



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, July 21, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, July 21, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present (virtually via Teams); Commissioner Amy Zundel – present (virtually via Teams); Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Olson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- July 7, 2025

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes of July 7, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of July 7, 2025, was declared carried.

F. Building Permits

Commissioner Olson moved and Commissioner Zundel seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. No Commissioners present voted nay, Commissioner Anderson recused himself, the motion to approve the building permits, was declared carried.



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Consent Agenda - Approve the Following:

- a. Bills
- b. **Second Amendment to the 2005 Agreement – Veteran’s Boulevard**
 - Approve second Amendment to the 2005 Agreement with the City of Fargo
- c. **Project No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation**
 - Approve Plans and Specifications and Direct AD for Bids
- d. **Improvement District No. 3006 – Westwood Addition Reconstruction**
 - Approve Resolution Authorizing the Issuance of Wastewater Treatment Improvement Warrant
- e. **Games of Chance for United Way of Cass Clay on August 20, 2025 at Lights Consulting**
- f. **Approve Resolution for SRF Loan Application**
- g. **Revised Authorization and Delegation of Policy Approval**
- h. **Financial Report as of May 31, 2025**
- i. **Financial Report as of June 30, 2025**

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

- **A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A -- Aaron Nelson, Director of Planning and Zoning**

The Public Hearing for A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A 5:45 pm, was opened at 5:45 pm and closed at 6:03 pm. Commissioner Olson moved and Commissioner Anderson seconded to approve A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. No Commissioners present voted nay, Commissioner Dardis recused himself, the motion to approve the minutes of July 7, 2025, was declared carried by a 4:0 vote.



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3. Range Use Agreement with Red River Regional Marksmanship Center, Inc.

-- Pete Nielsen, Chief of Police

Commissioner Jorgensen moved and Commissioner Olson seconded to approve the Range Use Agreement with Red River Regional Marksmanship Center, Inc. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Range Use Agreement with Red River Regional Marksmanship Center, Inc, was declared carried.

4. Present for Approval 2026 Utility Rate Increases -- Matt Andvik, Director of Public Works

Commissioner Olson moved and Commissioner Zundel seconded to approve the 2026 Utility Rate Increase. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. Commissioner Anderson voted nay, the motion to approve the 2026 Utility Rate Increase, was declared carried by a 4:1 vote.

5. First Reading of Ordinance 1260 - Legislative Updates -- Katie Schmidt, City Attorney

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the first reading of Ordinance 1260 – Legislative Updates. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the first reading of Ordinance 1260 – Legislative Updates was declared carried.

6. Second Reading of Ordinance 1259 - Food Establishments -- Katie Schmidt, City Attorney

Commissioner Anderson approved and Commissioner Zundel seconded to approve the second reading of Ordinance 1259 - Food Establishments. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the second reading of Ordinance 1259 - Food Establishments s was declared carried.

**7. Review of the 2026 Preliminary Budget -- Dustin Scott, City Administrator
City Budget | West Fargo, ND**

There was no action taken, this item was informational only.

8. Reschedule September City Commission Meetings -- Dustin Scott, City Administrator

Commissioner Anderson moved and Commissioner Zundel seconded to move the (2) regularly scheduled meetings in September to Monday, September 8 and 22, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to move the (2) regularly scheduled meetings in September to Monday, September 8 and 22, 2025, was declared carried.



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9. City Administrator's Report -- Dustin Scott, City Administrator

Annual employee appreciation event, picnic, September 4th at The Lights.

10. Correspondence

There were no correspondence.

11. Non-Agenda Items

There were no non-agenda items.

12. Adjourn

Commissioner Anderson moved and Commissioner Olson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to adjourn at 7:07 pm, was declared carried.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator