

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- August 4, 2025
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. Project No. 6063 – 8th St W Multi-Use Path
 - Approve Plans and Specifications and Direct Advertisement for Bids
- c. Memorandum of Agreement (MOA) between West Fargo Public School District No. 6 and City of West Fargo
- d. Games of Chance for IPOP (Interested Parents of Packatahnas) at 814 Dolores Dr, West Fargo, ND
- e. Games of Chance for West Fargo Clay Target Team Inc. at The Noble Hare
- f. Games of Chance for Landon's Light Foundation at The Lights
- g. Games of Chance for Holy Cross Catholic Church at Holy Cross Catholic Church
- h. Games of Chance for West Fargo Sheyenne Mustang Boosters at Sheyenne High School
- i. Games of Chance for West Fargo Sheyenne High School Football Parents at West Fargo Sheyenne High School

Regular Agenda

- 1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)
- 2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

Flood Management Ordinance – Jerry Wallace, City Engineer

 - Approve second reading regarding the adoption of the City's updated Floodplain Management Ordinance
- 3. Library Carpet Replacement -- Jenna Kahly, Library Director
 - Award Project to All States Flooring
- 4. Shadow Wood Neighborhood – Mill & Overlay -- Dan Hanson, Senior Director of Community and Development
 - Create Improvement District No. 2296 and Direct Engineer to prepare an Engineer's Report

5. South Pond Neighborhood – Mill & Overlay -- Dan Hanson, Senior Director of Community and Development
 - Create Improvement District No. 2297 and Direct Engineer to prepare an Engineer's Report
6. 9th Street NE (Main Ave to 12th Ave NE) -- Dan Hanson, Senior Director of Community and Development
 - Create Improvement District No. 2265 and Direct Engineer to prepare an Engineer's Report
7. Appointment of a designated alternate to the LAWA Board -- Bernie Dardis, Commission President
8. City Administrator's Report -- Dustin Scott, City Administrator
9. Correspondence
10. Non-Agenda Items
11. Adjourn



Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, August 4, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present (virtually via Teams); Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Zundel seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- July 21, 2025

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve minutes of July 21, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of July 21, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioners Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, Commissioner Jorgensen recused himself, the motion to approve the build permits, was declared carried.



Consent Agenda - Approve the Following:

- a. Bills**
- b. Cyber Incident IT Mutual Aid Agreement between Cass County, City of Fargo and City of West Fargo**
- c. Games of Chance for Blessed Sacrament Church**
- d. Games of Chance for Friends of the Hansen Family**

Commissioner Jorgensen moved and Commissioner Olson seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There were (15) members of the public that were signed up and spoke during this time.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

- Public Comment Opportunity regarding CDBG funds for the Elson Shores senior housing project -- Aaron Nelson, Director of Planning and Zoning**

The Public hearing was opened, there was one member of the public that spoke during this time. David Withee, of West Fargo, appeared before the Commission to speak in favor of the Elson Shores senior housing project. The Public Hearing was closed, no action was requested.

- **First Reading - Adoption of the City's updated Flood Management Ordinance**

- **Jerry Wallace, City Engineer**

The Public hearing was opened, there was no one present to speak on the item. The Public Hearing was closed.

Commissioner Zundel moved and Commissioner Anderson seconded to approve the First Reading - Adoption of the City's updated Flood Management Ordinance. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the First Reading - Adoption of the City's updated Flood Management Ordinance, was declared carried.

3. A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A

- **Aaron Nelson, Director of Planning and Zoning**

Commissioner Zundel and Commissioner Anderson seconded to table, A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A, until the City can do a traffic study, using City funds, until Monday, October 6. Commissioners Jorgensen Zundel and Anderson voted aye. Commissioner Olson voted nay, Commissioner Dardis recused himself, the motion to table, A24-32, Hope Lutheran Addition, request for subdivision and rezoning from A to R-1A, until the City can do a traffic study, using City funds, until Monday, October 6, was declared carried by a 3:1 vote.

4. Request for Approval of the 2026 Preliminary Budget -- Willy Galindo, Director of Finance City Budget | West Fargo, ND

Commissioner Olson moved and Commissioner Zundel seconded to approve the request for approval of the 2026 Preliminary Budget. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the request for approval of the 2026 Preliminary Budget, was declared carried.

5. Project 9061 Public Works Sanitation Expansion Phase 2 -- Matt Andvik, Director of Public Works

• Accept Bids and Award Contract

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve Project 9061 Public Works Sanitation Expansion Phase 2 ; Accept Bids and Award Contract for General Construction: Valor Contracting at \$6,831,400, Mechanical: Peterson Sheet Metal at \$1,849,000, Electrical: Scott's Electric at \$670,118. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project 9061 Public Works Sanitation Expansion Phase 2 ; Accept Bids and Award Contract for General Construction: Valor Contracting at \$6,831,400, Mechanical: Peterson Sheet Metal at \$1,849,000, Electrical: Scott's Electric at \$670,118, was declared carried.

6. Project No. 9021 – Wastewater Serviceability and Risk Reduction Study -- Dan Hanson, Senior Director of Community & Development

• Approve Task Order No. 98-1

Commissioner Olson moved and Commissioner Zundel seconded to approve Project No. 9021 – Wastewater Serviceability and Risk Reduction Study; approve Task Order No. 98-1. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 9021 – Wastewater Serviceability and Risk Reduction Study; approve Task Order No. 98-1, was declared carried.

7. Project No. 9063 – West Fargo Core Area Flooding Study -- Dan Hanson, Senior Director of Community & Development

• Approve Task order No. 99

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve Project No. 9063 – West Fargo Core Area Flooding Study; Approve Task order No. 99. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 9063 – West Fargo Core Area Flooding Study; Approve Task order No. 99, was declared carried.



8. Second Reading of Ordinance ~~1260~~ 1261 - Legislative Updates -- Katie Schmidt, City Attorney

Commissioner Zundel moved and Commissioner Anderson seconded to approve Ordinance ~~1260~~ 1261- Legislative Updates. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Ordinance ~~1260~~ 1261- Legislative Updates, was declared carried.

9. Correspondence

There was no correspondence.

10. Non-Agenda Items

Commissioner Zundel was looking into traffic study at Elmwood Park
Commission President Dardis --- grateful to the West Fargo Police Department with the assists to the City of Fargo

11. Adjourn

Commissioner Olson moved and Commissioner Anderson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to adjourn at 6:54 pm, was declared carried.

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
08/18/25**

	08/01/2025 thru 8/14/2025			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				5		\$ 7,582,000.00
RESIDENTIAL DWELLING	6	6	\$ 1,764,328.00	65	65	\$ 28,751,781.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	11		\$ 212,682.00	102		\$ 1,910,133.00
FOUNDATION ONLY						\$ 1,744,262.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	1		\$ 75,000.00	23		\$ 8,776,306.00
RESIDENTIAL	4		\$ 40,752.00	105		\$ 3,384,353.00
PUBLIC	1		\$ 150,000.00	10		\$ 5,805,588.00
CHURCH				1		\$ 38,000.00
ACCESSORY				3		\$ 261,710.00
<u>BUILDING OTHER</u>						
DEMOLITION				2		\$ 5,284.00
MOVE				1		\$ 2,000.00
PERMIT CANCELLATION						
TOTALS	23	6	\$ 2,242,762.00	317	65	\$ 58,261,417.00

WEST FARGO CITY COMMISION MEETING
Building Department Report - Summary

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NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
250729	Premium Decks, Inc.	1300 MARLYS DR W	TRAVIS & JOSEPH T WELLEN	\$ 18,000.00	Accessory - Deck
250734	Liberty Fence, Inc.	1255 DIVERSION DR	MATTHEW TYGARD	\$ 20,960.00	Accessory - Deck
250724	BRENDAN P & MARTI CHRISTENSON	707 7 AVE E	BRENDAN P & MARTI CHRISTENSON	\$ 5,836.00	Accessory - Deck
250630	Dahl's Industrial Tool Co.	325 4 AVE E	BETHANY J & RYAN A SHERN	\$ 3,500.00	Remodel - Residential - Install 2 Egress Windows
250712	Jordahl Custom Homes, Inc.	5810 JAMES DR W	WESTPORT INVESTMENTS LLC	\$ 230,000.00	Residential Dwelling
250713	Jordahl Custom Homes, Inc.	6153 MARTIN LN W	JORDAHL CUSTOM HOMES, INC	\$ 280,000.00	Residential Dwelling
250722	LISA J & ELY V MERCIL	823 16 AVENUE CT W	LISA J & ELY V MERCIL	\$ 1,000.00	Miscellaneous - Above Ground Swimming Pool
250276	ASHLEY M PETERSON, ETAL	1903 BURLINGTON LN	ASHLEY M PETERSON, ETAL	\$ 2,000.00	Accessory - Pergola
250728	SquareShed LLC	904 51 AVE W	CHRISTOPHER & KRISTIE HONDL	\$ 14,458.00	Accessory - Structure
250727	Precision Lawn & Landscape, Inc.	5488 11 ST W	CASSITY & KENYON WINGENBACH	\$ 29,911.00	Accessory - Deck with Pergola
250739	LASANA KEITA, ETAL	212 5 ST E	LASANA KEITA, ETAL	\$ 27,866.00	Remodel - Residential - New Attached Garage
250732	Peterson Mechanical, Inc.	801 9 ST E	WEST FARGO SCHOOL DISTRICT	\$ 150,000.00	Remodel - Public - Storm Sewer Repair & Floor Patching
250753	Jordahl Custom Homes, Inc.	837 60 AVE W	JORDAHL CUSTOM HOMES, INC	\$ 285,000.00	Residential Dwelling
250754	Jordahl Custom Homes, Inc.	6167 MARTIN LN W	JORDAHL CUSTOM HOMES, INC	\$ 335,000.00	Residential Dwelling
250759	JM Construction Services LLC	5879 ELLIS DR W	KAREN ROGALLA, ETAL	\$ 31,317.00	Accessory - Deck with Pergola
250778	NORDICK GROUP INC	1000 7 ST NE	NORDICK GROUP INC	\$ 75,000.00	Remodel - Commercial - Install Pallet Racking
250750	Groundworks Minnesota, LLC	757 14 AVE W	NORMAN & ADRIENNE FERTIG	\$ 6,838.00	Remodel - Residential - Foundation Repair
250752	Groundworks Minnesota, LLC	5259 10 ST W	SARAH C TISCHER	\$ 2,548.00	Remodel - Residential - Install Drain Tile
250777	AMD Construction LLC	3605 HIDDEN CIR	DANIEL R & ANDREA L ALMQUIST	\$ 45,000.00	Accessory - Structure
250748	Build Right, Inc.	855 47 AVE W	STEVEN T COLE	\$ 40,000.00	Accessory - Deck
250756	Homeowner	1176 JILL DR W	HALEY J & MINDA M BUCHOLZ	\$ 4,200.00	Accessory - Deck

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

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NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
250738	Dabbert Custom Homes, LLC	1039 61 AVE W	DABBERT CUSTOM HOMES, LLC	\$ 424,900.00	Residential Dwelling
250783	Thomsen Homes, LLC	1181 RACHEL DR W	THOMSEN HOMES, LLC	\$ 209,428.00	Residential Dwelling

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14:56:00

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/04/25 to 08/15/25

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
127269	C	2954 A-OX WELDING SUPPLY CO INC	17.50						
1	07/16/25	PROPANE	17.50			1000 430000	722		101000
0001460041									
Total for Vendor:			17.50						
127224	C	289 ACME TOOLS	1,577.44						
1	08/07/25	GREASE GUN	229.00			1000 430000	432		101000
14788544									
2	08/05/25	CHAIN SAW	1,119.99			2210 428000	432		101000
14776404									
3	07/31/25	RECIP BLADES	143.35			6025 450000	432		101000
14759344									
4	07/28/25	RECIP BLADES	262.61			6025 450000	432		101000
14742539									
5	08/04/25	RECIP BLADES	329.94			1000 430000	432		101000
14770346									
6	01/23/25	DUP PAYMENT CREDIT	-67.49			1000 430002	610		101000
137782131									
7	03/20/25	DUP PAYMENT CREDIT	-409.98			2210 428000	641		101000
140358331									
8	05/08/25	DUP PAYMENT CREDIT	-29.98			1000 430000	432		101000
142508711									
Total for Vendor:			1,577.44						
127234	C	779 AGASSIZ SEED COMPANY	360.00						
1	08/04/25	LAWN MIX	360.00			1000 430001	358		101000
SINV100894									
Total for Vendor:			360.00						
127300		4467 ALL FINISH CONCRETE	336,473.40						
Project 2291									
Concrete Pavement Repairs									
1	2291-2025	08/18/25 2291 - Concrete Repair 25	336,473.40			4182 480000	670		101000
Project 2291-2025									
Total for Vendor:			336,473.40						

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CITY OF WEST FARGO, ND
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127232 1 58209		3888 ALL SEASONS MECHANICAL, INC. 07/22/25 PD - MINI SPLIT REPAIR	702.00 702.00			1000 455000	420		101000
Total for Vendor:			702.00						
127215 1 4004481356	C	2947 ALLSTATE PETERBILT OF FARGO 08/04/25 #4100 FILTER	400.10 400.10			6010 450200	427		101000
Total for Vendor:			400.10						
127343 1 2025-115		2950 ALPHA TRAINING & TACTICS LLC & 07/21/25 shield for patrol veh	7,149.00 7,149.00			1000 421000	610		101000
Total for Vendor:			7,149.00						
127148 1 2025 Training		5224 ALYSA THIESCHAFER 08/07/25 Mandan-Fire Training Fuel	39.24 39.24			2060 415200	424		101000
Total for Vendor:			39.24						
127076 1 176H-NJYX-176H-NJYX-47M1	E	3490 AMAZON CAPITAL SERVICES 08/04/25 Pedestal Sign Holder	47.49 47.49			2970 480000	653		101000
127091 1 IGHY-WXWQ-DYJ7	E	3490 AMAZON CAPITAL SERVICES 08/04/25 123A batteries	77.97 77.97			1000 421000	420		101000
127175 1 1KVHCXHF46C1	E	3490 AMAZON CAPITAL SERVICES 08/07/25 OFFICE SUPPLIES	117.00 72.03			6020 450000	410		101000
2 1KVHCXHF46C1		08/07/25 FO - CLOTHING	14.99			2210 428000	422		101000
3 1KVHCXHF46C1		08/07/25 BG - CLOTHING	29.98			1000 455000	422		101000

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127180	E	3490 AMAZON CAPITAL SERVICES	70.88								
1	07/31/25	VACUUM BAGS	20.89			1000		455000	500		101000
		1HGWHF4TTNKL									
2	08/01/25	FO - CLOTHING	49.99			2210		428000	422		101000
		14X744VMDLWH									
127212	E	3490 AMAZON CAPITAL SERVICES	139.95								
1	07/02/25	J MOLL BOOTS	139.95			1000		455000	422		101000
		HRHLJGY94MN									
127282	E	3490 AMAZON CAPITAL SERVICES	235.80								
1	08/11/25	COOLING BANDANAS	235.80			1000		430000	639		101000
		179TCDRP1M13									
127322	E	3490 AMAZON CAPITAL SERVICES	493.20								
1	07/01/25	#8020 WARNING LIGHTS	246.60			1000		418000	860		101000
		1GCFNXDT367L									
2	07/01/25	#6002 WARNING LIGHTS	246.60			2210		428000	610		101000
		1GCFNXDT367L									
127348	E	3490 AMAZON CAPITAL SERVICES	6.99								
1	1FNQ-T34R-	08/14/25 File Folder Tabs - Plannin	6.99			1000		418000	410		101000
		1FNQ-T34R-4PL6									
127349	E	3490 AMAZON CAPITAL SERVICES	223.84								
1	08/06/25	FD Bed Bug Spray	223.84			2060		415200	420		101000
		1DKM-97QR-97LM									
		Total for Vendor:	1,413.12								
127251		2775 AMCS GROUP, INC.	2,184.12								
	9/1/25-8/31/26										
1	08/01/25	ANNUAL SUPPORT	2,184.12			6010		450200	497		101000
		184732									
		Total for Vendor:	2,184.12								

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127149		3996 ANDIE WAGEMANN	92.00								
1	08/05/25	Per Diem-Denver CPSE Meeting	92.00			2060		415200	340		101000
2025	CPSE										
Total for Vendor:			92.00								
127147		22 ASPLIN EXCAVATING	295.20								
1	07/21/25	FD St 76 Rock/Landscaping	247.65			2060		415200	494		101000
924570											
2	07/31/25	FD St 76 Shredded Dirt	47.55			2060		415200	494		101000
25-2325											
127239		22 ASPLIN EXCAVATING	2,484.64								
1	07/22/25	CLASS 5	1,316.64			6020		450000	394		101000
25-2169											
2	07/29/25	SHREDDED BLACK DIRT	1,168.00			1000		430001	358		101000
25-2262											
Total for Vendor:			2,779.84								
127114	C	5449 ASSUREHIRE	202.75								
Background Checks / Drug Screens / Credit Checks for New Hires											
1	111031	08/01/25 Background Check - FD	53.00			2060		415200	399		101000
111031											
2	111031	08/01/25 Background Check - PW	78.75			1000		414103	399		101000
111031											
3	111031	08/01/25 Background Check - FD	71.00			2060		415200	399		101000
111031											
Total for Vendor:			202.75								
127107	-96590E	4672 ASURE PAYROLL TAX MANAGEMENT	262,277.84								
08/08/2025 Payroll											
1	08/08/25	Social Security	123,444.76			1000		212501			101000
2	08/08/25	Medicare	28,870.06			1000		212502			101000
3	08/08/25	Federal Income Tax	100,864.02			1000		212503			101000
4	08/08/25	ND State Tax	4,561.00			1000		212504			101000
5	08/08/25	MN State Tax	4,538.00			1000		212505			101000
Total for Vendor:			262,277.84								

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127209	C	2931 AUTO VALUE PARTS STORES	749.59								
1	08/12/25	HD OIL FLEET	29.48			2210		428000	427		101000
99353589											
2	08/12/25	LAWN/GARDEN APPLICAT.	6.87			1000		430001	427		101000
99353591											
3	08/12/25	FILTERS	30.15			1000		421000	427		101000
99353584											
4	08/12/25	FILTERS	106.04			6025		450000	427		101000
99353592											
5	08/06/25	#262 RELAY	17.99			6020		450000	427		101000
99352665											
6	08/05/25	FILTERS	35.31			1000		430000	427		101000
99352402											
7	08/05/25	FILTERS	13.58			1000		430000	427		101000
99352405											
8	08/05/25	FILTERS	3.36			6025		450000	427		101000
99352406											
9	08/05/25	HD OIL FLEET	203.63			6010		450200	427		101000
99352403											
10	08/05/25	FILTERS	23.61			1000		421000	427		101000
99352401											
11	08/07/25	6GL BOX PM 10W30	167.98			1000		430001	424		101000
99353027											
12	07/29/25	HD AIR FLEET	111.59			6010		450200	427		101000
99351268											
127256	C	2931 AUTO VALUE PARTS STORES	96.46								
1	07/29/25	FILTERS	6.77			7000		411600	427		101000
99351271											
2	07/29/25	FILTERS	3.36			1000		430001	427		101000
99351270											
3	07/29/25	FILTERS	42.05			1000		421000	427		101000
99351264											
4	07/29/25	HD OIL FLEET	44.28			1000		430000	427		101000
99351266											

08/15/25
14:56:00

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127285	C	2931 AUTO VALUE PARTS STORES	1,307.96						
1	08/06/25	#5402 HUB UNIT BEARING	1,307.96			1000 430001	427		101000
99352628									
127320	C	2931 AUTO VALUE PARTS STORES	155.46						
1	08/12/25	HD OIL FLEET	155.46			6010 450200	427		101000
99353587									
Total for Vendor:			2,309.47						
127318		1695 BAKER & TAYLOR	692.14						
1	07/25/25	VOX BOOKS	692.14			7000 411600	664		101000
2039205181									
Total for Vendor:			692.14						
127259		1069 BAKER GARDEN & GIFT	119.99						
1	08/05/25	TREE	119.99			2210 428000	375		101000
1-959558									
Total for Vendor:			119.99						
127145	-96588E	3552 BLUE CROSS BLUE SHIELD OF ND	366,204.40						
	August 2025 Premium - Med/Dental/Vision								
1	07/21/25	August 2025 Premium	366,204.40			1000 212539			101000
250721189613									
Total for Vendor:			366,204.40						
127304	C	3489 BOLTON & MENK, INC	27,000.00						
	Project 2294 - 6th St & 23rd Ave E Intersection Improvement								
1	0369798 08/12/25	Project 2294 6th & 23rd Impro	27,000.00			4223 480000	313		101000
0369798									
Total for Vendor:			27,000.00						
127295		28 BORDER STATES PAVING	11,297.17						
1	07/31/25	PROJ 2290	11,297.17			4185 480000	670		101000
2849-25									

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127301		28 BORDER STATES PAVING	207,939.54						
		Project 2290							
		Dist. 2290 - 2025 Public Works Mill & Overlay							
1	2290 - 202	08/18/25 Project 2290 - Mill & Over	207,939.54			4185 480000	670		101000
		2290 - 2025							
		Total for Vendor:	219,236.71						
127159		3512 BOUND TREE MEDICAL, LLC	194.91						
1	07/29/25	FD Medical Supplies	140.33			2060 415200	500		101000
		85861569							
2	07/30/25	FD Medical Supplies	54.58			2060 415200	500		101000
		85863334							
		Total for Vendor:	194.91						
127158		3479 BRAD OLSON	288.00						
1	08/05/25	Per Diem-Denver CPSE Meeting	184.00			2060 415200	340		101000
		2025 CPSE							
2	08/05/25	Luggage CPSE Denver	80.00			2060 415200	340		101000
		2025 CPSE							
3	08/05/25	Parking CPSE Denver	24.00			2060 415200	340		101000
		2025 SPSE							
		Total for Vendor:	288.00						
127229		73 BRAUN INTERTEC	1,497.50						
1	08/01/25	PROJ 9061	1,497.50			4188 480000	313		101000
		B437209							
		Total for Vendor:	1,497.50						
127109	C	5403 BRITE-WAY WINDOW CLEANING	1,195.00						
1	597503	08/02/25 CH Window Cleaning	1,195.00			1001 415000	420		101000
		597503							
		Total for Vendor:	1,195.00						

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127127	C	351 BUSINESS ESSENTIALS	436.52						
		Printer Paper							
1	W0-1356894	08/06/25 Printer Paper	436.52			1000 415000	420		101000
		W0-1356894-1							
127160	C	351 BUSINESS ESSENTIALS	25.00						
1	07/25/25	FD T Olson business cards	25.00			2060 415200	410		101000
		OE-QT-85910-1							
		Total for Vendor:	461.52						
127028	-96634C	39 BUTLER MACHINERY	65,325.00						
1	06/27/25	FD St 75 Generator	63,726.00			2060 415200	494		101000
		27ss0003394							
2	07/30/25	FD St 75 Generator change orde	1,599.00			2060 415200	494		101000
		Unit M018845							
127183	C	39 BUTLER MACHINERY	1,018.43						
1	07/23/25	#3200 FILTER/ELEMENT/SEAL KIT	864.95			1000 430000	427		101000
		00PS0664563							
2	07/17/25	#3200 ELEMENT	153.48			1000 430000	427		101000
		00PS0664207							
127204	C	39 BUTLER MACHINERY	397.72						
1	08/08/25	#3204 FILTER	29.47			1000 430000	427		101000
		00PS0665526							
2	07/15/25	#3204 ELEMENT	368.25			1000 430000	427		101000
		00PS0664043							
		Total for Vendor:	66,741.15						
127161	E	51 CASS COUNTY ELECTRIC COOP	1,425.99						
1	08/06/25	FD St 75 July Utilities	1,425.99			2060 415200	527		101000
		1090222							

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127245	E	51 CASS COUNTY ELECTRIC COOP	3,443.58						
1	1190696	08 08/11/25 New City Hall (WEX Buildin	3,443.58			1001 415000	527		101000
	1190696	08/25							
127279	E	51 CASS COUNTY ELECTRIC COOP	16,315.00						
1	08/11/25	TRANSFER STATION	370.15			6010 450200	527		101000
1156424									
2	08/11/25	STREET LIGHT FEED POINTS	15,944.85			1000 430002	527		101000
1156424									
127280	E	51 CASS COUNTY ELECTRIC COOP	22,352.00						
1	08/11/25	INERT LANDFILL	72.76			6010 450200	527		101000
1156426									
2	08/11/25	WATER TOWERS	486.33			6020 450000	527		101000
1156426									
3	08/11/25	LIFT STATIONS	21,792.91			6025 450000	527		101000
1156426									
127281	E	51 CASS COUNTY ELECTRIC COOP	3,535.59						
1	08/11/25	THE LIGHTS PARKING RAMP	1,198.81			2310 452120	527		101000
1168003									
2	08/11/25	THE LIGHTS CITY HOUSE METER	830.22			2310 452120	527		101000
1168004									
3	08/11/25	THE LIGHTS STAGE & COURTYARD	1,506.56			2310 452120	527		101000
1163206									
Total for Vendor:			47,072.16						
127119		1618 CASS COUNTY ELECTRIC COOP INC	345.52						
1	428342 Aug	08/06/25 Airport 8/5/25	345.52			7050 500000	420		101000
428342	8/25								
Total for Vendor:			345.52						
127298	C	2909 CC STEEL LLC	200,669.25						
		Project 1348							
		Sanitary Sewer Rehabilitation							
1	1348-22269	08/12/25 Project 1348 - Sewer Rehab	200,669.25			4444 480000	670		101000
1348	- Sewer Rehab								
Total for Vendor:			200,669.25						

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127134 1	E 08/01/25	1777 CENTURY LINK aug 2025 - police sirens	215.28 215.28			1000 421000	356		101000
127196 1	E August 25 08/07/25	1777 CENTURY LINK West Fargo Airport Online Services WF Airport	80.79 80.79			7050 500000	356		101000
333942770	08.25								
Total for Vendor:			296.07						
127106 1		111 CITY OF FARGO 484838 07/29/25 June 2025 Paratransit Rides	30,191.98 30,191.98			1000 415000	376		101000
484838									
127162 1		111 CITY OF FARGO 06/11/25 2025 RRVUAS Cost Share-Drone	6,000.00 6,000.00			2060 415200	906		101000
482642									
Total for Vendor:			36,191.98						
127173 1		2880 CITY OF FARGO 08/08/25 1 GSR (WATER)	1021,908.91 211,091.10			6020 450000	345		101000
2		08/08/25 1 32ND AVE S (WATER)	176,315.80			6020 450000	345		101000
3		08/08/25 1 MAIN AVE (WATER)	276,082.70			6020 450000	345		101000
4		08/08/25 5635 14TH AVE N (WATER)	29.60			6020 450000	345		101000
5		08/08/25 2220 57TH ST N (SEWER)	358,389.71			6025 450000	347		101000
Total for Vendor:			1021,908.91						
127201 1		111 CITY OF FARGO 07/30/25 LANDFILL FEES	51,679.35 26,438.01			6010 450200	355		101000
485140									
2		07/23/25 LANDFILL FEES	25,241.34			6010 450200	355		101000
484765									
127203 1		111 CITY OF FARGO 08/01/25 WATER TESTING	280.00 280.00			6020 450000	335		101000
485409									

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127213		111 CITY OF FARGO	24,949.60								
1	482670	06/13/25 Paratransit Rides - May 2025	24,949.60			1000		415000	376		101000
482670											
127225		111 CITY OF FARGO	488.00								
1	07/23/25	TACK OIL	438.00			1000		430000	722		101000
484766											
2	07/23/25	WATER TESTING	50.00			6025		450000	335		101000
484767											
127336		111 CITY OF FARGO	27,784.62								
1	08/06/25	LANDFILL FEES	27,784.62			6010		450200	355		101000
485739											
Total for Vendor:			105,181.57								
127305	C	3021 CIVICPLUS LLC	369.37								
Notify Me SMS subcription 8/11/2025 - 12/31/2025											
1	346494	08/13/25 Additional Subscription Fees	369.37			1000		416200	497		101000
346494											
Total for Vendor:			369.37								
127089	C	1904 CODE 4 SERVICES, INC	475.60								
1	08/04/25	#1220 install	475.60			1000		421000	610		101000
10908											
Total for Vendor:			475.60								
127080	E	229 CONSOLIDATED COMMUNICATIONS	4,227.89								
1	Aug 2025	08/01/25 701-433-5400/0 Phones	498.46			1000		415000	356		101000
August 2025											
2	Aug 2025	08/01/25 701-150-1128/0 Phones	3,729.43			1000		415000	497		101000
August 2025											
127084	E	229 CONSOLIDATED COMMUNICATIONS	300.00								
1	08/01/25	July & Aug 2025 - ICAC	300.00			1000		421000	497		101000

