



West Fargo Public Library Board of Directors
Regular Meeting Agenda
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo
Thursday, March 12, 2026 5:00 PM
Watch live on YouTube

Meeting Items

1. Call to Order
2. Roll Call
3. Approve Order of Agenda
4. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the Library Board. Board of Directors will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the Library Board Meeting you wish to attend.

[Library Board Meeting Public Comment](#)

Consent Agenda - Approve the Following:

1. Approval of Minutes – February 12, 2026
2. Approval of Financial Reports

Regular Agenda

Old Business

New Business

1. Approval of Changes to Staff Positions (**ACTION**)
2. Report on Satellite Usage
3. Director's Report
4. Adjourn



West Fargo Public Library Board of Directors Meeting

West Fargo City Hall Commission Chambers

2515 6th St E, West Fargo ND

February 12, 2026

[YouTube recording](#)

Board Members Present: Sara Westall, Tony Stukel, Commissioner Roben Anderson, Tyler Erickson, Liann Hanson (via Teams)

Board Member Absent: All Board members were present; there were no Board member absent from the meeting.

Also Present: Library Director Jenna Kahly

I. **Call to Order**

Commissioner Anderson called the meeting to order at 5 p.m.

II. **Roll Call**

III. **Approve Order of the Agenda**

Erickson moved and Westall seconded to approve the order of the agenda. No opposition. Motion carried.

IV. **Public Comment**

No members of the public signed up for comment.

V. **Consent Agenda**

Westall moved and Erickson seconded to approve the consent agenda. No opposition. Motion carried.

- Approval of Minutes – December 11, 2025
- Approval of Financial Reports

Regular Agenda

Old Business

- No old business

New Business

VI. **Strategic Plan Goals Update**

- Kahly shared some goals for 2026 developed by library staff as part of the 2025 – 2030 Strategic Plan.

VII. **Friends of the Library Report**

- Sara Westall gave a Friends of the Library Update, which included information about Giving Hearts Day, a Blind Date with a Book fundraiser, and an upcoming book donation drive and April Used Book Sale.

VIII. **Director's Report**

Kahly provided a report highlighting items, such as:

- 2025 Finances ended at 93% of the budget expended.

- 2026 Finances were 6% expended year to date.
- Satellite Library usage, which showed visits and library card signups increased from December to January.
- Main Library usage, which showed physical circulation, visits, and new library cards increased from December to January.
- An increase in physical circulation in January, with January 2026 being roughly 3,000 higher than in January 2025.
- Electronic circulation for January was at an all-time high.
- January door count was up, with 5,248 visits.
- Meeting rooms continue to be popular.
- Kahly attributed increases in usage to the hard work and dedication of library staff, especially those who work the Service Desks. She noted that increases in library card signups and electronic circulation may also be a response to service area and policy changes at Fargo Public Library.
- Two staff members were presented with peer-nominated awards in January. Lyndi Williams received the Mission & Vision Award and Kayla Birkholz earned a Service Award. This was the third year of the awards.
- Staffing updates regarding a new part-time Circulation Assistant starting Feb. 12, the Adult Services Manager position being filled and starting in March and that interviews were being conducted for the Adult Services Librarian.
- A few Youth Program highlights like a successful Coca and Cozy Crafts event with over 80 participants, a successful Winter Reading Challenge with 134 participants and the upcoming March Madness Reading Challenge.
- Adult Program highlights such as a popular Senior Scam Awareness Presentation, continued success of monthly book clubs, Monday Matinees, and senior outreach.
- A review of the staff training day that took place on Jan. 19. CPR and Stop the Bleed Training, Neogov Training and Safety Equipment Training were some of the topics that were covered.

IX. Adjourn

Erickson moved to adjourn, Westall seconded. No opposition. Motion carried at 5:45 p.m. The next meeting is on March 12, 2026, at 5 p.m. at the West Fargo City Hall Commission Chambers.

| Revenues | | Note | Revenue/Transfers | | |
|----------|---------------------------------|------|-----------------------|---------------------|---------------------|
| Fund | Description | | YTD Actual | Annual Budget | % Received |
| 7000 | PROPERTY TAXES | | \$ 982,063 | \$ 2,544,185 | 39% |
| 7000 | DISCOUNT PROPERTY TAXES | | - | (106,856) | 0% |
| 7000 | STATE AID | | - | 44,626 | 0% |
| 7000 | MISCELLANEOUS REVENUE | | 1,788 | 5,000 | 36% |
| 7000 | SPONSORSHIPS | | - | 3,000 | 0% |
| 7000 | INTEREST ON INVESTMENTS | | 10,710 | 142,113 | 8% |
| 7000 | GRANTS | | - | - | 0% |
| 7000 | DONATIONS | | - | - | 0% |
| 7000 | TRANSFER IN | | - | - | 0% |
| 7010 | Library Capital | | - | - | 0% |
| | Total Revenues | | \$ 994,560 | \$ 2,632,068 | 38% |
| | | | | | |
| | | | Expenditure/Transfers | | |
| | | | YTD Actual | Annual Budget | % Spent |
| 7000 | Payroll Expenses | | \$ 214,791 | \$ 1,972,744 | 11% |
| 7000 | Employee Expenses | | 3,045 | 21,305 | 14% |
| 7000 | Professional | | - | 8,150 | 0% |
| 7000 | Building Expenses | | 37,486 | 205,267 | 18% |
| 7000 | Operations | | 7,956 | 95,573 | 8% |
| 7000 | Vehicle Expenses | | 4,475 | 56,650 | 8% |
| 7000 | Programming | | 572 | 16,000 | 4% |
| 7000 | Collections | | 56,162 | 219,699 | 26% |
| 7000 | Capital Improvements | | - | 10,000 | 0% |
| 7000 | Promotions | | 2,172 | 26,680 | 8% |
| | Total Expenditures | | \$ 326,658 | \$ 2,632,068 | 12% |
| | | | | | |
| | | | Cash Balances | | |
| | | | Beginning Bal | Change in Bal | Ending Bal |
| 7000 | Library | | 1,713,343.90 | 582,330.53 | 2,295,674.43 |
| 7010 | Library Equipment & Maintenance | | 25,000.00 | - | 25,000.00 |
| | Total Cash | | \$ 1,738,344 | \$ 582,331 | \$ 2,320,674 |

Notes to the Financials

| | |
|-------------------------|--|
| Payroll Expenses | Permanent Emp Salaries; PT salaries; Social Security; Retirement; Workforce Safety Insurance; Unemployment; Health Insurance; Cost Allocation |
| Professional | Attorney; Professional Services |
| Building | Lease/Rental; Insurance |
| Employee | Employee Development; Medical/Vaccines; Recruitment / Employee Testing; Professional Publications; Memberships |
| Operations | Telephone; Office Supplies; Service Agreements - Contracts; Misc; Technology; Supplies; Furn & Equip-Non Depreciated <\$5000; Postal Meter Rent; Emergency Medical Supplies; Service Charges |
| Vehicle | Gas and Oil; Vehicles Maintenance; |
| Programming | Programming |
| Collections | E Resources; Books; Magazines; Audio Video; Library of Things; Cataloging; ODIN |
| CIP | Transfers Out |
| Promotions | Printing; Promotional Activities |

CITY OF WEST FARGO, ND
 Revenue Budget vs. Actual
 For the Accounting Period: February

| Fund | Fund Description | Account | Account Description | Received | | Estimated Revenue | Revenue to be Received |
|------|------------------|---------|-------------------------|-------------------|-------------------|---------------------|------------------------|
| | | | | Current Month | Received YTD | | |
| 7000 | LIBRARY | 310001 | PROPERTY TAXES | 748,829.00 | 982,062.60 | 2,544,185.00 | 1,562,122.40 |
| 7000 | LIBRARY | 310002 | DISCOUNT PROPERTY TAXES | 0.00 | 0.00 | -106,856.00 | -106,856.00 |
| 7000 | LIBRARY | 335600 | STATE AID | 0.00 | 0.00 | 44,626.00 | 44,626.00 |
| 7000 | LIBRARY | 360000 | MISCELLANEOUS REVENUE | 1,128.62 | 1,787.98 | 5,000.00 | 3,212.02 |
| 7000 | LIBRARY | 360100 | SPONSORSHIPS | 0.00 | 0.00 | 3,000.00 | 3,000.00 |
| 7000 | LIBRARY | 361000 | INTEREST ON INVESTMENTS | 0.00 | 10,709.83 | 142,113.00 | 131,403.17 |
| 7000 | LIBRARY | 363400 | GRANTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 7000 | LIBRARY | 375000 | DONATIONS | 0.00 | 0.00 | 0.00 | 0.00 |
| 7000 | LIBRARY | 383000 | TRANSFER IN | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | 749,957.62 | 994,560.41 | 2,632,068.00 | 1,637,507.59 |

Statement of Expenditure - Budget vs. Actual Report
 For the Accounting Period: February

| Fund | Account | Object | Committed YTD | Current Appropriation | |
|--------------|----------------|--|-------------------|--------------------------|--------------|
| 7000 LIBRARY | 411600 LIBRARY | 110 PERMANENT EMP SALARIES | 146,199.81 | 1,315,880.00 | Payroll |
| 7000 LIBRARY | 411600 LIBRARY | 114 PART TIME SALARIES | 10,552.03 | 134,448.00 | Payroll |
| 7000 LIBRARY | 411600 LIBRARY | 220 SOCIAL SECURITY | 11,444.30 | 110,686.00 | Payroll |
| 7000 LIBRARY | 411600 LIBRARY | 230 RETIREMENT | 23,068.36 | 212,865.00 | Payroll |
| 7000 LIBRARY | 411600 LIBRARY | 240 WORKFORCE SAFETY INSURANCE | 0.00 | 3,124.00 | Payroll |
| 7000 LIBRARY | 411600 LIBRARY | 250 UNEMPLOYMENT | 0.00 | 500.00 | Payroll |
| 7000 LIBRARY | 411600 LIBRARY | 312 ATTORNEY | 0.00 | 5,150.00 | Professional |
| 7000 LIBRARY | 411600 LIBRARY | 320 HEALTH INSURANCE | 23,526.35 | 195,241.00 | Payroll |
| 7000 LIBRARY | 411600 LIBRARY | 340 EMPLOYEE DEVELOPMENT | 1,913.06 | 12,950.00 | Employee |
| 7000 LIBRARY | 411600 LIBRARY | 356 TELEPHONE | 188.59 | 3,044.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 360 PRINTING & MAILING PROJECTS | 2,077.94 | 13,000.00 | Promotions |
| 7000 LIBRARY | 411600 LIBRARY | 387 MEDICAL/VACCINES | 0.00 | 500.00 | Employee |
| 7000 LIBRARY | 411600 LIBRARY | 389 LEASE/RENTAL | 37,485.51 | 199,211.00 | Building |
| 7000 LIBRARY | 411600 LIBRARY | 399 RECRUITMENT/EMPLOYMENT TESTING | 0.00 | 3,000.00 | Employee |
| 7000 LIBRARY | 411600 LIBRARY | 410 OFFICE SUPPLIES | 324.36 | 15,750.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 418 PROFESSIONAL SERVICES | 0.00 | 3,000.00 | Professional |
| 7000 LIBRARY | 411600 LIBRARY | 424 GAS AND OIL | 20.41 | 2,000.00 | vehicle |
| 7000 LIBRARY | 411600 LIBRARY | 427 VEHICLES MAINTENANCE | 0.00 | 1,200.00 | vehicle |
| 7000 LIBRARY | 411600 LIBRARY | 428 SERVICE AGREEMENTS-CONTRACTS | 3,661.58 | 22,008.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 490 MISC | 82.00 | 500.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 497 TECHNOLOGY | 3,370.85 | 37,379.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 500 SUPPLIES | 0.00 | 850.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 641 FURN & EQUIP-NON DEPRECIATED <\$5000 | 0.00 | 11,520.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 644 POSTAL METER RENT | 0.00 | 2,772.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 648 PROFESSIONAL PUBLICATIONS | 0.00 | 535.00 | Employee |
| 7000 LIBRARY | 411600 LIBRARY | 649 PROGRAMMING | 572.00 | 16,000.00 | Programming |
| 7000 LIBRARY | 411600 LIBRARY | 650 E RESOURCES | 10,459.77 | 44,065.00 | Collections |
| 7000 LIBRARY | 411600 LIBRARY | 662 BOOKS | 10,066.46 | 112,324.00 | Collections |
| 7000 LIBRARY | 411600 LIBRARY | 663 MAGAZINES | 4,572.07 | 4,850.00 | Collections |
| 7000 LIBRARY | 411600 LIBRARY | 664 AUDIO VIDEO | 1,814.52 | 16,250.00 | Collections |
| 7000 LIBRARY | 411600 LIBRARY | 667 MEMBERSHIPS | 1,132.00 | 4,320.00 | Employee |
| 7000 LIBRARY | 411600 LIBRARY | 669 INSURANCE | 0.00 | 6,056.00 | Building |
| 7000 LIBRARY | 411600 LIBRARY | 672 EMERGENCY MEDICAL SUPPLIES | 43.04 | 0.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 680 Library of Things | 0.00 | 4,500.00 | Collections |
| 7000 LIBRARY | 411600 LIBRARY | 689 PROMOTIONAL ACTIVITIES | 93.69 | 13,680.00 | Promotions |
| 7000 LIBRARY | 411600 LIBRARY | 740 SERVICE CHARGES | 285.95 | 1,750.00 | Operations |
| 7000 LIBRARY | 411600 LIBRARY | 880 COST ALLOCATIONS | 4,454.42 | 53,450.00 | vehicle |
| 7000 LIBRARY | 411600 LIBRARY | 890 TRANSFERS OUT | 0.00 | 10,000.00 | CIP |
| 7000 LIBRARY | 411600 LIBRARY | 901 CATALOGING | 0.00 | 3,210.00 | Collections |
| 7000 LIBRARY | 411600 LIBRARY | 994 ODIN | 29,249.20 | 34,500.00 | Collections |
| | | | 326,658.27 | 2,632,068.00 | |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # | Check | Description | Invoice Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|--------------------------------------|-------|----------------------------------|----------------------------|----------------------|-------------------------|---------------------|----------------------------|-----------|
| 7000 LIBRARY | | | | | | | | |
| 411600 LIBRARY | | | | | | | | |
| 110 PERMANENT EMP SALARIES | | | | | | | | |
| CL 130324 | 1 | -94657 Payroll 01.23.26 | 01/23/26 | 370.00 | 1/26 | 3207 ELLEN ROSSOW | | |
| JV 6208134 | | Payroll 01/09/2026 | / / | 45,573.83 | 1/26 | | | |
| JV 6220 99 | | 2025 Payroll Accrual | / / | -35,808.01 | 1/26 | | | |
| JV 6232 43 | | Payroll Sick Payout 1/16/2068 | / / | 3,167.57 | 1/26 | | | |
| JV 6242125 | | Payroll 01/23/2026 | / / | 46,454.45 | 1/26 | | | |
| RV 10295 | 1 | Ellen Rossow | / / | -370.00 | 1/26 | | | |
| | | Object Total: | | 59,387.84 | 59,387.84 | 1,315,880.00 | 1,256,492.16 | 5% |
| 114 PART TIME SALARIES | | | | | | | | |
| JV 6208135 | | Payroll 01/09/2026 | / / | 2,852.41 | 1/26 | | | |
| JV 6220100 | | 2025 Payroll Accrual | / / | -2,241.18 | 1/26 | | | |
| JV 6242126 | | Payroll 01/23/2026 | / / | 3,073.28 | 1/26 | | | |
| | | Object Total: | | 3,684.51 | 3,684.51 | 134,448.00 | 130,763.49 | 3% |
| 220 SOCIAL SECURITY | | | | | | | | |
| JV 6208136 | | Payroll 01/09/2026 | / / | 3,518.10 | 1/26 | | | |
| JV 6220101 | | 2025 Payroll Accrual | / / | -2,764.22 | 1/26 | | | |
| JV 6232 44 | | Payroll Sick Payout 1/16/2069 | / / | 242.32 | 1/26 | | | |
| JV 6242127 | | Payroll 01/23/2026 | / / | 3,602.33 | 1/26 | | | |
| | | Object Total: | | 4,598.53 | 4,598.53 | 110,686.00 | 106,087.47 | 4% |
| 230 RETIREMENT | | | | | | | | |
| JV 6208137 | | Payroll 01/09/2026 | / / | 7,384.80 | 1/26 | | | |
| JV 6220102 | | 2025 Payroll Accrual | / / | -5,802.34 | 1/26 | | | |
| JV 6242128 | | Payroll 01/23/2026 | / / | 7,509.81 | 1/26 | | | |
| | | Object Total: | | 9,092.27 | 9,092.27 | 212,865.00 | 203,772.73 | 4% |
| 240 WORKFORCE SAFETY INSURANCE | | | | | | | | |
| | | Object Total: | / / | 0.00 | 0.00 | 3,124.00 | 3,124.00 | % |
| 245 CORPORATE EDUCATION (DO NOT USE) | | | | | | | | |
| | | Object Total: | / / | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 250 UNEMPLOYMENT | | | | | | | | |
| | | Object Total: | / / | 0.00 | 0.00 | 500.00 | 500.00 | % |
| 312 ATTORNEY | | | | | | | | |
| | | Object Total: | / / | 0.00 | 0.00 | 5,150.00 | 5,150.00 | % |
| 320 HEALTH INSURANCE | | | | | | | | |
| JV 6208138 | | Payroll 01/09/2026 | / / | 7,857.18 | 1/26 | | | |
| JV 6220103 | | 2025 Payroll Accrual | / / | -6,173.50 | 1/26 | | | |
| JV 6242129 | | Payroll 01/23/2026 | / / | 7,856.91 | 1/26 | | | |
| | | Object Total: | | 9,540.59 | 9,540.59 | 195,241.00 | 185,700.41 | 5% |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|--|-------------|----------------------------|----------------------|-------------------------|----------------------------|----------------------------|-------------|
| 7000 LIBRARY | | | | | | | |
| 411600 LIBRARY | | | | | | | |
| 321 PROPERTY INSURANCE | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 0.00 | 0.00 % |
| 333 BUILDING RENTAL (DO NOT USE) | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 0.00 | 0.00 % |
| 340 EMPLOYEE DEVELOPMENT | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 12,950.00 | 12,950.00 % |
| 356 TELEPHONE | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 3,044.00 | 3,044.00 % |
| 360 PRINTING & MAILING PROJECTS | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 13,000.00 | 13,000.00 % |
| 387 MEDICAL/VACCINES | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 500.00 | 500.00 % |
| 389 LEASE/RENTAL | | | | | | | |
| CL 129811 2 -94655 Jan 2026 Lease - Satellite Lib | | 01/01/26 | 2,777.43 | 1/26 | 5229 AMB INVESTMENTS, LLC | | |
| CL 130087 1 -94734 JANUARY RENT | | 01/01/26 | 10,643.55 | 1/26 | 549 WF PUB SCHOOLS DIST #6 | | |
| | | Object Total: | 13,420.98 | 13,420.98 | 199,211.00 | 185,790.02 | 7% |
| 399 RECRUITMENT/EMPLOYMENT TESTING | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 3,000.00 | 3,000.00 % |
| 410 OFFICE SUPPLIES | | | | | | | |
| CL 129888 1 -94833 BLACK PENS | | 01/06/26 | 23.49 | 1/26 | 351 BUSINESS ESSENTIALS | | |
| | | Object Total: | 23.49 | 23.49 | 15,750.00 | 15,726.51 | % |
| 418 PROFESSIONAL SERVICES | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 3,000.00 | 3,000.00 % |
| 420 OPERATION & MAINTENANCE | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 0.00 | 0.00 % |
| 424 GAS AND OIL | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 2,000.00 | 2,000.00 % |
| 427 VEHICLES MAINTENANCE | | | | | | | |
| | | Object Total: | | 0.00 | 0.00 | 1,200.00 | 1,200.00 % |
| 428 SERVICE AGREEMENTS-CONTRACTS | | | | | | | |
| CL 130432 1 118105 FURNITURE & CARPET CLEANING | | 01/19/26 | 2,946.96 | 1/26 | 2215 STEAM MASTERS | | |
| | | Object Total: | 2,946.96 | 2,946.96 | 22,008.00 | 19,061.04 | 13% |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # | Check | Description | Invoice Invoice Date | Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|--|-------|---|----------------------------|-----------------|----------------------|-------------------------|----------------------------------|----------------------------|----------------------|
| 7000 LIBRARY | | | | | | | | | |
| 411600 LIBRARY | | | | | | | | | |
| 490 MISC | | | | | | | | | |
| CL 130086 | 1 | 118021 LOST BOOK REPLACEMENT COST | | 01/13/26 | 63.00 | 1/26 | 1252 NORTH DAKOTA STATE LIBRARY | | |
| | | | | | Object Total: | 63.00 | 63.00 | 500.00 | 437.00 13% |
| 497 TECHNOLOGY | | | | | | | | | |
| CL 129878 | 1 | -94840 MOBILEPRINT 4/1/2026-/31/2027 | | 01/01/26 | 527.08 | 1/26 | 2089 ENVISIONWARE, INC | | |
| CL 129889 | 1 | 118049 BEANSTACK 4/3/2026-4/02/2027 | | 03/03/26 | 1,595.00 | 1/26 | 3612 ZOOBEAN INC | | |
| CL 129890 | 1 | 117991 DEEP FREEZE 4/12/26-4/12/29 | | 12/04/25 | 616.88 | 1/26 | 2404 FARONICS | | |
| CL 130000 | 10 | -94771 Adobe Pro licenses - Library | INV243439 | 12/30/25 | 362.00 | 1/26 | 2261 NETWORK CENTER INCORPORATED | | |
| | | | | | Object Total: | 3,100.96 | 3,100.96 | 37,379.00 | 34,278.04 8% |
| 500 SUPPLIES | | | | | | | | | |
| | | | | | Object Total: | 0.00 | 0.00 | 850.00 | 850.00 % |
| 640 FURNITURE & EQUIPMENT (DO NOT USE) | | | | | | | | | |
| | | | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 % |
| 641 FURN & EQUIP-NON DEPRECIATED <\$5000 | | | | | | | | | |
| | | | | | Object Total: | 0.00 | 0.00 | 11,520.00 | 11,520.00 % |
| 644 POSTAL METER RENT | | | | | | | | | |
| | | | | | Object Total: | 0.00 | 0.00 | 2,772.00 | 2,772.00 % |
| 648 PROFESSIONAL PUBLICATIONS | | | | | | | | | |
| | | | | | Object Total: | 0.00 | 0.00 | 535.00 | 535.00 % |
| 649 PROGRAMMING | | | | | | | | | |
| | | | | | Object Total: | 0.00 | 0.00 | 16,000.00 | 16,000.00 % |
| 650 E RESOURCES | | | | | | | | | |
| CL 129883 | 1 | -94837 RENEWAL 12/31/2025-12/30/2026 | | 12/31/25 | 3,120.00 | 1/26 | 5246 THE NEW YORK TIMES | | |
| CL 130433 | 1 | 118067 1/1/26-12/31/26 RENEWAL | | 11/10/25 | 6,016.76 | 1/26 | 1623 CENGAGE GALE | | |
| CL 130434 | 1 | -94524 EBOOKS | | 01/20/26 | 507.47 | 1/26 | 2126 OVERDRIVE, INC | | |
| CL 130434 | 2 | -94524 AUDIOBOOKS | | 01/20/26 | 951.70 | 1/26 | 2126 OVERDRIVE, INC | | |
| CL 130434 | 3 | -94524 CREDIT | | 01/20/26 | -302.10 | 1/26 | 2126 OVERDRIVE, INC | | |
| | | | | | Object Total: | 10,293.83 | 10,293.83 | 44,065.00 | 33,771.17 23% |
| 653 CAPITAL IMPROVEMENTS | | | | | | | | | |
| | | | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 % |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # | Check | Description | Invoice Invoice | Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|------------------------------|-------|--------------|--------------------|----------|----------------------|-------------------------|------------------------------|----------------------------|----------|
| 7000 LIBRARY | | | | | | | | | |
| 411600 LIBRARY | | | | | | | | | |
| 661 POSTAGE/FREIGHT/SHIPPING | | | | | | | | | |
| Object Total: | | | | | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 662 BOOKS | | | | | | | | | |
| CL 129893 | 1 | -94831 BOOKS | | 01/02/26 | 11.65 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 2 | -94831 BOOKS | | 01/02/26 | 21.27 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 3 | -94831 BOOKS | | 01/02/26 | 52.25 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 4 | -94831 BOOKS | | 01/02/26 | 19.94 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 5 | -94831 BOOKS | | 01/02/26 | 25.88 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 6 | -94831 BOOKS | | 01/02/26 | 12.77 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 7 | -94831 BOOKS | | 01/02/26 | 12.12 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 8 | -94831 BOOKS | | 01/02/26 | 22.21 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 9 | -94831 BOOKS | | 01/02/26 | 34.59 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 10 | -94831 BOOKS | | 01/02/26 | 24.69 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 11 | -94831 BOOKS | | 01/02/26 | 25.09 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 12 | -94831 BOOKS | | 01/02/26 | 15.58 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 13 | -94831 BOOKS | | 01/02/26 | 42.36 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 14 | -94831 BOOKS | | 01/06/26 | 37.66 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 15 | -94831 BOOKS | | 01/06/26 | 26.23 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 16 | -94831 BOOKS | | 01/06/26 | 72.75 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 17 | -94831 BOOKS | | 01/06/26 | 30.32 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 18 | -94831 BOOKS | | 01/06/26 | 24.91 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 19 | -94831 BOOKS | | 01/06/26 | 33.66 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 20 | -94831 BOOKS | | 01/06/26 | 11.89 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 21 | -94831 BOOKS | | 01/07/26 | 12.82 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 22 | -94831 BOOKS | | 01/07/26 | 11.97 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 23 | -94831 BOOKS | | 01/07/26 | 31.11 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 24 | -94831 BOOKS | | 01/07/26 | 33.70 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 25 | -94831 BOOKS | | 01/07/26 | 18.23 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 26 | -94831 BOOKS | | 01/07/26 | 76.56 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 27 | -94831 BOOKS | | 01/07/26 | 62.76 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 28 | -94831 BOOKS | | 01/08/26 | 13.36 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 29 | -94831 BOOKS | | 01/08/26 | 38.93 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 30 | -94831 BOOKS | | 01/08/26 | 136.00 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 31 | -94831 BOOKS | | 01/08/26 | 31.30 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 32 | -94831 BOOKS | | 01/08/26 | 74.36 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 33 | -94831 BOOKS | | 01/08/26 | 11.18 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 34 | -94831 BOOKS | | 01/09/26 | 83.60 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 35 | -94831 BOOKS | | 01/09/26 | 11.18 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 36 | -94831 BOOKS | | 01/12/26 | 15.29 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 37 | -94831 BOOKS | | 01/12/26 | 14.93 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 38 | -94831 BOOKS | | 01/12/26 | 113.48 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 39 | -94831 BOOKS | | 01/12/26 | 18.42 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 40 | -94831 BOOKS | | 01/12/26 | 6.95 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 129893 | 41 | -94831 BOOKS | | 01/12/26 | 12.39 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 1 | -94522 BOOKS | | 01/21/26 | 14.09 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 2 | -94522 BOOKS | | 01/21/26 | 19.44 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 3 | -94522 BOOKS | | 01/21/26 | 19.72 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # | Check | Description | Invoice Invoice Date | Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|-----------------------------|-------|--------------------------|----------------------------|-----------------|----------------------|-------------------------|------------------------------|----------------------------|------------|
| 7000 LIBRARY | | | | | | | | | |
| 411600 LIBRARY | | | | | | | | | |
| CL 130436 | 4 | -94522 BOOKS | | 01/21/26 | 230.69 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 5 | -94522 BOOKS | | 01/21/26 | 10.52 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 6 | -94522 BOOKS | | 01/22/26 | 13.38 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 7 | -94522 BOOKS | | 01/22/26 | 14.97 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 8 | -94522 BOOKS | | 01/22/26 | 84.93 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 9 | -94522 BOOKS | | 01/22/26 | 11.36 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 10 | -94522 BOOKS | | 01/22/26 | 26.48 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 11 | -94522 BOOKS | | 01/22/26 | 89.41 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 12 | -94522 BOOKS | | 01/22/26 | 18.24 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 13 | -94522 BOOKS | | 01/22/26 | 12.43 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 14 | -94522 BOOKS | | 01/22/26 | 24.25 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 15 | -94522 BOOKS | | 01/23/26 | 69.34 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 16 | -94522 BOOKS | | 01/23/26 | 7.07 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 17 | -94522 BOOKS | | 01/23/26 | 15.68 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 18 | -94522 BOOKS | | 01/23/26 | 94.83 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 19 | -94522 BOOKS | | 01/23/26 | 181.41 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 20 | -94522 BOOKS | | 01/23/26 | 296.68 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 21 | -94522 BOOKS | | 01/23/26 | 111.18 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 22 | -94522 BOOKS | | 01/23/26 | 162.03 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 23 | -94522 BOOKS | | 01/23/26 | 168.40 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 24 | -94522 BOOKS | | 01/23/26 | 19.90 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 25 | -94522 BOOKS | | 01/23/26 | 14.41 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 26 | -94522 BOOKS | | 01/23/26 | 14.77 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 27 | -94522 BOOKS | | 01/23/26 | 29.03 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 28 | -94522 BOOKS | | 01/26/26 | 17.95 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 29 | -94522 BOOKS | | 01/26/26 | 19.47 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 30 | -94522 BOOKS | | 01/26/26 | 21.78 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| CL 130436 | 31 | -94522 BOOKS | | 01/26/26 | 13.74 | 1/26 | 4592 INGRAM LIBRARY SERVICES | | |
| Object Total: | | | | | 3,233.92 | 3,233.92 | 112,324.00 | 109,090.08 | 3% |
| 663 MAGAZINES | | | | | | | | | |
| CL 129881 | 1 | 118035 MAGAZINE RENEWALS | | 01/02/26 | 4,572.07 | 1/26 | 3210 RIVISTAS SUBSCRIPTIONS | | |
| Object Total: | | | | | 4,572.07 | 4,572.07 | 4,850.00 | 277.93 | 94% |
| 664 AUDIO VIDEO | | | | | | | | | |
| CL 130435 | 1 | -94523 DVD | | 01/21/26 | 23.97 | 1/26 | 1854 MIDWEST TAPE | | |
| CL 130435 | 2 | -94523 DVD | | 01/21/26 | 267.64 | 1/26 | 1854 MIDWEST TAPE | | |
| Object Total: | | | | | 291.61 | 291.61 | 16,250.00 | 15,958.39 | 2% |
| 667 MEMBERSHIPS | | | | | | | | | |
| Object Total: | | | | | 0.00 | 0.00 | 4,320.00 | 4,320.00 | % |
| 668 PRINTING (DO NOT USE) | | | | | | | | | |
| Object Total: | | | | | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 669 INSURANCE | | | | | | | | | |
| Object Total: | | | | | 0.00 | 0.00 | 6,056.00 | 6,056.00 | % |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|---|-------------|----------------------------|----------------------|-------------------------|---------------------|----------------------------|---------------------|
| 7000 LIBRARY | | | | | | | |
| 411600 LIBRARY | | | | | | | |
| 672 EMERGENCY MEDICAL SUPPLIES | | | | | | | |
| CL 130431 1 -94525 MEDICAL SUPPLIES | | 01/25/26 | 43.04 | 1/26 | 756 NELCO FIRST AID | | |
| | | Object Total: | 43.04 | | 43.04 | 0.00 | -43.04 % |
| 680 Library of Things | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 4,500.00 | 4,500.00 % |
| 689 PROMOTIONAL ACTIVITIES | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 13,680.00 | 13,680.00 % |
| 710 PRINCIPAL | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 720 INTEREST | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 724 CONSULTING/TESTING FEES (DO NOT USE) | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 740 SERVICE CHARGES | | / / | | | | | |
| JV 6274 1 FIBT TSYS/TRANSFIRST JAN | | / / | 147.95 | 1/26 | | | |
| | | Object Total: | 147.95 | | 147.95 | 1,750.00 | 1,602.05 8% |
| 864 FURN & EQUIP DEPRECIATED >\$5,000 | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 870 CAPITALIZED ASSETS - OVER \$5,000 | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 880 COST ALLOCATIONS | | / / | | | | | |
| JV 6253 16 January 2026 Cost Allocation | | / / | 4,454.42 | 1/26 | | | |
| | | Object Total: | 4,454.42 | | 4,454.42 | 53,450.00 | 48,995.58 8% |
| 890 TRANSFERS OUT | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 10,000.00 | 10,000.00 % |
| 901 CATALOGING | | / / | | | | | |
| | | Object Total: | 0.00 | | 0.00 | 3,210.00 | 3,210.00 % |
| 994 ODIN | | | | | | | |
| CL 129886 1 -94835 POLARIS 1/1/2026-12/31/2026 | | 01/07/26 | 29,249.20 | 1/26 | 832 ODIN | | |
| | | Object Total: | 29,249.20 | | 29,249.20 | 34,500.00 | 5,250.80 85% |
| | | Account Total: | 158,145.17 | | 158,145.17 | 2,632,068.00 | 2,473,922.83 |
| | | Fund Total: | 158,145.17 | | 158,145.17 | 2,632,068.00 | 2,473,922.83 |

***Detail total may not match report total. The report total reflects the actual amount posting to the budget line. The detail

includes all transactions that posted to the budget line during the period (including amounts that may have been closed).

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice Date | Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|--------------------------------------|------------------------|----------------------------|----------------------|----------------------|-------------------------|---------------------|----------------------------|------------|
| 7000 LI BRARY | | | | | | | | |
| 411600 LIBRARY | | | | | | | | |
| 110 PERMANENT EMP SALARIES | | | | | | | | |
| JV 6286138 | Payrol | 02/06/2026 | / / | 44,533.50 | 2/26 | | | |
| JV 6318127 | Payrol | 02/20/2026 | / / | 42,278.47 | 2/26 | | | |
| | | | Object Total: | 86,811.97 | 146,199.81 | 1,315,880.00 | 1,169,680.19 | 11% |
| 114 PART TIME SALARIES | | | | | | | | |
| JV 6286139 | Payrol | 02/06/2026 | / / | 3,506.60 | 2/26 | | | |
| JV 6318128 | Payrol | 02/20/2026 | / / | 3,360.92 | 2/26 | | | |
| | | | Object Total: | 6,867.52 | 10,552.03 | 134,448.00 | 123,895.97 | 8% |
| 220 SOCIAL SECURITY | | | | | | | | |
| JV 6286140 | Payrol | 02/06/2026 | / / | 3,514.70 | 2/26 | | | |
| JV 6318129 | Payrol | 02/20/2026 | / / | 3,331.07 | 2/26 | | | |
| | | | Object Total: | 6,845.77 | 11,444.30 | 110,686.00 | 99,241.70 | 10% |
| 230 RETIREMENT | | | | | | | | |
| JV 6286141 | Payrol | 02/06/2026 | / / | 7,141.79 | 2/26 | | | |
| JV 6318130 | Payrol | 02/20/2026 | / / | 6,834.30 | 2/26 | | | |
| | | | Object Total: | 13,976.09 | 23,068.36 | 212,865.00 | 189,796.64 | 11% |
| 240 WORKFORCE SAFETY INSURANCE | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 3,124.00 | 3,124.00 | % |
| 245 CORPORATE EDUCATION (DO NOT USE) | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 250 UNEMPLOYMENT | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 500.00 | 500.00 | % |
| 312 ATTORNEY | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 5,150.00 | 5,150.00 | % |
| 320 HEALTH INSURANCE | | | / / | | | | | |
| JV 6286142 | Payrol | 02/06/2026 | / / | -412.11 | 2/26 | | | |
| JV 6286143 | Payrol | 02/06/2026 | / / | 7,408.29 | 2/26 | | | |
| JV 6318131 | Payrol | 02/20/2026 | / / | 6,989.58 | 2/26 | | | |
| | | | Object Total: | 13,985.76 | 23,526.35 | 195,241.00 | 171,714.65 | 12% |
| 321 PROPERTY INSURANCE | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 333 BUILDING RENTAL (DO NOT USE) | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 340 EMPLOYEE DEVELOPMENT | | | | | | | | |
| CC 1939 5 | STAFF TRAINING | | 437 | 01/15/26 | 49.98 | 2/26 | 3161 VISA LIBRARY #1 | |
| CC 1939 6 | PANERA | | 999999 | 01/20/26 | 473.83 | 2/26 | 3161 VISA LIBRARY #1 | |
| CC 1939 7 | MAROTZ AT&L ALA | | 999999 | 01/27/26 | 582.00 | 2/26 | 3161 VISA LIBRARY #1 | |
| CC 1940 3 | NATURAL GROCERS | | 999999 | 01/18/26 | 5.95 | 2/26 | 3162 VISA LIBRARY #2 | |
| CC 1940 4 | STAFF TRAINING | | 4177 | 01/18/26 | 28.30 | 2/26 | 3162 VISA LIBRARY #2 | |
| CC 1941 10 | MARITZ AT&L ALA | | 999999 | 01/22/26 | 364.00 | 2/26 | 4576 VISA LIBRARY #3 | |
| CC 1941 11 | MARITZ AT&L ALA | | 999999 | 01/22/26 | 364.00 | 2/26 | 4576 VISA LIBRARY #3 | |
| CC 1941 12 | LIBRARY MARKETING CONF | | 999999 | 01/27/26 | 45.00 | 2/26 | 4576 VISA LIBRARY #3 | |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|------------------------------------|---------------------------------------|----------------------------|----------------------|-------------------------|-------------------------------|----------------------------|----------------|
| 7000 LI BRARY | | | | | | | |
| 411600 LIBRARY | | | | | | | |
| 356 TELEPHONE | | | Object Total: | 1,913.06 | 1,913.06 | 12,950.00 | 11,036.94 15% |
| CL 130700 31 | Jan 2026 - library | 01/08/26 | 188.59 | 2/26 | 3668 VERI ZON WI RELESS | | |
| | | | Object Total: | 188.59 | 188.59 | 3,044.00 | 2,855.41 6% |
| 360 PRINTING & MAILING PROJECTS | | | | | | | |
| CL 130590 1 | -94419 POSTAGE REFILL | 02/12/26 | 2,000.00 | 2/26 | 1483 PITNEY BOWES BANK INC - | | |
| CL 130595 2 | -94359 MAILING BOXES & PADDED ENVELOP | 02/02/26 | 77.94 | 2/26 | 3490 AMAZON CAPITAL SERVI CES | | |
| | | | Object Total: | 2,077.94 | 2,077.94 | 13,000.00 | 10,922.06 16% |
| 387 MEDICAL/VACCINES | | | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 500.00 | 500.00 % |
| 389 LEASE/RENTAL | | | | | | | |
| CL 130462 2 | -94495 Feb 2026 Lease - Satellite Lib | 02/01/26 | 2,777.43 | 2/26 | 5229 AMB INVESTMENTS, LLC | | |
| CL 130592 1 | -94417 FEBRUARY 2026 RENT | 01/26/26 | 10,643.55 | 2/26 | 549 WF PUB SCHOOLS DIST #6 | | |
| CL 130775 1 | MARCH RENT | 02/25/26 | 10,643.55 | 2/26 | 549 WF PUB SCHOOLS DIST #6 | | |
| | | | Object Total: | 24,064.53 | 37,485.51 | 199,211.00 | 161,725.49 19% |
| 399 RECRUITMENT/EMPLOYMENT TESTING | | | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 3,000.00 | 3,000.00 % |
| 410 OFFICE SUPPLIES | | | | | | | |
| CC 1939 1 | HAND SOAP | 3490 01/06/26 | 34.77 | 2/26 | 3161 VISA LIBRARY #1 | | |
| CC 1939 2 | RECEIPT PAPER | 3490 01/10/26 | 55.80 | 2/26 | 3161 VISA LIBRARY #1 | | |
| CC 1939 3 | MAGIC ERASERS | 3490 01/11/26 | 14.94 | 2/26 | 3161 VISA LIBRARY #1 | | |
| CC 1939 8 | PURE WATER | 999999 01/28/26 | 100.00 | 2/26 | 3161 VISA LIBRARY #1 | | |
| CC 1939 9 | NOTE PADS | 3490 01/29/26 | 12.18 | 2/26 | 3161 VISA LIBRARY #1 | | |
| CL 130593 1 | -94416 BINDER CLIPS; TISSUES | 02/04/26 | 56.60 | 2/26 | 351 BUSI NESS ESSENTIALS | | |
| CL 130595 1 | -94359 WALL MOUNT REMOTE/CABLE HOLDER | 02/02/26 | 26.58 | 2/26 | 3490 AMAZON CAPITAL SERVI CES | | |
| | | | Object Total: | 300.87 | 324.36 | 15,750.00 | 15,425.64 2% |
| 418 PROFESSIONAL SERVICES | | | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 3,000.00 | 3,000.00 % |
| 420 OPERATION & MAINTENANCE | | | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 % |
| 424 GAS AND OIL | | | | | | | |
| JV 6304 12 | Jan fuel usage allocation | / / | 20.41 | 2/26 | | | |
| | | | Object Total: | 20.41 | 20.41 | 2,000.00 | 1,979.59 1% |
| 427 VEHICLES MAINTENANCE | | | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 1,200.00 | 1,200.00 % |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice Date | Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|--|--------------------------------|----------------------------|----------------------|----------------------|-------------------------|----------------------------|----------------------------|------------|
| 7000 LI BRARY | | | | | | | | |
| 411600 LIBRARY | | | | | | | | |
| 428 SERVICE AGREEMENTS-CONTRACTS | | | | | | | | |
| CL 130596 1 -94415 | LEASE FOR PRINTERS | | 01/28/26 | 714.62 | 2/26 5349 | MARCO TECHNOLOGIES, LLC | | |
| | | | Object Total: | 714.62 | 3,661.58 | 22,008.00 | 18,346.42 | 17% |
| 490 MISC | | | | | | | | |
| CL 130609 1 118145 | MISSING BOOK FEE | | 02/11/26 | 19.00 | 2/26 1252 | NORTH DAKOTA STATE LIBRARY | | |
| | | | Object Total: | 19.00 | 82.00 | 500.00 | 418.00 | 16% |
| 497 TECHNOLOGY | | | | | | | | |
| CC 1941 1 | SIGNUPGENIUS | 999999 | 01/06/26 | 269.89 | 2/26 4576 | VISA LIBRARY #3 | | |
| | | | Object Total: | 269.89 | 3,370.85 | 37,379.00 | 34,008.15 | 9% |
| 500 SUPPLIES | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 850.00 | 850.00 | % |
| 640 FURNITURE & EQUIPMENT (DO NOT USE) | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 641 FURN & EQUIP-NON DEPRECIATED <\$5000 | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 11,520.00 | 11,520.00 | % |
| 644 POSTAL METER RENT | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 2,772.00 | 2,772.00 | % |
| 648 PROFESSIONAL PUBLICATIONS | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 535.00 | 535.00 | % |
| 649 PROGRAMMING | | | | | | | | |
| CL 130792 1 | ANNUAL RENEWAL 1/2026-12/26 | | 12/01/25 | 572.00 | 2/26 2187 | SWANK MOVIE LICENSING USA | | |
| | | | Object Total: | 572.00 | 572.00 | 16,000.00 | 15,428.00 | 4% |
| 650 E RESOURCES | | | | | | | | |
| CL 130594 1 118149 | WEBDEWEY 2/2/26-6/30/26 | | 02/02/26 | 165.94 | 2/26 3416 | OCLC, INC. | | |
| | | | Object Total: | 165.94 | 10,459.77 | 44,065.00 | 33,605.23 | 24% |
| 653 CAPITAL IMPROVEMENTS | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 661 POSTAGE/FREIGHT/SHIPPING | | | / / | | | | | |
| | | | Object Total: | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 662 BOOKS | | | | | | | | |
| CL 130600 1 -94411 | BOOKS | | 01/28/26 | 15.60 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 2 -94411 | BOOKS | | 01/28/26 | 21.50 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 3 -94411 | BOOKS | | 01/29/26 | 20.00 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 4 -94411 | BOOKS | | 01/29/26 | 13.70 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 5 -94411 | BOOKS | | 01/29/26 | 13.08 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 6 -94411 | BOOKS | | 01/29/26 | 322.91 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 7 -94411 | BOOKS | | 01/29/26 | 27.71 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 8 -94411 | BOOKS | | 01/29/26 | 13.25 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 9 -94411 | BOOKS | | 01/29/26 | 68.78 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |
| CL 130600 10 -94411 | BOOKS | | 01/29/26 | 110.14 | 2/26 4592 | INGRAM LIBRARY SERVICES | | |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # | Check | Description | Invoice Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|-----------------------------|--------|-------------|----------------------------|----------------------|-------------------------|----------------------|----------------------------|---|
| 7000 LI BRARY | | | | | | | | |
| 411600 LI BRARY | | | | | | | | |
| CL 130600 11 | -94411 | BOOKS | 01/29/26 | 766.56 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 12 | -94411 | BOOKS | 01/29/26 | 15.19 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 13 | -94411 | BOOKS | 01/29/26 | 23.88 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 14 | -94411 | BOOKS | 01/29/26 | 18.21 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 15 | -94411 | BOOKS | 01/29/26 | 13.60 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 16 | -94411 | BOOKS | 01/29/26 | 8.91 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 17 | -94411 | BOOKS | 01/29/26 | 10.49 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 18 | -94411 | BOOKS | 01/29/26 | 60.17 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 19 | -94411 | BOOKS | 01/29/26 | 65.90 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 20 | -94411 | BOOKS | 01/29/26 | 149.29 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 21 | -94411 | BOOKS | 01/29/26 | 7.45 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 22 | -94411 | BOOKS | 01/29/26 | 14.20 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 23 | -94411 | BOOKS | 01/29/26 | 248.80 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 24 | -94411 | BOOKS | 01/29/26 | 84.40 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 25 | -94411 | BOOKS | 01/29/26 | 61.75 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 26 | -94411 | BOOKS | 02/02/26 | 14.58 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 27 | -94411 | BOOKS | 02/02/26 | 12.01 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 28 | -94411 | BOOKS | 02/02/26 | 13.86 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 29 | -94411 | BOOKS | 02/02/26 | 19.35 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 30 | -94411 | BOOKS | 02/02/26 | 27.08 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 31 | -94411 | BOOKS | 02/02/26 | 19.88 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 32 | -94411 | BOOKS | 02/02/26 | 502.16 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 33 | -94411 | BOOKS | 02/02/26 | 523.25 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 34 | -94411 | BOOKS | 02/02/26 | 51.37 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 35 | -94411 | BOOKS | 02/02/26 | 116.55 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 36 | -94411 | BOOKS | 02/02/26 | 61.57 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 37 | -94411 | BOOKS | 02/03/26 | 27.09 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 38 | -94411 | BOOKS | 02/03/26 | 15.63 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 39 | -94411 | BOOKS | 02/03/26 | 15.31 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 40 | -94411 | BOOKS | 02/03/26 | 23.64 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 41 | -94411 | BOOKS | 02/03/26 | 15.29 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 42 | -94411 | BOOKS | 02/03/26 | 39.21 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 43 | -94411 | BOOKS | 02/03/26 | 29.69 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 44 | -94411 | BOOKS | 02/03/26 | 13.84 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 45 | -94411 | BOOKS | 02/03/26 | 23.51 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 46 | -94411 | BOOKS | 02/03/26 | 17.33 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 47 | -94411 | BOOKS | 02/03/26 | 42.98 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 48 | -94411 | BOOKS | 02/04/26 | 19.14 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 49 | -94411 | BOOKS | 02/04/26 | 19.10 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 50 | -94411 | BOOKS | 02/05/26 | 14.00 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 51 | -94411 | BOOKS | 02/05/25 | 29.99 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 52 | -94411 | BOOKS | 02/05/26 | 54.16 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 53 | -94411 | BOOKS | 02/05/26 | 97.85 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 54 | -94411 | BOOKS | 02/05/26 | 96.34 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 55 | -94411 | BOOKS | 02/05/26 | 22.56 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 56 | -94411 | BOOKS | 02/09/26 | 13.16 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 57 | -94411 | BOOKS | 02/09/26 | 17.50 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 58 | -94411 | BOOKS | 02/09/26 | 66.71 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # | Check | Description | Invoice Invoice | Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|-----------------------------|-------|--------------|--------------------|----------|----------------------|-------------------------|----------------------|----------------------------|---|
| 7000 LI BRARY | | | | | | | | | |
| 411600 LI BRARY | | | | | | | | | |
| CL 130600 | 59 | -94411 BOOKS | | 02/09/26 | 81.57 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 60 | -94411 BOOKS | | 02/09/26 | 22.51 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 61 | -94411 BOOKS | | 02/09/26 | 18.06 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 62 | -94411 BOOKS | | 02/09/26 | 23.47 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 63 | -94411 BOOKS | | 02/09/26 | 34.13 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 64 | -94411 BOOKS | | 02/09/26 | 27.37 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 65 | -94411 BOOKS | | 02/09/26 | 25.38 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 66 | -94411 BOOKS | | 02/09/26 | 13.16 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 67 | -94411 BOOKS | | 02/09/26 | 17.19 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 68 | -94411 BOOKS | | 02/09/26 | 39.34 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 69 | -94411 BOOKS | | 02/09/26 | 29.16 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 70 | -94411 BOOKS | | 02/09/26 | 40.55 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 71 | -94411 BOOKS | | 02/09/26 | 28.20 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 72 | -94411 BOOKS | | 02/09/26 | 21.63 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 73 | -94411 BOOKS | | 02/10/26 | 74.37 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 74 | -94411 BOOKS | | 02/10/26 | 13.28 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 75 | -94411 BOOKS | | 02/10/26 | 23.64 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 76 | -94411 BOOKS | | 02/10/26 | 17.72 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130600 | 77 | -94411 BOOKS | | 02/10/26 | 36.89 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 1 | BOOKS | | 02/12/26 | 19.90 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 2 | BOOKS | | 02/12/26 | 16.93 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 3 | BOOKS | | 02/12/26 | 18.65 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 4 | BOOKS | | 02/12/26 | 39.60 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 5 | BOOKS | | 02/12/26 | 40.99 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 6 | BOOKS | | 02/12/26 | 37.90 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 7 | BOOKS | | 02/13/26 | 16.64 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 8 | BOOKS | | 02/13/26 | 24.89 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 9 | BOOKS | | 02/13/26 | 32.97 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 10 | BOOKS | | 02/13/26 | 27.28 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 11 | BOOKS | | 02/13/26 | 20.66 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 12 | BOOKS | | 02/13/26 | 14.23 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 13 | BOOKS | | 02/13/26 | 57.82 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 14 | BOOKS | | 02/15/26 | 100.80 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 15 | BOOKS | | 02/15/26 | 43.51 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 16 | BOOKS | | 02/17/26 | 182.72 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 17 | BOOKS | | 02/17/26 | 32.47 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 18 | BOOKS | | 02/17/26 | 24.55 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 19 | BOOKS | | 02/17/26 | 30.98 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 20 | BOOKS | | 02/17/26 | 18.73 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 21 | BOOKS | | 02/17/26 | 18.85 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 22 | BOOKS | | 02/18/26 | 13.25 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 23 | BOOKS | | 02/18/26 | 177.14 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 24 | BOOKS | | 02/18/26 | 154.23 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 25 | BOOKS | | 02/18/26 | 13.69 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 26 | BOOKS | | 02/18/26 | 27.29 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 27 | BOOKS | | 02/18/26 | 19.16 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 28 | BOOKS | | 02/18/26 | 36.55 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 | 29 | BOOKS | | 02/18/26 | 12.44 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice | Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|-----------------------------------|---------------------|--------------------|----------|----------------------|-------------------------|-----------------------|----------------------------|------------|
| 7000 LI BRARY | | | | | | | | |
| 411600 LI BRARY | | | | | | | | |
| CL 130801 30 | BOOKS | | 02/18/26 | 38.55 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 31 | BOOKS | | 02/18/26 | 88.25 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 32 | BOOKS | | 02/18/26 | 22.56 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 33 | BOOKS | | 02/19/26 | 28.45 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 34 | BOOKS | | 02/19/26 | 42.03 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 35 | BOOKS | | 02/19/26 | 18.60 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 36 | BOOKS | | 02/19/26 | 22.38 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 37 | BOOKS | | 02/19/26 | 59.84 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 38 | BOOKS | | 02/19/26 | 23.74 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 39 | BOOKS | | 02/19/26 | 21.96 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 40 | BOOKS | | 02/19/26 | 13.66 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 41 | BOOKS | | 02/19/26 | 14.95 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 42 | BOOKS | | 02/19/26 | 21.31 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 43 | BOOKS | | 02/19/26 | 14.49 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 44 | BOOKS | | 02/19/26 | 22.34 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 45 | BOOKS | | 02/19/26 | 20.53 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 46 | BOOKS | | 02/20/26 | 14.02 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 47 | BOOKS | | 02/20/26 | 11.88 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 48 | BOOKS | | 02/20/26 | 31.78 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 49 | BOOKS | | 02/20/26 | 21.73 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 50 | BOOKS | | 02/20/26 | 39.47 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 51 | BOOKS | | 02/20/26 | 105.44 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| CL 130801 52 | BOOKS | | 02/20/26 | 20.98 | 2/26 | 4592 INGRAM LI BRARY | SERVI CES | |
| Object Total: | | | | 6,832.54 | 10,066.46 | 112,324.00 | 102,257.54 | 9% |
| 663 MAGAZINES | | | | | | | | |
| | | | | / | / | | | |
| Object Total: | | | | 0.00 | 4,572.07 | 4,850.00 | 277.93 | 94% |
| 664 AUDIO VIDEO | | | | | | | | |
| CC 1939 4 | GAME OF THRONES DVD | 3490 | 01/11/26 | 23.96 | 2/26 | 3161 VISA LI BRARY #1 | | |
| CL 130597 1 | -94414 DVD | | 01/21/26 | 57.53 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 2 | -94414 DVD | | 01/27/26 | 97.38 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 3 | -94414 DVD | | 01/27/26 | 65.91 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 4 | -94414 DVD | | 01/27/26 | 281.97 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 5 | -94414 DVD | | 02/03/26 | 83.94 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 6 | -94414 DVD | | 02/03/26 | 245.81 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 7 | -94414 DVD | | 02/03/26 | 332.53 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 8 | -94414 DVD | | 02/03/26 | 30.72 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 9 | -94414 DVD | | 02/03/26 | 68.16 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 10 | -94414 DVD | | 02/10/26 | 45.24 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 11 | -94414 DVD | | 02/10/26 | 27.72 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130597 12 | -94414 DVD | | 02/10/26 | 32.26 | 2/26 | 1854 MI DWEST TAPE | | |
| CL 130798 1 | DVD | | 02/18/26 | 129.78 | 2/26 | 1854 MI DWEST TAPE | | |
| Object Total: | | | | 1,522.91 | 1,814.52 | 16,250.00 | 14,435.48 | 11% |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice Date | Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|--|--------------------------|----------------------------|-----------------|----------------------|-------------------------|----------------------|----------------------------|---------------------|
| 7000 LI BRARY | | | | | | | | |
| 411600 LI BRARY | | | | | | | | |
| 667 MEMBERSHI PS | | | | | | | | |
| CC 1940 1 | KAYLA MEMBERSHIP RENEWAL | 25 | 01/06/26 | 215.00 | 2/26 | 3162 VISA LIBRARY #2 | | |
| CC 1940 2 | KAYLA MEMBERSHIP | 1252 | 01/07/26 | 60.00 | 2/26 | 3162 VISA LIBRARY #2 | | |
| CC 1941 2 | MOUNTAIN PLAINS LIB | 999999 | 01/08/26 | 65.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| CC 1941 3 | SARAH MEMBERSHI PS | 25 | 01/08/26 | 332.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| CC 1941 4 | AMY MEMBERSHIP | 25 | 01/09/26 | 215.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| CC 1941 5 | SARAH MEMBERSHIP | 1252 | 01/10/26 | 45.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| CC 1941 6 | AMY MEMBERSHIP | 1252 | 01/10/26 | 60.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| CC 1941 7 | CASSANDRA MEMBERSHIP | 1252 | 01/13/26 | 35.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| CC 1941 8 | BREE MEMBERSHIP | 1252 | 01/21/26 | 60.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| CC 1941 9 | OLIVIA MEMBERSHIP | 1252 | 01/21/26 | 45.00 | 2/26 | 4576 VISA LIBRARY #3 | | |
| | Object Total: | | | 1,132.00 | | 1,132.00 | 4,320.00 | 3,188.00 26% |
| 668 PRINTING (DO NOT USE) | | | | | | | | |
| | Object Total: | | | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 669 INSURANCE | | | | | | | | |
| | Object Total: | | | 0.00 | | 0.00 | 6,056.00 | 6,056.00 % |
| 672 EMERGENCY MEDICAL SUPPLIES | | | | | | | | |
| | Object Total: | | | 0.00 | | 43.04 | 0.00 | -43.04 % |
| 680 Li brary of Things | | | | | | | | |
| | Object Total: | | | 0.00 | | 0.00 | 4,500.00 | 4,500.00 % |
| 689 PROMOTIONAL ACTIVITIES | | | | | | | | |
| CC 1941 13 | FACEBOOK | 999999 | 01/31/26 | 93.69 | 2/26 | 4576 VISA LIBRARY #3 | | |
| | Object Total: | | | 93.69 | | 93.69 | 13,680.00 | 13,586.31 1% |
| 710 PRINCIPAL | | | | | | | | |
| | Object Total: | | | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 720 INTEREST | | | | | | | | |
| | Object Total: | | | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 724 CONSULTING/TESTING FEES (DO NOT USE) | | | | | | | | |
| | Object Total: | | | 0.00 | | 0.00 | 0.00 | 0.00 % |
| 740 SERVICE CHARGES | | | | | | | | |
| JV 6339 1 | FIBT TSYS/TRANSFIRST FEB | | / / | 138.00 | 2/26 | | | |
| | Object Total: | | | 138.00 | | 285.95 | 1,750.00 | 1,464.05 16% |
| 864 FURN & EQUIP DEPRECIATED >\$5,000 | | | | | | | | |
| | Object Total: | | | 0.00 | | 0.00 | 0.00 | 0.00 % |

Funds 7000-7000, Accounts 411600-411600, AND ACCOUNT=411600

| Fund/Account/ Doc/Line # Check | Description | Invoice Invoice Date | End Month/ Amount | Year to Date/ Period | Budget/ Vendor | Available Appropriation | % |
|---------------------------------------|----------------|----------------------------|----------------------|-------------------------|-------------------|----------------------------|-----|
| 7000 LI BRARY | | | | | | | |
| 411600 LI BRARY | | | | | | | |
| 870 CAPITALIZED ASSETS - OVER \$5,000 | | / / | | | | | |
| | Object Total: | | 0.00 | 0.00 | 0.00 | 0.00 | % |
| 880 COST ALLOCATIONS | | / / | | | | | |
| | Object Total: | | 0.00 | 4,454.42 | 53,450.00 | 48,995.58 | 8% |
| 890 TRANSFERS OUT | | / / | | | | | |
| | Object Total: | | 0.00 | 0.00 | 10,000.00 | 10,000.00 | % |
| 901 CATALOGING | | / / | | | | | |
| | Object Total: | | 0.00 | 0.00 | 3,210.00 | 3,210.00 | % |
| 994 ODIN | | / / | | | | | |
| | Object Total: | | 0.00 | 29,249.20 | 34,500.00 | 5,250.80 | 85% |
| | Account Total: | | 168,513.10 | 326,658.27 | 2,632,068.00 | 2,305,409.73 | |
| | Fund Total: | | 168,513.10 | 326,658.27 | 2,632,068.00 | 2,305,409.73 | |

***Detail total may not match report total. The report total reflects the actual amount posting to the budget line. The detail includes all transactions that posted to the budget line during the period (including amounts that may have been closed).

Combi ned Funds

| | | ----- Current Year ----- | | | | |
|----------------|--------------------------------------|--------------------------|-------------------|---------------------|----------------------|-----------|
| Account Object | Description | Current Month | Current YTD | Budget | Variance | % |
| Revenue | | | | | | |
| 310001 | PROPERTY TAXES | 748,829.00 | 982,062.60 | 2,544,185.00 | -1,562,122.40 | 39 |
| 310002 | DISCOUNT PROPERTY TAXES | | | -106,856.00 | 106,856.00 | |
| 335600 | STATE AID | | | 44,626.00 | -44,626.00 | 40 |
| | Total Revenue | 748,829.00 | 982,062.60 | 2,481,955.00 | -1,499,892.40 | 40 |
| Expenses | | | | | | |
| 411600 | LIBRARY | | | | | |
| 110 | PERMANENT EMP SALARIES | 86,811.97 | 146,199.81 | 1,315,880.00 | 1,169,680.19 | 11 |
| 114 | PART TIME SALARIES | 6,867.52 | 10,552.03 | 134,448.00 | 123,895.97 | 8 |
| 220 | SOCIAL SECURITY | 6,845.77 | 11,444.30 | 110,686.00 | 99,241.70 | 10 |
| 230 | RETIREMENT | 13,976.09 | 23,068.36 | 212,865.00 | 189,796.64 | 11 |
| 240 | WORKFORCE SAFETY INSURANCE | | | 3,124.00 | 3,124.00 | |
| 250 | UNEMPLOYMENT | | | 500.00 | 500.00 | |
| 312 | ATTORNEY | | | 5,150.00 | 5,150.00 | |
| 320 | HEALTH INSURANCE | 13,985.76 | 23,526.35 | 195,241.00 | 171,714.65 | 12 |
| 340 | EMPLOYEE DEVELOPMENT | 1,913.06 | 1,913.06 | 12,950.00 | 11,036.94 | 15 |
| 356 | TELEPHONE | 188.59 | 188.59 | 3,044.00 | 2,855.41 | 6 |
| 360 | PRINTING & MAILING PROJECTS | 2,077.94 | 2,077.94 | 13,000.00 | 10,922.06 | 16 |
| 387 | MEDICAL/VACCINES | | | 500.00 | 500.00 | |
| 389 | LEASE/RENTAL | 24,064.53 | 37,485.51 | 199,211.00 | 161,725.49 | 19 |
| 399 | RECRUITMENT/EMPLOYMENT TESTING | | | 3,000.00 | 3,000.00 | |
| 410 | OFFICE SUPPLIES | 300.87 | 324.36 | 15,750.00 | 15,425.64 | 2 |
| 418 | PROFESSIONAL SERVICES | | | 3,000.00 | 3,000.00 | |
| 424 | GAS AND OIL | 20.41 | 20.41 | 2,000.00 | 1,979.59 | 1 |
| 427 | VEHICLES MAINTENANCE | | | 1,200.00 | 1,200.00 | |
| 428 | SERVICE AGREEMENTS-CONTRACTS | 714.62 | 3,661.58 | 22,008.00 | 18,346.42 | 17 |
| 490 | MISC | 19.00 | 82.00 | 500.00 | 418.00 | 16 |
| 497 | TECHNOLOGY | 269.89 | 3,370.85 | 37,379.00 | 34,008.15 | 9 |
| 500 | SUPPLIES | | | 850.00 | 850.00 | |
| 641 | FURN & EQUIP-NON DEPRECIATED <\$5000 | | | 11,520.00 | 11,520.00 | |
| 644 | POSTAL METER RENT | | | 2,772.00 | 2,772.00 | |
| 648 | PROFESSIONAL PUBLICATIONS | | | 535.00 | 535.00 | |
| 649 | PROGRAMMING | 572.00 | 572.00 | 16,000.00 | 15,428.00 | 4 |
| 650 | E RESOURCES | 165.94 | 10,459.77 | 44,065.00 | 33,605.23 | 24 |
| 662 | BOOKS | 6,832.54 | 10,066.46 | 112,324.00 | 102,257.54 | 9 |
| 663 | MAGAZINES | | 4,572.07 | 4,850.00 | 277.93 | 94 |
| 664 | AUDIO VIDEO | 1,522.91 | 1,814.52 | 16,250.00 | 14,435.48 | 11 |
| 667 | MEMBERSHIPS | 1,132.00 | 1,132.00 | 4,320.00 | 3,188.00 | 26 |
| 669 | INSURANCE | | | 6,056.00 | 6,056.00 | |
| 672 | EMERGENCY MEDICAL SUPPLIES | | 43.04 | | -43.04 | |
| 680 | Library of Things | | | 4,500.00 | 4,500.00 | |

Combined Funds

| | | ----- Current Year ----- | | | | |
|----------------|----------------------------|--------------------------|-------------------|---------------------|---------------------|-----------|
| Account Object | Description | Current Month | Current YTD | Budget | Variance | % |
| 689 | PROMOTIONAL ACTIVITIES | 93.69 | 93.69 | 13,680.00 | 13,586.31 | 1 |
| 740 | SERVICE CHARGES | 138.00 | 285.95 | 1,750.00 | 1,464.05 | 16 |
| 880 | COST ALLOCATIONS | | 4,454.42 | 53,450.00 | 48,995.58 | 8 |
| 890 | TRANSFERS OUT | | | 10,000.00 | 10,000.00 | |
| 901 | CATALOGING | | | 3,210.00 | 3,210.00 | |
| 994 | ODIN | | 29,249.20 | 34,500.00 | 5,250.80 | 85 |
| | Total Account | 168,513.10 | 326,658.27 | 2,632,068.00 | 2,305,409.73 | 12 |
| | Total Expenses | 168,513.10 | 326,658.27 | 2,632,068.00 | 2,305,409.73 | 12 |
| | Net Income from Operations | 580,315.90 | 655,404.33 | | | |
| Other Revenue | | | | | | |
| 360000 | MISCELLANEOUS REVENUE | 1,128.62 | 1,787.98 | 5,000.00 | -3,212.02 | 36 |
| 360100 | SPONSORSHIPS | | | 3,000.00 | -3,000.00 | |
| 361000 | INTEREST ON INVESTMENTS | | 10,709.83 | 142,113.00 | -131,403.17 | 8 |
| | Total Other Revenue | 1,128.62 | 12,497.81 | 150,113.00 | -137,615.19 | 8 |
| | Net Income | 581,444.52 | 667,902.14 | | | |

Note: Formula for % columns = revenue*100/total expense for Fund.

Item Title: Approval of Changes to Staff Positions

Presented By: Jenna Kahly, Library Director

Requested Action/Staff Recommendation: Approve changes to programming team as described

Background & Project Summary:

I am requesting your approval of changes to our organizational chart in the programming teams. This request is being made after a thorough review of the duties and scope of work of current positions, and of staffing needs to maintain current levels of service and support potential for growth. These adjustments have been discussed with Library Service Managers and Human Resources, who support the changes.

The proposed changes are:

- Add an additional Adult Services Librarian
- Add an additional Youth Services Librarian
- Remove Adult Services Program Assistant role
- Remove Outreach Coordinator role

Benefits and Logistics

As a team, we agree that these adjustments are the most effective way to maintain current services while planning for future growth.

Transitioning away from the assistant and coordinator roles to an additional Librarian for each team would help spread out the load of program production and execution, collection development, and high-demand services like technology tutoring. This change also adds two additional staff members qualified to act as "Librarian on Duty" at the Service Desk. This significantly adds flexibility to service desk and program scheduling and the quality of those services.

Tasks associated with the Adult Services Program Assistant role would be absorbed by both AS Librarians, as they would produce and host their own programs. Some tasks have already been absorbed by Communications.

Under this new model, outreach services would be transferred back to the appropriate teams. Currently, the Outreach Coordinator position is part of Adult Services and is supervised by the Adult Services Manager. However, they also spend significant time serving young people through Library on Wheels programming and daycare deliveries. Having senior outreach facilitated by Adult Services experts and youth outreach facilitated by Youth Services experts

West Fargo Public Library Board

Liann Hanson, President
Commissioner Roben Anderson, Vice President
Tony Stukel, Treasurer
Tyler Erickson & Sara Westall, Board Members

will result in a clearer division of responsibilities, more effective coverage during turnover, illness, or leave, and ultimately higher-quality services for West Fargo residents. Multiple people facilitating outreach in their areas of expertise, rather than one person serving the entire City with library outreach, will also result in less burnout, greater staff retention, and a more accurate assessment of the teams' capacity for growth.

This request does not add any FTE, and there will be no changes to any existing job descriptions.

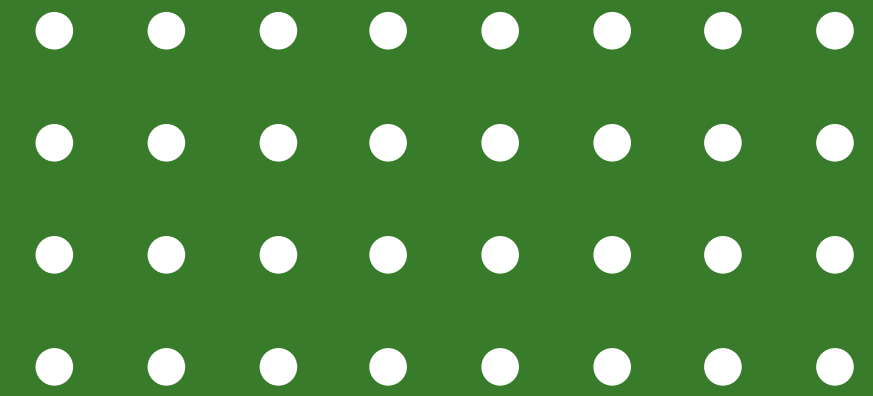


West Fargo Public Library ■ ■ ■
DIRECTOR'S REPORT

For March 12, 2026 Library Board Meeting
Presented by Jenna Kahly, Library Director



2026 Finances



Expenditures through February

Month to Date

\$168,513.10

Year to Date

\$326,658.27

Available Appropriation

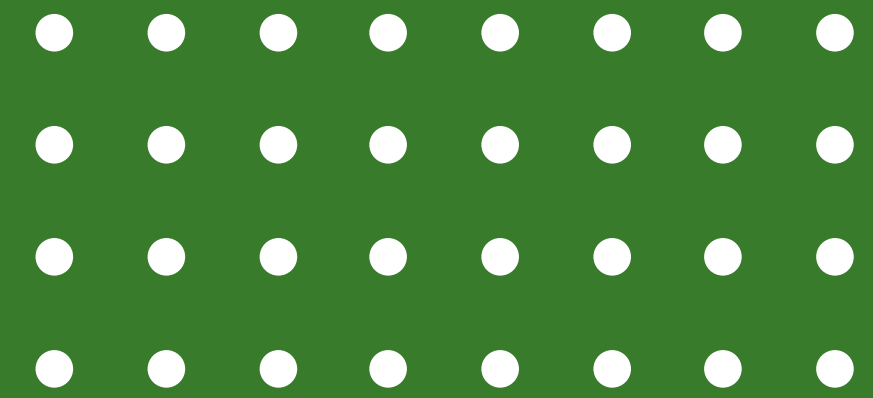
\$2,305,409.73

12%

**Expended
YTD**



FY 2027 Budget Timeline



April

First draft of Preliminary Budget shared with Library Board

May

Approval of Preliminary Budget by Library Board, shared with City

June

First draft of City Preliminary Budget shared with Commission

July

City Preliminary Budget work continues

August

City Preliminary Budget must be approved on or before **Aug. 10** (NDCC 40-40-04)

September

Library Final Budget presented to Board
City has Public Hearing on budget

October

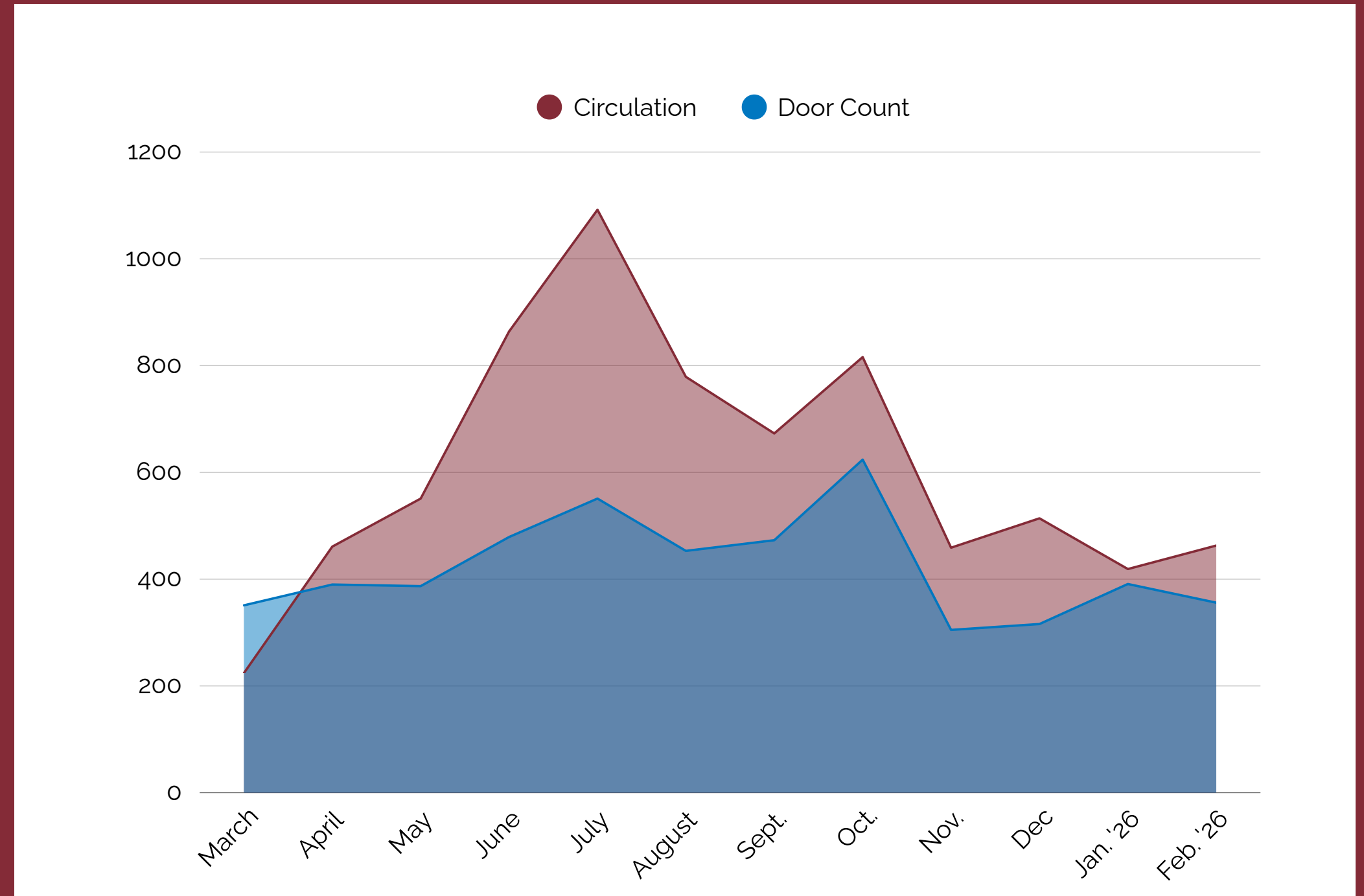
City Final Budget due to County Auditor on or before **October 10**.
Library Budget finalized at Oct. meeting after our levy has been set by the Final City Budget



