



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Tuesday, February 17, 2026 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, February 17, 2026.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- February 2, 2026

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of February 2, 2026. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of February 2, 2026, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioner Jorgensen recused himself; Commissioners Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

- a. Bills
- b. **2026 CIP Project Funding Opportunity -- Jerry Wallace, City Engineer**
 - **Authorize Engineer to submit DWR Applications for construction costs for the applicable 2026 CIP Projects**
- c. **A26-1 Sukut's 2nd Subdivision, request for Conditional Use Permit to allow an illuminated sign in a residential district**
- d. **Charleston II Townhomes – Sale of LIHTC Property**
- e. **City of West Fargo Designated Depositories**
- f. **Pledge of Securities as of 9-30-2025 and 12-31-2025**
- g. **Monthly Financial Statement as of December 31, 2025**
- h. **Monthly Financial Statement as of January 31, 2026**



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i. Games of Chance for David Diedrich Leukemia Fund Inc at Precision Plumbing Heating Cooling and Dirtworks on June 5, 2026

j. Resolution Setting Fire Code Permit Fees

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was no one signed up to speak during this time.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

a. Excavation Code Ordinance and ROW Management Policy Adoption

-- Jerry Wallace, City Engineer

• First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy

The Public Hearing was held for the First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy. Commissioner Anderson moved and Commissioner Zundel seconded to approve the First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading to Amend the Excavation Code Ordinance and Adopt Resolution approving Right-of-Way Management Policy, was declared carried.

3. Update on Public Works Expansion Progress -- Public Works

Brian Matzke, Director of Public Works Operations, presented an update on the Public Works expansion progress. This item was informational only, no action was taken.



4. Building Code Adoption and Fee Updates -- Mark Housh, Inspections Administrator and Dell Sprecher, Deputy Fire Chief of Community Risk Reduction

Commissioner Zundel moved and Commissioner Olson seconded to approve First Reading of Building Code Adoption and Fee Updates. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading of the Building Code Adoption and Fee Updates, was declared carried.

5. Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements -- Jerry Wallace, City Engineer

• Accept bid and Award Contract

Commissioner Olson moved and Commissioner Anderson seconded to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Accept bid and Award Contract to All Finish Concrete. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Accept bid and Award Contract to All Finish Concrete, was declared carried.

6. Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignment -- Jerry Wallace, City Engineer

• Approve Task Order No. 6-1 with Bolton & Menk

Commissioner Zundel moved and Commissioner Anderson seconded to approve Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignment; Approve Task Order No. 6-1 with Bolton & Menk. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignment; Approve Task Order No. 6-1 with Bolton & Menk, was declared carried.

7. 2026 Public Works Mill & Overlay -- Jerry Wallace, City Engineer

• Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report

Commissioner Jorgensen moved and Commissioner Olson seconded to approve 2026 Public Works Mill & Overlay; Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve 2026 Public Works Mill & Overlay; Create Project No. 2300 and Direct Engineer to prepare an Engineer's Report, was declared carried.



8. Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation -- Jerry Wallace, City Engineer

• Accept Bid and Award Contract

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company, was declared carried

9. Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation -- Jerry Wallace, City Engineer

• Accept Bid and Award Contract

Commissioner Zundel moved and Commissioner Anderson seconded to approve Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation; Accept Bid and Award Contract with Northern Improvement Company, was declared carried

10. Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation -- Jerry Wallace City Engineer

• Approve extra pump purchase for SA-27

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; Approve extra pump purchase for SA-27. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; Approve extra pump purchase for SA-27, was declared carried

11. Closed Executive Session for purposes of discussing security system, disaster, and emergency plans, in accordance with N.D.C.C. 44-04-18.4(7) and 44-04-24(1).

The West Fargo City Commission went into Closed Executive Session for purposes of discussing security system, disaster, and emergency plans, in accordance with N.D.C.C. 44-04-18.4(7) and 44-04-24(1). Commissioner Jorgensen moved and Commissioner Zundel seconded to adopt the emergency operations and security plans. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve adopting the emergency operations and security plans, was declared carried.



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12. City Administrator's Report -- Dustin Scott, City Administrator

- a. Budget Process Update for 2027
- b. HR Director Update

13. Correspondence

There was no correspondence.

14. Non-Agenda Items

There were no non-agenda items.

15. Adjourn

Commissioner Olson moved and Commissioner Anderson seconded to adjourn. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners voted nay the motion was declared carried, the meeting adjourned at 6:24 pm.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator