16.98	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 95	-92442	BOOKS		07/23/26	24.47	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 96	-92442	BOOKS		07/23/26	21.92	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 97	-92442	BOOKS		07/26/26	14.96	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 98	-92442	BOOKS		07/26/26	14.10	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492 99	-92442	BOOKS		07/26/26	26.58	7/26	4592 INGRAM LIBRARY SERVICES		
CL 133492100	-92442	BOOKS		07/26/26	18.67	7/26	4592 INGRAM LIBRARY SERVICES		
JV 6621 1		Reclass CL 133216		/ /	-6,689.02	7/26			

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
			Object Total:		**7,584.87**	**51,791.73**	**112,324.00**	**60,532.27**	**46%**
663 MAGAZINES									
CC 2065 2		ANNUAL SUBSCRIPTION	104	06/05/26	377.89	7/26	3162 VISA LIBRARY #2		
			Object Total:		**377.89**	**4,949.96**	**4,850.00**	**-99.96**	**102%**
664 AUDIO VIDEO									
CL 133493 1		DVD		07/09/26	22.47	7/26	1854 MIDWEST TAPE		
CL 133493 2		DVD		07/09/26	28.47	7/26	1854 MIDWEST TAPE		
CL 133493 3		DVD		07/21/26	117.63	7/26	1854 MIDWEST TAPE		
CL 133493 4		DVD		07/28/26	237.48	7/26	1854 MIDWEST TAPE		
			Object Total:		**406.05**	**8,395.02**	**16,250.00**	**7,854.98**	**52%**
667 MEMBERSHIPS									
CL 133215 1	118880	NOTARY FEE CASSANDRA KLOS		07/08/26	50.00	7/26	4129 WESTERN NATIONAL MUTUAL INS		
CL 133215 2	118880	NOTARY FEE HEATHER NESEMEIER		07/08/26	50.00	7/26	4129 WESTERN NATIONAL MUTUAL INS		
CL 133215 3	118880	NOTARY FEE MARGARET GAG		07/08/26	50.00	7/26	4129 WESTERN NATIONAL MUTUAL INS		
			Object Total:		**150.00**	**2,569.00**	**4,320.00**	**1,751.00**	**59%**
668 PRINTING (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
669 INSURANCE									
				/ /					
			Object Total:		**0.00**	**0.00**	**6,056.00**	**6,056.00**	**%**
672 EMERGENCY MEDICAL SUPPLIES									
				/ /					
			Object Total:		**0.00**	**215.96**	**0.00**	**-215.96**	**%**
680 Library of Things									
CC 2066 2		MOBILE BEACON	999999	06/10/26	133.88	7/26	4576 VISA LIBRARY #3		
CC 2066 4		MOBILE BEACON	999999	06/16/26	-3.90	7/26	4576 VISA LIBRARY #3		
			Object Total:		**129.98**	**259.96**	**4,500.00**	**4,240.04**	**6%**
689 PROMOTIONAL ACTIVITIES									
CC 2053 1		PRINTIVITY	999999	06/02/26	230.33	7/26	3161 VISA LIBRARY #1		
CC 2065 1		BAGS FOR SBP	5392	06/02/26	256.93	7/26	3162 VISA LIBRARY #2		
CC 2066 7		SOCIAL MEDIA ADVERTISING	999999	06/30/26	97.00	7/26	4576 VISA LIBRARY #3		
			Object Total:		**584.26**	**3,146.45**	**13,680.00**	**10,533.55**	**23%**
710 PRINCIPAL									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
720 INTEREST									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
724 CONSULTING/TESTING FEES (DO NOT USE)									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**

For the Accounting Periods: 7/26 - 7/26

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

Fund/Account/ Doc/Line #	Check	Description	Invoice	Invoice Date	End Month/ Amount	Year to Date/ Period	Budget/ Vendor	Available Appropriation	%
7000 LIBRARY									
411600 LIBRARY									
740 SERVICE CHARGES									
JV 6615 1		FIBT TSYS/TRANSFIRST JULY		/ /	138.00	7/26			
			Object Total:		**138.00**	**975.95**	**1,750.00**	**774.05**	**56%**
864 FURN & EQUIP DEPRECIATED >$5,000									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
870 CAPITALIZED ASSETS - OVER $5,000									
				/ /					
			Object Total:		**0.00**	**0.00**	**0.00**	**0.00**	**%**
880 COST ALLOCATIONS									
				/ /					
			Object Total:		**0.00**	**26,726.52**	**53,450.00**	**26,723.48**	**50%**
890 TRANSFERS OUT									
				/ /					
			Object Total:		**0.00**	**0.00**	**10,000.00**	**10,000.00**	**%**
901 CATALOGING									
CL 133219 1	118859	WEBDEWEY		07/01/26	410.91	7/26	3416 OCLC, INC.		
CL 133219 2	118859	CATALOGING/METADATA		07/01/26	2,872.46	7/26	3416 OCLC, INC.		
			Object Total:		**3,283.37**	**3,283.37**	**3,210.00**	**-73.37**	**102%**
994 ODIN									
				/ /					
			Object Total:		**0.00**	**29,249.20**	**34,500.00**	**5,250.80**	**85%**
			Account Total:		**202,203.63**	**1,326,592.19**	**2,632,068.00**	**1,305,475.81**	
			Fund Total:		**202,203.63**	**1,326,592.19**	**2,632,068.00**	**1,305,475.81**	

***Detail total may not match report total. The report total reflects the actual amount posting to the budget line. The detail includes all transactions that posted to the budget line during the period (including amounts that may have been closed).

Combined Funds

Account Object	Description	Current Month	Current YTD	Budget	Variance	%
	Revenue					
310001	PROPERTY TAXES	453,956.73	2,387,817.88	2,544,185.00	-156,367.12	94
310002	DISCOUNT PROPERTY TAXES			-106,856.00	106,856.00	
335600	STATE AID		44,134.69	44,626.00	-491.31	99
						98
	Total Revenue	**453,956.73**	**2,431,952.57**	**2,481,955.00**	**-50,002.43**	**98**
	Expenses					
411600	LIBRARY					
110	PERMANENT EMP SALARIES	101,607.38	666,846.35	1,315,880.00	649,033.65	51
114	PART TIME SALARIES	6,597.08	47,722.83	134,448.00	86,725.17	35
220	SOCIAL SECURITY	7,897.69	52,321.32	110,686.00	58,364.68	47
230	RETIREMENT	15,720.26	106,230.86	212,865.00	106,634.14	50
240	WORKFORCE SAFETY INSURANCE		676.95	3,124.00	2,447.05	22
250	UNEMPLOYMENT			500.00	500.00	
312	ATTORNEY	825.00	825.00	5,150.00	4,325.00	16
320	HEALTH INSURANCE	17,970.26	107,089.23	195,241.00	88,151.77	55
321	PROPERTY INSURANCE		4,093.72		-4,093.72	
340	EMPLOYEE DEVELOPMENT	13.08	16,874.36	12,950.00	-3,924.36	130
356	TELEPHONE	188.59	1,131.42	3,044.00	1,912.58	37
360	PRINTING & MAILING PROJECTS	2,000.00	6,756.45	13,000.00	6,243.55	52
387	MEDICAL/VACCINES			500.00	500.00	
389	LEASE/RENTAL	24,064.53	104,979.08	199,211.00	94,231.92	53
399	RECRUITMENT/EMPLOYMENT TESTING			3,000.00	3,000.00	
410	OFFICE SUPPLIES	154.24	5,107.15	15,750.00	10,642.85	32
418	PROFESSIONAL SERVICES			3,000.00	3,000.00	
424	GAS AND OIL		83.23	2,000.00	1,916.77	4
427	VEHICLES MAINTENANCE			1,200.00	1,200.00	
428	SERVICE AGREEMENTS-CONTRACTS	754.15	7,869.82	22,008.00	14,138.18	36
490	MISC		54.21	500.00	445.79	11
497	TECHNOLOGY		25,792.24	37,379.00	11,586.76	69
500	SUPPLIES			850.00	850.00	
641	FURN & EQUIP-NON DEPRECIATED <$5000	6,689.02	8,240.02	11,520.00	3,279.98	72
644	POSTAL METER RENT			2,772.00	2,772.00	
648	PROFESSIONAL PUBLICATIONS			535.00	535.00	
649	PROGRAMMING	1,067.93	4,213.19	16,000.00	11,786.81	26
650	E RESOURCES	4,000.00	28,121.64	44,065.00	15,943.36	64
662	BOOKS	7,584.87	51,791.73	112,324.00	60,532.27	46
663	MAGAZINES	377.89	4,949.96	4,850.00	-99.96	102
664	AUDIO VIDEO	406.05	8,395.02	16,250.00	7,854.98	52
667	MEMBERSHIPS	150.00	2,569.00	4,320.00	1,751.00	59
669	INSURANCE			6,056.00	6,056.00	
672	EMERGENCY MEDICAL SUPPLIES		215.96		-215.96	

Combined Funds

Account Object	Description	Current Month	Current YTD	Budget	Variance	%
		------------------- Current Year				
680	Library of Things	129.98	259.96	4,500.00	4,240.04	6
689	PROMOTIONAL ACTIVITIES	584.26	3,146.45	13,680.00	10,533.55	23
740	SERVICE CHARGES	138.00	975.95	1,750.00	774.05	56
880	COST ALLOCATIONS		26,726.52	53,450.00	26,723.48	50
890	TRANSFERS OUT			10,000.00	10,000.00	
901	CATALOGING	3,283.37	3,283.37	3,210.00	-73.37	102
994	ODIN		29,249.20	34,500.00	5,250.80	85
	Total Account	**202,203.63**	**1,326,592.19**	**2,632,068.00**	**1,305,475.81**	**50**
	Total Expenses	**202,203.63**	**1,326,592.19**	**2,632,068.00**	**1,305,475.81**	**50**
	Net Income from Operations	251,753.10	1,105,360.38			
	Other Revenue					
360000	MISCELLANEOUS REVENUE	959.92	8,188.61	5,000.00	3,188.61	164
360100	SPONSORSHIPS		457.60	3,000.00	-2,542.40	15
361000	INTEREST ON INVESTMENTS		89,117.46	142,113.00	-52,995.54	63
363400	GRANTS	8,415.00	8,415.00		8,415.00	
372500	SALE OF EQUIPMENT		1,191.00		1,191.00	
375000	DONATIONS		500.00		500.00	
						72
	Total Other Revenue	**9,374.92**	**107,869.67**	**150,113.00**	**-42,243.33**	**72**
	Net Income	261,128.02	1,213,230.05			

Note: Formula for % columns = revenue*100/total expense for Fund.

Library Board Agenda Item Memo
Meeting Date:

☐Consent Agenda
☒Regular Agenda

Item Title: Approve early closure on September 24th, 2026 for Employee Recognition Event

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Presented By: Bethany Wiegman, Human Resources Director

Requested Action/Staff Recommendation: Approve early closure on September 24th, 2026 for Employee Recognition Event

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Summary

The Employee Engagement Committee kindly asks for approval to close both West Fargo Public Library locations at 4 p.m. on September 24th, 2026. This early closure will enable staff to attend the Employee Recognition event at the Lights Plaza. Given the varied schedules across departments such as police, fire, public works, and the library – including evening and 24-hour shifts – it is challenging to find a time when all staff can participate. Approving this request will allow more staff to attend the event, helping staff build relationships with other departments and to provide the opportunity to recognize employees for their years of dedicated service to the City.

WEST FARGO PUBLIC LIBRARY

Library Board Agenda Item Memo
Meeting Date:

☐ Consent Agenda
☒ Regular Agenda

Item Title: Tuberculosis (TB) Screening for Partner Facility Access Policy

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Presented By: Jenna Kahly, Library Director & Beth Wiegman, HR Director

Requested Action/Staff Recommendation: Approve policy and documents related to TB screening for Adult Services staff assigned to work in facilities which require this testing.

New Information:

One of our senior outreach sites is requiring staff to undergo Tuberculosis (TB) screening in order to facilitate delivery services to them. We are seeking approval of a new policy and an authorization and declination form for staff which outlines for them the reasoning for the testing, describes how it will be administered, and what will happen if they should need to decline the test for medical or religious reasons. This impacts our Adult Services Manager and Librarians, who facilitate senior outreach. Click or tap here to enter text.

Attached Supporting Documents:

- Tuberculosis (TB) Screening for Partner Facility Access
- Tuberculosis Screening Authorization and Declination Form

Tuberculosis (TB) Screening for Partner Facility Access

Purpose

The West Fargo Public Library is committed to protecting the health and safety of employees, patrons, volunteers, and community partners while continuing to provide outreach services within the community. Certain partner facilities may require TB screening or other infection prevention measures as a condition of access. This policy establishes expectations for employees assigned to those facilities.

Scope

Applies only to employees whose assigned duties require entry into partner facilities requiring TB screening or similar communicable disease prevention measures.

Policy

Employees assigned to positions requiring entry into designated partner facilities shall comply with the screening requirements established by the partner facility where appropriate unless prohibited by law or City policy. When required, employees must complete TB screening, provide documentation of compliance before initial assignment, and complete additional screening if required. The cost of the required screening will be covered by the West Fargo Public Library.

Negative Screening Requirement

Employees must provide documentation demonstrating they have met the partner facility's entrance requirements before performing work in the facility.

Positive Screening Results

A positive TB screening result does not automatically prohibit work. Employees shall notify Human Resources, complete any required follow-up evaluation, and provide medical clearance if required. Depending on partner facility requirements, employees may be required to mask, be temporarily reassigned, or be restricted from entering the facility.

Medical Accommodation

Employees may request reasonable accommodation through Human Resources. Potential accommodation includes masking, reassignment, temporary modification of duties, or other reasonable accommodation.

Religious Accommodation

Employees may request accommodation based on a sincerely held religious belief. Requests will be evaluated individually consistent with applicable law and partner facility requirements.

Refusal to Participate

Employees declining TB screening without an approved accommodation may be required to wear a face covering if permitted, be reassigned when feasible, or be unable to perform work in facilities requiring TB screening.

Waiver and Acknowledgment

Employees receiving a medical, religious, or voluntary exemption shall sign an acknowledgment confirming understanding of partner facility requirements, masking or PPE requirements, possible access restrictions, and the impact on assigned outreach duties.

Confidentiality

Medical information shall be maintained separately from personnel files and handled confidentially.

Administration

Human Resources administers this policy. Library management identifies affected positions and ensures compliance.

TUBERCULOSIS SCREENING AUTHORIZATION AND DECLINATION FORM

Employees assigned to work in facilities requiring tuberculosis (TB) screening must complete TB screening as a condition of performing those job duties. TB is a contagious bacterial infection primarily affecting the lungs. Entering a healthcare facility increases the risk of exposure to yourself and others. Early detection is essential for effective treatment and prevention.

Screening is being offered to you at no cost and will be administered by the City of West Fargo's partnered health provider. Serious side effects from the testing are rare. A positive result may necessitate further evaluation, which may include a referral to a physician, a chest radiograph, or treatment with medications. A licensed health care provider will review results and determine whether further medical evaluation and/or treatments are appropriate.

The current technique of administration is the QuantiFERON test, which is an Interferon-Gamma Release Assay (IGRA). This test involves collecting a blood sample and measuring the immune response.

Please indicate acceptance or declination of this screening procedure. Employees who decline screening may not be permitted to perform assignments requiring TB clearance, or may be asked to use an appropriate mask during programming.

TUBERCULOSIS SCREENING

Name:____ Employee ID #________________

FACILITY WHERE WORK WOULD OCCUR:____

TUBERCULIN (TB) SCREENING ACCEPTANCE

The risks and benefits of receiving a TB test and the risks of acquiring tuberculosis from a work exposure have been explained to me. I acknowledge that no guarantees have been made to me regarding the effectiveness of this testing or the absence of adverse reactions to the testing. I understand this information and have had all my questions answered to my satisfaction. I understand that I will receive this screening free of charge, however if I receive a positive result, the costs for follow-up care would be my responsibility. I understand the results of this screening will be maintained a confidential medical information in accordance with applicable law. I voluntarily give my consent to receive the TB testing.

____ ______________

Signature **Date**

TUBERCULIN (TB SCREENING DECLINATION (REFUSAL)

I have been given the opportunity to be tested for tuberculosis at no charge; however, I am choosing to decline the test at this time. I understand declining TB screening may affect my ability to perform certain job duties or result in reassignment or the use of additional personal protective equipment (PPE) while completing related job duties.

Reason for declination: Medical Religious

Other:

I certify the information provided is accurate and complete.

____ ______________

Signature **Date**

WEST FARGO PUBLIC LIBRARY

Library Board Agenda Item Memo
Meeting Date:

☐ Consent Agenda
☒ Regular Agenda

Item Title: Vehicle Purchase (Action)

Presented By: Jenna Kahly, Library Director

Requested Action/Staff Recommendation: Approve purchase of vehicle for library services

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New Information:

We have worked with Public Works staff to determine what vehicle fits the needs of the West Fargo Public Library and is able to be purchased. The cost of the 2027 AWD Chevy Equinox we are looking to buy is $28,560. We would like to purchase this this year using funding from our reserve. This is doable because for the past 5 years the board has been strategically budgeting in our account through our "transfers out" line. Currently, we have $55K earmarked for large purchases such as vehicles. Our insurance will go up about $100 for FY27 from what was previously budgeted in our preliminary budget. We had already budgeted for gas and maintenance for a second vehicle so that is accounted for. Currently there is a 3-4 month lead time and the price is good until November 1st.

A second vehicle is needed as staff are constantly driving between locations and to pick up off-site book drops. This is in addition to the driving that occurs with the Library on Wheels outreach vehicle. After analysis, we found staff were driving a second vehicle or their personal vehicles for about 215 miles/month in the winter and 245 miles/month in the summer. Having a safe, reliable vehicle we can count on to move our staff and materials back and forth daily between locations year-round would be a significant benefit to staff and the community.

Attached Supporting Documents:

- 2027 Chevrolet Equinox Quote

Fleet Department
PO Box 338
Fergus Falls, MN 56538-0338
Phone: 218-998-8865
Toll Free: 800-477-3013 Ext. 8865
mlarson@nelsonfleet.com

VEHICLE QUOTE NUMBER SSP13-1

Sold To: West Fargo
Attn: Doug Stotz
Address: 810 12th Ave NW
West Fargo, ND 58102

Date: 6/11/2026
Phone: 701-515-5409
FAX:
Salesperson: Melissa Larson
Key Code: 0

Stock No:	Year	Make	Model	New/Used	Vehicle ID Number
SSP13-1	2027	Chevrolet Equinox	AWD SUV	New	
		Color:	TBD		

Price of Vehicle: *Per ND Spec: SSP13-1* $28,560.00

Options & Extras: $0.00

Delivery Included

Subtotal: $28,560.00

Trade - In:

Total Cash Price: **$28,560.00**

Terms: Net 30 days

Your Purchase Order #

Project # **380**

Thanks for your business!

