



Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, September 8, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there were no Commissioners absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes – August 18, 2025

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes of August 18, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of August 18, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Olson seconded to approve the building permits. Commissioners Jorgensen recused himself; Commissioner Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried by a 4:0 vote.

Consent Agenda - Approve the Following:

a. Bills

b. Site Authorization for RMEF Nodak Inc at The Lights

c. Games of Chance for St. John Paul II Catholic Schools at Trinity Elementary

d. Games of Chance for Dakota Southeast Chapter of Pheasants Forever Inc

e. Games of Chance for West Fargo Lions Club

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, September 8, 2025 5:30 PM

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

One member of the public spoke during this time, Mr. David Withee.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

a. Public Hearing on A25-17 Sheyenne 2nd Addition, request for rezoning from R-2 to P -- Aaron Nelson, Director of Planning and Zoning

b. Public Hearing on the 2026 Preliminary Budget -- Dustin Scott, City Administrator
During the Public Hearing, comments will only be received on budget-specific items.

City Budget | West Fargo, ND

3. Review of 2026 Final Budget -- Dustin Scott, City Administrator

No action was taken, this was informational only.

4. A25-19 Galvanizers Addition, request for final plat approval -- Aaron Nelson, Director of Planning and Zoning

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve A25-19 Galvanizers Addition, request for final plat approval. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A25-19 Galvanizers Addition, request for final plat approval, was declared carried.

5. Park District Service Contract -- Sarah Gasevic, Director of Human Resources

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the Park District Contract. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Park District Contract, was declared carried.

6. Accept Bid Withdrawal and Award contract to Manning Mechanical -- Matt Andvik, Director of Public Works

Commissioner Zundel moved and Commissioner Olson seconded to accept Bid withdrawal and Award contract to Manning Mechanical. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to accept Bid withdrawal and Award contract to Manning Mechanical, was declared carried.

7. Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction -- Dan Hanson, Senior Director of Community & Development

- **Approve both an Engineer's Report and Plans and Specifications, Direct Ad for bids and Approve Resolution of Necessity**

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; approve both an Engineer's Report and Plans and Specifications, Direct Ad for bids and Approve Resolution of Necessity. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction; approve both an Engineer's Report and Plans and Specifications, Direct Ad for bids and Approve Resolution of Necessity, was declared carried.

8. Project No. 2284 - 2026 HSIP Intersections – Turn Lane Realignment -- Dan Hanson, Senior Director of Community & Development

- **Direct and Approve Engineer's Report, Direct and Approve Plans and Specifications; and Direct Advertisement for Bids by NDDOT**

Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 2284 - 2026 HSIP Intersections – Turn Lane Realignment; Direct and Approve Engineer's Report, Direct and Approve Plans and Specifications; and Direct Advertisement for Bids by NDDOT. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve the Project No. 2284 - 2026 HSIP Intersections – Turn Lane Realignment; Direct and Approve Engineer's Report, Direct and Approve Plans and Specifications; and Direct Advertisement for Bids by NDDOT, was declared carried.

9. Second Reading to Create and Enact Ordinance Chapter 2-06 -- Katie Schmidt, City Attorney

- **Approve Ordinance 2-06**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the Second Reading to Create and Enact Ordinance Chapter 2-06. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve the Second Reading to Create and Enact Ordinance Chapter 2-06, was declared carried.



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10. Closed executive session pursuant to N.D.C.C. § 44-04-19.1(2), (5), and (9) and § 44-04-19.2 for attorney consultation regarding the matter of Associated General Contractors of North Dakota and American Concrete Pavement Association – ND Chapter, Inc. v. City of West Fargo, Case No. 09-2025-CV-02310

The City of West Fargo City Commission went into a Closed executive session pursuant to N.D.C.C. § 44-04-19.1(2), (5), and (9) and § 44-04-19.2 for attorney consultation regarding the matter of Associated General Contractors of North Dakota and American Concrete Pavement Association – ND Chapter, Inc. v. City of West Fargo, Case No. 09-2025-CV-02310, at 6:06 pm and returned at 6:46pm. There was no action taken.

11. City Administrator's Report -- Dustin Scott, City Administrator

- 2024 Audit update, to be presented on September 22, 2025
- Willy Galindo, Director of Finance is working on the RFP for the new ERP system
- Special meeting is scheduled for Monday, September 15 for the review of Special Assessments

12. Correspondence

- Commission President Dardis and Dan Hanson, Senior Director of Community & Development – Letter from FEMA, had accepted our basement exception, allowing the City of West Fargo to construct basements in the floodplain, following the basic design guides.
- Commissioner Brad Olson – inquired about right turn lanes traveling south bound on Veterans Blvd.

13. Non-Agenda Items

There were no non-agenda items.

14. Adjourn

Commissioner Anderson moved and Commissioner Olson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to adjourn at 6:51 pm, was declared carried.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator