



West Fargo City Commission Meeting  
West Fargo City Hall Commission Chambers  
2515 6th St E, West Fargo 58078  
Monday, July 7, 2025 5:30 PM

## **Meeting Items**

### **A. Call to Order**

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, July 7, 2025.

### **B. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **C. Roll Call**

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting

### **D. Approve Order of Agenda**

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

### **E. Approval of Minutes -- June 16, 2025**

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of June 16, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of June 16, 2025, was declared carried.

### **F. Building Permits**

Commissioner Jorgensen seconded and Commissioner Zundel seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the build permits, was declared carried.

## **Consent Agenda - Approve the Following:**

### **a. Bills**

### **b. A25-10, Gateway West 1st Addition, request for Conditional Use Permit for an illuminated sign**

### **c. Improvement District No. 3006 – Westwood Addition Reconstruction**

- Authorize Engineer to Develop and Submit a DWR Cost Share Application to Increase the Percentage of Eligible Roadway Costs

### **d. Improvement District No. 1353 – Dakota Medical Foundation Development**

- Approve Resolution Approving Contract and Contractor's Bond and Authorize Notice to Proceed

### **e. Games of Chance for West Fargo Eats.**

### **f. Games of Chance for The American Legion Department of North Dakota**

**g. Gaming Site Authorization for Full Circle Academy at The Sandbox Restaurant & Bar**

Commissioner Zundel moved and Commissioner Anderson seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

**Regular Agenda**

**1. Public Comment**

**Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.**

**Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND ([westfargond.gov](https://westfargond.gov))**

- Three members of the public were signed up during this time, two were present to speak.

**2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)**

- None

**3. First Reading of Ordinance 1259 - Food Establishments -- Grant J. Larson, Director of Environmental Health for Fargo Cass Public Health**

Commissioner Zundel moved and Commissioner Olson seconded to approve the First Reading of Ordinance 1259 - Food Establishments. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading of Ordinance 1259 - Food Establishments was declared carried.

**4. Public Comment Policy -- Rachel Richer Lordemann, Manager of Public Affairs**

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the public comment policy. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the public comment policy.

**5. A25-15, Section 26, T140N, R50W, request for Conditional Use Permit for a composting facility in the A zoning district -- Aaron Nelson, Director of Planning and Zoning**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve A25-15, Section 26, T140N, R50W, request for Conditional Use Permit for a composting facility in the A zoning district. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A25-15, Section 26, T140N, R50W, request for Conditional Use Permit for a composting facility in the A zoning district, was declared carried.

**6. Resolution Authorizing the Issuance and Sale of \$750,000 Water Treatment Improvement Warrant, Series 2025 -- Katie Schmidt, City Attorney**

Commissioner Zundel moved and Commissioner Anderson seconded to approve the resolution authorizing the Issuance and Sale of \$750,000 Water Treatment Improvement Warrant, Series. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Resolution Authorizing the Issuance and Sale of \$750,000 Water Treatment Improvement Warrant, Series 2025, was declared carried.

**7. Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements -- Dan Hanson, Senior Director of Community & Development**

**• Conduct Determination of Protests Sufficiency and Approve associated Resolution**

Commissioner Olson moved and Commissioner Zundel seconded to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Conduct Determination of Protests Sufficiency and Approve associated Resolution. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2294 – 6th St and 23rd Ave E – Intersection Improvements; Conduct Determination of Protests Sufficiency and Approve associated Resolution, was declared carried.

**8. Sanitary Sewer Spot Repairs – Dan Hanson, Senior Director of Community & Development**

**• Create Project No. 1352 and Direct Engineer to prepare an Engineer's Report**

Commissioner Olson moved and Commissioner Zundel seconded to approve Sanitary Sewer Spot Repairs; Create Project No. 1352 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Sanitary Sewer Spot Repairs; Create Project No. 1352 and Direct Engineer to prepare an Engineer's Report, was declared carried.

**9. Project No. 9054 – Utility Fiber Project - City Wide - Jerry Wallace, City Engineer**

**• Approve Task Order with Bolton and Menk for Inspection Assistance**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the Task Order with Bolton and Menk for Inspection Assistance for Project No. 9054 – Utility Fiver Project – City Wide. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Task Order with Bolton and Menk for Inspection Assistance for Project No. 9054 – Utility Fiver Project – City Wide, was declared carried.



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**10. City Administrator's Report -- Dustin Scott, City Administrator**

- Fireworks Update – 45 calls for service, 3 related to dumpster fires
- Budget Update – looked to schedule individual meetings ahead of the July 21 public meeting

**11. Correspondence**

There were no correspondence.

**12. Non-Agenda Items**

There were no non-agenda items

**13. Adjourn**

Commissioner Jorgensen moved and Commissioner Anderson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 6:04 PM.

Bernie Dardis, Commission President

Dustin L. Scott, City Administrator