



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, March 2, 2026 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, March 2, 2026.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Roben Anderson – present; Commissioner Brad Olson – present;
Commissioner Bernie Dardis – present; Commissioner Amy Zundel – present; Commissioner Rory Jorgensen – present virtually via Teams; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Olson seconded to approve the order of agenda. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- February 17, 2026

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of February 17, 2026. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the minutes of February 17, 2026, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.



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Consent Agenda - Approve the Following:

- a. **Bills**
- b. **Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E)**
 - **Approve Plans and Specifications and Direct Advertisement for bids**
- c. **Gaming Site Authorization for Fargo West Rotary at Fargo Harley Davidson on May 28, 2026**
- d. **Gaming Site Authorization for Metro Sports Foundation at Brewtus July 1, 2026 through June 30, 2027**
- e. **Gaming Site Authorization for Metro Sports Foundation at Louie's July 1, 2026 through June 30, 2027**
- f. **Gaming Site Authorization for Horace Lions Club at Shy Bar July 1, 2026 through June 30, 2027**
- g. **Gaming Site Authorization for North Dakota Chapters of Delta Waterfowl Inc. on July 16, 2026**
- h. **Games of Chance for Schwetty Inc at Rookies on March 21, 2026**
- i. **Games of Chance for Firefighter Skill Mastery**
- j. **Games of Chance for CCRI, Inc, at Veterans Memorial Arena on March 22, 2026**
- k. **Civic Serve Software for Economic Development Department**
- l. **Annual Financial Statement as of December 31, 2025**

Commissioner Anderson moved and Commissioner Olson seconded to approve the consent agenda. Commissioner Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.



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Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. [City Commission Meeting Public Comment | West Fargo, ND \(westfargond.gov\)](#)

There was no one from the public signed up during this time.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

There were no public hearings.

3. Second Reading of 2024 ICC Code Adoption with Amendments -- Mark Housh, Inspections Administrator

Commissioner Zundel moved and Commissioner Anderson seconded to approve the Second Reading of 2024 ICC Code Adoption with Amendments. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the Second Reading of 2024 ICC Code Adoption with Amendments, was declared carried.

4. Excavation Code Ordinance and ROW Management Policy Adoption – Jerry Wallace, City Engineer

• Second Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-Of-Way Management Policy

Commissioner Olson moved and Commissioner Zundel seconded to approve the Excavation Code Ordinance and ROW Management Policy Adoption; Second Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-Of-Way Management Policy. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the Excavation Code Ordinance and ROW Management Policy Adoption; Second Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-Of-Way Management Policy, was declared carried.



5. Improvement District No. 1356 – Brookwood Meter Pit Replacement -- Jerry Wallace,

City Engineer

• Accept Bid and Award Contract

Commissioner Anderson moved and Commissioner Zundel seconded to approve Improvement District No. 1356 – Brookwood Meter Pit Replacement; Accept Bid and Award Contract. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 1356 – Brookwood Meter Pit Replacement; Accept Bid and Award Contract, was declared carried.

6. Project No. 2300 – 2026 Public Works Mill & Overlay -- Jerry Wallace, City Engineer

• Approve Engineer's Report and Direct Engineer to prepare Plans and Specifications

Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 2300 – 2026 Public Works Mill & Overlay; Approve Engineer's Report and Direct Engineer to prepare Plans and Specifications. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve Project No. 2300 – 2026 Public Works Mill & Overlay; Approve Engineer's Report and Direct Engineer to prepare Plans and Specifications, was declared carried.

7. Beaton Drive Reconstruction (Sheyenne St to Sheyenne River) -- Jerry Wallace, City

Engineer

• Create Improvement District No. 3010 and Direct Engineer to prepare an Engineer's Report

Commissioner Anderson moved and Commissioner Zundel seconded to approve Beaton Drive Reconstruction (Sheyenne St to Sheyenne River); Create Improvement District No. 3010 and Direct Engineer to prepare an Engineer's Report. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve Beaton Drive Reconstruction (Sheyenne St to Sheyenne River); Create Improvement District No. 3010 and Direct Engineer to prepare an Engineer's Report, was declared carried.



8. Improvement District No. 6062 – 2026 Sidewalk Improvements -- Jerry Wallace, City Engineer

• Accept Bid and Award Contract

Commissioner Olson moved and Commissioner Zundel seconded to approve Improvement District No. 6062 – 2026 Sidewalk Improvements; Accept Bid and Award Contract.

Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No

Commissioners present voted nay, the motion to approve Improvement District No. 6062 – 2026 Sidewalk Improvements; Accept Bid and Award Contract, was declared carried.

9. Project No. 6063 – 8th St W Multi-Use Path -- Jerry Wallace, City Engineer

• Approve Task Order for Construction Services

Commissioner Zundel moved and Commissioner Anderson seconded to approve Project No. 6063 – 8th St W Multi-Use Path; Approve Task Order for Construction Services.

Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No

Commissioners present voted nay, the motion to approve Project No. 6063 – 8th St W Multi-Use Path; Approve Task Order for Construction Services, was declared carried.

10. Transit Shelters -- Jerry Wallace, City Engineer

• Create Project No. 6064 and Direct Engineer to prepare an Engineer's Report

Commissioner Olson moved and Commissioner Zundel seconded to approve Transit Shelters; Create Project No. 6064 and Direct Engineer to prepare an Engineer's Report.

Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No

Commissioners present voted nay, the motion to approve Transit Shelters; Create Project No. 6064 and Direct Engineer to prepare an Engineer's Report, was declared carried.

11. Guiding Principles for 2027 Budget -- Dustin Scott, City Administrator

Commissioner Olson moved and Commissioner Zundel seconded to approve the Guiding Principles for 2027 Budget. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the Guiding Principles for 2027 Budget, was declared carried.



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12. City Administrator's Report -- Dustin Scott, City Administrator

- a. 2027 Budget Preparation has started, staff will use the Guiding Principles that were adopted. The first draft of 2027 budget presentation will be held during the second City Commission meeting in June.
- b. 2025 Audit Update, on schedule

13. Correspondence

There was no correspondence.

14. Non-Agenda Items

Bernie Dardis, Commission President, congratulated the West Fargo United Girls Hockey as Champions.

15. Adjourn

Commissioner Anderson moved and Commissioner Olson seconded to adjourn. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to adjourn, was declared carried.

A handwritten signature in blue ink, appearing to read "Bernie Dardis".

Bernie Dardis, Commission President

A handwritten signature in blue ink, appearing to read "Dustin T. Scott".

Dustin T. Scott, City Administrator