



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, November 17, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, November 17, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Roben Anderson – present; Commissioner Brad Olson – present via Teams; Commissioner Bernie Dardis – present; Commissioner Amy Zundel – present; Commissioner Rory Jorgensen – present; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the order of agenda. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- November 3, 2025

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the minutes of November 3, 2025. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the minutes of November 3, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Reappointment of Commissioner Brad Olson to the Cass County Planning Commission

c. Monthly Financial Statement as of October 31, 2025

d. A25-22 Dakota Territory 10th Addition, request for Temporary Use Permit for a wireless communications tower

e. Games of Chance for West Fargo Sheyenne Mustang Boosters at Sheyenne High School

Commissioner Anderson moved and Commissioner Zundel seconded to approve the consent agenda. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.



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Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There were four members of the public that spoke during this time, no action was taken.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

There were no public hearings.

3. West 94 Area Transportation Plan, plan presentation & approval -- Aaron Nelson, Director of Planning and Zoning, Mike Bittner of Bolton & Menk and Dan Farnsworth of Metro COG

Commissioner Zundel moved and Commissioner Olson seconded to approve West 94 Area Transportation Plan. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve West 94 Area Transportation Plan, was declared carried.

4. Project No. 6060 – River's Bend Multi-Use Path and Pedestrian Bridge -- Dan Hanson, Senior Director of Community & Development

• Direct and Approve Engineer's Report

Commissioner Anderson moved and Commissioner Jorgensen seconded to deny Project No. 6060 – River's Bend Multi-Use Path and Pedestrian Bridge; Direct and Approve Engineer's Report. Commissioner Zundel recused herself; Commissioners Anderson, Dardis, and Jorgensen voted aye. Commissioner Olson voted nay, the motion to deny Project No. 6060 – River's Bend Multi-Use Path and Pedestrian Bridge; Direct and Approve Engineer's Report, was declared carried with a 3:1 vote with 1 recusal.

5. Improvement District No. 3008 – Meadow Ridge Development Reconstruction – Phase 1 -- Jerry Wallace, City Engineer

• Approve Amended Engineer's Report

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve Improvement District No. 3008 – Meadow Ridge Development Reconstruction – Phase 1; Approve Amended Engineer's Report. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 3008 – Meadow Ridge Development Reconstruction – Phase 1; Approve Amended Engineer's Report, was declared carried.

6. Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E)

-- **Jerry Wallace, City Engineer**

- **Conduct the determination of Protest Sufficiency and Approve associated Resolution**

Commissioner Zundel moved and Commissioner Anderson seconded to approve Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E); Conduct the determination of Protest Sufficiency and Approve associated Resolution. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E); Conduct the determination of Protest Sufficiency and Approve associated Resolution, was declared carried.

7. Authorize RFP for New ERP System -- Willy Galindo, Finance Director

Commissioner Zundel moved and Commissioner Jorgensen seconded to authorize RFP to new ERP system. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to authorize RFP for new ERP system, was declared carried.

8. Lexipol Policies -- Dustin Scott, City Administrator

- **417 Sick Leave**
- **419 Personal Leave**
- **420 Vacation Leave**
- **422 Overtime and CompTime**
- **433 Holiday**

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the Lexipol policies. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the Lexipol policies, was declared carried.

9. City Administrator's Report -- Dustin Scott, City Administrator

- Human Resources Director position has been posted.

10. Correspondence

There were no correspondence.

11. Non-Agenda Items

There were no non-agenda items.

12. Adjourn

Commissioner Jorgensen moved and Commissioner Zundel seconded to adjourn. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners voted nay the motion was declared carried, the meeting adjourned at 6:42 pm.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator