

WEST FARGO AIRPORT AUTHORITY MEETING

Date: Thursday July 24th, 2025

5:30 PM- West Fargo Airport Public Terminal

Members Present:

Brian Christl, Ivy West, Josh Gilleland (via phone) and Matt Retka

Members Absent:

Ryan Becker

Others Present:

Airport Manager- Robbie Grande

John Mayer

Brian called the meeting to order at 5:35 pm. Dylan at Moore planning to come later to discuss resurface project.

1. The Minutes from the June 26th, 2025, meeting were reviewed. West motioned to approve the minutes; Retka seconded. None opposed, motion passed.

2. Non-Agenda

Robbie ordered the box scraper and should be here in a month or so.

3. Monthly Financial Report Review

The financial reports through June were reviewed and expense line items discussed. Balances in 7040 Capital Reserve/Construction = \$165,289. 7050 Operation account fund at \$700,912. Ivy motioned to approve. Retka Seconded. All in favor. West motioned to approve the financial report, Retka seconded. All in favor, motion carried.

4. Capital Improvement Planning

a. Resurface Project- Schedule update, culvert replacement & tie-down repair

Robbie distributed Dylan Dunn-Moore Engineering meeting minutes. ASTech is subbing crack milling to Border states. Border states is subbing Micro milling work to IBI. Project scheduled to start Aug 4 and run up to 10-days through Aug 14. Taxi-way culvert is starting to surface and Robbie received bid from Oye for replacement for \$36,750, which included HDPE pipe. Moore provided \$24,692 bid from Border states to replace the culvert. This could add one more day to project schedule. Discussed contingency to operate without taxiways or western edge of ramp. Also noticed tie-downs are in need of some repair. WFAA found contract for the project allows for 1-year warranty with 60-days notice.

Retka motioned to approved Border States bid add for \$24,692 and 1 extra day to schedule. West seconded. All in favor motion passed.

Robbie asked about tie downs and Dylan unsure if they would be removed during milling. Retka mentioned to ask if contractor would remove anchors, and WFAA would re-install new. Robbie inquired about depth of crack mill depth, and potential for issue. Pavement report showed 5.5" and 6.9", and no concerns there. Dylan ensured routing process would resolve cracks.

b) Lease Agreement (Hangar #17 & Skydive Fargo)

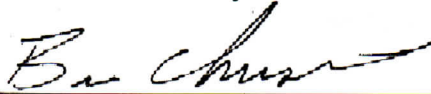
Three renters are in Hangar #17 now, with a fourth coming soon. Four spots is likely max space available, and will require some planes to be moved for door access. Unsure if renters will use heat or not. Robbie will see if they do agree to service furnace. Skydive agreements were previously signed and Matt will scan in.

5. Report from Airport Manager:

- Grass mowing has been challenging. Cut hay too wet to bail. Planning to cut next week if it dries out.
- WFPD tested a new car this week at the airport. No more scheduled pit training
- Summitt redid fire extinguishers, no bill yet.
- Annual renewal with NDDEQ was submitted
- Oshkosh traffic and local pilot Dan L is receiving awards for homebuilt
- Insurance coverages were updated as previously discussed.
- Fuel nozzle has PVC holder and call-in for fix next week.
- The pavement pre-construction meeting was held Tuesday 7/22, and additional repairs were discussed.

6. Next Meeting scheduled for normal time on August 28th.

West motioned to adjourn the meeting. Brian adjourned the meeting at 6:47 pm.



Brian Christl-Chairman



Matt Retka-Secretary