Ship To / Lessee / End User: West Fargo
Attn: Doug Stotz
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West Fargo, ND 58102

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Phone: 701-515-5409
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Signed:

Printed Name: Date:

** Equal Employment Opportunity/Affirmative Action Employer**

WEST FARGO PUBLIC LIBRARY
BYLAWS

Dated as of Aug. 12, 2026~~8,~~

~~2024~~ Relating to:

Bylaws regulating the duties of the Board of Directors and its officers and for the management and operation of the library.

TABLE OF CONTENTS

WEST FARGO PUBLIC LIBRARY BYLAWS

Article I.
DEFINITIONS

The following words shall have the meaning provided in this section:

1. "**Board**" or "**Board of Directors**" means the West Fargo Public Library Board of Directors, consisting of five (5) members, which is responsible for creating policies and procedures for the West Fargo Public Library and supervision of the Library Director.

2. "**Executive Session**" means all or part of a meeting that is closed or confidential.

3. "**Library**" means the West Fargo Public Library.

4. "**Library Director**" means the Director of the West Fargo Public Library responsible for day-to-day operations and administering~~trating~~ policies adopted by the West Fargo Public Library Board of Directors.

5. "**Meeting**" means a formal or informal gathering or a work session, whether in person or through electronic means such as telephone or videoconference, of a quorum of the West Fargo Public Library Board of Directors; or as established under State statute.

6. "**President**" means the President of the West Fargo Public Library Board of Directors.

7. "**Quorum**" means one-half or more of the West Fargo Public Library Board of Directors.

8. "**Secretary**" means the Secretary of the West Fargo Public Library Board of Directors.

9. "**Treasurer**" means the Treasurer of the West Fargo Public Library Board of Directors.

10. "**Vice President**" means the Vice President of the West Fargo Public Library Board of Directors.

Article II.
GENERAL POWERS – DUTIES OF LIBRARY BOARD OF DIRECTORS

Under North Dakota Century Code § 40-38-04, the West Fargo Public Library Board of Directors (the "Board") shall have the following duties and responsibilities:

1. To make and adopt such bylaws, rules, and regulations relating to the duties of the officers of the Board.

2. To make and adopt such bylaws, rules, and regulations for the management of the Library.

3. To control, exclusively, the expenditures of all moneys collected for or contributed to the Library.

4. To ensure supervision, care, and custody of Library property, and of the rooms or buildings constructed, leased, or set apart for use of Library purposes.

5. To contract to furnish library service and to receive library service from other counties, school districts, and cities of the State of North Dakota and adjoining states, and the State Library.

6. To employ qualified personnel to administer the Library and dispense library services.

Article III.
APPOINTMENT – TERMS OF OFFICE

The West Fargo Board of City Commissioners (the "Commission") shall appoint five (5) members who serve as the Board. The Board members must be residents of the City of West Fargo (the "City") and one (1) Board member must serve on the Commission or be a designated representative of the Commission. The term of office for each Board member is three (3) years, beginning the first day of July. Midterm resignations of Board members shall be submitted in writing to the Commission with a copy given to the President of the Board to be kept on file at the Library. An appointment to fill an unexpired term may be for the remainder of the term only. A Board member cannot serve more than two (2) consecutive terms to which they have been appointed. An interval of one (1) year must elapse after the end of the second term before the same member can be reappointed to serve another term. If a Board member is absent for more than three (3) consecutive meetings without due cause, he/she may be asked to resign.

Article IV.
TIME – LOCATION OF MEETINGS

Regular meeting times of the Board will be set by the members and posted for public information. The Board may vote to hold a regular and/or special meeting at locations within the City other than the Library. All regular and special meetings shall be open to the public. If the regular meeting date is changed, each Board member shall be notified and a "Meeting Notice" shall be posted for public viewing at the main office of the Library, or if held somewhere other than the Library, posted at the location of the meeting.

Article V.
OFFICIAL ACTIONS

Official actions may only be taken at a regular or special meeting of the Board. A Board member or group of Board members, acting as individuals, cannot give a decision on matters affecting the operation of the Library to residents, patrons, librarians, employees, or persons having business with the Board, when they are not acting in a regular or special meeting of the Board, unless authorized to act by the Board.

Article VI.
LIBRARY DIRECTOR – EMPLOYMENT

The Board shall serve as supervisor of the Library Director who shall serve as supervisor of the Library and its employees, agents, and representatives. The Library Director shall attend all Board meetings, unless excused upon his/her request. The Library Director shall be excused from meetings in which his/her salary is being negotiated pursuant to North Dakota statute.

Article VII.
LIBRARY BOARD – COMPENSATION

The Commission shall establish the rate of compensation for Board members and actual expenses incurred by Board members may be reimbursed at the official reimbursement rates of the Commission.

Article VIII.
PARLIAMENTARY PROCEDURE

The last revised edition of Roberts Rules of Order shall be used to govern meetings of the Board.

Article IX.
NORTH DAKOTA LIBRARY ASSOCIATION - MEMBERSHIP

Members of the Board may~~shall~~ be members of the North Dakota Library Association. Membership dues will be paid by the Library.

Article X.
CITY ORDINANCES – STATE STATUTES

These Bylaws of the Board shall comply with the Revised Ordinances of 1990 of the City of West Fargo, North Dakota and the North Dakota Century Code. In cases where these Bylaws do not comply or are in conflict with City ordinances or State statutes, these Bylaws are considered subservient to the applicable City ordinance or State statute.

Article XI.
QUORUM

Three (3) members of the Board present at any regular or special Board meeting shall constitute a quorum.

Article XII.
EXECUTIVE SESSION

The Board may hold executive sessions as permitted under North Dakota statute.

Article XIII.
ORGANIZATION

Immediately after the appointment of its members, typically~~At~~ the regular July meeting, one (1) Board member shall be elected President, one (1) Board member elected Vice President, and one (1) Board member elected Treasurer. A Secretary may~~shall~~ be appointed. ~~either from Board members or from Library staff.~~ If a Secretary is not appointed, Library staff shall be responsible for the duties of the Secretary.

Article XIV.
DUTIES OF OFFICERS

President – Duties include:

1. Call meeting;
2. Assist Library Director with preparing meeting agenda;
3. Review materials before meeting;
4. Call meeting to order;
5. Preside over meeting;
6. Appoint committees with confirmation from the Board;
7. ~~Review draft of meeting minutes;~~

~~8.~~7. Lead performance review of Library Director;

~~9. Other duties as described in the Library Policy Manual.~~

~~1.~~ Vice President – Duties include:

1. Review draft of meeting minutes;
2. Act in the absence of the President as described above.

~~1. Act in the absence of the President as described above.~~

Treasurer – Duties include:

1. Assist Library and City staff in budget preparation through participation in called meetings;
2. Advocate for Library funding needs.

Secretary – Duties include:

1. Maintain accurate minutes of all meetings of the Board;
2. Provide minutes for Board approval;
3. Assure that minutes are filed appropriately.

Article XV.
COMMITTEES

The President of the Board shall appoint committees as deemed necessary or as directed by the Board. The Board shall confirm the President's committee appointment.

Article XVI.
OPERATIONAL DUTIES

The Board shall employ and supervise the Library Director, who will administer~~strate~~ policies adopted by the Board.

Article XVII.
LIST OF BOARD OF DIRECTORS

A list of the current Board members, their terms, and contact information will be kept on file by the Library Director.

Article XVIII.
BYLAW REVISIONS/UPDATES

Adopted Nov. 10, 1994; Revised Sept. 23, 1995; Nov.10, 2001; Nov. 11, 2012; Aug. 3, 2017; Sept. 14, 2017; Aug. 8, 2024; Aug. 12, 2026

West Fargo Public Library

DIRECTOR'S REPORT

For Aug. 12, 2026 Library Board Meeting

Presented by Jenna Kahly, Library Director

2026 Finances

Expenditures through July

Month to Date

$202,203.63

Year to Date

$1,326,592.19

Available Appropriation

$1,305,475.81

50%

Expended YTD

FY 2027 Budget Timeline

April
First draft of Preliminary Budget shared with Library Board

May
Approval of Preliminary Budget by Library Board, shared with City

June
First draft of City Preliminary Budget shared with Commission

July
City Preliminary Budget work continues

August
City Preliminary Budget must be approved on or before **Aug. 10** (NDCC 40-40-04)

September
Library Final Budget Draft presented to Board

City has Public Hearing on budget

October
City Final Budget due to County Auditor on or before **October 10.**

Library Budget finalized at Oct. meeting after our levy has been set by the Final City Budget

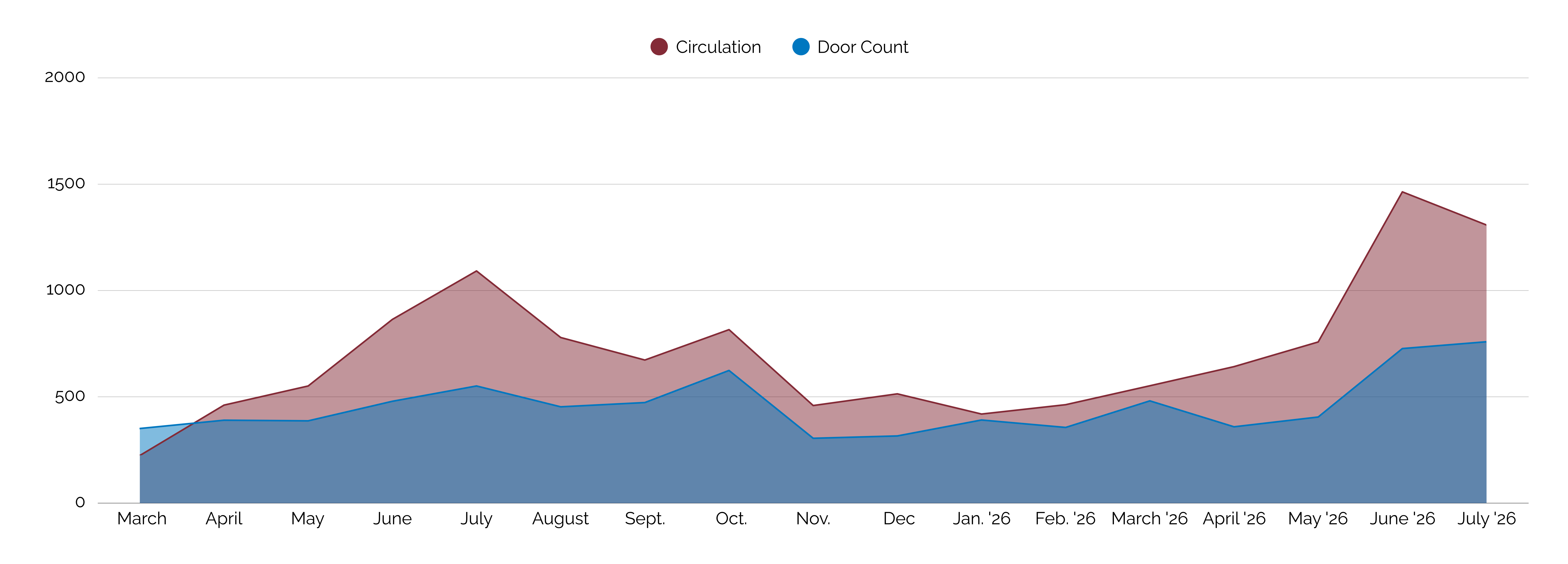
Satellite Library

July Satellite Usage

Physical Circulation - **1308**

Door Count - **759**

Highest foot traffic at Satellite yet!

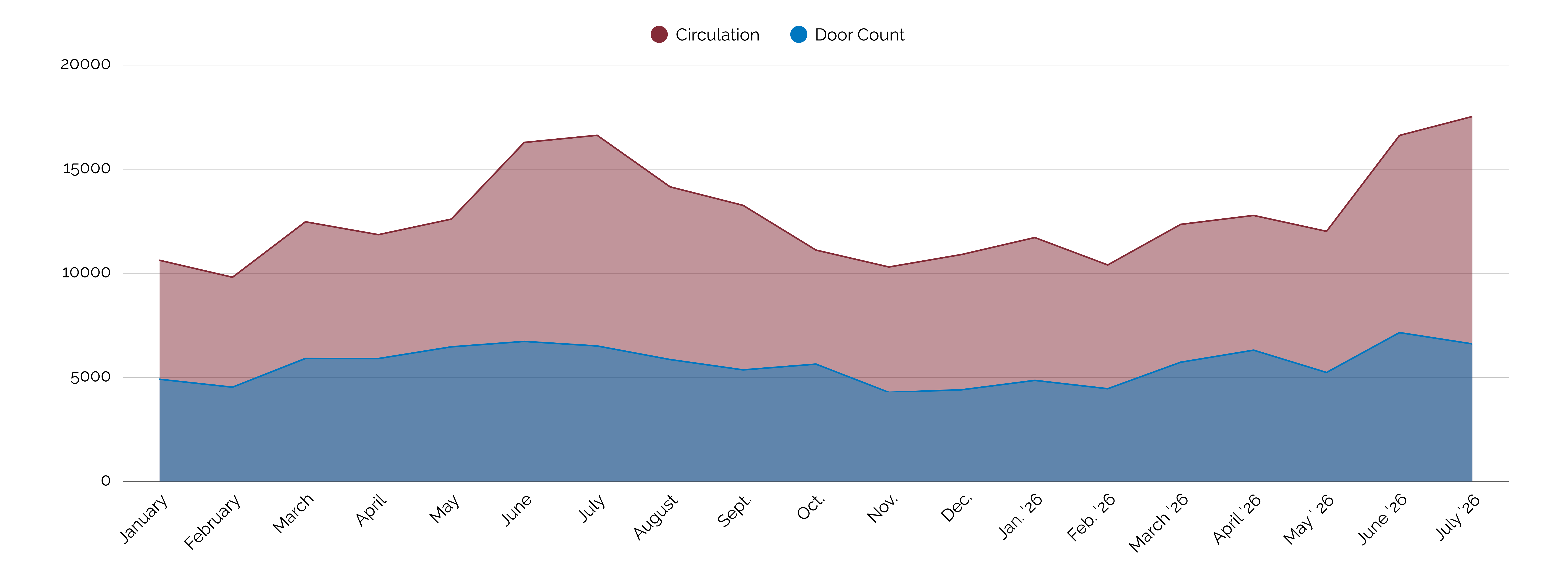


Main Library

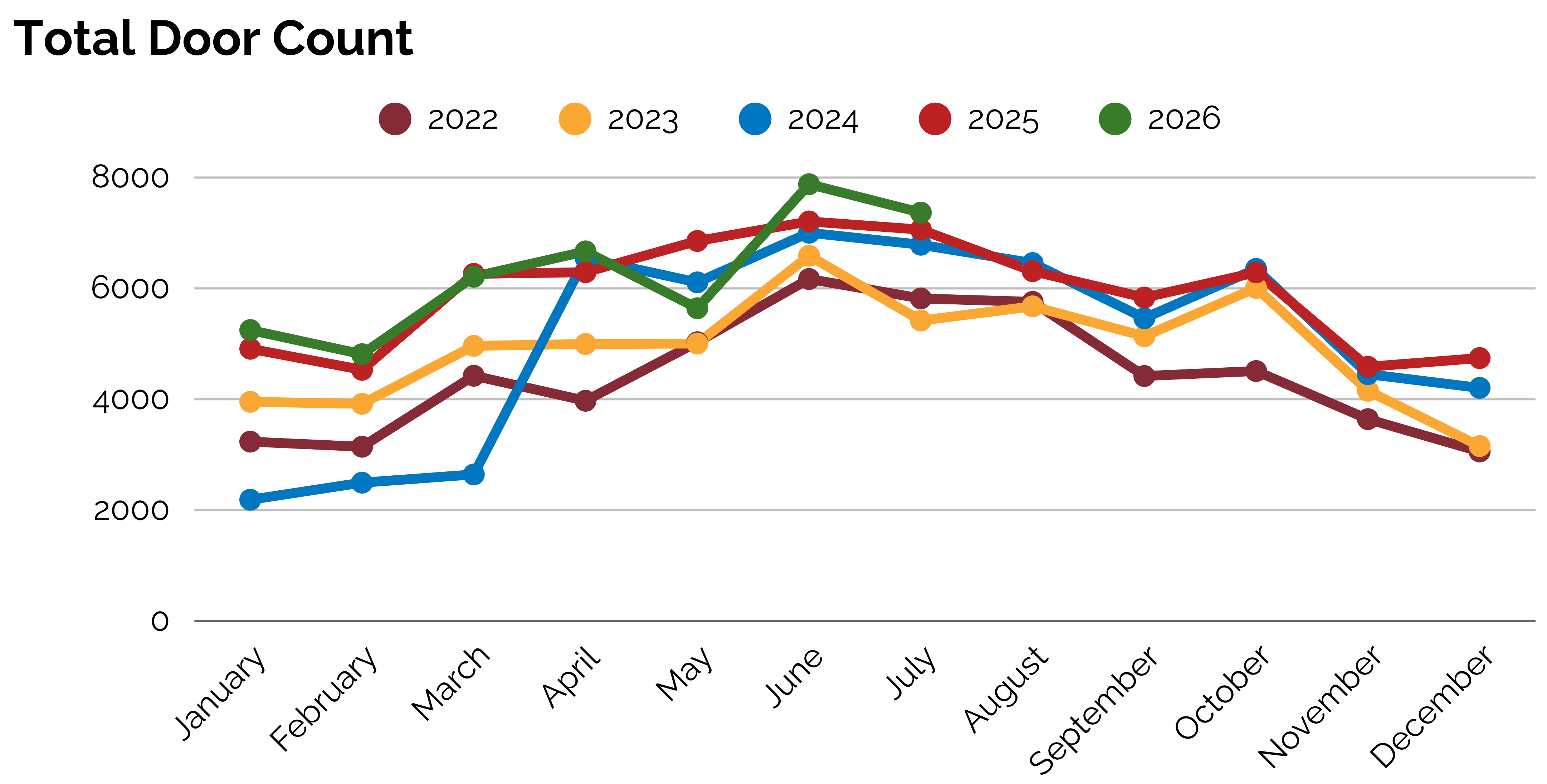
June Main Library Usage

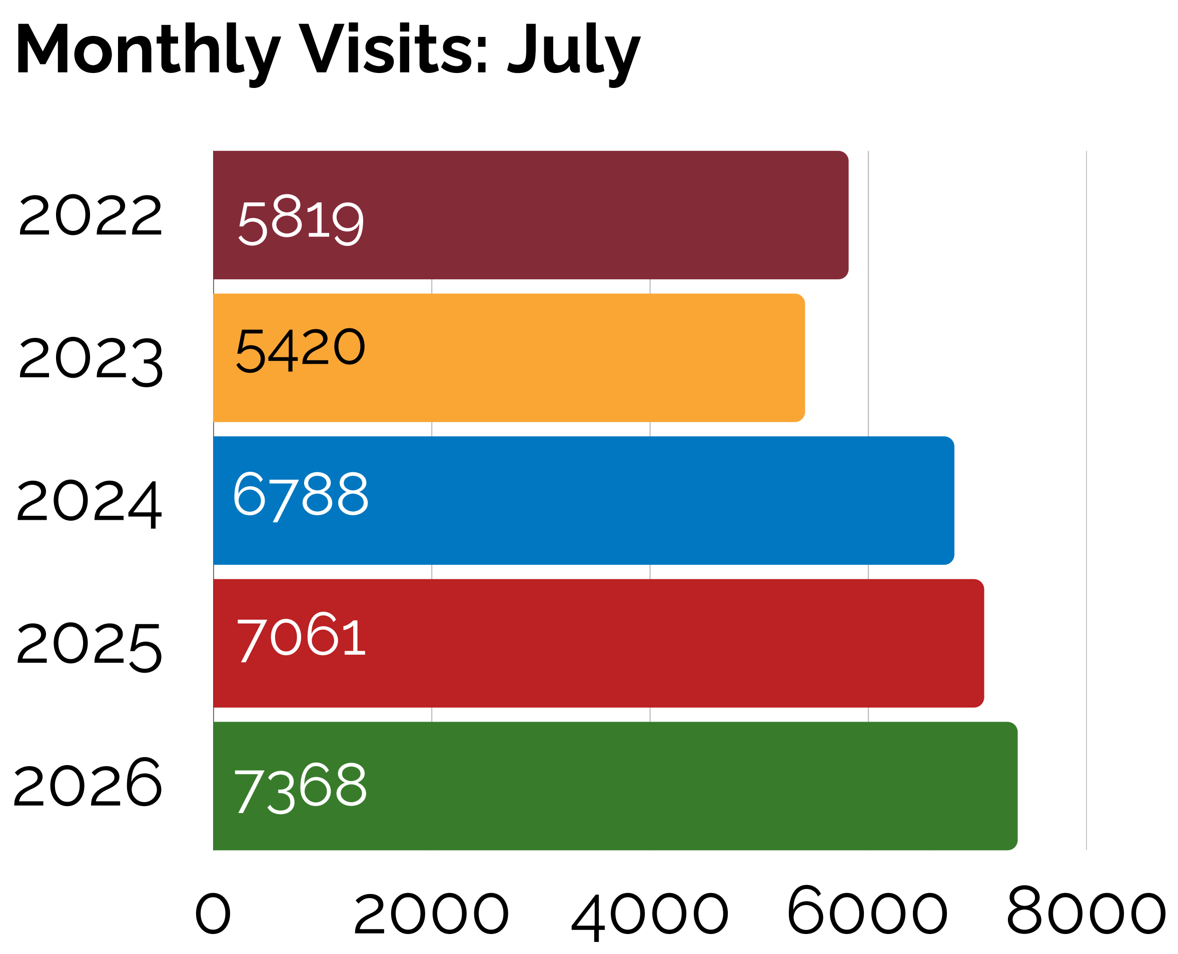
Physical Circulation - **17,534**

Door Count - **6609**



Door Count

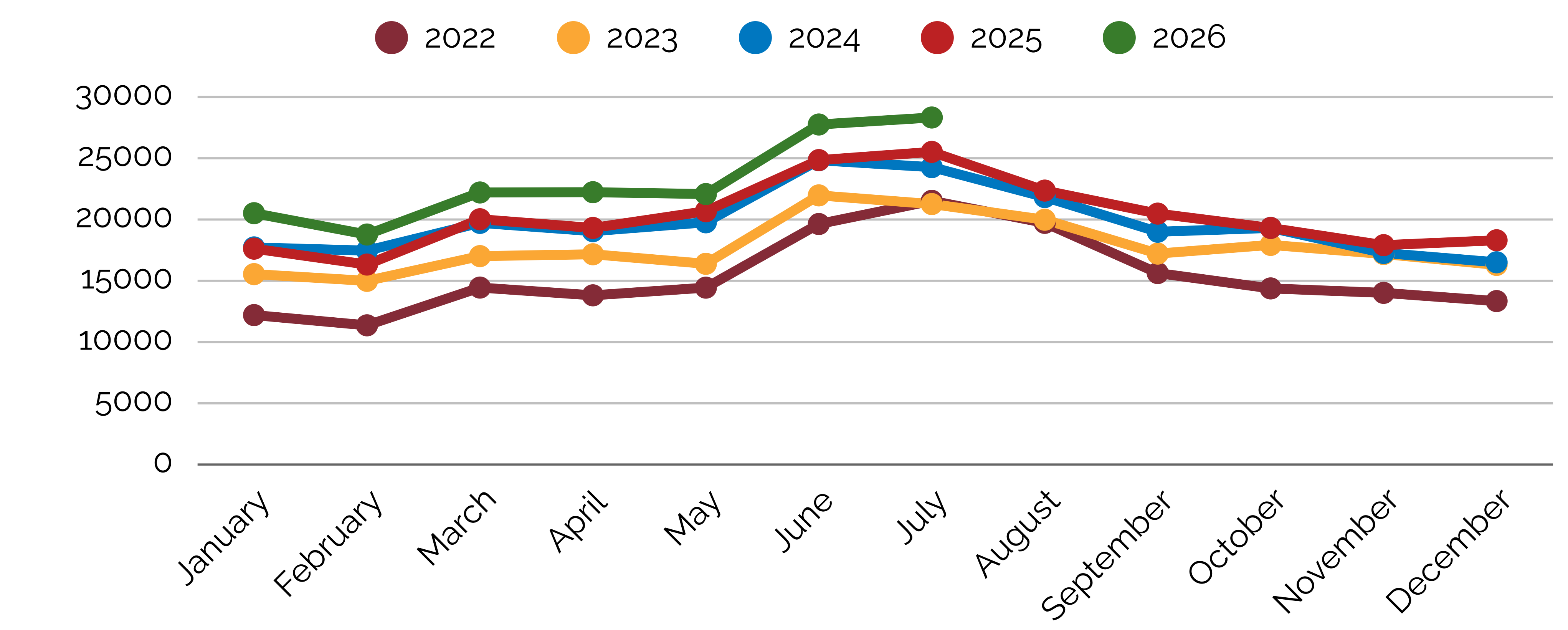

Total Door Count
2022
2023
2024
2025
2026
8000
6000
4000
2000
0
January
February
March
April
May
June
July
August
September
October
November
December

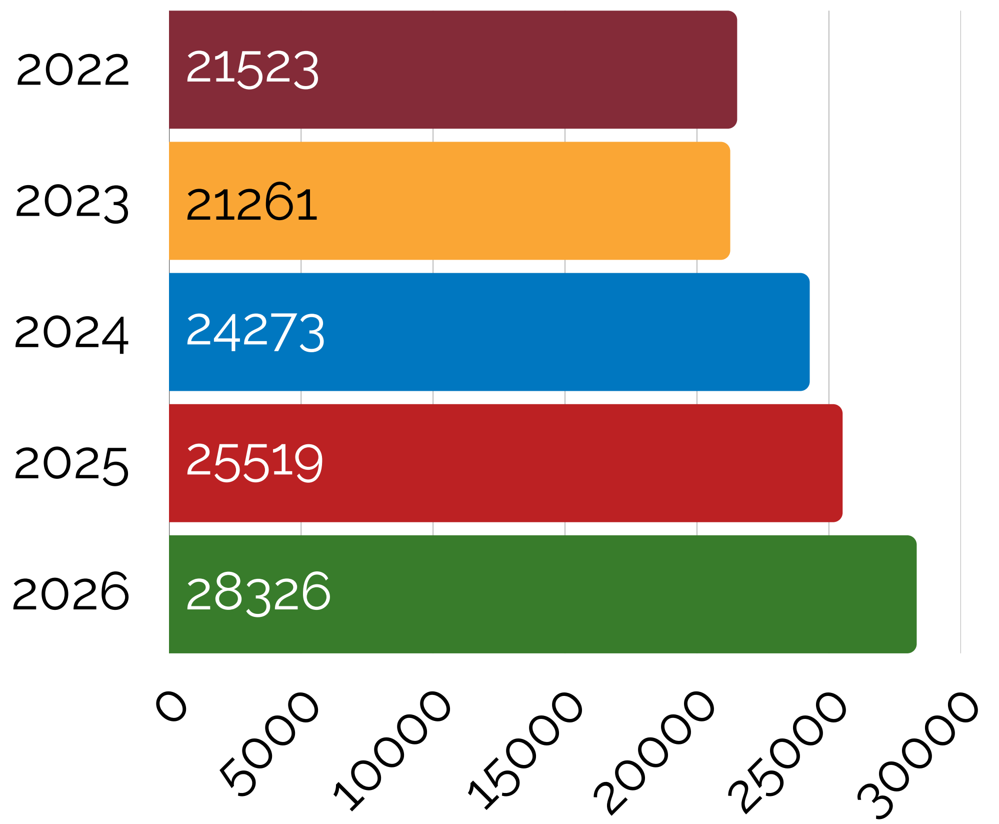

Monthly Visits: July
2022
5819
2023
5420
2024
6788
2025
7061
2026
7368
0
2000
4000
6000
8000

Circulation

A truly record-breaking month in library use

- Highest physical circulation to date
- Highest electronic circulation to date
- Total Circulation nearly 30,000 for July



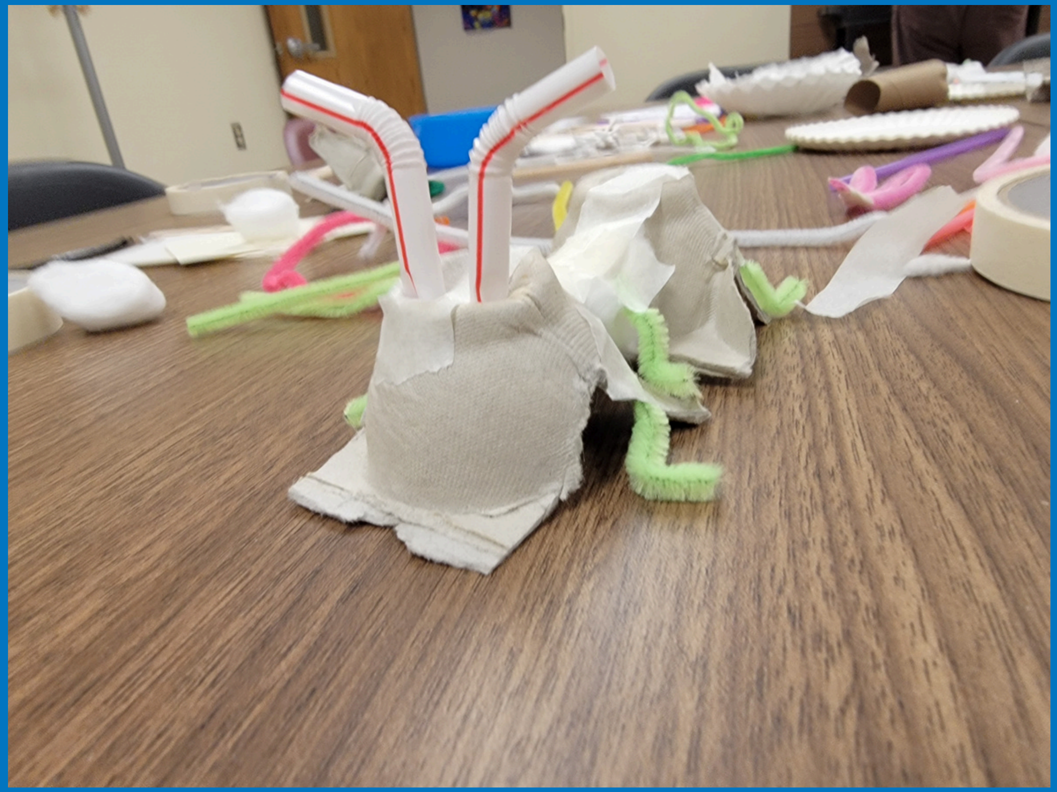


Youth & Family Programs

Recent Updates

- All-Ages America's Birthday Party event for the Fourth of July was really popular with almost 200 attendees.
- Summer Boost program ended July 31 with 835 participants of all ages. A Summer Boost program impact report will be shared in September.
- As usual, storytimes continued to be popular in July. They will take a break the last two weeks in August.
- Weekly STEM, crafts, and Teen Hour ended last week.
- Looking forward to a busy fall with the return of Saturday STEM, a new Teen Book Club, Pokemon Club, new Beanstack challenge for elementary kids and more!

Family members craft together



An insect creation from STEM

Adult & Senior Programs

Recent Updates

- In July, Monday Matinees opened up to all ages. Facilitated by the Adult Services team. Nearly 200 people came for movies
- Golden Gatherings continues on the second Tuesday of each month with great discussions.
- Book Clubs continued in July with good attendance. In August, they have started reading this year’s One Book, One Community title, and a couple of the groups are having a special guest talk about guitars.
- We have one more Silent Reading Party coming up on Aug. 20 at River’s Bend Park.
- Working on updating MOUs with senior sites for more efficient senior deliveries.
- Looking forward to a very busy fall, with many senior-specific programs and community partnerships.

Puzzle Off Contest

Guitar expert Mark Berntson at Page Turners Book Club

Other Reminders

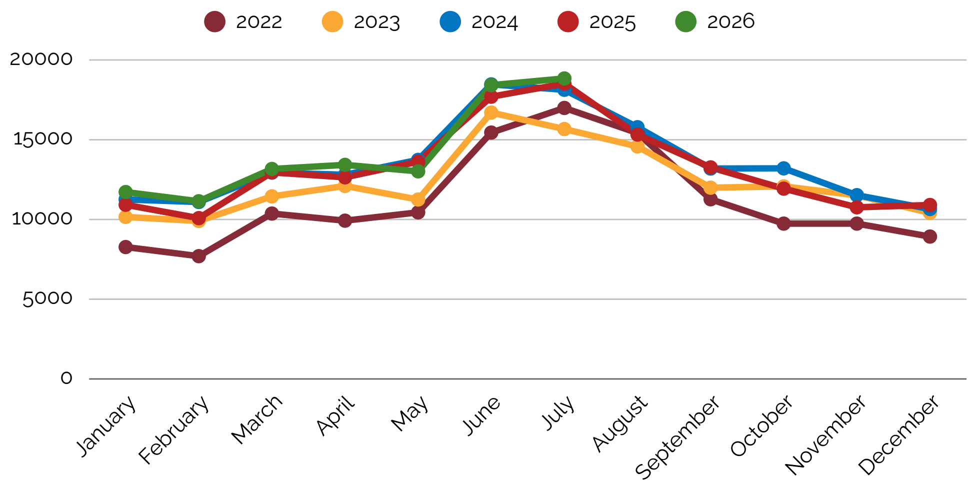
QUESTIONS?

Thank you for your time!

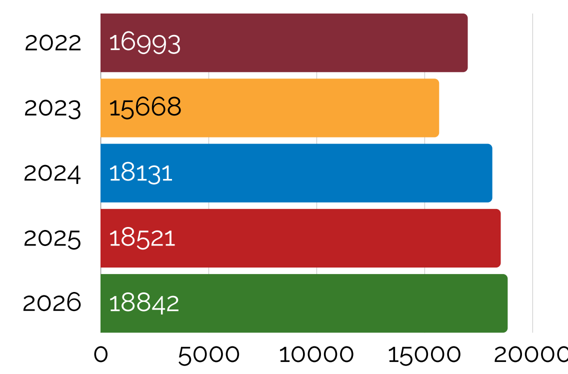
West Fargo Public Library

Monthly Impact Report July 2026

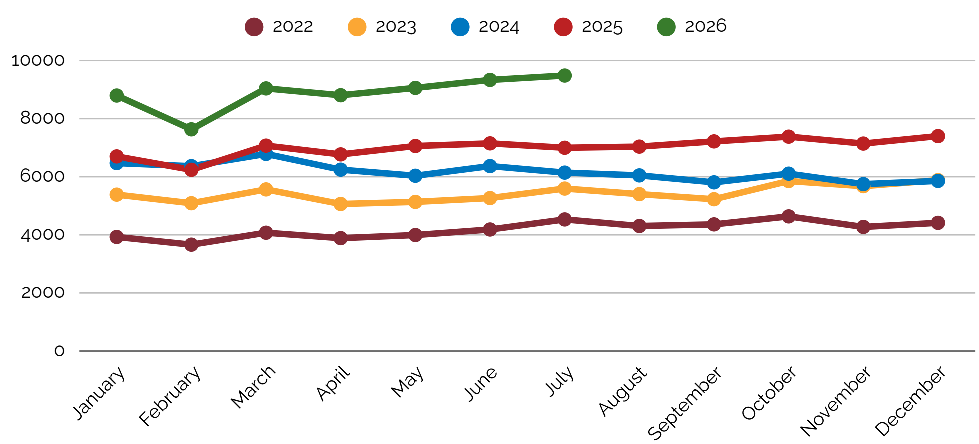
Physical Item Circulation - All Locations



July Physical Circulation



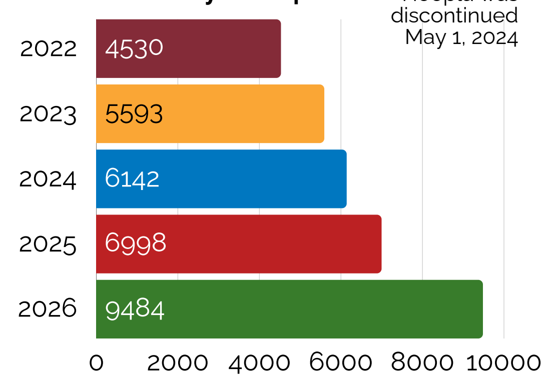
Electronic Materials Circulation



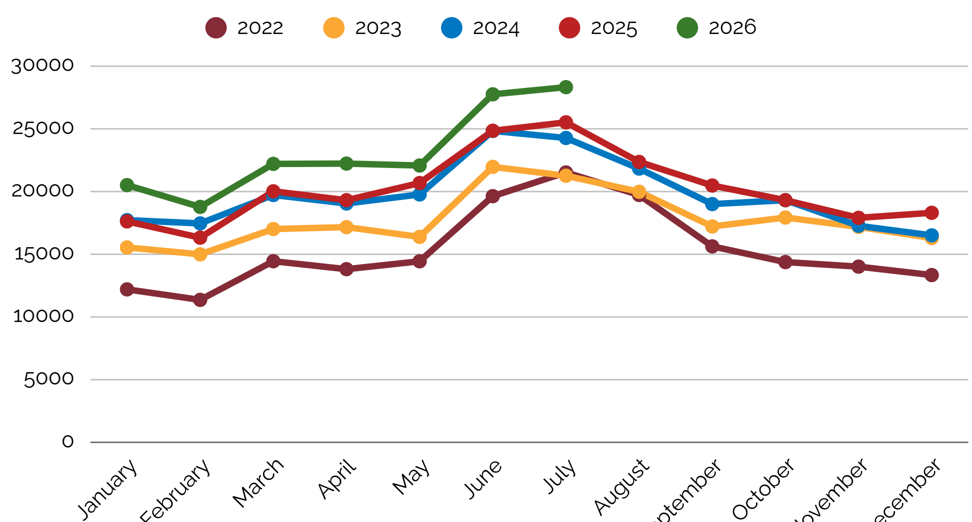
July Digital Circulation

OverDrive/Libby & Hoopla*

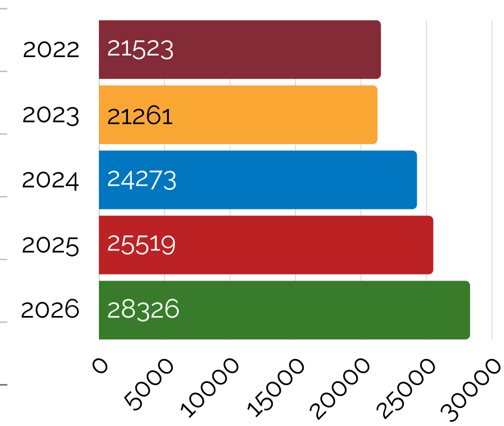
*Hoopla was discontinued May 1, 2024



Total Circulation

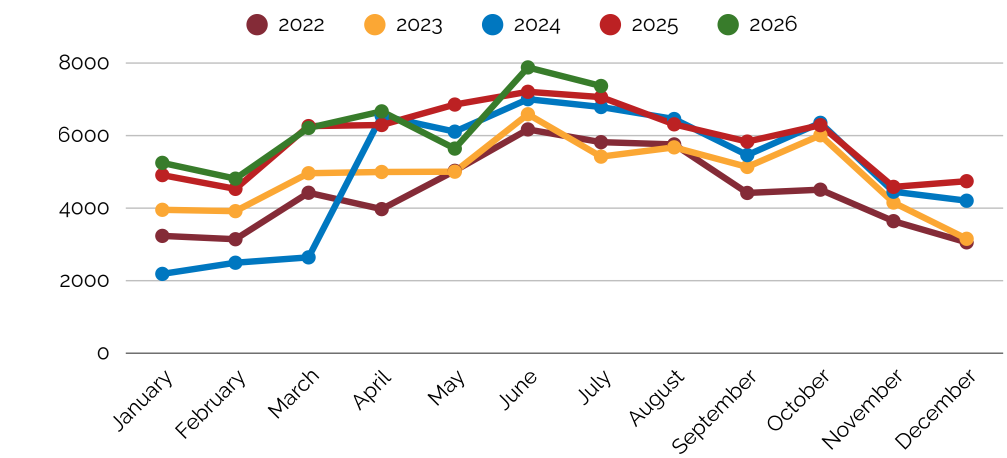


July Total Circulation

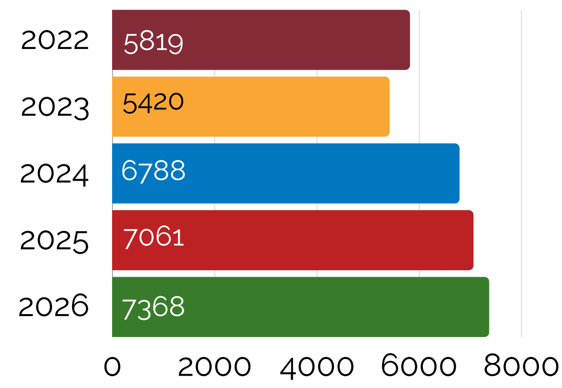


Door Count

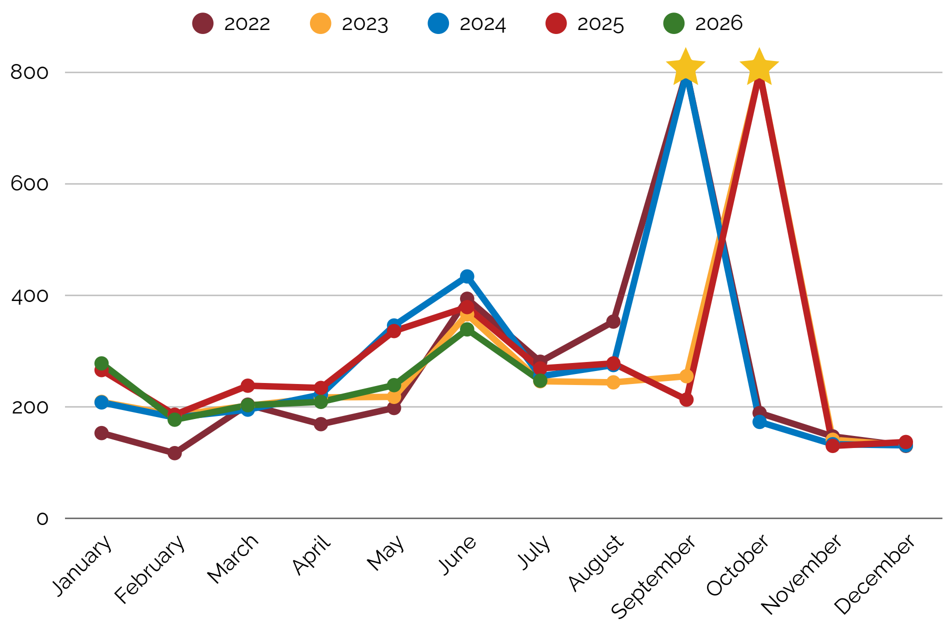
Total Door Count



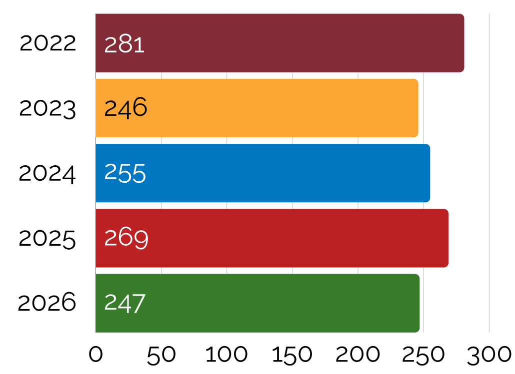
Monthly Visits: July



Library Card Signups



Monthly Library Card Signups: July

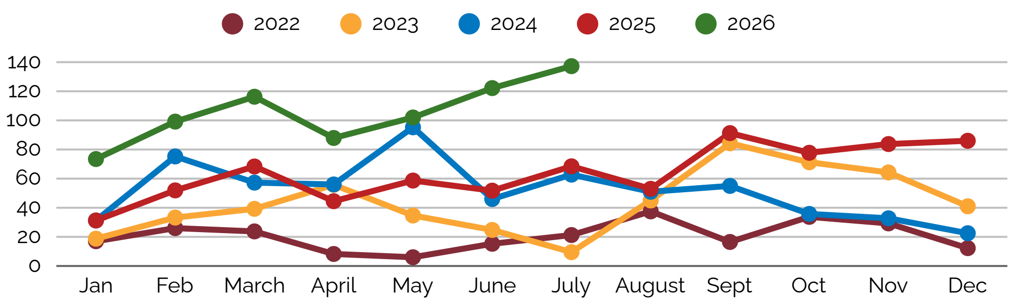


Monthly Active Library Cards - 12,867

In Nov. 2021, the WFPL added over 5000 library cards through a partnership with West Fargo Public Schools. This partnership continues, with additions occurring in Sept. 2022, Oct. 2023, Sept. 2024, and Oct. 2025.

Meeting Room Usage

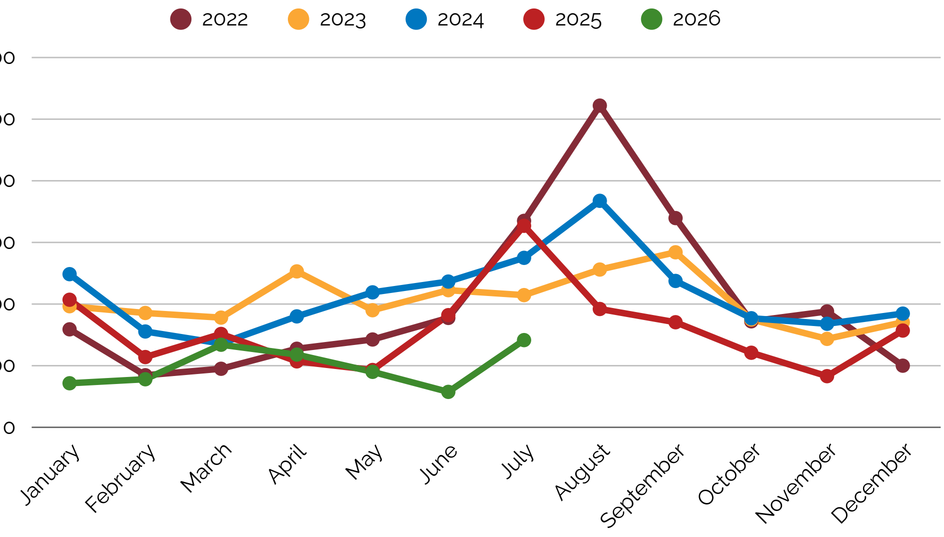
Recorded Meeting Room Hours Used



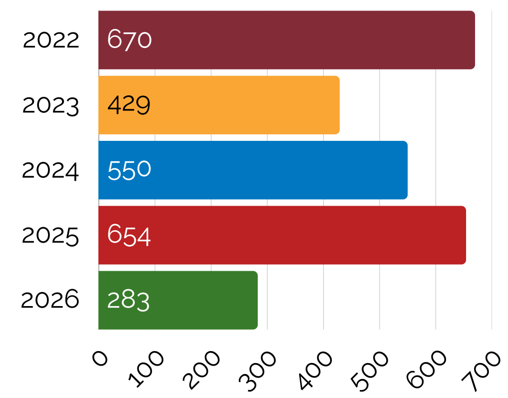
Total Meeting Room Use

Month Hours Reserved 110.5
Walk-ins at Satellite 27
Hours Reserved YTD 728
Month Total Reservations 52
Reservations YTD 336

Offsite Book Drop Usage



Offsite Book Drop Usage



Discontinued use of Eagle Run book drop in March 2025.

1343 items were returned at the Satellite Library in July.

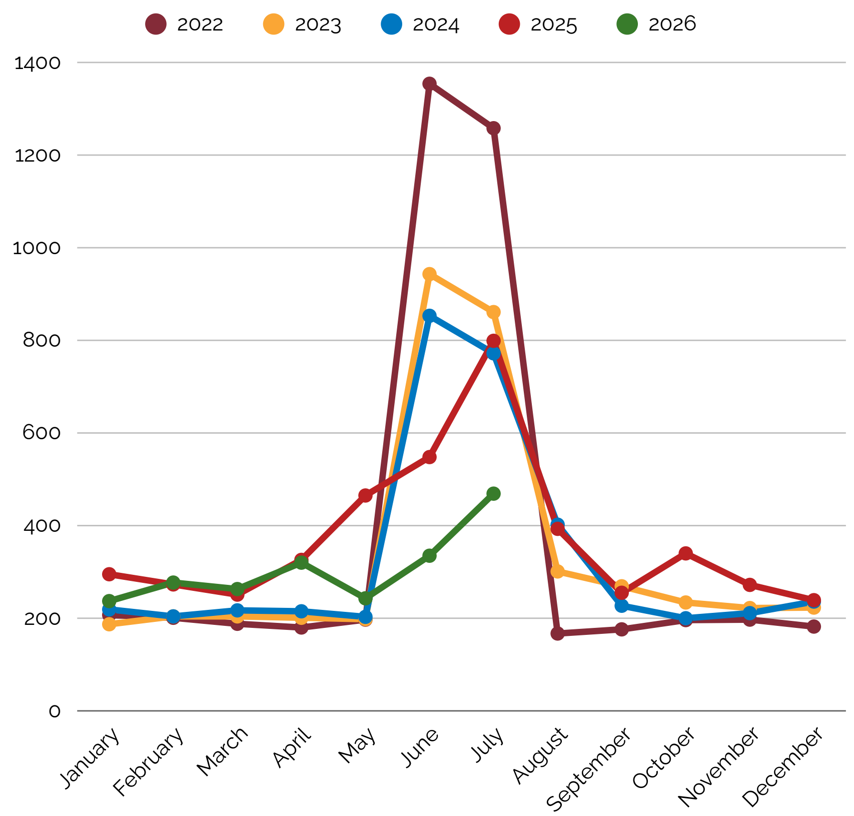
Outreach Services

Monthly Outreach Circulation

Total Monthly Circulation*

*This number includes senior book deliveries, daycare book deliveries, and any books checked out from outreach pop-up libraries.

2022	**1258**
2023	**861**
2024	**772**
2025	**799**
2026	**469**



Outreach Deliveries and Item Circulation

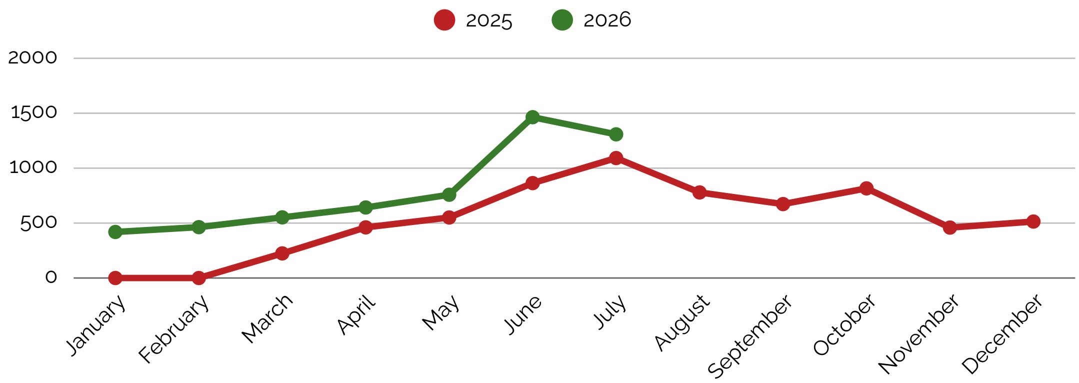
Senior Living Locations Served	5
Senior Outreach Participants	16
Daycare Locations Served	5
Total Outreach Circulation	469

Outreach & Community Events Attendance

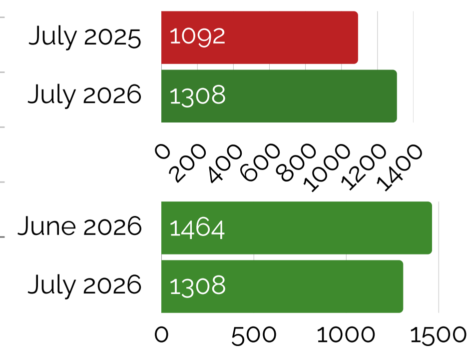
Library on Wheels stops	275
Total	**275**

Other Satellite Library Stats

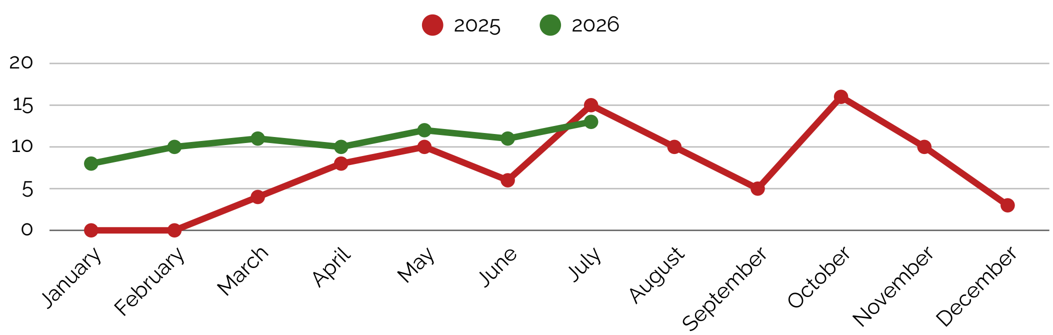
Physical Item Circulation at Satellite



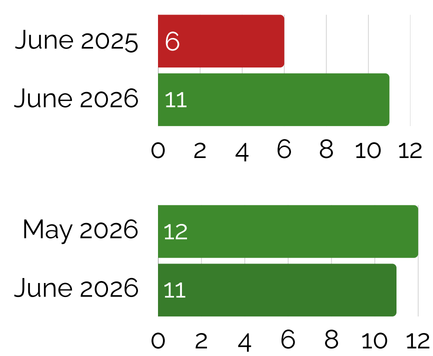
Monthly Satellite Circulation



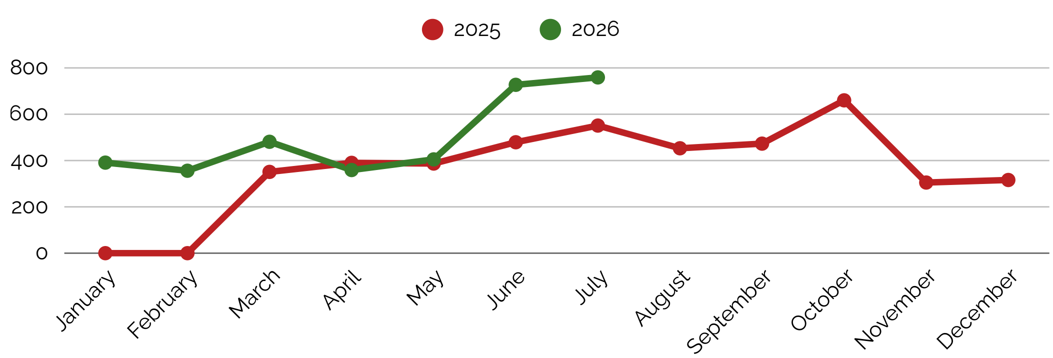
Library Card Signups at Satellite



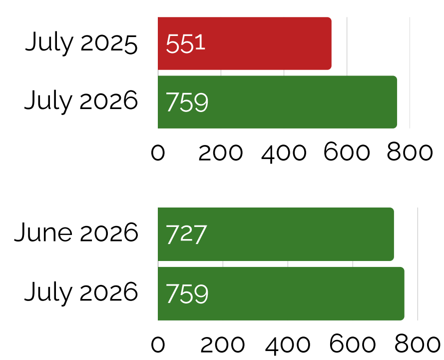
Satellite New Library Cards



Door Count at Satellite



Satellite Door Count



Programs

Program Attendance

Youth

Ready to Read Storytime	230
Baby Boost Storytime	151
Teeter Tots Storytime	277
Teen Events	14
STEM	86
Other Youth Events	95
Total Attendance	**853**

Adult

Book Clubs	36
Movie Screenings	x*
Writing Circle	5
Senior Events (55+)	17
Other Clubs	0
Other Events	50
Total Attendance	**108**

All-Ages

Popcorn Theatre	34
America's Birthday Party	177
Family Movies	179
Total Attendance	**387**

Reference Services

Technology Tutoring	6
Notary Public	Paused
Total Attendance	**6**

Reading & Activity Challenges

Career Readiness Challenge (Ongoing)	
Monthly New Registrations	0
YTD Registrations	14
Lifetime Registrations	92
1000 Books Before Kindergarten (Ongoing)	
Monthly New Registrations	3
YTD Registrations	90
Lifetime Registrations	823
Summer Boost Reading Challenges (runs June 1 - July 31)	
Month New Registrations	97
Total Registrations YTD	835
Challenge Completions	167

Total program attendees **1623**
(in-library & outreach event attendance in July 2026. This count does not include reference services.)