



West Fargo Public Library Board of Directors Meeting

West Fargo City Hall Commission Chambers

2515 6th St E, West Fargo ND

October 9, 2025

[YouTube recording](#)

Board Members Present: Liann Hanson (via Teams), Sara Westall, Tyler Erickson, Tony Stukel, Commissioner Roben Anderson

Board Member Absent: All Board members were present; there were no Board members absent from the meeting.

Also Present: Library Director Jenna Kahly

I. Call to Order

Hanson called the meeting to order at 5:05 p.m.

II. Order of the Agenda

Commissioner Anderson moved and Erickson seconded to approve the order of the agenda. No opposition. Motion carried.

III. Public Comment

No members of the public signed up for public comment.

IV. Consent Agenda

Westall moved and Hanson seconded to approve the consent agenda. No opposition. Motion carried.

- Approval of Minutes – September 11, 2025
- Approval of Financial Reports

Regular Agenda

Old Business

V. Final Budget Approval (Action)

- Erickson made a motion to approve the final budget for 2026. Commissioner Anderson seconded. No opposition. Motion carried.

New Business

VI. Director's Report

- Finances were 67% expended through September.
- The Satellite Library and Main Library continued to see high usage in September.
- Circulation remains high compared to previous years.
- The electronic circulation in September reached an all-time high.
- Foot traffic increased in September compared to previous years.
- In September, our meeting rooms were reserved for more than 95 hours, marking the highest usage we've seen all year.
- The carpet replacement has been completed.

- In September, 255 items were circulated through our Outreach program via special events, senior home deliveries, and daycare deliveries.
- Storytimes continue to soar with great attendance.
- In September, Adult Programming saw a record high attendance at Writing Circle.
- Friends of the West Fargo Library book sale planned for Saturday, Oct. 11, 2025.

VII. Adjourn

Westall moved to adjourn, Stukel seconded. No opposition. Motion carried out at 5:35 p.m. The next meeting is Nov. 13, 2025, at 5 p.m. at the West Fargo City Hall Commission Chambers.