

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- August 18, 2025
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. Site Authorization for RMEF Nodak Inc at The Lights
- c. Games of Chance for St. John Paul II Catholic Schools at Trinity Elementary
- d. Games of Chance for Dakota Southeast Chapter of Pheasants Forever Inc
- e. Games of Chance for West Fargo Lions Club

Regular Agenda

- 1. Public Comment
Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)
- 2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)
 - a. Public Hearing on A25-17 Sheyenne 2nd Addition, request for rezoning from R-2 to P -- Aaron Nelson, Director of Planning and Zoning
 - b. Public Hearing on the 2026 Preliminary Budget -- Dustin Scott, City Administrator
During the Public Hearing, comments will only be received on budget-specific items.
[City Budget | West Fargo, ND](#)
- 3. Review of 2026 Final Budget -- Dustin Scott, City Administrator
- 4. A25-19 Galvanizers Addition, request for final plat approval -- Aaron Nelson, Director of Planning and Zoning
- 5. Park District Service Contract -- Sarah Gasevic, Director of Human Resources
- 6. Accept Bid Withdrawal and Award contract to Manning Mechanical -- Matt Andvik, Director of Public Works
- 7. Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction -- Dan Hanson, Senior Director of Community & Development
 - Approve both an Engineer's Report and Plans and Specifications, Direct Ad for bids and Approve Resolution of Necessity

8. Project No. 2284 - 2026 HSIP Intersections – Turn Lane Realignment -- Dan Hanson, Senior Director of Community & Development
 - Direct and Approve Engineer's Report, Direct and Approve Plans and Specifications; and Direct Advertisement for Bids by NDDOT.
9. Second Reading to Create and Enact Ordinance Chapter 2-06 -- Katie Schmidt, City Attorney
 - Approve Ordinance 2-06
10. Closed executive session pursuant to N.D.C.C. § 44-04-19.1(2), (5), and (9) and § 44-04-19.2 for attorney consultation regarding the matter of Associated General Contractors of North Dakota and American Concrete Pavement Association – ND Chapter, Inc. v. City of West Fargo, Case No. 09-2025-CV-02310
11. City Administrator's Report -- Dustin Scott, City Administrator
12. Correspondence
13. Non-Agenda Items
14. Adjourn



Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, August 18, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present (virtually via Teams); Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – absent; Four of the five Commissioners were present, Commissioner Anderson was absent from the meeting.

D. Approve Order of Agenda

Commissioner Zundel moved and Commissioner Olson moved to make items:

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing) Flood Management Ordinance – Jerry Wallace, City Engineer

- Approve second reading regarding the adoption of the City's updated Floodplain Management Ordinance, item 3a

3. Library Carpet Replacement -- Jenna Kahly, Library Director

- Award Project to All States Flooring, 3b for carpet item.

Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve the Order of Agenda with the amendments, was declared carried.

E. Approval of Minutes -- August 4, 2025

Commissioner Olson moved and Commissioner Zundel seconded to approve minutes of August 4, 2025. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve the minutes of August 4, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Olson seconded to approve the building permits. Commissioners Jorgensen recused himself; Commissioner Zundel, Dardis, and Olson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried by a 3:0 vote.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, August 18, 2025 5:30 PM

Consent Agenda - Approve the Following:

- a. Bills
- b. Project No. 6063 – 8th St W Multi-Use Path
 - Approve Plans and Specifications and Direct Advertisement for Bids
- c. Memorandum of Agreement (MOA) between West Fargo Public School District No. 6 and City of West Fargo
- d. Games of Chance for IPOP (Interested Parents of Packatahnas) at 814 Dolores Dr, West Fargo, ND
- e. Games of Chance for West Fargo Clay Target Team Inc. at The Noble Hare
- f. Games of Chance for Landon's Light Foundation at The Lights
- g. Games of Chance for Holy Cross Catholic Church at Holy Cross Catholic Church
- h. Games of Chance for West Fargo Sheyenne Mustang Boosters at Sheyenne High School
- i. Games of Chance for West Fargo Sheyenne High School Football Parents at West Fargo Sheyenne High School

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was one member of the public that spoke during this time, Mr. Steve Marquart.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)
Flood Management Ordinance – Jerry Wallace, City Engineer

- **Approve second reading regarding the adoption of the City's updated Floodplain Management Ordinance**

This item was moved to item 3a. Commissioner Olson moved and Commissioner Zundel seconded to approve the Second Reading - Adoption of the City's updated Flood Management Ordinance. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve the Second Reading - Adoption of the City's updated Flood Management Ordinance, was declared carried.

3. Library Carpet Replacement -- Jenna Kahly, Library Director

- **Award Project to All States Flooring**

This item was moved to item 3b. Commissioner Zundel moved and Commissioner Olson seconded to approve awarding the Library carpet replacement project to All States Flooring. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve awarding the Library carpet replacement project to All States Flooring, was declared carried.

4. Shadow Wood Neighborhood – Mill & Overlay -- Dan Hanson, Senior Director of Community and Development

- **Create Improvement District No. 2296 and Direct Engineer to prepare an Engineer's Report**

Commissioner Olson moved and Commissioner Zundel seconded to approve Shadow Wood Neighborhood – Mill & Overlay; Create Improvement District No. 2296 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve Shadow Wood Neighborhood – Mill & Overlay; Create Improvement District No. 2296 and Direct Engineer to prepare an Engineer's Report, was declared carried.

5. South Pond Neighborhood – Mill & Overlay -- Dan Hanson, Senior Director of Community and Development

- **Create Improvement District No. 2297 and Direct Engineer to prepare an Engineer's Report**

Commissioner Olson moved and Commissioner Zundel seconded to approve South Pond Neighborhood – Mill & Overlay; Create Improvement District No. 2297 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve South Pond Neighborhood – Mill & Overlay; Create Improvement District No. 2297 and Direct Engineer to prepare an Engineer's Report, was declared carried.

6. 9th Street NE (Main Ave to 12th Ave NE) -- Dan Hanson, Senior Director of Community and Development

- **Create Improvement District No. 2265 and Direct Engineer to prepare an Engineer's Report**

Commissioner Olson moved and Commissioner Zundel seconded to approve 9th Street NE (Main Ave to 12th Ave NE); Create Improvement District No. 2265 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve 9th Street NE (Main Ave to 12th Ave NE); Create Improvement District No. 2265 and Direct Engineer to prepare an Engineer's Report, was declared carried.

7. Appointment of a designated alternate to the LAWA Board -- Bernie Dardis, Commission President

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve appointing Commissioner Olson as the designated alternate to the LAWA Board. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to approve appointing Commissioner Olson as the designated alternate to the LAWA Board, was declared carried.

8. City Administrator's Report -- Dustin Scott, City Administrator

- 2026 Budget, goal to have final draft brought to September 22 meeting for final review
- 2024 Audit, goal to be brought to the Commissioner in September
- Finance is still working on ERP system RFP, advertise by the end of the year
- Employee Appreciation picnic at The Lights on September 4
- September 8 (Regular Meeting), September 15 (Special Assessment Meeting), September 22 (Regular Meeting)

9. Correspondence

There was no correspondence.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, August 18, 2025 5:30 PM

10. Non-Agenda Items

There were no non-agenda items.

11. Adjourn

Commissioner Jorgensen moved and Commissioner Zundel seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, the motion to adjourn at 6:06 pm, was declared carried.

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT MONTHLY COMPARISON REPORT
09/03/24**

	January 2024 THRU AUGUST 2024			JANUARY 2025 THRU AUGUST 2025		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	4		\$ 4,864,675.00	5		\$ 7,582,000.00
RESIDENTIAL DWELLING	109	109	\$ 39,882,272.00	68	68	\$ 29,872,876.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME	12	40	\$ 8,800,000.00			
RESIDENTIAL MULTIPLE						
PUBLIC	2		\$ 7,378,072.00			
CHURCH						
ACCESSORY	115		\$ 4,758,557.00	106		\$ 1,974,042.00
FOUNDATION ONLY	2		\$ 907,500.00	0		\$ 1,744,262.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	40		\$ 16,242,516.00	23		\$ 8,776,306.00
RESIDENTIAL	101		\$ 2,764,988.00	116		\$ 4,058,143.00
PUBLIC	2		\$ 1,351,500.00	10		\$ 5,805,588.00
CHURCH				1		\$ 38,000.00
ACCESSORY	1		\$ 7,000.00	3		\$ 261,710.00
<u>BUILDING OTHER</u>						
DEMOLITION	14		\$ 829,669.00	2		\$ 5,284.00
MOVE	1		\$ 20,000.00	1		\$ 2,000.00
PERMIT CANCELLATION	1		\$ (8,345.00)	1	1	\$ (5,250,000.00)
TOTALS	402	149	\$ 87,798,404.00	334	68	\$ 54,870,211.00

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
09/03/24**

	08/15/2025 thru 8/29/2025			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				5		\$ 7,582,000.00
RESIDENTIAL DWELLING	3	3	\$ 1,121,095.00	68	68	\$ 29,872,876.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	4		\$ 63,909.00	106		\$ 1,974,042.00
FOUNDATION ONLY				0		\$ 1,744,262.00
<u>BUILDING REMODEL</u>						
COMMERCIAL				23		\$ 8,776,306.00
RESIDENTIAL	11		\$ 673,790.00	116		\$ 4,058,143.00
PUBLIC				10		\$ 5,805,588.00
CHURCH				1		\$ 38,000.00
ACCESSORY				3		\$ 261,710.00
<u>BUILDING OTHER</u>						
DEMOLITION				2		\$ 5,284.00
MOVE				1		\$ 2,000.00
PERMIT CANCELLATION	1	1	\$ 5,250,000.00	1	1	\$ 5,250,000.00
TOTALS	19	4	\$ 1,858,794.00	334	68	\$ 54,870,211.00

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

1

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
250792	Groundworks Minnesota, LLC	820 CINNAMON RIDGE PL	CAROL STEVENS	\$ 4,148.00	Remodel - Residential - Install Drain Tile
250794	Groundworks Minnesota, LLC	2319 10 ST W	KEITH & SARAH ROBINSON	\$ 5,939.00	Remodel - Residential - Install Drain Tile
250772	Three Forks Exteriors LLC	818 1 ST	SHEYENNE TERRACE TOWNHOME	\$ 35,250.00	Remodel - Residential - Replace Siding
250786	ROBERT & LYNN MESTETH	210 34 AVE E	ROBERT & LYNN MESTETH	\$ 4,000.00	Remodel - Residential - Deck Repair
250805	Liberty Fence, Inc.	3463 EAGLE RUN LN	MITCHELL FLATEN	\$ 11,750.00	Accessory - Deck
250787	Dabbert Custom Homes, LLC	1045 61 AVE W	DABBERT CUSTOM HOMES, LLC	\$ 443,900.00	Residential Dwelling
250801	Heritage Homes, LLC	1097 HICKORY LN	HERITAGE HOMES, LLC	\$ 432,195.00	Residential Dwelling
250757	BENJAMIN & ANNA MELAND	3366 1 ST E	BENJAMIN & ANNA MELAND	\$ 100,000.00	Remodel - Residential - Replace Window Wells, Residing, Remove Deck
250815	Groundworks Minnesota, LLC	1014 EAGLEWOOD AVE W	TAMMY & RICKY JENSEN	\$ 3,092.00	Remodel - Residential - Install Drain Tile
250816	Ellingson Renovations	319 6 ST NW	MICHAEL RUEB	\$ 6,300.00	Remodel - Residential - Demo and Re-build Deck
250827	Window World of Fargo	2805 9 ST NW	JOSEPH SZMEREKOVSKY	\$ 10,061.00	Remodel - Residential - Replace Siding
250770	Northland Sheds, Inc.	1530 WOODRIDGE LN	DENISE & JAMES JONAS	\$ 10,574.00	Accessory - Structure
250776	Krafton Homes LLC	1002 ALBERT DR W	2600 LLC	\$ 245,000.00	Residential Dwelling
250836	Dawson Contracting LLC	1038 ASHLEY DR W	CHAD & TONIA LILL-LINDEMAN	\$ 55,000.00	Remodel - Residential - Lower Level Finish
250788	Evolution Construction, LLC	3813 3 ST E	ANTHONY M & RACHEK L DUERR	\$ 200,000.00	Remodel - Residential - Addition & Remodel
250826	Precision Lawn & Landscape, Inc.	2216 14 ST W	ERIK O & HOPE L HAGEN	\$ 30,585.00	Accessory - Deck & Pergola
250829	Evolution Construction, LLC	3823 RESERVE DR E	DERECK & LISA RICHTER	\$ 250,000.00	Remodel - Residential - Addition & Remodel
250779	Recon Renovation LLC	1215 LEGION LN W	KEITH E & BETHANY S JOHS	\$ 11,000.00	Accessory - Structure
250176	Century Builders, LLC	49 35 AVE E	CHAD D & PAULA F OHNSTAD		Cancelled - Residential Dwelling

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/18/25 to 09/05/25

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
127408		3639 3X GEAR LLC	739.00								
1	08/19/25	T-shirts, stocking caps,onsie	739.00			2060		415200	422		101000
20290											
		Total for Vendor:	739.00								
127596	C	2954 A-OX WELDING SUPPLY CO INC	193.34								
1	08/25/25	PROPANE	87.92			1000		430000	722		101000
0001470625											
2	08/08/25	PROPANE	70.42			1000		430000	722		101000
0001467295											
3	08/14/25	PROPANE	35.00			1000		430000	722		101000
0001468502											
		Total for Vendor:	193.34								
127409	C	289 ACME TOOLS	319.00								
1	08/19/25	T-76 Replacement Battery	319.00			2060		415200	420		101000
14841381											
127416	C	289 ACME TOOLS	997.96								
1	08/13/25	MISC TOOLS	30.54			6025		450000	432		101000
14816569											
2	08/20/25	IMPACT WRENCH KIT	432.45			6025		450000	432		101000
14847307											
3	08/14/25	IMPACT WRENCH W/FRICTION	498.00			1000		430001	432		101000
14819770											
4	08/21/25	PIPE WRENCH	36.97			6020		450000	432		101000
14854074											
127542	C	289 ACME TOOLS	309.06								
1	08/28/25	MISC SHOP SUPPLIES	129.42			1000		455000	433		101000
14892004											
2	08/28/25	SPOTLIGHT/HEX KEY SES	179.64			6025		450000	432		101000
14891136											
		Total for Vendor:	1,626.02								

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CITY OF WEST FARGO, ND
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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
127495	C	3179 ADVANCED ENGINEERING &	6,499.25								
1	08/12/25	LCRI INVENTORY ASSISTANCE	2,460.25			6020		450000	438		101000
104845											
2	08/12/25	I&C LIFT STATION UPDATES	1,173.25			6020		450000	430		101000
104801											
3	08/12/25	I&C SCADA SUPPORT	2,865.75			6025		450000	430		101000
104800											
Total for Vendor:			6,499.25								
127608	C	779 AGASSIZ SEED COMPANY	114.00								
1	08/25/25	STRAW BLANKET	114.00			4387		480000	500		101000
SINV101980											
Total for Vendor:			114.00								
127614		4660 ALEX HAGLE	59.00								
WATER TESTING - BISMARCK, ND											
1	08/26/25	TRAVEL REIMBURSEMENT	59.00			1000		430001	340		101000
Total for Vendor:			59.00								
127599		5619 ALL TRAFFIC SOLUTIONS INC	23,434.18								
1	08/27/25	SHIELD 15 SPEED DISPLAY UNITS	23,434.18			4194		480000	670		101000
SIN046008											
Total for Vendor:			23,434.18								
127363	E	3490 AMAZON CAPITAL SERVICES	71.09								
Court Office Supplies											
1	08/18/25	Office Supplies - Court	71.09			1000		412000	410		101000
1J7Q-6PYR-D3RQ											
127366	E	3490 AMAZON CAPITAL SERVICES	3,782.52								
1	07/11/25	Headsets - Teams phone project	3,782.52			1000		414104	497		101000
1JR7-4XJN-PQ16											

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CITY OF WEST FARGO, ND
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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
127417	E	3490 AMAZON CAPITAL SERVICES	641.14								
1	08/21/25	ANIMAL REPELLENT	224.19			2210		428000	358		101000
19WCXYQKLYW											
2	08/22/25	BURN OINTMENT	24.99			1000		430000	639		101000
1D1F6RWN9RXX											
3	08/13/25	WORK GLOVES	91.28			1000		430000	639		101000
1JFKLG7L4FGR											
4	08/13/25	NITRILE GLOVES	303.68			6025		450000	433		101000
1M1RJ6DN4RLG											
5	08/21/25	B MONGER POLO	11.99			1000		455000	422		101000
1JK6PNHGK71Y											
6	08/22/25	B MONGER POLO - RET	-14.99			1000		455000	422		101000
1NK17VMN33PV											
127427	E	3490 AMAZON CAPITAL SERVICES	9,370.94								
1	08/25/25	Headsets - Teams Phone Project	8,120.93			1000		414104	497		101000
1KRV-GQC4-C64D											
2	08/27/25	Batteries / ink for postage	107.37			1000		415000	420		101000
1VTV-PWDP-9GP3											
3	08/28/25	Headsets - Teams Phone Project	1,111.15			1000		414104	497		101000
1WHV-LGJF-4K9N											
4	08/29/25	iPhone charger stand - Admin	31.49			1000		414000	497		101000
1LQ4-6M94-KQ1V											
127467	E	3490 AMAZON CAPITAL SERVICES	194.04								
1	08/25/25	FD Eq. Svcs. Caster Wheels	119.38			2060		415200	641		101000
1R96-7YJT-366C											
2	08/18/25	FD HEADSET HOOKS/WALL MOUNT	49.47			2060		415200	497		101000
16L1-Q4QV-CJPM											
3	08/18/25	FD ST 76 REFRIDGERATOR FILTERS	25.19			2060		415200	500		101000
16L1-Q4QV-CJPM											
127544	E	3490 AMAZON CAPITAL SERVICES	578.45								
1	08/26/25	CHARGING CORDS	142.24			6010		450200	497		101000
17VP1MH4693H											
2	08/11/25	SL - VEH FIRE EXTINGUISHERS	94.02			1000		430002	610		101000
1VP4N9HYCP7X											

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CITY OF WEST FARGO, ND
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3	08/11/25	CH - VEH FIRE EXTINGUISHERS	94.02			1000		414101	610		101000
1VP4N9HYCP7X											
4	08/26/25	ST - SAFETY GLASSES	45.04			1000		430000	639		101000
16RM6KFV4V1K											
5	08/26/25	SA - SAFETY GLASSES	45.04			6010		450200	639		101000
16RM6KFV4V1K											
6	08/26/25	WA - SAFETY GLASSES	45.04			6020		450000	639		101000
16RM6KFV4V1K											
7	08/26/25	RW - SAFETY GLASSES	45.04			1000		430001	639		101000
16RM6KFV4V1K											
8	08/26/25	SW - SAFETY GLASSES	45.05			6025		450000	639		101000
16RM6KFV4V1K											
9	08/25/25	WALL ORGANIZER	22.96			6025		450000	439		101000
11DRWG47PR6											
127581	E	3490 AMAZON CAPITAL SERVICES	57.77								
1	08/29/25	CANNED AIR	57.77			6020		450000	410		101000
11QQCVF9Q1L3											
127635	E	3490 AMAZON CAPITAL SERVICES	316.73								
1	09/02/25	Clothing - Inspections	170.99			1000		418000	422		101000
14JV-RJCM-3VFK											
2	09/02/25	Surge protector - Planning	15.98			1000		418000	410		101000
14JV-RJCM-3VFK											
3	09/05/25	Office Supplies - Finance	129.76			1000		414100	410		101000
1XYK-HJ39-7TCH											
127658	E	3490 AMAZON CAPITAL SERVICES	66.69								
1	08/31/25	FD Speakers /Phone System	36.74			2060		415200	497		101000
116X-LT79-4LR6											
2	09/02/25	FD Lawn trimmer string	29.95			2060		415200	494		101000
1H4X-CMCX-7DLC											
127683	E	3490 AMAZON CAPITAL SERVICES	110.88								
1	08/26/25	breaker for kitchen remodel	84.00			2975		421000	427	18	101000
1QMX-RG14-1CCH											
2	08/20/25	label for label maker	26.88			1000		421000	410		101000
1MTD-241N-44N7											
Total for Vendor:			15,190.25								

09/05/25
16:10:24

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/18/25 to 09/05/25

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
127535	-96401E	5229 AMB INVESTMENTS, LLC	47,700.00								
		New City Hall / Satellite Library									
1	09/01/25	Sept 2025 Lease - City Hall	44,922.57			1001		415000	389		101000
2	09/01/25	Sept 2025 Lease - Satellite Li	2,777.43			7000		411600	333		101000
		Total for Vendor:	47,700.00								
127750		999999 AMBER FIELDS APARTMENTS	407.90								
		Sent check to our lockbox in error (should have gone to City of Fargo), need to refund									
1	09/04/25	UB Refund	407.90			6020		214100			101000
		Total for Vendor:	407.90								
127612	C	317 AMERICAN WELDING & GAS, INC.	99.99								
1	08/28/25	DUMPSTER REPAIR	99.99			6010		450200	914		101000
		0011072187									
		Total for Vendor:	99.99								
127367		999999 ASHLYN MUNSCH	300.00								
		Tree Planting Permit - 1104 Commander Dr W									
1	08/19/25	Tree - 1104 Commander Dr W	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
127410		3511 ASPEN MILLS	185.71								
1	07/21/25	FD YOS class A maltese crosses	185.71			2060		415200	422		101000
		357767									
		Total for Vendor:	185.71								
127395	-96415E	4672 ASURE PAYROLL TAX MANAGEMENT	260,123.41								
		08/22/2025 Payroll									
1	08/22/25	Social Security	121,956.86			1000		212501			101000
2	08/22/25	Medicare	28,522.10			1000		212502			101000
3	08/22/25	Federal Income Tax	100,435.45			1000		212503			101000
4	08/22/25	ND State Tax	4,438.00			1000		212504			101000
5	08/22/25	MN State Tax	4,771.00			1000		212505			101000

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127641	-96395E	4672 ASURE PAYROLL TAX MANAGEMENT	262,761.75						
	09/05/2025	Payroll							
1	09/05/25	Social Security	123,167.88			1000 212501			101000
2	09/05/25	Medicare	28,805.36			1000 212502			101000
3	09/05/25	Federal Income Tax	101,642.51			1000 212503			101000
4	09/05/25	ND State Tax	4,827.00			1000 212504			101000
5	09/05/25	MN State Tax	4,319.00			1000 212505			101000
		Total for Vendor:	522,885.16						
127479	C	2931 AUTO VALUE PARTS STORES	500.47						
1	08/22/25	HD HYDRAULIC FARM	61.85			6010 450200	427		101000
99355664									
2	08/26/25	HD OIL FARM	9.78			1000 430000	427		101000
99356077									
3	08/26/25	HD HYDRAULIC CONST	40.68			1000 430001	427		101000
99356088									
4	08/26/25	FILTERS	13.38			6020 450000	427		101000
99356076									
5	08/26/25	FILTERS	3.35			2210 428000	427		101000
99356086									
6	08/26/25	FILTERS	28.32			6025 450000	427		101000
99356090									
7	08/26/25	FILTERS	10.05			1000 421000	427		101000
99356074									
8	08/19/25	FILTERS	6.70			1000 421000	427		101000
99354797									
9	08/19/25	FILTERS/SEPARATOR	237.39			6010 450200	427		101000
99354799									
10	08/19/25	FILTERS	3.35			6010 450200	427		101000
99354802									
11	08/19/25	FUEL SEPARATOR	18.95			6010 450200	427		101000
99354801									
12	08/26/25	FILTERS	66.67			1000 430001	427		101000
99356085									

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127543	C	2931 AUTO VALUE PARTS STORES	89.42								
1	08/29/25	HD AIR FLEET	89.42			4387		480000	427		101000
99356876											
127722	C	2931 AUTO VALUE PARTS STORES	412.87								
1	08/26/25	FILTERS	412.87			6010		450200	427		101000
99356083											
Total for Vendor:			1,002.76								
127615		5360 BAILEY GAST	59.00								
		WATER TESTING - BISMARCK, ND									
1	08/26/25	TRAVEL REIMBURSEMENT	59.00			1000		430000	340		101000
Total for Vendor:			59.00								
127620	-96399E	33 BANK OF NORTH DAKOTA	768,061.93								
1	08/04/25	Principal	343,318.01			3389		490000	710		101000
587000301001	2025										
2	08/04/25	Interest	165,015.01			3389		490000	720		101000
587000301001	2025										
3	08/04/25	Principal	168,247.42			3392		490000	710		101000
587000300001	2025										
4	08/04/25	Interest	91,481.49			3392		490000	720		101000
587000300001	2025										
Total for Vendor:			768,061.93								
127468	C	3149 BEE SEEN GEAR	64.00								
1	08/20/25	FD D Vetsch-embroidery	64.00			2060		415200	422		101000
70338											
Total for Vendor:			64.00								
127411		4268 BEN HERBST	97.50								
1	08/23/25	Boots for Structural Course AL	97.50			2060		415200	422		101000
2025	AL training										

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127669		4268 BEN HERBST	502.00						
		Structural Tranining Alabama							
1	09/07/25	B Herbst- Per Diem	502.00			2060 415200	340		101000
2025		Training							
		Total for Vendor:	599.50						
127480	C	36 BERT'S TRUCK EQUIPMENT	68.75						
1	08/18/25	#2006 PRESSURE SWITCH	68.75			6020 450000	427		101000
103905									
127601	C	36 BERT'S TRUCK EQUIPMENT	2,272.37						
1	08/25/25	#3019 BELTS/PULLIES REPLACEMEN	2,272.37			1000 430000	427		101000
106377									
		Total for Vendor:	2,341.12						
127628	C	1127 BIERSCHBACH EQUIPMENT & SUPPLY	380.33						
1	08/12/25	#7004 CASING	380.33			6010 450200	427		101000
162404									
		Total for Vendor:	380.33						
127399	-96402E	3552 BLUE CROSS BLUE SHIELD OF ND	365,609.03						
		September 2025 Premium - Med/Dental/Vision							
1	08/21/25	September 2025 Premium	365,609.03			1000 212539			101000
250821424351									
		Total for Vendor:	365,609.03						
127526	C	3489 BOLTON & MENK, INC	52,534.00						
1	0371815	08/27/25 Traffic Signal Timing	3,231.00			1000 430000	487		101000
0371815									
2	0371814	08/27/25 Project 9060	6,048.50			4226 480000	313		101000
0371814									
3	0371795	08/26/25 Project 2284	708.00			4133 480000	313		101000
0371795									
4	0371817	08/27/25 Project 2279	42,546.50			4802 480000	313		101000
0371817									
		Total for Vendor:	52,534.00						

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127507	C	26 BORDER STATES INDUSTRIES INC	48.31								
1	08/18/25	REFLEX STRIPPER/SCREWDRIVER	48.31			1000		430002	432		101000
930948992											
127713	C	26 BORDER STATES INDUSTRIES INC	4,486.94								
1	08/25/25	CONTROLLER MOTOR	4,486.94			6025		450000	825		101000
930992799											
Total for Vendor:			4,535.25								
127412		3512 BOUND TREE MEDICAL, LLC	576.84								
1	08/18/25	FD Medical Supplies	576.84			2060		415200	500		101000
85886893											
Total for Vendor:			576.84								
127500		999999 BRAD GARCIA	10,202.60								
Refund inspections permit fees											
1	08/21/25	Refund Building Permit Fee	8,985.60			1000		322300			101000
Permit #250176											
2	08/21/25	Refund Mechanical Fee	200.00			1000		322341			101000
Permit #250176											
3	08/21/25	Refund Mechanical Fee	150.00			1000		322330			101000
Permit #250176											
4	08/21/25	Refund Sewer Hook-up Fee	50.00			2230		360210			101000
Permit #250176											
5	08/21/25	Refund Storm Water Fee	15.00			6020		369400			101000
Permit #250176											
6	08/21/25	Refund Tree Planting Fee	300.00			5000		361500			101000
Permit #250176											
7	08/21/25	Refund Water Hook-up Fee	50.00			2230		360200			101000
Permit #250176											
8	08/21/25	Refund Water Meter Sale	452.00			2230		347550			101000
Permit #250176											
Total for Vendor:			10,202.60								

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127158	117126S	3479 BRAD OLSON	288.00								
1	08/05/25	Per Diem-Denver CPSE Meeting	184.00			1000		415000	340		101000
2025	CPSE										
2	08/05/25	Luggage CPSE Denver	80.00			1000		415000	340		101000
2025	CPSE										
3	08/05/25	Parking CPSE Denver	24.00			1000		415000	340		101000
2025	SPSE										
Total for Vendor:			288.00								
127379		73 BRAUN INTERTEC	25,249.40								
		Construction materials testing									
1	B438883	08/15/25 Project Dist 1345	1,355.50			4009		480000	724		101000
B438883											
2	B438884	08/15/25 Project Dist 1348	280.00			4444		480000	724		101000
B438884											
3	B438888	08/15/25 Project Dist 1353	8,612.75			4189		480000	724		101000
B438888											
4	B438510	08/13/25 Project Dist 2279	1,115.25			4802		480000	724		101000
B438510											
5	B438887	08/15/25 Project Dist 2290	749.50			4185		480000	724		101000
B438887											
6	B438886	08/15/25 Project Dist 2291	4,690.40			4182		480000	724		101000
B438886											
7	B438885	08/15/25 Project Dist 3006	8,446.00			4003		480000	724		101000
B438885											
127477		73 BRAUN INTERTEC	3,100.25								
1	08/28/25	PROJ 9061	3,100.25			4188		480000	724		101000
B440404											
Total for Vendor:			28,349.65								
127413	C	5403 BRITE-WAY WINDOW CLEANING	2,450.00								
1	08/16/25	FD St 76 Outside/inside Fall	2,450.00			2060		415200	494		101000
598076											
Total for Vendor:			2,450.00								

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127429		3892 BURGGRAF'S ACE FARGO WEST #17458	5.99								
1	4436	08/26/25 Spray paint	5.99			4209		480000	670		101000
4436											
127501		3892 BURGGRAF'S ACE FARGO WEST #17458	10.00								
1	4417	08/14/25 WASP SPRAY	10.00			6025		450000	433		101000
4417											
127609		3892 BURGGRAF'S ACE FARGO WEST #17458	18.98								
1	4443	08/27/25 FLY PAPER/TAPE	18.98			6025		450000	432		101000
4443											
Total for Vendor:			34.97								
127372	C	351 BUSINESS ESSENTIALS	20.10								
1		08/14/25 Notary stamp - Lisa S	20.10			1000		418000	410		101000
OE-657605-1											
2		06/24/25 Receipt paper	48.53			1000		450000	410		101000
OE-655554-1											
3		08/04/25 Returned receipt paper	-48.53			1000		450000	410		101000
CP-OE-655554-1-1											
127378	C	351 BUSINESS ESSENTIALS	133.47								
1		08/14/25 copy paper	133.47			1000		421000	610		101000
WO-1357985-1											
127458	C	351 BUSINESS ESSENTIALS	2,671.84								
1		08/15/25 PAPER TOWELS; TISSUES	54.74			7000		411600	410		101000
WO-1358078-1											
2		08/25/25 NEW CIRC DESKS	1,971.61			7000		411600	641		101000
FR-FQ-1637-1											
3		08/25/25 NEW CIRC DESKS	645.49			7000		411600	641		101000
FR-FQ-1642-1											

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127659	C	351 BUSINESS ESSENTIALS	448.00						
1	08/21/25	FD BLS Books	448.00			2060 415200	410		101000
		OE-QT-86298-1							
		Total for Vendor:	3,273.41						
127481	C	39 BUTLER MACHINERY	441.25						
1	08/26/25	#3000 FILTER/ELEMENT	441.25			1000 430000	427		101000
		00PS0666449							
127578	C	39 BUTLER MACHINERY	242.82						
1	08/23/25	#3000 FILTER	242.82			1000 430000	427		101000
		PS0666351							
127602	C	39 BUTLER MACHINERY	113.12						
1	08/27/25	#7709 HYDO ADV	56.56			4387 480000	427		101000
		00PS0666523							
		2 08/27/25 #7709 HYDO ADV	56.56			4387 480000	427		101000
		00PS0666522							
127704	C	39 BUTLER MACHINERY	1,929.00						
1	08/13/25	#3200 GLOBAL POS SYST ELEC	1,929.00			1000 430000	427		101000
		29W00025121							
127709	C	39 BUTLER MACHINERY	2,011.30						
1	08/19/25	#380 TURBOCHARGER/GASKETS	2,011.30			1000 430000	427		101000
		00PS0666014							
		Total for Vendor:	4,737.49						
127660		4788 CAMELOT CLEANERS	42.00						
1	08/19/25	FD J Cariveau Class A	21.00			2060 415200	422		101000
		25224-673							
		2 08/19/25 FD M Berg Class A	21.00			2060 415200	422		101000
		25224.673							
		Total for Vendor:	42.00						

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127386		1788 CANAD INN DESTINATION CENTER	594.00								
1	08/14/25	lodging tim brown - training	297.00			1000		421000	340		101000
953628											
2	08/14/25	lodging, balvik, NDASRO conf	297.00			1000		421000	340		101000
960136											
		Total for Vendor:	594.00								
127661		C 4508 CARE RESOURCE CONNECTION	3,000.00								
1	08/31/25	FD Sept 1-Sept 30 Services	3,000.00			2060		415200	428		101000
7880											
		Total for Vendor:	3,000.00								
127419		4505 CASEY SANDERS	133.70								
2025		Developer Day - Bismarck									
1	08/22/25	Mileage reimb	133.70			1000		414102	340		101000
		Total for Vendor:	133.70								
127119	-96456E	51 CASS COUNTY ELECTRIC COOP	345.52								
1	428342 Aug	08/06/25 Airport 8/5/25	345.52			7050		500000	420		101000
428342	8/25										
		Total for Vendor:	345.52								
127405		61 CASS COUNTY FINANCE	2057,069.22								
1	08/19/25	Closure of Charleswood TIF	2057,069.22			3983		490000	302		101000
		Total for Vendor:	2057,069.22								
127662		3679 CASS COUNTY FIRE & RESCUE	25.00								
1	01/08/25	FD 2025 Dues	25.00			2060		415200	667		101000
2025	Dues										
		Total for Vendor:	25.00								
127492		1355 CASS COUNTY GOVERNMENT	25,310.09								
1	08/07/25	VECTOR CONTROL JULY 1-31	25,310.09			2200		427500	395		101000
INV012011											

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127645		1355 CASS COUNTY GOVERNMENT	3,356.60								
1	08/27/25	july 2025 housing jail	3,230.00			1000		421000	398		101000
inv012047											
2	08/27/25	july 2025 medical	41.60			1000		421000	398		101000
inv012049											
3	08/27/25	july 2025 intox	85.00			1000		421000	398		101000
inv012048											
Total for Vendor:			28,666.69								
127421		46 CASS RURAL WATER USERS	34.43								
1	08/25/25	6482 - WF Airport Water	34.43			7050		500000	420		101000
6482	August 2025										
Total for Vendor:			34.43								
127362		4361 CENTER FOR PUBLIC SAFETY	11,236.58								
1	07/31/25	FD Site Visit/TL Expenses/hear	11,236.58			2060		415200	340		101000
26513											
Total for Vendor:			11,236.58								
127670		4025 CHASE CVANCARA	1,100.24								
2025	Structural	Fire Training Alabama									
1	09/07/25	FD C Cvancara per diem	502.00			2060		415200	340		101000
2025	Training										
2	09/07/25	FD C Cvancara Rental Car	562.44			2060		415200	340		101000
2025	Training										
3	09/07/25	FD C Cvancara Fuel	35.80			2060		415200	340		101000
2025	Training										
Total for Vendor:			1,100.24								
127685	C	4521 CHOICE MARKETING INC	148.87								
1	08/19/25	k9 Q trading cards	148.87			1000		421000	375		101000
20251309											
Total for Vendor:			148.87								

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127381		111 CITY OF FARGO	411,047.34						
		52nd Ave S to Sheyenne St - Project 2276							
	1	485794 08/12/25 Project Dist. 2276	411,047.34			4017 480000	670		101000
		485794							
127494		111 CITY OF FARGO	280.00						
	1	07/30/25 WATER TESTING	280.00			6020 450000	335		101000
		485141							
127528		111 CITY OF FARGO	29,931.96						
	1	486356 08/26/25 Paratransit Rides - Jul 2025	29,931.96			1000 415000	376		101000
		486356							
127556		111 CITY OF FARGO	27,877.31						
	1	08/13/25 LANDFILL FEES	27,877.31			6010 450200	355		101000
		486029							
127717		111 CITY OF FARGO	56,418.51						
	1	08/27/25 LANDFILL FEES	27,679.62			6010 450200	355		101000
		486611							
	2	08/20/25 LANDFILL FEES	28,738.89			6010 450200	355		101000
		486334							
		Total for Vendor:	525,555.12						
127433		C 3167 CITY OF WEST FARGO	77.82						
	1	02066 Aug 08/20/25 Airport Dumpster	77.82			7050 500000	420		101000
		02066 August 25							
		Total for Vendor:	77.82						
127520		C 133 COLE PAPERS INC	1,327.80						
	1	08/18/25 PW - PAPER PRODUCTS	306.66			6020 450000	500		101000
		10613686							
	2	08/21/25 CH - PAPER PRODUCTS	510.25			1000 455000	500		101000
		10615620							
	3	08/21/25 PD - PAPER PRODUCTS	752.01			1000 455000	500		101000
		10615619							

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4 36776	08/22/25	CH - CREDIT	-241.12			1000 455000	500		101000
127626	C	133 COLE PAPERS INC	1,261.89						
1 10618274	08/28/25	PW - PAPER PRODUCTS	305.50			6020 450000	500		101000
2 10619451	08/29/25	CH - PAPER PRODUCTS	293.02			1000 455000	500		101000
3 10619452	08/29/25	PD - PAPER PRODUCTS	150.01			1000 455000	500		101000
4 10619453	08/29/25	PW - PAPER PRODUCTS	318.36			6020 450000	500		101000
5 10616483	08/22/25	CH - PAPER PRODUCTS	195.00			1000 455000	500		101000
Total for Vendor:			2,589.69						
127383	C	5293 COLUMN SOFTWARE PBC	33.44						
Liquor Contol Board Public Hearing for Harry's Steakhouse September Commission Meeting Schedule									
1 CBBC1442-0120	CBBC1442-0	08/19/25 ND Mettings/Minutes 8/27/2	22.80			1000 415000	668		101000
2 CBBC1442-0119	CBBC1442-0	08/19/25 ND Meetings/Minutes 8/22/2	10.64			1000 415000	668		101000
Total for Vendor:			33.44						
127733	C	3530 CONNECTWISE	336.60						
1 INV01444699	08/31/25	ScreenConnect - Sept subscript	336.60			1000 414104	497		101000
Total for Vendor:			336.60						
127084	-96418E	229 CONSOLIDATED COMMUNICATIONS	350.00						
1	08/01/25	July & Aug 2025 - ICAC	350.00			1000 421000	497		101000
127538	E	229 CONSOLIDATED COMMUNICATIONS	4,227.89						
1 Sept 2025	Sept 2025	09/01/25 701-433-5400/0 Phones	498.46			1000 415000	356		101000
2 Sept 2025	Sept 2025	09/01/25 701-150-1128/0 Phones	3,729.43			1000 415000	497		101000

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127649 1	E 09/01/25	229 CONSOLIDATED COMMUNICATIONS sept 2025 icac	175.00 175.00			1000 421000	497		101000
127663 1	E 09/01/25	229 CONSOLIDATED COMMUNICATIONS FD Sept. Billing	26.80 26.80			2060 415200	356		101000
701-364-9536/0									
Total for Vendor:			4,779.69						
127547 1		4108 CONSOLIDATED ELECTRICAL 08/15/25 STERNBERG POLES	15,229.90 15,000.00			1000 430002	391		101000
2348-1094581									
2	08/25/25	RCPT TR WR WHITE	229.90			1000 455000	420		101000
2348-1095242									
127738 1		4108 CONSOLIDATED ELECTRICAL 08/25/25 Project 9064 - Fiber Looping	83.69 83.69			4209 480000	670		101000
2348-1095243									
Total for Vendor:			15,313.59						
127488 1		3245 CORE & MAIN 08/07/25 CURB BOX CPLG	1,150.28 276.96			6020 450000	438		101000
4129									
2	08/06/25	PIPE COUPLING	32.72			6025 450000	439		101000
4083									
3	08/12/25	GASKET	178.85			6020 450000	438		101000
4268									
4	08/26/25	GASKET	37.00			6020 450000	438		101000
4759									
5	08/14/25	GATOR WRAP	221.47			6025 450000	439		101000
4357									
6	08/21/25	ADPT FLG/GASKET	349.88			6025 450000	825		101000
4589									
7	08/13/25	GASKET	53.40			6025 450000	439		101000
4305									

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127546		3245 CORE & MAIN	1,915.87								
1	08/21/25	ACCT CREDIT	-8,790.00			4972		480000	670		101000
231											
2	08/13/25	SOFTWARE CHANGEOVER	8,593.75			4972		480000	670		101000
10097											
3	08/26/25	ADJ RING	2,112.12			4196		480000	670		101000
4760											
127583		3245 CORE & MAIN	354.81								
1	08/27/25	VALVE BOX RISERS	312.10			6020		450000	438		101000
4834											
2	08/28/25	GASKET	9.92			6020		450000	438		101000
4917											
3	08/26/25	SOCKET	32.79			6020		450000	432		101000
11164											
Total for Vendor:			3,420.96								
127636	C	5490 CORPORATE TRADITIONS INC	3,050.00								
2025 Employee Recognition Awards											
1	09/02/25	Employee Recognition Awards	3,050.00			1000		414103	378		101000
7B578E57-0002											
Total for Vendor:			3,050.00								
127598		5341 Country Inn & Suites by	440.00								
WATER TESTING - BISMARCK, ND											
1	09/02/25	R BEAUSCHANE LODGING	110.00			1000		430000	340		101000
78472741											
2	09/02/25	J ZACHER LODGING	110.00			1000		430001	340		101000
78472683											
3	09/02/25	B GAST LODGING	110.00			1000		430000	340		101000
78472682											
4	09/02/25	A HAGLE LODGING	110.00			1000		430000	340		101000
78472681											
Total for Vendor:			440.00								

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127744 1	09/05/25	5097 CREATIVE LEARNING CHILDCARE Child Care Grant	3,000.00 3,000.00			2960		411900	416		101000
		Total for Vendor:	3,000.00								
127517 1 1452964	08/18/25	60 CROSSCOUNTRY FREIGHT SOLUTIONS SHIPPING	136.76 136.76			6020		450000	335		101000
		Total for Vendor:	136.76								
127671 1 inv-25-300167	09/03/25	5624 DAKBUILT quartz top for kitchen remodel	6,382.60 6,382.60			2975		421000	641	18	101000
		Total for Vendor:	6,382.60								
127434 1 26513	C 07/31/25	5319 DAKOTA CHILDREN'S ADVOCACY FD July Wellness visits	1,194.37 1,194.37			2060		415200	996		101000
		Total for Vendor:	1,194.37								
127511 1 168453	C 08/21/25	4059 DAKOTA FENCE FENCE REPAIR	374.50 374.50			1000		455000	802		101000
		Total for Vendor:	374.50								
127558 1 7375689	C 08/28/25	1675 DAKOTA FLUID POWER, INC SWVL BULK	186.96 186.96			1000		430000	427		101000
127570 1 7374276	C 08/25/25	1675 DAKOTA FLUID POWER, INC #4403 GATES HOSE ASSY	347.14 347.14			6010		450200	427		101000
127632 1 7371056	C 08/15/25	1675 DAKOTA FLUID POWER, INC HARDWARE	223.25 202.51			6020		450000	427		101000
2 7373553	08/22/25	QUICK CONNECT - DRAIN 21	20.74			6025		450000	427		101000
		Total for Vendor:	757.35								

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127498	C	79 DAKOTA HOSE & FITTINGS	191.79						
1	08/12/25	6IN CAP ALUM	191.79			6025 450000	439		101000
3222595									
		Total for Vendor:	191.79						
127497	C	624 DAKOTA SUPPLY GROUP	55.42						
1	08/19/25	THERMOPLTC 1G BLANK	6.14			1000 430002	391		101000
S104969094									
2	07/29/25	SHORTENING PLUG	49.28			4097 480000	670		101000
S104910061									
		Total for Vendor:	55.42						
127664	C	87 DAKOTA TIRE	1,786.91						
		Dakota Trailer Service Admin 1							
1	08/28/25	FD D Underhill struts/shocks	1,786.91			2060 415200	427		101000
4818									
		Total for Vendor:	1,786.91						
127536	-96400E	3050 DAKOTA UPREIT LIMITED	7,974.68						
		Pioneer Center - September 2025 rent							
1	09/01/25	Common Area - Sept 2025	2,402.29			1001 415000	389		101000
2	09/01/25	Base Rent - Sept 2025	5,572.39			1001 415000	389		101000
		Total for Vendor:	7,974.68						
127633		5622 DAVID MISHESKI	23.00						
1	09/02/25	CDL TRAINING	23.00			6025 450000	340		101000
		Total for Vendor:	23.00						
127736		999999 DEBBIE HELBLING	300.00						
		Tree Planting Permit - 1018 Larkin Lane							
1	09/04/25	Tree - 1018 Larkin Lane	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						

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127459		77 DEMCO INC	82.05								
1	08/11/25	PLASTIC PRINCETON FILE/VOX BKS	82.05			7000		411600	410		101000
7680898											
		Total for Vendor:	82.05								
127402		4980 DENISE SHILMAN	36.00								
		State Board of Equalization Annual Conference - Bismarck - 08/12/25-08/14/25									
1	08/19/25	Travel Reimb 08/12-08/14	36.00			1000		414101	340		101000
		Total for Vendor:	36.00								
127672		4027 DIVE RESCUE INTERNATIONAL	289.70								
1	08/01/25	FD Dry Suit Repair	289.70			2060		415200	427		101000
200051											
		Total for Vendor:	289.70								
127634		5623 DONALD GOSSELIN	59.00								
		WATER TESTING - BISMARCK, ND									
1	08/26/25	TRAVEL REIMBURSEMENT	59.00			6025		450000	340		101000
		Total for Vendor:	59.00								
127389		999999 DOWN DOG	25.00								
1	08/19/25	k9 certification	25.00			1000		421000	340		101000
78											
		Total for Vendor:	25.00								
127435		5454 EMERGENCY TECHNICAL DECON	560.50								
1	08/21/25	FD Gear Repair	560.50			2060		415200	427		101000
659											
		Total for Vendor:	560.50								
127451	-96411E	4664 EMPOWER (MASS MUTUAL)	5,070.32								
1	08/22/25	August 2025 Contributions	5,070.32			1000		212528			101000
		Total for Vendor:	5,070.32								

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127470 1 65842	C 08/18/25	4638 EQUIPMENT MANAGEMENT COMPANY Extracation Tool Maintenance	471.00 471.00			2060 415200	420		101000
Total for Vendor:			471.00						
127442 1	117193S 08/27/25	3547 EQUITABLE UNIT ANNUITY Deferred Comp August 2025	2,000.00 2,000.00			1000 212524			101000
Total for Vendor:			2,000.00						
127691 1		3731 ERIC SORENSON meal reimb/pepperball trning	128.00 128.00			1000 421000	340		101000
Total for Vendor:			128.00						
127469 1 890002546.08.2025		2862 ESSENTIA HEALTH - FARGO FD Annual July Physicals	3,719.00 3,719.00			2060 415200	996		101000
127674 1 890002547.08.2025		2862 ESSENTIA HEALTH - FARGO annual physicals	1,292.00 1,292.00			1000 421000	996		101000
Total for Vendor:			5,011.00						
127589 1 37-1272528		3344 FACTORY MOTOR PARTS #1205 SPARK PLUGS	60.00 60.00			1000 421000	427		101000
Total for Vendor:			60.00						
127568 1 32205 2 32068		979 FARGO LINE-X #4103 LINEX	750.00 900.00			6010 450200	870		101000
						1000 455000	427		101000
Total for Vendor:			750.00						

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127505	C	124 FASTENAL	394.85								
1	08/20/25	HARDWARE	94.82			6025		450000	825		101000
		NDFAR322992									
2	08/20/25	CAP/PLUGS	293.17			6025		450000	825		101000
		NDFAR322988									
3	08/18/25	HARDWARE	6.86			6025		450000	433		101000
		NDFAR322865									
127607	C	124 FASTENAL	272.37								
1	08/28/25	HARDWARE	231.90			6025		450000	825		101000
		NDFAR323431									
2	08/28/25	HARDWARE	40.47			6025		450000	825		101000
		NDFAR323430									
Total for Vendor:			667.22								
127677		151 FEDERAL EXPRESS	98.40								
1	08/27/25	nd lab pkg	11.83			1000		421000	661		101000
		8-968-73736									
2	08/20/25	mocic item returned	86.57			1000		421000	661		101000
		8-961-28654									
Total for Vendor:			98.40								
127523		5202 FLATLAND MASONRY, INC.	5,187.00								
1	08/27/25	SM67 BUIDLING REPAIR	5,187.00			6025		450000	826		101000
		913928									
Total for Vendor:			5,187.00								
127548		5588 FLEET CHARGE	746.72								
1	08/15/25	#262 FITTING/VALVE/ACTUATOR	746.72			6020		450000	427		101000
		X20224866601									
127549		5588 FLEET CHARGE	2,390.02								
INVOICES PREVIOUSLY ENTERED, BUT SUBMITTED TO VENDOR, NOT NEW CHARGE ACCT											
COMPANY - VENDOR WILL CREDIT DUPLICATE PAYMENTS											
1	08/20/25	#4006 TORQUE ROD	523.06			6010		450200	427		101000
		X202248882									

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2	08/13/25 #262	ACTUATOR/FITTING	746.72			6020		450000	427		101000
X202248666											
3	08/19/25 #262	ACTUATOR RETURN	-187.50			6020		450000	427		101000
X202248945											
4	07/23/25 #2006	MIRROR ARM KIT RET	-50.65			6020		450000	427		101000
X202247521											
5	07/23/25	WIPER BLADES	25.68			6010		450200	427		101000
X202247522											
6	08/05/25 #609	SENSOR ASSY	147.11			1000		430002	427		101000
X202248157											
7	06/19/25 #3005	VALVE	38.98			1000		430000	427		101000
X202245865											
8	06/30/25 #262	CLAMP	22.56			6020		450000	427		101000
X202246216											
9	06/25/25 #262	CRANK SENSOR/DIAGNOSTICS	670.98			6020		450000	427		101000
R202037332											
10	06/25/25 #262	SENSOR/TENSIONER	361.85			6020		450000	427		101000
X202245079											
11	07/10/25 #2006	KIT 2 LABELS	40.58			6020		450000	427		101000
X202246788											
12	07/10/25 #2006	ARM KIT	50.65			6020		450000	427		101000
X202246788											
127705		5588 FLEET CHARGE	2,075.16								
1	08/26/25 #262	DIAGNOSTICS/RELAY REPLACE	2,075.16			6020		450000	427		101000
R202037770											
Total for Vendor:			5,211.90								
127665	C	140 FM AMBULANCE SERVICES INC	72.00								
1	08/15/25 FD	BLS e-card S Johnson	36.00			2060		415200	340		101000
45811											
2	09/02/25 FD	BLS e-card K Greaney Stange	36.00			2060		415200	340		101000
45882											
Total for Vendor:			72.00								

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127529		2499 FM CONVENTION & VISITORS BUREAU	29,224.51								
	July Lodging										
	1 July 2025	07/31/25 Lodging Tax 2%	29,224.51			2141		411500	533		101000
	July 2025 2										
127530		2499 FM CONVENTION & VISITORS BUREAU	14,612.25								
	July Lodging										
	2 July 2025	07/31/25 Lodging Tax 1%	14,612.25			2141		411500	653		101000
	July 2025 1										
		Total for Vendor:	43,836.76								
127370	C	155 GALLS, LLC	279.58								
	1 08/12/25	boots for stanton	189.95			1000		421000	422		101000
	032209626										
	2 08/14/25	holster for hanson	72.80			1000		421000	422		101000
	032239012										
	3 08/14/25	name tag for heyerman	16.83			1000		421000	422		101000
	032239414										
127374	C	155 GALLS, LLC	211.50								
	1 08/14/25	medical kit for hanson	94.50			1000		421000	422		101000
	032233711										
	2 08/15/25	knife for crouse	117.00			1000		421000	422		101000
	032246542										
127643	C	155 GALLS, LLC	405.21								
	1 08/07/25	FD J Dick New Hire	179.96			2060		415200	422		101000
	032161356										
	2 08/07/25	FD C Cvancara Pants	144.50			2060		415200	422		101000
	032161356										
	3 08/07/25	FD B Gaugler Pants	80.75			2060		415200	422		101000
	032161356										

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127657	C	155 GALLS, LLC	15,169.13								
1	08/19/25	shield/trn shield	13,407.52			2531		421000	610		101000
032285411											
2	08/19/25	shield/trn shield bags	375.20			2531		421000	610		101000
032285419											
3	08/18/25	pants for skwiera	183.12			1000		421000	422		101000
032266261											
4	08/20/25	boots/equip for nystel	445.59			1000		421000	422		101000
032292254											
5	08/22/25	flashligh for nystel	94.50			1000		421000	422		101000
032323336											
6	08/21/25	notebook for braun	23.49			1000		421000	422		101000
032304489											
7	08/20/25	uniforms for schweyen	214.62			1000		421000	422		101000
032293872											
8	08/19/25	equip for anderson	131.15			1000		421000	422		101000
032279847											
9	08/22/25	flashlight for anderson	94.50			1000		421000	422		101000
032323335											
10	08/21/25	captain bars	37.44			1000		421000	422		101000
032304512											
11	08/19/25	knife for masset	117.00			1000		421000	422		101000
032279708											
12	08/20/25	shirt for voneschen	45.00			1000		421000	422		101000
032293943											
Total for Vendor:			16,065.42								
127510		156 GENERAL EQUIP & SUPPLIES	84.88								
1	08/21/25	CAP	84.88			4387		480000	427		101000
S00307602											
Total for Vendor:			84.88								
127388		3220 GLASS DOCTOR MOORHEAD	677.21								
1	05/21/25	#158 window repair	677.21			1000		421000	322		101000
2-7760											
Total for Vendor:			677.21								

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127554	C	556 GRAINGER, INC.	25.04						
1	08/28/25	DUMPSTER REPAIR	25.04			6010 450200	914		101000
9623992576									
Total for Vendor:			25.04						
127651		3534 GRAND FORKS FIRE EQUIPMENT LLC	1,207.78						
1	08/25/25	FD D Anderson gear boots	602.78			2060 415200	641		101000
44458									
2	08/25/25	FD J Mailey gear boots	605.00			2060 415200	641		101000
44458									
Total for Vendor:			1,207.78						
127653	C	3535 GREAT PLAINS FIRE	3,221.13						
1	08/20/25	FD L-75 Valve Kit	302.00			2060 415200	427		101000
9070									
2	08/20/25	FD L-76 Solenoid/valve kit	764.01			2060 415200	427		101000
9070									
3	08/27/25	FD A Olson Butt Plate	226.12			2060 415200	641		101000
9091									
4	09/02/25	FD 2025 Pump Testing	1,929.00			2060 415200	420		101000
9106									
Total for Vendor:			3,221.13						
127539	C	135 HAWKINS INC	9,265.14						
1	08/20/25	AQUAHAWK	6,034.25			6025 450000	423		101000
7174473									
2	08/18/25	AQUAHAWK	3,230.89			6025 450000	423		101000
7171466									
127714	C	135 HAWKINS INC	6,725.67						
1	08/25/25	AQUAHAWK	6,725.67			6025 450000	423		101000
7179718									
Total for Vendor:			15,990.81						

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127555 1 2553	C 08/11/25	180 HAZER'S AUTO WRECKING APPLIANCE DISPOSAL	1,073.00 1,073.00			6010		450200	357		101000
127718 1 2607	C 08/28/25	180 HAZER'S AUTO WRECKING APPLIANCE DISPOSAL	1,110.00 1,110.00			6010		450200	357		101000
Total for Vendor:			2,183.00								
127639 1 1200751863	C 1200751863 08/29/25	5096 HDR ENGINEERING INC. Project 6060	19,555.82 19,555.82			4098		480000	313		101000
Total for Vendor:			19,555.82								
127656 1 inv-41213	C 08/01/25	1310 HERO SCHEDULE LLC aug 2025 active users	606.00 306.00			1000		421000	497		101000
2 inv-41235	09/01/25	sept 2025 active users	300.00			1000		421000	497		101000
127667 1 41212	C 08/01/25	1310 HERO SCHEDULE LLC FD August Active Users	342.00 174.00			2060		415200	497		101000
2 41234	09/01/25	FD September Active Users	168.00			2060		415200	497		101000
Total for Vendor:			948.00								
127472 1 277994	C 277994 08/28/25	2820 HIGH POINT NETWORKS 2NIP Intercom MS Teams license	150.00 150.00			1000		414104	497		101000
127563 Intercom MS Teams License St 76 Front Entrance License One time payment	C	2820 HIGH POINT NETWORKS	150.00								
1 152543	08/20/25	FD St 76 Front Entrance Inter	150.00			2060		415200	497		101000
Total for Vendor:			300.00								

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127428	C	5539 HKGI	20,054.00								
1	025-006-6	08/15/25 Project 9057	20,054.00			4179		480000	307		101000
	025-006-6										
		Total for Vendor:	20,054.00								
127369		999999 HOPE SCHMIDT	300.00								
		Tree Planting Permit - 1146 Albert Court West									
1	08/19/25	Tree - 1146 Albert Court West	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
127745	E	5625 HOUSING AUTHORITY OF CASS COUNTY	1600,000.00								
1	9032025	09/03/25 CDBG Funds for Land Acquisiti	1600,000.00			4178		480000	428		101000
	9032025										
		Total for Vendor:	1600,000.00								
127437		3807 IAFC	2,640.03								
1	08/24/25	FD 2025-2026 Group Dues	2,640.03			2060		415200	667		101000
	2025-2026										
		Total for Vendor:	2,640.03								
127466	C	4592 INGRAM LIBRARY SERVICES	3,087.82								
1	08/11/25	BOOKS	21.83			7000		411600	662		101000
	89703980										
2	08/11/25	BOOKS	14.27			7000		411600	662		101000
	89703981										
3	08/11/25	BOOKS	38.53			7000		411600	662		101000
	89703982										
4	08/12/25	BOOKS	37.32			7000		411600	662		101000
	89734972										
5	08/12/25	BOOKS	28.57			7000		411600	662		101000
	89734973										
6	08/14/25	BOOKS	105.09			7000		411600	662		101000
	89787859										
7	08/14/25	BOOKS	528.59			7000		411600	662		101000
	89787860										
8	08/14/25	BOOKS	18.21			7000		411600	662		101000
	89787861										

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9	08/14/25	BOOKS	21.23			7000		411600	662		101000
89787862											
10	08/15/25	BOOKS	46.04			7000		411600	662		101000
89811629											
11	08/20/25	BOOKS	153.98			7000		411600	662		101000
89908615											
12	08/20/25	BOOKS	197.45			7000		411600	662		101000
89908616											
13	08/20/25	BOOKS	174.69			7000		411600	662		101000
89908617											
14	08/20/25	BOOKS	397.63			7000		411600	662		101000
89908618											
15	08/20/25	BOOKS	286.62			7000		411600	662		101000
89908619											
16	08/26/25	BOOKS	19.44			7000		411600	662		101000
90061867											
17	08/27/25	BOOKS	12.40			7000		411600	662		101000
90091496											
18	08/27/25	BOOKS	236.04			7000		411600	662		101000
90091497											
19	08/27/25	BOOKS	749.89			7000		411600	662		101000
90091498											
Total for Vendor:			3,087.82								
127668		2500 INLAND TRUCK PARTS & SERVICE	3,042.39								
E-71 A/C Leak, serpentine belt, loose steering											
1	09/02/25	FD E-71 Repairs	3,042.39			2060		415200	427		101000
1864256											
127723		2500 INLAND TRUCK PARTS & SERVICE	568.78								
1	08/27/25	RUNGS/SEALS/WIPERS	568.78			6010		450200	427		101000
IN-1861641											
Total for Vendor:			3,611.17								

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127564 1 247481	08/26/25	211 INTERSTATE ALL BATTERY CENTER FD Car 9009 Battery replacemen	237.95 237.95			2060 415200	420		101000
Total for Vendor:			237.95						
127513 1 34709 2 34709	08/21/25	233 J & L SPORTS FO - SHIRTS RW - SHIRTS	94.00 47.00 47.00			2210 428000 1000 430001	422 422		101000 101000
127600 1 34730 2 34730	08/27/25	233 J & L SPORTS L JACOBSON SHIRTS CLEANERS - SHIRTS	818.31 87.82 730.49			6010 450200 1000 455000	422 422		101000 101000
Total for Vendor:			912.31						
127610 1 9110460494 2 9110473933	08/26/25	C 1765 J.J. KELLER & ASSOC, INC FMCSA COMPL MNL CDL TRAINING	709.50 332.00 377.50			6010 450200 1000 430000	497 497		101000 101000
Total for Vendor:			709.50						
127688 1	08/29/25	811 JASON ANDERSON meal reimb-ground/ntoa confere	658.20 658.20			1000 421000	340		101000
Total for Vendor:			658.20						
127390 1	08/20/25	1095 JASON BALVIK meal reimb NDASRO conf	135.00 135.00			1000 421000	340		101000
Total for Vendor:			135.00						

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127476	C	2750 JIM'S TOWING OF FARGO	316.25								
1	08/19/25	#262 TOW	316.25			6020		450000	427		101000
25-21163											
		Total for Vendor:	316.25								
127491	C	2798 JOHNSON CONTROLS	3,389.65								
1	08/13/25	CH - REPLACE VFD ON RTU3	3,389.65			1000		455000	420		101000
1-136260487852											
		Total for Vendor:	3,389.65								
127534	C	274 JOHNSON, MOTTINGER & GREENWOOD,	5,250.00								
September 2025											
1	09/01/25	Court Appointed Attorney	5,250.00			1000		412000	310		101000
		Total for Vendor:	5,250.00								
127613		5506 JON ZACHER	59.00								
		WATER TESTING - BISMARCK, ND									
1	08/26/25	TRAVEL REIMBURSEMENT	59.00			1000		430001	340		101000
		Total for Vendor:	59.00								
127527		2735 KLJ ENGINEERING LLC	5,510.00								
1	3145 08/12/25	Project 9062	5,510.00			4195		480000	313		101000
3145											
		Total for Vendor:	5,510.00								
127387		999999 KODEX, INC ECM#52241	245.00								
1	08/12/25	25-19934 search warrant	245.00			1000		421000	365		101000
79Y4BI0R-0001											
		Total for Vendor:	245.00								
127396	-96414E	4482 KOTAPAY	3,414.42								
08/22/2025		Payroll									
1	08/22/25	Child Support 08/22/25	3,414.42			1000		212549			101000

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127640	-96396E	4482 KOTAPAY	3,414.42						
	09/05/2025	Payroll							
1	09/05/25	Child Support 09/05/25	3,414.42			1000 212549			101000
		Total for Vendor:	6,828.84						
127425		4124 KYLE ZINCK	200.00						
1	08/23/25	Exp reimb - boots (allowance)	200.00			1000 418000	422		101000
		Total for Vendor:	200.00						
127465		5620 LAKOTA CITY LIBRARY	24.99						
1	08/28/25	DAMAGED BOOK	24.99			7000 411600	490		101000
100		Total for Vendor:	24.99						
127694		2085 LANGUAGE LINE SERVICES	158.45						
1	08/31/25	aug 2025 interpreter services	158.45			1000 421000	304		101000
11705732									
127740		2085 LANGUAGE LINE SERVICES	26.82						
1	11706161	08/31/25 August Interpretation Servic	26.82			1000 412000	304		101000
11706161		Total for Vendor:	185.27						
127652	C	260 LARS BODY SHOP	14,585.94						
1	08/21/25	#1225 repairs	9,622.50			1000 421000	322		101000
6527									
2	08/21/25	ins claim 25061251	1,654.48			1000 421000	322		101000
6519-1									
3	08/21/25	ins claim 25060690	1,654.48			1000 421000	322		101000
6303-1									
4	08/21/25	ins claim 25060666	1,654.48			1000 421000	322		101000
6293-1		Total for Vendor:	14,585.94						

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127591 1 83002	C 05/06/25	277 LARSON WELDING & MACHINE CO #4403 MACHINE SHAFTS	616.00 616.00			6010 450200	427		101000
Total for Vendor:			616.00						
127380 1 960001		5355 LEE MEWES 08/19/25 reimb for lodging	198.00 198.00			1000 421000	340		101000
Total for Vendor:			198.00						
127373 1 6473510600	C 08/09/25	4767 LENOVO (UNITED STATES) INC. Laptop plus 3 year support contact and supplemental office software ThinkPad X1 Carbon	1,980.75 1,980.75			1000 414104	497		101000
Total for Vendor:			1,980.75						
127438 1 39981056		1741 LIBERTY BUSINESS SYSTEMS, INC 08/26/25 August 2025 CH 1st Floor	1,082.36 156.05			1000 415000	428		101000
39981057 2 39981057		39981057 08/26/25 August 2025 CH 1st Floor	90.55			1000 415000	428		101000
39981057 3 39981057		39981057 08/26/25 August 2025 City Hall	180.50			1000 415000	428		101000
39981057 4 39981057		39981057 08/26/25 August 2025 Public Works	281.75			6020 450000	428		101000
39981057 5 39981057		39981057 08/26/25 August 2025 Police	373.51			1000 421000	428		101000
Total for Vendor:			1,082.36						
127496 1 267015		1417 LUTHER FAMILY BUICK-PONTIAC-GMC 08/20/25 #2020 motor	153.80 153.80			6020 450000	427		101000
Total for Vendor:			153.80						

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127565		711 LUTHER FAMILY FORD	382.70						
1	07/30/25	FD #9011 Seat Adjuster	53.52			2060	415200	420	101000
414562									
2	08/25/25	FD Training Van-chg oil	176.37			2060	415200	427	101000
416501									
3	08/26/25	FD #9009 Swag Linkage&oil plug	152.81			2060	415200	420	101000
416548									
Total for Vendor:			382.70						
127566		3502 M&T Fire	7,564.48						
1	08/20/25	FD Maint for Multirae	7,564.48			2060	415200	420	101000
14937									
127676		3502 M&T Fire	1,219.27						
1	09/03/25	FD Tubing, pumped gas meter	735.27			2060	415200	641	101000
15001									
2	09/03/25	FD Gas for Welding	484.00			2060	415200	500	101000
15001									
Total for Vendor:			8,783.75						
127414		C 3304 MAC'S HARDWARE	217.65						
1	08/13/25	HARDWARE	52.19			6010	450200	433	101000
7066									
2	08/25/25	ROPE/HARDWARE	165.46			6020	450000	433	101000
7445									
127486		C 3304 MAC'S HARDWARE	118.20						
1	08/21/25	#3200 CLAMP/HOSES	26.58			1000	430000	427	101000
7353									
2	08/14/25	#3200 LINK/SNAP	74.18			1000	430000	427	101000
7130									
3	08/28/25	DUMPSTER REPAIR	17.44			6010	450200	914	101000
7585									

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127551	C	3304 MAC'S HARDWARE	147.95						
1	08/28/25	FLEET - GLOVES	147.95			1000 455000	433		101000
7596									
		Total for Vendor:	483.80						
127679	C	3536 MACQUEEN	1,256.43						
1	08/14/25	FD L-75 Cab pass rear handle	357.53			2060 415200	427		101000
P13058									
2	08/14/25	FD T-76 change out intake	945.15			2060 415200	420		101000
P53272									
3	08/20/25	FD T-76 labor refund	-46.25			2060 415200	427		101000
W07345									
		Total for Vendor:	1,256.43						
127499		2454 MAGNUM ELECTRIC	19,627.00						
1	08/20/25	BORE NEW FEED	19,627.00			6010 450200	307		101000
114508									
		Total for Vendor:	19,627.00						
127504		2770 MALLOY FARGO #5	399.72						
1	08/20/25	ORING	0.80			6025 450000	439		101000
6595787									
2	08/15/25	SUPER BONDER ADH	299.40			6025 450000	439		101000
6595320									
3	08/15/25	ORING BUNA SQUARE	99.52			6025 450000	439		101000
6595382									
		Total for Vendor:	399.72						
127673	C	4637 MAMMOTH HOLDINGS LLC	595.00						
1	08/31/25	aug 2025 car wash	595.00			1000 421000	420		101000
ps-inv104635									
		Total for Vendor:	595.00						

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127533	C	5416 MARCO TECHNOLOGIES LLC NW 7128	44.99								
1	14259824	08/29/25 Cloud fax service - Aug 2025	44.99			1000		415000	497		101000
		INV14259824									
127650	C	5416 MARCO TECHNOLOGIES LLC NW 7128	93.50								
1	09/01/25	sept 2025 pd plotter	93.50			1000		421000	428		101000
		inv14263537									
		Total for Vendor:	138.49								
127407		5349 MARCO TECHNOLOGIES, LLC	108.61								
1	08/13/25	FD St 76 Both Printers July	108.61			2060		415200	428		101000
		39892126									
		Total for Vendor:	108.61								
127737		999999 MARIAH GREENWOOD	300.00								
		Tree Planting Permit - 1235 Rachel Dr W									
1	09/04/25	Tree - 1235 Rachel Dr W	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
127424		3488 MARK HOUSH	51.74								
		Donuts for Metro Area Building Officials Meeting									
1	08/20/25	Exp reimb - Donuts	51.74			1000		418000	410		101000
		Total for Vendor:	51.74								
127518		3384 MATHESON TRI-GAS INC	142.48								
1	08/21/25	CYLINDER RENTAL	67.00			6020		450000	433		101000
		0031973474									
2	08/22/25	C02	75.48			6020		450000	433		101000
		0031985559									
127580		3384 MATHESON TRI-GAS INC	75.48								
1	08/27/25	C02	75.48			6020		450000	433		101000
		0032003344									
		Total for Vendor:	217.96								

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127445	117194S	3630 MATRIX TRUST COMPANY	5,612.00								
1	08/27/25	Deferred Comp Pre-Tax Aug 25	3,690.00			1000		212547			101000
2	08/27/25	Deferred Comp Post-Tax Aug 25	1,922.00			1000		212548			101000
		Total for Vendor:	5,612.00								
127690		2903 MATT OLDHAM	126.00								
1	08/27/25	meal reimb/taser recert	126.00			1000		421000	340		101000
		Total for Vendor:	126.00								
127473		308 MATTHEW BENDER & CO., INC	32.43								
1	46311319	08/05/25 ND Court Rules	32.43			1000		412000	410		101000
46311319		Total for Vendor:	32.43								
127692	C	299 MENARDS (FIRE)	1,308.98								
1	08/28/25	FD Train-Verticle Ventilation	1,008.29			2060		415200	340		101000
64054											
2	08/27/25	FD EQ Svcs. shop supplies	108.89			2060		415200	500		101000
63941											
3	08/22/25	FD Training Foam fill	11.97			2060		415200	340		101000
93596											
4	08/21/25	FD Eq Svcs. shop supplies	65.69			2060		415200	500		101000
63517											
5	08/20/25	FD Training-Alabama	114.14			2060		415200	340		101000
63428											
		Total for Vendor:	1,308.98								
127371	C	5206 MENARDS (POLICE)	27.13								
PO - 200273											
1	08/19/25	#30360698 - ww project	16.36			2975		421000	420		101000
63339											
2	08/19/25	#30360698 - ww project	10.77			2975		421000	420		101000
63340											
		Total for Vendor:	27.13								

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127418	C	4622 MENARDS (PUBLIC WORKS)	708.04								
1	08/08/25	SCREWDRIVER	3.98			6020		450000	432		101000
62563	2	08/15/25 WASP SPRAY	27.87			6010		450200	433		101000
63087	3	08/19/25 LUMBER	10.77			1000		430000	433		101000
63340	4	08/19/25 LUMBER - RET	-10.77			1000		430000	433		101000
63361	5	08/19/25 MISC TOOLS	16.36			1000		430000	433		101000
63339	6	08/19/25 MISC TOOLS - RET	-16.36			1000		430000	433		101000
63363	7	08/20/25 PVC/COUPLINGS	71.38			6020		450000	433		101000
63424	8	08/13/25 CLAMPS/RODS	41.92			1000		455000	420		101000
62911	9	08/14/25 CLOROX	6.98			6025		450000	433		101000
63010	10	08/20/25 W&G 1.33 GAL	21.97			6025		450000	826		101000
63449	11	08/20/25 POP UP CANOPY	89.99			6025		450000	639		101000
63447	12	08/18/25 MISC SHOP SUPPLIES	42.22			6025		450000	433		101000
63252	13	08/21/25 CLEANING SUPPLIES	24.33			1000		430001	432		101000
63497	14	08/13/25 NIPPLES/COUPLINGS	47.47			6025		450000	433		101000
62900	15	08/25/25 TOTE/PAPER TOWELS/POOL SHOCK	39.46			6020		450000	433		101000
63757	16	08/25/25 RATCHET	8.99			6020		450000	432		101000
63785	17	08/22/25 CLEANING SUPPLIES	24.50			6020		450000	433		101000
63570	18	08/13/25 MISC SHOP SUPPLIES	39.60			6020		450000	433		101000
62902											

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19 63452	08/20/25	BALL FIP/SEALANT	47.35			6020		450000	438		101000
20 63505	08/21/25	PAIL/SCREWDRIVER SET	16.48			6020		450000	432		101000
21 62756	08/11/25	CLAMPS/NIPPLES	30.35			6020		450000	420		101000
22 62732	08/11/25	HARDWARE/CLAMPS	70.00			6020		450000	420		101000
23 63515	08/21/25	PAINT BRUST	24.97			1000		455000	420		101000
24 63429	08/20/25	CONCRETE REPAIR	28.23			6025		450000	826		101000
127475 1 64020	C 08/28/25	4622 MENARDS (PUBLIC WORKS) MAILBOX REPAIR	267.70 21.56			6010		450200	444		101000
2 62987	08/14/25	SHOP RAGS	212.64			1000		455000	433		101000
3 63496	08/21/25	#3200 HOSEMENDER	33.50			1000		430000	427		101000
127545 1 64127	C 08/29/25	4622 MENARDS (PUBLIC WORKS) SEALANT	666.27 26.95			1000		430000	722		101000
2 64016	08/28/25	MAILBOX REPAIR	26.76			1000		430000	444		101000
3 64317	09/02/25	TORCH KIT/TAPE/EXT. CORD	135.31			1000		430000	432		101000
4 63829	08/26/25	TOOLBOX/MISC SHOP SUPPLIES	333.88			6025		450000	433		101000
5 64059	08/28/25	MISC TOOLS	37.64			6025		450000	432		101000
6 63344	08/19/25	BUG SPRAY/SUNSCREEN	52.76			1000		455000	639		101000
7 64105	08/29/25	NAIL SPIKE	39.98			2210		428000	358		101000
8 64118	08/29/25	LANDSCAPE FABRIC	12.99			2210		428000	358		101000

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127584	C	4622 MENARDS (PUBLIC WORKS)	51.63						
1	08/26/25	SPRAYER/HARDWARE	22.65			6020 450000	433		101000
63856									
2	08/28/25	GROOVE PLIERS	28.98			6020 450000	432		101000
64051									
127622	C	4622 MENARDS (PUBLIC WORKS)	34.88						
1	09/04/25	RV PLUG	10.99			1000 430000	722		101000
64452									
2	08/25/25	ALL WEATHER CORD	23.89			1000 455000	500		101000
63811									
Total for Vendor:			1,728.52						
127619		5614 MERIDIAN COMMERCIAL CONSTRUCTION	837,330.40						
1	08/31/25	PROJ 9061	837,330.40			4188 480000	670		101000
Total for Vendor:			837,330.40						
127368		999999 MICHAEL KNODLE	300.00						
Tree Planting Permit - 1235 30TH AVE W									
1	08/19/25	Tree - 1235 30TH AVE W	300.00			5000 422000	490		101000
Total for Vendor:			300.00						
127450	117195S	3480 MICK KLEIN	600.00						
1	08/20/25	Music for Employee Picnic	600.00			1000 414103	378		101000
Total for Vendor:			600.00						
127439	E	2766 MIDCONTINENT COMMUNICATIONS	284.02						
1	14913 08/23/25	191305202 - 3050 Sheyenne	284.02			2310 452120	497		101000
19130520214913									
127593	E	2766 MIDCONTINENT COMMUNICATIONS	186.72						
1	08/27/25	FD August Usage	186.72			2060 415200	527		101000
37257170114919									

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127618	E	2766 MIDCONTINENT COMMUNICATIONS	28.99								
1	08/27/25	40TH AVE INTERNET	28.99			1000		450000	497		101000
16523960114919											
Total for Vendor:			499.73								
127594	C	102 MIDSTATES WIRELESS	326.06								
1	08/18/25	#4103 RADIO INSTALL	326.06			6010		450200	870		101000
206004562											
127680	C	102 MIDSTATES WIRELESS	32,027.05								
1	08/22/25	intalls for 1224	32,027.05			1000		421000	610		101000
207000716-1											
Total for Vendor:			32,353.11								
127464	C	1854 MIDWEST TAPE	642.84								
1	08/12/25	DVD	107.73			7000		411600	664		101000
507585060											
2	08/12/25	DVD	74.81			7000		411600	664		101000
507585038											
3	08/20/25	DVD	104.13			7000		411600	664		101000
507621505											
4	08/20/25	DVD	108.18			7000		411600	664		101000
507621504											
5	08/27/25	DVD	52.48			7000		411600	664		101000
507656803											
6	08/27/25	DVD	195.51			7000		411600	664		101000
507656804											
Total for Vendor:			642.84								
127514	C	2121 MOEN PORTABLES & SEPTIC	112.50								
1	08/25/25	PORTABLE RENTAL	112.50			6010		450200	357		101000
M9213											
Total for Vendor:			112.50								

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127721		1014 MOTION INDUSTRIES, INC	2,262.57								
1	08/25/25	#4100/4101 BEARINGS	2,262.57			6010		450200	427		101000
		ND31-00545573									
		Total for Vendor:	2,262.57								
127675	C	688 MOTOROLA SOLUTIONS, INC	22,074.16								
		PO-200270									
1	08/28/25	4 portable radios	22,074.16			1000		421000	641		101000
		1187154415									
		Total for Vendor:	22,074.16								
127629		2969 MTI DISTRIBUTING INC	182.68								
1	08/07/25	#394 FILTER/SWITCH	182.68			1000		430000	427		101000
		1483136									
		Total for Vendor:	182.68								
127646		628 MTW TOWING	110.00								
1	08/23/25	seizure of vehicle	110.00			1000		421000	660		101000
		25-24723									
		Total for Vendor:	110.00								
127557		5609 MUSCATELL-BURNS AUTOMOTIVE GROUP	338.00								
1	08/29/25	#1176 AC REPAIR	338.00			1000		421000	427		101000
		981713									
		Total for Vendor:	338.00								
127452	-96410E	4663 MUTUAL OF OMAHA	3,507.42								
1	08/22/25	August 2025 Contributions	3,507.42			1000		212515			101000
		Total for Vendor:	3,507.42								
127454	-96408E	3546 NATIONWIDE INVESTMENT ADVISORS	10,324.00								
1	08/22/25	Aug 25 Post-Tax Contributions	2,910.00			1000		212551			101000
2	08/22/25	Aug 25 Pre-Tax Contributions	7,414.00			1000		212550			101000
		Total for Vendor:	10,324.00								

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127638		335 ND DEPT OF TRANSPORTATION	32,637.43								
1	0002570320	08/26/25 Project 2279	11,344.18			4802		480000	670		101000
	0002570320										
2	0002570321	08/26/25 Project 2279	21,293.25			4802		480000	670		101000
	0002570321										
		Total for Vendor:	32,637.43								
127444	-96404C	3541 ND FRATERNAL ORDER OF POLICE	2,268.00								
1	08/27/25	FOP Legal for August 2025	2,268.00			1000		212527			101000
		Total for Vendor:	2,268.00								
127394	-96416E	363 ND PERS	10,063.00								
	08/22/2025	Payroll									
1	08/22/25	457b Def Comp - Contributions	10,063.00			1000		212532			101000
127436	-96412E	363 ND PERS	400.00								
	August 2025										
1	08/22/25	Freadrich service credit purch	400.00			1000		212532			101000
127456	-96406E	363 ND PERS	317,296.88								
1	08/28/25	August Payroll - Contributions	317,297.48			1000		212532			101000
2	08/28/25	Rounding	-0.60			1000		414100	230		101000
127637	-96397E	363 ND PERS	10,063.00								
	09/05/25	Payroll									
1	09/05/25	457b Def Comp - Contributions	10,063.00			1000		212532			101000
		Total for Vendor:	337,822.88								
127392		723 ND POST BOARD	45.00								
1	08/19/25	ND POST lic - K. Kelly	45.00			1000		421000	667		101000
		Total for Vendor:	45.00								
127423		3531 NDBOA	265.00								
1	08/25/25	2025 membership dues - Chad M	50.00			1000		418000	667		101000
2	08/25/25	Reg - Chad M - 9/17-9/19	215.00			1000		418000	340		101000
		Total for Vendor:	265.00								

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127585		3946 NDFA	365.32								
1	08/19/25	Test Books-Training	365.32			2060		415200	340		101000
2025081907											
Total for Vendor:			365.32								
127460	C	756 NELCO FIRST AID	177.62								
1	08/17/25	REFILL FIRST AID KIT	177.62			7000		411600	672		101000
250883											
127521	C	756 NELCO FIRST AID	190.42								
1	08/17/25	PW - SAFETY SUPPLIES	101.73			6020		450000	639		101000
250889											
2	08/17/25	SA - SAFETY SUPPLIES	88.69			6010		450200	639		101000
250884											
Total for Vendor:			368.04								
127426	C	2261 NETWORK CENTER INCORPORATED	29,161.05								
1	INV237037	08/25/25 Evergreen Foundation subscr	29,071.90			1000		414104	497		101000
INV237037											
2	INV237128	08/27/25 Mounting brackets for phone	54.45			1000		414104	497		101000
INV237128											
3	INV237849	09/03/25 Mounting brackets for phone	34.70			1000		414104	497		101000
INV237849											
127732	C	2261 NETWORK CENTER INCORPORATED	7,571.79								
Office 365 G1 - 169 licenses											
Office 365 G3 - 229 licenses											
MS Teams Rooms Pro - 10 licenses											
Power BI Pro - 1 license											
Office 365 G5 - 2 licenses											
Teams Phone - 1 license											
1	INV237646	09/03/25 Microsoft 365 Subscriptions	7,571.79			1000		414104	497		101000
INV237646											
Total for Vendor:			36,732.84								

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127447 1	117196S 08/27/25	3543 NEW YORK LIFE INSURANCE & Deferred Comp EE August 2025	5,920.00 5,920.00			1000 212531			101000
		Total for Vendor:	5,920.00						
127604 1 JC4078	C 08/13/25	691 NEWMAN SIGNS INC FENCE REPAIR	550.00 550.00			1000 430001	381		101000
		Total for Vendor:	550.00						
127403 1		5617 NOLAN MEIDINGER State Board of Equalization Annual Conference - Bismarck - 08/10/25-08/14/25 Travel Reimb 08/10-08/14	86.00 86.00			1000 414101	340		101000
		Total for Vendor:	86.00						
127574 1 268983	C 08/14/25	5240 NORTHERN ENGINE & SUPPLY #3035 HOSE/FITTING	131.28 131.28			1000 430000	427		101000
		Total for Vendor:	131.28						
127487 1 24051773	C 08/15/25	1715 NORTHWEST TIRE INC #4201 FLAT REPAIR	73.23 73.23			6010 450200	427		101000
127550	C	1715 NORTHWEST TIRE INC	110.01						
		Invoice #26057624 was paid twice - CL 126868 and 127206. Adding credit. ALS							
1 24051949	08/27/25	#7045 TIRES	171.01			4387 480000	427		101000
2 26057624	07/22/25	#1215 Refund for dup pay	-61.00			1000 421000	427		101000
127586 1 26058233	C 08/19/25	1715 NORTHWEST TIRE INC #1182 FLAT REPAIR	19.71 19.71			1000 421000	427		101000

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127630	C	1715 NORTHWEST TIRE INC	146.13								
1	08/30/25	#394 TIRES	146.13			1000		430000	427		101000
26058130											
127719	C	1715 NORTHWEST TIRE INC	1,199.25								
1	07/29/25	#4102 FLAT REPAIR	73.23			6010		450200	427		101000
24051428											
2	08/08/25	#4302 TIRES	140.01			6010		450200	427		101000
24051629											
3	07/29/25	#4101 TIRES	55.01			6010		450200	427		101000
24051429											
4	08/15/25	#4102 TIRES	595.01			6010		450200	427		101000
24051768											
5	08/11/25	#407 TIRES	335.99			6010		450200	427		101000
24051668											
127731	C	1715 NORTHWEST TIRE INC	1,203.92								
1	08/20/25	#4003 TIRES	1,203.92			6010		450200	427		101000
24051752											
Total for Vendor:			2,752.25								
127686	C	5440 NORTHWEST TIRE INC. (PD)	1,480.86								
1	08/27/25	#1192 tires	740.43			1000		421000	427		101000
26058478											
2	09/03/25	#1212 tires	740.43			1000		421000	427		101000
26058541											
Total for Vendor:			1,480.86								
127573	C	330 NORTHWESTERN EQUIPMENT INC.	302.74								
1	08/27/25	#5000 7/16X120 W OPEN SOCKET	302.74			1000		455000	427		101000
55640											
Total for Vendor:			302.74								

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127532	C	5603 NUWAVE COMMUNICATIONS INC	2,038.31						
1	135273	09/01/25 MS Teams phone plan - Sept 25	2,038.31			1000 414104	497		101000
135273									
		Total for Vendor:	2,038.31						
127446	117197S	3542 NYLI FUNDS	850.00						
1	08/27/25	NYLI (Mainstay) August 2025	850.00			1000 212529			101000
		Total for Vendor:	850.00						
127735		753 O'DAY EQUIPMENT	985.62						
1	08/12/25	Airport - replace spring reel	985.62			7050 500000	420		101000
SRVCE0132142									
		Total for Vendor:	985.62						
127588		1774 O'REILLY AUTOMOTIVE STORES, INC	272.71						
1	08/22/25	FD Bulk filters/oil & filter	177.19			2060 415200	427		101000
1932-488198									
2	08/27/25	FD Bulk filters/oil & filter	95.52			2060 415200	427		101000
1932-489900									
		Total for Vendor:	272.71						
127485		4744 O'REILLY AUTOMOTIVE STORES, INC	762.37						
1	08/14/25	#8020 TOGGLE SWITCH	6.99			1000 415000	427		101000
1932485341									
2	08/19/25	#1183 20ZSHUDDRFIX	12.99			1000 421000	427		101000
1932486947									
3	08/21/25	#6002 CABLE	126.00			2210 428000	610		101000
1932487725									
4	08/22/25	#3000 FUEL FILTER	16.21			1000 430000	427		101000
1932488253									
5	08/26/25	#3000 BATTERY	414.14			1000 430000	427		101000
1932489529									
6	08/21/25	ELETR CLR	13.99			1000 455000	433		101000
1932487960									
7	08/22/25	QD CLRN	11.24			1000 455000	433		101000
1932488118									

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8 1932487772	08/21/25 #5424	AIR FILTER	21.07			1000 430001	427		101000
9 1932485548	08/14/25 #2407	SPARK PLUG	4.75			6020 450000	427		101000
10 1932485160	08/13/25 #1209	BRAKE ROTORS/PADS	134.99			1000 421000	427		101000
127489 1 193280045	07/30/25	4744 O'REILLY AUTOMOTIVE STORES, INC BULBS	14.78 14.78			6010 450200	433		101000
127503 1 1932485229	08/13/25	4744 O'REILLY AUTOMOTIVE STORES, INC RIGHT STUFF	62.98 62.98			6025 450000	439		101000
127540 1 1932487152	08/19/25 #6013	4744 O'REILLY AUTOMOTIVE STORES, INC BATTERY	331.18 210.99			2210 428000	427		101000
2 1932482403	08/06/25 #262	MULTI RELAY	9.59			6020 450000	427		101000
3 1932488282	08/22/25 #3000	HYD FILTER	110.60			1000 430000	427		101000
127726 1 1932490337	08/28/25 #1176	4744 O'REILLY AUTOMOTIVE STORES, INC BLOWER MOTOR	782.48 76.94			1000 421000	427		101000
2 1932492199	09/03/25 #7045	HD AIR FILTER	174.52			4387 480000	427		101000
3 1932492782	09/04/25 #291	BLOWER MOTOR	63.55			6020 450000	427		101000
4 1932492110	09/03/25 #388	BATTERY	322.36			1000 430000	427		101000
5 1932490661	08/29/25 #7042	TRANSFLD	33.96			4387 480000	427		101000
6 1932492530	09/04/25 #160	WIRE MF CONN	7.99			1000 421000	427		101000
7 1932492198	09/03/25 #160	TIE ROD ENDS	103.16			1000 421000	427		101000

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127730		4744 O'REILLY AUTOMOTIVE STORES, INC	1,142.62								
1	08/20/25	BRAKE CLEAN	83.76			1000		455000	433		101000
1932487329											
2	08/20/25	SM70 BATTERY	414.14			6025		450000	826		101000
1932487329											
3	08/20/25	#262 BATTERY	644.72			6020		450000	427		101000
1932487329											
Total for Vendor:			3,096.41								
127746	C	353 OHNSTAD TWICHELL	60,508.44								
August invoices											
2	08/20/25	Imp Dist 1337	306.00			4086		480000	312		101000
204946											
3	08/20/25	Imp Dist 2265	2,010.50			4793		480000	312		101000
204948											
5	08/20/25	R&R 1st Addition	168.00			1000		418000	312		101000
204953											
7	08/20/25	Imp Dist 1339	168.00			4088		480000	312		101000
204947											
8	08/20/25	Project 9036	2,921.00			4023		480000	312		101000
204952											
14	07/31/25	Municipal Prosecutions	31,703.90			1000		412000	312		101000
205068											
19	08/20/25	Hope Lutheran Addition	2,898.00			1000		418000	312		101000
204956											
20	08/20/25	Imp Dist 2271	195.00			4005		480000	312		101000
204949											
49	08/20/25	Project 6063	84.00			4213		480000	312		101000
204971											
50	08/20/25	Galvanizers Addition	447.00			1000		418000	312		101000
204976											
51	08/20/25	FMD - Mapleton Subdivision	126.00			1000		418000	312		101000
204972											
52	08/20/25	Sterling Industrial Pk 8	226.00			1000		418000	312		101000
204977											
62	08/20/25	General	5,742.00			1000		415000	312		101000
204961											

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63 204963	08/20/25	Water Svcs Agmt w/ Cass Rural	378.00			1000		415000	312		101000
64 204957	08/20/25	Rezone Hope Lutheran Addition	222.60			1000		418000	312		101000
66 204950	08/20/25	Imp Dist 2270	168.00			4006		480000	312		101000
67 204960	08/20/25	Liquor License Applications	252.00			1000		415000	312		101000
68 204978	08/20/25	Rezone South Elementary School	226.00			1000		418000	312		101000
69 204973	08/20/25	DMF 2nd Addition	126.00			1000		418000	312		101000
70 204966	08/20/25	Project 1351	84.00			4221		480000	312		101000
71 204967	08/20/25	Project 2293	3,864.00			4187		480000	312		101000
72 206192	08/20/25	Imp Dist 2296	88.00			4191		480000	312		101000
73 206197	08/20/25	Landscaping Ordinance	132.00			1000		415000	312		101000
74 204954	08/20/25	Imp Dist 3006	361.00			4003		480000	312		101000
76 204959	08/20/25	Conditional Use Permits	84.00			1000		418000	312		101000
77 206198	08/20/25	Imp Dist 2297	88.00			4192		480000	312		101000
78 204965	08/20/25	Imp Dist 1353	154.00			4189		480000	312		101000
80 204974	08/20/25	Legislative Updates	2,933.28			1000		415000	312		101000
81 204968	08/20/25	Flood Insurance Rate Map Ord	835.20			1000		415000	312		101000
83 204970	08/20/25	Food Service Ord Amend Penalty	366.96			1000		415000	312		101000
85 204975	08/20/25	HR/Payroll Serv Agmt w/ Parks	3,150.00			1000		414103	312		101000
Total for Vendor:			60,508.44								

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127575	C	352 OK TIRE STORE - COM CTR	28.10								
1	08/18/25	FOAM FILL	28.10			1000		430001	427		101000
05-376507											
Total for Vendor:			28.10								
127541		399 OLYMPIC SALES	1,960.68								
1	08/25/25	#4100 VERTICAL LIFT CYLINDER	1,960.68			6010		450200	427		101000
15933											
127572		399 OLYMPIC SALES	679.67								
1	09/02/25	#413 PRO VISION MONITOR	679.67			6010		450200	427		101000
15942											
127724		399 OLYMPIC SALES	621.57								
1	07/23/25	WEAR PADS	621.57			6010		450200	427		101000
15833											
Total for Vendor:			3,261.92								
127734	C	631 ONE CALL CONCEPTS, INC	708.85								
1	5084271 08/31/25	August 2025 Locates	708.85			6020		450000	412		101000
5084271											
Total for Vendor:			708.85								
127644		276 OSTROMS ACE HARDWARE	156.97								
PO-200272											
1	08/14/25	k9/comfort dog food	139.98			1000		421000	915		101000
229432											
2	08/14/25	hose nozel	16.99			1000		421000	641		101000
229432											
127654		276 OSTROMS ACE HARDWARE	6.75								
Customer #42523		Fire Department									
1	08/20/25	FD Training misc hardware	6.75			2060		415200	500		101000
229470											
Total for Vendor:			163.72								

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127430		5119 OSTROMS ACE HARDWARE (PW)	7.99								
1	229493	08/26/25 Spray paint	7.99			4209		480000	670		101000
229493											
127623		5119 OSTROMS ACE HARDWARE (PW)	12.78								
1	08/08/25	SCREWDRIVER	2.79			6020		450000	432		101000
229399											
2	08/11/25	MARKING PAINT	9.99			2210		428000	432		101000
229412											
Total for Vendor:			20.77								
127463	C	2126 OVERDRIVE, INC	1,408.32								
1	08/12/25	EBOOK	454.10			7000		411600	650		101000
02139C025247381											
2	08/12/25	AUDIOBOOK	954.22			7000		411600	650		101000
02139C025247381											
Total for Vendor:			1,408.32								
127525	117200S	5621 PAN-O-GOLD BAKERY	75.60								
1	08/29/25	Buns for Employee Picnic	75.60			1000		414103	378		101000
Total for Vendor:			75.60								
127384		3739 PARADIGM FIBER SPLICING LLC	6,926.00								
Fiber Optics											
1	452 08/15/25	Fiber Optic Connections	6,926.00			4209		480000	670		101000
452											
Total for Vendor:			6,926.00								
127559	C	1648 PARKLAND USA CORPORATION DBA	313.69								
1	08/27/25	RIDGE LINE DEF	313.69			1000		430000	424		101000
848682-25											
Total for Vendor:			313.69								

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127647		914 PATRICK & CO.	895.00						
1	08/19/25	2026 dog tags	895.00			1000 421000	396		101000
1004870									
		Total for Vendor:	895.00						
127365	C	5491 PAUL FRACASSI	86.00						
		State Board of Equalization & Conference - Bismarck, ND - 8/10/2025-8/14/2025							
1	08/19/25	Travel reimb	86.00			1000 414101	340		101000
		Total for Vendor:	86.00						
127441	117198S	3548 PERSHING	500.00						
1	08/27/25	Alerus - August 2025	500.00			1000 212525			101000
		Total for Vendor:	500.00						
127478	C	563 PETRO SERVE USA	1,877.09						
1	08/20/25	CENEX MAXTRON 75W140	1,783.65			6010 450200	424		101000
100122									
2	08/20/25	CENEX MAXTRON 10W30	152.70			1000 430001	424		101000
100121									
3	08/01/25	CENEX INDOL - CREDIT	-99.23			1000 430000	424		101000
101649									
4	08/21/25	CENEX SUPERLUB/MAXTRON	39.97			6020 450000	424		101000
8993									
127553	C	563 PETRO SERVE USA	25.90						
1	08/29/25	#3401 PREMIUM	25.90			1000 430000	424		101000
2586									
127562	C	563 PETRO SERVE USA	777.70						
1	09/02/25	CENEX INDOL	777.70			1000 430001	424		101000
100167									
127569	C	563 PETRO SERVE USA	93.80						
1	08/28/25	GREASE	93.80			1000 430000	424		101000
100179									

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127715 1 6991	C 09/04/25	563 PETRO SERVE USA PROPANE	32.31 32.31			1000 430000	424		101000
Total for Vendor:			2,806.80						
127457 1	C 08/28/25	1483 PITNEY BOWES BANK INC - RESERVE POSTAGE	1,500.00 1,500.00			7000 411600	661		101000
Total for Vendor:			1,500.00						
127376 1 3321135142	C 08/11/25	384 PITNEY BOWES GLOBAL FINANCIAL 3rd quarter lease	398.82 398.82			1000 421000	428		101000
Total for Vendor:			398.82						
127710 1 04610	C 09/01/25	5431 PLOWOPS INC PLOWOPS SUBSCRIPTION (SEPTEMBE	2,040.00 2,040.00			1000 430000	497		101000
Total for Vendor:			2,040.00						
127655 1 25-207	C 08/28/25	3391 PPI CONSULTING LLC psych assessment	475.00 475.00			1000 421000	399		101000
Total for Vendor:			475.00						
127508 1 0669932	C 08/21/25	916 PRAIRIE SUPPLY INC SPRAYER/SHOVEL/ROOM	257.10 257.10			1000 430000	432		101000
Total for Vendor:			257.10						
127711 1 26343	C 08/26/25	1755 PRO SWEEP INC SHEYENNE TUNNEL SWEEPING (AUG)	1,700.00 1,700.00			1000 430000	485		101000
Total for Vendor:			1,700.00						

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127684	C	3261 PROJECT LIFESAVER INTERNATIONAL	16.56								
1	08/25/25	shipping	16.56			1000		421000	661		101000
S250025898											
Total for Vendor:			16.56								
127592	C	2882 PYE-BARKER FIRE & SAFETY	265.00								
1	08/19/25	FD St 76 Annual Inspection	265.00			2060		415200	428		101000
00347341											
Total for Vendor:			265.00								
127603	C	1128 R & R PETROLEUM EQUIPMENT	115.20								
1	08/15/25	ACCT CREDIT	-129.80			6020		450000	420		101000
103984											
2	07/24/25	NOZZLE REPLACEMENT	245.00			6020		450000	420		101000
103914											
Total for Vendor:			115.20								
127364		790 RAMADA BISMARCK HOTEL	1,386.00								
State Board of Equalization & Conference 8-10-2025 to 8-14-2025											
1	08/14/25	Hotel - Fracassi 8-10 to 8-14	396.00			1000		414101	340		101000
2	9969 08/14/25	Hotel - Marcuson 8-10 to 8-14	396.00			1000		414101	340		101000
9969											
3	08/14/25	Hotel - Meidinger 8-10 to 8-14	396.00			1000		414101	340		101000
4	08/14/25	Hotel - Shilman 8-12 to 8-14	198.00			1000		414101	340		101000
Total for Vendor:			1,386.00								
127406	C	5618 RCN TECHNOLOGIES	35,408.72								
1	08/20/25	20 Antennas - PD	7,022.05			1000		421000	610		101000
INV-165299752											
2	08/20/25	1 Antenna - PW Sewer	372.24			6025		450000	497		101000
INV-165299752											
3	08/20/25	6 Antennas - FD	2,122.19			2060		415200	497		101000
INV-165299752											
4	08/20/25	1 Antenna - Library	372.24			7000		411600	497		101000
INV-165299752											
5	08/20/25	21 Cradlepoint subs - PD	18,480.00			1000		421000	610		101000
INV-165333885											

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6	08/20/25	1 Cradlepoint subs - PW Sewer	880.00			6025 450000	497		101000
INV-165333885									
7	08/20/25	6 Cradlepoint subs - FD	5,280.00			2060 415200	497		101000
INV-165333885									
8	08/20/25	1 Cradlepoint subs - Library	880.00			7000 411600	497		101000
INV-165333885									
Total for Vendor:			35,408.72						
127560		2982 RDO EQUIPMENT CO	92.80						
1	08/27/25	#5424 THROTTLE KIT	92.80			1000 430001	427		101000
P3555354									
Total for Vendor:			92.80						
127483		3893 RDO TRUCK CENTERS	660.54						
1	08/20/25	FILTER CARTRIDGE	660.54			6020 450000	427		101000
836553F									
127708		3893 RDO TRUCK CENTERS	1,374.91						
1	08/14/25	#7042 RADIATOR	1,374.91			4387 480000	427		101000
836205F									
Total for Vendor:			2,035.45						
127728	C	3204 RECORD KEEPERS	27.50						
1	08/31/25	service on 8-18-2025	27.50			1000 421000	420		101000
A286366									
127742	C	3204 RECORD KEEPERS	35.00						
1	A286365 08/31/25	City Hall / Court Shred Bins	35.00			1000 415000	420		101000
A286365									
Total for Vendor:			62.50						
127443	-96405C	1464 RED RIVER VALLEY FOP LODGE #1	885.50						
1	08/27/25	FOP Dues August 2025	885.50			1000 212526			101000
Total for Vendor:			885.50						

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127474		1016 RED WING BUSINESS ADVANTAGE	734.22						
1	08/26/25	B PERRAULT INSOLES	64.99			1000 455000	422		101000
1493558									
2	08/26/25	B PERRAULT BOOTS	240.00			1000 455000	422		101000
1493438									
3	08/28/25	J WILLIAMS BOOTS	229.49			6010 450200	422		101000
1516564									
4	08/28/25	J REMMEN BOOTS	199.74			6010 450200	422		101000
1517215									
127595		1016 RED WING BUSINESS ADVANTAGE	178.49						
1	08/28/25	J ROLCZYNSKI BOOTS	178.49			1000 430000	422		101000
1517184									
Total for Vendor:			912.71						
127617		5260 REED OLSON	59.00						
WATER TESTING - BISMARCK, ND									
1	08/28/25	TRAVEL REIMBURSEMENT	59.00			6020 450000	340		101000
Total for Vendor:			59.00						
127616		4269 RYAN BEAUCHANE	59.00						
WATER TESTING - BISMARCK, ND									
1	08/26/25	TRAVEL REIMBURSEMENT	59.00			1000 430000	340		101000
Total for Vendor:			59.00						
127519	E	3353 SAM'S CLUB MC/SYNCB	300.28						
1	08/11/25	PW SUPPLIES	300.28			6020 450000	500		101000
Total for Vendor:			300.28						
127681	C	437 SANDY'S DONUTS & COFFEE SHOP	49.98						
1	08/19/25	bakery for training	49.98			1000 421000	375		101000
7894									

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127743	C	437 SANDY'S DONUTS & COFFEE SHOP	8,736.50						
1	#11	07/16/25 Enterprise Grant	8,736.50			2960	411900	654	101000
#11									
		Total for Vendor:	8,786.48						
127590	C	454 SANITATION PRODUCTS	1,488.24						
1	09/02/25	#3208 SHOE RUNNERS	504.96			1000	430000	427	101000
94126									
2	08/28/25	#7000 QUICK CONNECT SLEEVE	983.28			6025	450000	427	101000
94088									
		Total for Vendor:	1,488.24						
127404	C	1201 SHANE MARCUSON	122.26						
		State Board of Equalization Annual Conference - Bismarck - 08/10/25-08/14/25							
1	08/19/25	Travel Reimb 08/10-08/14	122.26			1000	414101	340	101000
		Total for Vendor:	122.26						
127687		1634 SHANE ORN	571.00						
1	08/29/25	meal reimb/ntoa conference	571.00			1000	421000	340	101000
		Total for Vendor:	571.00						
127516		459 SHERWIN WILLIAMS	71.88						
1	08/13/25	PAINT	71.88			6020	450000	433	101000
4693									
		Total for Vendor:	71.88						
127537	C	5570 SHEYENNE 32 EAST LLC	699.67						
3150		Sheyenne St - Unit A							
1	09/01/25	CAM/Operating Exp - Sept	484.00			2960	411900	416	101000
3150		Sheyenne St - Unit A							
2	09/01/25	Parking Fee - Sept	79.17			2960	411900	416	101000
3150		Sheyenne St - Unit A							
3	09/01/25	Plaza Fee - Sept	136.50			2960	411900	416	101000
3150		Sheyenne St - Unit A							
		Total for Vendor:	699.67						

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127385	C	2885 SHORTPRINTER	39.90						
1	164276	08/11/25 Business cards - Rachel RL	19.95			1000 416200	668		101000
164276									
2	164290	08/11/25 Business cards - Molly D	19.95			1000 416200	668		101000
164290									
127461	C	2885 SHORTPRINTER	297.66						
1	06/30/25	LETTERHEAD	297.66			7000 411600	668		101000
162975									
127678	C	2885 SHORTPRINTER	427.13						
1	08/15/25	citation envelope	427.13			1000 421000	668		101000
164396									
Total for Vendor:			764.69						
127597	C	5199 SIGN BADGERS	586.61						
1	08/28/25	FD Interior Safety Signage	586.61			2060 415200	494		101000
35405									
Total for Vendor:			586.61						
127401	C	91 SIGN SOLUTIONS USA	5,301.68						
Refund for overbilling garbage									
Acct 23862									
1	08/15/25	UB Refund	5,301.68			6020 214100			101000
Acct 23862 - Loc 2286B									
127509	C	91 SIGN SOLUTIONS USA	27.17						
1	08/15/25	SIGNS	27.17			1000 430000	487		101000
418796									
Total for Vendor:			5,328.85						
127531		2655 SIMPLIFILE	75.00						
1	08/31/25	Service 08/01/25-08/31/25	75.00			1000 418000	668		101000
NDT8B3-08312025									
Total for Vendor:			75.00						

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127522	C	3528 SNACKS PLUS VENDING	164.00								
1	08/13/25	PW - COFFEE	164.00			6020		450000	500		101000
5940:906623											
127625	C	3528 SNACKS PLUS VENDING	287.00								
1	09/02/25	SA - COFFEE	123.00			6010		450200	500		101000
5940:924420											
2	09/02/25	PW - COFFEE	164.00			6020		450000	500		101000
5940:924362											
Total for Vendor:			451.00								
127561	C	3652 SNAP-ON TOOLS INDUSTRIAL	218.00								
1	08/25/25	MISC TOOLS	218.00			1000		455000	432		101000
65592456											
Total for Vendor:			218.00								
127493		4048 SNS AUTO SUPPLY	168.00								
1	08/15/25	DEGREASER/CHERRY SUDS	168.00			6010		450200	433		101000
44288											
Total for Vendor:			168.00								
127377	C	4917 SOFTCHOICE CORPORATION	603.20								
Teams Shared Devices GCC Subscription x 20											
1	91675873	08/18/25 MS Teams licenses	603.20			1000		414104	497		101000
91675873											
127432	C	4917 SOFTCHOICE CORPORATION	11,483.50								
1	91619921	05/23/25 MS Teams licenses	11,483.50			1000		414104	497		101000
91619921											
Total for Vendor:			12,086.70								
127397	C	3325 SPHERION STAFFING LLC	1,036.35								
1	RL3424446	08/17/25 Temp - Ben Lippincott 8/18/	1,036.35			1000		414100	418		101000
RL3424446											

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127440	C	3325 SPHERION STAFFING LLC	1,036.25						
1	RL3428312	08/24/25 Temp - Ben Lippincott 08/24	1,036.25			1000 414100	418		101000
		RL3428312							
		Total for Vendor:	2,072.60						
127524		38 STRATA CORPORATION	739.20						
1	08/11/25	LANDSCAPE ROCK	739.20			6020 450000	394		101000
		16471							
		Total for Vendor:	739.20						
127682		88 STREICHER'S INC	427.00						
1	08/21/25	pepperball bags	427.00			1000 421000	987		101000
		i1779437							
		Total for Vendor:	427.00						
127552	C	176 SUMMIT FIRE PROTECTION	626.00						
1	08/29/25	PD - DUCT DETECTOR HEAD REPLAC	626.00			1000 455000	420		101000
		3483670							
		Total for Vendor:	626.00						
127484	C	733 SWANSTON EQUIPMENT CORP	1,245.07						
1	08/20/25	#3407 AGGREGATE PIPE	578.24			1000 430000	427		101000
		P15887							
2	08/25/25	#5433 POLY CONV	317.26			1000 430001	427		101000
		P16052							
3	08/20/25	FILTER/SPINDLE/BALL JOINT	349.57			1000 430001	427		101000
		P15888							
127571	C	733 SWANSTON EQUIPMENT CORP	719.09						
1	08/13/25	#3035 NUT	6.30			1000 430000	427		101000
		P15608							
2	08/20/25	VENT FEED PIPE	712.79			1000 430000	427		101000
		P15889							

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127631 1 P15948	C 08/22/25	733 SWANSTON EQUIPMENT CORP #5432 FILTER KIT	943.47 943.47			1000 430001	427		101000
127707 1 P15607	C 08/13/25	733 SWANSTON EQUIPMENT CORP #5402 SHOCK/SENSORS	2,246.69 2,246.69			1000 430001	427		101000
127720 1 P16327	C 09/04/25	733 SWANSTON EQUIPMENT CORP #3054 KNOB	20.97 20.97			1000 430000	427		101000
Total for Vendor:			5,175.29						
127696 1 11028	C 08/23/25	5111 TACMED SOLUTIONS radar certification	1,295.00 1,295.00			1000 421000	420		101000
Total for Vendor:			1,295.00						
127375 1 2 3		1907 THE SHOOTING PARK OF HORACE 07/29/25 range rental 7/29/25 08/13/25 range rental 8/13/25 08/14/25 range rental 8/14/25	1,350.00 450.00 450.00 450.00			1000 421000 1000 421000 1000 421000	340 340 340		101000 101000 101000
Total for Vendor:			1,350.00						
127506 1 17283		3411 THE UPS STORE #6740 07/07/25 SHIPPING	179.70 179.70			1000 430002	487		101000
Total for Vendor:			179.70						
127482 **Invoice PS0811231-1 was paid twice - CL 126314 and CL 126682** 1 PS0882979-1 2 100-8269	C 08/20/25 07/23/25	3352 TITAN MACHINERY - FARGO FILTERS CR FOR DUP PAY	132.75 213.30 -80.55			4387 480000 1000 430000	427 427		101000 101000

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127579	C	3352 TITAN MACHINERY - FARGO	213.30								
1	08/20/25	#7039 FILTERS	213.30			4387		480000	427		101000
		PS0882979									
127706	C	3352 TITAN MACHINERY - FARGO	5,135.35								
1	08/20/25	UNITED PRO STRIP BRUSH	5,135.35			1000		430000	485		101000
		PS08622105									
		Total for Vendor:	5,481.40								
127576		1234 TOOL WAREHOUSE INC	369.99								
1	08/15/25	JACK STANDS	369.99			1000		455000	432		101000
		0283907									
		Total for Vendor:	369.99								
127712	C	1285 TRAFFIC CONTROL CORPORATION	1,400.00								
1	08/29/25	BBU MODULES	1,400.00			1000		430002	487		101000
		160333									
		Total for Vendor:	1,400.00								
127689		1237 TRENT STANTON	128.00								
1	08/19/25	meal reimb/pepperball trning	128.00			1000		421000	340		101000
		Total for Vendor:	128.00								
127739	C	2951 TYLER TECHNOLOGIES, INC	609.02								
1	020-163788	08/31/25 OTC & Portal	609.02			1000		412000	740		101000
		020-163788									
		Total for Vendor:	609.02								
127582		2136 ULINE INC	78.86								
1	08/21/25	FD St 75 Eyewash Station	78.86			2060		415200	641		101000
		196933614									
		Total for Vendor:	78.86								

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127587	C	784 UNITED POWER EQUIPMENT	126.63						
1	08/13/25	HARDWARE	126.63			6020 450000	427		101000
020C2459									
		Total for Vendor:	126.63						
127727	C	4067 UNITED TACTICAL SYSTEMS LLC	1,300.00						
1	08/28/25	reg for two	1,300.00			1000 421000	340		101000
0100262-IN									
		Total for Vendor:	1,300.00						
127448	-96403C	1562 UNITED WAY OF CASS-CLAY	47.00						
1	08/27/25	August 2025 Contributions	47.00			1000 212536			101000
		Total for Vendor:	47.00						
127453	-96409E	4665 UNUM	12,290.01						
1	08/22/25	Aug 25 Employee Contributions	6,635.12			1000 212514			101000
2	08/22/25	Aug 25 Employer Contributions	5,654.89			1000 212514			101000
		Total for Vendor:	12,290.01						
127611	C	3833 VALLEY GREEN	2,380.00						
1	09/02/25	CONTRACTED MOWING (AUGUST)	2,380.00			1000 430001	381		101000
297895									
		Total for Vendor:	2,380.00						
127415		5404 VECTOR DISEASE CONTROL	25,187.50						
1	08/07/25	FERRY FEE	500.00			2200 427500	395		101000
PI-A00017363-CORR									
2	08/19/25	AERIAL APPLICATION 8/19/25	24,687.50			2200 427500	395		101000
PI-A00017430									
		Total for Vendor:	25,187.50						
127716		2709 VIGEN'S LAWN SERVICE INC	1,150.00						
1	08/26/25	abatement 1162 marlys dr w	184.00			1000 415000	555		101000
458285									
2	08/23/25	abatement 837 beaton dr e	552.00			1000 415000	555		101000
458282									

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3 458280	08/23/25	abatement 752 beaton dr e	276.00			1000 415000	555		101000
4 457927	08/22/25	abatement 1130 44 ave w	138.00			1000 415000	555		101000
Total for Vendor:			1,150.00						
127747	E	3569 VISA FIRE DEPT 1	369.25						
1	CC-1808	08/05/25 Westin Denver CPSE	369.25			2060 202200			101000
MISC CLAIM VENDOR				CC Accounting: 2060-		-415200-340			
Total for Vendor:			369.25						
127748	E	3568 VISA FIRE DEPT 2	2,026.77						
1	CC-1809	08/04/25 TEEX B Herbst Airfare	102.99			2060 202200			101000
AMERICAN AIRLINES				CC Accounting: 2060-		-415200-340			
2	CC-1809	08/04/25 webcam BC Office	21.99			2060 202200			101000
OFFICE DEPOT 6107 FARGO ND				CC Accounting: 2060-		-415200-497			
3	CC-1809	08/04/25 ST 76 Box Copier paper	40.04			2060 202200			101000
OFFICE DEPOT 6107 FARGO ND				CC Accounting: 2060-		-415200-410			
4	CC-1809	08/08/25 St 75 Decon shower	14.42			2060 202200			101000
DAKOTA HOSE & FITTINGS				CC Accounting: 2060-		-415200-500			
5	CC-1809	08/11/25 Reducing Adapter	105.56			2060 202200			101000
Firehose Direct				CC Accounting: 2060-		-415200-641			
MISC PAYROLL VENDOR									
6	CC-1809	08/13/25 FIRE Investigation-John/Mika	44.84			2060 202200			101000
Fuel MN				CC Accounting: 2060-		-415200-915			
CENEX									
7	CC-1809	08/13/25 Fire Investigation-John/Mika	9.99			2060 202200			101000
Meal park rapids MN				CC Accounting: 2060-		-415200-915			
MISC CLAIM VENDOR									
8	CC-1809	08/14/25 FD Scrapbook/refils	403.76			2060 202200			101000
GAYLORD BROS., INC				CC Accounting: 2060-		-415200-375			
9	CC-1809	08/18/25 Buckle for Backboard	19.86			2060 202200			101000
Iron Duck				CC Accounting: 2060-		-415200-420			
MISC CLAIM VENDOR									
10	CC-1809	08/25/25 M Berg EFO Course NFA	718.36			2060 202200			101000
DELTA AIR				CC Accounting: 2060-		-415200-340			
11	CC-1809	08/25/25 M Berg EFO Course NFA	4.99			2060 202200			101000
DELTA AIR				CC Accounting: 2060-		-415200-340			

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12	CC-1809 08/25/25	M Berg EFO Course NFA	19.99			2060 202200			101000
	DELTA AIR			CC Accounting: 2060-		-415200-340			
13	CC-1809 08/25/25	Web Cam/Tina & Angie	59.98			2060 202200			101000
	OFFICE DEPOT 6107 FARGO ND			CC Accounting: 2060-		-415200-497			
14	CC-1809 08/28/25	L Nesvold CFAI Peer Ass Train	400.00			2060 202200			101000
	CENTER FOR PUBLIC SAFETY EXCELLENCE INC			CC Accounting: 2060-		-415200-340			
15	CC-1809 08/28/25	M Berg Training Magazine	60.00			2060 202200			101000
	FIRE DEPARTMENT TRAINING NETWORK			CC Accounting: 2060-		-415200-340			
Total for Vendor:			2,026.77						
127751	E	4351 VISA FIRE DEPT 3	9,057.70						
1	CC-1810 08/05/25	L Nesvold CPSE Denver ACC.	311.37			2060 202200			101000
	Westin-Denver			CC Accounting: 2060-		-415200-340			
	MISC CLAIM VENDOR								
2	CC-1810 08/05/25	T Clark CPSE Denver ACC.	311.37			2060 202200			101000
	Westin-Denver			CC Accounting: 2060-		-415200-340			
	MISC CLAIM VENDOR								
3	CC-1810 08/05/25	B Olson CPSE Denver ACC.	311.37			2060 202200			101000
	Westin-Denver			CC Accounting: 2060-		-415200-340			
	MISC CLAIM VENDOR								
4	CC-1810 08/05/25	D Sprecher CPSE Denver ACC.	311.37			2060 202200			101000
	Westin-Denver			CC Accounting: 2060-		-415200-340			
	MISC CLAIM VENDOR								
5	CC-1810 08/15/25	B Herbst AL reticket new	159.01			2060 202200			101000
	AL fire school			CC Accounting: 2060-		-415200-340			
	AMERICAN AIRLINES								
6	CC-1810 08/15/25	C Cvancara AL Fire School sea	55.42			2060 202200			101000
	AL Fire School			CC Accounting: 2060-		-415200-340			
	AMERICAN AIRLINES								
7	CC-1810 08/17/25	C Cvancara AL Fire School	2,000.00			2060 202200			101000
	registration			CC Accounting: 2060-		-415200-340			
	Alabama Fire College								
8	CC-1810 08/17/25	G Rix AL Fire School	2,000.00			2060 202200			101000
	registration			CC Accounting: 2060-		-415200-340			
	Alabama Fire College								
9	CC-1810 08/17/25	B Herbst AL Fire School	2,000.00			2060 202200			101000
	registration			CC Accounting: 2060-		-415200-340			
	Alabama Fire College								

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10	CC-1810	08/17/25 R Dirk AL Fire School registration Alabama Fire College	2,000.00	CC Accounting: 2060-		2060 202200 -415200-340			101000
11	CC-1810	08/15/25 Cancel TEEX Airbnb-Texas TEEX AIRBNB	-2,229.38	CC Accounting: 2060-		2060 202200 -415200-340			101000
12	CC-1810	08/16/25 Cancel TEEX airfare-Dirk AMERICAN AIRLINES	-33.99	CC Accounting: 2060-		2060 202200 -415200-340			101000
13	CC-1810	08/16/25 Cancel TEEX airfare-Rix AMERICAN AIRLINES	-33.99	CC Accounting: 2060-		2060 202200 -415200-340			101000
14	CC-1810	08/19/25 H Kalina Registration Hears MISC CLAIM VENDOR	200.00	CC Accounting: 2060-		2060 202200 -415200-340			101000
15	CC-1810	08/21/25 ST 75 Station Supplies SAM'S CLUB/SYNCHRONY BANK (FD)	47.35	CC Accounting: 2060-		2060 202200 -415200-500			101000
16	CC-1810	08/21/25 ST 76 Station Supplies SAM'S CLUB/SYNCHRONY BANK (FD)	400.25	CC Accounting: 2060-		2060 202200 -415200-500			101000
17	CC-1810	08/24/25 B Herbst Lodging AL fire scho AL fire School FAIRBRIDGE INN & SUTIES	745.20	CC Accounting: 2060-		2060 202200 -415200-500			101000
18	CC-1810	08/05/25 Billed in error/cr next state Westin-Denver MISC CLAIM VENDOR	311.37	CC Accounting: 2060-		2060 202200 -415200-340			101000
19	CC-1810	08/15/25 C Cvancara AL Fire School Sea TEEX AMERICAN AIRLINES	56.02	CC Accounting: 2060-		2060 202200 -415200-340			101000
20	CC-1810	08/27/25 D Sapp Uniform Sapp Clothing CARHARTT	134.96	CC Accounting: 2060-		2060 202200 -415200-422			101000
Total for Vendor:			9,057.70						
127455	-96407E	4662 VOYA	414.00						
1	08/22/25	August 2025 Contributions	414.00			1000 212511			101000
Total for Vendor:			414.00						

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127627	C	544 WALLWORK TRUCK CENTER	132.55						
1	08/18/25	#4006 SAL GRM	25.26			6010 450200	427		101000
01P628259									
2	08/15/25	#4006 BRAKE CHAMBER	107.29			6010 450200	427		101000
01P627900									
Total for Vendor:			132.55						
127502		1750 WATER SMITH, INC	400.00						
1	08/08/25	SM29 PUMP REPAIR	400.00			6025 450000	826		101000
6725									
Total for Vendor:			400.00						
127577		648 WEST FARGO AUTO BODY/GLASS	539.50						
1	08/15/25	#2001 BODY WORK	539.50			6020 450000	427		101000
10692									
Total for Vendor:			539.50						
127642	C	4773 WEST FARGO EVENTS	40,428.85						
1	1515 09/01/25	Essentia Health Plaza Fee	18,205.42			2310 452120	810		101000
1515									
2	1515 09/01/25	POW/MIA Plaza Fee	5,574.70			2310 452120	810		101000
1515									
3	1515 09/01/25	Parking Ramp Management Fee	11,840.33			2320 452110	810		101000
1515									
4	1515 09/01/25	City Events Management	4,808.40			2960 411900	810		101000
1515									
Total for Vendor:			40,428.85						
127400		566 WEST FARGO PARK DISTRICT	110,993.07						
August 2025	State Aid								
1	08/22/25	August 2025 State Aid	110,993.07			2050 451000	992		101000
Total for Vendor:			110,993.07						

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127515	C	2184 WEST SIDE STEEL	296.81								
1	08/12/25	DUMPSTER REPAIR	102.88			6010		450200	914		101000
13089											
2	08/26/25	DUMPSTER REPAIR	193.93			6010		450200	914		101000
13173											
127725	C	2184 WEST SIDE STEEL	109.03								
1	08/13/25	SHEET METAL	109.03			1000		430002	427		101000
13107											
Total for Vendor:			405.84								
127420		4129 WESTERN NATIONAL MUTUAL INS CO	50.00								
1	08/13/25	Notary Bond Renewal - Lisa S	50.00			1000		418000	667		101000
41 SVD	79828										
Total for Vendor:			50.00								
127393	-96417E	3549 WEX FSA	3,554.95								
1	08/22/25	Med FSA - 08/22/25 payroll	388.33			1000		212530			101000
2	08/22/25	Dep FSA - 08/22/25 payroll	3,166.62			1000		212523			101000
127621	-96398E	3549 WEX FSA	3,554.95								
1	09/05/25	Med FSA - 09/05/25 payroll	388.33			1000		212530			101000
2	09/05/25	Dep FSA - 09/05/25 payroll	3,166.62			1000		212523			101000
Total for Vendor:			7,109.90								
127382	C	807 WEX HEALTH, INC	811.75								
		Cobra/FSA/HSA July									
1	07/31/25	Cobra/FSA/HSA July	811.75			1000		414103	307		101000
0002198119-IN											
Total for Vendor:			811.75								
127431	-96413E	4676 WEX HSA	39,009.06								
		08.22.25 Payroll									
1	08/22/25	HSA Contributions - ER	12,147.65			1000		212530			101000
2	08/22/25	HSA Contributions - EE	26,861.41			1000		212530			101000

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127741	-96394E	4676 WEX HSA	39,069.06								
	09.05.25	Payroll									
1	09/05/25	HSA Contributions - ER	12,119.52			1000		212530			101000
2	09/05/25	HSA Contributions - EE	26,949.54			1000		212530			101000
		Total for Vendor:	78,078.12								
127449	117199S	3827 WF Firefighters Association	1,160.00								
1	08/27/25	Fire Union Dues August 2025	1,160.00			1000		212552			101000
		Total for Vendor:	1,160.00								
127462	C	549 WF PUB SCHOOLS DIST #6	10,333.50								
1	08/25/25	SEPTEMBER RENT	10,333.50			7000		411600	333		101000
	260023										
		Total for Vendor:	10,333.50								
127752		2740 WM CORPORATE SERVICES, INC	23.96								
1	09/01/25	FD Recycling-September cycle	23.96			2060		415200	527		101000
	6805055-05140-6										
		Total for Vendor:	23.96								
127422	E	338 XCEL ENERGY	37.00								
1	941364365	08/21/25 New City Hall (WEX Bldg)	37.00			1001		415000	527		101000
	941364365										
127567	E	338 XCEL ENERGY	9,051.85								
1	08/06/25	FD July Utilities	5,085.36			2060		415200	527		101000
	51-6685031-3										
2	08/26/25	FD August Utilities	3,966.49			2060		415200	527		101000
	51-6685031-3										
127648	E	338 XCEL ENERGY	25.48								
1	07/23/25	July 2025 603/605 shey st	25.48			1000		421000	527		101000
	941588853										

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127698	E	338 XCEL ENERGY	1,608.19								
1	08/26/25	STREET LIGHT FEED POINTS	1,215.17			1000		430002	527		101000
941949184											
2	08/26/25	PW BUILDING	289.19			6020		450000	527		101000
941949184											
3	08/26/25	SA17	103.83			6025		450000	527		101000
941949184											
127699	E	338 XCEL ENERGY	1,026.94								
1	08/22/25	312 5TH AVE W	249.02			1000		430002	527		101000
941511940											
2	08/22/25	309 2ND AVE W	22.31			1000		430002	527		101000
941537643											
3	08/22/25	901 10TH AVE E	54.05			1000		430002	527		101000
941220268											
4	08/19/25	SM75	58.98			6025		450000	527		101000
940954836											
5	08/22/25	SM33	234.17			6025		450000	527		101000
941573162											
6	08/22/25	60L 12TH ST E	72.91			6025		450000	527		101000
941528650											
7	08/19/25	TRANSFER STATION	36.40			6010		450200	527		101000
940940143											
8	08/22/25	1100 12TH AVE NW	186.26			6020		450000	527		101000
941555086											
9	08/22/25	1100 12TH AVE NW	36.40			6020		450000	527		101000
941549263											
10	08/21/25	344 SHEYENNE - SHEYENNE PLAZA	20.24			2310		452120	527		101000
941358393											
11	08/21/25	300 SHEYENNE - PIONEER PLACE	56.20			2310		452120	527		101000
941349916											
127700	E	338 XCEL ENERGY	223.62								
1	08/25/25	1690 13TH AVE S	55.91			1000		430002	527		101000
941719867											
2	08/25/25	1410 13TH AVE E	53.96			1000		430002	527		101000
941755991											

09/05/25
16:10:24

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/18/25 to 09/05/25

Page: 73 of 74
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
3 941789282	08/25/25	1680 13TH AVE E	113.75			1000 430002	527		101000
127701	E	338 XCEL ENERGY	20,995.99						
1 942748751	09/02/25	737 7TH AVE NW	93.28			1000 430002	527		101000
2 942881531	09/03/25	800 4TH AVE E	674.07			1000 415000	527		101000
3 942830694	09/03/25	800 4TH AVE E	7,871.59			1000 415000	527		101000
4 942680183	09/02/25	800 4TH AVE E	12,317.03			1000 415000	527		101000
5 942740745	09/02/25	305 SHEYENNE - THE LIGHTS	40.02			2310 452120	527		101000
127702	E	338 XCEL ENERGY	18,055.13						
1 942635988	09/02/25	LIFT STATIONS	13,210.61			6025 450000	527		101000
2 942635988	09/02/25	WATER TOWERS/PW BUILDING	4,566.76			6020 450000	527		101000
3 942635988	09/02/25	FIRE & DEF SIREN	13.76			1000 430002	527		101000
4 942635988	09/02/25	SHEYENNE PLAZA	264.00			2310 452120	527		101000
Total for Vendor:			51,024.20						
127624	C	582 ZEP SALES AND SERVICE	32.70						
1 9011686125	08/28/25	CLEANING SUPPLIES	32.70			6020 450000	500		101000
127703	C	582 ZEP SALES AND SERVICE	1,704.96						
1 9011663398	08/25/25	CLEANING SUPPLIES	1,704.96			6020 450000	500		101000
Total for Vendor:			1,737.66						
# of Claims			381	Total:	8262,940.40	# of Vendors	125		
Total Electronic Claims					4381,432.22				
Total Non-Electronic Claims					3881508.18				

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted.
**



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

RMEF Nodak, Inc.

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

The Lights Event Center

Street 360 32nd Ave W #100	City West Fargo	ZIP Code 58078	County Cass
Beginning Date(s) Authorized 10/24/2025	Ending Date(s) Authorized 10/24/2025	Number of Twenty-One tables, if zero, enter "0" 0	

Specific location where games of chance will be conducted and played at the site (required)

Event Room

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

10/24/2025

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (If restricted)

Hours of gaming (If restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☐ Raffle ☒ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group St. John Paul II Catholic Schools		Dates of Activity (Does not include dates for the sales of tickets) 04/25/2026	
Organization or Group Contact Person Liz Bassett	E-mail liz.bassett@jp2schools.org	Telephone Number 701-893-3242	
Business Address 5600 25th Street S	City Fargo	State ND	ZIP Code 58104
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Trinity Elementary School	County Cass
Site Physical Address 2811 7th Street	City West Fargo
	State ND
	ZIP Code 58078

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

Raffle Board to be played at the annual Fun Fair on January 26, 2026.

PRIZE / AWARD INFO (if more than THREE prizes please attach an additional sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle Board	40 Plush Toys @ \$5 each	\$ 200
Raffle Board	30 Gift Cards	\$300
Raffle Board	30 coupons from local businesses	\$257.50
Total <i>limit \$40,000 per year</i>		\$ 757.50

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Support JP2 Catholic Schools daily operational needs	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)	
☐ Yes	☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)	
☐ Yes	☒ No
Has the organization or group received a local permit from any city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)	
☐ No	☒ Yes - Total Retail Value. <u>\$7,000</u> (This amount is part of the total prize limit for \$40,000 per fiscal year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)	
☐ Yes	☒ No

Printed Name of Organization Group's Permit Organizer Liz Bassett	Telephone Number 701-893-3242	E-mail Address liz.bassett@jp2schools.org
Signature of Organization Group's Permit Organizer 	Title Special Events Coordinator	Date 08/26/2025



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (8-2025)

Applying for (check one)



Local Permit



Restricted Event Permit*

Games to be conducted



Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Dakota Southeast Chapter of Pheasants Forever, Inc.		Dates of Activity (Does not include dates for the sales of tickets) 1st Tuesday of Every Month in 2026	
Organization or Group Contact Person Lukas Croaker	E-mail lcroaker@ohnstadlaw.com	Telephone Number 701-282-3249	
Business Address 444 Sheyenne St, Suite 102	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Linster Agency, LLC		County Cass	
Site Physical Address 158 West Beaton Drive	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Monthly drawing the first Tuesday of every month in 2026.			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Calendar Raffle	Guns - details on attached sheet.	\$ 11,728. ⁸⁷
Calendar Raffle	12 Scheel's gift cards for \$100 each.	\$1,200
Total (limit \$50,000 per year)		\$ 12,928. ⁸⁷

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Wildlife habitat conservation projects and promotion of youth hunting and shooting sports.	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: 15000 (This amount is part of the total prize limit for \$50,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Lukas Croaker	Telephone Number 701-282-3249	E-mail Address lcroaker@ohnstadlaw.com
Signature of Organization Group's Permit Organizer 	Title Secretary	Date 8/22/2025

	A	B	C	D
1	2026 Calendar Raffle Budget Tracking			
2	Budget	\$ 12,000.00		
3				
4	Item No.	Description	Purchase Price	
5	1	Vortex Viper 15-45x65 Spotting Scope	\$ 609.69	
6	2	Vortex Viper HD 12x50 Binoculars	\$ 487.75	
7	3	Blackstone 36" Griddle 4 burner w/hood	\$ 517.19	
8	4	recteq Patio Legend 400 pellet grill	\$ 861.99	
9	5	Bergara B-14 Hunter 7mm PRC	\$ 915.86	
10	6	Benelli Montefeltro 20ga	\$ 1,562.36	
11	7	Winchester SX4 12ga	\$ 894.31	
12	8	Browning Maxus II Upland 12ga	\$ 2,047.24	
13	9	Franchi Affinity 12ga	\$ 1,023.61	
14	10	Weatherby Orion O/U 20ga	\$ 1,131.36	
15	11	TenPoint VenomX Crossbow	\$ 1,077.49	
16	12	Montana Knife Company	\$ 600.00	
17		Total Spent --	\$ 11,728.87	



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit	☐ Restricted Event Permit*
Games to be conducted	☐ Raffle by a Political or Legislative District Party
☐ Bingo	☒ Raffle
☐ Raffle Board	☒ Calendar Raffle
☐ Sports Pool	☐ Poker*
☐ Twenty-One*	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group WEST FARGO LIONS CLUB		Dates of Activity (Does not include dates for the sales of tickets) 10-3-25 - 4-3-26	
Organization or Group Contact Person JUSTIN BUCHHOLZ	E-mail wflionsclub@gmail.com	Telephone Number 701-471-0320	
Business Address 320 32nd Ave W - Ste 120 *ATTENTION SHANNON DYE*	City WEST FARGO	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name SILVER DOLLAR BAR		County CASS	
Site Physical Address 221 SHEYENNE ST	City WEST FARGO	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) SEE SHEET ATTACHED - FIRST FRIDAY OF THE MONTH OCT - APR			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Meat Raffle	See Sheet Attached	
Calendar Raffle	See Sheet Attached	4,550.00
Total (limit \$40,000 per year)		\$ 4,550.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds EYE EXAMS, GLASSES, VISION SCREENERS FOR WEST FARGO PUBLIC SCHOOLS CHILDREN	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer JUSTIN BUCHHOLZ	Telephone Number 701-471-0320	E-mail Address WFLIONSCLUB@GMAIL.COM
Signature of Organization Group's Permit Organizer 	Title Board Member	Date 8-8-24

MEAT RAFFLE

HELD ONCE PER MONTH
FIRST FRIDAY OF THE MONTH - OCTOBER THROUGH APRIL

LOCATED AT THE SILVER DOLLAR BAR ON SHEYENNE STREET IN WEST FARGO, ND

PROCEEDS PAY FOR EYE EXAMS AND GLASSES FOR WEST FARGO YOUTH
ALONG WITH 4 SCHOLORSHIPS TO WEST FARGO STUDENTS
AS WELL AS MISC. NON-PROFIT DONATIONS LIKE
\$5K SPONSORSHIP TO RONALD MCDONALD HOUSE ROOM
& PURCHASE OF A SUN SHADE FOR THE ND AUTISM CENTER
& \$2K TO HELP REBUILD GIGI'S PLAYHOUSE

COSTCO PRODUCTS

APPROXIMATE COST PER ITEM
(DEPENDING ON WEIGHT AND SALE PRICES)

1) BRISKET - \$50-\$75

3-4) RIBEYE STEAKS - \$40-\$55

3-4) RIBEYE STEAKS - \$40-\$55

3-5) NY STRIP STEAKS - \$40-\$50

3-5) NY STRIP STEAKS - \$40-\$50

2-PACK PORK SHOULDER - \$25-\$35

PORK LOIN / PORK CHOPS - \$20-\$35

3 PACK LOIN BACK RIBS - \$25-\$35

2 PACK SEASONED PORK RIBS - \$25-\$35

MEATS BY J&W PRODUCTS

APPROXIMATE COST PER ITEM
(DEPENDING ON WEIGHT AND SALE PRICES)

BRATS - \$7-\$9

BRATS - \$7-\$9

BRATS - \$7-\$9

BEEF STICKS - \$7-\$9

BEEF STICKS - \$7-\$9

BEEF STICKS - \$7-\$9

SMOKED BACON - \$7-\$9

SMOKED BACON - \$7-\$9

SMOKED BACON - \$7-\$9

MEAT RAFFLE

2023-2024 RAFFLE SEASON ACCOUNTING SHEET

2023-2024	October	November	December	January	February	March	April	Total
Costco	\$383	\$352	\$359	\$354	\$352	\$345	\$389	\$2,533
Meats JW	\$71	\$73	\$72	\$74	\$73	\$70	\$69	\$502
Facebook	\$23	\$119	\$122	\$35	\$153	\$14		\$467
Tickets					\$77			\$77
CASH/Change	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$2,100
TOTAL COST	\$778	\$845	\$853	\$762	\$955	\$729	\$758	\$5,679
Sponsor Name	Dakota Plains Realty	NW AutoBody	Shane LeBahn Agency	Kaj	TCI Insurance	McLaughlin Enterprises	Western State Bank	
Sponsor Fee	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$2,800
Total Collected	\$2,632	\$2,549	\$1,945	\$2,429	\$3,411	\$3,272	\$2,089	\$18,327
GROSS	\$3,032	\$2,949	\$2,345	\$2,829	\$3,811	\$3,672	\$2,489	\$21,127
NET PROFIT	\$2,254	\$2,104	\$1,492	\$2,067	\$2,856	\$2,943	\$1,731	\$15,448

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 515-5370 DATE: August 29, 2025
3. AGENDA TITLE:
Public Hearing - A25-17 Sheyenne 2nd and Southdale Addition, request for
approval of zone change from R-2: Limited Multiple Dwellings to P: Public
Facilities; first reading of rezone ordinance
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Hold public hearing and approve first reading of the rezone ordinance. At their
August 12, 2025 meeting, the West Fargo Planning and Zoning Commission voted
to recommend approval of the proposed rezoning on the basis it is consistent with
City plans and ordinances.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
117 6th Ave W & Playground along the south side of 7th Ave W (Block 35
Sheyenne 2nd Addition and Lot 1, Block 9 Southdale Addition), City of West Fargo,
North Dakota
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Hold public hearing and approve first reading of rezone ordinance.

STAFF REPORT

A25-17 REZONING	
117 6th Ave W & Playground along the south side of 7 th Ave W	
Block 35 Sheyenne 2nd Addition and Lot 1, Block 9 Southdale Addition, City of West Fargo, North Dakota	
Owner/Applicant: West Fargo School District	Staff Contact: Lisa Sankey
Planning & Zoning Commission Public Hearing:	08-12-2025 – approved
City Commission Public Hearing & 1 st Reading:	09-08-2025
2 nd Reading:	

PURPOSE:

Rezone from R-2: Limited Multiple Dwellings to P: Public Facilities

STATEMENTS OF FACT:

Land Use Classification:	G-4A Core-Retrofit Growth Area
Existing Land Use:	Elementary School and Playground
Current Zoning District(s):	R-2: Limited Multiple Dwellings
Zoning Overlay District(s):	n/a
Proposed Zoning District(s):	P: Public Facilities
Total area size:	±5.5 Acres
Adjacent Zoning Districts:	North – R-1: One & Two Family Dwellings; South – R-2: Limited Multiple Dwellings; East – P: Public Utilities; West – R-3: Multiple Dwellings
Adjacent street(s):	1 st Street (Collector Street); Sukut St (Local); 6 th Ave W (Local); 7 th Ave W (Collector)
Adjacent Bike/Pedestrian Facilities:	Sidewalks
Available Parks/Trail Facilities:	Herb Tintes Park to the east
Land Dedication Requirements:	n/a

DISCUSSION AND OBSERVATIONS:

- The applicant submitted an application for rezoning an existing structure and adjacent playground to P: Public Facilities.
- The school and playground, which have been in existence since the early 1950's, are considered permitted uses in the R-2: Limited Multiple Dwelling District.
- The Public Facilities zoning district was adopted in 2000 to create a specific zoning district to promote development, maintenance, use and identification for land and structures for the City, Park and School Districts.
- The applicant is proposing to rezone the properties to allow for additions and remodeling to the existing school, installation of new playground equipment and additional off-street parking.

NOTICES:

STAFF REPORT

Sent to:	Public Hearing Notice Published in the Official Newspaper. Property owners within 150' and applicable agencies and departments
Comments Received:	
A call was received in support of the rezoning.	

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The comprehensive plan encourages investing in older neighborhoods closer to the downtown area and an increased mix of uses through the rehabilitation of buildings and infrastructure being a priority.
- The Core - Retrofit Growth Sectors are areas that are mostly developed but still contain underutilized parcels. They were developed in a conventional, auto-oriented suburban pattern. New development, redevelopment, or the reuse of existing land and buildings should be encouraged to better meet the local goal of achieving more walkable and bikeable corridors and a better-connected village core. Additional growth and development within West Fargo is most desirable within these areas due to the presence of existing infrastructure and proximity of services. The plan envisions that most mixed-use development in the next decades will occur in this growth sector.

PLANNING & ZONING COMMISSION ACTION:

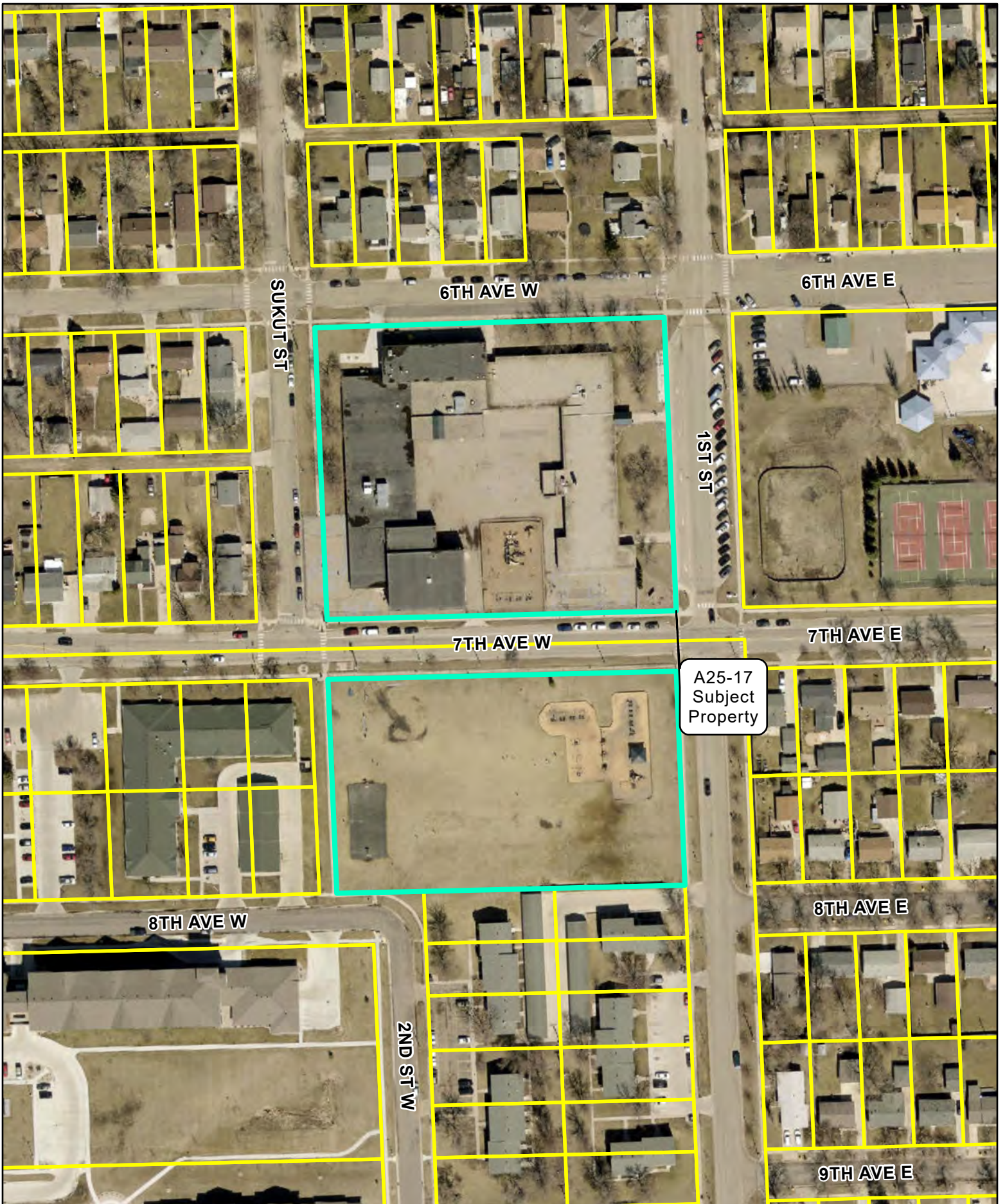
At their August 12, 2025 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed rezoning on the basis it is consistent with City Plans and Ordinances.

RECOMMENDATIONS:

It is recommended that the City approve the proposed application on the basis that it is consistent with City plans and ordinances.

Attachments:

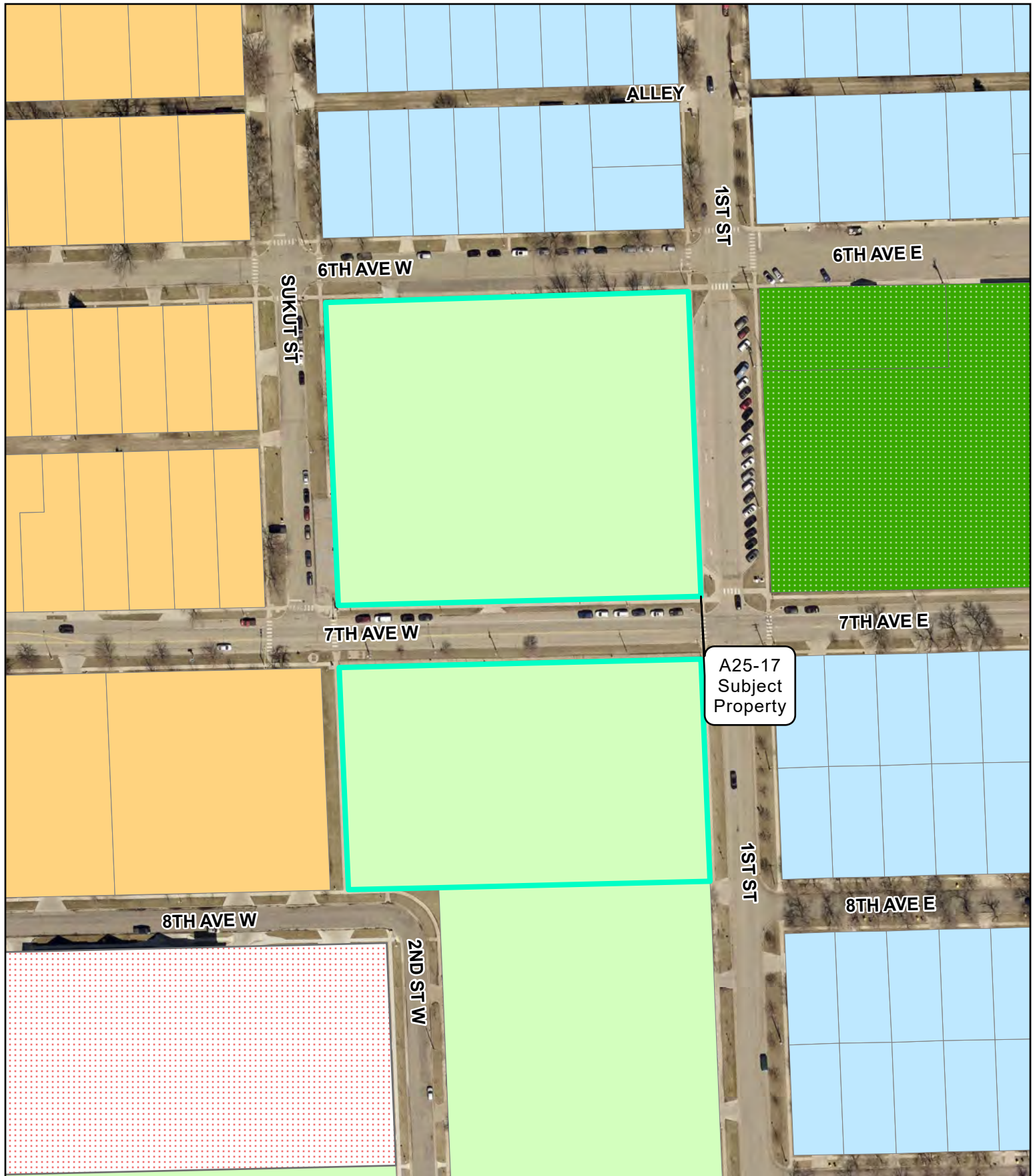
- Aerial Map
- Zoning Map
- Applicant's site plan illustrating proposed improvements
- Zoning Ordinance #1262



A25-17
Subject
Property

Features

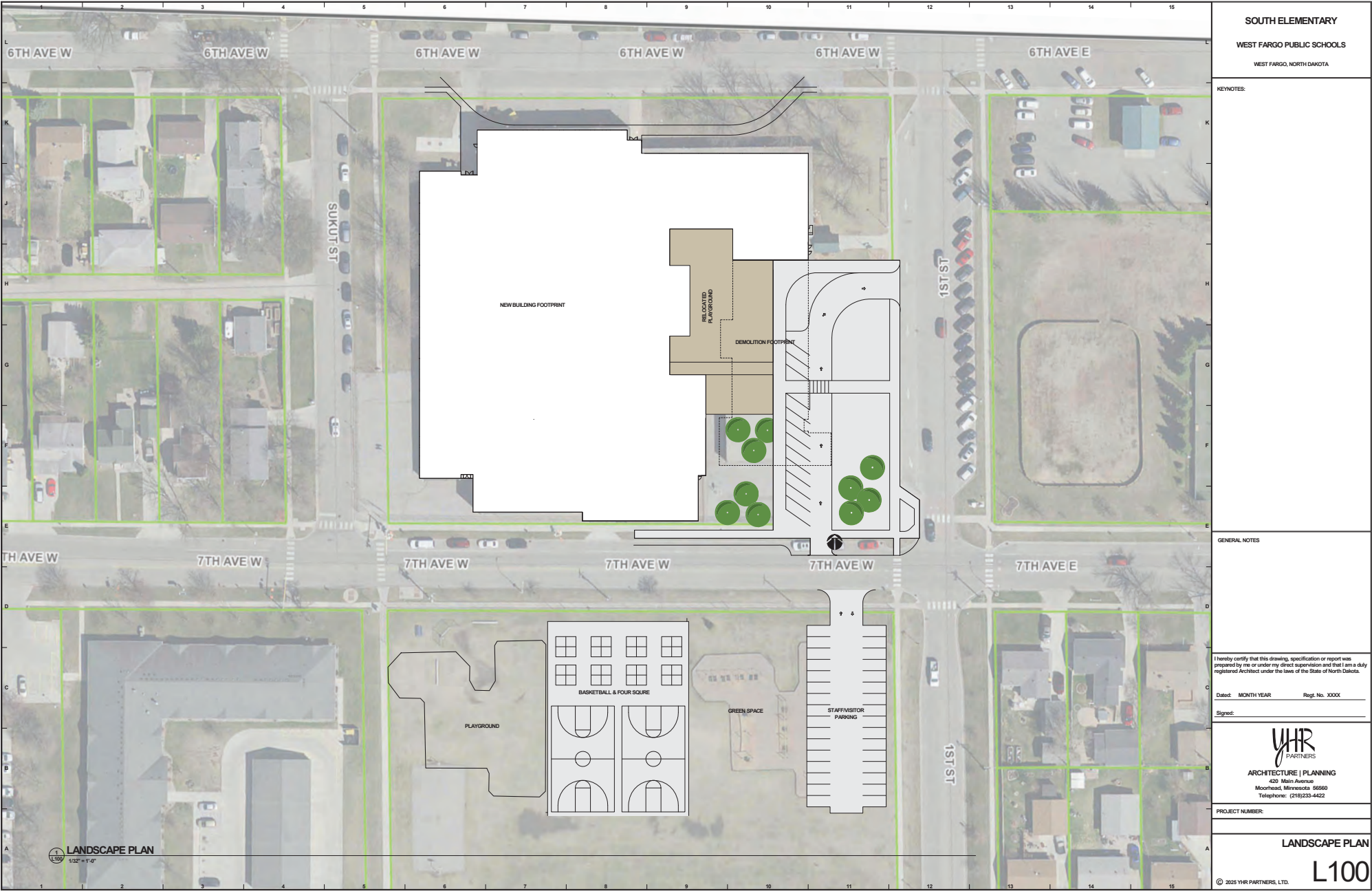
 Agenda Zone  Lots



West Fargo Zoning

A: Agricultural	LI: Light Industrial	R-1SM: Mixed One and Two Family Dwelling
C: Light Commercial	M: Heavy Industrial	R-2: Limited Multiple Dwelling
C-OP: Commercial Office Park	P: Public	R-3: Multiple Dwelling
DMU: Downtown Mixed Use	PUD: Planned Unit Development	R-4: Mobile Home
EMU: Entertainment Mixed Use	R-L1A: Large Lot Single Family Dwelling	R-5: Manufactured Home Subdivision
HC: Heavy Commercial	R-1A: Single Family Dwelling	R-1E: Rural Estate
	R-1: One and Two Family Dwelling	R-R: Rural Residential





ORDINANCE NO. 1262

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF WEST FARGO, NORTH DAKOTA, AS ADOPTED IN SECTION 4-301 OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Amendment. The Official Zoning Map of the City of West Fargo, North Dakota, as adopted in Section 4-301 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended as follows:

The district as shown upon the following-described area shall be and the same is hereby rezoned from R-2 (Limited Multiple Dwellings District) to P (Public Facilities District):

Block 35, Sheyenne Second Addition, and Lot 1, Block 9, Southdale Addition,
all in the City of West Fargo, North Dakota.

SECTION 2. Amendment of Zoning Map. The proper City Officials are hereby authorized to amend and change the City Zoning Map to correspond thereto.

SECTION 3. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading:

Date of Publication:



CITY OF

**WEST
FARGO**

A CITY ON THE GROW

2026 BUDGET

WEST FARGO CITY HALL



CITY OF WEST FARGO 2026 BUDGET

Intro to be included in final version.

Page Numbers & Table of Contents
to be added to final version.



A handwritten signature in black ink, appearing to read "Dustin Scott".

DUSTIN T. SCOTT
City Administrator

SUMMARY OF ALL BUDGETED FUNDS

The City's Summary of Budgeted Funds includes the use of cash on hand and other fund balances that will not be reflected in 2026 Revenues. This contributes to the appearance of a combined net deficit for the year 2026. Please view the notes below, and refer to each fund Revenue page for more detailed information.

Fund		Revenue/Transfers	Expenses/Transfers	Net
General Fund	1000	\$ 41,387,518	\$ 41,387,518	\$ -
Share of Specials	2030	\$ 224,944	\$ 224,944	\$ -
Library	7000	\$ 2,632,068	\$ 2,632,068	\$ -
Airport	7050	\$ 219,355	\$ 219,355	\$ -
Total Government Funds:		\$ 44,463,885	\$ 44,463,885	\$ -
Sanitation	6010	\$ 8,049,571	\$ 8,079,213	\$ (29,642)
Water	6020	\$ 11,155,465	\$ 10,360,329	\$ 795,136
Sewer	6025	\$ 8,903,389	\$ 7,840,986	\$ 1,062,403
Vector Control	2200	\$ 220,000	\$ 100,000	\$ 120,000
Forestry	2210	\$ 802,410	\$ 665,702	\$ 136,708
Total Enterprise Funds:		\$ 29,130,835	\$ 27,046,230	\$ 2,084,605
Economic Development Sales Tax	2960	\$ 4,422,600	\$ 4,437,373	\$ (14,773)
Public Safety Sales Tax	2975	\$ 4,347,600	\$ 5,335,742	\$ (988,142)
Capital Improvement Sales Tax	2970	\$ 13,214,414	\$ 23,760,350	\$ (10,545,936)
Total Sales Tax Funds:		\$ 21,984,614	\$ 33,533,465	\$ (11,548,851)
Park Funds/State Aid	2050	\$ 1,180,000	\$ 1,180,000	\$ -
FM CVB	2141	\$ 450,000	\$ 450,000	\$ -
Tree Fund	5000	\$ 35,000	\$ 35,000	\$ -
Park District Special Assessments	8XXX	\$ 710,338	\$ 710,338	\$ -
Total Agency Funds:		\$ 2,375,338	\$ 2,375,338	\$ -
Prairie Dog Funds	2971	\$ 1,586,000	\$ 1,586,000	\$ -
Gaming	2110	\$ 15,000	\$ 150,000	\$ (135,000)
The Lights Plaza & Parking Ramp	23XX	\$ 536,200	\$ 536,200	\$ -
Police Special Funds (Night to Unite)	2500	\$ 3,800	\$ 3,500	\$ 300
Asset Forfeitures	2950	\$ 30,000	\$ 30,000	\$ -
Total Special Funds:		\$ 2,171,000	\$ 2,305,700	\$ (134,700)
Debt Service	3000	\$ 23,568,872	\$ 24,517,476	\$ (948,604)
Total Debt Service Funds:		\$ 23,568,872	\$ 24,517,476	\$ (948,604)
Total Combined Funds:		\$ 123,694,544	\$ 134,242,094	\$ (10,547,550)

*Sales Tax Funds have a beginning balance that will be utilized in 2026.

*The City of West Fargo received grant funding for gaming administration in 2025 that will be used in 2026.

*Debt Service Funds begin the year with a cash balance.

2026 BUDGET EXPENDITURES BY DEPARTMENT

Department	Fund	Account	2025 Budget	2026 Budget	% Change 2025-2026	% of Total Fund Expenses	% of Total Budget Expenses
Administration	1000	414000	\$ 1,030,192	\$ 1,098,898	6.7%	2.7%	1.5%
Assessing	1000	414101	\$ 872,337	\$ 857,727	-1.7%	2.1%	1.2%
Communication	1000	416200	\$ 470,956	\$ 502,560	6.7%	1.2%	0.7%
Court	1000	412000	\$ 819,623	\$ 845,609	3.2%	2.0%	1.2%
Economic Development	1000	414102	\$ 326,983	\$ 348,853	6.7%	0.8%	0.5%
Engineering	1000	414200	\$ 1,329,648	\$ 1,539,161	15.8%	3.7%	2.2%
Finance	1000	414100	\$ 572,636	\$ 648,716	13.3%	1.6%	0.9%
Fire	1000	415200	\$ 7,453,540	\$ 7,750,926	4.0%	18.7%	10.9%
Fleet & Facility	1000	455000	\$ 1,238,203	\$ 1,222,586	-1.3%	3.0%	1.7%
Geographic Information Systems	1000	414106	\$ 417,873	\$ 454,811	8.8%	1.1%	0.6%
Human Resources	1000	414103	\$ 724,719	\$ 801,794	10.6%	1.9%	1.1%
Information Technology	1000	414104	\$ 1,235,533	\$ 1,205,504	-2.4%	2.9%	1.7%
Non-Departmental	1000	415000	\$ 1,374,324	\$ 1,092,216	-20.5%	2.6%	1.5%
Planning & Inspections	1000	418000	\$ 1,640,880	\$ 1,686,393	2.8%	4.1%	2.4%
Police	1000	421000	\$ 14,562,555	\$ 15,387,661	5.7%	37.2%	21.6%
Public Works	1000	450000	\$ 474,796	\$ 559,795	17.9%	1.4%	0.8%
Right-of-Way	1000	430001	\$ 1,227,075	\$ 1,065,098	-13.2%	2.6%	1.5%
Streets	1000	430000	\$ 3,780,440	\$ 3,707,709	-1.9%	9.0%	5.2%
Street Lights	1000	430002	\$ 739,000	\$ 611,500	-17.3%	1.5%	0.9%
Total General Fund Expenses:			\$ 40,291,313	\$ 41,387,518	2.7%	100.0%	58.1%

Forestry	2210	428000	\$ 666,138	\$ 665,702	-0.1%	2.5%	0.9%
Sanitation	6010	450200	\$ 7,780,975	\$ 8,079,213	3.8%	29.9%	11.3%
Sewer	6025	450000	\$ 7,699,497	\$ 7,840,986	1.8%	29.0%	11.0%
Vector	2200	427500	\$ 100,000	\$ 100,000	0.0%	0.4%	0.1%
Water	6020	450000	\$ 9,832,542	\$ 10,360,329	5.4%	38.3%	14.5%
Total Utility Fund Expenses:			\$ 26,079,152	\$ 27,046,230	3.7%	100.0%	37.9%

Airport	7050	500000	\$ 185,945	\$ 219,355	18.0%	100.0%	0.3%
Total Airport Fund Expenses:			\$ 185,945	\$ 219,355	18.0%	100.0%	0.3%

Library	7000	411600	\$ 2,624,900	\$ 2,632,068	0.3%	100.0%	3.7%
Total Library Fund Expenses:			\$ 2,624,900	\$ 2,632,068	0.3%	100.0%	3.7%

Total Budget Expenses:			\$ 69,181,310	\$ 71,285,171	3.0%	100%	100%
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*Note - 2025 Budget Numbers may differ from 2025 Approved Final Budget documents if budget amendments were approved by the City Commission throughout 2025. All budget amendments can be found at westfargond.gov/budget.

**Rounding of totals may appear different throughout budget book

DEPARTMENT OF ADMINISTRATION

Department Overview:

The City of West Fargo's Administration Department is the Executive Branch of our local government. The City Administrator oversees all departments of the City of West Fargo. They are the liaison to the Mayor and City Commission on all topics and issues involving the operation of the City. This includes oversight of staff, budgets, ordinances, policies, and resident concerns among other areas.

The City Administrator provides recommendations to the City Commission to assist their decision making on matters of policy, as well as on regional, state, and federal issues that impact West Fargo. In turn, the City Administrator and Senior Directors ensure decisions made by the City Commission are carried out by City Staff.



DUSTIN T. SCOTT
CITY ADMINISTRATOR

2026 Department Priorities

- Continue building a stable and high-functioning administrative core that provides reliable support to departments while ensuring alignment with City Commission directives.
- Provide leadership and guidance with a sustainable mindset to help departments achieve their goals and deliver fiscally responsible services.
- Guide the implementation of key projects and initiatives with an inclusive, transparent, and collaborative approach.
- Maintain strong relationships with local and state agencies through active participation and effective coordination strategies.

2026 Budget Notes

- The GIS Department was previously included as a division of Administration, however has now been separated into it's own Departmental Budget. This is reflected in several line items, most notably Technology and Employee Development.
- 2025 Salary and Benefits amounts for 3 GIS FTEs have been moved to the GIS Department Budget for a more accurate comparison of changes from 2025 to 2026
- Salary increases by 13.7% due to adjustment for full staffing, 2025 Budget did not include full year of Senior Director Salaries, as well as a change to the City Administrator's Salary, as approved by the City Commission in April 2025.

2026 EXPENDITURES:
\$1,098,898.00

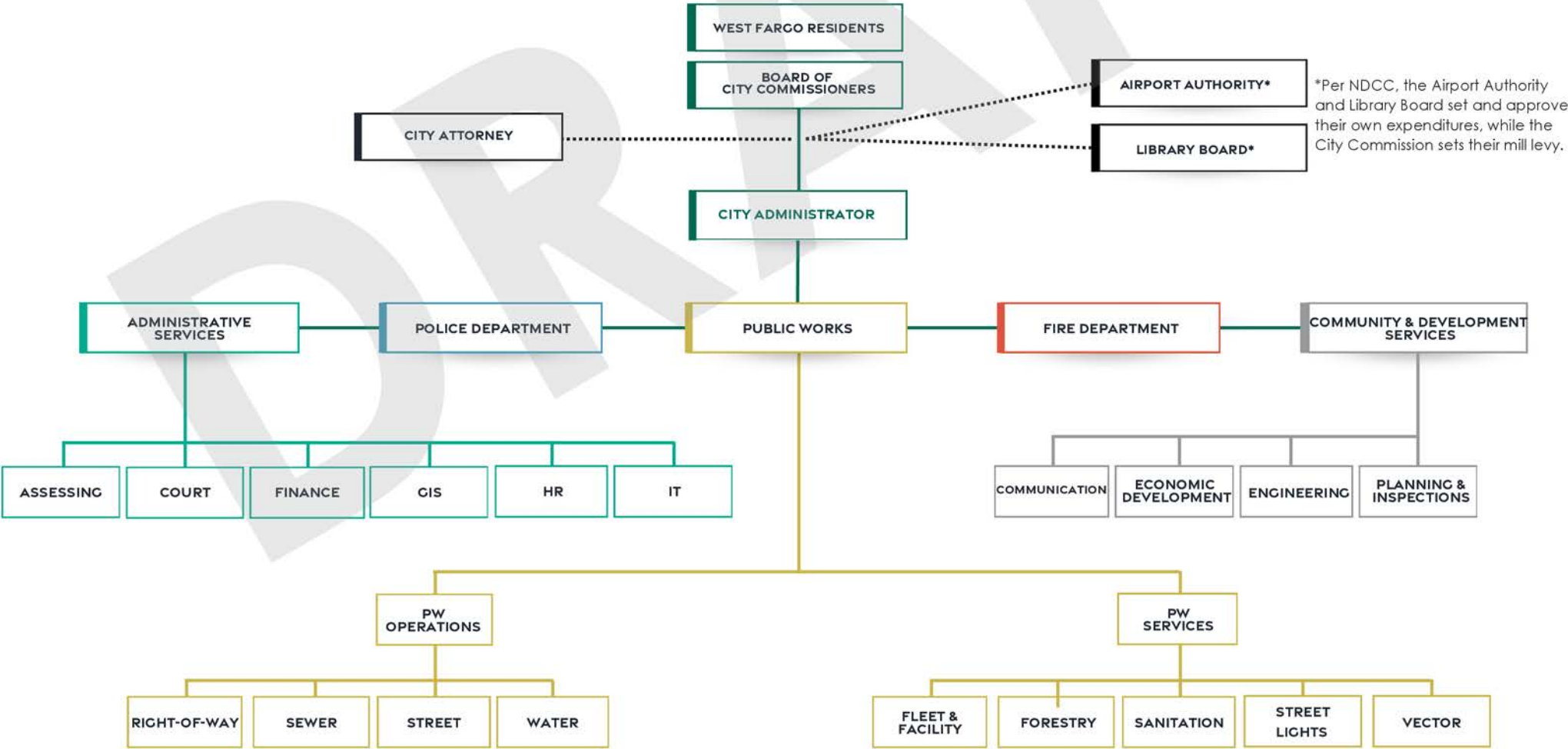


CITY OF WEST FARGO ORGANIZATIONAL STRUCTURE

Departments are categorized into Five Service Sectors, all overseen by the Administration Department:

- Administrative Services
- Community & Development Services
- Fire Department
- Police Department
- Public Works

This chart outlines the structure of department/divisions with designated expenditure budgets. It does not necessarily reflect the structure of staffing in each portfolio area.



ADMINISTRATIVE SERVICES



NICK R. LEE
SENIOR DIRECTOR OF
ADMINISTRATIVE SERVICES

ASSESSING • FINANCE • GIS • HUMAN RESOURCES
INFORMATION TECHNOLOGY • MUNICIPAL COURT



DEPARTMENT OF ASSESSING

Department Overview:

The City of West Fargo's Assessing Department is tasked with the fair and equitable assessment of all property within city limits for property tax purposes, per the North Dakota State Tax Department. It is also this department's responsibility to compile records regarding real estate transactions, new construction, remodels or alterations, as well as administer a variety of property tax exemption and credit programs instituted by the North Dakota State Legislature.

Appraisers on staff will visit properties throughout West Fargo on a regular, rotational basis to assess for changes to homes, buildings, and property that may impact the property's assessed value. Assessed value is meant to be consistent with a home's market value.



PAUL FRACASSI
CITY ASSESSOR

2026 Department Priorities

- Following a period of transition due to retirements and personnel changes in late 2024 and early 2025, the West Fargo Assessment Office will return to full staffing capacity in 2026. After the successful recruitment and onboarding of a new Property Appraiser II, we will be fully staffed and well-positioned to maintain consistent service levels and continue advancing our service to the public.
- Continuing education remains a critical priority for the West Fargo Assessment Office, particularly as we serve one of the most dynamic and rapidly evolving communities in North Dakota. As a recognized leader in assessment practices statewide, our team is committed to maintaining the highest standards of professional knowledge and performance. To support this, we actively seek out advanced training and professional development opportunities—many of which are available through respected organizations such as the International Association of Assessing Officers (IAAO), the North Central Regional Association of Assessing Officers (NCRAAO), and the North Dakota Office of the State Tax Commissioner. These conferences and workshops provide not only specialized coursework but also invaluable networking with peers and experts in the field.

2026 Budget Notes

- An overall budget decrease is due to a higher than normal expense in 2025 for a new department fleet vehicle.
- An large increase in printing and mailing is due to a new mandate from the State of North Dakota that every property in West Fargo must receive a mailed valuation notice. Previously only properties with a 10% or greater increase received these mailings.

2026 EXPENDITURES:
\$857,727



DEPARTMENT OF FINANCE

Department Overview:

The City of West Fargo's Finance Department provides financial support services to the entire City government, including managing and processing all accounting transactions for all city funds, such as processing accounts payable, accounts receivable, utility billing, and overall risk management, managing the collection of revenues and investment of funds, assisting in the issuance of bonds and other indebtedness of the city, preparing periodic and annual financial and budget reports, coordinating the City's budget compilation and development, managing the administration of special assessments, delivering reliable management information to the departments, and assisting the public by responding to inquiries and requests.



WILLY GALINDO
DIRECTOR OF
FINANCE

2026 Department Priorities

- Following a period of transition due to personnel changes in late 2023 and early 2024, the Finance Department has returned to full staffing capacity in late 2024. After the review and reorganization within the department in late 2025, the Department will be fully staffed and well-positioned to maintain consistent service levels and continue advancing service to the public and internal departments.
- Continuing education remains a critical priority for the West Fargo Finance Department, particularly due to high turnover in 2023 and 2024. To support current staff in reaching the highest levels of service and professionalism, employees will seek out advanced training and professional development opportunities provided by the Government Finance Officers Association, such as the GFOA Accounting Academy. This curriculum provides not only specialized coursework but also invaluable networking with peers and experts in the field.

2026 Budget Notes

- Employee development line item has increased to cover advanced training and development, including the GFOA Accounting Academy.
- The Finance Department will utilize Capital Improvement Sales Tax for the search and implementation of a new Enterprise Resource Planning (ERP) System. This will be the City's primary financial software platform, used for accounting, planning, procurement, and reporting.

2026 EXPENDITURES:
\$648,716



DEPARTMENT OF GEOGRAPHIC INFORMATION SYSTEMS

Department Overview:

The City of West Fargo's Geographic Information Systems (GIS) Department is responsible for managing the city's spatial data, developing web applications, and creating maps for a more informed public. The GIS department assists all other municipal departments with their spatial data and mapping needs and serves as the point of contact for any outside agency looking to acquire city data.

GIS duties include the collection, organization, analysis, and displaying of spatial and tabular data.



TRAVIS GENTY
MANAGER OF GIS

3

FTEs

2026 Department Priorities

- Maintaining all current spatial datasets and mapping resources
- Meeting the GIS needs and handling requests from all city departments
- Digitizing utility easement data
- Incorporating metadata into existing authoritative spatial data
- Developing new and improving existing datasets and web applications
- Cleaning up our parcel fabric and infrastructure data
- Setting up data analysis solutions

2026 Budget Notes

- GIS has previously been included as part of the Administration budget, and has now been separated into an independent Departmental Expenditure Budget. 2025 GIS Expenditures have also been separated from Administration to show a year-over-year comparison.
- New expenditure under Professional Services Line Item for collaboration on a metro-wide aerial imagery/LiDAR acquisition
- New expenditure under Furniture & Equipment Line Item for purchase of a Plotter/Printer. Current equipment has reached end of life.
- Increased Employee Development Line Item for ESRI Training Courses and Credits which can be used across departments.

2026 EXPENDITURES:
\$454,811



DEPARTMENT OF HUMAN RESOURCES

Department Overview:

The City of West Fargo's Human Resources Department provides human resource support services to the entire City government.

The department coordinates the City's human resource functions, planning, performance management, organization and job design, staffing, training and development, compensation and benefit coordination, employee communication, performance review programs, record-keeping, compliance, testing, and the filing of state and federal forms and reports.



SARAH GASEVIC
DIRECTOR OF
HUMAN RESOURCES

2026 Department Priorities

- Complete the implementation of the new NEOGOV Time and Attendance module. This system will make it easier for employees and supervisors to manage schedules, track leave, and improve efficiency in payroll processing. This project will improve accuracy and save time for both staff and managers.
- Continuing education and supporting staff in pursuing professional credentials such as SHRM-CP and CEBS certifications. Will look for creative ways to fund these opportunities through volunteering, serving on boards, and other partnerships
- Proactively update processes, policies, and training to ensure preparation for law changes in 2026.

2026 Budget Notes

- Increases in Employee Development and Employment Testing Line Items for costs consolidated from other departments into the Human Resources Budget.
- Contracts for WEX Health Benefits, The Village Employee Assistance Program, and MRA HR Services moved from Contract Services Line Item to Service Agreements Line Item. Actual costs did not increase.
- The Human Resources Department is proposing an agreement with West Fargo Parks District to provide HR Services to the Park District. If approved, the Parks District will fund 1 FTE for the City of West Fargo.

2026 EXPENDITURES:
\$801,794



DEPARTMENT OF INFORMATION TECHNOLOGY

Department Overview:

The City of West Fargo's Information Technology (IT) Department is dedicated to empowering city operations through reliable, secure, and innovative technology solutions. We strive to enhance public services, support staff efficiency, and safeguard city data and infrastructure. Our mission extends to long-term strategic planning, ensuring that technology continually evolves to meet the city's growing needs, improve resilience, and drive sustainable innovation for years to come.



HAIDER HOWITZER
DIRECTOR OF
INFORMATION TECHNOLOGY

6
FTEs

2026 Department Priorities

- The IT Department has identified several critical initiatives for 2026 to ensure the City's technology infrastructure remains secure, resilient, and capable of supporting both current and future operational needs. These projects represent strategic investments in public safety, cybersecurity, and service delivery to the community.
 - Replace Obsolete Wi-Fi Infrastructure at The Lights
 - Upgrade City Internet to 10G
 - Modernize Door Security and Entry Systems
 - Camera System Upgrade
 - Unification of File Servers and Storage Systems
 - Support for Fiber Looping Project
 - Cybersecurity Fortification
 - Continuous Education and Professional Development

2026 Budget Notes

- IT has an overall budget decrease from 2025 to 2026. The department completed several large projects in 2025 that were included in the Technology Line Item. Therefore, the 2026 Technology line item shows a significant decrease.
- The IT Department has budgeted for a departmental vehicle. This will be used for IT staff to move equipment and staff to all City, Police, Fire, and Public Works locations since City Hall has moved.
- Capital Improvement Sales Tax will be used for two IT projects in 2026: Security Access Control and Camera Updates, and a Cloud Storage System

2026 EXPENDITURES:
\$1,205,504



WEST FARGO MUNICIPAL COURT

Department Overview:

The City of West Fargo's Municipal Court is the Judicial Branch of our local government. The Municipal Judge is elected for a four-year term. Except as otherwise provided by law, Municipal Courts have jurisdiction over criminal and non-criminal violations of city ordinances. These can include Class B misdemeanors, infractions and traffic violations. [N.D.C.C. 40-05]

The Clerk of Court manages the administrative duties of the Court and oversees the department's employees.



TRENT BARKUS
MUNICIPAL JUDGE

2026 Department Priorities

- In 2025 North Dakota passed a law making all Municipal Courts "Courts of Record." In order to comply West Fargo Municipal Court will undergo updates to the courtroom to ensure that technology is in place to properly record meetings.



AMY KRAEMER
CLERK OF COURT

3

FTEs

2026 Budget Notes

- The Municipal Judge is an elected official, and is not counted as an FTE. The Judge receives an annual salary established by the recommendation of the North Dakota Supreme Court.
- The Technology Line Item has increased due to costs of new recording technology in the courtroom.

2026 EXPENDITURES:
\$845,609

2.0%
of General Fund

COMMUNITY & DEVELOPMENT SERVICES



DAN HANSON
SENIOR DIRECTOR OF
COMMUNITY & DEVELOPMENT SERVICES

COMMUNICATIONS • ECONOMIC DEVELOPMENT
ENGINEERING • PLANNING & ZONING

DEPARTMENT OF COMMUNICATION

Department Overview:

The City of West Fargo's Communication Department's mission is to promote West Fargo and provide accurate, engaging information that builds and maintains trust with the community. Along with communication to West Fargo residents, the Department handles for communication with other governmental, legislative, and community partners.

Communication staff serve City Hall and Public Works and handles Freedom of Information Act Requests, Media Requests, and works to maintain the reputation of the City.

Together, the team is responsible for the strategic execution of social media channels, websites, media relations, graphic design, video and photography, events, crisis communication and more.



RACHEL RICHTER LORDE MANN
MANAGER OF PUBLIC AFFAIRS

2026 Department Priorities

- Facilitate the transfer of one FTE to the Police Department with the goal of enhancing Public Information strategies and improving efficiency.
- Ensure timely and accurate information is communicated to West Fargo residents.
- Utilize free and low-cost platforms to reach residents and share information.
- Continue to implement features of current software to make communication efforts more efficient and effective.
- Participate in low-cost, local opportunities for employee professional development and networking.
- Grow our audience using educational, engaging, and entertaining content.

2026 Budget Notes

- Department is fully staffed for the first year since 2023, so actuals will more closely match budgeted amounts.
- Technology costs include software used across City Departments for website, meetings, city ordinances, etc.
- Advertising and Printing Line Items have been combined with the Marketing Line Item.
- The Police Department will adjust their staffing model to incorporate a fulltime communication professional. The position will be filled through a transfer from the Communications Department, maintaining a net zero budget impact.

2026 EXPENDITURES:
\$502,560



DEPARTMENT OF ECONOMIC DEVELOPMENT

Department Overview:

The City of West Fargo's Economic Development Department connects new and existing business owners and operators with city officials, helping to pave the way for the growth and expansion that is making West Fargo part of North Dakota's new economic frontier. From securing proper sites, assisting with the planning and zoning process and identifying potential funding sources, our City works hard to build a relationship with all business owners.

We provide customized business services by working case by case with individual firms to solve both major and minor challenges that occur. Furthermore, our multi-faceted approach also means that once a business locates in West Fargo, we commit to supporting a business' staying power, regardless of the business' size.

The City of West Fargo recognizes the myriad of benefits businesses bring to our community and intend to give all the aid and resources needed to maintain a sustainable business venture in West Fargo.



2
FTEs

CASEY SANDERS-BERGLUND
DIRECTOR OF
ECONOMIC DEVELOPMENT

2026 Department Priorities

- Support business growth that will increase the commercial tax base.
- Continue to build relationships with businesses, owners, partners, and key stakeholders throughout the community.
- Promote the business climate of West Fargo, while actively working to remove barriers to business development, job creation, and workforce development.
- Ensure programs, grants, incentives, and initiatives are vetted, presented, and used to drive the cities ultimate goals.
- Manage the Economic Development Advisory Board agendas and requests as well as the sales tax and fund programs.
- Tell the story of West Fargo through opportunities that support placemaking and community engagement.

2026 Budget Notes

- One FTE was added in 2025, making the department fully staffed. Going forward actuals will more closely reflect the budget in salary and benefits line items.
- PlacerAI Contract was added via Budget Amendment to the 2025 Budget. Annual fee is added to budget in 2026 and moving forward.

2026 EXPENDITURES:
\$348,853



DEPARTMENT OF ENGINEERING

Department Overview:

The City of West Fargo's Engineering Department provides technical guidance and advisement to the City Administrator, City Commission, and other city departments in the planning, coordination, and management of public infrastructure and private development projects.

The department also recommends and enforces engineering policies, regulates right-of-way activities, manages utility locating services, oversees traffic operations, and implements the City's Capital Improvement Plan (CIP), including design and construction administration as well as contract management for authorized projects.



JERRY WALLACE
CITY ENGINEER

12

FTEs

2026 Department Priorities

- Update engineering policies and ordinances
- Continue to develop and integrate the engineering permit process with other departments.
- Continue working with Public Works and Planning on Land Development Code.
- Work with Public Works and Finance on the City's Pavement Management Plan, funding strategies, and draft an update for 2026 of the Capital Improvements Plan.

2026 Budget Notes

- Previous Line Item Engineering 313 has been moved into Professional Services Line Item. This line item includes fees for studies, consultant work, and contracted services with private firms.
- Salary and Benefit Line Items have larger than average increases due to the Department being at a full staffing level and multiple positions being reclassified.

2026 EXPENDITURES:
\$1,539,161

3.7%
of General Fund

DEPARTMENT OF PLANNING & ZONING

Department Overview:

The City of West Fargo's Planning Department provides a variety of services to preserve and enhance the high quality of life offered to those who live or work in our community. We help to create and enhance a vibrant, well-planned community by supporting efforts that define and realize our community's aspirations.

The Department connects people, places, and services through innovative planning, partnerships, and forums for effective community engagement. Planning prepares and manages the City of West Fargo Comprehensive Plan and administrates zoning and subdivision regulations to guide growth and development. The team collects and analyzes a variety of data (land use, demographic, housing, etc.) for use in monitoring plan progress and policy making and serves as a support staff to the City Commission, Planning and Zoning Commission and other community and metropolitan communities, task forces, and associations.

Planning & Zoning also includes the City of West Fargo's Building Department and staff who oversee building permits and inspections for the City.



AARON NELSON
DIRECTOR OF
PLANNING & ZONING

11
FTEs

2026 Department Priorities

- Complete and adopt the West Fargo Growth Area Master Plan and transition to implementation of recommendations
- Complete updates to the City's building permitting and inspection process, focusing on user experience and streamlined collaboration by reviewing entities.
- Facilitate the transfer of Code Enforcement administration from the Police Department, and associated procedural updates
- Continue to ensure timely and professional building and development review and approval services

2026 Budget Notes

- MetroCOG Membership and Fees were moved out of Planning Departmental Budget and will be paid using Capital Improvement Sales Tax. MetroCOG facilitates studies and plans for transportation networks, development, growth, and other topics impacting all communities in the Metro area.
- The Technology Line Item has been increased to cover the cost of a new permitting software. Staff will undergo a bid process in 2026 to implement a new software for permitting and licensing.

2026 EXPENDITURES:
\$1,686,393

4.1%
of General Fund



WEST FARGO **FIRE** DEPARTMENT



WEST FARGO FIRE DEPARTMENT

Department Overview:

The West Fargo Fire Department is an Internationally Accredited Agency, providing all hazards response with 51 full-time employees. In 2024, the department responded to 2,793 calls for service, representing a 30% increase in call volume over five years. Our primary mission is to protect the lives and property of the citizens of West Fargo.

In 2024, our dedicated team directly contributed to saving six lives and safeguarding approximately \$14.4 million in property from the devastating effects of fires and other emergencies. This collective effort represents a total protection of \$93.6 million for our community. Furthermore, we continue to be responsible stewards of taxpayer dollars, achieving a commendable \$12.72 return on investment for every dollar spent.

During the budget process, the department utilized the 2023-2028 Strategic Plan to implement our Community Commitments, however large-scale staffing and building projects have been delayed due to budgetary constraints.



DAN FULLER
FIRE CHIEF

51

FTEs

2026 Department Priorities

- Reduce the overall operational budget through building new efficiencies
- Delay staffing and equipment requests to future years
- Maintain a sustainable budget for future operations
- Begin a multi-year replacement of turnout gear with new PFAS Free Gear
- Implement a new Records Management System (RMS) for tracking fire dept data
- Continuing to update aged systems at the Southside Fire Station

2026 Budget Notes

- A significant decrease is seen in the Buildings & Grounds Line Item. Additional expenses were budgeted in 2025 for the completion of the FDHQ. These expenses are not included in the 2026 budget.
- A \$500,000 expense in the Equipment Lease Line Item is a final payment for an aerial truck. This is being made as a balloon payment, which is one large lump sum due at the end of a lease.
- All auto insurance on Fire Department vehicles is now included in the Fire Department budget, moved out of the Fleet & Facilities budget. This is reflected as a significant increase in the Liability Insurance Line Item.

2026 EXPENDITURES:
\$7,750,926

18.7%
of General Fund



WEST FARGO **POLICE** DEPARTMENT

INTEGRITY • SERVICE • COURAGE



WEST FARGO POLICE DEPARTMENT

Department Overview:

The West Fargo Police Department operates with 83 sworn police officers, seven K-9 units, 13 civilian employees and nine volunteers. The department has the responsibility to protect life and safeguard property in a highly effective and efficient manner and to engage the community in a collaborative crime prevention program.

The WFPD Operates four divisions overseen by the Chief, Assistant Chief, and Captains. These are the Community Services Division, Investigations Division, Patrol Division, and Professional Standards Division.



PETE NIELSEN
CHIEF OF POLICE

2026 Budget Goals & Priorities

The Police Department budget includes the following priorities which are critical for enhancing the safety and efficiency of public safety operations:

- Additional cameras for the Flock Camera System. This advanced technology allows public safety officials to monitor roadways in real time. This system significantly aids in the swift location of missing people, tracks suspects, and enhances the overall ability to maintain public safety.
- Restructuring of the Department's staffing model to incorporate a fulltime communication professional. The position will be filled through a transfer from the Communications Department, maintaining a net zero budget impact. This change will streamline management and enhance public safety outreach efforts for both Police and Fire departments.
- Moving the department shoots to the Red River Regional Marksmanship Club. This location is not only a cost savings, but also is local to West Fargo. This facility ensures that officers receive high-quality training.
- Addition of a new drone. The drone will enhance the Department's operational capabilities and support officers in maintaining a secure environment for the community.

Additional 2026 Budget Notes:

- The Police Department has taken over full operation of the facility at 800 4th Ave E after City Hall relocated in 2025. This has increased Line Items including Property Insurance and Utilities as the operational cost of this facility is now solely in the Police Department Expenditure Budget.

2026 EXPENDITURES:
\$15,387,661



PUBLIC WORKS



MATT ANDVIK
SENIOR DIRECTOR OF
PUBLIC WORKS



BRIAN MATZKE
DIRECTOR OF PUBLIC WORKS
OPERATIONS

LOGAN JACOBSON
DIRECTOR OF PUBLIC WORKS
SERVICES



The Department of Public Works consists of nine departments which are responsible for the City's in- and above-ground infrastructure, utilities, sanitation services, and all City owned property.

The five departments which are included in the General Fund are: Public Works Administration, Fleet & Facilities, Right-of-Way, Streets, and Street Lights

The remaining departments, Forestry, Sanitation, Sewer, Water, and Vector are enterprise funds.



DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS ADMINISTRATION

Division oversees the daily operations, budget, and long-term strategy of the Department. PW Admin also includes staff training and staff who provide support services across the department.

8
FTEs

2026 EXPENDITURES:
\$559,795

1.4%
of General Fund

2026 Department Priorities

- Provide strategic leadership and operational support to all Public Works divisions
- Offer CDL training for new employees requiring a Class B or higher commercial driver's license.
- Deliver knowledgeable and responsive customer service to residents and internal departments.
- Ensure all Public Works operations align with the City's Mission and Core Values

FLEET & FACILITY

Division oversees the general maintenance of City owned facilities, grounds and fleet maintenance.

17
FTEs

2026 EXPENDITURES:
\$1,222,586

3.0%
of General Fund

2026 Department Priorities

- Deliver high-quality maintenance and custodial services for all City-owned buildings.
- Maintain and repair a fleet of over 550 City-owned vehicles and equipment.
- Implement and continuously refine the equipment purchasing schedule across departments to ensure cost-effective replacement and acquisition.
- Manage the City's insurance coverage and claims to maximize value and minimize

RIGHT-OF-WAY

Division oversees the maintenance of off-street public right-of-way including mowing, planting, watering, street pole and flags and roundabouts.

6
FTEs

2026 EXPENDITURES:
\$1,065,098

2.6%
of General Fund

2026 Department Priorities

- Maintain and enhance City-owned green spaces, sidewalks, medians, and landscaping features.
- Manage seasonal decorations and public beautification efforts, including flags, holiday lights, and downtown décor throughout the Downtown.
- Ensure year round safe pedestrian access by clearing snow and ice from City-owned sidewalks during winter months.

DEPARTMENT OF PUBLIC WORKS

STREETS

Division oversees the operation, maintenance and repair of public streets, signs, and right-of-way areas including maintaining roads during winter months.

16

FTEs

2026 EXPENDITURES:
\$3,707,709

9.0%

of General Fund

2026 Department Priorities

- Prioritize high-traffic and deteriorating roads for resurfacing and full-depth reconstruction.
- Expand annual crack sealing & patching programs to prolong road life and minimize future costs.
- Use Plow Ops and real-time data to improve snowplow routes and reduce response time.
- Increase anti-icing operations with brine application before storms.
- Install high-visibility markings and pedestrian signage in school zones and high-traffic areas.
- Implement or upgrade systems to track condition, maintenance, and replacement schedules for all assets.
- Begin pilot programs for smart traffic signals and remote monitoring of street conditions.
- Provide real-time updates on plowing, construction, and closures through Plow Ops or city website.
- Actively seek federal and state infrastructure and transportation grants.
- Prioritize projects with measurable ROI in terms of safety, longevity, and public benefit.

STREET LIGHTS

Budget includes the cost to maintain street lights and traffic signals.

Budget does not include FTE costs.

2026 EXPENDITURES:
\$611,500

1.5%

of General Fund

2026 Department Priorities

- Complete the City-wide LED street light conversion project.
- Maintain and repair all street lights and traffic signal systems within city limits.
- Service and maintain the City's emergency siren infrastructure to ensure public safety.

DEPARTMENT OF PUBLIC WORKS- ENTERPRISE FUNDS

SANITATION

The Department provides convenient and affordable residential and commercial solid waste services to the citizens of West Fargo. Staff oversee garbage collection, the City's private recycling collection contract and operate the City's inert landfill, transfer station, recycling, compost, and yard waste facilities.

24
FTEs

2026 EXPENDITURES:
\$8,079,203

29.9%
of Enterprise Fund

2026 Department Priorities

- Deliver high-quality waste collection service to both residential and commercial customers
- Efficiently operate and maintain the transfer station, inert landfill, and compost and recycle drop sites to provide residents with additional services
- Continue to streamline commercial routes, scheduling of bulky items, and tree branch collection

SEWER

The Sewer Division maintains approximately 193 miles of sanitary sewer lines, 34 sanitary lift stations, and handles 3701 manholes, 3 Lagoon Cells, and overflow prevention. The Department is also responsible for about 22 miles of storm sewer pipe, over 70 retention ponds, 51 storm lift stations, and almost 8251 catch basins and operates a formal stormwater management program.

16
FTEs

2026 EXPENDITURES:
\$7,840,986

29.0%
of Enterprise Fund

2026 Department Priorities

- Continued efforts to populate and utilize the asset management system to prioritize projects.
- Stormwater and sewer system modeling is key to identifying weak points and planning improvements.
- Cost projections and financing alternatives from the master plan will inform decision-making.
- The Core Area Flooding Study will lay the groundwork for implementing targeted infrastructure enhancements.
- All systems will incorporate stormwater best management practices and follow regulatory guidelines to protect water bodies.

WATER

The Water Department maintains the water distribution system of 202 miles of pipe in the city to ensure the delivery of safe, clean drinking water to the residents.

11
FTEs

2026 EXPENDITURES:
\$10,360,329

38.3%
of Enterprise Fund

2026 Department Priorities

- Continue phased replacement of aging or undersized water mains to reduce breaks and improve reliability
- Ensure full compliance with EPA Safe Drinking Water Act standards and North Dakota Department of Environmental Quality requirements.
- Expand real-time monitoring and lab testing frequency for contaminants, including PFAS, lead, and nitrates.
- Update the Water System Master Plan to reflect current and projected population and commercial growth through 2030
- Improve clarity and transparency in water billing; allow for more flexible online payment options and usage dashboards.
- Ensure all pump stations and treatment facilities have reliable backup power and contingency plans.
- Aggressively pursue federal and state funding, including Water Infrastructure Finance and Innovation Act (WIFIA) loans or SRF programs

DEPARTMENT OF PUBLIC WORKS - ENTERPRISE FUNDS

FORESTRY

The Department's mission is to maintain a safe and healthy urban forest through tree planting, maintenance, and public education.



2026 Department Priorities

- Maintain core forestry services — including tree pruning, disease diagnosis, boulevard maintenance, and public education.
- Operate within reduced resources — with no additional staff or equipment acquisitions, existing staff and tools must carry on.
- Uphold urban forest standards — continue efforts to sustain Tree City USA designation and Growth Awards via annual Arbor Day and maintenance activities.
- Use departmental reports and public input — Forestry agendas, annual reports, and citizen feedback will likely guide prioritization in the absence of expanded funding.
- Continue to implement Emerald Ash Borer plan- continue with removal and replacement of Ash trees.

VECTOR

The City of West Fargo supports Cass County Vector Control through funding for mosquito spraying.



OTHER GOVERNMENTAL FUNDS

WEST FARGO PUBLIC LIBRARY

Department Overview:

As a civic resource, the West Fargo Public Library's mission is to provide equitable access to resources and opportunities so that residents can achieve their goals, explore their passions and develop social connections. We envision a library whose services ensure that every person has resources and opportunities to learn, meet, share, read, play and create.

To achieve our goals, the West Fargo Public Library does not charge late fees, and offers hundreds of programs and services like skill-building classes, entertainment and cultural events, technology tools, the Library on Wheels, community meeting spaces and the latest in physical and digital books and media.



21
FTEs

JENNA KAHLY
LIBRARY DIRECTOR

2026 EXPENDITURES:
\$2,632,068

2026 Department Priorities

- Provide access to resources and opportunities for residents to achieve their goals, explore their passions, and develop social connections.
- Offer a wide selection of in-demand books, media, and programs reflective of our community.
- Partner with state and ODIN libraries to offer services and resources at low cost to taxpayers.
- Operate two locations and outreach services to meet our entire community where they are.
- Continue to provide high-quality services as demand for library services continues to grow in West Fargo
- Maintain fiscal responsibility by enforcing our service area change

2026 Budget Notes

- Significant Line Item Decrease with completion of capital projects in 2024 and 2025. No capital projects are budgeted for in 2026.
- Increase in Service Agreements Line Item for contracts for door counter, cameras, and printers used at the satellite location.
- New carts, office chairs, and one new work station are included in Line Item for Furniture & Equipment

WEST FARGO MUNICIPAL AIRPORT

2026 EXPENDITURES:
\$219,355

The West Fargo Airport Authority governs the workings of the West Fargo Municipal Airport in West Fargo, North Dakota. The airport is used by private and commercial pilots around the region.

The Airport is funded through a designated mill levy. Airport employees are not City of West Fargo employees, one West Fargo Commissioner serves on the Airport Authority Board.

RESERVE FUND REVENUES & EXPENSES

The Revenues & Expenses below represent the only activity happening in the General Fund Reserve Account 1001 during year 2026.

This does not represent the current balance of the City's Reserve Fund. Information on the City's Reserves is included in the Annual Audit found at westfargond.gov

REVENUE - GENERAL FUND RESERVES - 1001		
Line Item	2025 Budget	2026 Budget
Interest on Investments	\$ 500,000	\$ 1,291,939
Transfers In	\$ -	\$ 166,934
Total Reserve Fund Revenues:	\$ 500,000	\$ 1,458,873

EXPENSES - GENERAL FUND RESERVES - 1001		
Line Item	2025 Budget	2026 Budget
Property Insurance	\$ 5,000	\$ 4,300
Lease/Rental	\$ 667,800	\$ 539,070
Operations & Maintenance	\$ 17,500	\$ -
Service Agreements/Contracts	\$ 8,300	\$ 5,100
Contingencies	\$ 18,100	\$ 100,000
Utilities	\$ 42,000	\$ 50,000
Furniture & Equipment	\$ 12,000	\$ 12,000
Share of Special Assessments	\$ 47,100	\$ -
Transfer to General Fund	\$ 501,707	\$ -
Total Reserve Fund Expenses	\$ 1,319,507	\$ 710,470

2026 Budget Notes

- The West Fargo City Commission authorized the use of reserve funds for a 5-year building lease and related expenses in 2023. These include Line Items:
 - Property Insurance
 - Lease/Rental
 - Service Agreements/Contracts
 - Utilities
 - Furniture & Equipment
- The Contingency Line Item was cut in 2025, and is returned back to its normal level for 2026.

REVENUE FUNDS

2026 BUDGET REVENUES BY FUND

Fund		2025 Budget	2026 Budget	% Change 2025-2026
General Fund	1000	\$ 39,947,752	\$ 41,387,518	3.6%
Total General Fund Revenues:		\$ 39,947,752	\$ 41,387,518	3.6%
Vector	2200	\$ 210,000	\$ 220,000	4.8%
Forestry	2210	\$ 674,815	\$ 802,410	18.9%
Sanitation	6010	\$ 7,100,000	\$ 8,049,571	13.4%
Water	6020	\$ 10,500,000	\$ 11,155,465	6.2%
Sewer	6025	\$ 8,102,130	\$ 8,903,389	9.9%
Total Utility Fund Revenues		\$ 26,586,945	\$ 29,130,835	9.6%
Airport Authority	7050	\$ 238,999	\$ 219,355	-8.2%
Total Airport Fund Revenues:		\$ 238,999	\$ 219,355	-8.2%
Library	7000	\$ 2,651,523	\$ 2,632,068	-0.7%
Total Library Fund Revenues:		\$ 2,651,523	\$ 2,632,068	-0.7%
Total Budget Revenues		\$ 69,425,219	\$ 73,369,776	5.7%

GENERAL FUND REVENUES

GENERAL FUND REVENUE 1000			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Property Taxes	\$ 18,625,458	\$ 19,881,072	6.7%
Discount Property Taxes	\$ (782,269)	\$ (835,005)	6.7%
In Lieu of Property Taxes	\$ 20,000	\$ 10,000	-50.0%
Sales Tax Admin Fee	\$ 201,500	\$ 219,600	9.0%
Penalties & Interest on Special Assessments	\$ 10,000	\$ 20,000	100.0%
Licenses and Permits	\$ 10,500	\$ -	-100.0%
Daycare Permits	\$ 2,300	\$ 2,300	0.0%
Fire Alarm Permits	\$ 15,000	\$ 15,000	0.0%
Fire Department Grants	\$ 376,000	\$ 376,000	0.0%
Fire Department Rent	\$ 3,600	\$ 3,600	0.0%
Beer & Liquor Licenses	\$ 104,000	\$ 105,000	1.0%
Noise Permit Fees	\$ 1,000	\$ 500	-50.0%
Cable TV Franchise Fees	\$ 310,000	\$ 227,738	-26.5%
Application Fees	\$ 20,000	\$ -	-100.0%
Portable Sign Licenses	\$ 2,500	\$ 4,500	80.0%
Electrical Franchise Fees	\$ 1,970,000	\$ 1,747,569	-11.3%
Natural Gas Franchise Fees	\$ 900,000	\$ 722,520	-19.7%
Police Department Misc. Fees	\$ 100,000	\$ 113,000	13.0%
School Resource Officer	\$ 934,621	\$ 993,935	6.3%
Insurance/Damage Proceeds	\$ 3,090	\$ -	-100.0%
Insurance Proceeds - Police Dept.	\$ 4,000	\$ -	-100.0%
4% Administrative Fees	\$ 100,000	\$ 700,000	600.0%
Engineering 10% for Managing Projects	\$ 2,797,500	\$ 300,000	-89.3%
Engineering Fees	\$ -	\$ 100,000	-
Building Permit Fees	\$ 880,000	\$ 537,905	-38.9%
Plan Review Fees	\$ 110,000	\$ 66,000	-40.0%
Mechanical Permit Fees	\$ 132,000	\$ 88,000	-33.3%
Sidewalk/Approach Permit Fees	\$ 66,000	\$ -	-100.0%
Staking Fees	\$ 30,000	\$ 33,000	10.0%
Sign Permit Fees	\$ 2,200	\$ 2,200	0.0%
Utility Crossing Permit	\$ 2,500	\$ 2,500	0.0%
Subdivision Fees	\$ 8,000	\$ 8,800	10.0%
Residential Civil Site Permit Fees	\$ 1,000	\$ 1,100	10.0%
Commercial Civil Site Permit Fees	\$ 500	\$ 1,100	120.0%
Residential Sideway/Driveway Fees	\$ 1,000	\$ 1,100	10.0%
Contractor License - HVAC	\$ 2,750	\$ 2,800	1.8%
Contractor License - Sidewalk	\$ 1,650	\$ 1,200	-27.3%
Cigarette Tax	\$ 73,650	\$ 65,000	-11.7%
Highway Tax	\$ 1,900,000	\$ 2,198,200	15.7%
Street Light Repair	\$ 25,000	\$ 25,000	0.0%
State Aid	\$ 2,900,000	\$ 3,110,000	7.2%
Police Department Grants	\$ 225,450	\$ 154,978	-31.3%
Fines & Forfeits	\$ 300,000	\$ 180,000	-40.0%
Bond Forfeitures	\$ 40,000	\$ 150,000	275.0%
Public Record Request Fees	\$ 500	\$ 1,000	100.0%
Misc. Revenue	\$ 28,000	\$ 58,000	107.1%
Interest on Investments	\$ 500,000	\$ 2,583,878	416.8%
Over-Dimensional Vehicle Permits	\$ 100,000	\$ 100,000	0.0%
Transfers In	\$ 6,888,752	\$ 7,179,928	4.2%
Sale of Equipment	\$ -	\$ 128,500	-
Total General Fund Revenue:	\$ 39,947,752	\$ 41,387,518	3.6%

TRANSFERS IN

Transfers In are Revenues from other funds, transferred into the General Fund to cover expenditures in General Fund Departments.

TRANSFERS IN TO GENERAL FUND 1000		
Line Item	2025 Budget	2026 Budget
Public Safety Sales Tax	\$ 4,154,513	\$ 4,500,000
Economic Development Sales Tax	\$ 1,242,942	\$ 1,257,853
Capital Improvement Sales Tax	\$ 540,000	\$ 450,000
TIF Administrative Fees	\$ 284,101	\$ 49,056
Utility 1% Admin Fees	\$ -	\$ 154,000
Gaming Revenue	\$ 18,000	\$ 150,000
Fire Truck Lease Payment	\$ -	\$ 500,000
Interfund Loan Payment	\$ -	\$ 114,019
Asset Forfeiture	\$ -	\$ 5,000
Reserve Interest	\$ 500,000	\$ -
Cash in Lieu	\$ 147,489	\$ -
Reserves	\$ 1,707	\$ -
Total Transfers in to General Fund:	\$ 6,888,752	\$ 7,179,928

UTILITY FUNDS

VECTOR FUND REVENUE 2200			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Vector Collections - Utility Bill	\$ 200,000	\$ 220,000	10.0%
Interest on Investments	\$ 10,000	\$ -	-100.0%
Total Vector Fund Revenue	\$ 210,000	\$ 220,000	4.8%

FORESTRY FUND REVENUE 2210			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Forestry Collections - Utility Bill	\$ 667,315	\$ 787,410	18.0%
Interest on Investments	\$ 5,000	\$ -	-100.0%
Snow/Mowing Payments	\$ 2,500	\$ -	-100.0%
Sale of Equipment	\$ -	\$ 15,000	-
Total Forestry Fund Revenue	\$ 674,815	\$ 802,410	18.9%

SANITATION FUND REVENUE 6010			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Garbage Collections - Utility Bill	\$ 6,605,388	\$ 6,611,371	0.1%
Inert Landfill	\$ 75,000	\$ 318,775	325.0%
Dumpster Collection	\$ 257,112	\$ 502,851	95.6%
Tipping Fees - Waste Management	\$ 55,000	\$ 245,983	347.2%
Interest on Investments	\$ 100,000	\$ 284,227	184.2%
Recycling Income	\$ -	\$ 1,960	-
Sale of Equipment	\$ -	\$ 75,000	-
Misc. Revenue	\$ 7,500	\$ 9,404	25.4%
Total Sanitation Fund Revenue	\$ 7,100,000	\$ 8,049,571	13.4%

WATER FUND REVENUE 6020			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Water Base Fee - Utility Bill	\$ 1,700,000	\$ 1,345,362	-20.9%
Water Collections - Utility Bill	\$ 8,250,000	\$ 8,433,400	2.2%
Storm Water Permit Fees	\$ 60,000	\$ 1,200	-98.0%
Sump Pump Variance Fees	\$ 40,000	\$ -	-100.0%
SE Cass Water Resource Maintenance	\$ 90,000	\$ 164,877	83.2%
Interest on Investments	\$ 200,000	\$ 943,116	371.6%
Fees	\$ 100,000	\$ 71,397	-28.6%
Rent	\$ 20,000	\$ 52,792	164.0%
Excavation Permits	\$ -	\$ 38,600	-
Sale of Equipment	\$ -	\$ 54,000	-
Misc. Revenue	\$ 40,000	\$ 50,721	164.0%
Total Water Fund Revenue	\$ 10,500,000	\$ 11,155,465	6.2%

SEWER FUND REVENUE 6025			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Sewer Base Fee - Utility Bill	\$ 2,382,979	\$ 2,388,693	0.2%
Sewer Collections - Utility Bill	\$ 5,719,151	\$ 6,233,774	9.0%
Sump Pump Variance Agreement	\$ -	\$ 255,647	-
Pre-Treatment Fees	\$ -	\$ 6,600	-
Sale of Equipment	\$ -	\$ 17,000	-
Misc. Revenue	\$ -	\$ 1,675	-
Total Sewer Fund Revenue	\$ 8,102,130	\$ 8,903,389	9.9%

UTILITY RATE CHANGES FOR 2026

Increases in Utility Fund Revenues are based on an increase in Utility Rates. The following table shows the proposed rate increase for an average residential property. Rates will differ based on usage, meter size, garbage can/dumpster size, etc.

2026 Approved Utility Rates		
Utility	2025 Monthly Rate	2026 Monthly Rate
Water (Based on 3/4 Meter)	\$7.61	\$7.84
Sanitation (Based on Residential 64-Gal.)	\$23.55	\$25.90
Sewer Base Rate	\$12.83	\$19.00
Sewer Flow Rate (per 1000 gal.)	\$5.70	\$6.27
Forestry	\$3.00	\$3.50
Vector	\$1.00	\$1.00

OTHER LEVIED FUNDS

Other levied funds have a specified number of mills dedicated specifically to one department or service.

AIRPORT FUND REVENUE 7050			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Property Taxes	\$ 220,661	\$ 102,931	-53.4%
Discount Property Taxes	\$ (8,252)	\$ (4,323)	-47.6%
Misc. Revenues	\$ 800	\$ -	-100.0%
Rent	\$ 16,630	\$ 36,150	117.4%
Interest on Investments	\$ 3,500	\$ 64,597	1745.6%
FBO Income/Land Income	\$ 5,660	\$ -	-100.0%
Airport Fuel Sales	\$ -	\$ 20,000	-
Total Airport Fund Revenue:	\$ 238,999	\$ 219,355	-8.2%

LIBRARY FUND REVENUE 7000			
Line Item	2025 Budget	2026 Budget	% Change 2025-2026
Property Taxes	\$ 2,506,278	\$ 2,544,185	1.5%
Discount Property Taxes	\$ (105,264)	\$ (106,856)	1.5%
State Aid	\$ 40,509	\$ 44,626	10.2%
Misc. Revenue	\$ 5,000	\$ 5,000	0.0%
Sponsorships	\$ 5,000	\$ 3,000	-40.0%
Interest on Investments	\$ 50,000	\$ 142,113	184.2%
Transfers In (CIP Sales Tax)	\$ 150,000	\$ -	-100.0%
Total Library Fund Revenue:	\$ 2,651,523	\$ 2,632,068	-0.7%

*Per NDCC, the Airport Authority and Library Board set and approve their own expenditures, while the City Commission sets their mill levy.



To learn more about how mills are calculated, and how the levied property tax in your bill is determined, visit westfargond.gov/behindyourbill.

SPECIAL REVENUE FUNDS

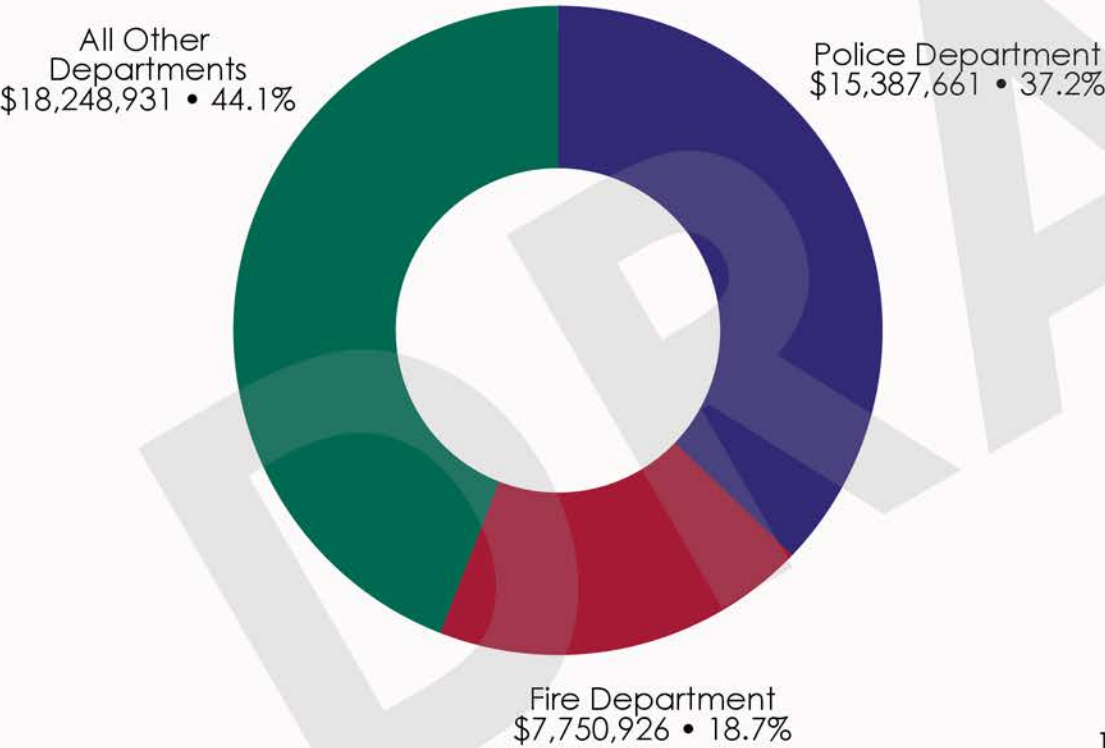


PUBLIC SAFETY SALES TAX

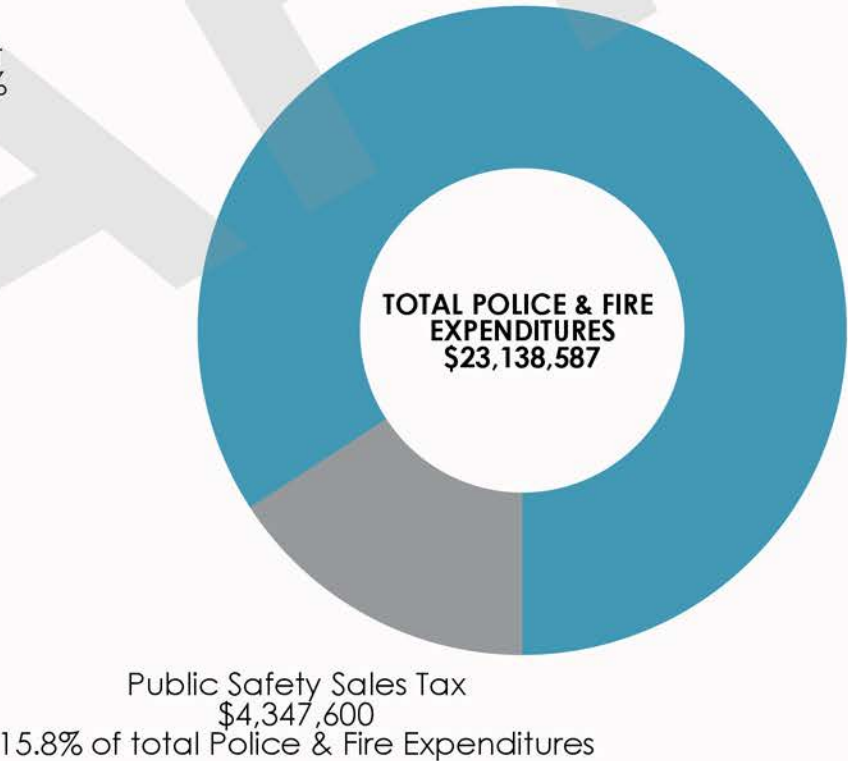
Fund		2025 Budget	2026 Budget	% Change 2025-2026
Public Safety Sales Tax Revenue	2975	\$ 4,014,700	\$ 4,347,600	8.3%

*PSST is transferred to the General Fund for operational costs of both Police and Fire Departments.

PERCENTAGE OF GENERAL FUND EXPENDITURES BY DEPARTMENT



PERCENTAGE OF POLICE & FIRE EXPENDITURES FUNDED BY PSST



CAPITAL IMPROVEMENT SALES TAX

CAPITAL IMPROVEMENT FUND FORECASTED BEGINNING BALANCE - 1/1/2026	
	\$ 24,000,000

CAPITAL IMPROVEMENT SALES TAX FUND REVENUE - 2970	
Line Item	2026 Budget
Capital Improvement Sales Tax	\$ 13,042,800
Interfund Loans	\$ 121,614
Special Assessments	\$ 50,000
Total Capital Improvement Sales Tax Fund Revenue	\$ 13,214,414

CAPITAL IMPROVEMENT SALES TAX FUND EXPENSES - 2970	
Line Item	2026 Budget
Departmental Operations Expense - ERP System	\$ 850,000
Departmental Operations Expense - IT Infrastructure	\$ 568,300
Departmental Operations Expense - Street Crew	\$ 250,000
Departmental Operations Expense - Fire Truck Balloon Payment	\$ 500,000
Departmental Operations Expense - Metro COG	\$ 60,000
Departmental Operations Expense - Striping, Street Lights, Traffic Signals	\$ 140,000
Departmental Operations Expense - PD Flock Cameras	\$ 115,500
Building Improvement Project - Public Works	\$ 4,500,000
Capital Improvement Construction Projects*	\$ 16,776,550
Total Capital Improvement Sales Tax Fund Expenses	\$ 23,760,350

CAPITAL IMPROVEMENT FORECASTED FUND ENDING BALANCE - 12/31/2026	
	\$ 13,454,064

Ending Fund Balance is carried into the following year.

*Capital Improvement Construction Projects can be found listed in the 2024-2028 Capital Improvement Plan, approved by the West Fargo City Commission.

ECONOMIC DEVELOPMENT SALES TAX

ECONOMIC DEVELOPMENT SALES TAX REVENUE - 2970	
Line Item	2026 Budget
Economic Development Sales Tax	\$ 4,347,600
Rent	\$ 75,000
Total Economic Development Sales Tax Fund Revenue	\$ 4,422,600

ECONOMIC DEVELOPMENT SALES TAX EXPENSES - 2970	
Line Item	2026 Budget
Attorney	\$ 40,000
Economic Development	\$ 349,149
Professional Services	\$ 30,000
Marketing	\$ 40,000
Incentive Programs/Grants	\$ 2,262,200
Management/Programming Fees	\$ 55,000
Transfers Out	\$ 1,660,994
Total Economic Development Sales Tax Fund Expenses	\$ 4,437,343

PUBLIC PLAZAS & WEST FARGO EVENTS

PUBLIC PLAZAS & WEST FARGO EVENTS- REVENUE 23XX	
	2026 Budget
Rent - Parking Garage	\$ 200,000
CAM Rent - The Lights	\$ 32,359
Transfers In - Economic Development Sales Tax	\$ 303,841
Total Plaza & WFE Revenue:	\$ 536,200

PUBLIC PLAZAS & WEST FARGO EVENTS- EXPENSE 23XX	
	2026 Budget
Property Insurance - Public Plazas & Parking Garage	\$ 3,000
Utilities - The Lights Parking Garage	\$ 29,400
Management Fee - The Lights Parking Garage	\$ 175,300
Operations & Maintenance - Public Plazas	\$ 6,000
Utilities - Public Plazas	\$ 67,000
Management & Programming - Public Plazas	\$ 255,500
Total Plaza & WFE Expense:	\$ 536,200

Economic Development Sales Tax as well as other revenue sources are used to fund the operations of Public Plazas, owned by the City of West Fargo. These are The Lights and the POW/MIA Plaza in Downtown West Fargo.

In addition to aiding in funding utilities, maintenance, IT, etc. the City of West Fargo partners with West Fargo Events who manages annual community events in these City-owned spaces. This allows the City to continue providing community centered entertainment for all ages, without the cost of FTEs, equipment, or event logistics.

OTHER SPECIAL REVENUE FUNDS

Special Revenue Funds are generally transferred into the General Fund or other revenue funds.

SPECIAL FUNDS - REVENUE				
Fund		2025 Budget	2026 Budget	% Change 2025-2026
Reserves	1001	\$ 500,000	\$ 1,458,873	191.8%
City Share of Specials	2030	\$ 221,883	\$ 224,944	1.4%
Gaming	2110	\$ 15,000	\$ 15,000	0.0%
The Lights Plaza & Parking Ramp	2310-2320	\$ 530,317	\$ 528,500	-0.3%
Police Department Special Funds	25XX	\$ 5,500	\$ 10,150	84.5%
Assest Forfieture	2950	\$ 30,000	\$ 5,000	-83.3%
Prairie Dog Funds - State Aid	2971	\$ 10,500,000	\$ 1,586,000	-84.9%
Total Special Fund Revenues:		\$ 11,802,700	\$ 3,828,467	-67.6%

*Reserve Fund Revenue from Interests on Investments and Transfers In will not be transferred to the General Fund

OTHER SPECIAL REVENUE FUNDS - AGENCY FUNDS

Agency Funds are passed through the City, from collected tax revenues or state funds and paid out to other government agencies.

These funds have a net zero impact on the City's overall budget.

AGENCY FUNDS - REVENUE				
Fund		2025 Budget	2026 Budget	% Change 2025-2026
Parks Funds - State Aid	2050	\$ 1,128,681	\$ 1,180,000	4.5%
Lodging Tax - FM CVB	2141	\$ 383,000	\$ 450,000	17.5%
Tree Fund	5000	\$ 50,000	\$ 35,000	-30.0%
Park District Special Assessments	8000-8999	\$ 720,242	\$ 710,338	-1.4%
Total Special Fund Revenues - Agency Funds:		\$ 2,281,923	\$ 2,375,338	4.1%

AGENCY FUNDS - EXPENSES				
Fund		2025 Budget	2026 Budget	% Change 2025-2026
Parks Funds - State Aid	2050	\$ 1,128,681	\$ 1,180,000	4.5%
Lodging Tax - FM CVB	2141	\$ 383,000	\$ 450,000	17.5%
Tree Fund	5000	\$ 50,000	\$ 35,000	-30.0%
Park District Special Assessments	8000-8999	\$ 720,242	\$ 710,338	-1.4%
Total Special Fund Revenues - Agency Funds:		\$ 2,281,923	\$ 2,375,338	4.1%

AGENCY FUNDS - NET				
		\$ -	\$ -	-

OTHER SPECIAL REVENUE FUNDS - DEBT SERVICE FUNDS

Debt Service Fund Revenue is used to make payments on General Obligation Bonds, Special Assessment Bonds and other types of bonds, loans, etc.

Debt Service Funds begin the year with a cash balance that is also used when making payments. New Annual Revenue is added to this balance. Because of this, a fund's revenue and payments in a given year will not be a 1:1 match.

Description	Fund	Revenue	Bond Payment		
			Principal	Interest	Fees
RIB 2019B	3339	\$ 422,504	\$ 395,000	\$ 124,360	\$ 269
2009 Improvement	3369	\$ 19,166	\$ 15,000	\$ 17,388	\$ 300
RIB 2019A	3370	\$ 252,232	\$ 325,000	\$ 77,663	\$ 632
RIB 2019B	3372	\$ 285,998	\$ 280,000	\$ 80,759	\$ 269
RIB 2019B	3375	\$ 667,776	\$ 555,000	\$ 170,509	\$ 269
RIB 2020A/2012D	3378	\$ 1,295,311	\$ 1,355,000	\$ 289,400	\$ 538
RIB 2021A	3381	\$ 720,023	\$ 515,000	\$ 110,920	\$ 1,075
RIB 2021B	3382	\$ 654,755	\$ 545,000	\$ 103,035	\$ 1,075
RIB 2014A	3384	\$ 929,256	\$ 730,000	\$ 275,925	\$ 1,075
RIB 2014B	3385	\$ 945,065	\$ 855,000	\$ 301,125	\$ 1,075
RIB 2015A	3386	\$ 1,399,241	\$ 1,150,000	\$ 526,250	\$ 1,075
RIB 2015B	3387	\$ 1,328,875	\$ 1,045,000	\$ 471,975	\$ 1,075
RIB 2016A	3388	\$ 1,500,983	\$ 1,155,000	\$ 439,513	\$ 1,075
RIB 2017A	3389	\$ 2,601,250	\$ 1,645,493	\$ 1,136,152	\$ 1,075
RIB 2018B	3392	\$ 1,937,022	\$ 1,187,242	\$ 1,007,208	\$ 1,344
RIB 2019B	3393	\$ 2,111,537	\$ 1,085,000	\$ 971,019	\$ 269
RIB 2020A	3394	\$ 2,647,728	\$ 1,550,000	\$ 809,004	\$ 537
RIB 2022A	3395	\$ 423,115	\$ 155,000	\$ 228,400	\$ 1,075
Public Safety Annual Appropriation Bonds	3396	\$ 714,128	\$ 375,000	\$ 339,128	\$ 1,075
RIB 2024	3398	\$ 1,019,875	\$ 365,000	\$ 654,875	\$ 1,075
2020 Sidewalk District	3781	\$ 28,136	\$ 24,461	\$ 3,214	\$ -
2022 Sidewalk District	3782	\$ 14,013	\$ 11,202	\$ 2,114	\$ -
TIF - West Fargo 2nd & 3rd	3979	\$ 412,088	\$ -	\$ -	\$ -
TIF - Sandhills	3987	\$ 190,000	\$ -	\$ -	\$ -
TIF 2020	3988	\$ 985,000	\$ 625,000	\$ 416,815	\$ 1,075
TIF - 2018	3989	\$ 63,796	\$ -	\$ -	\$ -
Total Debt Service Funds:		\$23,568,872	\$ 15,943,398	\$ 8,556,751	\$ 17,327

- RIB: Refunding Improvement Bond (Special Assessment Infrastructure)
- GO: General Obligation
- W&S: Water & Sewer Revenue Bonds
- TIF: Tax Increment Financing (Economic Development Projects)

NET POSITION OF MAJOR FUNDS

GENERAL FUND	
General Fund Revenue	\$ 41,387,518
General Fund Expenses	\$ 41,387,518
General Fund Net Difference	\$ -

UTILITY FUND	
Utility Fund Revenue	\$ 29,130,835
Utility Fund Expenses	\$ 27,046,230
Utility Fund Net Difference	\$ 2,084,605

AIRPORT FUND	
Airport Fund Revenue	\$ 219,355
Airport Fund Expenses	\$ 219,355
Airport Fund Net Difference	\$ -

LIBRARY FUND	
Library Fund Revenue	\$ 2,632,068
Library Fund Expenses	\$ 2,632,068
Library Fund Net Difference	\$ -

MAJOR FUNDS	
All Funds Revenue	\$ 73,369,776
All Funds Expenses	\$ 71,285,171
Major Funds Net Difference	\$ 2,084,605



APPENDIX DEPARTMENTAL EXPENDITURES



Department: ADMINISTRATION

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 665,525	\$756,948	13.7%
114	PART TIME SALARIES	\$ 25,008	\$26,618	6.4%
220	SOCIAL SECURITY	\$ 52,826	\$59,943	13.5%
230	RETIREMENT	\$ 108,214	\$122,067	12.8%
240	WORKFORCE SAFETY INSURANC	\$ 800	\$568	-29.0%
245	CORPORATE EDUCATION*	\$ 100	\$0	-100.0%
320	HEALTH INSURANCE	\$ 99,864	\$116,780	16.9%
340	EMPLOYEE DEVELOPMENT	\$ 10,400	\$1,515	-85.4%
356	TELEPHONE	\$ 1,200	\$2,284	90.3%
410	OFFICE SUPPLIES	\$ 1,000	\$2,000	100.0%
424	GAS AND OIL		\$500	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ -	\$2,400	100.0%
497	TECHNOLOGY	\$ 59,805	\$2,000	-96.7%
661	POSTAGE/FREIGHT/SHIPPING		\$500	100.0%
667	MEMBERSHIPS	\$ 5,350	\$4,775	-10.7%
668	PRINTING*	\$ 100	\$0	-100.0%
Grand Total		\$ 1,030,192	\$1,098,898	6.7%

Department: ASSESSING

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 553,040	\$573,211	3.6%
220	SOCIAL SECURITY	\$ 42,308	\$43,851	3.6%
230	RETIREMENT	\$ 89,924	\$91,225	1.4%
240	WORKFORCE SAFETY INSURANC	\$ 596	\$486	-18.5%
320	HEALTH INSURANCE	\$ 80,806	\$71,463	-11.6%
321	PROPERTY INSURANCE		\$2,206	100.0%
340	EMPLOYEE DEVELOPMENT	\$ 11,781	\$11,950	1.4%
360	PRINTING & MAILING PROJECTS		\$8,000	100.0%
410	OFFICE SUPPLIES	\$ 3,000	\$3,000	0.0%
424	GAS AND OIL	\$ -	\$1,025	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 75	\$0	-100.0%
497	TECHNOLOGY	\$ 49,442	\$48,310	-2.3%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 35,000	\$0	-100.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 1,000	\$1,500	50.0%
667	MEMBERSHIPS	\$ 1,365	\$1,500	9.9%
668	PRINTING*	\$ 4,000	\$0	-100.0%
Grand Total		\$ 872,337	\$857,727	-1.7%

Department: FINANCE

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 552,457	\$616,041	11.5%
220	SOCIAL SECURITY	\$ 42,263	\$47,132	11.5%
230	RETIREMENT	\$ 89,830	\$98,754	9.9%
240	WORKFORCE SAFETY INSURANC	\$ 620	\$587	-5.3%
320	HEALTH INSURANCE	\$ 115,250	\$118,709	3.0%
340	EMPLOYEE DEVELOPMENT	\$ 7,800	\$12,595	61.5%
356	TELEPHONE	\$ 600	\$600	0.0%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 2,000	\$0	-100.0%
410	OFFICE SUPPLIES	\$ 3,000	\$3,000	0.0%
418	PROFESSIONAL SERVICES	\$ -	\$1,500	100.0%
420	OPERATION & MAINTENANCE	\$ 500	\$0	-100.0%
422	UNIFORMS/CLOTHING		\$50	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 4,750	\$5,590	17.7%
497	TECHNOLOGY	\$ 56,060	\$59,330	5.8%
641	FURN & EQUIP-NON DEPRECIATED <\$5000		\$1,000	100.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 6,000	\$8,000	33.3%
667	MEMBERSHIPS	\$ 750	\$910	21.3%
668	PRINTING*	\$ 50	\$0	-100.0%
740	SERVICE CHARGES	\$ 25,000	\$30,000	20.0%
880	COST ALLOCATIONS	\$ (334,294)	-\$355,082	6.2%
Grand Total		\$ 572,636	\$648,716	13.3%

Department: GIS

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 257,569	\$261,639	1.6%
220	SOCIAL SECURITY	\$ 19,704	\$20,015	1.6%
230	RETIREMENT	\$ 41,881	\$42,543	1.6%
240	WORKFORCE SAFETY INSURANC	\$ 237	\$302	27.4%
320	HEALTH INSURANCE	\$ 43,877	\$50,082	14.1%
321	PROPERTY INSURANCE	\$ -	\$600	100.0%
340	EMPLOYEE DEVELOPMENT	\$ 4,000	\$9,000	125.0%
410	OFFICE SUPPLIES	\$ 800	\$1,750	118.8%
418	PROFESSIONAL SERVICES	\$ -	\$15,000	100.0%
424	GAS AND OIL	\$ -	\$400	100.0%
497	TECHNOLOGY	\$ 49,805	\$47,880	-3.9%
667	MEMBERSHIPS	\$ -	\$100	100.0%
864	FURN & EQUIP DEPRECIATED >\$5,000	\$ -	\$5,500	100.0%
Grand Total		\$ 417,873	\$454,811	8.8%

Department: HUMAN RESOURCES

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 360,485	\$406,881	12.9%
114	PART TIME SALARIES	\$ 20,000	\$20,000	0.0%
220	SOCIAL SECURITY	\$ 29,107	\$29,902	2.7%
230	RETIREMENT	\$ 58,615	\$63,557	8.4%
240	WORKFORCE SAFETY INSURANC	\$ 530	\$403	-24.0%
245	CORPORATE EDUCATION*	\$ 5,000	\$0	-100.0%
307	CONTRACT SERVICES*	\$ 24,000	\$0	-100.0%
312	ATTORNEY	\$ 20,000	\$20,000	0.0%
320	HEALTH INSURANCE	\$ 56,509	\$60,894	7.8%
340	EMPLOYEE DEVELOPMENT	\$ 21,650	\$26,100	20.6%
356	TELEPHONE	\$ 2,160	\$2,500	15.7%
360	PRINTING & MAILING PROJECTS		\$650	100.0%
378	EMPLOYEE RELATIONS	\$ 14,650	\$15,000	2.4%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 20,400	\$40,000	96.1%
410	OFFICE SUPPLIES	\$ 1,500	\$1,500	0.0%
418	PROFESSIONAL SERVICES	\$ 500	\$3,210	542.0%
422	UNIFORMS/CLOTHING		\$500	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ -	\$23,300	100.0%
497	TECHNOLOGY	\$ 81,405	\$80,247	-1.4%
639	SAFETY EXPENSES	\$ 3,390	\$4,350	28.3%
640	FURNITURE & EQUIPMENT*	\$ 500	\$0	-100.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ -	\$500	100.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 250	\$200	-20.0%
667	MEMBERSHIPS	\$ 3,818	\$2,100	-45.0%
668	PRINTING*	\$ 250	\$0	-100.0%
Grand Total		\$ 724,719	\$801,794	10.6%

Department: INFORMATION TECHNOLOGY

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 500,884	\$555,880	11.0%
220	SOCIAL SECURITY	\$ 38,317	\$42,524	11.0%
230	RETIREMENT	\$ 80,386	\$88,923	10.6%
240	WORKFORCE SAFETY INSURANC	\$ 636	\$604	-5.0%
320	HEALTH INSURANCE	\$ 63,530	\$81,924	29.0%
321	PROPERTY INSURANCE		\$1,170	100.0%
340	EMPLOYEE DEVELOPMENT	\$ 7,500	\$7,500	0.0%
356	TELEPHONE	\$ 4,960	\$3,500	-29.4%
410	OFFICE SUPPLIES	\$ 2,000	\$2,500	25.0%
424	GAS AND OIL	\$ -	\$700	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 75	\$1,308	1644.0%
497	TECHNOLOGY	\$ 535,245	\$378,971	-29.2%
610	VEHICLE PURCHASES - DEPRECIATED		\$40,000	100.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 1,000	\$0	-100.0%
667	MEMBERSHIPS	\$ 1,000	\$0	-100.0%
Grand Total		\$ 1,235,533	\$1,205,504	-2.4%

Department: COURT

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 199,307	\$219,084	9.9%
111	ADMINISTRATIVE SALARIES	\$ 75,000	\$75,000	0.0%
220	SOCIAL SECURITY	\$ 20,984	\$22,497	7.2%
230	RETIREMENT	\$ 32,407	\$35,071	8.2%
240	WORKFORCE SAFETY INSURANC	\$ 424	\$403	-5.0%
304	INTERPRETER SERVICE*	\$ 750	\$0	-100.0%
309	ALTERNATE JUDGES SALARIES	\$ 6,000	\$6,000	0.0%
310	COURT APPT ATTORNEYS	\$ 61,200	\$66,200	8.2%
312	ATTORNEY	\$ 340,000	\$340,000	0.0%
320	HEALTH INSURANCE	\$ 61,866	\$40,508	-34.5%
340	EMPLOYEE DEVELOPMENT	\$ 2,500	\$2,500	0.0%
410	OFFICE SUPPLIES	\$ 3,000	\$3,000	0.0%
418	PROFESSIONAL SERVICES		\$750	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 455	\$2,736	501.3%
497	TECHNOLOGY	\$ 8,055	\$23,960	197.5%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 500	\$0	-100.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 500	\$1,000	100.0%
667	MEMBERSHIPS	\$ 175	\$400	128.6%
740	SERVICE CHARGES	\$ 6,500	\$6,500	0.0%
Grand Total		\$ 819,623	\$845,609	3.2%

Department: NON-DEPARTMENTAL

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
220	SOCIAL SECURITY	\$ 5,936	\$5,751	-3.1%
240	WORKFORCE SAFETY INSURANC	\$ 205	\$173	-15.6%
312	ATTORNEY	\$ 160,000	\$130,000	-18.8%
321	PROPERTY INSURANCE	\$ -	\$1,300	100.0%
323	LIABILITY INS	\$ 130,000	\$142,000	9.2%
340	EMPLOYEE DEVELOPMENT	\$ 5,000	\$4,365	-12.7%
342	COMM. UNVOUCH. EXP/SALARI	\$ 77,593	\$75,177	-3.1%
343	PUBLIC NOTICES		\$4,000	100.0%
356	TELEPHONE	\$ 35,000	\$2,850	-91.9%
360	PRINTING & MAILING PROJECTS		\$2,000	100.0%
369	AUDIT FEES*	\$ 53,000	\$0	-100.0%
371	ND LEAGUE OF CITIES DUES	\$ 22,000	\$22,000	0.0%
372	METRO COUNCIL DUES		\$60,000	100.0%
374	SENIOR CITIZEN CENTER	\$ 49,550	\$50,550	2.0%
375	PUBLIC RELATIONS	\$ 2,000	\$1,000	-50.0%
376	TRANSIT CTY OF FARGO	\$ 515,000	\$450,000	-12.6%
410	OFFICE SUPPLIES	\$ 4,000	\$5,500	37.5%
413	MEALS & MEETINGS*	\$ 1,000	\$0	-100.0%
418	PROFESSIONAL SERVICES	\$ 5,000	\$56,500	1030.0%
420	OPERATION & MAINTENANCE	\$ 10,000	\$2,000	-80.0%
427	VEHICLES MAINTENANCE	\$ -	\$7,000	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 15,000	\$18,300	22.0%
455	CULTURAL DIVERSITY CONTRI	\$ 5,040	\$0	-100.0%
497	TECHNOLOGY	\$ 25,000	\$15,500	-38.0%
527	UTILITIES	\$ 215,000	\$0	-100.0%
658	FAMILY HEALTH	\$ 20,000	\$20,000	0.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ -	\$1,000	100.0%
666	ARTS COUNCIL	\$ 10,000	\$10,000	0.0%
667	MEMBERSHIPS	\$ 500	\$250	-50.0%
668	PRINTING*	\$ 3,000	\$0	-100.0%
679	CHAMBER OF COMMERCE	\$ 3,000	\$3,000	0.0%
945	NATL NITE OUT	\$ 2,500	\$2,000	-20.0%
Grand Total		\$ 1,374,324	\$1,092,216	-20.5%

Non-Departmental Expenditures include items that are used across departments or for funds related to the West Fargo City Commission. Non-Departmental expenditures are managed by the Department of Administration.

Department: COMMUNICATIONS

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 253,058	\$271,254	7.2%
220	SOCIAL SECURITY	\$ 19,359	\$20,751	7.2%
230	RETIREMENT	\$ 41,148	\$43,569	5.9%
240	WORKFORCE SAFETY INSURANC	\$ 318	\$302	-5.0%
320	HEALTH INSURANCE	\$ 43,771	\$40,424	-7.6%
340	EMPLOYEE DEVELOPMENT	\$ 4,500	\$4,400	-2.2%
356	TELEPHONE	\$ 1,440	\$1,620	12.5%
410	OFFICE SUPPLIES	\$ 250	\$500	100.0%
422	UNIFORMS/CLOTHING	\$ 300	\$300	0.0%
440	ADVERTISING	\$ 1,100	\$0	-100.0%
497	TECHNOLOGY	\$ 84,462	\$98,140	16.2%
602	MARKETING	\$ 15,000	\$20,000	33.3%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 500	\$500	0.0%
667	MEMBERSHIPS	\$ 750	\$800	6.7%
668	PRINTING*	\$ 5,000	\$0	-100.0%
Grand Total		\$ 470,956	\$502,560	6.7%

Department: ECONOMIC DEVELOPMENT

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 176,949	\$190,793	7.8%
220	SOCIAL SECURITY	\$ 13,537	\$14,596	7.8%
230	RETIREMENT	\$ 28,772	\$30,443	5.8%
240	WORKFORCE SAFETY INSURANC	\$ 212	\$201	-5.2%
320	HEALTH INSURANCE	\$ 52,194	\$29,983	-42.6%
340	EMPLOYEE DEVELOPMENT	\$ 2,500	\$4,717	88.7%
356	TELEPHONE	\$ 1,320	\$1,320	0.0%
360	PRINTING & MAILING PROJECTS	\$ 1,000	\$1,000	0.0%
410	OFFICE SUPPLIES	\$ 1,000	\$500	-50.0%
497	TECHNOLOGY	\$ 3,600	\$22,500	525.0%
602	MARKETING	\$ 10,000	\$12,000	20.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 1,000	\$500	-50.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 1,000	\$300	-70.0%
667	MEMBERSHIPS	\$ 33,899	\$40,000	18.0%
Grand Total		\$ 326,983	\$348,853	6.7%

Department: ENGINEERING

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 1,064,817	\$1,186,476	11.4%
114	PART TIME SALARIES	\$ 20,000	\$0	-100.0%
220	SOCIAL SECURITY	\$ 81,458	\$90,765	11.4%
230	RETIREMENT	\$ 173,140	\$189,920	9.7%
240	WORKFORCE SAFETY INSURANC	\$ 2,619	\$1,314	-49.8%
312	ATTORNEY	\$ 2,000	\$2,000	0.0%
313	ENGINEERING*	\$ 50,000	\$0	-100.0%
320	HEALTH INSURANCE	\$ 231,045	\$283,610	22.8%
321	PROPERTY INSURANCE		\$7,308	100.0%
340	EMPLOYEE DEVELOPMENT	\$ 16,000	\$17,030	6.4%
356	TELEPHONE	\$ 10,200	\$10,200	0.0%
360	PRINTING & MAILING PROJECTS	\$ 200	\$200	0.0%
410	OFFICE SUPPLIES	\$ 7,000	\$2,000	-71.4%
418	PROFESSIONAL SERVICES	\$ 5,000	\$45,000	800.0%
420	OPERATION & MAINTENANCE	\$ 1,000	\$1,500	50.0%
422	UNIFORMS/CLOTHING	\$ 6,400	\$6,000	-6.3%
424	GAS AND OIL	\$ 10,000	\$10,000	0.0%
427	VEHICLES MAINTENANCE	\$ 10,000	\$0	-100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 75	\$75	0.0%
432	TOOLS	\$ 1,500	\$1,500	0.0%
497	TECHNOLOGY	\$ 35,645	\$32,463	-8.9%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 7,500	\$7,500	0.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 100	\$150	50.0%
667	MEMBERSHIPS	\$ 3,900	\$3,990	2.3%
829	STAFF LICENSES	\$ 1,500	\$1,500	0.0%
864	FURN & EQUIP DEPRECIATED >\$5,000	\$ 10,000	\$0	-100.0%
880	COST ALLOCATIONS	\$ (421,451)	-\$361,341	-14.3%
Grand Total		\$ 1,329,648	\$1,539,161	15.8%

Department: PLANNING

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 967,423	\$1,048,273	8.4%
111	ADMINISTRATIVE SALARIES	\$ 2,880	\$2,880	0.0%
220	SOCIAL SECURITY	\$ 74,007	\$80,193	8.4%
230	RETIREMENT	\$ 156,815	\$168,841	7.7%
240	WORKFORCE SAFETY INSURANC	\$ 9,800	\$8,366	-14.6%
312	ATTORNEY	\$ 35,000	\$35,000	0.0%
320	HEALTH INSURANCE	\$ 151,953	\$178,057	17.2%
321	PROPERTY INSURANCE		\$2,400	100.0%
340	EMPLOYEE DEVELOPMENT	\$ 13,900	\$13,600	-2.2%
343	PUBLIC NOTICES		\$4,000	100.0%
356	TELEPHONE	\$ 3,000	\$3,360	12.0%
372	METRO COUNCIL DUES	\$ 60,000	\$0	-100.0%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 1,000	\$0	-100.0%
410	OFFICE SUPPLIES	\$ 3,000	\$2,500	-16.7%
418	PROFESSIONAL SERVICES	\$ 50,000	\$30,000	-40.0%
420	OPERATION & MAINTENANCE	\$ 150	\$150	0.0%
422	UNIFORMS/CLOTHING	\$ 800	\$1,000	25.0%
424	GAS AND OIL	\$ -	\$5,760	100.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 800	\$1,301	62.7%
497	TECHNOLOGY	\$ 35,149	\$67,144	91.0%
520	SERVICES PURCHASED & BILL	\$ 30,000	\$30,000	0.0%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 35,000	\$0	-100.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 300	\$100	-66.7%
662	BOOKS	\$ 3,500	\$1,000	-71.4%
667	MEMBERSHIPS	\$ 2,403	\$2,468	2.7%
668	PRINTING*	\$ 4,000	\$0	-100.0%
Grand Total		\$ 1,640,880	\$1,686,393	2.8%

Department: FIRE

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 3,993,321	\$4,247,365	6.4%
114	PART TIME SALARIES	\$ 101,503	\$94,520	-6.9%
220	SOCIAL SECURITY	\$ 313,254	\$332,154	6.0%
230	RETIREMENT	\$ 575,656	\$608,165	5.6%
240	WORKFORCE SAFETY INSURANC	\$ 65,597	\$62,735	-4.4%
320	HEALTH INSURANCE	\$ 620,119	\$731,825	18.0%
321	PROPERTY INSURANCE	\$ 28,000	\$3,161	-88.7%
322	INSURANCE CLAIM EXPENSES	\$ 10,000	\$0	-100.0%
323	LIABILITY INS	\$ 12,000	\$38,751	222.9%
340	EMPLOYEE DEVELOPMENT	\$ 109,342	\$90,090	-17.6%
356	TELEPHONE	\$ 14,766	\$0	-100.0%
360	PRINTING & MAILING PROJECTS		\$2,000	100.0%
375	PUBLIC RELATIONS	\$ 10,000	\$15,000	50.0%
378	EMPLOYEE RELATIONS	\$ 3,500	\$5,090	45.4%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 3,745	\$3,775	0.8%
410	OFFICE SUPPLIES	\$ 3,000	\$3,000	0.0%
420	OPERATION & MAINTENANCE	\$ 51,325	\$71,236	38.8%
422	UNIFORMS/CLOTHING	\$ 31,458	\$29,210	-7.1%
424	GAS AND OIL	\$ 55,700	\$29,692	-46.7%
427	VEHICLES MAINTENANCE	\$ 37,480	\$29,084	-22.4%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 67,454	\$66,650	-1.2%
432	TOOLS	\$ 4,347	\$3,000	-31.0%
494	GROUPS-BUILD. REPAIR	\$ 123,662	\$19,380	-84.3%
497	TECHNOLOGY	\$ 43,836	\$44,319	1.1%
500	SUPPLIES	\$ 26,000	\$29,595	13.8%
527	UTILITIES	\$ 117,063	\$81,643	-30.3%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 105,200	\$107,169	1.9%
657	EQUIPMENT LEASE	\$ 189,295	\$689,294	264.1%
661	POSTAGE/FREIGHT/SHIPPING	\$ 1,500	\$3,500	133.3%
667	MEMBERSHIPS	\$ 5,556	\$5,281	-4.9%
668	PRINTING*	\$ 2,000	\$0	-100.0%
710	PRINCIPAL	\$ 160,502	\$0	-100.0%
720	INTEREST	\$ 28,792	\$0	-100.0%
740	SERVICE CHARGES	\$ 1,250	\$1,250	0.0%
797	RURAL FIRE ASSOCIATION SU	\$ 188,000	\$194,655	3.5%
864	FURN & EQUIP DEPRECIATED >\$5,000	\$ 140,115	\$33,000	-76.4%
890	TRANSFERS OUT	\$ 121,614	\$0	-100.0%
906	DRONE TEAM	\$ 8,000	\$9,000	12.5%
915	K-9/Arson Dog	\$ 5,000	\$2,844	-43.1%
996	PHYSICALS	\$ 74,588	\$63,493	-14.9%
Grand Total		\$ 7,453,540	\$7,750,926	4.0%

POLICE DEPARTMENT

Department: POLICE

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 8,698,720	\$9,216,984	6.0%
205	ADVERTISING	\$ 2,000	\$1,000	-50.0%
220	SOCIAL SECURITY	\$ 659,714	\$705,100	6.9%
230	RETIREMENT	\$ 1,328,193	\$1,395,717	5.1%
240	WORKFORCE SAFETY INSURANC	\$ 95,148	\$114,346	20.2%
250	UNEMPLOYMENT	\$ 5,000	\$0	-100.0%
285	CRIME FREE HOUSING	\$ 1,800	\$1,500	-16.7%
304	INTERPRETER SERVICE*	\$ 1,100	\$0	-100.0%
320	HEALTH INSURANCE	\$ 1,317,330	\$1,357,170	3.0%
321	PROPERTY INSURANCE	\$ 45,000	\$101,500	125.6%
323	LIABILITY INS	\$ 7,000	\$8,000	14.3%
340	EMPLOYEE DEVELOPMENT	\$ 170,400	\$166,100	-2.5%
356	TELEPHONE	\$ 97,800	\$90,750	-7.2%
360	PRINTING & MAILING PROJECTS		\$11,900	100.0%
365	SPECIAL INVESTIGATIONS	\$ 15,300	\$15,300	0.0%
375	PUBLIC RELATIONS	\$ 43,000	\$43,500	1.2%
387	MEDICAL/VACCINES	\$ 23,100	\$18,780	-18.7%
396	ANIMALS	\$ 49,200	\$51,600	4.9%
398	PRISONER BOARD EXPENSES	\$ 120,000	\$100,000	-16.7%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 4,000	\$5,400	35.0%
410	OFFICE SUPPLIES	\$ 12,000	\$10,200	-15.0%
415	TELETYPE AND PAPER	\$ 10,500	\$12,900	22.9%
418	PROFESSIONAL SERVICES		\$1,100	100.0%
420	OPERATION & MAINTENANCE	\$ 18,500	\$40,550	119.2%
422	UNIFORMS/CLOTHING	\$ 90,900	\$83,725	-7.9%
424	GAS AND OIL	\$ 203,900	\$181,279	-11.1%

427	VEHICLES MAINTENANCE	\$ 61,400	\$74,055	20.6%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 13,100	\$17,700	35.1%
461	FIRST LINK	\$ 7,000	\$7,000	0.0%
489	PHOTOGRAPHS	\$ 500	\$500	0.0%
497	TECHNOLOGY	\$ 360,200	\$379,460	5.3%
502	Red River Children's Advo	\$ 5,000	\$5,000	0.0%
505	Youthworks	\$ 36,000	\$37,100	3.1%
527	UTILITIES	\$ 3,000	\$220,500	7250.0%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 454,000	\$457,395	0.7%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 320,100	\$263,500	-17.7%
660	WRECKER FEES	\$ 1,000	\$1,000	0.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 6,800	\$6,800	0.0%
667	MEMBERSHIPS	\$ 10,400	\$9,850	-5.3%
668	PRINTING*	\$ 12,700	\$0	-100.0%
740	SERVICE CHARGES	\$ -	\$2,200	100.0%
829	STAFF LICENSES		\$1,600	100.0%
864	FURN & EQUIP DEPRECIATED >\$5,000		\$9,500	100.0%
906	DRONE TEAM	\$ 8,000	\$9,000	12.5%
915	K-9/Arson Dog	\$ 44,000	\$42,100	-4.3%
978	DIVE RESCUE	\$ 7,500	\$8,200	9.3%
979	BOMB/SWAT	\$ 21,350	\$23,050	8.0%
987	WEAPONS/AMMO/MAINTENANCE	\$ 159,000	\$67,150	-57.8%
996	PHYSICALS	\$ 11,900	\$10,600	-10.9%
Grand Total		\$ 14,562,555	\$15,387,661	5.7%

Department: PUBLIC WORKS

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 699,506	\$757,361	8.3%
220	SOCIAL SECURITY	\$ 53,512	\$57,939	8.3%
230	RETIREMENT	\$ 113,740	\$122,001	7.3%
240	WORKFORCE SAFETY INSURANC	\$ 3,794	\$3,995	5.3%
320	HEALTH INSURANCE	\$ 120,919	\$131,910	9.1%
340	EMPLOYEE DEVELOPMENT	\$ 7,500	\$12,600	68.0%
356	TELEPHONE	\$ 9,000	\$9,000	0.0%
375	PUBLIC RELATIONS		\$1,000	100.0%
387	MEDICAL/VACCINES	\$ 500	\$6,000	1100.0%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 500	\$0	-100.0%
410	OFFICE SUPPLIES	\$ 2,000	\$2,000	0.0%
422	UNIFORMS/CLOTHING	\$ 2,000	\$2,000	0.0%
424	GAS AND OIL	\$ 15,000	\$15,000	0.0%
427	VEHICLES MAINTENANCE	\$ 2,500	\$2,500	0.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 5,392	\$5,000	-7.3%
432	TOOLS	\$ 3,000	\$2,000	-33.3%
433	SHOP SUPPLIES	\$ 1,000	\$1,000	0.0%
490	MISC	\$ 1,000	\$0	-100.0%
497	TECHNOLOGY	\$ 115,000	\$112,000	-2.6%
500	SUPPLIES		\$6,100	100.0%
527	UTILITIES	\$ 5,100	\$0	-100.0%
639	SAFETY EXPENSES	\$ 2,500	\$2,500	0.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 11,000	\$10,000	-9.1%
667	MEMBERSHIPS	\$ 2,000	\$2,000	0.0%
751	PUB/TECH MANUALS/SOFTWARE	\$ 1,500	\$9,000	500.0%
880	COST ALLOCATIONS	\$ (703,167)	-\$713,111	1.4%
Grand Total		\$ 474,796	\$559,795	17.9%

Department: FLEET & FACILITY

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 1,035,917	\$1,133,248	9.4%
220	SOCIAL SECURITY	\$ 79,248	\$86,693	9.4%
230	RETIREMENT	\$ 167,248	\$182,619	9.2%
240	WORKFORCE SAFETY INSURANC	\$ 13,003	\$13,892	6.8%
307	CONTRACT SERVICES*	\$ 45,000	\$0	-100.0%
320	HEALTH INSURANCE	\$ 183,445	\$230,172	25.5%
321	PROPERTY INSURANCE	\$ 10,000	\$0	-100.0%
340	EMPLOYEE DEVELOPMENT	\$ 8,100	\$9,100	12.3%
356	TELEPHONE	\$ 3,100	\$5,350	72.6%
358	LANDSCAPING-PUBLIC	\$ 10,000	\$10,000	0.0%
387	MEDICAL/VACCINES	\$ 500	\$500	0.0%
418	PROFESSIONAL SERVICES		\$35,000	100.0%
420	OPERATION & MAINTENANCE	\$ 80,000	\$80,000	0.0%
422	UNIFORMS/CLOTHING	\$ 6,000	\$7,500	25.0%
424	GAS AND OIL	\$ 10,000	\$10,000	0.0%
427	VEHICLES MAINTENANCE	\$ 10,000	\$10,000	0.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ -	\$45,000	100.0%
432	TOOLS	\$ 15,000	\$15,000	0.0%
433	SHOP SUPPLIES	\$ 25,000	\$25,000	0.0%
497	TECHNOLOGY	\$ 40,000	\$27,400	-31.5%
500	SUPPLIES	\$ 20,000	\$20,000	0.0%
527	UTILITIES	\$ 1,000	\$0	-100.0%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 70,000	\$0	-100.0%
639	SAFETY EXPENSES	\$ 2,000	\$2,000	0.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 10,000	\$10,000	0.0%
751	PUB/TECH MANUALS/SOFTWARE	\$ 3,000	\$3,000	0.0%
802	BUILDING REPAIR	\$ 25,000	\$25,000	0.0%
870	CAPITALIZED ASSETS - OVER \$5,000	\$ 61,000	\$0	-100.0%
880	COST ALLOCATIONS	\$ (695,358)	-\$763,889	9.9%
Grand Total		\$ 1,238,203	\$1,222,586	-1.3%

Department: RIGHT OF WAY

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 364,757	\$398,077	9.1%
114	PART TIME SALARIES	\$ 60,000	\$60,000	0.0%
220	SOCIAL SECURITY	\$ 29,336	\$30,453	3.8%
230	RETIREMENT	\$ 57,358	\$61,273	6.8%
240	WORKFORCE SAFETY INSURANC	\$ 8,066	\$7,253	-10.1%
320	HEALTH INSURANCE	\$ 75,079	\$86,342	15.0%
340	EMPLOYEE DEVELOPMENT	\$ 6,500	\$8,000	23.1%
356	TELEPHONE	\$ 1,000	\$1,000	0.0%
358	LANDSCAPING-PUBLIC	\$ 40,000	\$40,000	0.0%
381	SNOW REMOVAL/MOWING	\$ 55,000	\$55,000	0.0%
387	MEDICAL/VACCINES		\$200	100.0%
422	UNIFORMS/CLOTHING	\$ 4,500	\$5,000	11.1%
424	GAS AND OIL	\$ 5,000	\$8,000	60.0%
427	VEHICLES MAINTENANCE	\$ 15,000	\$20,000	33.3%
432	TOOLS	\$ 5,000	\$3,000	-40.0%
497	TECHNOLOGY	\$ 2,629	\$5,000	90.2%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 120,000	\$80,000	-33.3%
639	SAFETY EXPENSES	\$ 2,000	\$3,000	50.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 7,500	\$7,500	0.0%
870	CAPITALIZED ASSETS - OVER \$5,000	\$ 368,350	\$186,000	-49.5%
Grand Total		\$ 1,227,075	\$1,065,098	-13.2%

Department: STREET LIGHTS

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
391	STREET LIGHTING	\$ 90,000	\$95,000	5.6%
392	STREET LIGHT REPAIR	\$ 35,000	\$40,000	14.3%
427	VEHICLES MAINTENANCE	\$ 15,000	\$5,000	-66.7%
432	TOOLS	\$ 2,000	\$2,000	0.0%
487	SIGNS/SIGNAL LIGHTS	\$ 35,000	\$35,000	0.0%
527	UTILITIES	\$ 250,000	\$255,000	2.0%
610	VEHICLE PURCHASES - DEPRECIATED	\$ -	\$170,000	100.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 6,000	\$2,000	-66.7%
803	SIREN MAINTENANCE/REPAIR/	\$ 6,000	\$7,500	25.0%
870	CAPITALIZED ASSETS - OVER \$5,000	\$ 300,000	\$0	-100.0%
Grand Total		\$ 739,000	\$611,500	-17.3%

Department: STREETS

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 1,002,884	\$1,105,547	10.2%
220	SOCIAL SECURITY	\$ 76,720	\$84,575	10.2%
230	RETIREMENT	\$ 157,215	\$169,188	7.6%
240	WORKFORCE SAFETY INSURANC	\$ 18,336	\$19,342	5.5%
307	CONTRACT SERVICES*	\$ 30,000	\$0	-100.0%
320	HEALTH INSURANCE	\$ 300,354	\$236,449	-21.3%
321	PROPERTY INSURANCE	\$ 40,000	\$40,000	0.0%
323	LIABILITY INS	\$ 10,000	\$10,000	0.0%
340	EMPLOYEE DEVELOPMENT	\$ 13,450	\$16,750	24.5%
356	TELEPHONE	\$ 4,500	\$5,000	11.1%
358	LANDSCAPING-PUBLIC	\$ 12,000	\$12,000	0.0%
360	PRINTING & MAILING PROJECTS		\$1,000	100.0%
377	SNOW/ICE TREATMENT	\$ 240,000	\$249,000	3.8%
381	SNOW REMOVAL/MOWING	\$ 50,000	\$50,000	0.0%
382	RADIO REPAIR	\$ 500	\$500	0.0%
387	MEDICAL/VACCINES	\$ 500	\$500	0.0%
394	GRAVEL AND MIX	\$ 60,000	\$80,000	33.3%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 1,000	\$0	-100.0%
410	OFFICE SUPPLIES	\$ 1,000	\$1,000	0.0%
418	PROFESSIONAL SERVICES		\$30,000	100.0%
422	UNIFORMS/CLOTHING	\$ 10,000	\$13,000	30.0%
424	GAS AND OIL	\$ 200,000	\$175,000	-12.5%

427	VEHICLES MAINTENANCE	\$ 110,000	\$110,000	0.0%
432	TOOLS	\$ 14,000	\$14,000	0.0%
433	SHOP SUPPLIES	\$ 6,000	\$6,000	0.0%
485	STREET SWEEPING	\$ 80,000	\$80,000	0.0%
486	STREET STRIPING	\$ 75,000	\$75,000	0.0%
487	SIGNS/SIGNAL LIGHTS	\$ 65,000	\$65,000	0.0%
490	MISC	\$ 1,000	\$0	-100.0%
497	TECHNOLOGY	\$ 35,000	\$31,443	-10.2%
500	SUPPLIES		\$1,000	100.0%
527	UTILITIES	\$ 2,000	\$2,000	0.0%
610	VEHICLE PURCHASES - DEPRECIATED	\$ -	\$170,000	100.0%
639	SAFETY EXPENSES	\$ 5,000	\$7,500	50.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 17,000	\$10,000	-41.2%
657	EQUIPMENT LEASE	\$ 552,066	\$600,000	8.7%
661	POSTAGE/FREIGHT/SHIPPING	\$ 500	\$500	0.0%
667	MEMBERSHIPS	\$ 500	\$500	0.0%
668	PRINTING*	\$ 1,000	\$0	-100.0%
722	STREET REPAIRS	\$ 100,000	\$110,000	10.0%
870	CAPITALIZED ASSETS - OVER \$5,000	\$ 440,000	\$78,000	-82.3%
890	TRANSFERS OUT	\$ 47,915	\$47,915	0.0%
Grand Total		\$ 3,780,440	\$3,707,709	-1.9%

Department: SANITATION

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 1,677,413	\$1,674,333	-0.2%
114	PART TIME SALARIES	\$ 15,000	\$0	-100.0%
220	SOCIAL SECURITY	\$ 128,323	\$128,087	-0.2%
230	RETIREMENT	\$ 266,732	\$262,224	-1.7%
240	WORKFORCE SAFETY INSURANC	\$ 56,814	\$50,646	-10.9%
307	CONTRACT SERVICES*	\$ 50,000	\$0	-100.0%
320	HEALTH INSURANCE	\$ 332,270	\$326,325	-1.8%
321	PROPERTY INSURANCE	\$ 50,000	\$50,000	0.0%
323	LIABILITY INS	\$ 5,000	\$5,000	0.0%
340	EMPLOYEE DEVELOPMENT	\$ 10,600	\$10,000	-5.7%
355	LANDFILL	\$ 1,339,000	\$1,499,680	12.0%
356	TELEPHONE	\$ 10,000	\$11,000	10.0%
357	NON LANDFILL DISPOSAL	\$ 90,000	\$50,000	-44.4%
360	PRINTING & MAILING PROJECTS	\$ 6,000	\$8,000	33.3%
382	RADIO REPAIR	\$ 500	\$500	0.0%
386	LICENSE FEES	\$ 1,000	\$1,000	0.0%
387	MEDICAL/VACCINES	\$ 2,000	\$2,000	0.0%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 1,000	\$1,000	0.0%
410	OFFICE SUPPLIES	\$ 1,200	\$1,200	0.0%
418	PROFESSIONAL SERVICES	\$ 55,000	\$90,000	63.6%
420	OPERATION & MAINTENANCE	\$ 100,000	\$45,000	-55.0%
422	UNIFORMS/CLOTHING	\$ 12,000	\$12,000	0.0%
424	GAS AND OIL	\$ 275,000	\$225,000	-18.2%
424	GAS AND OIL	\$ 275,000	\$225,000	-18.2%
427	VEHICLES MAINTENANCE	\$ 200,000	\$200,000	0.0%
433	SHOP SUPPLIES	\$ 6,500	\$6,500	0.0%
444	PROPERTY DAMAGE-REPAIRS	\$ 2,000	\$2,000	0.0%
490	MISC	\$ 1,000	\$0	-100.0%
497	TECHNOLOGY	\$ 105,000	\$82,750	-21.2%
500	SUPPLIES	\$ -	\$1,000	100.0%
527	UTILITIES	\$ 2,300	\$5,000	117.4%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 60,000	\$190,000	216.7%
639	SAFETY EXPENSES	\$ 6,000	\$7,000	16.7%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 10,000	\$10,000	0.0%
665	DUMPSTERS	\$ 210,000	\$100,000	-52.4%
667	MEMBERSHIPS	\$ 533	\$1,133	112.6%
668	PRINTING*	\$ 1,500	\$0	-100.0%
870	CAPITALIZED ASSETS - OVER \$5,000	\$ 825,000	\$1,142,000	38.4%
880	COST ALLOCATIONS	\$ 583,634	\$616,133	5.6%
890	TRANSFERS OUT	\$ 115,273	\$38,300	-66.8%
912	CLEAN UP WEEK	\$ 2,000	\$2,000	0.0%
914	DUMPSTER REPAIR	\$ 25,000	\$25,000	0.0%
916	RECYCLE EXPENSE	\$ 1,140,383	\$1,197,402	5.0%
Grand Total		\$ 7,780,975	\$8,079,213	3.8%

Department: SEWER

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 1,067,085	\$1,243,079	16.5%
160	LAGOON MISC.	\$ 10,000	\$10,000	0.0%
220	SOCIAL SECURITY	\$ 81,632	\$95,096	16.5%
230	RETIREMENT	\$ 168,143	\$186,774	11.1%
240	WORKFORCE SAFETY INSURANC	\$ 16,777	\$19,149	14.1%
320	HEALTH INSURANCE	\$ 224,394	\$235,667	5.0%
321	PROPERTY INSURANCE	\$ 40,000	\$40,000	0.0%
323	LIABILITY INS	\$ 5,000	\$5,000	0.0%
335	WATER TESTING	\$ 20,000	\$20,000	0.0%
340	EMPLOYEE DEVELOPMENT	\$ 12,600	\$14,100	11.9%
347	SEWER TREATMENT PURCHASES	\$ 4,062,450	\$4,062,450	0.0%
356	TELEPHONE	\$ 5,500	\$6,000	9.1%
360	PRINTING & MAILING PROJECTS	\$ 2,000	\$2,000	0.0%
382	RADIO REPAIR	\$ 500	\$0	-100.0%
387	MEDICAL/VACCINES	\$ 375	\$800	113.3%
394	GRAVEL AND MIX	\$ 7,500	\$7,500	0.0%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ -	\$750	100.0%
410	OFFICE SUPPLIES	\$ 1,000	\$1,000	0.0%
418	PROFESSIONAL SERVICES		\$65,000	100.0%
420	OPERATION & MAINTENANCE	\$ 10,000	\$10,000	0.0%
422	UNIFORMS/CLOTHING	\$ 7,500	\$7,500	0.0%
423	CHEMICALS	\$ 155,000	\$210,000	35.5%

424	GAS AND OIL	\$ 60,000	\$60,000	0.0%
427	VEHICLES MAINTENANCE	\$ 40,000	\$40,000	0.0%
430	ALARMS/SCADA	\$ 45,000	\$45,000	0.0%
431	LAB SUPPLIES	\$ 1,500	\$1,500	0.0%
432	TOOLS	\$ 15,000	\$15,000	0.0%
433	SHOP SUPPLIES	\$ 5,000	\$5,000	0.0%
437	REPAIRS TO MANHOLES	\$ 100,000	\$100,000	0.0%
439	REPAIR TO SEWER LINES	\$ 40,000	\$40,000	0.0%
497	TECHNOLOGY	\$ 55,000	\$25,000	-54.5%
527	UTILITIES	\$ 272,000	\$380,000	39.7%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 360,000	\$230,000	-36.1%
639	SAFETY EXPENSES	\$ 10,000	\$10,000	0.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 5,000	\$5,000	0.0%
822	FEES FOR STATE HEALTH DEP	\$ 2,500	\$2,500	0.0%
825	LIFT STATION REPAIR	\$ 85,000	\$85,000	0.0%
826	STORM SEWER LIFT STATION	\$ 60,000	\$60,000	0.0%
827	RETENTION POND REPAIR	\$ 10,000	\$10,000	0.0%
870	CAPITALIZED ASSETS - OVER \$5,000	\$ 180,000	\$7,500	-95.8%
880	COST ALLOCATIONS	\$ 380,014	\$351,294	-7.6%
890	TRANSFERS OUT	\$ 76,027	\$126,327	66.2%
Grand Total		\$ 7,699,497	\$7,840,986	1.8%

Department: WATER

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 843,313	\$947,782	12.4%
220	SOCIAL SECURITY	\$ 64,514	\$72,506	12.4%
230	RETIREMENT	\$ 130,618	\$146,134	11.9%
240	WORKFORCE SAFETY INSURANC	\$ 11,775	\$11,081	-5.9%
320	HEALTH INSURANCE	\$ 173,293	\$169,371	-2.3%
321	PROPERTY INSURANCE	\$ 80,000	\$80,000	0.0%
323	LIABILITY INS	\$ 5,000	\$5,000	0.0%
335	WATER TESTING	\$ 20,000	\$20,000	0.0%
340	EMPLOYEE DEVELOPMENT	\$ 12,600	\$14,000	11.1%
345	WATER PURCHASES	\$ 5,000,000	\$5,250,000	5.0%
356	TELEPHONE	\$ 8,600	\$9,000	4.7%
360	PRINTING & MAILING PROJECTS	\$ 91,000	\$100,000	9.9%
382	RADIO REPAIR	\$ 500	\$500	0.0%
387	MEDICAL/VACCINES	\$ 500	\$500	0.0%
394	GRAVEL AND MIX	\$ 35,000	\$30,000	-14.3%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 500	\$500	0.0%
410	OFFICE SUPPLIES	\$ 2,000	\$2,000	0.0%
412	LOCATES	\$ 20,000	\$20,000	0.0%
418	PROFESSIONAL SERVICES		\$30,000	100.0%
420	OPERATION & MAINTENANCE	\$ 40,000	\$40,000	0.0%
422	UNIFORMS/CLOTHING	\$ 7,500	\$8,500	13.3%
424	GAS AND OIL	\$ 90,000	\$80,000	-11.1%
427	VEHICLES MAINTENANCE	\$ 75,000	\$75,000	0.0%
430	ALARMS/SCADA	\$ 15,000	\$15,000	0.0%

431	LAB SUPPLIES	\$ 500	\$500	0.0%
432	TOOLS	\$ 15,000	\$15,000	0.0%
433	SHOP SUPPLIES	\$ 10,000	\$5,000	-50.0%
438	REPAIR TO WATER LINES	\$ 150,000	\$150,000	0.0%
448	DIVERSION EXPENSE	\$ 5,000	\$5,000	0.0%
490	MISC	\$ 4,000	\$0	-100.0%
497	TECHNOLOGY	\$ 36,000	\$50,000	38.9%
500	SUPPLIES	\$ -	\$4,000	100.0%
527	UTILITIES	\$ 318,000	\$200,000	-37.1%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 315,000	\$85,000	-73.0%
632	REPAIR/MAINTENANCE WATER TOWER	\$ 15,000	\$15,000	0.0%
639	SAFETY EXPENSES	\$ 10,000	\$12,000	20.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 10,000	\$10,000	0.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 1,000	\$1,000	0.0%
667	MEMBERSHIPS	\$ 7,000	\$7,000	0.0%
710	PRINCIPAL	\$ 835,000	\$895,000	7.2%
720	INTEREST	\$ 263,882	\$210,181	-20.4%
740	SERVICE CHARGES	\$ 2,072	\$2,150	3.8%
822	FEES FOR STATE HEALTH DEP	\$ 1,000	\$1,000	0.0%
870	CAPITALIZED ASSETS - OVER \$5,000	\$ 325,000	\$720,000	121.5%
880	COST ALLOCATIONS	\$ 782,375	\$783,224	0.1%
890	TRANSFERS OUT		\$62,400	100.0%
Grand Total		\$ 9,832,542	\$10,360,329	5.4%

Department: FORESTRY

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 306,928	\$359,730	17.2%
114	PART TIME SALARIES	\$ 22,000	\$22,000	0.0%
220	SOCIAL SECURITY	\$ 23,480	\$27,519	17.2%
230	RETIREMENT	\$ 49,906	\$57,528	15.3%
240	WORKFORCE SAFETY INSURANC	\$ 10,097	\$13,994	38.6%
307	CONTRACT SERVICES*	\$ 30,000	\$0	-100.0%
320	HEALTH INSURANCE	\$ 70,542	\$89,346	26.7%
340	EMPLOYEE DEVELOPMENT	\$ 13,000	\$16,200	24.6%
356	TELEPHONE	\$ 2,500	\$3,500	40.0%
358	LANDSCAPING-PUBLIC	\$ 13,000	\$13,000	0.0%
360	PRINTING & MAILING PROJECTS		\$4,000	100.0%
375	PUBLIC RELATIONS	\$ 2,000	\$2,000	0.0%
387	MEDICAL/VACCINES	\$ 500	\$500	0.0%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 500	\$500	0.0%
410	OFFICE SUPPLIES	\$ 500	\$500	0.0%
418	PROFESSIONAL SERVICES		\$30,000	100.0%
422	UNIFORMS/CLOTHING	\$ 2,500	\$3,500	40.0%
424	GAS AND OIL	\$ 5,000	\$5,000	0.0%
427	VEHICLES MAINTENANCE	\$ 5,000	\$5,000	0.0%
432	TOOLS	\$ 3,500	\$3,500	0.0%
446	TREE PURCHASE	\$ 35,000	\$35,000	0.0%
487	SIGNS/SIGNAL LIGHTS	\$ 500	\$500	0.0%
497	TECHNOLOGY	\$ 4,000	\$4,000	0.0%
610	VEHICLE PURCHASES - DEPRECIATED	\$ 95,000	\$0	-100.0%
639	SAFETY EXPENSES	\$ -	\$5,000	100.0%
641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 5,000	\$5,000	0.0%
668	PRINTING*	\$ 4,000	\$0	-100.0%
758	TREE REMOVAL FEE	\$ 5,000	\$5,000	0.0%
880	COST ALLOCATIONS	\$ (43,315)	-\$46,115	6.5%
Grand Total		\$ 666,138	\$665,702	-0.1%

LIBRARY

Department: LIBRARY

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
110	PERMANENT EMP SALARIES	\$ 1,210,859	\$1,315,880	8.7%
114	PART TIME SALARIES	\$ 102,287	\$134,448	31.4%
220	SOCIAL SECURITY	\$ 100,456	\$110,686	10.2%
230	RETIREMENT	\$ 196,886	\$212,865	8.1%
240	WORKFORCE SAFETY INSURANC	\$ 2,996	\$3,124	4.3%
250	UNEMPLOYMENT	\$ 500	\$500	0.0%
312	ATTORNEY	\$ 5,000	\$5,150	3.0%
320	HEALTH INSURANCE	\$ 266,649	\$195,241	-26.8%
333	BUILDING RENTAL*	\$ 161,051	\$0	-100.0%
340	EMPLOYEE DEVELOPMENT	\$ 15,950	\$12,950	-18.8%
356	TELEPHONE	\$ 3,060	\$3,044	-0.5%
360	PRINTING & MAILING PROJECTS		\$13,000	100.0%
387	MEDICAL/VACCINES	\$ 500	\$500	0.0%
389	LEASE/RENTAL		\$199,211	100.0%
399	RECRUITMENT/EMPLOYMENT TESTING	\$ 3,000	\$3,000	0.0%
410	OFFICE SUPPLIES	\$ 15,000	\$15,750	5.0%
418	PROFESSIONAL SERVICES		\$3,000	100.0%
424	GAS AND OIL	\$ 2,000	\$2,000	0.0%
427	VEHICLES MAINTENANCE	\$ 1,200	\$1,200	0.0%
428	SERVICE AGREEMENTS-CONTRACTS	\$ 11,952	\$22,008	84.1%
490	MISC	\$ 500	\$500	0.0%
497	TECHNOLOGY	\$ 45,199	\$37,379	-17.3%
500	SUPPLIES	\$ 500	\$850	70.0%

641	FURN & EQUIP-NON DEPRECIATED <\$5000	\$ 10,000	\$19,599	96.0%
644	POSTAL METER RENT	\$ 1,200	\$2,772	131.0%
648	PROFESSIONAL PUBLICATIONS	\$ 1,000	\$535	-46.5%
649	PROGRAMMING	\$ 18,500	\$16,000	-13.5%
650	E RESOURCES	\$ 42,261	\$41,065	-2.8%
653	CAPITAL IMPROVEMENTS	\$ 150,000	\$0	-100.0%
661	POSTAGE/FREIGHT/SHIPPING	\$ 11,000	\$0	-100.0%
662	BOOKS	\$ 107,245	\$107,245	0.0%
663	MAGAZINES	\$ 4,700	\$4,850	3.2%
664	AUDIO VIDEO	\$ 16,250	\$16,250	0.0%
667	MEMBERSHIPS	\$ 4,050	\$4,320	6.7%
668	PRINTING*	\$ 1,000	\$0	-100.0%
669	INSURANCE	\$ 3,000	\$6,056	101.9%
672	EMERGENCY MEDICAL SUPPLIE	\$ 350	\$0	-100.0%
680	LIBRARY OF THINGS	\$ 4,500	\$4,500	0.0%
689	PROMOTIONAL ACTIVITIES	\$ 13,680	\$13,680	0.0%
724	CONSULTING/TESTING FEES*	\$ 3,000	\$0	-100.0%
740	SERVICE CHARGES	\$ 1,750	\$1,750	0.0%
880	COST ALLOCATIONS	\$ 47,919	\$53,450	11.5%
890	TRANSFERS OUT	\$ 10,000	\$10,000	0.0%
901	CATALOGING	\$ 2,950	\$3,210	8.8%
994	ODIN	\$ 25,000	\$34,500	38.0%
Grand Total		\$ 2,624,900	\$2,632,068	0.3%

Department: AIRPORT

Object	Object Description	2025 Budget.	2026 Budget.	%CHG.
120	OTHER SALARIES	\$ 600	\$600	0.0%
307	CONTRACT SERVICES*	\$ 43,200	\$0	-100.0%
312	ATTORNEY	\$ 500	\$1,000	100.0%
321	PROPERTY INSURANCE	\$ 3,400	\$9,000	164.7%
323	LIABILITY INS	\$ 3,850	\$3,850	0.0%
340	EMPLOYEE DEVELOPMENT	\$ 100	\$100	0.0%
356	TELEPHONE	\$ 840	\$925	10.1%
410	OFFICE SUPPLIES		\$80	100.0%
420	OPERATION & MAINTENANCE	\$ 20,000	\$15,000	-25.0%
424	GAS AND OIL	\$ -	\$35,000	100.0%
426	MACHINERY-EQUIP/PARTS	\$ 20,220	\$15,000	-25.8%
427	VEHICLES MAINTENANCE	\$ 2,600	\$3,000	15.4%
428	SERVICE AGREEMENTS-CONTRACTS		\$45,600	100.0%
653	CAPITAL IMPROVEMENTS	\$ 70,700	\$90,000	27.3%
657	EQUIPMENT LEASE	\$ 19,855	\$0	-100.0%
667	MEMBERSHIPS	\$ -	\$200	100.0%
668	PRINTING*	\$ 80	\$0	-100.0%
Grand Total		\$ 185,945	\$219,355	18.0%

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey

2. PHONE NUMBER: 515-5376 DATE: August 28, 2025

3. AGENDA TITLE:

A25-19 Galvanizers Addition Final Plat Approval

4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:

Approve final plat of Galvanizers Addition. At their August 12, 2025 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed subdivision plat on the basis it is consistent with City plans and ordinances.

5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):

1001 12th Ave NE (a portion of the SE $\frac{1}{4}$ NE $\frac{1}{4}$ and a portion of Government Lot 3, all in Sect. 4, T139N, R49W)City of West Fargo, North Dakota.

6. ACTION BEING REQUESTED FROM CITY COMMISSION:

Approve Final Plat Galvanizers Addition, including associated public dedication agreement.

STAFF REPORT

A25-19 SUBDIVISION	
Galvanizers Addition	
1001 12 th Ave NE (a portion of the SE¼ NE¼ and a portion of Government Lot 3, all in Sect. 4, T139N, R49W)	
Owner: City of Fargo (Jim Gilmour) Applicant: Brian Pattengale, Houston Engineering	Staff Contact: Lisa Sankey
Planning & Zoning Commission Public Hearing:	08-12-2025 - Approved
City Commission Final Plat Approval:	09-08-2025

PURPOSE:

Subdivide portion of unplatted parcel into one lot.

STATEMENTS OF FACT:

Land Use Classification:	G-3: Employment Growth Sector
Existing Land Use:	Vacant/Well Monitoring Equipment/Snow Storage
Current Zoning District(s):	M: Heavy Industrial
Zoning Overlay District(s):	CO-R: Redevelopment Corridor Overlay District
Proposed Zoning District(s):	Unchanged
Proposed Lot size(s) or range:	11.9 Acres
Total area size:	11.9 acres
Adjacent Zoning Districts:	M: Heavy Industrial
Adjacent street(s):	12 th Avenue NE (Arterial); 12 th Street NE (future local)
Adjacent Bike/Pedestrian Facilities:	None
Available Parks/Trail Facilities:	None
Land Dedication Requirements:	5% dedication required or fee-in-lieu for undeveloped parcels

DISCUSSION AND OBSERVATIONS:

- The applicant is proposing to subdivide a portion of an undeveloped parcel into one lot for sale and development.
- The lot will be sold to an adjacent property owner to the south along 7th Avenue NE who operates an existing manufacturing business.
- Eighty feet of right-of-way dedication is being platted for 12th Street NE.
- A 30-foot, temporary turnaround easement is noted on the south side of 12th Street NE.
- Although right-of-way is being platted for 12th St NE, there is no intention by the applicant to request public infrastructure improvements for 12th St NE at this time and is intended for future development.
- The submitted area plan shows the potential for a future road lining up with 11th Avenue NE on the west side of 9th Street NE, connecting with 12th Street NE. The area plan is not official and has been submitted for reference purposes only.

STAFF REPORT

- The City's subdivision ordinance requires 5% public dedication for industrial development. The Park District has indicated there is no need for land within the subject property and requests payment in-lieu of land dedication.
- A public dedication agreement will be needed to outline the terms of the dedication, prior to City Commission approval.

NOTICES:

Sent to: Public notice published in the Forum and sent to applicable agencies and departments

Comments Received:

- No comments received to-date.

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed application is consistent with the City plans and ordinances.

PLANNING & ZONING COMMISSION ACTION:

At their August 12, 2025 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed Subdivision on the basis that it is consistent with City plans and ordinances subject to the following:

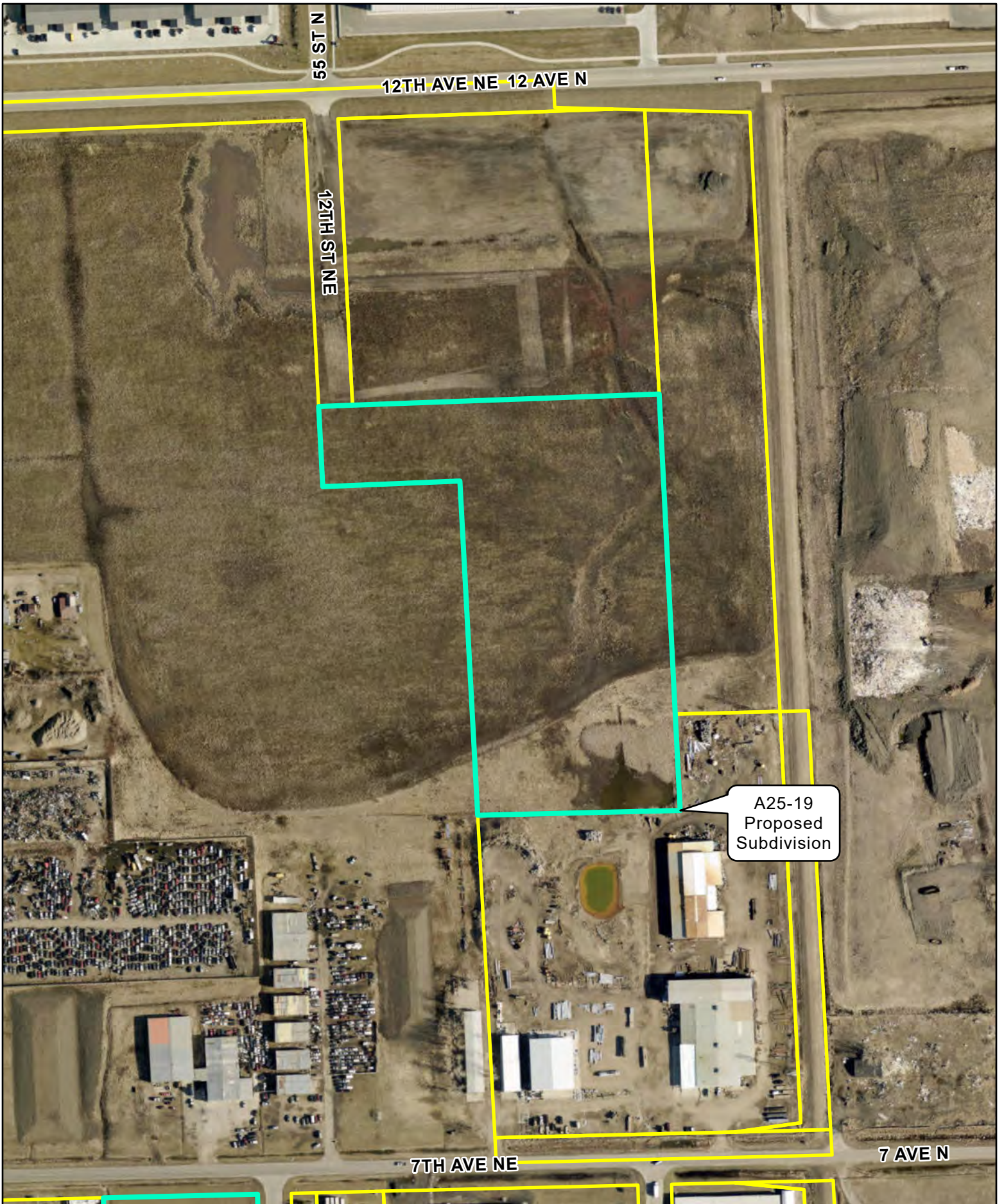
1. A public dedication agreement will be needed to outline the terms of the dedication, prior to City Commission approval

RECOMMENDATION:

It is recommended that the City approve the proposed Subdivision on the basis that it is consistent with City plans and ordinances.

Attachments:

- Aerial map
- Zoning map
- Final Plat
- Area Plan for reference purposes illustrating potential future road
- Public Dedication Agreement



A25-19
Proposed
Subdivision

Features

 Agenda Zone  Lots



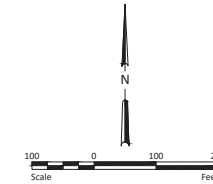
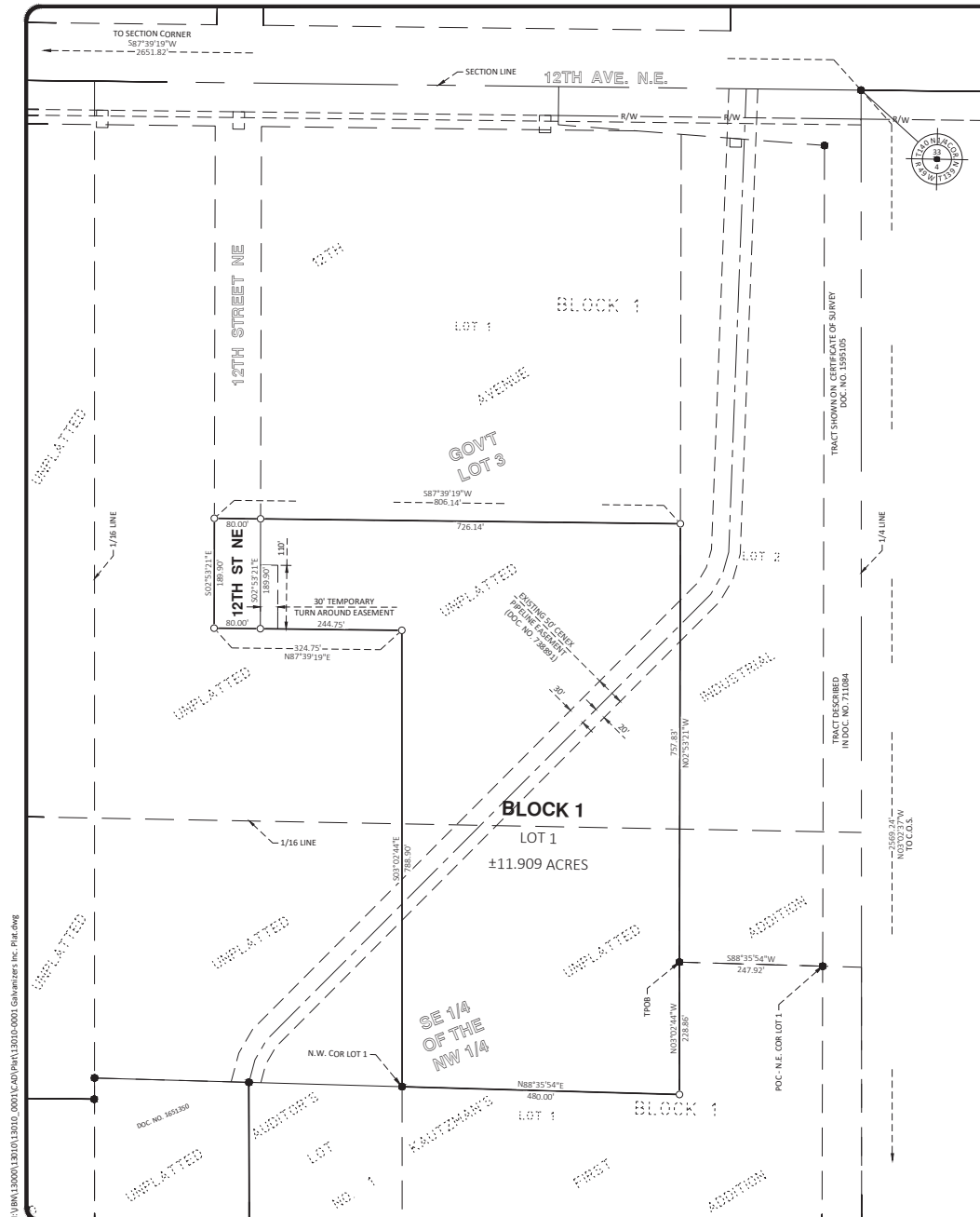
West Fargo Zoning

A: Agricultural	LI: Light Industrial	R-1SM: Mixed One and Two Family Dwelling
C: Light Commercial	M: Heavy Industrial	R-2: Limited Multiple Dwelling
C-OP: Commercial Office Park	P: Public	R-3: Multiple Dwelling
DMU: Downtown Mixed Use	PUD: Planned Unit Development	R-4: Mobile Home
EMU: Entertainment Mixed Use	R-L1A: Large Lot Single Family Dwelling	R-5: Manufactured Home Subdivision
HC: Heavy Commercial	R-1A: Single Family Dwelling	R-1E: Rural Estate
	R-1: One and Two Family Dwelling	R-R: Rural Residential



GALVANIZERS ADDITION

BEING A PLAT OF A PORTION OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER
AND A PORTION OF GOVERNMENT LOT 3, ALL IN SECTION 4, T. 139 N., R. 49 W.
TO THE CITY OF WEST FARGO,
CASS COUNTY, NORTH DAKOTA



LEGEND

IRON MONUMENT FOUND	●
1/2" I.D. PIPE SET	○
MEASURED BEARING	N00°00'00"E
PLAT BEARING	(N00°00'00"E)
MEASURED DISTANCE	100.00'
PLAT DISTANCE	(100.00')
PLAT BOUNDARY	---
EXISTING LOT LINE	---
NEW EASEMENT	---
EXISTING EASEMENT	---

BEARINGS SHOWN ARE BASED ON THE
WEST FARGO COORDINATE SYSTEM.

GALVANIZERS ADDITION

BEING A PLAT OF A PORTION OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER
AND A PORTION OF GOVERNMENT LOT 3, ALL IN SECTION 4, T. 139 N., R. 49 W.
TO THE CITY OF WEST FARGO,
CASS COUNTY, NORTH DAKOTA

OWNER'S CERTIFICATE AND DEDICATION:

KNOW ALL PERSONS BY THESE PRESENTS: That the City of Fargo, North Dakota, a municipal corporation, is the owner and proprietor of that part of the Southeast Quarter of the Northwest Quarter, and that part of Government Lot 3, all in Section 4, Township 139 North, Range 49 West of the Fifth Principal Meridian, in the City of West Fargo, Cass County, North Dakota, described as follows:

Commencing at the northeast corner of Lot 1, Block 1, Kautzman's First Addition, on file at the Cass County Recorder's Office; thence South 88°35'54" West, along the northerly line of said Lot 1, for a distance of 247.92 feet to a corner point on the northerly line of said Lot 1, said corner point also being the southwest corner of Lot 2, Block 1, 12th Avenue Industrial Addition, on file at said Recorder's Office, and the True Point of Beginning; thence North 02°53'21" West, along the westerly line of said Lot 2, for a distance of 757.83 feet to the southeast corner of Lot 1, Block 1, said 12th Avenue Industrial Addition; thence South 87°39'19" West, along the southerly line of Lot 1, Block 1, said 12th Avenue Industrial Addition, for a distance of 726.14 feet to the southwest corner of Lot 1, Block 1, said 12th Avenue Industrial Addition; thence continue South 87°39'19" West, along the southerly line of said 12th Avenue Industrial Addition, for a distance of 80.00 feet to the southwest corner of said 12th Avenue Industrial Addition; thence South 02°53'21" East, along the west line as extended south of said 12th Avenue Industrial Addition, for a distance of 189.90 feet; thence North 87°39'19" East for a distance of 324.75 feet; thence South 03°02'44" East for a distance of 788.90 feet to the northwest corner of Lot 1, Block 1, said Kautzman's First Addition; thence North 88°35'54" East, along the northerly line of said Lot 1, for a distance of 480.00 feet to a corner point on the northerly line of said Lot 1; thence North 03°02'44" West, along the northerly line of said Lot 1, for a distance of 228.86 feet to the True Point of Beginning.

Said tract contains 12.257 acres, more or less.

And that said party has caused the same to be surveyed and platted as **GALVANIZERS ADDITION** to the City of West Fargo, Cass County, North Dakota, and does hereby dedicate to the public, for public use, the street and the temporary turn around easement as shown on this plat.

OWNER:

City of Fargo

Attest:
Timothy J. Mahoney, Mayor Steven Sprague, Auditor

State of North Dakota)
County of Cass) ss

On this _____ day of _____, 20____, before me personally appeared Timothy J. Mahoney, Mayor, City of Fargo; and Steven Sprague, City Auditor, City of Fargo, known to me to be the persons who are described in and who executed the within instrument and acknowledged to me that they executed the same on behalf of the City of Fargo.

Notary Public: _____

SURVEYOR'S CERTIFICATE AND ACKNOWLEDGEMENT:

I, Curtis A. Skarphol, Professional Land Surveyor under the laws of the State of North Dakota, do hereby certify that I am the Professional Land Surveyor who prepared and made the attached plat of **GALVANIZERS ADDITION** to the City of West Fargo; that said plat is a true and correct representation of the survey thereof; that all distances are correctly shown on said plat; and that the monuments for the guidance of future surveys have been located or placed in the ground as shown.

Dated this _____ day of _____, 20____.

Curtis A. Skarphol
Professional Land Surveyor No. 4723

State of North Dakota)
County of Cass) ss

On this _____ day of _____, 20____, before me personally appeared Curtis A. Skarphol, Professional Land Surveyor, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that he executed the same as his free act and deed.

Notary Public: _____

CITY ENGINEER'S APPROVAL:

Approved by the West Fargo City Engineer this _____ day of _____, 20____.

Jerrold F. Wallace, City Engineer

State of North Dakota)
County of Cass) ss

On this _____ day of _____, 20____, before me personally appeared Jerrold F. Wallace, West Fargo City Engineer, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that he executed the same as City Engineer.

Notary Public: _____

WEST FARGO PLANNING COMMISSION APPROVAL:

Approved by the City of West Fargo Planning Commission this _____ day of _____, 20____.

Eric C. Dodds, Chair
West Fargo Planning Commission

State of North Dakota)
County of Cass) ss

On this _____ day of _____, 20____, before me personally appeared Eric C. Dodds, Chair, West Fargo Planning Commission, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that he executed the same on behalf of the West Fargo Planning Commission.

Notary Public: _____

WEST FARGO CITY ATTORNEY APPROVAL:

I hereby certify that proper evidence of title has been examined by me and I approve the Plat as to form and execution this _____ day of _____, 20____.

Katie J. Schmidt, City Attorney

State of North Dakota)
County of Cass) ss

On this _____ day of _____, 20____, before me personally appeared Katie J. Schmidt, City Attorney, known to me to be the person who is described in and who executed the within instrument and acknowledged to me that she executed the same as City Attorney.

Notary Public: _____

WEST FARGO CITY COMMISSION APPROVAL:

Approved by the West Fargo City Commission this _____ day of _____, 20____.

Bernie L. Dardis
President of the West Fargo City Commission

Dustin T. Scott
City Auditor

State of North Dakota)
County of Cass) ss

On this _____ day of _____, 20____, before me personally appeared Bernie L. Dardis, President of the West Fargo City Commission; and Dustin T. Scott, City Auditor, City of West Fargo, known to me to be the persons who are described in and who executed the within instrument and acknowledged to me that they executed the same on behalf of the City of West Fargo.

Notary Public: _____



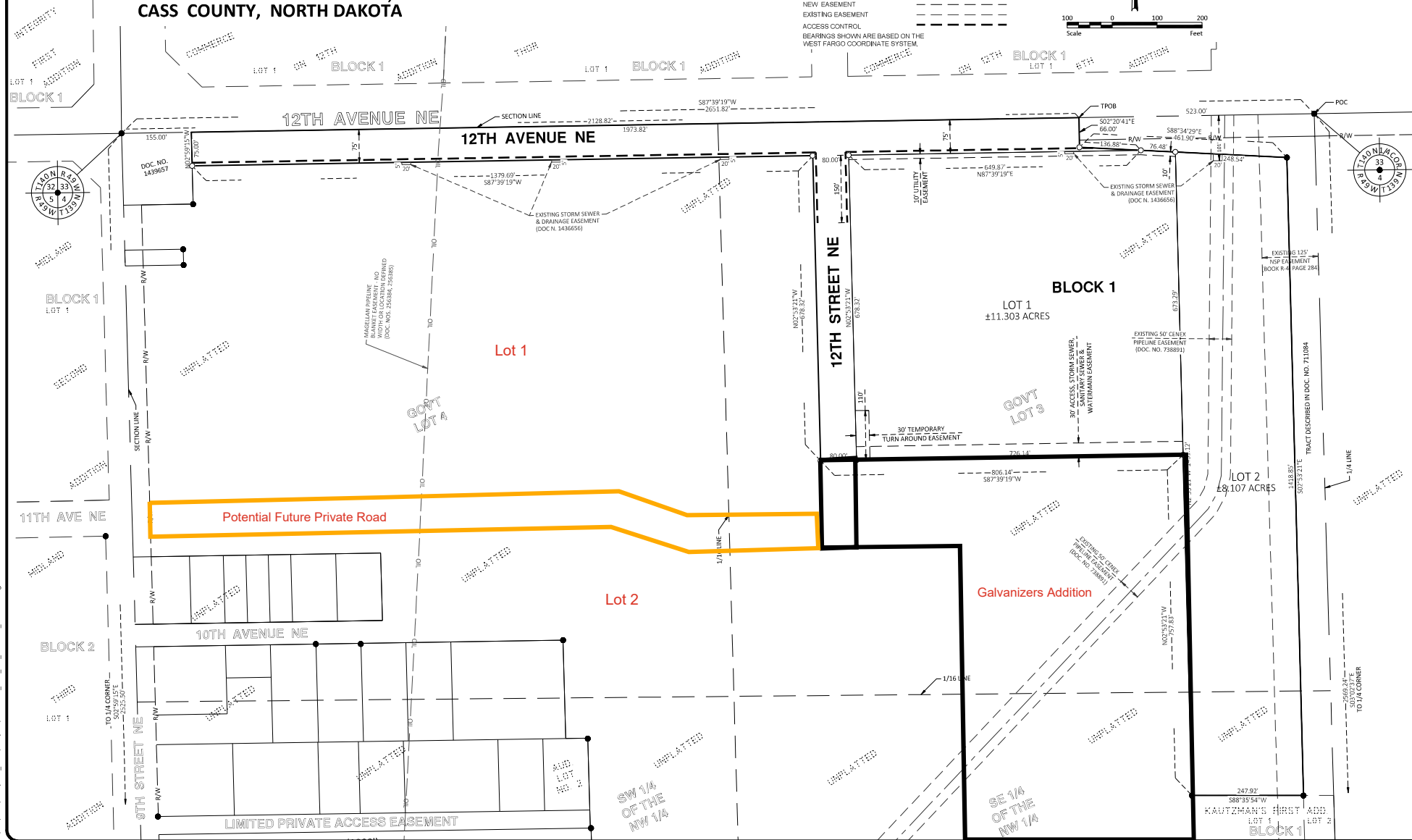
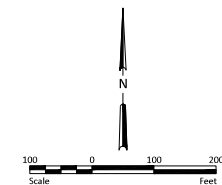
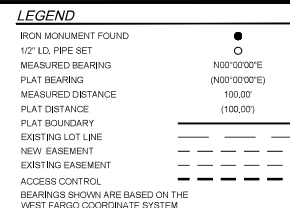
Sheet 2 of 2
Project No. 13010-0001

**BEING A PLAT OF A PORTION OF THE
NORTHWEST QUARTER OF SECTION 4, T. 139 N., R. 49 W.
TO THE CITY OF WEST FARGO,
CASS COUNTY, NORTH DAKOTA**



HOUSTON
ENGINEERING, INC.

Sheet 1 of 2
Project No. 6059-022



AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2025, by and between the City of Fargo (the "Developer") and the City of West Fargo, a North Dakota Municipal corporation (the "City").

WHEREAS, the Developer desires to plat and develop a piece of property in the City of West Fargo to be known as Galvanizers Addition (the "Property"); and

WHEREAS, the ordinances of the City of West Fargo require at the time of platting that certain public property be dedicated to the City or a cash payment to be made in lieu thereof; and

WHEREAS, the parties agree that such dedication shall be made as herein provided.

NOW, THEREFORE, be it agreed between the parties as follows:

1. The Developer hereby agrees that it will pay a total sum of \$32,422.25 in lieu of public dedication, which entire sum shall be paid prior to and as a condition precedent to the City recording the subdivision plat of Galvanizers Addition.
2. The City agrees that it will review the plat of Galvanizers Addition, and following regular procedures will approve a plat of Galvanizers Addition with payment in lieu of public land dedication in the amount set forth in paragraph 1 of this Agreement. Nothing in this agreement shall be construed as exempting the plat of Galvanizers Addition from complying with the City of West Fargo's subdivision ordinances as amended from time to time.
3. The City agrees that it will use the cash payment in lieu of public dedication

for the purpose of providing public uses and facilities which will benefit the general neighborhood of Galvanizers Addition under the provisions of the subdivision regulations found under Title IV of the ordinances of the City of West Fargo, North Dakota.

4. The parties to this Agreement understand that if the Developer conveys the property interest in Galvanizers Addition to another entity or person, those entities or persons shall be bound by the terms of this Agreement. Furthermore, any other successor, heir, assign or assignee of real estate in Galvanizers Addition will be bound by the terms and conditions of this Agreement, and no entity shall be entitled to a building permit in Galvanizers Addition unless and until the dedications herein described have been made and determined to have been satisfied by the City of West Fargo.

5. Any and all claims that arise or may arise against Developer, its agents, servants, or employees while engaged in the use of the Property, shall in no way be the obligation of the City of West Fargo. Furthermore, Developer, its agents, servants, employees, or assigns shall save, indemnify, hold harmless, and defend the City, its officers and employees against any and all liability, loss, costs, damages, expenses, claims, actions, or judgments, including attorney's fees, which the City, its officers or employees may hereafter sustain, arise out of, incur, or be required to pay, in any way connected with the use of the Property. However, this paragraph shall not apply to suits against the City arising out of its negligence or intentional acts, or those of its employees, agents or designees.

6. This Agreement may not be altered or amended except in writing executed by all parties.

7. This Agreement shall not be recorded. Additionally, it shall be the affirmative duty of the Developer to provide a copy of this Agreement to any successor, heir or assign.

8. This Agreement shall be controlled by the laws of the State of North Dakota, and any action brought as a result of any claim, demand or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of North Dakota.

9. Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

CITY OF WEST FARGO

BY: _____
Its: Mayor

BY: _____
Its: Auditor

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

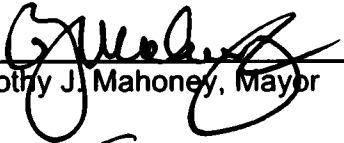
On this ____ day of _____, 2025, before me, the undersigned, a Notary Public in and for said county and state, personally appeared Bernie Dardis and Dustin T. Scott, known to me to be the persons who are described in and who executed the above and foregoing document and acknowledged to me that they executed the same.

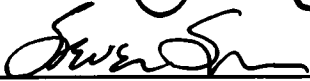
[SEAL]

Notary Public

DEVELOPER:

City of Fargo

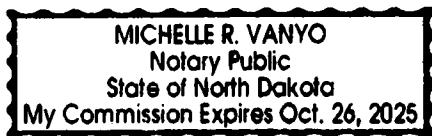

By: Timothy J. Mahoney, Mayor


By: Steven Sprague, Auditor

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

On this 18 day of August, 2025, before me, the undersigned, a Notary Public in and for said county and state, personally appeared Timothy J. Mahoney and Steven Sprague, known to me to be the persons who are described in and who executed the above and foregoing document and acknowledged to me that they executed the same on behalf of the City of Fargo

[SEAL]




Notary Public

**BENEFITS ADMINISTRATION, PAYROLL, AND
HUMAN RESOURCES SERVICES AGREEMENT**

BY AND BETWEEN

CITY OF WEST FARGO, NORTH DAKOTA

AND

WEST FARGO PARK DISTRICT

Dated as of _____, 2025

Relating to:

**An agreement outlining the respective roles and responsibilities of the Parties regarding
benefits administration, payroll, and human resources services.**

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DRAFT

BENEFITS ADMINISTRATION, PAYROLL, AND HUMAN RESOURCES SERVICES AGREEMENT

THIS BENEFITS ADMINISTRATION, PAYROLL, AND HUMAN RESOURCES SERVICES AGREEMENT (this “Agreement”) is effective as of the ____ day of _____, 2025 (the “Effective Date”), by and between the City of West Fargo, North Dakota, a home rule city and municipal corporation of the State of North Dakota (the “City”), and the West Fargo Park District, a political subdivision of the State of North Dakota (the “Park District”).

WHEREAS, the City is a midsize political subdivision and employs full-time staff handling benefits administration, payroll, and human resources for its employees; and

WHEREAS, the Park District has a lesser number of employees than the City and believes that partnering with the City to provide benefits administration, payroll, and human resources services will be more efficient and will result in greater benefit for its employees; and

WHEREAS, the City and the Park District now desire to enter into this Agreement for the City to provide Benefits Administration Services, Payroll Processing Services, and Human Resources Services to the Park District as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which the Parties acknowledge, the Parties agree as follows:

ARTICLE I DEFINITIONS AND INTERPRETATION

SECTION 1.01 DEFINITIONS. All capitalized terms used and not otherwise defined herein shall have the meanings given to them in this Agreement and as defined in this section unless a different meaning clearly applies from the context.

“Agreement” means this Benefits Administration, Payroll, and Human Resources Services Agreement by and between the City of West Fargo, North Dakota, and the West Fargo Park District, and any amendments thereto.

“Annual Invoice” means an invoice remitted by the City to the Park District in accordance with Section 6.01.

“Applicable Law” means, collectively, the Constitutions of the United States and of the State, all common law and principles of equity, and all federal, State, and local laws including, without limitation, all environmental laws, statutes, treaties, codes, acts, rules, regulations, guidelines, ordinances, resolutions, orders, judgments, decrees, injunctions, and administrative or judicial precedents or authorities, including the interpretation or administration thereof by any governmental authority charged with the enforcement, interpretation, or administration thereof, all governmental approvals, and all administrative orders, awards, directed duties, requests, licenses,

certificates, authorizations, and permits of, and agreements with, any governmental authority, and, with respect to any Person, the articles of incorporation, bylaws, or other organizational or governing documents of such Person, in each case whether or not having the force of law, that are applicable now or are applicable at any time hereafter to the City or to the Park District.

“Benefits Administration Services” means as defined in Section 3.01.

“Best Efforts” means an entity will act in Good Faith, act in accordance with generally accepted commercial practices, and use reasonable due diligence to undertake all action described by this Agreement, in accordance with Applicable Law.

“Business Day” means any day that is not a Saturday, a Sunday, a State public holiday, or a holiday recognized by the City or Park District.

“Change in Law” means the introduction or repeal (in whole or in part) of, the amendment, alteration or modification to, or the change in interpretation of (in each case including, to the extent applicable, by retroactive effect), any Applicable Law, standards practices, or guidelines issued or published by any governmental entity that occur after the Effective Date that are binding on the City or the Park District.

“City” means the City of West Fargo, North Dakota, a home rule city and municipal corporation of the State of North Dakota.

“City Representative” means the individual identified in Section 9.09 as such.

“Effective Date” means the date listed and identified as such in the opening paragraph of this Agreement.

“Escrow Account” means the account described in Section 6.02.

“Escrow Minimum” means the minimum amount of funds that will be maintained in the Escrow Account, as set forth in Section 6.02.

“Good Faith” means the observance of reasonable commercial standards of fair dealing in a given trade or business.

“Good Industry Practice” means the industry practices and standards that would be exercised by a prudent and experienced service provider engaged in the same kind of undertakings and under similar circumstances as those applying to the Services.

“Human Resources Services” means those services that the City will provide to the Park District as set forth in Article V hereof.

“Original Term” means as defined in Section 7.01.

“Park Board” means the West Fargo Park Board, the governing body of the Park District.

“Park District” means the West Fargo Park District, a political subdivision of the State of North Dakota.

“Park District Representative” means the individual identified in Section 9.09 as such.

“Party” means either the City or the Park District, as the context may require, and its respective legal representatives, successors, and permitted assigns, and wherever a reference in this Agreement is made to any Parties hereto, **“Parties”** means the City and Park District, collectively, and their respective legal representatives, successors, and permitted assigns.

“Payroll Processing Services” means as defined in Section 4.01.

“Person” means an individual, a general or limited partnership, a joint venture, a corporation, a limited liability company, a trust, an unincorporated organization, or a governmental authority.

“Services” means Benefits Administration Services, Payroll Processing Services, and Human Resources Services collectively.

“State” means the State of North Dakota.

SECTION 1.02 INTERPRETATION.

(a) The headings of articles and sections are provided for convenience of reference only and will not affect the construction, meaning, or interpretation of this Agreement. Any and all exhibits to this Agreement are hereby incorporated by reference. The definition of terms herein shall apply equally to the singular and plural forms of the defined terms. Whenever the context may require, any pronoun shall include the corresponding masculine, feminine, and neuter forms. The words “include,” “includes,” and “including” shall be deemed to be followed by the phrase “without limitation.” The word “will” shall be construed to have the same meaning and effect as the word “shall.” Unless the context requires otherwise (i) any definition of or reference to any agreement, instrument, or other document herein shall be construed as referring to such agreement, instrument, or other document as from time to time amended, supplemented, or otherwise modified (subject to any restrictions on such amendments, supplements, or modifications as set forth herein), (ii) any reference herein to any person shall be construed to include such person’s permitted assigns, (iii) the words “herein,” “hereof,” and “hereunder,” and words of similar import, shall be construed to refer to this Agreement in its entirety and not to any particular provision hereof, (iv) all references herein to articles, sections, exhibits, and schedules shall be construed to refer to articles and sections of, and exhibits and schedules to, this Agreement, and (v) the words “asset” and “property” shall be construed to have the same meaning and effect and to refer to any and all tangible and intangible assets and properties, including cash, securities, accounts, and contract rights. In the computation of periods of time from a specified date to a later specified date, the word “from” means “from and including” and the words “to” and “until” mean “to and including.”

(b) This Agreement is not to be interpreted or construed against the interests of a Party merely because that Party proposed this Agreement or some provision of it or because that Party relies on a provision of this Agreement to protect itself. The Parties acknowledge and agree that this Agreement has been prepared jointly by the Parties and has been the subject of arm's length and careful negotiation, that each Party has been given the opportunity to independently review this Agreement with legal counsel, and that each Party has the requisite experience and sophistication to understand, interpret, and agree to the particular language of the provisions of this Agreement. Accordingly, in the event of an ambiguity in or dispute regarding the interpretation of this Agreement, this Agreement will not be interpreted or construed against the Party preparing it simply as a consequence of preparing it.

SECTION 1.03 NOT A JOINT POWERS AGREEMENT. The Parties do not intend for this Agreement to be construed as a joint powers agreement pursuant to N.D.C.C. ch. 54-40.3 and do not intend for this Agreement to create a joint powers authority; the City and the Park District remain two (2) separate political subdivisions notwithstanding their entrance of this Agreement.

ARTICLE II SERVICES GENERALLY

SECTION 2.01 PERFORMANCE. In performing the Services set forth herein, the City and its employees will serve the Park District in Good Faith and will protect and promote the Park District's interests, observe all Applicable Laws relevant to the Services, and will follow Good Industry Practice. The City will devote sufficient time and its Best Efforts to fulfilling the Services competently and in a timely fashion.

SECTION 2.02 CONFIDENTIALITY; OPEN RECORDS REQUESTS; ADDITIONAL INSURED. All information furnished to, or developed by, the City or any of its employees will be the property of the Park District and will be kept confidential by the City both during and after the term of this Agreement. The Parties agree and acknowledge that they are both subject to N.D.C.C. ch. 44-04 pertaining to open records requests. In the event the City receives an open records request for any records relating to its Services or this Agreement, the City will notify the Park District Representative of the request and will secure an opinion from the Park District relating to the releasability of the records. The City will add the Park District as an additional insured on its general liability insurance policy to provide coverage to the Park District in the event of the release of Park District employee information shared under the terms of this Agreement.

SECTION 2.03 PARK DISTRICT EMPLOYEES; INDEPENDENT CONTRACTOR. Notwithstanding the entrance of this Agreement, the Parties agree that they remain separate entities under North Dakota law and that employees of the Park District are and shall remain employees of the Park District and shall not be considered employees of the City. The Park District retains the exclusive right to direct and control the day-to-day activity of its employees and to hire, evaluate, discipline, and terminate its employees. In the performance of this Agreement, it is mutually understood and agreed that the City and its employees are at all times acting and performing as an independent contractor and not as an employee, joint venturer, agent, partner, or lessee of the Park District. The Park District will not exercise control or direction over the specific methods by which the City performs its Services hereunder. The sole interest and responsibility

of the Park District will be to ensure that the Services covered by this Agreement are rendered in accordance with the terms and conditions hereof.

SECTION 2.04 ANNUAL MEETING. On an annual basis during the term of this Agreement, the City Representative and the Park District Representative shall schedule an annual meeting during the first quarter of each year of this Agreement to review the performance of the Services and to discuss any changes to scope or fees or other matters relevant to this Agreement.

ARTICLE III BENEFITS ADMINISTRATION

SECTION 3.01 BENEFITS ADMINISTRATION SERVICES. The Parties agree and acknowledge that the City will provide retirement benefits, health benefits, and voluntary insurance benefits to the employees of the Park District through the City's or the Park District's sponsored plans, as applicable, in compliance with all Applicable Law, and subject to eligibility requirements (the "Benefits Administration Services"). Health benefits include plans for health, vision, and dental insurance, as applicable, and any other similar insurance programs offered by the City to its employees. Voluntary insurance benefits include plans such as short-term disability, long-term disability, critical accident, and life insurance policies offered by the City to its employees. In conjunction with the City's Payroll Processing Services, as set forth herein, the City will make appropriate withholdings for benefits selected by the Park District's employees.

SECTION 3.02 CITY PLANS. The Parties agree and acknowledge that the City, in its sole discretion, has the authority to select, change, revise, or eliminate benefits programs that it offers to its employees, as well as to the Park District's employees under this Agreement. Nothing herein, however, precludes the Park District from offering and self-administering a benefit to its employees in addition to those offered by the City.

ARTICLE IV PAYROLL

SECTION 4.01 PAYROLL PROCESSING SERVICES. The Parties agree and acknowledge that, commencing on December 21, 2025, the City will provide access to Park District employees to begin timekeeping in the City system. The first payroll processing services to the Park District, provided in compliance with Applicable Law (the "Payroll Processing Services"), will be on January 5, 2026, with the first pay to Park District employees on January 9, 2026. The Park District will assist the City, as requested by the City, for the City to perform its obligations set forth in this Agreement to process the payroll and withhold the amounts required by Applicable Law and as elected by the employees. As part of its Payroll Processing Services, the City will file on the Park District's behalf, any employment tax liability returns required by the Internal Revenue Service or the State of North Dakota. For Park District sponsored plans, the City will provide statements to the Park District to allow the Park District to reconcile its accounts and make its payments. In the event that Applicable Law regarding the roles and responsibilities of the Parties set forth herein changes, the Parties shall meet and confer on their roles and responsibilities set forth herein and determine whether any modifications to this Agreement are necessary.

SECTION 4.02 SALARY AND LEAVE DETERMINATIONS. Although the City will provide Payroll Processing Services, the Park District remains fully responsible for determining the hourly wages and salaries of its employees, for establishing leave policies (e.g., vacation leave, sick leave, paid time off, discretionary time off, maternity leave, Family Medical Leave Act, etc.) and managing and approving leave requests and balances of its employees, for receiving and processing garnishment requests before remitting them to the City, and for signing off on its employees' time sheets. Park District employees will be paid according to the same time schedule as City employees, and the Parties will develop a reporting system in accordance with Section 6.02 of the Agreement for the Park District to notify the City of payroll calculations prior to paydays. The City will utilize the remitted funds, as well as any funds held in the Escrow Account if necessary, to pay the Park District employees and make the appropriate withholdings.

SECTION 4.03 UNEMPLOYMENT AND WORKERS' COMPENSATION. The Park District remains responsible for remitting any premiums or payments required under Applicable Law for unemployment compensation and workers' compensation for its employees; the Park District and its employees shall not have any claim under this Agreement against the City for workers' compensation, unemployment compensation, or unemployment insurance benefits.

ARTICLE V HUMAN RESOURCES

SECTION 5.01 CONSULTING SERVICES. The Parties agree and acknowledge that the City will provide human resources consulting for the following to the Park District, as requested by the Park District: human resources guidance and services including, but not limited to, recruitment process and retention strategies, policy suggestions, performance management, and conflict resolution. The City's role will be limited to consulting with the Park District, as requested, to assist the Park District in providing its own human resources services to its employees, and the City recognizes the Park District's exclusive right to provide such services to Park District employees. If a Park District employee contacts the City's human resources staff for consultation, the City Representative will notify the Park District Representative to receive authorization prior to consulting with the Park District employee. The Park District may request a City's human resource staff member to attend Park Board meeting from time to time and as available as part of the services set forth in this Agreement.

SECTION 5.02 POLICY MANUAL. As of the Effective Date, the City and the Park District have separate policy manuals for their employees, but many of the policies overlap. As a result, the Park District may utilize the City's policy manual for its employees, and the City hereby authorizes the Park District to add an additional chapter to its policy manual to set forth any Park District specific policies. In the event that the City desires to modify, add, or eliminate a policy, the City Representative will notify the Park District Representative to allow the Park District to make any desired changes to its portion of the policy manual as a result of the City's change. The City and the Park District independently retain full authority to draft, modify, add, or eliminate their own respective policies.

SECTION 5.03 EMPLOYEE RETENTION AND SUPERVISION. As set forth herein, the Park District retains the sole authority to draft and determine Park District positions and job

descriptions; to hire, discipline, and terminate employees; and to direct and control the day-to-day activities of its employees. This right also includes exclusive authority over any Park District volunteers. The Park District has the option, however, to utilize the background check provider utilized by the City to run background checks. To initiate a background check, the Park District will notify the City and share any pertinent information, and the City will conduct the background check through its provider and share the results with the Park District. The City will separately invoice the Park District for any background checks requested by the Park District. Additionally, the City will build an evaluation program for the Park District to enable the Park District to manage and conduct evaluations of its employees. Following the City's initial construction of the evaluation program, the Park District will be responsible for general maintenance and updates to the program. Upon request from the Park District, the City may assist with limited modifications to the evaluation program. The City will generally not assist the Park District with performing employee evaluations with the exception of the Park District's Executive Director, who generally has oversight of the Park District's evaluation system. The City Representative will assist the Park Board with conducting the evaluation of the Park District's Executive Director as a result. The Park District may also request that a City representative, as available, attend an evaluation of a Park District employee, who is not the Executive Director, if necessary. The Park District will notify the City when any Park District employee has been hired, promoted, or terminated.

SECTION 5.04 EMPLOYEE ASSISTANCE PROGRAM. As of the Effective Date, the Park District and the City operate separate employee assistance programs. The Park District hereby assigns the two (2) hours of training afforded by its employee assistance program to the City. The City will add these hours to its own employee assistance program and will invite Park District employees to participate in all trainings offered by the City's employee assistance program.

SECTION 5.05 WSI COMPLIANCE.

(a) With respect to compliance with WSI, the Park District will be responsible for the following tasks: (i) report all employee accidents and injuries to WSI within the 24-hour period; (ii) upload all WSI paperwork to a shared online folder for the City; (iii) coordinate with the City to provide the City with authorized access to the Park District's WSI account; (iv) independently operate its own Safety Committee and Safety Management Program; (v) oversee compliance with WSI requirements; (vi) ensure Park District compliance with WSI laws; (vii) develop and implement return to work programs that meet safety and WSI requirements; (viii) apply for and be entitled to any grants, discounts, or incentives offered by WSI; and (ix) extend invitations to the City for any safety related trainings offered by the Park District.

(b) With respect to compliance with WSI, the City will be responsible for the following tasks: (i) administer WSI claims; (ii) communicate with the employee and the healthcare provider if claim is accepted by WSI; (iii) notify Park District if there are any process changes or requirements by WSI for processing claims; (iv) maintain records related to WSI injury claims; (v) provide employee relations, including support to injured employees through recovery and return to work as it relates to their benefits and payroll; and (vi) extend invitations to the Park District to relevant safety related training opportunities.

ARTICLE VI

INVOICING, ESCROW ACCOUNT, AND AUDITS

SECTION 6.01 ANNUAL INVOICES. On the Effective Date and prior to February 1 of each year of the Original Term, the City will remit an invoice (an “Annual Invoice”), as set forth in this Article, to the Park District for one hundred ten thousand dollars (\$110,000) to have the City and its employees available to provide the Services for the subsequent calendar year; provided, however, the initial payment will cover Services from the Effective Date until December 31, 2026.

SECTION 6.02 ON-GOING PAYMENTS AND ESCROW ACCOUNT.

(a) *Background Checks.* As provided in Section 5.03 of this Agreement, the City will assist the Park District with conducting background checks. Following the completion of the background check, the City will invoice the Park District, as set forth in the Article, for costs and expenses incurred by the City for facilitating the background check.

(b) *Payroll and Escrow Account.* The City will perform an ACH withdrawal from the Park District’s account to timely cover the payroll of the Park District’s employees. Within six (6) Business Days of the Effective Date, the Park District will deposit ten thousand dollars (\$10,000) (the “Escrow Minimum”) with the City for the City to hold in an escrow account (the “Escrow Account”). The City will utilize funds from the Escrow Account to make payroll payments, including withholdings, as needed. If the City must draw from the Escrow Account, it will notify the Park District, and the Park District, prior to the next payroll date, will deposit funds with the City to bring the balance in the Escrow Account to at least the Escrow Minimum. The City will invoice the Park District, as set forth in this Article, for payroll and withholding amounts.

SECTION 6.03 IMPLEMENTATION FEE. Within six (6) Business Days of the Effective Date, the Park District will remit a fee of thirty thousand dollars (\$30,000) to the City to assist with implementation costs that the City will incur to perform the Services.

SECTION 6.04 INVOICING.

(a) City invoices will be in a format determined by the City in its discretion, and the City will remit the invoices to the Park District Representative.

(b) After the Park District receives an invoice from the City, the Park District will either process the invoice for payment or provide the City specific reasons, in writing, within fifteen (15) Business Days of receipt why part or all of the Park District’s payment is being withheld and what actions the City must take to receive the withheld amount.

(c) In the event of disputed billing, only the disputed portion will be withheld from payment, and the Park District will pay the undisputed portion within thirty (30) calendar days of receipt of the invoice. The Park District will exercise reasonableness in disputing any bill or portion thereof. Interest will accrue on any disputed portion of the billing determined to be due and owing to the City.

(d) Payment does not imply acceptance of services or that the invoice is accurate. In the event an error is identified following payment, the City will credit any payment in error from any payment that is due or that may become due to the City under this Agreement.

(e) The Park District will be charged interest at the rate of one-half percent (1/2%) per month, or the maximum percent permitted by Applicable Law if lesser, on all past due amounts starting forty-five (45) calendar days after receipt of invoice. Payments will first be credited to interest and then to principal.

SECTION 6.05 AUDITS. All records for charges and expenditures for which the City claims are owed by the Park District will be available to the Park District at all reasonable times to allow the Park District to check and audit the invoices submitted by the City. Any overpayment or underpayment discovered during the audit will be treated as a dispute under Article VIII.

ARTICLE VII TERM AND TERMINATION

SECTION 7.01 TERM. The term of this Agreement shall commence on the Effective Date and shall remain in effect until December 31, 2028 (the “Original Term”). After the Original Term, the Parties may enter into a new or amended agreement.

SECTION 7.02 TERMINATION. This Agreement may terminate prior to the termination date set forth in Section 7.01 of this Agreement for any of the following reasons:

(a) Either Party may terminate the Agreement, without fee, penalty, or liquidated damages, if the other Party commits a breach of any material obligation under this Agreement, including non-payment of amounts due hereunder. Before a Party may terminate this Agreement, however, it must provide written notice to the other Party of the breach and allow the breaching Party a period of thirty (30) calendar days to cure the breach. If the breaching Party fails to cure the breach with the 30-day period, then the non-breaching Party has the right to terminate this Agreement with immediate effect by notice to the breaching Party.

(b) Either Party may terminate this Agreement for convenience by providing at least one (1) year prior written notice to the other Party. Terminations for convenience will occur at 11:59 pm on December 31 following the expiration of the notice period set forth in Section 7.02(b) of this Agreement.

(c) The Parties may mutually agree, in writing, to terminate this Agreement, at any time, without termination fee, penalty, or liquidated damages.

SECTION 7.03 EFFECT OF TERMINATION. Upon termination of this Agreement, whether by expiration of the Original Term or through notice of termination given by a Party, the City will cease performance of any Services previously sought under the terms of this Agreement and will return any and all data provided under the terms of this Agreement of the Park District. In the event that termination is due to the breach of this Agreement by the Park District, then the City will retain any payments made from the Park District pursuant to an Annual Invoice. In the event that the

Parties mutually agree to terminate this Agreement, then the Parties will prorate the Annual Invoice amount, and the City will return any unused portion of the Annual Invoice to the Park District

ARTICLE VIII DISPUTE RESOLUTION

SECTION 8.01 INTENT. The Parties will cooperate and use their Best Efforts to ensure that the various provisions of this Agreement are fulfilled. The Parties agree to act in Good Faith to undertake resolution of disputes in an equitable and timely manner and in accordance with the provisions of this Agreement. If disputes cannot be resolved informally by the Parties, the Parties will use the following procedure.

SECTION 8.02 MEDIATION. If there is a failure between the Parties to resolve a dispute on their own, the Parties will first attempt to mediate the dispute. The Parties will agree upon a single mediator, or, if an agreement cannot be reached within ten (10) calendar days, each Party will propose two (2) potential individuals to serve as mediator, for a total of four (4) individuals. The Parties will then select a mediator by alternatively striking the names of the proposed individuals, with the City striking first, followed by the Park District.

SECTION 8.03 LITIGATION. If the dispute is not resolved within forty-five (45) calendar days after the selection of the mediator pursuant to the prior section, the Party may litigate the matter.

SECTION 8.04 VENUE. All litigation between the Parties arising out of or pertaining to this Agreement or its breach will be filed, heard, and decided in the District Court of Cass County, North Dakota, which will have exclusive jurisdiction and venue.

SECTION 8.05 WAIVER OF JURY TRIAL. THE PARTIES HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHTS THAT ANY MAY HAVE TO A TRIAL BY JURY WITH RESPECT TO ANY ACTION, PROCEEDING, COUNTERCLAIM, OR DEFENSE BASED UPON THIS AGREEMENT, OR ARISING OUT OF, UNDER, OR IN CONNECTION WITH THIS AGREEMENT, OR WITH RESPECT TO ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER ORAL OR WRITTEN), OR ACTIONS OF ANY PARTY HERETO RELATING TO THIS AGREEMENT. THIS PROVISION IS A MATERIAL INDUCEMENT FOR ALL PARTIES ENTERING INTO THIS AGREEMENT. THIS PROVISION APPLIES ONLY TO SUITS BETWEEN THE PARTIES AND DOES NOT APPLY TO THIRD PARTY CLAIMS OR SUITS.

ARTICLE IX MISCELLANEOUS

SECTION 9.01 ASSIGNMENT. Neither Party may assign this Agreement without the prior written consent of the Party. The Parties' rights and obligations under this Agreement will be passed to the assignees to which those rights and obligations have been permissibly assigned.

SECTION 9.02 MODIFICATION. This Agreement may be amended or modified only by mutual consent of both Parties, unless otherwise provided for herein.

SECTION 9.03 GOVERNING LAW. This Agreement will be governed by and construed in accordance with the laws of the State of North Dakota.

SECTION 9.04 SEVERABILITY. In case any one or more of the provisions of this Agreement shall be invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained in this Agreement will not in any way be affected or impaired thereby.

SECTION 9.05 WAIVER. No waiver of any Party of any right or remedy pursuant to this Agreement will be deemed to be a waiver of any other or subsequent right or remedy pursuant to this Agreement. The consent of one Party to any act by the other Party requiring such consent will not be deemed to render unnecessary the obtaining of consent to any subsequent act for which consent is required, regardless of whether similar to the act for which consent is given.

SECTION 9.06 THIRD-PARTY BENEFICIARIES. There are no third-party beneficiaries of this Agreement.

SECTION 9.07 ACKNOWLEDGMENT. Each Party affirms and acknowledges that it has fully read and appreciates and understands the words, terms, conditions, and provisions of this Agreement and is fully satisfied with the same.

SECTION 9.08 ENTIRE AGREEMENT. This Agreement contains the entire and exclusive understanding of the Parties with respect to the subject matter thereof and supersedes all prior agreements, understandings, statements, representations, and negotiations, in each case oral or written, between the Parties with respect to their subject matter, except as otherwise provided herein.

SECTION 9.09 AUTHORIZED REPRESENTATIVES.

(a) The City and the Park District hereby designate the following individuals as their initial authorized representatives, respectively, to administer this Agreement on their respective behalf:

(1) City Representative: Sarah Gasevic, Director of Human Resources

(2) Park District Representative: Amy Zundel, Executive Director

(b) The City Representative and the Park District Representative will be reasonably available to each other during the term of this Agreement and will have the authority to issue instructions and other communications on behalf of the City and Park District, respectively, and will be the recipients of notices and other written communications from the other Party pursuant to this Agreement, except as otherwise permitted herein. Such representatives, however, will not

have the authority to make decisions binding upon the City or Park District, except to the extent expressly authorized by the City or Park District, as the case may be, in writing.

(c) In the event the City or Park District designates a different representative, it will give the other Party written notice of the identity of and contact information for the new representative.

SECTION 9.10 NOTICE.

(a) All notices under this Agreement will be in writing and: (i) delivered personally; (ii) sent by certified mail, return receipt requested; (iii) sent by a recognized overnight mail or courier service, with delivery receipt requested; or (iv) sent by email communication followed by a hard copy, to the following addresses.

(b) All notices to the City will be marked as regarding this Agreement and will be delivered to the following address or as otherwise directed by the City Representative:

2515 Sixth Street East
West Fargo, ND 58078

(c) All notices to Park District will be marked as regarding this Agreement and will be delivered to the following address or as otherwise directed by the Park District Representative:

601 26th Avenue East
West Fargo, ND 58078

(d) Notices will be deemed received when actually received in the office of the addressee (or by the addressee if personally delivered) or when delivery is refused, as shown on the receipt of the U.S. Postal Service, private courier, or other person making the delivery. Notwithstanding the foregoing, notices received after 5:00 P.M. Central Time will be deemed received on the first Business Day following delivery.

SECTION 9.11 SURVIVAL. The limitations, releases, obligations, and all other provisions which by their inherent character should survive expiration or earlier termination of this Agreement will survive the expiration or earlier termination of this Agreement.

SECTION 9.12 FORCE MAJEURE. Neither Party will be liable to the other during any period in which its performance is delayed or prevented, in whole or in part, by any of the following circumstances including, but are not limited to: act of God (e.g., flood, earthquake, wind), fire, war, act of a public enemy or terrorist, act of sabotage, strike or other labor dispute, riot, misadventure of the sea, inability to secure materials and/or transportation, or a restriction imposed by legislation, an order, or a rule or regulation of a governmental entity. If such a circumstance occurs, the Party claiming the delay must undertake reasonable action to notify the other Party of the same.

SECTION 9.13 COUNTERPARTS. This Agreement may be executed in two counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

SECTION 9.14 ELECTRONIC SIGNATURES. In the event that any signature is delivered by facsimile transmission, by e-mail delivery of a “.pdf” format date file, or by other electronic means, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or “.pdf” signature page was an original thereof.

SECTION 9.15 CHANGE IN LAW OR SERVICE PROVIDER. The Parties agree and acknowledge that the terms and conditions of this Agreement are based upon current Applicable Law and current agreements held by the City with third-party providers. If a Change in Law or change in agreement with a third-party provider occurs or will occur within ninety (90) calendar days, either Party may notify the other Party and include in such notification: (i) an opinion on its likely effects; (ii) any necessary changes to this Agreement, including the full detail of the procedure for implementing such changes; and (iii) amendments (if any) required by this Agreement. After either Party delivers a notice of a Change in Law or change in agreement, the Parties shall meet and discuss the issues referenced in such notice and ways in which the Parties can mitigate the effect of the relevant Change in Law or change in agreement.

IN WITNESS WHEREOF, the City and the Park District caused this Agreement to be executed.

(Remainder of page intentionally left blank.)

CITY OF WEST FARGO

By: _____
Bernie Dardis, President of the
Board of City Commissioners

ATTEST:

Dustin T. Scott
City Auditor

Date: _____, 2025

DRAFT

WEST FARGO PARK DISTRICT

By: _____
Jake Lauritsen, President

ATTEST:

Justin Germundson, Finance Director

Date: _____, 2025

DRAFT



To: West Fargo City Commission

From: Matthew Andvik, Public Works Department

Date: September 8, 2025

Subject: Project 9061 Public Works/Sanitation Expansion Phase 2

Action: Accept Bid Withdrawal and Award Contract to Manning Mechanical.

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Police and Fire

Commission Vice President

Brad Olson

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Street, Water and Sewer

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Administration/Finance

Commissioner

Amy Zundel

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Sanitation

Commissioner

Rory Jorgensen

Primary Portfolio:
Sanitation

Secondary Portfolio:
Community & Development Services

City Administrator

Dustin Scott

Summary and Recommendation:

Project 9061 – Public Works/Sanitation Expansion Phase 2 – includes the expansion and renovation of both the Public Works and Sanitation buildings to accommodate increased staffing, improve operational efficiency, and provide enhanced meeting and crew space.

At the August 4 Commission meeting, bids for General Construction, Mechanical, and Electrical scopes were approved. Following bid award notifications, the selected Mechanical contractor, Peterson Sheet Metal, submitted a formal withdrawal (attached), citing an error in their bid. Specifically, they misinterpreted Base Bid “E” and failed to account for the full contract value.

After consultation with YHR Architects, City staff, and the City Attorney, the recommended course of action is to accept the bid withdrawal and award the Mechanical contract to the next lowest bidder, Manning Mechanical, at a total contract amount of **\$2,345,000**. Notably, had the error not occurred, Manning Mechanical would have been the lowest qualified bidder from the outset.

This adjustment increases the Mechanical scope by **\$505,000** compared to the previously approved bid, bringing the combined total of Phase 2’s lowest bids across all scopes to **\$9,855,518**, which is still well below the preliminary Phase 2 construction cost estimate of **\$11,960,510**.

Recommendation: Approve the withdrawal of Peterson Sheet Metal’s bid and award the Mechanical contract for Phase 2 to Manning Mechanical in the amount of **\$2,345,000**.

Policy Analysis:

Phase 2 includes:

- **Public Works Building:**
 - 16,862 sq. ft. of new shop and vehicle storage space
 - Remodel of existing space to add crew areas, offices, a large conference room, HVAC upgrades, and a new front entry
- **Sanitation Building:**
 - 25,626 sq. ft. addition for vehicle storage
 - 2,160 sq. ft. office and crew space addition

- Remodel of existing space to include crew areas, roof repairs, and new garage doors
- Post-renovation, the building will house Sanitation, Forestry, and Electrical departments

Financial Analysis:

On August 21, 2025, the City received approval for:

- **\$8,500,000** from the Clean Water State Revolving Fund (CWSRF)
- **\$2,700,000** from the Drinking Water State Revolving Fund (DWSRF)
- **Total SRF Loan Funding: \$11,200,000**

The remaining balance of approximately **\$4 million** will be funded through a combination of **CIST funds** and **Water Reserve funds**. Annual SRF loan payments will be covered by revenue from the water fund, requiring no changes to the rate schedule approved in July. This approach reduces reliance on CIST funds from \$8.5 million to under \$4 million and eliminates the need for future CIST allocations toward loan repayment, preserving those funds for other infrastructure priorities.

Total Project Cost

Phase	Estimated Cost
Phase 1	\$3,104,708
Phase 2	\$11,747,351
Total	\$14,852,059

Phase 2 costs include construction, owner-provided materials, a 5% contingency, architectural/engineering fees, testing, surveying, legal/admin, and FF&E.

The Original estimated Total Construction for the project was \$15,930,967.

Process/Timeline:

Once approved, construction would begin in the fall of 2025 and be completed in the spring of 2027.



ARCHITECTURE PLANNING

420 MAIN AVENUE, MOORHEAD, MINNESOTA 56560 PH: 218-233-4422 WWW.YHR.COM

City of West Fargo

West Fargo Public Works
810 12th Ave NW
West Fargo, ND 58078

Re: Recommendation for Award to Manning Mechanical - Addition and Remodel
West Fargo Public Works – Phase 2

Dear Mr. Andvik,

The original low bidder PSM (Peterson Sheet Metal) on the above referenced project made an error on their bid form and are withdrawing their bid, see attached letter from PSM. YHR Partners recommends moving to the next low mechanical bidder, which was Manning Mechanical for the bid amount below:

Mechanical Construction for \$2,400,600

If you have any questions, please contact this writer.

Sincerely,

A handwritten signature in black ink, reading 'Mark Lundberg'. The signature is fluid and cursive, with a long, sweeping tail that extends to the right.

Mark Lundberg, AIA

Principal

CC: WFPW, File

3728 Bemidji Ave. N
Suite 300
Bemidji, MN 56601

Phone (218) 751-4502
Fax (218) 444-4505



2471 Galpin Court
Suite 114
Chanhausen, MN 55317

Phone (952) 855-4830
Fax (952) 855-4834

August 20, 2025
YHR Partners Ltd
Attn: Mark Lundberg
420 Main Avenue
Moorhead MN 56560

Re: West Fargo Public Works Facility Addition & Remodel Phase 2

Dear Mark:

Unfortunately, during the bidding process of the West Fargo Public Works Facility Addition & Remodel Phase 2 for the mechanical scope Peterson Sheet Metal made a bidding error and we will need to withdraw our bid. We misread that the two buildings were listed separately in the bid form as opposed to combined then one building broken out. This error was not discovered until we received the contract in which at that time we found the contract dollar was for only the maintenance building and did not include the sanitation building.

I apologize to YHR Partners and the City of West Fargo for any inconvenience this has caused. If you should have any questions regarding this withdrawal please feel free to contact me at the number below.

Jaime Quello

President

Cc: Sean McBride @ USI



BID TABULATION SUMMARY
July 24, 2025
2:00 PM

GENERAL

Project No. 202504-1
Public Works Dept Facilities - Phase 2
West Fargo Public Works
West Fargo, ND

Bidder	Bond	Lic.	Addn	BASE BID "G" General Work Bldg M (Main) & Bldg S (Sanitation)	Breakout for All Materials & Work for Bldg S (Sanitation)	COMBINED BASE BID - G,M,E FOR ALL WORK Bldg M (Main) & Bldg S (Sanitation)	Identify Mechanical Subcontractors	Identify Electrical Subcontractors	Breakout for All Materials & Work for Bldg S (Sanitation)	COMMENTS
BCI Construction Fargo, ND	X	X	X	\$7,811,069.00	\$3,819,000.00					
Border Construction Fargo, ND				NO BID	NO BID					
Diversified Contractors West Fargo, ND	X	X	X	\$8,378,800.00	\$3,924,000.00					
Gast Construction Co, Inc. Fargo, ND	X	X	X	\$7,350,000.00	\$3,544,000.00					
Meridian Commercial Construction Fargo, ND	X	X	X	\$8,420,000.00	\$3,800,000.00	\$11,755.00	Precision HVAC	Scott's Electric	\$4,617,300.10	
MinKo Construction Fargo, ND	X	X	X	\$8,108,000.00	\$3,926,000.00					
Olaf Anderson Construction Fargo, ND	X	X	X	\$6,990,000.00	\$3,410,000.00					
Roers Construction Fargo, ND	X	X	X	\$7,881,000.00	\$3,980,000.00					
TF Powers Construction Fargo, ND	X	X	X	\$8,110,000.00	\$3,700,000.00					
Valor Contracting West Fargo, ND	X	X	X	\$6,831,400.00	\$3,278,500.00					

Apparent Low

MECHANICAL

BID TABULATION SUMMARY
 July 24, 2025
 2:00 PM

Project No. 202504-1
 Public Works Dept Facilities - Phase 2
 West Fargo Public Works
 West Fargo, ND

Bidder	Bond	Lic.	Addn.	BASE BID "M" Mechanical Work for Bldg M (Main) & Bldg S (Sanitation)	Breakout for All Materials & Work in Base Bid for Bldg S (Sanitation)	COMMENTS
Burnn Boiler & Mechanical Fargo, ND				NO BID		
Manning Mechanical Fargo, ND	X	X	X	\$2,354,000.00	\$715,000.00	
Northern Plains Mechanical Fargo, ND	X	X	X	\$2,533,000.00	\$769,700.00	
Peterson Mechanical Fargo	X	X	X	\$2,400,600.00	\$692,200.00	
Peterson Sheet Metal (PSM) Bemidji, MN	X	X	X	\$1,849,000.00	\$742,000.00	

Withdrew their Bid

Low Bidder

BID TABULATION SUMMARY
 July 24, 2025
 2:00 PM

Project No. 202504-1
 Public Works Dept Facilities - Phase 2
 West Fargo Public Works
 West Fargo, ND

Bidder	Bond	Lic.	Addn.	BASE BID "E" Electrical Work for Bldg M (Main) & Bldg S (Sanitation)	Breakout for All Materials & Work in Base Bid for BldgS (Santation)	COMMENTS
JDP Electric Fargo, ND	X	X	X	\$746,850.00	\$384,300.00	
Northern Valley Electric Service Grand Forks, ND	X	X	X	\$334,550.00 (M)	\$345,340.00 (S)	\$679,890.00 TOTAL
Rieger Borgen Benson Electric (RBB) Grand Forks, ND	X	X	X	\$850,000.00	\$429,000.00	
Scott's Electric Wahpeton, ND	X	X	X	\$670,118.00	\$345,679.00	

Apparent Low



"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

**Commission
Vice President**

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, Senior Director of Community & Development

Date: September 8, 2025

Subject: Improvement District No. 2265 – 9th St & 7th Ave NE Reconstruction

Action: Approve both an Engineer's Report and Plans and Specifications,
and Direct Ad for Bids and Resolution of Necessity

New Information and Recommendation:

At the August 18th Commission meeting the Commission directed the Engineer to prepare an Engineer's Report for this project. This has been completed and is attached for reference.

The project will be bid by the ND Dept. of Transportation in October of 2025 and constructed in 2026. It will be advertised on the NDDOT website beginning September 10, 2025.

The following documents are attached for review/consideration:

- Engineer's Report
- Signed cover sheet of the plans representing the plan set. Full plans can be provided if requested.
- Resolution of Necessity
- Associated Resolutions

Staff Recommendation: Approve both an Engineer's Report and Plans and Specifications, and Direct Ad for Bids and Resolution of Necessity

Policy Analysis:

This project will officially be a NDDOT project that will be bid and administered through their office. The design will adhere to all state and federal compliance as well as city policy, process and standards.

Financial Analysis:

The estimated total cost of the project is \$32,583,000 according to the Feasibility Study. Of these costs, \$4,575,000 are to be paid by the City of Fargo for work being completed in their city.

Of the remaining estimated \$28,008,000, \$18,185,000 will be paid via grant funds secured for the project.

This leaves a remainder of an estimated \$9,823,000 local cost to West Fargo. Per the current assessment policy shown in the 2024 CIP, 70% of these costs (est. \$6,876,100) will be assessed, leaving a final estimated cost to the City of West Fargo to be \$2,946,900 to be paid via Capital Improvement Sales Tax.

This project was on the 2024 CIP showing the cost to the Capital Improvement Sales Tax in the amount of \$2,358,000. The current estimate includes ~15% contingencies.

Previously Presented Information and Commission Actions:

August 18, 2025-

- **Staff Recommendation:** Create Improvement District No. 2265 and Direct Engineer to prepare an Engineer's Report
- **Commission Action:** Commissioner Olson moved and Commission Zundel seconded to approve. Commissioner Anderson was absent and not voting. No opposition motion carried on a 4:1 vote.

June 24, 2025 – Project presented to Special Assessment Commission for informational purposes only

December 16, 2024 –

- **Staff Recommendation:** Approve MOU with City of Fargo.
- **Commission Action:** Commissioner Olson moved, and Commissioner Jorgensen seconded to approve. No opposition, motion carried.

August 5, 2024 –

- **Staff Recommendation:** Approve Task order No. 3-5 for design Services
- **Commission Action:** Commissioner Zundel moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

June 5, 2023 –

- **Staff Recommendation:** Approve DCE Submittal with DCE decision Page decisions made by the Commission.
- **Commission Action:** **1.** Commissioner Olson moved and Commissioner George to concur with the project concepts as proposed. **2.** Commissioner George moved, and Commissioner Olson seconded to proceed with Alternative B – Three Lane Urban Corridor. **3.** Commissioner Olson moved, and Commissioner George seconded to optional work item 1 – frontage road north of 7th Ave NE. No opposition to the above actions, motion carried.

May 1, 2023 –

- **Staff Recommendation:** Approve Task Order No. 3-3 for Basic Services.
- **Commission Action:** Commissioner Simmons moved, and Commissioner George seconded to approve. No opposition, motion carried.

August 1, 2022-

- **Staff Recommendation:** Approve Phase II Contract with Houston Engineering
- **Commission Action:** Commissioner Olson moved, and Commissioner George seconded to approve. No opposition, motion carried.

April 18, 2022-

- **Staff Recommendation:** Approve the Task Order No. 3 (Phase I Scoping)
- **City Commission Action:** Commissioner Gjerdevig moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

Feb 22, 2022-

- **Staff Recommendation:** Authorize RFP to be published for Project No. 2265
- **City Commission Action:** Commissioner Olson moved, and Commissioner George seconded to approve. No opposition, motion carried.

Dec 7, 2020-

City Commission authorized grant application

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Improvement District No. 2265

9th Street and 7th Avenue NE Reconstruction

New Water Supply, Sewerage, Street Systems, and Incidentals

General Nature (Scope)

Growth within the City of West Fargo has resulted in an increase in average daily traffic (ADT) on 9th St NE and 7th Ave NE. The City of West Fargo identified 9th Street NE, from Main Avenue E to 12th Avenue NE and 7th Avenue from 9th Street NE to the City limits with Fargo for reconstruction due to deteriorating pavement conditions and need to increase the level of operations.

Purpose

The purpose of this project is to provide a 3-lane urban concrete section throughout the corridor of both 9th St. NE and 7th Ave. NE which will be sufficient to support current and future projected traffic. Additionally, multi-use paths are proposed to be installed as well as a frontage road along the east side of 9th St. NE adjacent to the current businesses to reduce driveway connections to this roadway.

Additionally, this project will provide businesses and land adjacent to these corridors with sanitary sewer and watermain.

Feasibility

With the extensive grant funding that has been obtained, this project is constructible, and funding would be accomplished via the grants received, special assessments and city local cost share.

District Creation Consideration (N.D.C.C 40-22-10)

The special assessment district for this project includes properties within adjacent to and within the vicinity of the project that benefit from the area's regional roadway system. The assessments are proposed to be tiered with an area factor where properties that are further from the roadways will receive a 50% area factor as opposed to properties that are located closer to the improvements receiving a 100% area factor.

Estimate of Probable Cost

Construction		\$24,673,000
Bid Proposal Items	\$21,451,000	
Contingency (~15%)	\$3,222,000	
Consultant (Design/Construction)		\$3,490,000
Legal & Administration (~5%)		\$1,185,000
Engineering (~1%)		\$300,000
Land Acquisition		\$985,000
Private Utility Relocation		\$1,000,000
Bonding (~4%)		\$950,000
Total Estimated Cost		\$32,583,000

Source of Funds

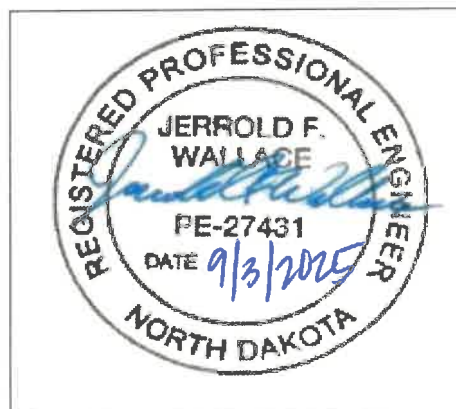
Federal Funding (NDDOT LG)		\$9,600,000
ND FLEX Funds		\$8,585,000
City of Fargo		\$4,575,000
Remaining Local West Fargo Cost		\$9,823,000
Special Assessments (70%)	\$6,876,100	
City Funds (30%) – Capital Imp. Sales Tax	\$2,946,900	
Total		\$32,583,000

Supporting Documents (available upon request)

- A. Consultant's Report
 - a. Itemized Estimate of Probable Cost
 - b. Maps, Drawings, Etc.

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.


Jerry Wallace, P.E.
ND Registration No. 27431



DESIGN DATA				
Traffic		Average Daily		
Current 2026	Pass: 6,912	Trucks: 678	Total: 7,590	
Forecast 2046	Pass: 8,552	Trucks: 838	Total: 9,390	
Clear Zone Distance: 18 FT			Design Speed: 35 MPH	
Minimum Sight Dist. for Stopping: 250 FT				
Limited Access Control				
Pavement Design Life: 30 YEARS				
Design Accumulated One-way Rigid ESALs: N/A				

NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION

TMA-SU-FXP-8-992(045)
CITY IMPROVEMENT
DISTRICT NO 2265

CASS COUNTY

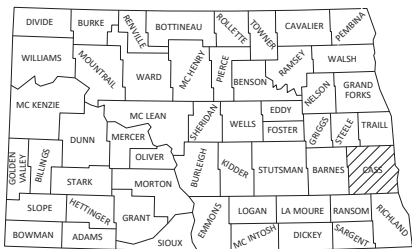
9th St NE from Main Ave to 12th Ave N
7th Ave NE from 9th St NE to 45th St N

GRADING, SALVAGED BASE, PCC PAVEMENT, STORM DRAIN,
LIGHTING, SIGNALS, PAVEMENT MARKING, SIGNING, SHARED USE PATH,
AND WATER MAIN

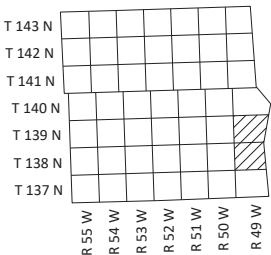
STATE	PROJECT NO.	PCN	SECTION NO.	SHEET NO.
ND	TMA-SU-FXP-8-992(045)	23537	1	1

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	7/1/2024
Supplemental Specifications	NONE

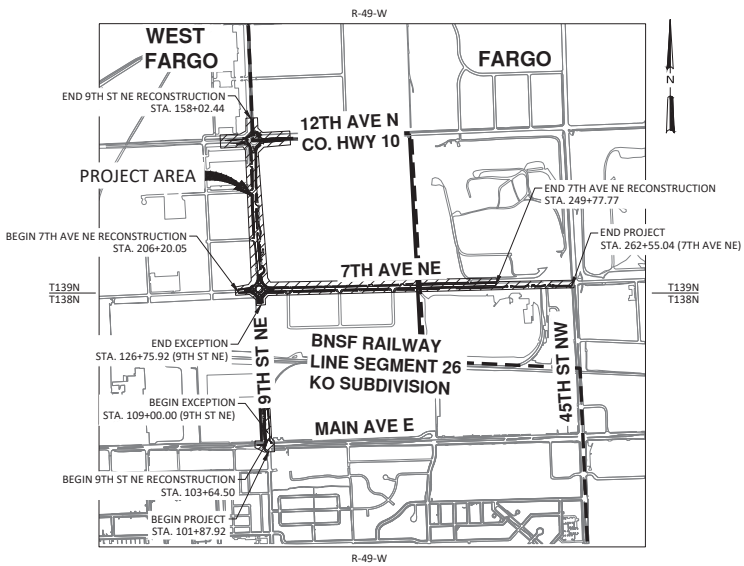
PROJECT NUMBER	DESCRIPTION	NET MILES	GROSS MILES
TMA-SU-FXP-8-992(045)		1.786	2.122
9th St NE		0.719	1.055
7th Ave NE		1.067	1.067



STATE COUNTY MAP



CASS COUNTY



DESIGNERS
Josiah Erickson
Kalvin Strecker
Brady Wall
Carter Ueland
Jonathon Andresen
Michael Bautch

APPROVED DATE 7/31/2025
Daniel Hanson
SENIOR DIRECTOR OF COMMUNITY & DEVELOPMENT, CITY OF WEST FARGO



I hereby certify that the attached plans were prepared by me or under my direct supervision and that I am a duly registered professional engineer under the laws of the state of ND.

APPROVED DATE 7/30/2025
Jeremy McLaughlin
HOUSTON ENGINEERING INC

7/30/2025

7/30/2025

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved for Improvement District 2265 – New Water Supply, Sewerage, Street Systems, and Incidentals.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER
TO PREPARE PLANS AND SPECIFICATIONS

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of reconstructing the street from a current bituminous rural section to a concrete urban pavement section, the construction of a multi-use path, installing new sanitary sewer and water main to abutting properties and appurtenances to meet current and future needs as well as provide mobility for pedestrians and cyclists, be constructed and made in Improvement District No. 2265 – New Water Supply, Sewerage, Street Systems, and Incidentals of the City of West Fargo, the City hereby directs Jerry Wallace, the Engineer for the City of West Fargo and being a competent engineer, to prepare plans and specifications for such work.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR IMPROVEMENTS IN
IMPROVEMENT DISTRICT NO. 2265 - NEW WATER SUPPLY, SEWERAGE, STREET
SYSTEMS; AND INCIDENTALS OF THE CITY OF WEST FARGO

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Improvement District No. 2265 - New Water Supply, Sewerage, Street Systems; and Incidentals of the City of West Fargo heretofore prepared by Jerry Wallace, Engineer for the City, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the City Auditor shall file the same in his office open to public inspection.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DECLARING WORK NECESSARY

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota that it is hereby found and declared that it is necessary to construct an improvement in and for Improvement District No. 2265 – New Water Supply, Sewerage, Street Systems; and Incidentals consisting of reconstructing the street from a current bituminous rural section to a concrete urban pavement section, the construction of a multi-use path, installing new sanitary sewer and water main to abutting properties and appurtenances to meet current and future needs as well as provide mobility for pedestrians and cyclists used or useful in connection with the above specified improvements, in accordance with and as described in the resolution creating said district, and the Engineer's Report which has been prepared by the Engineer for the City of West Fargo and approved by this commission which resolution and Engineer's Report together with an estimate of the probable cost of the work, are now on file in the office of the City Auditor and are open to public inspection.

BE IT FURTHER RESOLVED that a portion of the cost of said improvement be specially assessed against the benefited property in said improvement district in amounts proportionate to and not exceeding the benefits to be derived by them respectively from said improvement.

BE IT FURTHER RESOLVED that the owners of the property liable to be specially assessed for said improvements may file written protests against the said improvements within thirty (30) days after first publication of this resolution, and this Board shall at its next meeting after the expiration of said period, to-wit: On the 20th day of October, 2025, at 5:30 p.m meet at the City Commission Chamber in City Hall , 800 fourth Avenue East, West Fargo, for the purpose of hearing and determining the sufficiency of any protests so filed and of taking any such further action with respect to said improvements as may then deemed necessary and expedient.

BE IT FURTHER RESOLVED that the City Auditor is hereby authorized and directed to cause this resolution, including a map of the improvements directed, to be published one each week for two consecutive weeks in The Founm, the official newspaper of the City of West Fargo, North Dakota.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING AUDITOR TO
ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Improvement District No. 2265 - New Water Supply, Sewerage, Street Systems; and Incidentals of the City of West Fargo; and

WHEREAS, plans and specifications and estimates of costs for said Improvement District No. 2265 have heretofore been directed to be prepared by the Engineer for the City of West Fargo; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of City Commissioners of the City of West Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said project.

NOW THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, Cass County, North Dakota, that the City Auditor be, and she is hereby authorized and directed to direct the NDDOT to cause notice of advertisement for Bids for the Construction of the work heretofore directed to be made in Improvement District No. 2265 - New Water Supply, Sewerage, Street Systems; and Incidentals to be published once each week for **two** consecutive weeks in *The Forum*, and that the NDDOT will use its bidding system, at a time and date to be determined by the NDDOT, for the purpose of revealing and reading aloud bids submitted electronically prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. Such advertisements shall be published in the form as provided in Section 48-01.2 of the North Dakota Century Code as amended.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried, and the resolution was duly adopted.



"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

**Commission
Vice President**

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &

Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &

Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Jerry Wallace, City Engineer

Date: September 8, 2025

Subject: Project No. 2284 - 2026 HSIP Intersections – Turn Lane Realignments
9th St. E./19th Ave. E., 32nd Ave. E./4th St. E., & Sheyenne St./38th Ave. W.

Action: Direct and Approve Engineer's Report, Direct and Approve Plans
and Specifications; and Direct Advertisement for Bids by NDDOT

New Information and Recommendation:

The project seeks to realign the left turning lanes at three intersection
locations:

- 9th St E and 19th Ave E
- 32nd Ave E and 4th St E
- Sheyenne St and 38th Ave W

The plans and specifications are complete, and the project will be
advertised and bid in November using the NDDOT bidding system.

The following documents are attached for review/consideration:

- Engineer's Report
- Project Location Map
- Itemized Estimate of Probable Construction Cost
- Cover Sheet, which represents the Plans and Specifications (Note: A
full plan set is available at the Engineering Department)
- Associated Resolutions

Staff Recommendation: Direct and Approve Engineer's Report, Direct and
Approve Plans and Specifications; and Direct Advertisement for Bids by
NDDOT.

Background and Project Summary:

The city in 2021 applied for and was awarded a Highway Safety
Improvement Program (HSIP) grant. The grant covers 90% of the
construction costs and the project is expected to be bid in January of 2026
and constructed in the summer of 2026.

By lining the turning lanes up with each other it greatly increases the safety
of the intersection by allowing drivers to better see oncoming traffic.

Policy Analysis:

Project had preliminary engineering by the Engineering Department and
final design by Bolton & Menk, will be bid by the NDDOT, and be
administered by the Engineering Department.

Financial Analysis:

This project is included on the 2024 CIP. The HSIP grant is in the amount of
\$415,000 and covers 90% of the estimated construction costs.

Previously Presented Information and Commission Actions:

November 18, 2024 -

- **Staff Recommendation:** Create Project No. 2284 and approve Task Order No. 6 with Bolton & Menk in the amount of \$63,360.
- **Commission Action:** Commissioner Olson moved, and Commissioner Anderson seconded to approve. No opposition, motion carried.

December 6, 2021 -

- **Staff Recommendation:** Approve grant applications and Authorize Mayor to sign letters of support.
- **Commission Action:** Commissioner Olson moved, and Commissioner George seconded to approve. No opposition, motion carried.

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Project No. 2284

2026 HSIP Intersections – Turn Lane Realignment
9th St. E./19th Ave. E., 32nd Ave. E./4th St. E., & Sheyenne St./38th Ave. W.

General Nature (Scope)

The additional work added will also correct negative left turn lane geometry at three intersections at various locations. These locations are:

- 9th St E and 19th Ave E
- 32nd Ave E and 4th St E
- Sheyenne St and 38th Ave W

This will allow for Flashing Yellow Arrows (FYAs) to be deployed, modernizing the corridors to current design standards.

Purpose

By aligning the turning lanes, the signals will be allowed to utilize a Flashing Yellow Arrow to allow left turns when traffic allows. This increases the capacity of the intersection, reduces queuing, and provides the traveling public with less delays.

Feasibility

This project has received federal Highway Safety Improvement Program (HSIP) grants that will cover 80% of the project construction costs. All additional outside costs are intended to be covered by Capital Improvement Sales Tax funds. City Engineering will complete all construction inspection and environmental review items.

This project was included in the 2024 CIP. The HSIP grant is in the amount of \$415,000 and covers 80% of the estimated construction costs.

Estimate of Probable Cost

Construction		\$524,000.00
Bid Proposal Items	\$476,270.10	
Contingency (~10%)	\$47,729.90	
Preliminary Engineering (Engr. Dept.)		\$11,000.00
Final Design (Consultant)		\$63,360.00
Materials Testing (Consultant)		\$10,000.00
Construction Engineering (Engr. Dept.)		\$37,640.00
Legal & Administration (~4%)		\$21,000.00
Bond Discount (~4%)		\$21,000.00
Total Estimated Cost		\$688,000.00

Source of Funds

Special Assessments		\$0.00
MetroCOG/NDDOT Grant		\$415,000.00
City Funds		\$273,000.00
Capital Impr. Sales Tax	\$273,000.00	
Total		\$688,000.00

Attachments

- A. Plan cover sheet showing project location
- B. Itemized Construction Cost Estimate

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.



Jerrold F. Wallace, P.E.
ND Registration No. 27431



DOT Application B

Intersections of 9TH St E & 19TH Ave E, 32ND Ave E & 4TH St E, and Sheyenne St & 38TH Ave W



Project No. 2284
2026 HSIP Intersections - 9th St. E./19th Ave. E., 32nd Ave. E./4th St. E., & Sheyenne St./38th Ave. W.
West Fargo, ND

Engineer's Opinion of Probable Cost

ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
1. Excavation - Unclassified	CY	432	\$22.00	\$9,504.00
2. Reinforcement Fabric	SY	1,000	\$5.00	\$5,000.00
3. Gravel - 12" NDDOT Class 5	CY	262	\$130.00	\$34,060.00
4. Curb & Gutter - Saw Full Depth	LF	50	\$10.00	\$500.00
5. Curb & Gutter - Remove	LF	1,558	\$23.00	\$35,834.00
6. Curb & Gutter - Connect To Existing	Each	20	\$200.00	\$4,000.00
7. Asphalt Base Course - 4"	SY	373	\$52.00	\$19,396.00
8. Tack Coat	Gal	37	\$10.00	\$370.00
9. Asphalt Wear Course - 2"	SY	373	\$26.00	\$9,698.00
10. Concrete Pavement - Saw Full Depth	LF	80	\$10.00	\$800.00
11. Concrete Pavement - Remove	SY	587	\$23.00	\$13,501.00
12. Concrete Pavement - Connect To Existing	Each	6	\$500.00	\$3,000.00
13. Concrete Pavement - 8"	SY	172	\$163.00	\$28,036.00
14. Concrete Pavement - 10"	SY	644	\$174.00	\$112,056.00
15. Concrete Pavement - Median Nose	SY	42	\$190.00	\$7,980.00
16. Flexible Delineator - Reset	Each	4	\$70.00	\$280.00
17. Street Light System	Each	2	\$35,000.00	\$70,000.00
18. Traffic Signal System	Each	3	\$20,000.00	\$60,000.00
19. Sign - Reset	Each	3	\$120.00	\$360.00
20. Sign Post - Reset	Each	2	\$347.00	\$694.00
21. Signing	SF	75	\$54.00	\$4,050.00
22. Message - Obliterate	SF	333	\$3.00	\$999.00
23. Message - White	SF	112	\$26.00	\$2,912.00
24. Striping - 4" White	LF	2,044	\$4.00	\$8,176.00
25. Striping - 8" White	LF	1,816	\$8.00	\$14,528.00
26. Striping - 24" White	LF	132	\$36.00	\$4,752.00
27. Inlet Protection Device	Each	10	\$275.00	\$2,750.00
28. Cleaning	LSum	1	\$7,500.00	\$7,500.00
29. Storm Water Management	LSum	1	\$5,500.00	\$5,500.00
30. Traffic Control	LSum	1	\$10,034.10	\$10,034.10

Construction Subtotal	\$476,270.10
Contingencies	\$ 47,729.90

Total Construction	\$ 524,000.00
Preliminary Engineering (Engr. Dept.)	\$ 11,000.00
Final Design (Consultant)	\$ 63,360.00
Materials Testing (Consultant)	\$ 10,000.00
Construction Engineering (Engr. Dept.)	\$ 37,640.00
Legal & Administration	\$ 21,000.00
Bond Discount	\$ 21,000.00

TOTAL COST	\$ 688,000.00
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Funding	
Federal Funds	\$ 303,000.00
Local Matching Funds	\$ 34,000.00
Local Non-Matching Funds	\$ 351,000.00
Total	\$ 688,000.00

STATE	PROJECT NO.	PCN	SECTION NO.	SHEET NO.
ND	HEU-8-992(049)	24052	1	1

CITY OF WEST FARGO

HEU-8-992(049)

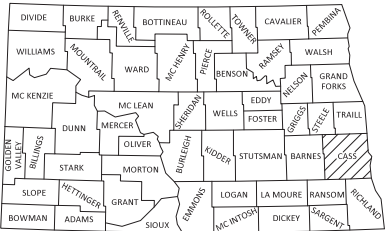
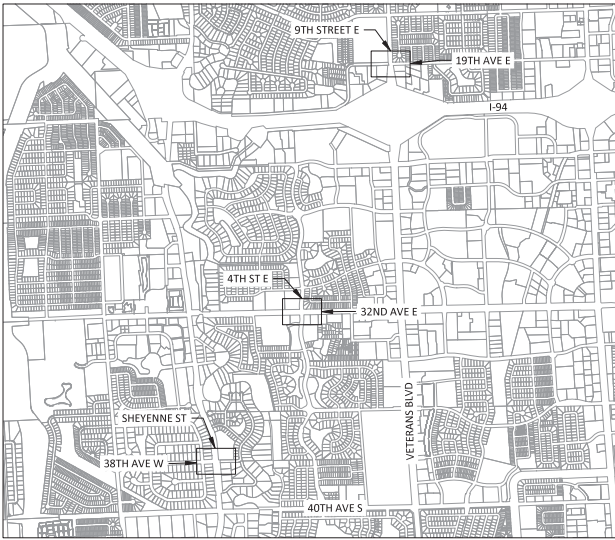
City Project Number 2284

CASS COUNTY

WEST FARGO, NORTH DAKOTA

9th St E & 19th Ave E, 32nd Ave E & 4th St E, Sheyenne St & 38th Ave W
Signal, Turn Lane, Lighting, and Pavement Marking Modifications

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	7/1/2024
Supplemental Specifications	NONE



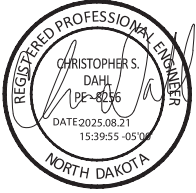
STATE COUNTY MAP

DESIGNER Max Olson
DESIGNER Jake Rick
DESIGNER Jordan Reihe
DESIGNER Ryan Genz
DESIGNER Matt Clevenger

8/21/2025 3:38:15 PM maxwell.olson H:\WFARGO_CI_ND\24X137010000\CAD\C30\Plan\001TS.dwg

City of West Fargo
Jerry Wallace
Jerry Wallace
08/21/25
Date

Bolton & Menk, INC.



Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of re-alignment of left turn lanes in three intersections be constructed and made in Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignments of the City of West Fargo, the City hereby directs Jerry Wallace, the Engineer for the City of West Fargo and being a competent engineer, to prepare a report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved for Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignment.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by

Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.

The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER
TO PREPARE PLANS AND SPECIFICATIONS

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of re-alignment of left turn lanes in three intersections used or useful in connection with the above specified improvements, be constructed and made in Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignment of the City of West Fargo, the City hereby directs Jerry Wallace, the Engineer for the City of West Fargo and being a competent engineer, to prepare plans and specifications for such work.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by

Commissioner _____. On roll call vote the following commissioners voted aye:

_____ The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.

The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR IMPROVEMENTS IN
PROJECT NO. 2284 – 2026 H.S.I.P. INTERSECTIONS – TURN LANE REALIGNMENTS OF
THE CITY OF WEST FARGO

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignment of the City of West Fargo heretofore prepared by Jerry Wallace, Engineer for the City, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the City Auditor shall file the same in his office open to public inspection.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING AUDITOR TO
ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignments of the City of West Fargo; and

WHEREAS, plans and specifications and estimates of costs for said Project No. 2284 have heretofore been directed to be prepared by the Engineer for the City of West Fargo; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of City Commissioners of the City of West Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said project.

NOW THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, Cass County, North Dakota, that the City Auditor be, and he is hereby authorized and directed to direct the NDDOT to cause notice of Advertisement for Bids for the construction of the work heretofore directed to be made in Project No. 2284 – 2026 HSIP Intersections – Turn Lane Realignments, and that the NDDOT will use its bidding system, at a time and date to be determined by the NDDOT, for the purpose of revealing and reading aloud bids submitted electronically prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. Such advertisements shall be published in the form as provided in Section 48-01.2 of the North Dakota Century Code as amended.

Dated: September 8, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried, and the resolution was duly adopted.

ORDINANCE NO. 1257

AN ORDINANCE TO CREATE AND ENACT CHAPTER 2-06 OF THE REVISED ORDINANCES OF THE CITY OF WEST FARGO RELATING TO STREET MAINTENANCE.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Chapter 2-06 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby created and enacted to read as follows:

CHAPTER 2-06

ROUTINE STREET MAINTENANCE

SECTIONS:

- | | |
|---------|---|
| 2-0601. | Routine Street Maintenance Plan. |
| 2-0602. | City Performed Routine Street Maintenance |
| 2-0603. | Definition of Routine Street Maintenance. |
| 2-0604. | Obligation of City. |

2-0601. ROUTINE STREET MAINTENANCE PLAN. The City Engineer shall prepare a plan for systematically performing routine street maintenance on the streets within the City limits of West Fargo to keep the streets open and in good repair. Such plan shall be approved by the City Commission by resolution, and such plan may be amended or extended from time to time as long as the amendment or extension is approved by resolution of the City Commission. The City shall determine the appropriate means of financing street maintenance at the time the City undertakes a street maintenance project.

2-0602. CITY PERFORMED ROUTINE STREET MAINTENANCE. Pursuant to the authority set forth in N.D.C.C. § 40-05-01(8) and in Article III(8) of the City's Home Rule Charter, the City has broad discretion to operate and maintain the streets within the City limits of West Fargo. The City may self-perform routine street maintenance described in this chapter, with available funds on hand, regardless of the estimated value of the proposed maintenance if the City believes it is in the best interests of the City for the City to perform the work.

2-0603. DEFINITION OF ROUTINE STREET MAINTENANCE. For purposes of this chapter, "routine street maintenance" means all activities to preserve and extend the integrity, function, and life of the existing street and related components, including but not limited to crack sealing, chip sealing, pothole repairs, leveling overlays, spray injecting, patching, and milling and overlaying.

2-0604. OBLIGATION OF CITY. The approval of the plan in Section 2-0601 in no way obligates the City to perform routine street maintenance on the streets as set out in the plan. Each year the City Commission, by resolution, shall determine whether or not any maintenance outlined in the plan will actually be undertaken that year. Furthermore, even if such a resolution is passed, there remains no obligation upon the City to perform the work if the street maintenance district created for any purpose related to the work is protested out.

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading
and Final Passage: