

West Fargo Airport Authority Meeting
Date: January 27, 2022
West Fargo Airport – 5:30 PM

Members Present:

Dan Loegering, Brian Christl, Ryan Becker & Matt Retka

Members Absent:

Barrett Irving

Others Present:

Airport Manager Robbie Grande, Mandy George

1. **The meeting was called to order by Dan Loegering at 5:30pm**
2. The minutes from the December 30th meeting were reviewed.
Motion by Brian to approve the minutes as written. Second by Ryan. None opposed, motion passed.
3. The monthly Income Statement and Fund Balance reports as of December Year End 2021 were reviewed. The budget report was in the old format due to city personnel out of office. 2021 year end report shows a surplus. The surplus will be needed for upcoming 2022 projects. Discussed options to transfer to 7040 construction account. Robbie mentioned 16k Butler machinery expense bill that just came in.
Motion by Brian to approve the Income Statement and Fund Balance. Second by Ryan. All in favor, motion passed.
4. Report from Airport Manager:
 - Matt filled in one weekend pushing snow while Robbie was out of town.
 - Door frame on city carousel hangar broke and needs repair.
 - Robbie left a message with Vantis regarding the potential equipment installation on the airport property. He also talked to the tenant who farms a portion of the airport property about the project.
 - 2022 goose depredation permit application submitted
 - Fly ND Expo is in Fargo March 6-8 and Robbie will attend.
5. Capital Improvement Project Planning
NDAC provided guidance document on funding for hangar projects. Barrett is working up cost estimates for concrete pads. Dan is looking at building prices. There is concern for access along back road with T hangar layout for the contiguous next 700 feet until airport property widens. Existing city carousel hangar is aging, and authority agrees an alternative replacement is needed in the future. First priority is to get the land south of existing hangars prepared for new construction. Authority unsure on the lending process for a construction project of this scope. Robbie to research surrounding T hangar rental fees. Authority also discussed option for land swap to widen property for T hangars.

Brian received a quote for new beacon.

Airport will submit the following to NDAC for grant cost sharing:

- Crack seal in conjunction with seal coat
- New loader blade
- New Beacon

6. Non-Agenda Items

- Ryan inquired about the internet service options for the terminal.

Meeting was adjourned at 6:15pm.

Dan Loegering -Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]