



West Fargo City Commission Meeting  
West Fargo City Hall Commission Chambers  
2515 6th St E, West Fargo 58078  
Monday, August 4, 2025 5:30 PM

## **Meeting Items**

### **A. Call to Order**

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, August 4, 2025.

### **B. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **C. Roll Call**

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present (virtually via Teams); Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

### **D. Approve Order of Agenda**

Commissioner Anderson moved and Commissioner Zundel seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

### **E. Approval of Minutes -- July 21, 2025**

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve minutes of July 21, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of July 21, 2025, was declared carried.

### **F. Building Permits**

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioners Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, Commissioner Jorgensen recused himself, the motion to approve the build permits, was declared carried.

## **Consent Agenda - Approve the Following:**

### **a. Bills**

### **b. Cyber Incident IT Mutual Aid Agreement between Cass County, City of Fargo and City of West Fargo**

### **c. Games of Chance for Blessed Sacrament Church**

### **d. Games of Chance for Friends of the Hansen Family**

Commissioner Jorgensen moved and Commissioner Olson seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.



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## Regular Agenda

### 1. Public Comment

**Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.**

**Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND ([westfargond.gov](http://westfargond.gov))**

There were (15) members of the public that were signed up and spoke during this time.

### 2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

#### • **Public Comment Opportunity regarding CDBG funds for the Elson Shores senior housing project -- Aaron Nelson, Director of Planning and Zoning**

The Public hearing was opened, there was one member of the public that spoke during this time. David Withee, of West Fargo, appeared before the Commission to speak in favor of the Elson Shores senior housing project. The Public Hearing was closed, no action was requested.

#### • **First Reading - Adoption of the City's updated Flood Management Ordinance -- Jerry Wallace, City Engineer**

The Public hearing was opened, there was no one present to speak on the item. The Public Hearing was closed.

Commissioner Zundel moved and Commissioner Anderson seconded to approve the First Reading - Adoption of the City's updated Flood Management Ordinance. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading - Adoption of the City's updated Flood Management Ordinance, was declared carried.

### 3. **A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A -- Aaron Nelson, Director of Planning and Zoning**

Commissioner Zundel and Commissioner Anderson seconded to table, A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A, until the City can do a traffic study, using City funds, until Monday, October 6. Commissioners Jorgensen Zundel and Anderson voted aye. Commissioner Olson voted nay, Commissioner Dardis recused himself, the motion to table, A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A, until the City can do a traffic study, using City funds, until Monday, October 6, was declared carried by a 3:1 vote.

**4. Request for Approval of the 2026 Preliminary Budget -- Willy Galindo, Director of Finance City Budget | West Fargo, ND**

Commissioner Olson moved and Commissioner Zundel seconded to approve the request for approval of the 2026 Preliminary Budget. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the request for approval of the 2026 Preliminary Budget, was declared carried.

**5. Project 9061 Public Works Sanitation Expansion Phase 2 -- Matt Andvik, Director of Public Works**

**• Accept Bids and Award Contract**

Commissioner Zundel moved and Commissioner Jorgensen to approve Project 9061 Public Works Sanitation Expansion Phase 2 ; Accept Bids and Award Contract for General Construction: Valor Contracting at \$6,831,400, Mechanical: Peterson Sheet Metal at \$1,849,000, Electrical: Scott's Electric at \$670,118. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project 9061 Public Works Sanitation Expansion Phase 2 ; Accept Bids and Award Contract for General Construction: Valor Contracting at \$6,831,400, Mechanical: Peterson Sheet Metal at \$1,849,000, Electrical: Scott's Electric at \$670,118, was declared carried.

**6. Project No. 9021 – Wastewater Serviceability and Risk Reduction Study -- Dan Hanson, Senior Director of Community & Development**

**• Approve Task Order No. 98-1**

Commissioner Olson moved and Commissioner Zundel seconded to approve Project No. 9021 – Wastewater Serviceability and Risk Reduction Study; approve Task Order No. 98-1. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 9021 – Wastewater Serviceability and Risk Reduction Study; approve Task Order No. 98-1, was declared carried.

**7. Project No. 9063 – West Fargo Core Area Flooding Study -- Dan Hanson, Senior Director of Community & Development**

**• Approve Task order No. 99**

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve Project No. 9063 – West Fargo Core Area Flooding Study; Approve Task order No. 99. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 9063 – West Fargo Core Area Flooding Study; Approve Task order No. 99, was declared carried.



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**8. Second Reading of Ordinance ~~1260~~ 1261 - Legislative Updates -- Katie Schmidt, City Attorney**

Commissioner Zundel moved and Commissioner Anderson seconded to approve Ordinance ~~1260~~ 1261- Legislative Updates. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Ordinance ~~1260~~ 1261- Legislative Updates, was declared carried.

**9. Correspondence**

There was no correspondence.

**10. Non-Agenda Items**

Commissioner Zundel was looking into traffic study at Elmwood Park  
Commission President Dardis --- grateful to the West Fargo Police Department with the assists to the City of Fargo

**11. Adjourn**

Commissioner Olson moved and Commissioner Anderson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to adjourn at 6:54 pm, was declared carried.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator