



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, January 5, 2026 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, January 5, 2026.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- December 15, 2025

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of December 15, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of December 15, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioner Jorgensen recused himself; Commissioners Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Project No. 6063 – 8th St W Multi-Use Path

- **Adopt Resolution Approving Contract and Contractor's Bond and Authorize Notice to Proceed.**

c. Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements

- **Approve Plans and Specifications and Direct AD for Bids**

d. Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation

- **Approve Plans and Specifications and Direct AD for Bids**

e. Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation

- **Approve Plans and Specifications and Direct AD for Bids**



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, January 5, 2026 5:30 PM

f. Grant Funding Opportunity

• Authorize Staff to Apply for Grant Funding

Commissioner Olson moved and Commissioner Zundel seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was no one from the public signed up to speak during this time.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

a. Public Hearing and First Reading of A25-23 Meyer's 2nd Addition, request for approval of zone change from R-2 to C -- Aaron Nelson, Director of Planning and Zoning

The Public Hearing was held for A25-23 Meyer's 2nd Addition, request for approval of zone change from R-2 to C. Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the First Reading of A25-23 Meyer's 2nd Addition, request for approval of zone change from R-2 to C. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve First Reading of A25-23 Meyer's 2nd Addition, request for approval of zone change from R-2 to C, was declared carried.

3. Floodplain Management Ordinance Amendment – Jerry Wallace, City Engineer

• Second Reading to Adopt Floodplain Management Ordinance Amendment

Commissioner Anderson moved and Commissioner Olson seconded to approve the Second Reading to Adopt Floodplain Management Ordinance Amendment. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Second Reading to Adopt Floodplain Management Ordinance Amendment, was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, January 5, 2026 5:30 PM

4. Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction – Dan Hanson, Sr. Director of Community & Development Services

• Accept Bid and Award Contract

Commissioner Zundel moved and Commissioner Anderson seconded to approve Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; accept Bid and Award Contract. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; accept Bid and Award Contract, was declared carried.

5. Water Purchase Agreement with Cass Rural Water Users District -- Matt Andvik, Sr. Director of Public Works

Commissioner Olson moved and Commissioner Zundel seconded to approve the Water Purchase Agreement with Cass Rural Water Users District. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Water Purchase Agreement with Cass Rural Water Users District, was declared carried.

6. Approve Second Reading and Adopt Ordinance No. 1266 - Municipal Judge -- Dustin Scott, City Administrator

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the Second Reading and Adopt Ordinance No. 1266 – Municipal Judge. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Second Reading and Adopt Ordinance No. 1266 – Municipal Judge, was declared carried.

7. Moody's Ratings -- Dustin Scott, City Administrator

This item was informational only.

8. Backup Generator for City Hall -- Dustin Scott, City Administrator

Commissioner Jorgensen moved and Commissioner Olson seconded to approve moving forward with an RFP for a back up generator. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the request to look into options for a backup generator for City Hall, was declared carried.

9. City Administrator's Report -- Dustin Scott, City Administrator

• Update on HR Director search, narrowed it down to 6 candidates where 4 accepted interviews for next week.

10. Correspondence

There was no correspondence.

11. Non-Agenda Items

There were no non-agenda items.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, January 5, 2026 5:30 PM

12. Adjourn

Commissioner Anderson moved and Commissioner Olson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 6:04 PM.

A handwritten signature in black ink, appearing to read "Bernie Dardis".

Bernie Dardis, Commission President

A handwritten signature in black ink, appearing to read "Dustin T. Scott".

Dustin T. Scott, City Administrator