



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, October 6, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, October 6, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Roben Anderson – present; Commissioner Brad Olson – present; Commissioner Bernie Dardis – present; Commissioner Amy Zundel – present; Commissioner Rory Jorgensen – present; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the order of agenda. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- September 22, 2025

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of September 22, 2025. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the minutes of September 22, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioner Jorgensen recused himself; Commissioners Anderson, Olson, Dardis, and Zundel voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried by a 4:0 vote.

Consent Agenda - Approve the Following:

a. Bills

b. Games of Chance for United Way of Cass-Clay

Commissioner Jorgensen moved and Commissioner Olson seconded to approve the consent agenda. Commissioner Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.



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Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There were (4) members of the public that spoke during this time.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing) **Public Hearing and First Reading of A25-21 Zoning Ordinance Amendment to Title IV regarding landscaping -- Aaron Nelson, Director of Planning and Zoning**

The Public Hearing was held for A25-21 Zoning Ordinance Amendment to Title IV regarding landscaping. Commissioner Zundel moved and Commissioner Anderson seconded to approve First Reading of A25-21 Zoning Ordinance Amendment to Title IV regarding landscaping. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve First Reading of A25-21 Zoning Ordinance Amendment to Title IV regarding landscaping, was declared carried.

3. **A24-32 Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A** ***This item was tabled until the October 6 meeting at the August 4 meeting.***

-- Aaron Nelson, Director of Planning and Zoning

Commissioner Olson moved and Commissioner Anderson seconded to bring back the tabled item of A24-32 Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A, from the August 4 meeting. Commissioner Olson moved to approve the Second Reading of A24-32 Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A. This motion failed due to lack of a second. Commissioner Zundel moved to table A24-32 Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A. This motion failed due to lack of a second. Commissioner Anderson moved and Commissioner Zundel seconded to approve the second reading of A24-32 Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A, with the condition that we withhold access to 6th Street and put in the Developers Agreement that the Developer can come back to request access onto 6th Street, once the area to the East is platted or developed. A roll call vote was taken. Commissioner Dardis recused himself; Commissioners Anderson, Olson and Zundel voted aye. Commissioner Jorgensen voted nay, the motion to approve the second reading of A24-32 Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A, with the condition that we withhold access to 6th Street and put in the Developers Agreement that the Developer can come back to request access onto 6th Street W, once the area to the East is platted or developed, was declared carried by a 3:1 vote.



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4. Lexipol Policy Presentation -- Sarah Gasevic, Director of Human Resources

Commissioner Zundel moved and Commissioner Olson seconded to approve the Lexipol Policies (100, 102, 105, 400 & 406). Commissioners Anderson, Olson, Dardis and Zundel voted aye. Commissioner Jorgensen voted nay, the motion to approve the Lexipol Policies (100, 102, 105, 400 & 406), was declared carried by a 4:1 vote.

5. ParGo Business Incentive -- Casey Sanders-Berglund, Director of Economic Development

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve ParGo Business Incentive. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve ParGo Business Incentive, was declared carried.

6. Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E) -- Jerry Wallace, City Engineer

• Authorize Resolution of Necessity and Approve Task Order 97-1

Commissioner Olson moved and Commissioner Anderson seconded to approve Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E); Authorize Resolution of Necessity and Approve Task Order 97-1. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 3009 – 1st Ave E Reconstruction (Sheyenne St to 4th St E); Authorize Resolution of Necessity and Approve Task Order 97-1, was declared carried.

7. Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction -- Dan Hanson, Director of Community & Development Services

• Approve Task Order No. 3-10

Commissioner Olson moved and Commissioner Jorgensen seconded to approve Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; Approve Task Order No. 3-10. Commissioners Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; Approve Task Order No. 3-10, was declared carried.

8. City Administrator's Report -- Dustin Scott, City Administrator

- 2026 Budget update
- First Draft of RFP for new Finance software
- Communication Staff changes

9. Correspondence

There were no correspondence.



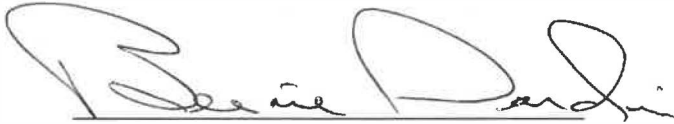
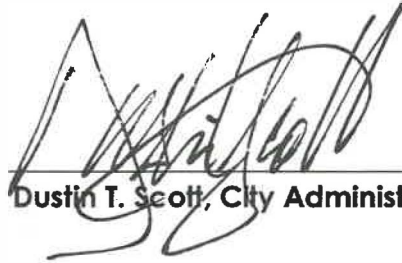
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10. Non-Agenda Items

- Commissioner Zundel, extended thanks to the West Fargo Police and Fire Departments. The State Parks and Recreation conference was held where a Partnership Award was given to Vision Zero who works in conjunction with the West Fargo Police and Fire Departments
- Commissioner Anderson, had a message from the Master Gardeners group, every Monday evening they collect extra vegetables from gardens and bring them to the emergency food pantry.
- Aaron Nelson, Director of Planning and Zoning gave an update that the short-term rental item will be brought back to the Commission at the next meeting.

11. Adjourn

Commissioner Jorgensen moved and Commissioner Anderson seconded to adjourn. Commissioner Anderson, Olson, Dardis, Zundel and Jorgensen voted aye. No Commissioners present voted nay, the motion to adjourn, was declared at 7:08 pm.


Bernie Dardis, Commission President
Dustin T. Scott, City Administrator