Satellite Library

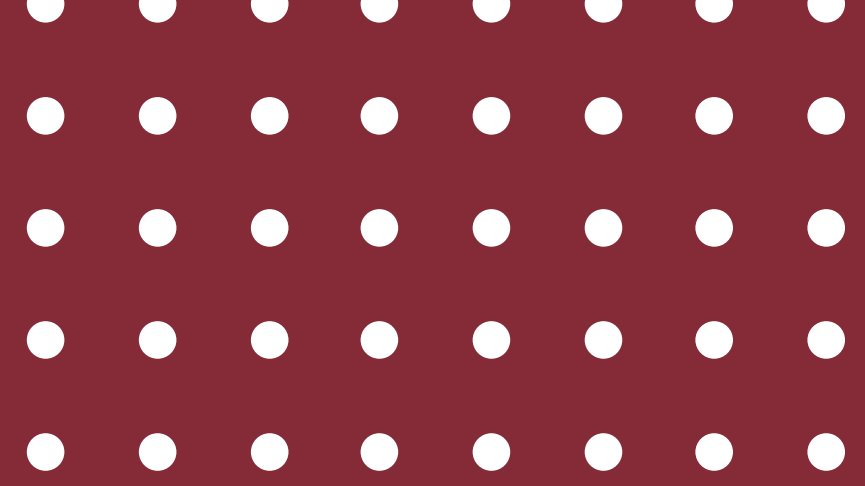
Feb. Satellite Usage

- Physical Circulation - 463
- Door Count - 356
- Library Cards Made - 10



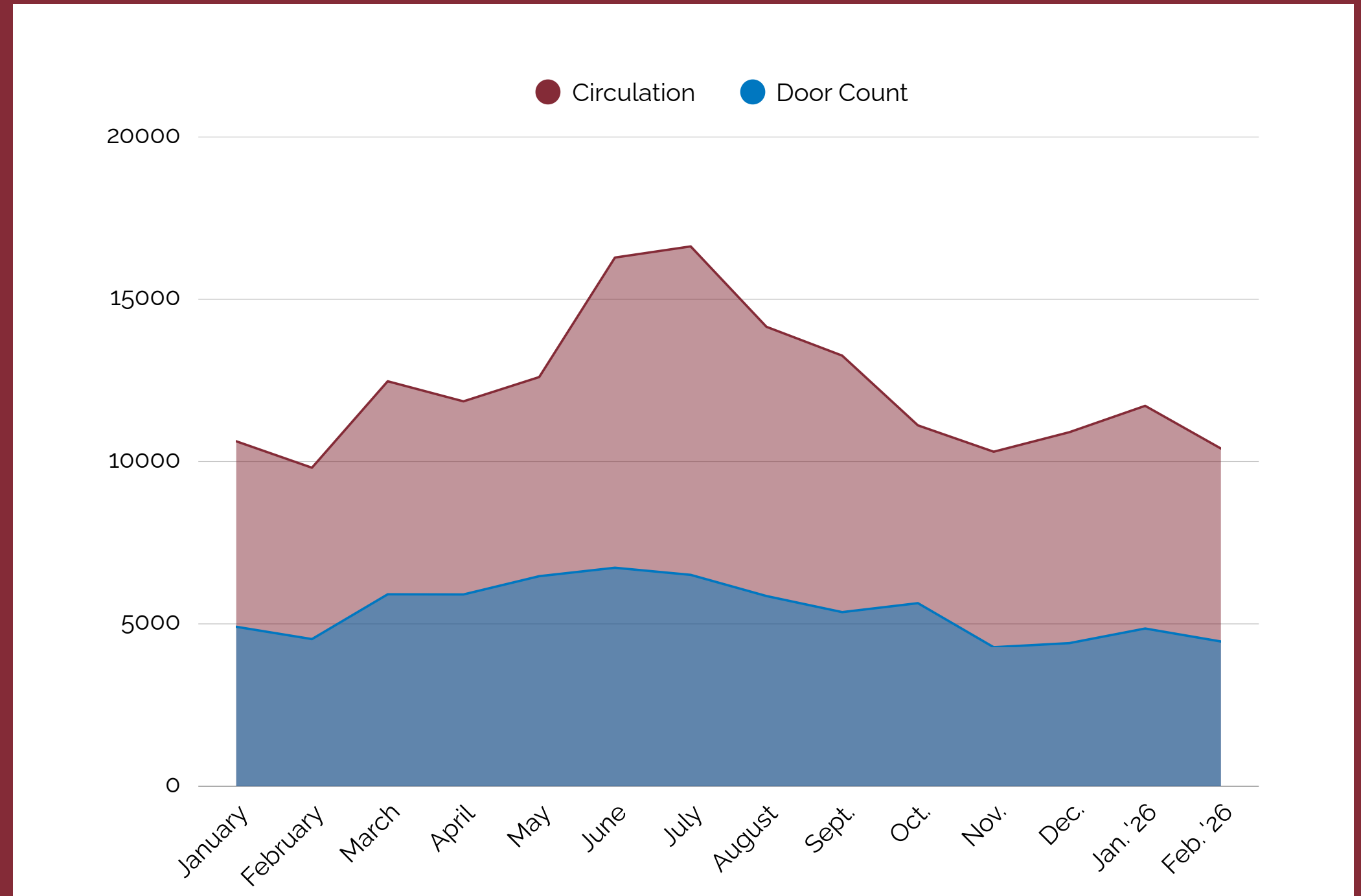


Main Library



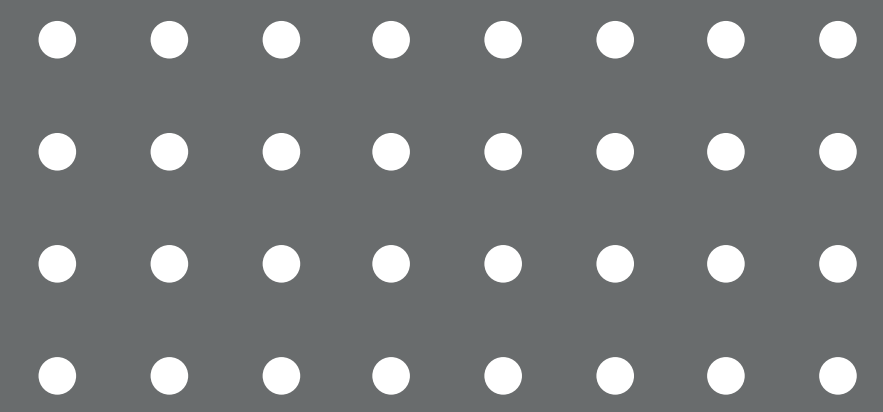
Jan. Main Library Usage

- Physical Circulation - 10,402
- Door Count - 4,457
- Library Cards Made - 163

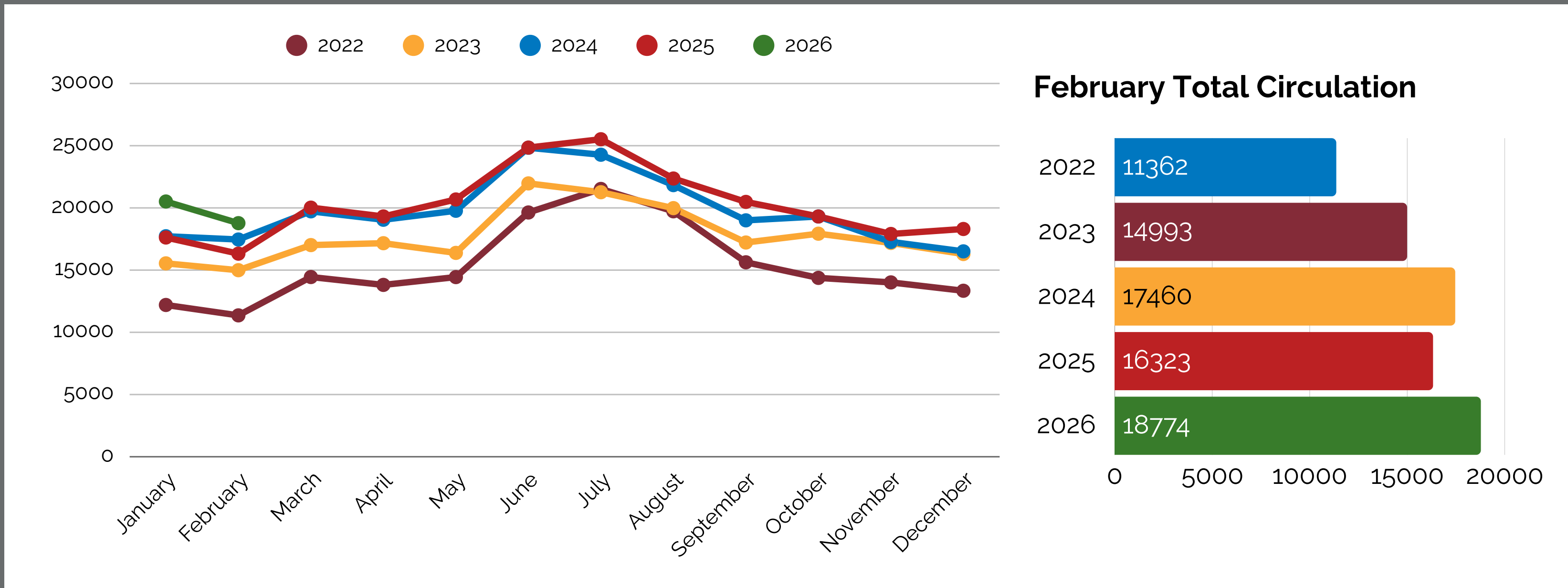




Total Circulation

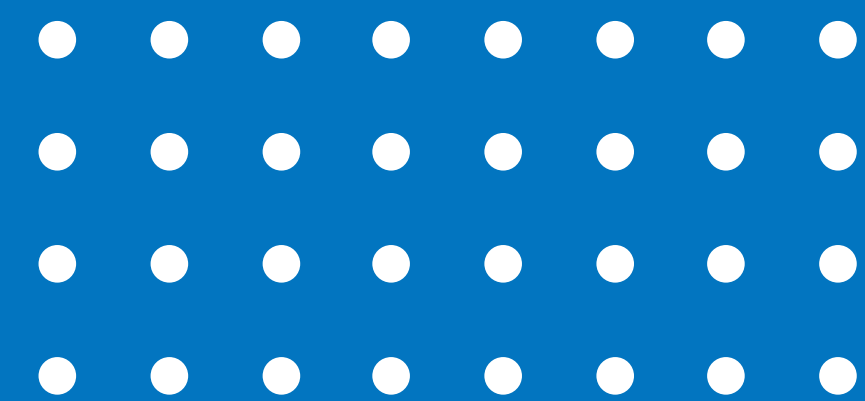


- Small dip in circulation from January to February, but still higher than 2025.

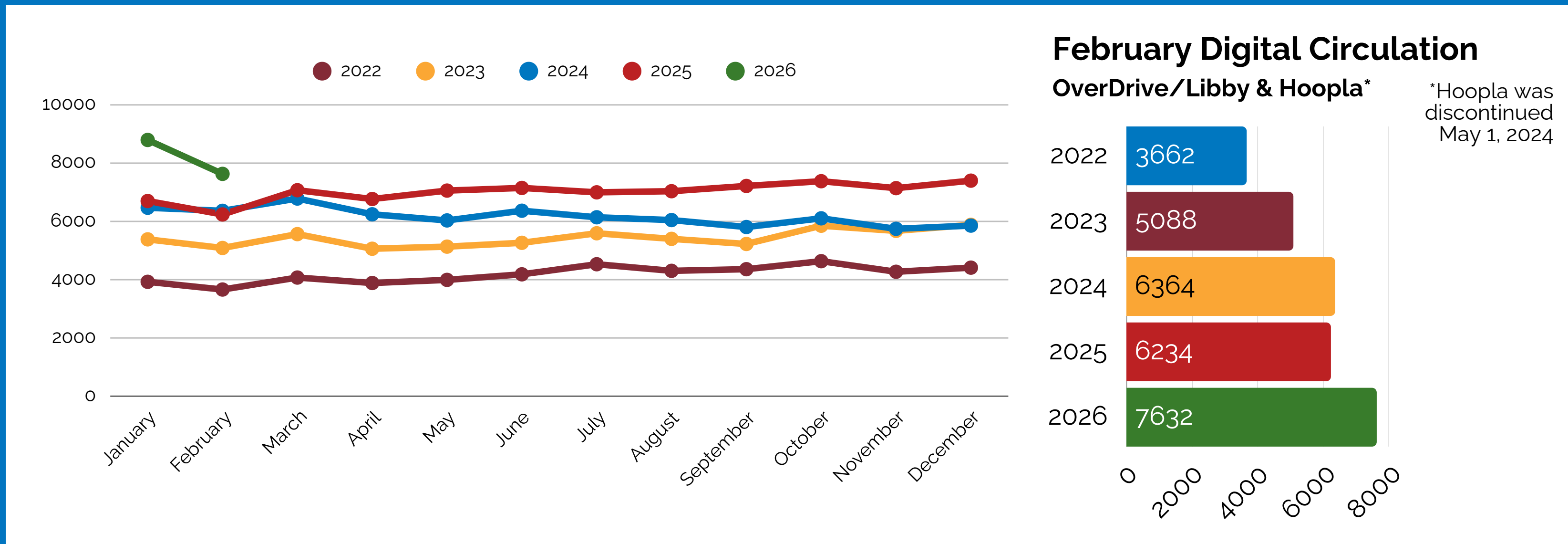




Electronic Circulation

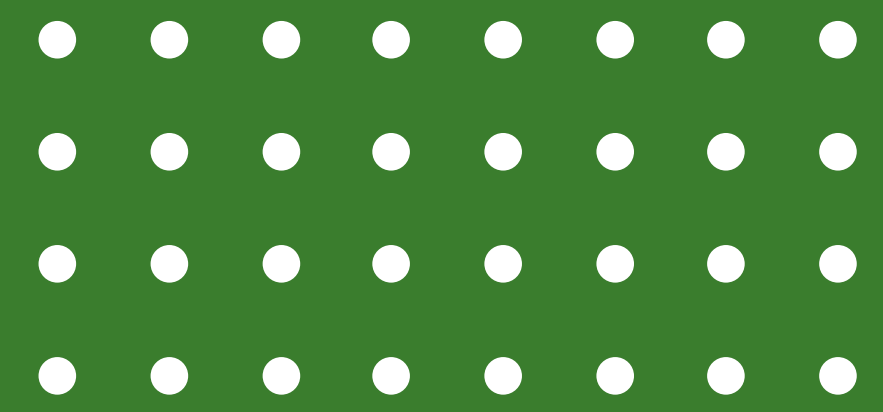


- Electronic Circulation also took a dip from January to February, but remains higher than any point in 2025.



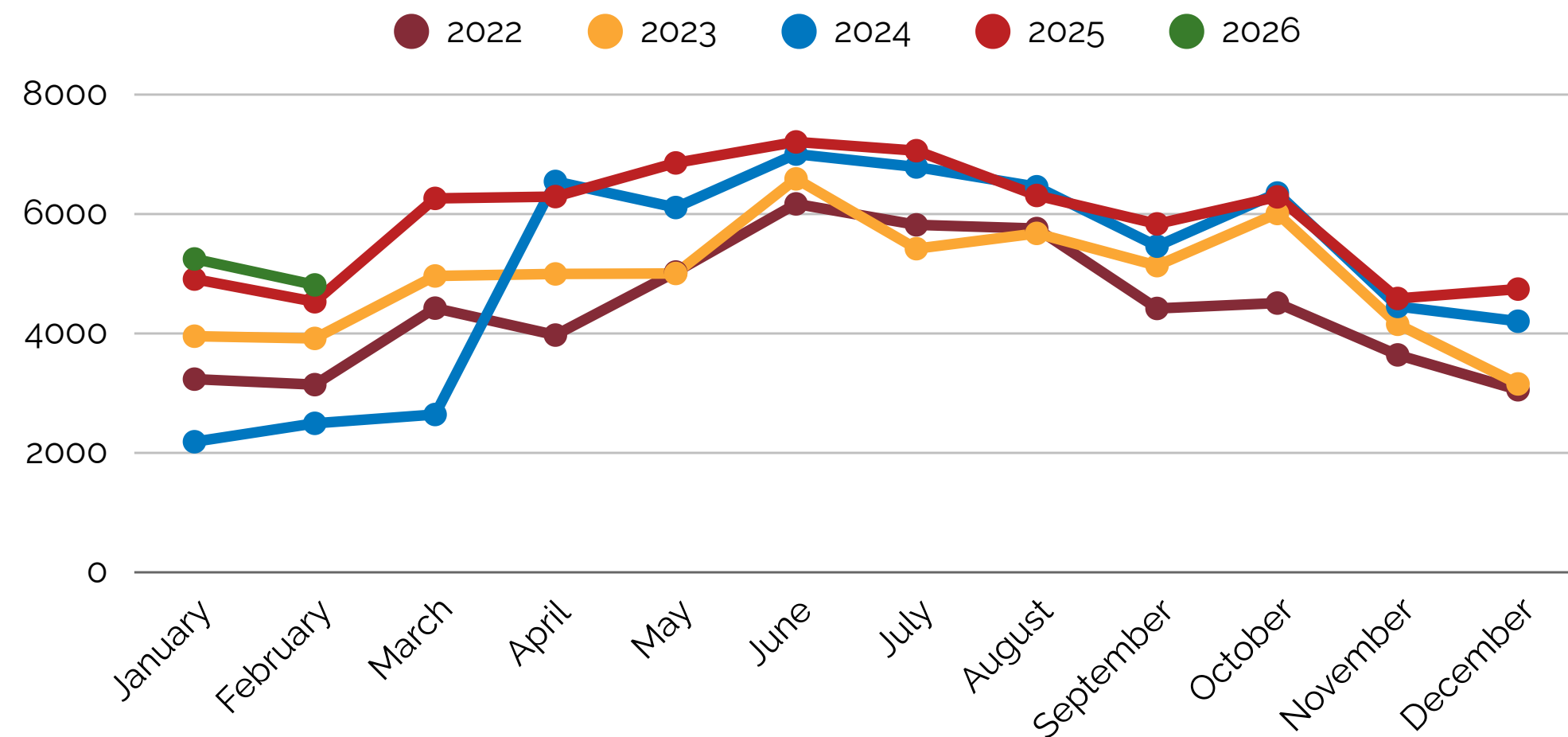


Door Count (Visits)

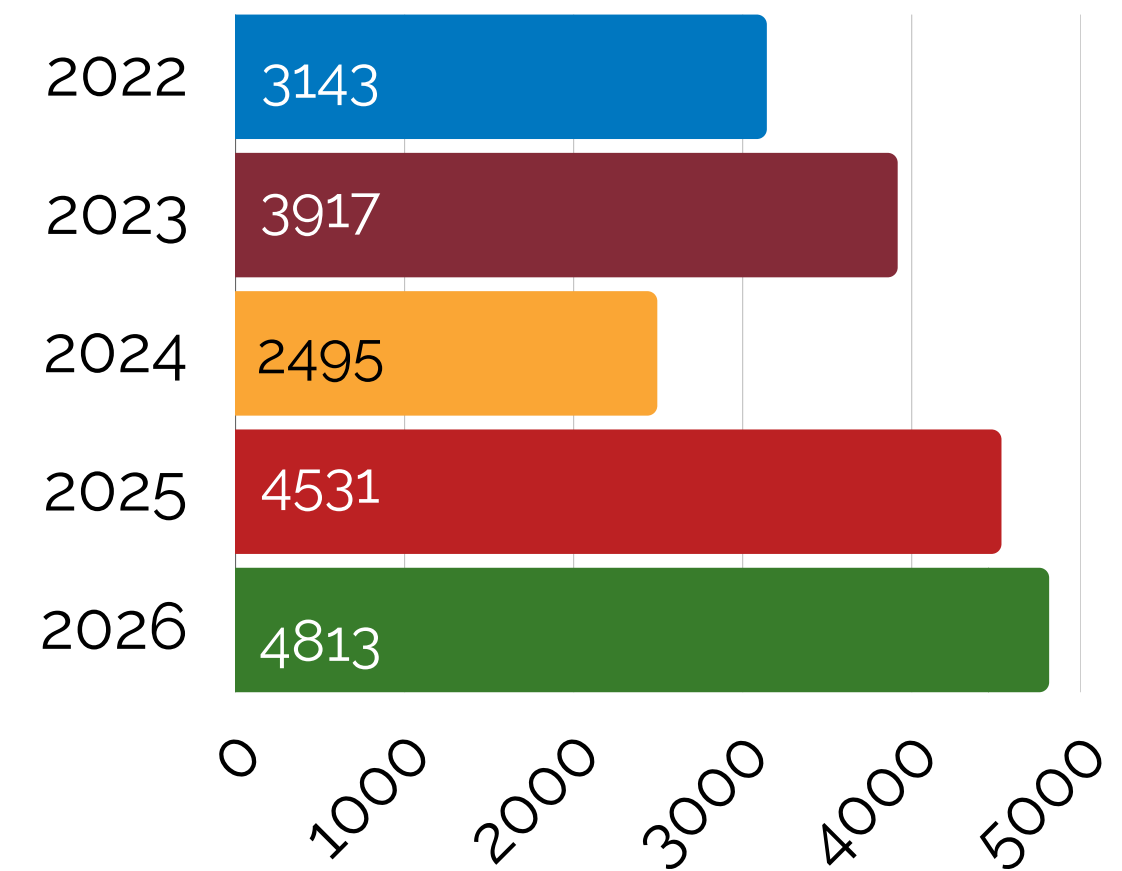


- On trend, visits in February were also down from January, but up compared to February of last year.

Total Door Count (Both Locations)

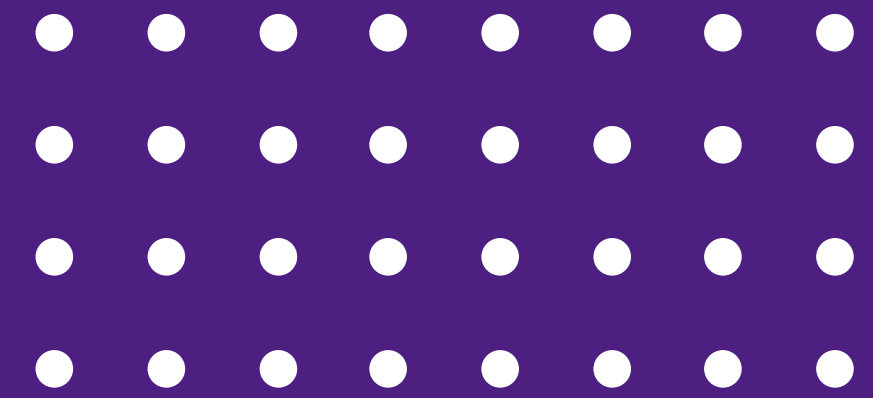


February Visits



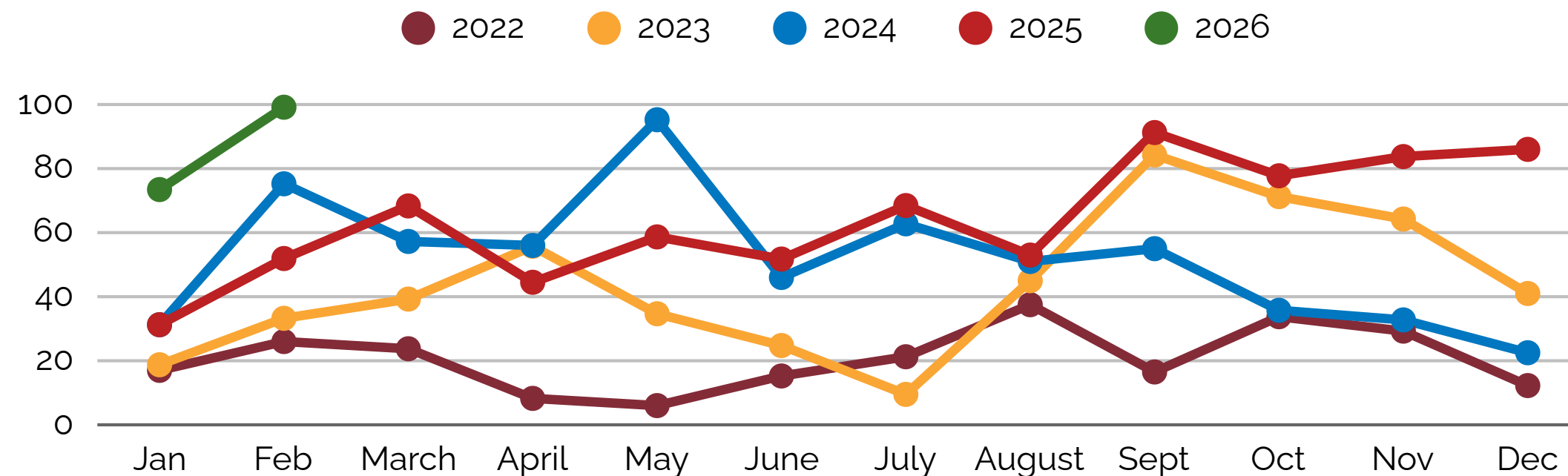


Meeting Room Usage



- We had our **highest-ever meeting room usage in February**, with nearly 100 hours reserved. This does not include walk-ins at Satellite.

Meeting Room Hours Reserved



Total Meeting Room Use

Feb. Hours Reserved 99.16

Hours Reserved YTD 172.61

Feb. Total Reservations 45

Reservations YTD 80



Staffing Update

- PT Circulation Assistant | closed last week, interviewing soon
- Summer Interns | opening shortly
- Adult Services Manager | **Filled** | Starting March 16
- Adult Services Librarian | **Filled** | Starting March 23

■ ■ ■ Youth & Family Programs

Recent Updates

- **Storytime** numbers are jumping into the high 40s and 50s for each session.
- **Parent + Child DnD** was a hit. Many asked when we plan to do it again.
 - Great opportunity for parents and kids to engage in a cooperative, imaginative activity.
- **The Library on Wheels stop at Maplewood Park** went well despite last-minute weather-related changes.
 - Originally was a sledding event, pivoted to a traditional Library on Wheels stop.
- **Pokémon Crafts** drew nearly 80 people on National Pokémon Day.



Birdhouse craft at Teeter Tots Storytime



Library on Wheels stop at Maplewood Park



Adult Programs

Recent Updates

- We paused any one-off presentations or programs due to staffing, but have continued to offer our recurring adult programs:
 - Book Clubs
 - Monday Matinees
 - Writing Circle
 - Craft & Chat
- **Monday Matinees** continue to be popular, with many attendees noting their appreciation for the change in location.
- **Book Club** attendees have shared many positive comments about the relationships they have developed thanks to the program.
- We have heard some disappointment from patrons about having to pause Notary Public and Technology Tutoring due to staff turnover, but we look forward to starting these services again soon with our new Adult Services team members.



> MARCH MADNESS <
reading challenge

Finish sports-themed reading activities → Fill your BINGO card → Win prizes!

WEST FARGO PUBLIC LIBRARY

March 1 - April 12

wfpl.info/beanstack

bitly

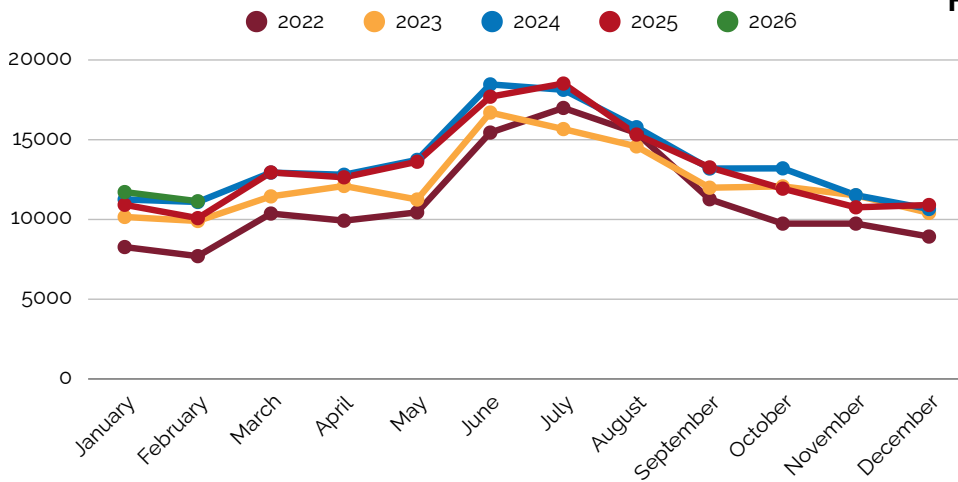
- All-ages spring reading challenge started March 1.
- Currently, 190 registered readers (as of March 6.)



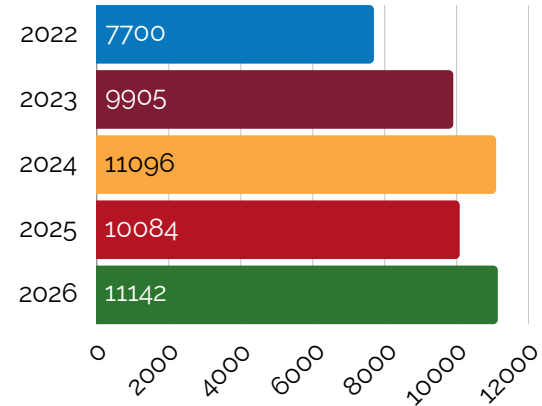
QUESTIONS? ■ ■ ■

Thank you for your time!

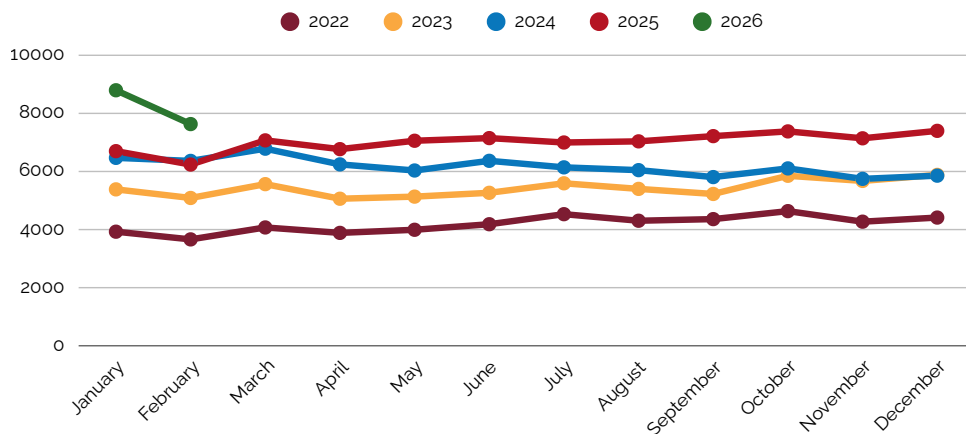
Physical Item Circulation - All Locations



February Physical Circulation

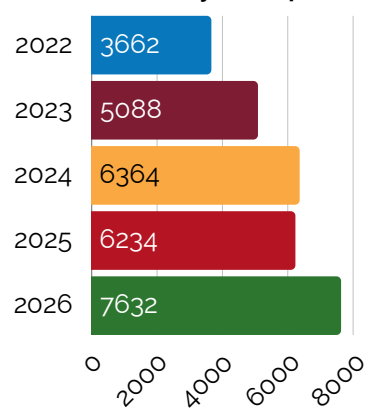


Electronic Materials Circulation



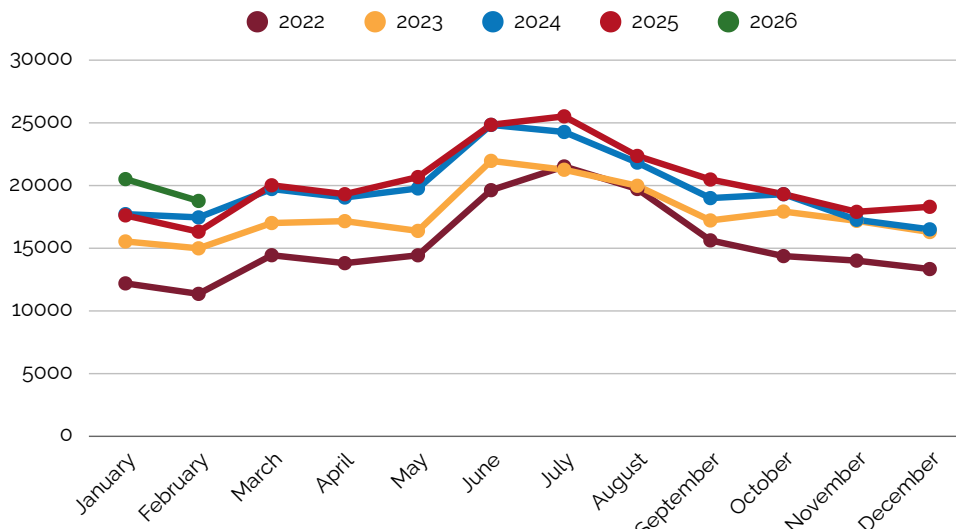
February Digital Circulation

OverDrive/Libby & Hoopla*

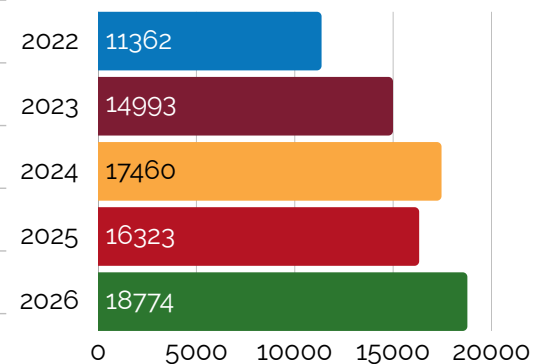


*Hoopla was discontinued May 1, 2024

Total Circulation

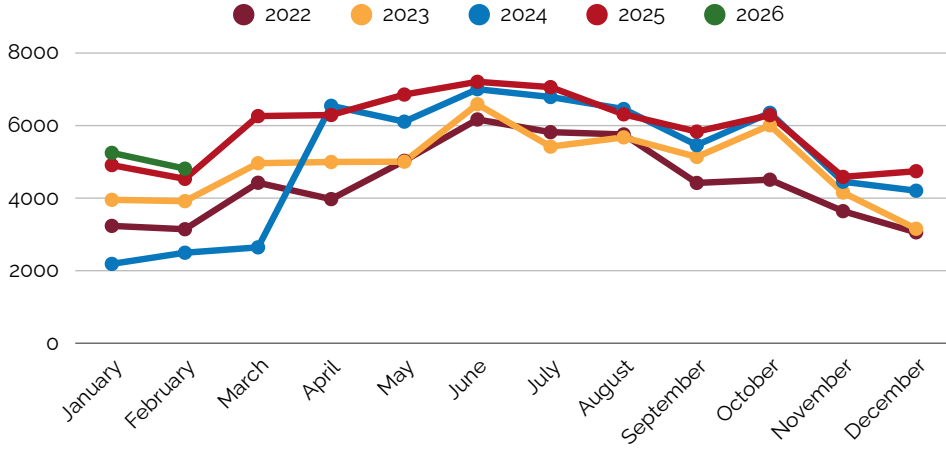


February Total Circulation

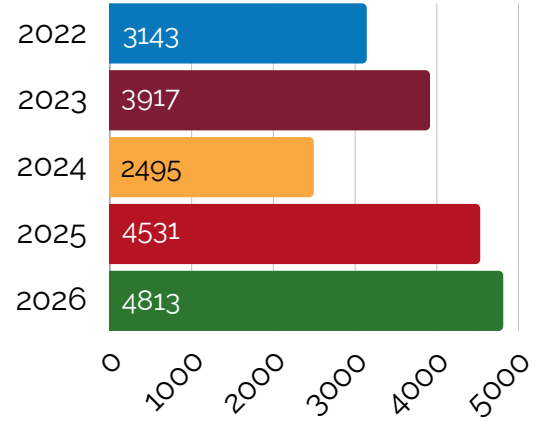


Door Count

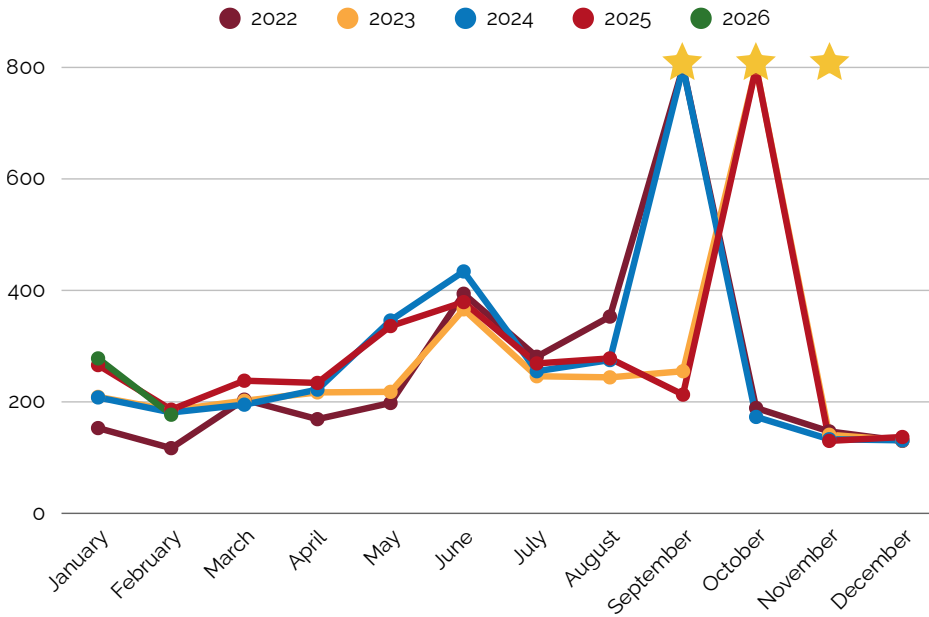
Total Door Count



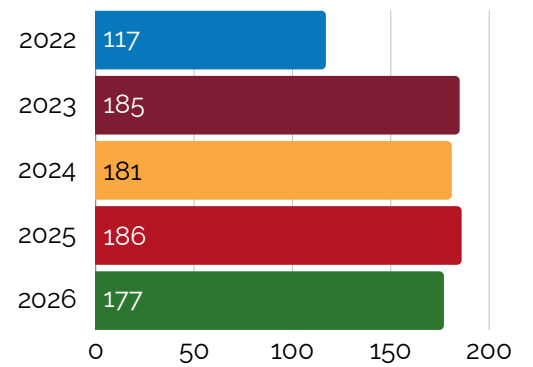
February Visits



Library Card Signups



February Card Signups

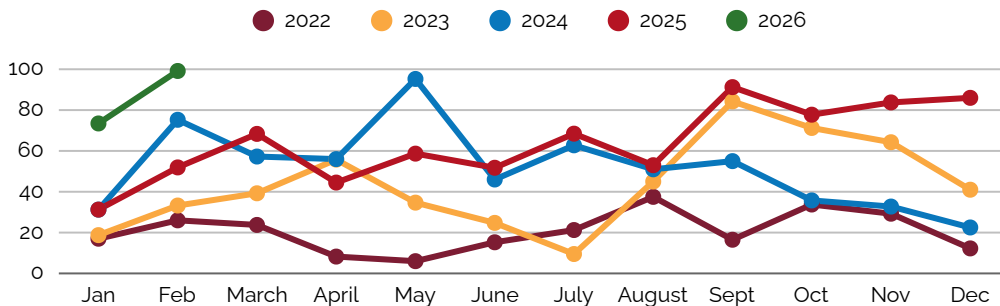


February Active Library Cards - 12,713

★ In Nov. 2021, the WFPL added over 5000 library cards through a partnership with West Fargo Public Schools. This partnership continues, with additions occurring in Sept. 2022, Oct. 2023, Sept. 2024, and Oct. 2025.

Meeting Room Usage

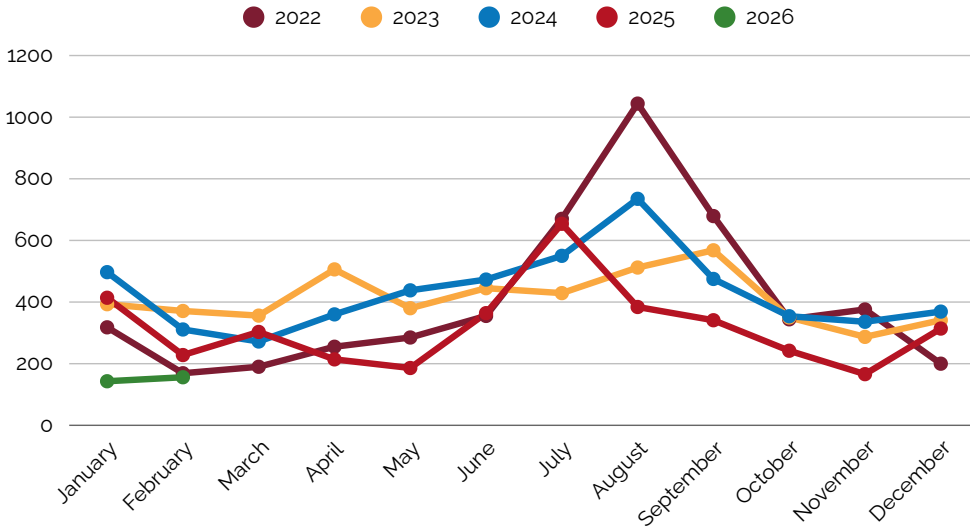
Meeting Room Hours Reserved



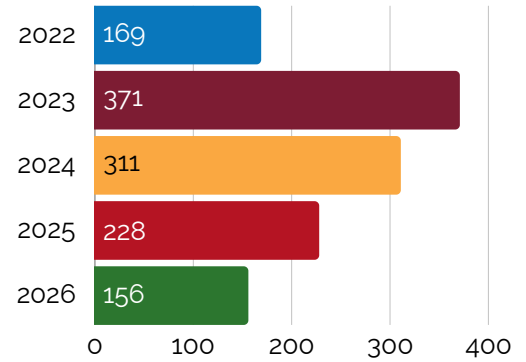
Total Meeting Room Use

Feb. Hours Reserved 99.16
Hours Reserved YTD 172.61
 Feb. Total Reservations 45
Reservations YTD 80

Offsite Book Drop Usage



Feb. Offsite Book Drop Usage



Discontinued use of Eagle Run book drop in March 2025.

Outreach Services

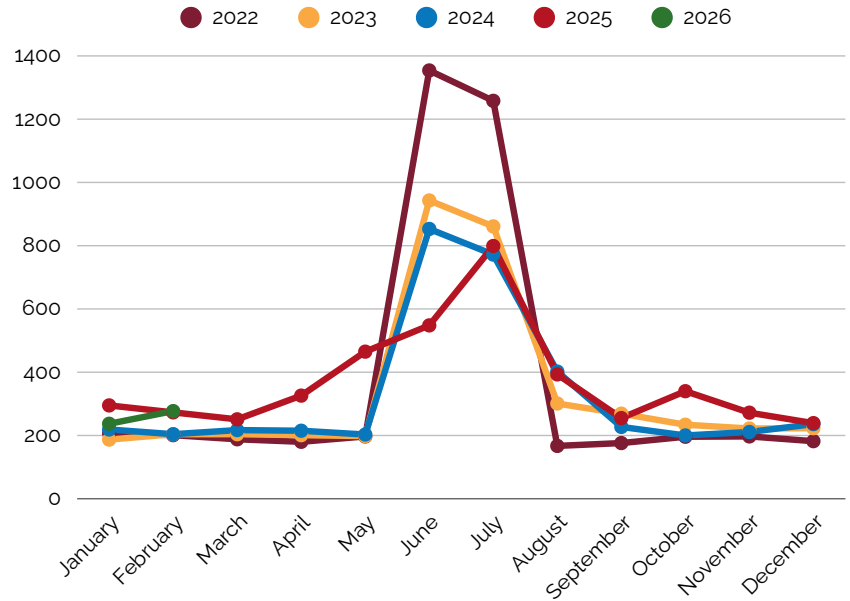
Monthly Outreach Circulation

| Total Monthly Circulation* | 2022 | 2023 | 2024 | 2025 | 2026 |
|----------------------------|------|------|------|------|------|
| | 117 | 204 | 204 | 273 | 277 |

*This number includes senior book deliveries, daycare book deliveries and any books checked out from outreach pop-up libraries, (not Satellite).

Outreach Deliveries and Item Circulation

| | |
|--------------------------------|-----|
| Senior Living Locations Served | 4 |
| Senior Outreach Participants | 11 |
| Daycare Locations Served | 6 |
| Total Outreach Circulation | 277 |



Outreach & Community Events Attendance

| | |
|-----------------------------------|-----------|
| Library on Wheels stops (1 stops) | 28 |
| Other Outreach Events | 0 |
| Total Attendance | 28 |

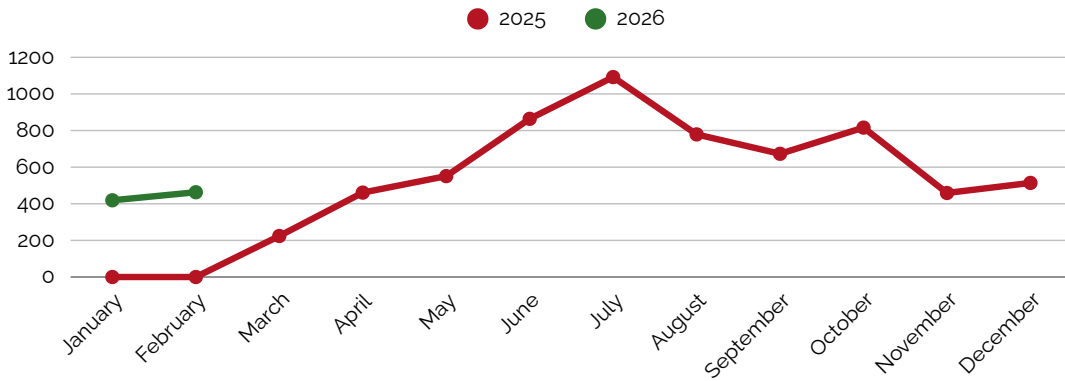


Library on Wheels stop at Maplewood Park

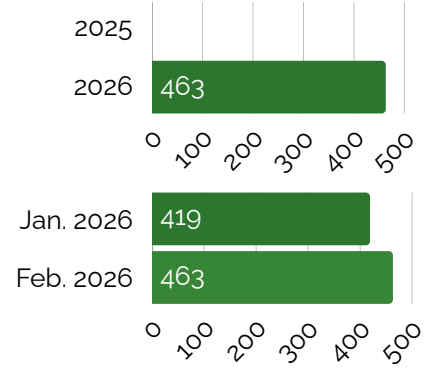
Other Satellite Library Stats

This section will be built out to better reflect usage trends when more comparison data is available.

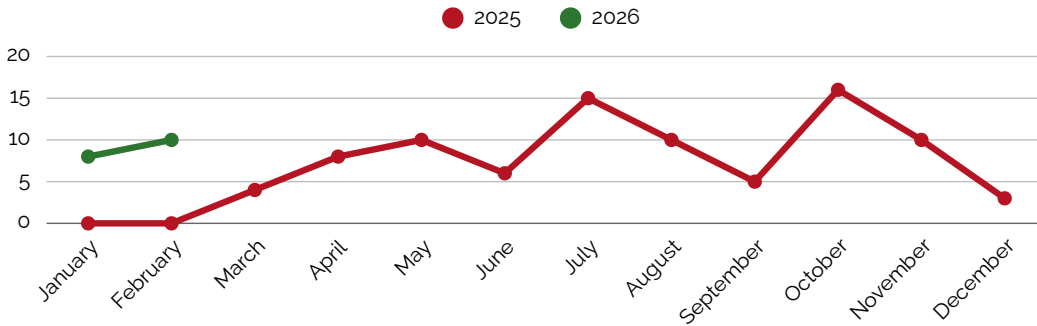
Physical Item Circulation at Satellite



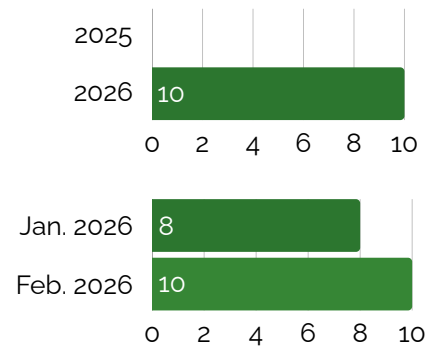
Feb. Satellite Circulation



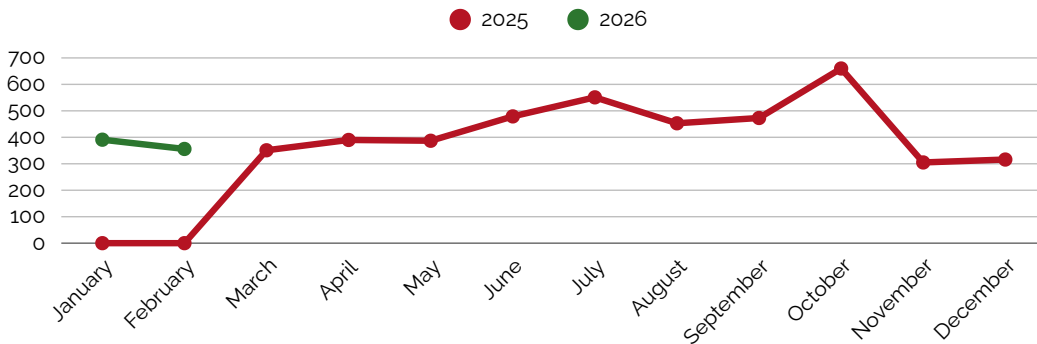
Library Card Signups at Satellite



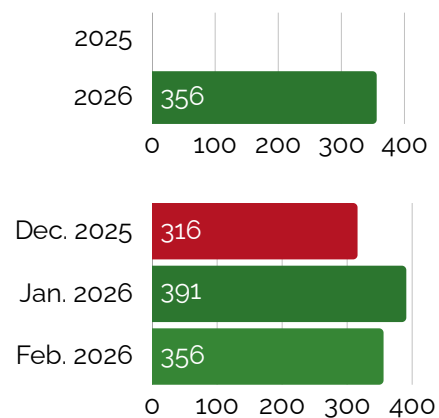
Feb. Satellite New Library Cards



Door Count at Satellite



Feb. Satellite Door Count



Programs

Program Attendance

Youth

| | |
|-------------------------|------------|
| Ready to Read Storytime | 108 |
| Baby Boost Storytime | 176 |
| Teeter Tots Storytime | 170 |
| Teen Events | 6 |
| STEM | 2 |
| Other Youth Events | 6 |
| Total Attendance | 468 |

Adult

| | |
|---|------------|
| Book Clubs | 31* |
| Movie Screenings | 71 |
| Writing Circle | 17 |
| Other Clubs | 15 |
| Other Events | 2 |
| Total Attendance | 136 |
| *estimated total of 8 attendees for Books & Brews | |

All-Ages

| | |
|-------------------------|-----------|
| Pokemon Crafts | 84 |
| Total Attendance | 84 |

Reference Services

| | |
|-------------------------|-------------------------|
| Technology Tutoring | |
| Notary Public | Paused due to staffing. |
| Total Attendance | |

Reading & Activity Challenges

Career Readiness Challenge (Ongoing)

| | |
|---------------------------|----|
| Monthly New Registrations | 6 |
| YTD Registrations | 8 |
| Lifetime Registrations | 86 |

1000 Books Before Kindergarten (Ongoing)

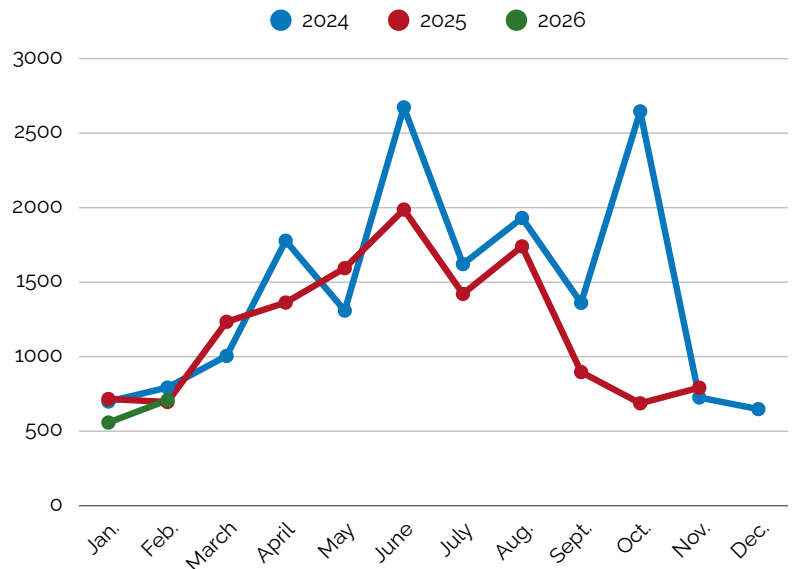
| | |
|---------------------------|-----|
| Monthly New Registrations | 8 |
| YTD Registrations | 14 |
| Lifetime Registrations | 816 |

March Madness Reading Challenge

| | |
|---------------------------|-----|
| Pre-Registrations in Feb. | 131 |
|---------------------------|-----|

Youth Services is still helping facilitate reading challenges for area middle schools in addition to our challenges.

Total program attendees **708**
 (in-library & outreach event attendance in Feb. 2026. This count does not include reference services.)



Our comprehensive Storytimes continue to be popular. Pictured is a birdhouse craft during Teeter Tots.



What was originally intended as a sledding event, changed to a more traditional Library on Wheels stop in Feb. due to warm weather. Families still came out and enjoyed reading and games together. Some even tried sledding anyway.