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127163	E	229 CONSOLIDATED COMMUNICATIONS	26.80								
1	08/01/25	FD August Elevator phone	26.80			2060		415200	356		101000
		701-364-9536/0									
		Total for Vendor:	4,554.69								
127100		4108 CONSOLIDATED ELECTRICAL	1,231.80								
1	07/25/25	Networking Equipment	1,231.80			1000		414104	497		101000
		2348-1092662									
		Total for Vendor:	1,231.80								
127227		3245 CORE & MAIN	1,911.11								
1	07/26/25	TAPT REP CLP	593.06			6020		450000	438		101000
		3804									
2	07/31/25	COUPLING	91.65			6020		450000	438		101000
		8956									
3	07/30/25	HOSE NOZZLE PARTS	867.49			6020		450000	438		101000
		8776									
4	07/30/25	VALVE BOX RISER	358.91			6020		450000	438		101000
		3823									
		Total for Vendor:	1,911.11								
127167	C	4059 DAKOTA FENCE	27,290.00								
1	08/08/25	PD - GATE REPLACEMENT	6,886.00			1000		455000	802		101000
		167868									
2	08/08/25	PD - GATE REPLACEMENT	20,404.00			1000		421000	322		101000
		167867									
127310	C	4059 DAKOTA FENCE	6,399.00								
1	08/13/25	PD - FENCE REPAIR	6,399.00			2970		480000	653		101000
		168048									
		Total for Vendor:	33,689.00								
127329	C	1675 DAKOTA FLUID POWER, INC	516.47								
1	08/12/25	#3035 COUPLING	44.13			1000		430000	427		101000
		7369565									
2	07/17/25	COUPLINGS	472.34			6020		450000	427		101000
		7360403									
		Total for Vendor:	516.47								

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127252	C	79 DAKOTA HOSE & FITTINGS	3.20						
1	08/12/25	BUNA GASKETS	3.20			6025 450000	439		101000
3222596									
Total for Vendor:			3.20						
127258		4428 DAKOTA REFRIGERATION, INC.	548.35						
1	05/08/25	SA - ICE MACHINE CLEANING	548.35			6010 450200	420		101000
F12886									
Total for Vendor:			548.35						
127141	C	624 DAKOTA SUPPLY GROUP	13,684.79						
1	07/28/25	LOT HOLOPHAN	13,007.18			1000 430002	391		101000
S104286252.004									
2	08/01/25	CLASSS FUSE	101.31			1000 455000	420		101000
S104908748.001									
3	08/06/25	#5111 CRDGRIP/BKR PLG	228.48			1000 430002	427		101000
S104931350.001									
4	08/06/25	#5111 BKR PLG RETURN	-204.55			1000 430002	427		101000
S104932875.001									
5	08/06/25	#5111 PARTS	147.41			1000 430002	427		101000
S104931417.001									
6	07/28/25	SS REPAIR SLEEVE	404.96			6020 450000	438		101000
S104899971.001									
Total for Vendor:			13,684.79						
127283		90 DAKOTA UNDERGROUND	208,290.70						
Project - 1345									
Sewer, Water, Storm & Street Improvement Dist. 1345									
1	1345 08/01/25	Sandhills 6th Addition - 1345	208,290.70			4009 480000	670		101000
1345 - Sandhill									
127299		90 DAKOTA UNDERGROUND	539,350.43						
Project -1353									
Dakota Medical Foundation Development									
1	1353-30018 08/12/25	Project 1353 DMF Dev.	539,350.43			4189 480000	670		101000
1353 DMF Dev.									
Total for Vendor:			747,641.13						

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127337		999999 DALE HEINEN	105.69						
		Moved out and was billed in error, need to refund							
1	08/14/25	UB Refund	105.69			6020	214100		101000
		Total for Vendor:	105.69						
127164		5094 DAL SIN ROOFING CO	329.26						
1	08/06/25	FD ST 75 Bldg. Repair	329.26			2060	415200	494	101000
16848									
		Total for Vendor:	329.26						
127157		3567 DAN FULLER	650.35						
1	08/05/25	Per Diem-Denver CPSE Meeting	184.00			2060	415200	340	101000
2025	CPSE								
2	08/05/25	Airfare CPSE Denver	466.35			2060	415200	340	101000
2025	CPSE								
		Total for Vendor:	650.35						
127156		3525 DELL SPRECHER	264.00						
1	08/05/25	Per Diem-Denver CPSE Meeting	184.00			2060	415200	340	101000
2025	CPSE								
2	08/05/25	Checked Bags	80.00			2060	415200	340	101000
2025	CPSE								
		Total for Vendor:	264.00						
127197		C 2948 DELTA 54 AVIATION LLC	4,167.84						
1	08/12/25	Airport Management Fees	3,800.00			7050	500000	307	101000
August 2025									
2	08/12/25	Fire equipment & maintenance	351.46			7050	500000	420	101000
August 2025									
3	08/12/25	Tractor Hitch Pin	16.38			7050	500000	426	101000
August 2025									
		Total for Vendor:	4,167.84						

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127176	C	2225 DTN, LLC	512.65								
1	08/01/25	WEATHER SENTRY (SEPT)	512.65			1000		450000	497		101000
210-00203022											
		Total for Vendor:	512.65								
127113	C	1502 EIDE BAILLY LLP	21,315.00								
		Professional services related to 2024 audit									
1	EI01906236	07/22/25 2024 Audit	21,315.00			1000		415000	369		101000
EI01906236											
		Total for Vendor:	21,315.00								
127133		3731 ERIC SORENSON	99.98								
1	08/11/25	clothing reimbursment	99.98			1000		421000	422		101000
		Total for Vendor:	99.98								
126917	117058S	2862 ESSENTIA HEALTH - FARGO	105.00								
		Michael Knodel DOT Physical & UA Dip									
1	04/30/25	Medical Fees - Knodel	105.00			6020		450000	387		101000
890000526.4.2025											
126918	117058S	2862 ESSENTIA HEALTH - FARGO	573.00								
		Medical Fees July 2025									
1	07/28/25	Shane Hendricks - Drug Screen	60.00			1000		430000	387		101000
890000526.07.2025											
2	07/28/25	Justin Donley - Drug Screen	91.00			1000		430000	387		101000
890000526.07.2025											
3	07/28/25	Kyle Sather - Drug Screen	60.00			6010		450200	387		101000
890000526.07.2025											
4	07/28/25	Matthew Dimmer - Drug Screen	60.00			6010		450200	387		101000
890000526.07.2025											
5	07/28/25	Anthony Rooze - Drug Screen	60.00			6010		450200	387		101000
890000526.07.2025											
6	07/28/25	Tommas Milner - Drug Screen	91.00			6010		450200	387		101000
890000526.07.2025											
7	07/28/25	Rhys Luger - Drug Screen	91.00			2210		428000	387		101000
890000526.07.2025											

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8	07/28/25	Joshua Benedict - Drug Screen	60.00			2210		428000	387		101000
890000526.07.2025											
126919	117058S	2862 ESSENTIA HEALTH - FARGO	180.00								
		Medical Fees - May 2025									
1	06/02/25	Scott Otto - Drug Screen	60.00			6020		450000	387		101000
890000526.5.2025											
2	06/02/25	Robert Helming - Drug Screen	60.00			2210		428000	387		101000
890000526.5.2025											
3	06/02/25	Cory Ramsey - Drug Screen	60.00			1000		430000	387		101000
890000526.5.2025											
Total for Vendor:			858.00								
127253	C	1851 F/S MANUFACTURING	20.92								
1	08/04/25	ADAPTER/COUPLER	20.92			6025		450000	420		101000
206643											
Total for Vendor:			20.92								
127210	C	660 FARGO FREIGHTLINER	40.09								
1	07/30/25	#4201 ROCKER SWITCH	40.09			6010		450200	427		101000
X101186897											
Total for Vendor:			40.09								
127274		897 FARGO GLASS AND PAINT CO.	447.08								
1	08/08/25	PAINT	352.00			6010		450200	914		101000
FR0001488732											
2	08/04/25	PAINT	95.08			1000		430000	486		101000
FR0001488020											
Total for Vendor:			447.08								
127267	C	124 FASTENAL	68.64								
1	07/29/25	WASHERS	68.64			1000		430000	432		101000
NDFAR321804											

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127327	C	124 FASTENAL	27.50								
1	08/11/25	#394 FLG PO	27.50			1000		430000	427		101000
		NDFAR322499									
		Total for Vendor:	96.14								
127345		151 FEDERAL EXPRESS	11.83								
1	08/13/25	ND lab pkg	11.83			1000		421000	661		101000
		8-953-63004									
		Total for Vendor:	11.83								
127165		3523 FIRE SMART PROMOTIONS	880.00								
1	07/31/25	FD 1000 White Helmets	880.00			2060		415200	375		101000
		119541									
		Total for Vendor:	880.00								
127275	C	5588 FLEET CHARGE	122.14								
1	07/23/25	#2006 ARM KIT RET	-50.65			6020		450000	427		101000
		X202247521									
2	07/23/25	SA - WIPER BLADES	25.68			6010		450200	427		101000
		X202247522									
3	08/05/25	#609 SENSOR ASSY	147.11			1000		430002	427		101000
		X202248157									
		Total for Vendor:	122.14								
127268		2637 FORCE AMERICA INC	20.00								
1	07/31/25	DATA PLAN (JUN)	20.00			1000		430000	497		101000
		IN200-2007117									
		Total for Vendor:	20.00								
127116	C	155 GALLS, LLC	40.41								
1	05/08/25	ear pieces - heyerma	40.41			1000		421000	422		101000
		032138856									

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127181	C	155 GALLS, LLC	108.90								
1	08/06/25	new honor guard - heyeraman	108.90			1000		421000	422		101000
032151763											
127188	C	155 GALLS, LLC	445.98								
1	07/14/25	FD T Matelski Boots	145.70			2060		415200	422		101000
031920122											
2	07/16/25	FD D Anderson Boots	135.96			2060		415200	422		101000
031939305											
3	07/16/25	FD C Cvancara Boots	334.90			2060		415200	422		101000
031939305											
4	07/15/25	FD Reverse charge	-470.86			2060		415200	422		101000
031933864											
5	07/24/25	FD D Sprecher Class A Shirt	66.98			2060		415200	422		101000
032017316											
6	07/31/25	FD R Dirk Boots	153.93			2060		415200	422		101000
032094261											
7	08/01/25	FD T Olson Polo	79.37			2060		415200	422		101000
032105939											
127347	C	155 GALLS, LLC	1,854.25								
1	08/08/25	boots, hanger for ellefson	202.55			1000		421000	422		101000
032174032											
2	08/12/25	medals	1,482.50			1000		421000	422		101000
032214080											
3	08/09/25	car opening wedge	169.20			1000		421000	641		101000
032183687											
Total for Vendor:			2,449.54								
127255	C	556 GRAINGER, INC.	33.56								
1	07/29/25	COGGED VBELT	33.56			1000		455000	420		101000
9588402777											
Total for Vendor:			33.56								

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127230		939 GRAYBAR	183.80								
1	07/25/25	COOPER LOW PEAK CLASS JTD	183.80			1000		455000	420		101000
9300416881											
Total for Vendor:			183.80								
127236	C	135 HAWKINS INC	6,345.80								
1	08/04/25	AQUAHAWK	3,002.97			6025		450000	423		101000
7155821											
2	08/04/25	AQUAHAWK	3,342.83			6025		450000	423		101000
7157009											
127286	C	135 HAWKINS INC	9,981.88								
1	08/12/25	AQUAHAWK	4,547.76			6025		450000	423		101000
7164125											
2	08/11/25	AQUAHAWK	5,434.12			6025		450000	423		101000
7162637											
Total for Vendor:			16,327.68								
127241	C	180 HAZER'S AUTO WRECKING	1,147.00								
1	07/31/25	APPLIANCE DISPOSAL	1,147.00			6010		450200	357		101000
2338											
Total for Vendor:			1,147.00								
127303	C	5096 HDR ENGINEERING INC.	12,464.52								
Project 6060											
River's Bend Multiuse Path											
1	1200746192	08/11/25 Project 6060 - River's Ben	12,464.52			4098		480000	313		101000
1200746192											
Total for Vendor:			12,464.52								
127120	C	2820 HIGH POINT NETWORKS	70.00								
1	273546	06/12/25 Network support	70.00			1000		414104	497		101000
273546											
Total for Vendor:			70.00								

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127302	C	3285 HOUSTON ENGINEERING INC.	49,325.25						
		2293 - 9th St NE Grade Separation							
	1	2293 - 776 08/12/25 9th St NE Grading - 2293	49,325.25			4187 480000	313		101000
		2293 - 77636							
		Total for Vendor:	49,325.25						
127110	C	687 INFORMATION TECHNOLOGY DEPT	756.00						
		WAN Access							
	1	07/31/25 July WAN Access Fiber	756.00			1000 414104	497		101000
		DP072025.849.3							
		Total for Vendor:	756.00						
127334	C	4592 INGRAM LIBRARY SERVICES	3,624.54						
	1	07/21/25 BOOKS	407.65			7000 411600	662		101000
		89308312							
	2	07/21/25 BOOKS	340.28			7000 411600	662		101000
		89308311							
	3	07/21/25 BOOKS	18.23			7000 411600	662		101000
		89308310							
	4	07/21/25 BOOKS	31.43			7000 411600	662		101000
		89299326							
	5	07/21/25 BOOKS	15.40			7000 411600	662		101000
		89299325							
	6	07/21/25 BOOKS	16.50			7000 411600	662		101000
		89299324							
	7	07/30/25 BOOKS	12.05			7000 411600	662		101000
		89486695							
	8	07/30/25 BOOKS	137.95			7000 411600	662		101000
		89486696							
	9	07/30/25 BOOKS	1,395.02			7000 411600	662		101000
		89486697							
	10	07/30/25 BOOKS	19.62			7000 411600	662		101000
		89486698							
	11	07/31/25 BOOKS	25.10			7000 411600	662		101000
		89515145							
	12	08/01/25 BOOKS	12.97			7000 411600	662		101000
		89530531							

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13 89530532	08/01/25	BOOKS	13.51			7000		411600	662		101000
14 89530533	08/01/25	BOOKS	13.75			7000		411600	662		101000
15 89530534	08/01/25	BOOKS	15.26			7000		411600	662		101000
16 89530535	08/01/25	BOOKS	12.91			7000		411600	662		101000
17 89530536	08/01/25	BOOKS	12.37			7000		411600	662		101000
18 89530537	08/01/25	BOOKS	53.24			7000		411600	662		101000
19 89530538	08/01/25	BOOKS	19.34			7000		411600	662		101000
20 89560281	08/04/25	BOOKS	47.99			7000		411600	662		101000
21 89560280	08/04/25	BOOKS	39.65			7000		411600	662		101000
22 89560279	08/04/25	BOOKS	12.68			7000		411600	662		101000
23 89560278	08/04/25	BOOKS	10.51			7000		411600	662		101000
24 89560277	08/04/25	BOOKS	33.97			7000		411600	662		101000
25 89560276	08/04/25	BOOKS	42.00			7000		411600	662		101000
26 89560275	08/04/25	BOOKS	37.31			7000		411600	662		101000
27 89560274	08/04/25	BOOKS	33.96			7000		411600	662		101000
28 89560273	08/04/25	BOOKS	27.08			7000		411600	662		101000
29 89560272	08/04/25	BOOKS	42.97			7000		411600	662		101000
30 89560271	08/04/25	BOOKS	29.65			7000		411600	662		101000
31 89560270	08/04/25	BOOKS	20.42			7000		411600	662		101000

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32 89560269	08/04/25	BOOKS	14.50			7000		411600	662		101000
33 89610434	08/05/25	BOOKS	28.58			7000		411600	662		101000
34 89610433	08/05/25	BOOKS	95.46			7000		411600	662		101000
35 89592471	08/05/25	BOOKS	37.10			7000		411600	662		101000
36 89592470	08/05/25	BOOKS	15.65			7000		411600	662		101000
37 89592469	08/05/25	BOOKS	31.20			7000		411600	662		101000
38 89623709	08/06/25	BOOKS	18.34			7000		411600	662		101000
39 89623708	08/06/25	BOOKS	27.68			7000		411600	662		101000
40 89623707	08/06/25	BOOKS	20.58			7000		411600	662		101000
41 89623706	08/06/25	BOOKS	26.83			7000		411600	662		101000
42 89623705	08/06/25	BOOKS	20.09			7000		411600	662		101000
43 89623704	08/06/25	BOOKS	39.95			7000		411600	662		101000
44 89623703	08/06/25	BOOKS	29.94			7000		411600	662		101000
45 89623702	08/06/25	BOOKS	30.40			7000		411600	662		101000
46 89648979	08/07/25	BOOKS	17.78			7000		411600	662		101000
47 89648978	08/07/25	BOOKS	111.35			7000		411600	662		101000
48 89648977	08/07/25	BOOKS	12.81			7000		411600	662		101000
49 89648976	08/07/25	BOOKS	19.88			7000		411600	662		101000
50 89648975	08/07/25	BOOKS	10.94			7000		411600	662		101000

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51	08/07/25	B00KS	46.88			7000		411600	662		101000
89648974											
52	08/07/25	B00KS	17.83			7000		411600	662		101000
89648973											
Total for Vendor:			3,624.54								
127166		2500 INLAND TRUCK PARTS & SERVICE	604.95								
1	08/11/25	FD T-76 Sensor Service	604.95			2060		415200	420		101000
in-1852604											
127288		2500 INLAND TRUCK PARTS & SERVICE	2,105.39								
1	07/16/25	#285 ROD/GLAND/CYLINDER	2,105.39			6020		450000	322		101000
IN-1838463											
Total for Vendor:			2,710.34								
127103		5611 INTEGRITY WINDOWS INC	16,508.72								
1	07/31/25	2265 - Perm Easement	8,250.00			4793		480000	670		101000
2	07/31/25	2265 - Temp Easement	8,258.72			4793		480000	670		101000
Total for Vendor:			16,508.72								
127177	C	1765 J.J. KELLER & ASSOC, INC	377.50								
1	08/01/25	CDL TRAINING	377.50			1000		450000	751		101000
9110383868											
Total for Vendor:			377.50								
127150		2378 JASON CARRIVEAU	92.00								
1	08/05/25	Per Diem-Denver CPSE Meeting	92.00			2060		415200	340		101000
2025 CPSE											
Total for Vendor:			92.00								
127278	C	5137 JODI ROLLE	114.52								
1	08/12/25	Mileage 05/01/25-07/31/25	114.52			1000		414100	340		101000
Total for Vendor:			114.52								

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127151		3526 JOHN NEEB	117.00								
1	08/05/25	Per Diem-Denver CPSE Meeting	92.00			2060		415200	340		101000
2025	CPSE										
2	08/05/25	Parking CPSE Denver	25.00			2060		415200	340		101000
2025	CPSE										
Total for Vendor:			117.00								
127190	C	2798 JOHNSON CONTROLS	12,165.53								
1	08/05/25	FD St. 76 Boiler system	497.75			2060		415200	494		101000
1-136208170585											
2	08/06/25	FD St 76 Boiler system	646.15			2060		415200	494		101000
1-136222313724											
3	08/06/25	FD St. 76 Boiler System	11,021.63			2060		415200	494		101000
1-136219913153											
127272	C	2798 JOHNSON CONTROLS	833.50								
1	07/29/25	PD - RTU REPAIR	335.75			1000		455000	420		101000
1-136164111799											
2	08/05/25	PD - BOILER ALARMS	497.75			1000		455000	420		101000
1-136208170653											
Total for Vendor:			12,999.03								
127291		5507 JOSHUA BENEDICT	130.00								
EMS TRAINING FOR TREWORKERS - ROCHESTER, MN											
1	08/11/25	TRAVEL REIMBURSEMENT	130.00			2210		428000	340		101000
Total for Vendor:			130.00								
127108	-96589E	4482 KOTAPAY	2,932.02								
08/08/2025 Payroll											
1	08/08/25	Child Support 08/08/25	2,932.02			1000		212549			101000
Total for Vendor:			2,932.02								
127077		2085 LANGUAGE LINE SERVICES	16.39								
1	11674013	07/31/25 July Interpretation Service	16.39			1000		412000	304		101000
11674013											

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127087		2085 LANGUAGE LINE SERVICES	179.99						
1	07/31/25	July 2025 interpreter	179.99			1000 421000	304		101000
11676174									
		Total for Vendor:	196.38						
127221	C	277 LARSON WELDING & MACHINE CO	190.20						
1	07/30/25	#7000 PIPE NIPPLE	190.20			6025 450000	427		101000
83630									
		Total for Vendor:	190.20						
127211	C	705 LAWSON PRODUCTS	14.59						
1	08/01/25	HEX CAP SCREWS	14.59			1000 455000	433		101000
9312692848									
127216	C	705 LAWSON PRODUCTS	235.02						
1	08/07/25	HARDWARE	235.02			1000 455000	433		101000
9312708221									
		Total for Vendor:	249.61						
127250		5276 LEMKE EXTERIORS	300.00						
		Repair/Replace Flashings at bottom side of the stairway, west side of the building							
1	30852 07/02/25	Building Repair - City Hall	300.00			2970 480000	653		101000
30852									
		Total for Vendor:	300.00						
127152		3853 LEVI NESVOLD	184.00						
1	08/05/25	Per Diem-Denver CPSE Meeting	184.00			2060 415200	340		101000
2025 CPSE									
		Total for Vendor:	184.00						
126909	117076S	5608 LIBERTY MUTUAL INSURANCE	8,442.00						
1	07/18/25	PROJ 9061	8,442.00			4188 480000	724		101000
9001005191									
		Total for Vendor:	8,442.00						

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127142		5613 LIGHTS EVENT CENTER	450.00						
1	161	05/22/25 Annual Employee Event	450.00			1000 414103	378		101000
161									
		Total for Vendor:	450.00						
127111		5610 MAC REAL ESTATE LLC	21,540.00						
1	08/04/25	2293 - Perm & Temp Easement	21,540.00			4187 480000	670		101000
		Project 2293							
		Total for Vendor:	21,540.00						
127226		C 3304 MAC'S HARDWARE	221.56						
1	07/31/25	THREADLOCK	17.78			6025 450000	433		101000
6648									
2	08/04/25	HARDWARE	125.85			6020 450000	433		101000
6731									
3	08/04/25	HARDWARE	77.93			1000 430000	433		101000
6720									
		Total for Vendor:	221.56						
127323		C 3536 MACQUEEN	374.79						
1	08/05/25	FD T-76 Hook Heat Pan	58.16			2060 415200	420		101000
P13004									
2	08/05/25	FD T-76 1.5" Valve body	230.51			2060 415200	420		101000
P12998									
3	08/05/25	FD E-76 Gas Strut Hood	86.12			2060 415200	420		101000
P12998									
		Total for Vendor:	374.79						
127082		C 4637 MAMMOTH HOLDINGS LLC	600.00						
1	07/31/25	july 2025 - car wash	600.00			1000 421000	420		101000
		PS-INV104475							
		Total for Vendor:	600.00						

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127130	C	5416 MARCO TECHNOLOGIES LLC NW 7128	63.50								
1	08/04/25	aug 2025 - PD plotter	63.50			1000		421000	428		101000
		INV14158900									
		Total for Vendor:	63.50								
127125		5349 MARCO TECHNOLOGIES, LLC	1,585.13								
1	39846059	08/07/25 Finance	173.28			1000		414100	428		101000
	39846059										
2	39846059	08/07/25 Non-Departmental	433.63			1000		415000	428		101000
	39846059										
3	39846059	08/07/25 Planning / Inspections	102.97			1000		418000	428		101000
	39846059										
4	39846059	08/07/25 HR	36.32			1000		414103	428		101000
	39846059										
5	39846059	08/07/25 Court	222.82			1000		412000	428		101000
	39846059										
6	39846059	08/07/25 Police	22.59			1000		421000	428		101000
	39846059										
7	39846059	08/07/25 PW Water	161.93			6020		450000	428		101000
	39846059										
8	39846059	08/07/25 PW Sanitation	142.67			6010		450200	428		101000
	39846059										
9	39846059	08/07/25 Fire	47.79			2060		415200	428		101000
	39846059										
10	39846059	08/07/25 IT	102.97			1000		414104	428		101000
	39846059										
11	39846059	08/07/25 Fleet & Facilities	35.19			1000		455000	428		101000
	39846059										
12	39846059	08/07/25 Admin	102.97			1000		414000	428		101000
	39846059										
127131		5349 MARCO TECHNOLOGIES, LLC	289.23								
1	08/07/25	aug 2025 - pd training room	65.51			1000		421000	428		101000
	39846061										
2	08/07/25	aug 2025 - pd mail room	223.72			1000		421000	428		101000
	39846060										
		Total for Vendor:	1,874.36								

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127153		5032 MARTIN O'BRYANT	92.00						
1	08/05/25	Per Diem-Denver CPSE Meeting	92.00			2060 415200	340		101000
2025	CPSE								
Total for Vendor:			92.00						
127199		3119 MATT RETKA	50.00						
1	08/12/25	August WF Airport Secretary	50.00			7050 500000	120		101000
127277		3119 MATT RETKA	50.00						
1	07/15/25	July WF Airport Secretary	50.00			7050 500000	120		101000
Total for Vendor:			100.00						
127154		5361 MATTHEW BREILAND	104.00						
1	08/05/25	Per Diem-Denver CPSE Meeting	92.00			2060 415200	340		101000
2025	CPSE								
2	08/05/25	Parking CPSE Denver	12.00			2060 415200	340		101000
2025	CPSE								
Total for Vendor:			104.00						
127338	C	299 MENARDS (FIRE)	230.41						
1	08/07/25	FD EM storage totes	43.20			2060 415200	410		101000
62509									
2	08/07/25	FD -6 Garbage cans	41.94			2060 415200	500		101000
62509									
3	08/08/25	FD Shovel	39.96			2060 415200	641		101000
62556									
4	08/01/25	FD EQ Svcs misc supplies	39.48			2060 415200	500		101000
62045									
5	07/31/25	FD Conex Boxes	42.61			2060 415200	494		101000
61968									
6	08/07/25	FD Spray bottles-bed bugs	23.22			2060 415200	500		101000
62477									
Total for Vendor:			230.41						

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127102	C	4622 MENARDS (PUBLIC WORKS)	15.98						
1	62058	08/01/25 Eng - 270' Line W/Reel Gold	15.98			1000 414200	432		101000
62058									
127128	C	4622 MENARDS (PUBLIC WORKS)	51.83						
Brush	WP BK & Metal Low-Volt MTG Brckt								
1	62465	08/07/25 IT tools/supplies	51.83			1000 414104	497		101000
62465									
127202	C	4622 MENARDS (PUBLIC WORKS)	996.77						
1	08/01/25	MAILBOX/LEVEL	54.92			6020 450000	420		101000
62066									
2	07/29/25	CORNER BRACE/LATHE	17.72			1000 455000	420		101000
61788									
3	07/29/25	TUBRINE	63.96			6025 450000	826		101000
61787									
4	08/08/25	ADHESIVE	22.48			6020 450000	420		101000
62569									
5	08/06/25	CAULK/TRIM	79.02			6020 450000	420		101000
62392									
6	08/05/25	HARDWARE	36.40			6020 450000	420		101000
62326									
7	08/05/25	CLEANING SUPPLIES	55.30			1000 455000	500		101000
62382									
8	08/05/25	DAWN/PVC CAP	22.47			1000 430000	722		101000
62304									
9	08/07/25	STOARGE TOTES	31.92			2210 428000	410		101000
62468									
10	07/28/25	FUEL PREMIX	47.98			6020 450000	424		101000
61679									
11	08/01/25	COUPLING	4.69			6010 450200	433		101000
62069									
12	08/01/25	ELEC TAPE	4.58			2210 428000	432		101000
62035									
13	07/29/25	COUPLINGS/CLEANER	74.88			6025 450000	439		101000
61779									

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14 61789	07/29/25	COUPLINGS	46.08			6025 450000	439		101000
15 61957	07/31/25	CLEANER	15.94			6025 450000	433		101000
16 62232	08/04/25	FUEL PREMIX/CLEANER	64.70			6020 450000	433		101000
17 62244	08/04/25	LANDSCAPING SUPPLIES	46.92			1000 430001	358		101000
18 61819	07/29/25	MP STARTER	269.82			1000 430001	358		101000
19 62051	08/01/25	LOCKBOX RETURN	36.99			1000 455000	433		101000
127222 1 62516	C 08/07/25	4622 MENARDS (PUBLIC WORKS) SHOP FANS	459.98 459.98			1000 455000	639		101000
Total for Vendor:			1,524.56						
127308 1 25013	07/31/25	5614 MERIDIAN COMMERCIAL CONSTRUCTION PROJ 9061	317,565.86 317,565.86			4188 480000	670		101000
Total for Vendor:			317,565.86						
127246 1 16523960114862 2 18410720114869	E 07/27/25	2766 MIDCONTINENT COMMUNICATIONS 40TH - INTERNET	159.03 28.99			1000 450000	497		101000
	08/01/25	PW - INTERNET	130.04			1000 450000	497		101000
127276 Midco 193293401 - 3150 Sheyenne 1 19329340114891	E 08/11/25	2766 MIDCONTINENT COMMUNICATIONS 193293401 - 3150 Sheyenne	1,250.39 1,250.39			2310 452120	497		101000
Total for Vendor:			1,409.42						

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127319	C	1854 MIDWEST TAPE	489.54								
1	07/30/25	DVD	14.52			7000		411600	664		101000
507523853											
2	07/30/25	DVD	232.98			7000		411600	664		101000
507523854											
3	08/05/25	DVD	121.33			7000		411600	664		101000
507550169											
4	08/05/25	DVD	120.71			7000		411600	664		101000
507555700											
Total for Vendor:			489.54								
127335		2711 MITCHELL1	5,364.00								
1	06/24/25	TRACTOR TRAILER/METER SOFTWARE	5,364.00			1000		455000	497		101000
32966323											
Total for Vendor:			5,364.00								
127342	C	688 MOTOROLA SOLUTIONS, INC	356.00								
1	07/30/25	dock charger - body cams	356.00			1000		421000	641		101000
1187152516											
Total for Vendor:			356.00								
127081		5609 MUSCATELL-BURNS AUTOMOTIVE GROUP	1,742.94								
1	07/31/25	#1214 repairs	1,742.94			1000		421000	427		101000
980493											
127313		5609 MUSCATELL-BURNS AUTOMOTIVE GROUP	8,610.25								
1	07/28/25	#1209 LONG BLOCK ASSY REPLACE	8,610.25			1000		421000	427		101000
979846											
Total for Vendor:			10,353.19								
127261	C	298 MVTL LABORATORIES	958.75								
1	08/04/25	WATER TESTING	958.75			6025		450000	335		101000
1317484											
Total for Vendor:			958.75								

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127205	C	728 NAPA CENTRAL	4.24								
1	07/30/25	#601 BATTERY CABLE LUG	4.24			2210		428000	427		101000
477775											
127262	C	728 NAPA CENTRAL	9.99								
1	07/31/25	FASTENER	9.99			6025		450000	433		101000
734475											
Total for Vendor:			14.23								
127075		335 ND DEPT OF TRANSPORTATION	12,037.34								
1	0002557064	06/30/25 CE0032	1,502.72			2970		480000	724		101000
0002557064											
2	0002557684	06/30/25 Project 2279	1,026.53			4802		480000	670		101000
0002557684											
3	0002557685	07/22/25 Project 2279	867.11			4802		480000	670		101000
0002557685											
4	0002557687	06/30/25 Project 2279	8,130.60			4802		480000	670		101000
0002557687											
5	0002557691	07/22/25 Project 2279	510.38			4802		480000	670		101000
0002557691											
Total for Vendor:			12,037.34								
127101	-96591E	363 ND PERS	10,063.00								
08/08/25	Payroll										
1	08/08/25	457b Def Comp - Contributions	10,063.00			1000		212532			101000
Total for Vendor:			10,063.00								
127270	C	1600 NELSON AUTO CENTER	26,502.00								
1	07/08/25	#8020 2025 FORD ESCAPE	26,502.00			1000		418000	860		101000
FS291											
127271	C	1600 NELSON AUTO CENTER	26,502.00								
1	07/08/25	#8202 2025 FORD ESCAPE	26,502.00			1000		414101	610		101000
FS288											
Total for Vendor:			53,004.00								

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127117	C	2261 NETWORK CENTER INCORPORATED	7,453.00						
		Office 365 G1 - 169 licenses							
		Office 365 G3 - 227 licenses							
		MS Teams Rooms Pro - 10 licenses							
		Power BI Pro - 1 license							
		Office 365 G5 - 2 licenses							
		Teams Phone - 1 license							
		1 INV234751 07/02/25 Microsoft 365/Office	7,453.00			1000 414104	497		101000
		INV234751							
		Total for Vendor:	7,453.00						
127351		1210 NORTH DAKOTA WATER USERS	630.00						
		1 4042 08/05/25 2026 NDWUA Membership	630.00			6020 450000	667		101000
		4042							
		Total for Vendor:	630.00						
127185	C	1715 NORTHWEST TIRE INC	1,140.87						
		1 07/18/25 #2006 FLAT REPAIR	43.15			6020 450000	427		101000
		24051266							
		2 07/18/25 #2024 TIRES	711.87			6020 450000	427		101000
		24051264							
		3 07/22/25 #2020 FLAT REPAIR	19.71			6020 450000	427		101000
		26057605							
		4 07/22/25 #7042 FLAT REPAIR	146.46			4387 480000	427		101000
		24051318							
		5 07/22/25 #7047 FLAT REPAIR	219.68			4387 480000	427		101000
		24051327							
127206	C	1715 NORTHWEST TIRE INC	262.42						
		1 08/08/25 #5500 FLAT REPAIR	19.71			1000 430001	427		101000
		26058014							
		2 08/01/25 #278 FLAT REPAIR	45.69			6020 450000	427		101000
		26057837							
		3 08/05/25 #3019 TIRES	136.02			1000 430000	427		101000
		26057909							
		4 07/22/25 #1215 SENSOR REPAIR	61.00			1000 421000	427		101000
		26057624							

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127289	C	1715 NORTHWEST TIRE INC	2,930.24								
1	07/22/25	#4201 TIRES	2,930.24			6010		450200	427		101000
24051328											
127315	C	1715 NORTHWEST TIRE INC	2,913.92								
1	07/16/25	#4200 TIRES	2,913.92			6010		450200	427		101000
24051241											
127324	C	1715 NORTHWEST TIRE INC	1,439.44								
1	08/13/25	#5004 TIRES	711.40			1000		455000	427		101000
26058103											
2	07/08/25	#4302 TIRES	728.04			6010		450200	427		101000
24051118											
Total for Vendor:			8,686.89								
127079	C	5440 NORTHWEST TIRE INC. (PD)	740.43								
1	08/06/25	#1210 tires	1,557.43			1000		421000	427		101000
26057959											
2	08/06/25	#1210 tires credit	-1,557.43			1000		421000	427		101000
26057962											
3	08/06/25	#1210 tires	740.43			1000		421000	427		101000
26057963											
Total for Vendor:			740.43								
127346		4761 NTOA - NATIONAL TACTICAL	1,986.00								
PO - 200271											
1	08/14/25	reg for two	1,986.00			1000		421000	340		101000
11843											
Total for Vendor:			1,986.00								
127088		5166 NURTURING DREAMS CHILD CARE LLC	6,286.50								
1	08/05/25	Child Care Facility Grant	6,286.50			2960		411900	416		101000
Total for Vendor:			6,286.50								

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127096	C	5603 NUWAVE COMMUNICATIONS INC	286.70						
1	132809	08/01/25 MS Teams phone plan - Aug 25	286.70			1000 414104	497		101000
132809									
		Total for Vendor:	286.70						
127350		1774 O'REILLY AUTOMOTIVE STORES, INC	6.26						
1	6022-222545	08/11/25 FD Eq svcx misc parts	6.26			2060 415200	500		101000
		Total for Vendor:	6.26						
127208		4744 O'REILLY AUTOMOTIVE STORES, INC	406.88						
1	1932484638	08/12/25 BATTERY STOCK	221.87			1000 455000	433		101000
2	1932480554	07/31/25 #2407 VLV LAP	13.99			6020 450000	427		101000
3	1932484678	08/12/25 BATTERY CREDIT	-179.99			1000 455000	433		101000
4	1932484649	08/12/25 CLEANER	70.14			1000 455000	433		101000
5	1932479586	07/29/25 BATTERY STOCK	298.89			1000 455000	427		101000
6	1932479587	07/29/25 BATTERY RETURN	-298.89			1000 455000	427		101000
7	1932479502	07/29/25 #1210 BATTERY	280.87			1000 421000	427		101000
127218		4744 O'REILLY AUTOMOTIVE STORES, INC	85.59						
1	1932480378	07/31/25 #3413 BATTERY	85.59			1000 430000	427		101000
127325		4744 O'REILLY AUTOMOTIVE STORES, INC	20.70						
1	1932484553	08/12/25 #5004 OIL SEAL	20.70			1000 455000	427		101000
		Total for Vendor:	513.17						

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127235	C	352 OK TIRE STORE - COM CTR	1,917.00								
1	07/21/25	#5400 TIRES	1,917.00			1000		430001	427		101000
05-375054											
		Total for Vendor:	1,917.00								
127178		399 OLYMPIC SALES	104.20								
1	07/22/25	#4006 REAR LOAD PROX SENSOR	104.20			6010		450200	427		101000
15848											
127223		399 OLYMPIC SALES	148.50								
1	08/07/25	DUMPSTER STICKERS	148.50			6010		450200	914		101000
15879											
127284		399 OLYMPIC SALES	7,261.10								
1	08/05/25	#4102 ASL PACK CYLINDER	7,261.10			6010		450200	427		101000
15832											
		Total for Vendor:	7,513.80								
127099	C	631 ONE CALL CONCEPTS, INC	2,181.40								
1	5064271	06/30/25 June 2025 Locates	1,084.05			6020		450000	412		101000
5064271											
2	5074271	07/31/25 July 2025 Locates	1,097.35			6020		450000	412		101000
5074271											
		Total for Vendor:	2,181.40								
127086		276 OSTROMS ACE HARDWARE	19.98								
PO - 200268											
1	08/04/25	acct#44818, EVOC paint	19.98			1000		421000	641		101000
229368											
		Total for Vendor:	19.98								
127179		5119 OSTROMS ACE HARDWARE (PW)	69.75								
1	07/29/25	PRUNER	32.99			1000		455000	420		101000
229338											
2	07/16/25	HARDWARE	0.58			1000		455000	420		101000
229250											

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3 229253	07/16/25	HARDWARE RETURN	-0.58			1000		455000	420		101000
4 229340	07/30/25	DRILL BIT	23.58			6020		450000	432		101000
5 229391	08/07/25	SILICONE	13.18			6025		450000	433		101000
Total for Vendor:			69.75								
127187 1 806294-25	C 07/29/25	1648 PARKLAND USA CORPORATION DBA BULK DIESEL - PW	37,006.39 19,344.01			1000		140000			101000
2 806295-25	07/29/25	BULK 87 - PW	17,662.38			1000		140000			101000
Total for Vendor:			37,006.39								
127118 1 0967933 07/25	C 0967933 07	563 PETRO SERVE USA 07/31/25 WF Airport Fuel	4,734.43 4,734.43			7050		500000	424		101000
127191 1 0967995	C 07/31/25	563 PETRO SERVE USA FD July Statement	67.21 67.21			2060		415200	424		101000
127207 1 101650	C 08/01/25	563 PETRO SERVE USA CENEX MAXTRON OIL	1,913.70 486.45			6010		450200	424		101000
2 101651	08/01/25	WINDOW WASHER FLUID	136.95			1000		421000	427		101000
3 101665	08/04/25	CENEX MAXTRON OIL	1,290.30			6010		450200	424		101000
127219 1 101679	C 08/08/25	563 PETRO SERVE USA CENEX MAXTRON OIL	144.95 144.95			1000		430000	424		101000

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127233	C	563 PETRO SERVE USA	311.75								
1	08/07/25	CENEX ECONEX	311.75			6025		450000	424		101000
101676											
127264	C	563 PETRO SERVE USA	40.00								
2	05/21/25	NO ETHANOL	40.00			1000		455000	424		101000
2300											
Total for Vendor:			7,212.04								
127143	C	384 PITNEY BOWES GLOBAL FINANCIAL	398.82								
July - Sept 2025											
1	3321140073	08/11/25 Q3 2025 Postage Lease	398.82			1000		414100	428		101000
3321140073											
Total for Vendor:			398.82								
127249	C	5431 PLOWOPS INC	2,040.00								
1	08/01/25	PLOWOPS SUBSCRIPTION (AUGUST)	2,040.00			1000		430000	497		101000
04568											
Total for Vendor:			2,040.00								
127266	C	916 PRAIRIE SUPPLY INC	325.65								
1	08/06/25	PLASTIC CONT SPRAYER	143.75			1000		430000	722		101000
0667249											
2	07/31/25	SHOVELS	181.90			1000		430000	432		101000
0666764											
Total for Vendor:			325.65								
127122	C	1295 PRO-WEST & ASSOCIATES, INC	461.28								
Engineering ROW report updates for permitting app											
1	INV-2210	08/07/25 GIS Tech Support	461.28			1000		414000	497		101000
INV-0000002210											
Total for Vendor:			461.28								

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127330	C	1128 R & R PETROLEUM EQUIPMENT	423.17								
1	07/18/25	PW FUELING STATION PARTS	552.97			6020		450000	420		101000
103826											
2	08/12/25	CREDIT	-129.80			6020		450000	420		101000
		Total for Vendor:	423.17								
127292		5607 RACHEL JENSEN	130.00								
		EMS TRAINING FOR TREWORKERS - ROCHESTER, MN									
1	08/11/25	TRAVEL REIMBURSEMENT	130.00			2210		428000	340		101000
		Total for Vendor:	130.00								
127174		1472 RAILROAD MANAGEMENT CO III, LLC	417.05								
1	07/28/25	LICENSE FEES #306456	417.05			6020		450000	420		101000
530841											
		Total for Vendor:	417.05								
127184		2982 RDO EQUIPMENT CO	1,079.42								
1	07/30/25	BOBCAT 22" MILL	1,079.42			1000		430000	722		101000
P3200854											
		Total for Vendor:	1,079.42								
127083		5503 RED RIVER REGIONAL MARKSMANSHIP	720.00								
1	07/31/25	range rental 5/19 to 5/21	360.00			1000		421000	340		101000
INV-0111											
2	07/31/25	range rental 6/17 to 6/21	360.00			1000		421000	340		101000
INV-0111											
		Total for Vendor:	720.00								
127243		1016 RED WING BUSINESS ADVANTAGE	458.98								
1	08/06/25	R JENSEN BOOTS	225.24			2210		428000	422		101000
1252202											
2	08/04/25	D KEEPING BOOTS	233.74			6010		450200	422		101000
1228886											
		Total for Vendor:	458.98								

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127293	C	5509 RHYS LUGER	130.00								
		EMS TRAINING FOR TREWORKERS - ROCHESTER, MN									
1	08/11/25	TRAVEL REIMBURSEMENT	130.00			2210		428000	340		101000
		Total for Vendor:	130.00								
127244	C	5508 ROBERT HELMING	63.00								
		ARBORIST TRAINING - ABERDEEN, SD									
1	07/30/25	TRAVEL REIMBURSEMENT	63.00			2210		428000	340		101000
127290	C	5508 ROBERT HELMING	130.00								
		EMS TRAINING FOR TREWORKERS - ROCHESTER, MN									
1	08/11/25	TRAVEL REIMBURSEMENT	130.00			2210		428000	340		101000
		Total for Vendor:	193.00								
127287	C	800 SANDERS METAL PRODUCTS	4,500.00								
1	08/11/25	ELBOWS FOR AIR RELEASES	4,500.00			6025		450000	439		101000
65453											
		Total for Vendor:	4,500.00								
127085	C	437 SANDY'S DONUTS & COFFEE SHOP	99.93								
1	07/14/25	bakery for training	99.93			1000		421000	375		101000
987955											
		Total for Vendor:	99.93								
127186	C	454 SANITATION PRODUCTS	521.95								
1	08/08/25	SEWER CAMERA REPAIR	521.95			6025		450000	439		101000
93872											
127220	C	454 SANITATION PRODUCTS	139.37								
1	08/11/25	#3061 PIVOT PIN	109.09			1000		430000	427		101000
93883											
2	08/11/25	#3061 BEARING	30.28			1000		430000	427		101000
93881											

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127326	C	454 SANITATION PRODUCTS	2,205.75								
1	07/31/25	#7000 GASKET	265.33			6025		450000	427		101000
93773											
2	07/10/25	#7000 PLUG ASSY	184.90			6025		450000	427		101000
93557											
3	07/31/25	#7104 RING/REFLECTOR	1,387.51			6025		450000	427		101000
93779											
4	08/11/25	#7104 RAPID VIEW REPAIR	368.01			6025		450000	427		101000
93879											
Total for Vendor:			2,867.07								
127273		450 SCHEELS	347.99								
1	07/11/25	D MISHESKI BOOTS & WADERS	347.99			6025		450000	422		101000
1333333											
127344		450 SCHEELS	179.99								
PO - 200269											
1	08/11/25	shoes for swiggum	179.99			1000		421000	422		101000
41550											
Total for Vendor:			527.98								
127297	C	2602 SELLIN BROTHERS, INC	987,929.62								
Project - 3006											
Westwood Addition Reconstruct											
1	3006 - 227	08/08/25 Westwood Addition - 3006	987,929.62			4003		480000	670		101000
Westwood - 3006											
Total for Vendor:			987,929.62								
127340	C	5199 SIGN BADGERS	234.11								
1	08/04/25	press conf. room	234.11			2975		421000	420	18	101000
35144											
Total for Vendor:			234.11								

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127090 1 91364	C 08/04/25	3642 SIGN PRO removal - graphics #1189	131.25 131.25			1000		421000	610		101000
Total for Vendor:			131.25								
127237 1 418460	C 07/29/25	91 SIGN SOLUTIONS USA 2025 SIGN REPLACEMENT	3,924.99 3,924.99			4194		480000	670		101000
127238 1 418556 2 418558 3 418557	C 08/04/25	91 SIGN SOLUTIONS USA SIGNS	1,055.36 76.06			1000		430000	487		101000
		08/04/25 SIGNS	49.13			1000		430000	487		101000
		08/04/25 SIGNS	930.17			1000		430000	487		101000
Total for Vendor:			4,980.35								
127214 1 26P4891		360 SIX ROBBLEES INC 07/09/25 GREASE SEAL	61.00 61.00			1000		430000	427		101000
Total for Vendor:			61.00								
127172 1 994593525		5600 SOUTHDATA INC 07/29/25 UB Statements/Postage - Jul	12,661.81 12,661.81			6020		450000	360		101000
Total for Vendor:			12,661.81								
127192 1 468985	C 08/06/25	465 SPARTAN STORES LLC FD St 76 Coffee	41.98 41.98			2060		415200	500		101000
Total for Vendor:			41.98								

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127144	C	3325 SPHERION STAFFING LLC	1,036.25						
1	RL3416833	08/03/25 Temp - Ben Lippincott 08/03	1,036.25			1000 414100	418		101000
		RL3416833							
127339	C	3325 SPHERION STAFFING LLC	1,036.25						
1	RL3420650	08/10/25 Temp - Ben Lippincott 08/10	1,036.25			1000 414100	418		101000
		RL3420650							
		Total for Vendor:	2,072.50						
127105		440 SRF CONSULTING GROUP, INC	36,726.85						
1	19229.00-3	07/31/25 Project 6063 - 8th Street	36,726.85			4213 480000	313		101000
		19229.00-3							
		Total for Vendor:	36,726.85						
127200	C	733 SWANSTON EQUIPMENT CORP	1,854.11						
1	08/05/25	#3035 COIL	592.84			1000 430000	427		101000
		P15316							
2	08/12/25	#3035 PG ANTIFREEZE	80.37			1000 430000	427		101000
		P15563							
3	07/31/25	#5404 POLY WAFER WHS	520.20			1000 430001	427		101000
		P15177							
4	07/31/25	#7012 HYD FLUID/BRISTLE	660.70			6025 450000	427		101000
		P15179							
127228	C	733 SWANSTON EQUIPMENT CORP	975.00						
1	08/01/25	BOBCAT COMPACTOR RENTAL	975.00			1000 430000	722		101000
		R19726							
127321	C	733 SWANSTON EQUIPMENT CORP	667.91						
1	08/12/25	#3035 CLAMP	4.85			1000 430000	427		101000
		P15534							
2	08/13/25	POLY WAFER WHS	650.25			1000 430001	381		101000
		P15602							
3	08/01/25	RELAY SWITCH	12.81			1000 430001	427		101000
		P15218							
		Total for Vendor:	3,497.02						

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127254		700 TCI INSURANCE	4,231.00								
		7/1/2025 to 7/1/2026									
1	1308	08/07/25 Renewal of PROP	3,307.00			7050		500000	321		101000
1308											
2	1308	08/07/25 Renewal of EROM	440.00			7050		500000	323		101000
1308											
3	1308	08/07/25 Renewal of EQFL	484.00			7050		500000	323		101000
1308											
		Total for Vendor:	4,231.00								
127195		C 3468 TERRACON CONSULTANTS, INC.	1,948.75								
		Project M1247078									
1	TP30988	08/07/25 CDBG Grant - Elson Shores	1,948.75			4178		480000	428		101000
TP30988											
		Total for Vendor:	1,948.75								
127193		3411 THE UPS STORE #6740	481.29								
1		07/23/25 Mail Diving suit for repairs	63.58			2060		415200	661		101000
		cu00244942									
2		08/01/25 Ship E-76 Cutters for repairs	417.71			2060		415200	661		101000
		cu00244942									
		Total for Vendor:	481.29								
127155		1734 TOM CLARK	184.00								
1		08/05/25 Per Diem-Denver CPSE Meeting	184.00			2060		415200	340		101000
		2025 CPSE									
		Total for Vendor:	184.00								
127092		C 2951 TYLER TECHNOLOGIES, INC	584.27								
1		020-163119 08/04/25 Payment Processsing Aug. 2	584.27			1000		412000	740		101000
		020-163119									
		Total for Vendor:	584.27								

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127265		2136 ULINE INC	335.07								
1	07/24/25	CLEANERS - NITRILE GLOVES	278.59			1000		455000	500		101000
195758918											
2	07/16/25	EXT. CUFF GLOVES	56.48			6025		450000	433		101000
195384366											
Total for Vendor:			335.07								
127328	C	784 UNITED POWER EQUIPMENT	19.18								
1	08/13/25	PRIMER BULB	19.18			6025		450000	427		101000
020C2417											
Total for Vendor:			19.18								
127260	C	3833 VALLEY GREEN	2,975.00								
1	08/04/25	CONTRACTED MOWING	2,975.00			1000		430001	381		101000
294701											
Total for Vendor:			2,975.00								
127248		5404 VECTOR DISEASE CONTROL	4,937.50								
1	07/13/25	AERIAL APPLICATION 7-13-25	4,937.50			2200		427500	395		101000
PI-A00016974											
Total for Vendor:			4,937.50								
127182	C	3668 VERIZON WIRELESS	321.30								
1	07/02/25	July 2025 - river sensors	321.30			6020		450000	345		101000
6119930124											
127361	C	3668 VERIZON WIRELESS	11,678.97								
1	07/08/25	July 2025 - city admin	210.21			1000		414000	356		101000
6120435606											
2	07/08/25	July 2025 - finance	70.05			1000		414100	356		101000
6120435606											
3	07/08/25	July 2025 - ch assessing hot	40.01			1000		414101	356		101000
6120435606											
4	07/08/25	July 2025 - econ development	72.52			1000		414102	356		101000
6120435606											
5	07/08/25	July 2025 - hr	138.31			1000		414103	356		101000
6120435606											

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6	07/08/25	July 2025 - IT	216.57			1000		414104	356		101000
6120435606											
7	07/08/25	July 2025 - engineering	599.84			1000		414200	356		101000
6120435606											
8	07/08/25	July 2025 - commission	181.17			1000		415000	356		101000
6120435606											
9	07/08/25	July 2025 - wellness room	40.01			1000		415000	497		101000
6120435606											
10	07/08/25	July 2025 - communication	107.18			1000		416200	356		101000
6120435606											
11	07/08/25	July 2025 - planning	216.71			1000		418000	356		101000
6120435606											
12	07/08/25	July 2025 - pd cells	3,388.27			1000		421000	356		101000
6120435606											
13	07/08/25	July 2025 - pd bait	37.07			1000		421000	356		101000
6120435606											
14	07/08/25	July 2025 - pd passport	187.64			1000		421000	356		101000
6120435606											
15	07/08/25	July 2025 - pd 4sight	74.08			1000		421000	356		101000
6120435606											
16	07/08/25	July 2025 - pd mdc	280.07			1000		421000	356		101000
6120435606											
17	07/08/25	July 2025 - pd cp	795.56			1000		421000	356		101000
6120435606											
18	07/08/25	July 2025 - pd invest	40.01			1000		421000	356		101000
6120435606											
19	07/08/25	July 2025 - pd pole cam	80.02			1000		421000	356		101000
6120435606											
20	07/08/25	July 2025 - pd invest trailer	80.02			1000		421000	356		101000
6120435606											
21	07/08/25	July 2025 - pw street	353.65			1000		430000	356		101000
6120435606											
22	07/08/25	July 2025 - pw row	77.08			1000		430001	356		101000
6120435606											
23	07/08/25	July 2025 - pw	508.85			1000		450000	356		101000
6120435606											
24	07/08/25	July 2025 - pw b&g	351.29			1000		455000	356		101000
6120435606											

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25	07/08/25	July 2025 - fire	1,325.49			2060 415200	356		101000
6120435606									
26	07/08/25	July 2025 - fire drone	40.01			2060 415200	356		101000
6120435606									
27	07/08/25	July 2025 - pw forestry	138.54			2210 428000	356		101000
6120435606									
28	07/08/25	July 2025 - pw sanitation	731.42			6010 450200	356		101000
6120435606									
29	07/08/25	July 2025 - pw water	566.95			6020 450000	356		101000
6120435606									
30	07/08/25	July 2025 - pw sewer	543.23			6025 450000	356		101000
6120435606									
31	07/08/25	July 2025 - library	187.14			7000 411600	356		101000
6120435606									
Total for Vendor:			12,000.27						
127360	E	3212 VISA ADMINISTRATION	1,908.75						
1	CC-1807	07/18/25 Hotel for GIS Conference - Sa	1,501.50			1000 202200			101000
		Westin - San Diego		CC Accounting: 1000-		-414000-340			
		MISC CLAIM VENDOR							
2	CC-1807	07/21/25 Outdoor flags for WF building	289.95			1000 202200			101000
		Veterans of Foreign Wars		CC Accounting: 1000-		-415000-420			
		MISC CLAIM VENDOR							
3	CC-1807	07/24/25 Return shipping for VFW flags	14.30			1000 202200			101000
		COSTCO WHOLESALE #1119		CC Accounting: 1000-		-415000-420			
4	CC-1807	07/30/25 2025 Annual Conference- Berni	275.00			1000 202200			101000
		ND LEAGUE OF CITIES		CC Accounting: 1000-		-415000-340			
5	CC-1807	07/30/25 Refund for returned flags	-172.00			1000 202200			101000
		Veterans of Foreign Wars		CC Accounting: 1000-		-415000-340			
		MISC CLAIM VENDOR							
Total for Vendor:			1,908.75						
127352	E	2437 VISA ASSESSING	387.97						
1	CC-1802	07/16/25 Flights for IAAO Conference	387.97			1000 202200			101000
		Paul		CC Accounting: 1000-		-414101-340			
		DELTA AIR							
Total for Vendor:			387.97						

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127353	E	3706 VISA COMMUNICATIONS	1,447.68						
1	CC-1803	07/03/25 Facebook Ads - UB Software	50.89			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
2	CC-1803	07/15/25 Microphones	27.58			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-416200-602			
3	CC-1803	07/16/25 Fuel for NDPIO Conference	42.57			1000 202200			101000
		Molly		CC Accounting: 1000-		-416200-340			
		CASEY'S GENERAL STORE INC							
4	CC-1803	07/16/25 Logo Items	296.38			1000 202200			101000
		4IMPRINT INC		CC Accounting: 1000-		-416200-602			
5	CC-1803	07/17/25 Hotel for NDPIO Conference	198.00			1000 202200			101000
		Molly		CC Accounting: 1000-		-416200-340			
		HAMPTON INN & SUITES							
6	CC-1803	07/17/25 Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
7	CC-1803	07/18/25 Fuel for NDPIO Conference	32.11			1000 202200			101000
		Molly		CC Accounting: 1000-		-416200-340			
		SHELL							
8	CC-1803	07/18/25 Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
9	CC-1803	07/20/25 Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
10	CC-1803	07/20/25 Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
11	CC-1803	07/20/25 Canva Annual Subscription	239.16			1000 202200			101000
		Canva		CC Accounting: 1000-		-416200-497			
		MISC CLAIM VENDOR							
12	CC-1803	07/21/25 Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
13	CC-1803	07/21/25 Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							

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14	CC-1803 07/22/25	Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
15	CC-1803 07/23/25	Facebook Ads - UB Software	2.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
16	CC-1803 07/24/25	Facebook Ads - UB Software	3.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
17	CC-1803 07/25/25	Storage	0.99			1000 202200			101000
		APPLE.COM		CC Accounting: 1000-		-416200-497			
18	CC-1803 07/27/25	Facebook Ads - UB Software	5.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
19	CC-1803 07/29/25	Facebook Ads - UB Software	8.00			1000 202200			101000
		Facebook/Meta		CC Accounting: 1000-		-416200-440			
		MISC CLAIM VENDOR							
20	CC-1803 07/31/25	Issuu Annual Subscription	528.00			1000 202200			101000
		Issuu Inc		CC Accounting: 1000-		-416200-602			
		MISC CLAIM VENDOR							
Total for Vendor:			1,447.68						
127354	E	3693 VISA ENGINEERING	631.96						
1	CC-1797 07/01/25	Car washes	25.00			1000 202200			101000
		HOLIDAY STATIONSTORES		CC Accounting: 1000-		-414200-420			
2	CC-1797 07/09/25	Mailers/postage - Dist 2290	350.40			4185 202200			101000
		USPS		CC Accounting: 4185-		-480000-670			
3	CC-1797 07/18/25	Hotel - Jerry will reimburse	190.58			1000 202200			101000
		Sonesta Select		CC Accounting: 1000-		-414200-340			
		MISC CLAIM VENDOR							
4	CC-1797 07/21/25	Office supplies - Eng	35.98			1000 202200			101000
		OFFICE DEPOT OFFICEMAX		CC Accounting: 1000-		-414200-410			
5	CC-1797 08/01/25	Car washes	30.00			1000 202200			101000
		HOLIDAY STATIONSTORES		CC Accounting: 1000-		-414200-420			
Total for Vendor:			631.96						

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127355	E	2436 VISA FINANCE	290.02						
1	CC-1792	07/11/25 2025 annual conference - Will ND LEAGUE OF CITIES	275.00			1000 202200			101000
				CC Accounting: 1000-		-414100-340			
2	CC-1792	07/17/25 Early check-in fee - Chanda Little Rock Marriott	15.02			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-414100-340			
		Total for Vendor:	290.02						
127331	E	3569 VISA FIRE DEPT 1	468.00						
1	CC-1800	07/15/25 2025 FD Annual Subscription SURVEYMONKEY	468.00			2060 202200			101000
				CC Accounting: 2060-		-415200-428			
		Total for Vendor:	468.00						
127332	E	3568 VISA FIRE DEPT 2	726.23						
1	CC-1801	07/22/25 M Berg Reg for Live Fire Inst INTERNATIONAL SOCIETY OF FIRE SERVICE IN	325.00			2060 202200			101000
				CC Accounting: 2060-		-415200-340			
2	CC-1801	07/23/25 FD St 76 Station supplies SAM'S CLUB/SYNCHRONY BANK (FD)	223.60			2060 202200			101000
				CC Accounting: 2060-		-415200-500			
3	CC-1801	07/23/25 FD St 75 Station Suplies SAM'S CLUB/SYNCHRONY BANK (FD)	129.32			2060 202200			101000
				CC Accounting: 2060-		-415200-500			
4	CC-1801	07/17/25 Light Pole covers LIGHT POLE COVERS	48.31			2060 202200			101000
				CC Accounting: 2060-		-415200-494			
		Total for Vendor:	726.23						
127333	E	4351 VISA FIRE DEPT 3	1,049.99						
1	CC-1804	07/02/25 Tax Refund/Rentall FARGO RENTALL, INC	-15.88			2060 202200			101000
				CC Accounting: 2060-		-415200-494			
2	CC-1804	07/10/25 FD St 75 Station Supplies SAM'S CLUB/SYNCHRONY BANK (FD)	65.92			2060 202200			101000
				CC Accounting: 2060-		-415200-500			
3	CC-1804	07/10/25 FD St 76 Station Supplies SAM'S CLUB/SYNCHRONY BANK (FD)	202.62			2060 202200			101000
				CC Accounting: 2060-		-415200-500			
4	CC-1804	07/13/25 FD 2025 Frame Grp Photo HOBBY LOBBY	140.75			2060 202200			101000
				CC Accounting: 2060-		-415200-641			
5	CC-1804	07/13/25 FD Reframe old grp photo HOBBY LOBBY	157.37			2060 202200			101000
				CC Accounting: 2060-		-415200-641			
6	CC-1804	07/21/25 B Herbst TEEX flight AMERICAN AIRLINES	466.37			2060 202200			101000
				CC Accounting: 2060-		-415200-340			

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7	CC-1804 07/21/25	B Herbst TEEX Seating	32.84			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting: 2060-		-415200-340			
		Total for Vendor:	1,049.99						
127356	E 4335	VISA HUMAN RESOURCES	2,983.01						
1	CC-1795 07/01/25	HR book	18.30			1000 202200			101000
		SHRM		CC Accounting: 1000-		-414103-245			
2	CC-1795 07/02/25	Baggage Fee - Sarah	35.00			1000 202200			101000
		DELTA AIR		CC Accounting: 1000-		-414103-340			
3	CC-1795 07/02/25	Hotel - San Diego - Sarah	1,733.45			1000 202200			101000
		Curio Collection by Hilton		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
4	CC-1795 07/11/25	Snacks or EE picnic	72.09			1000 202200			101000
		SAM'S CLUB		CC Accounting: 1000-		-414103-378			
5	CC-1795 07/15/25	ND SHRM Conference - Maggie	499.00			1000 202200			101000
		Paypal		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
6	CC-1795 07/18/25	ND SHRM Conference - Nathan	499.00			1000 202200			101000
		Paypal		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
7	CC-1795 07/30/25	Office Supplies - HR	66.17			1000 202200			101000
		WALMART		CC Accounting: 1000-		-414103-410			
8	CC-1795 07/30/25	ChatGPT subscriptions	60.00			1000 202200			101000
		OpenAI		CC Accounting: 1000-		-414103-497			
		MISC CLAIM VENDOR							
		Total for Vendor:	2,983.01						
127357	E 2439	VISA IT	1,211.62						
1	CC-1805 07/02/25	Charging cables	88.74			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-414104-497			
2	CC-1805 07/07/25	Connectwise SSL Cert	1,006.27			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-414104-497			
3	CC-1805 07/16/25	Otterbox / screen protector	30.95			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-414104-497			
4	CC-1805 07/18/25	Return shipping for timeclock	31.24			1000 202200			101000
		USPS		CC Accounting: 1000-		-414104-497			
5	CC-1805 07/24/25	Supplies / keychains	29.43			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-414104-410			

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6	CC-1805	07/27/25 Headset - Teams phone project	24.99			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-414104-497			
		Total for Vendor:	1,211.62						
127358	E	5092 VISA IT 2	626.40						
1	CC-1806	07/06/25 Cable/cable management sleeve	89.87			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-414104-497			
2	CC-1806	07/07/25 Ice machine cleaner	19.95			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-414104-410			
3	CC-1806	07/09/25 Power strips	179.98			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-414104-497			
4	CC-1806	07/31/25 ScreenConnect subscription	336.60			1000 202200			101000
		CONNECTWISE		CC Accounting: 1000-		-414104-497			
		Total for Vendor:	626.40						
127312	E	3161 VISA LIBRARY #1	558.91						
1	CC-1794	07/10/25 PROGRAM SUPPLIES	28.97			7000 202200			101000
		WALMART		CC Accounting: 7000-		-411600-649			
2	CC-1794	07/10/25 SANDWICH FOLDING SIGNS	204.55			7000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 7000-		-411600-689			
3	CC-1794	07/15/25 LEASE FOR WATER MACHINES	100.00			7000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 7000-		-411600-410			
4	CC-1794	07/19/25 BOOKS	66.33			7000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 7000-		-411600-662			
5	CC-1794	07/19/25 YP SUPPLIES	67.69			7000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 7000-		-411600-649			
6	CC-1794	07/27/25 STORAGE SHELF/CLIPBOARDS	44.10			7000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 7000-		-411600-410			
7	CC-1794	07/27/25 AS D&D ADVENTURE BOOK	37.58			7000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 7000-		-411600-649			
8	CC-1794	07/30/25 EXTENSION CORD	9.69			7000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 7000-		-411600-410			
		Total for Vendor:	558.91						

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127314	E	3162 VISA LIBRARY #2	404.27						
1	CC-1796	07/02/25 HOTSPOT REPLACEMENT	66.00			7000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 7000-		-411600-680			
2	CC-1796	07/10/25 STRETCH TABLE COVERS	320.60			7000 202200			101000
	BANNERBUZZ			CC Accounting: 7000-		-411600-689			
	MISC CLAIM VENDOR								
3	CC-1796	07/28/25 BOWLS FOR BREAKROOM	17.67			7000 202200			101000
	FAMILY FARE			CC Accounting: 7000-		-411600-410			
		Total for Vendor:	404.27						
127317	E	4576 VISA LIBRARY #3	389.41						
1	CC-1798	07/03/25 PADS ON A ROLL	247.93			7000 202200			101000
	PADS ON A ROLL			CC Accounting: 7000-		-411600-410			
	MISC CLAIM VENDOR								
2	CC-1798	07/31/25 PROMOTIONS OF EVENTS	141.48			7000 202200			101000
	FACEBOOK			CC Accounting: 7000-		-411600-689			
	MISC CLAIM VENDOR								
		Total for Vendor:	389.41						
127359	E	2438 VISA PLANNING	779.04						
1	CC-1799	07/03/25 PZ Notice - Hope Lutheran	53.20			1000 202200			101000
	COLUMN SOFTWARE PBC			CC Accounting: 1000-		-418000-668			
2	CC-1799	07/16/25 CDBG findings/release of fund	308.56			4178 202200			101000
	COLUMN SOFTWARE PBC			CC Accounting: 4178-		-480000-428			
3	CC-1799	07/18/25 Job Ads for Senior Planner	25.00			1000 202200			101000
	MNAPA			CC Accounting: 1000-		-418000-399			
4	CC-1799	07/18/25 Job Ads for Senior Planner	295.00			1000 202200			101000
	MNAPA			CC Accounting: 1000-		-418000-399			
5	CC-1799	07/25/25 PZ Notice-Galvanizers Additio	47.12			1000 202200			101000
	COLUMN SOFTWARE PBC			CC Accounting: 1000-		-418000-668			
6	CC-1799	07/25/25 PZ Notice-Sheyenne 2nd rezone	50.16			1000 202200			101000
	COLUMN SOFTWARE PBC			CC Accounting: 1000-		-418000-668			
		Total for Vendor:	779.04						

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127135	E	2435 VISA POLICE #1	4,690.91						
1	CC-1788 07/11/25	luggage, SRO conf - roll	40.00			1000 202200			101000
	AMERICAN AIRLINES			CC Accounting: 1000-		-421000-340			
2	CC-1788 07/11/25	luggage, SRO conf - schweyen	40.00			1000 202200			101000
	AMERICAN AIRLINES			CC Accounting: 1000-		-421000-340			
3	CC-1788 07/11/25	luggage, SRO conf - swiggum	40.00			1000 202200			101000
	AMERICAN AIRLINES			CC Accounting: 1000-		-421000-340			
4	CC-1788 07/11/25	lodging, SRO conf - schweyen	1,080.75			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
5	CC-1788 07/11/25	lodging, SRO conf - roll	1,080.75			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
6	CC-1788 07/11/25	lodging, SRO conf - swiggum	1,080.75			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
7	CC-1788 07/11/25	airport parking - SRO conf	72.00			1000 202200			101000
	HECTOR INTERNATIONAL AIRPORT			CC Accounting: 1000-		-421000-340			
8	CC-1788 07/15/25	flight, NTOA conf. - anderson	578.36			1000 202200			101000
	DELTA AIR			CC Accounting: 1000-		-421000-340			
9	CC-1788 07/15/25	flight, NTOA conf. - orn	578.36			1000 202200			101000
	DELTA AIR			CC Accounting: 1000-		-421000-340			
10	CC-1788 07/15/25	travel fee - orn & anderson	15.00			1000 202200			101000
	TRAVELOCITY			CC Accounting: 1000-		-421000-340			
11	CC-1788 07/15/25	flight protection - orn & and	84.94			1000 202200			101000
	TRAVELOCITY			CC Accounting: 1000-		-421000-340			
Total for Vendor:			4,690.91						
127136	E	3233 VISA POLICE #2	1,807.42						
1	CC-1783 07/09/25	lodging, firearm trng-sorenso	288.38			1000 202200			101000
	EXPEDIA.COM HEADQUARTERS			CC Accounting: 1000-		-421000-340			
2	CC-1783 07/09/25	lodging, firearm trng-sorenso	503.76			1000 202200			101000
	EXPEDIA.COM HEADQUARTERS			CC Accounting: 1000-		-421000-340			
3	CC-1783 07/09/25	credit "line 1" - Sorenson	-144.19			1000 202200			101000
	EXPEDIA.COM HEADQUARTERS			CC Accounting: 1000-		-421000-340			
4	CC-1783 07/09/25	credit "line 1" - Sorenson	-144.19			1000 202200			101000
	EXPEDIA.COM HEADQUARTERS			CC Accounting: 1000-		-421000-340			
5	CC-1783 07/14/25	hometown heroes - snacks	163.07			2529 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 2529-		-421000-375			

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6	CC-1783 07/22/25	trupanion-monthly k9 pet insu	371.10			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-915			
7	CC-1783 07/24/25	coffee & kitchen supplies	495.93			1000 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 1000-		-421000-420			
8	CC-1783 07/24/25	k9 dental chews	62.97			1000 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 1000-		-421000-915			
9	CC-1783 07/24/25	batteries AA & AAA	99.95			1000 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 1000-		-421000-641			
10	CC-1783 07/24/25	foam cups, spoons,knives	110.64			1000 202200			101000
	SAM'S CLUB MC/SYNCB			CC Accounting: 1000-		-421000-420			
		Total for Vendor:	1,807.42						
127137	E 3234 VISA POLICE #3		1,335.41						
1	CC-1784 07/10/25	Ansgear - protective helmets	1,022.82			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-641			
2	CC-1784 07/15/25	belt - cooper hill	159.95			1000 202200			101000
	KORE ESSENTIALS			CC Accounting: 1000-		-421000-422			
3	CC-1784 07/19/25	annual membership	63.00			1000 202200			101000
	STREET COP TRAINING			CC Accounting: 1000-		-421000-667			
4	CC-1784 07/28/25	k9 Thor - squeaker air ball	36.25			1000 202200			101000
	CHEWEY.COM			CC Accounting: 1000-		-421000-915			
5	CC-1784 07/29/25	left large - ear piece	34.44			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-422			
6	CC-1784 07/30/25	left med - ear piece	18.95			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-422			
		Total for Vendor:	1,335.41						
127138	E 3244 VISA POLICE #4		1,160.75						
1	CC-1785 07/10/25	global leadership registratio	1,109.75			1000 202200			101000
	GLOBAL LEADERSHIP SUMMIT			CC Accounting: 1000-		-421000-340			
2	CC-1785 07/29/25	k9irby-K9 bite sleeve	51.00			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-915			
		Total for Vendor:	1,160.75						

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127139	E	4300 VISA POLICE #5	486.13						
1	CC-1786	07/02/25 labby's grooming	138.00			1000 202200			101000
		SIT. STAY. SPA.		CC Accounting:	1000-	-421000-915			
2	CC-1786	07/11/25 belt for k. johnson	159.95			1000 202200			101000
		KORE ESSENTIALS		CC Accounting:	1000-	-421000-422			
3	CC-1786	07/15/25 hometown heroes - lunch	90.47			2529 202200			101000
		CASEY'S GENREAL STORE #3370		CC Accounting:	2529-	-421000-375			
4	CC-1786	07/16/25 taco shop-hometown heroes lun	97.71			2529 202200			101000
		MISC CLAIM VENDOR		CC Accounting:	2529-	-421000-375			
		Total for Vendor:	486.13						
127140	E	4301 VISA POLICE #6	156.61						
1	CC-1789	07/30/25 N2U - gift cards	100.00			2500 202200			101000
		WEST FARGO DQ GRILL & CHILL		CC Accounting:	2500-	-415000-945			
2	CC-1789	07/30/25 swim program - ice cream	46.61			2517 202200			101000
		WEST FARGO DQ GRILL & CHILL		CC Accounting:	2517-	-421000-375			
3	CC-1789	07/31/25 fix stripes on T.J. shirt	10.00			1000 202200			101000
		ALTERATIONS BY L		CC Accounting:	1000-	-421000-422			
		Total for Vendor:	156.61						
127306	E	2423 VISA PUBLIC WORKS #1	4,012.93						
1	CC-1791	07/07/25 J BENEDICT TRAINING	20.95			2210 202200			101000
		ISA (PURCHASE) 678-367-0981		CC Accounting:	2210-	-428000-340			
2	CC-1791	07/08/25 R JENSEN - SAFETY	357.96			2210 202200			101000
		SHERRILLTREE DBA VERTICAL SUPPLY GROUP		CC Accounting:	2210-	-428000-432			
3	CC-1791	07/09/25 EMPLOYEE AWARDS	50.00			1000 202200			101000
		LOWE'S		CC Accounting:	1000-	-450000-490			
4	CC-1791	07/14/25 F ARCE BOOTS	174.99			1000 202200			101000
		BRUNT WORKWEAR		CC Accounting:	1000-	-430000-422			
5	CC-1791	07/14/25 TITLE CHANGE	16.50			1000 202200			101000
		DMV FARGO BRANCH		CC Accounting:	1000-	-430000-490			
6	CC-1791	07/16/25 F ARCE PANTS	48.58			1000 202200			101000
		CARHARTT		CC Accounting:	1000-	-430000-422			
7	CC-1791	07/16/25 J DOCKTER PANTS	161.97			1000 202200			101000
		CARHARTT		CC Accounting:	1000-	-455000-422			
8	CC-1791	07/16/25 VEHICLE TITLE	25.00			6010 202200			101000
		DMV FARGO BRANCH		CC Accounting:	6010-	-450200-870			

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9	CC-1791 07/17/25	TAX CREDIT	-3.59			1000 202200			101000
	CARHARTT			CC Accounting: 1000-		-430000-422			
10	CC-1791 07/17/25	TAX CREDIT	-12.00			1000 202200			101000
	CARHARTT			CC Accounting: 1000-		-455000-422			
11	CC-1791 07/18/25	CONDOLENCES.COM - FUNERAL FLO	144.26			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-450000-490			
12	CC-1791 07/18/25	VEHICLE TITLE	16.50			6025 202200			101000
	DMV FARGO BRANCH			CC Accounting: 6025-		-450000-610			
13	CC-1791 07/21/25	WEED WHIP STRING	64.38			1000 202200			101000
	S & S LANDSCAPING			CC Accounting: 1000-		-430001-358			
14	CC-1791 07/23/25	PTRCF ANNUAL FEE	307.50			6020 202200			101000
	ND DEPARTMENT OF ENVIRONMENTAL QUALITY			CC Accounting: 6020-		-450000-420			
15	CC-1791 07/23/25	PTRCF ANNUAL FEE	153.75			6020 202200			101000
	ND DEPARTMENT OF ENVIRONMENTAL QUALITY			CC Accounting: 6020-		-450000-420			
16	CC-1791 07/23/25	PTRCF ANNUAL FEE	307.50			6020 202200			101000
	ND DEPARTMENT OF ENVIRONMENTAL QUALITY			CC Accounting: 6020-		-450000-420			
17	CC-1791 07/24/25	WRENCH SET	59.99			1000 202200			101000
	HARBOR FREIGHT TOOLS			CC Accounting: 1000-		-455000-432			
18	CC-1791 07/25/25	ELECTROLYTE POWDER - ST	129.80			1000 202200			101000
	SAM'S CLUB			CC Accounting: 1000-		-430000-639			
19	CC-1791 07/25/25	ELECTROLYTE POWDER - SW	25.96			6025 202200			101000
	SAM'S CLUB			CC Accounting: 6025-		-450000-639			
20	CC-1791 07/25/25	ELECTROLYTE POWDER - WA	25.96			6020 202200			101000
	SAM'S CLUB			CC Accounting: 6020-		-450000-639			
21	CC-1791 07/25/25	ELECTROLYTE POWDER - BG	25.96			1000 202200			101000
	SAM'S CLUB			CC Accounting: 1000-		-455000-639			
22	CC-1791 07/25/25	ELECTROLYTE POWDER - FO	25.96			2210 202200			101000
	SAM'S CLUB			CC Accounting: 2210-		-428000-639			
23	CC-1791 07/25/25	ELECTROLYTE POWDER - SA	51.92			6010 202200			101000
	SAM'S CLUB			CC Accounting: 6010-		-450200-639			
24	CC-1791 07/29/25	TREEHOUSE ARBORIST TRAINING	208.42			2210 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 2210-		-428000-340			
25	CC-1791 07/29/25	TREEHOUSE ARBORIST TRAINING	208.42			2210 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 2210-		-428000-340			
26	CC-1791 07/29/25	TREEHOUSE ARBORIST TRAINING	208.42			2210 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 2210-		-428000-340			
27	CC-1791 07/31/25	TREEHOUSE ARBORIST TRAINING	208.42			2210 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 2210-		-428000-340			

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
28	CC-1791	07/30/25 M DIMMER PANTS	194.37			6010 202200			101000
	CARHARTT			CC Accounting: 6010-		-450200-422			
29	CC-1791	07/31/25 CHEMTECK ASPHALT REMOVER	819.48			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-430000-722			
30	CC-1791	07/31/25 TAX CREDIT	-14.40			6010 202200			101000
	CARHARTT			CC Accounting: 6010-		-450200-422			
Total for Vendor:			4,012.93						
127307	E	4256 VISA PUBLIC WORKS #2	1,218.62						
1	CC-1793	07/15/25 SAFETY LUNCH	153.18			6010 202200			101000
	SAM'S CLUB			CC Accounting: 6010-		-450200-912			
2	CC-1793	07/15/25 SAFETY LUNCH - QUALITY MEATS	239.60			6010 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 6010-		-450200-912			
3	CC-1793	07/24/25 J MOLL LODGING	412.92			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-455000-340			
4	CC-1793	07/24/25 Z STEFFENS LODGING	412.92			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-455000-340			
Total for Vendor:			1,218.62						
127217	C	544 WALLWORK TRUCK CENTER	157.04						
1	08/05/25	#4700 BELT	75.75			6010 450200	427		101000
	01P624463								
2	08/06/25	#4302 FILTER	81.29			6010 450200	427		101000
	01P624952								
127294	C	544 WALLWORK TRUCK CENTER	841.05						
1	07/31/25	#1225 FUEL SENSOR ASSY	1,425.00			1000 421000	427		101000
	0109S154250								
2	08/07/25	#413 SENSOR	800.79			6010 450200	427		101000
	01P625363								
3	08/11/25	#413 SENSOR - RET	-800.79			6010 450200	427		101000
	01P626046								
4	08/11/25	#413 SENSOR	817.75			6010 450200	427		101000
	01P626045								
5	08/12/25	#4202 AIR DRYER CARTRIDGE	195.16			6010 450200	427		101000
	01P626680								
6	06/09/25	#7045 RETURN	-1,596.86			4387 480000	427		101000
	01P607335								
Total for Vendor:			998.09						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
127146 1	08/01/25	555 WANZEK CONSTRUCTION Refund for UB overpayment	3,430.74 3,430.74			1000 214100			101000
		Total for Vendor:	3,430.74						
127309 1	08/11/25	5615 WATSON MARLOW WMDIAG500 REPAIR	1,685.01 1,685.01			6025 450000	439		101000
SI306740		Total for Vendor:	1,685.01						
127198 1	08/17/25	648 WEST FARGO AUTO BODY/GLASS #3301 BODY REPAIR	912.23 912.23			1000 455000	427		101000
10681		Total for Vendor:	912.23						
127078 1	C 1485 08/01/25	4773 WEST FARGO EVENTS Essentia Health Plaza Fee	40,428.85 18,205.42			2310 452120	810		101000
1485 2	1485 08/01/25	POW/MIA Plaza Fee	5,574.70			2310 452120	810		101000
1485 3	1485 08/01/25	Parking Ramp Management Fee	11,840.33			2320 452110	810		101000
1485 4	1485 08/01/25	City Events Management	4,808.40			2960 411900	810		101000
1485		Total for Vendor:	40,428.85						
127341 1	summer	2625 WEST FARGO POLICE PUBLIC SAFETY academy cadets	1,535.00 1,535.00			1000 421000	375		101000
		Total for Vendor:	1,535.00						
127240 1	C 07/31/25	2184 WEST SIDE STEEL SHEET METAL	444.03 175.11			6010 450200	914		101000
12997 2	08/07/25	SHEET METAL	268.92			6010 450200	914		101000
13053		Total for Vendor:	444.03						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
127074	-96592E	3549 WEX FSA	3,554.95								
1	08/08/25	Med FSA - 08/08/25 payroll	388.33			1000		212530			101000
2	08/08/25	Dep FSA - 08/08/25 payroll	3,166.62			1000		212523			101000
		Total for Vendor:	3,554.95								
127123	-96587E	4676 WEX HSA	38,586.13								
	8/8/2025	Payroll									
1	08/08/25	HSA Contributions - ER	12,060.14			1000		212530			101000
2	08/08/25	HSA Contributions - EE	26,525.99			1000		212530			101000
		Total for Vendor:	38,586.13								
127115		569 WF ANIMAL HOSPITAL	4,819.00								
1	07/31/25	July 2025 pound fee	4,819.00			1000		421000	396		101000
	301731										
127132		569 WF ANIMAL HOSPITAL	992.38								
1	07/31/25	K9 Q medical	450.91			1000		421000	915		101000
	300513										
2	07/31/25	K9 Jazz medical	236.85			1000		421000	915		101000
	300513										
3	07/31/25	comfort dog Bella medical	183.40			1000		421000	915		101000
	300513										
4	07/31/25	comfort dog Labby medical	231.48			1000		421000	915		101000
	300513										
5	07/31/25	pet discount	-110.26			1000		421000	915		101000
	300513										
		Total for Vendor:	5,811.38								
127263		5095 WHITE CAP LP	592.36								
1	08/04/25	WOVEN GEOTEXTILE WINFAB	592.36			4387		480000	500		101000
	50032687801										
		Total for Vendor:	592.36								

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
127194		2740 WM CORPORATE SERVICES, INC	23.96								
1	08/06/25	FD Recycling	23.96			2060		415200	527		101000
		29-93565-43003									
127242		2740 WM CORPORATE SERVICES, INC	100,863.28								
1	08/01/25	COWF MASTER BILLING	91,691.04			6010		450200	916		101000
		6800187									
2	08/01/25	SANITATION BUILDING DROPSITE	1,310.23			6010		450200	916		101000
		6800186									
3	08/01/25	WATER TOWER DROPSITE	7,862.01			6010		450200	916		101000
		6800185									
Total for Vendor:			100,887.24								
127168	E	338 XCEL ENERGY	22,079.45								
1	07/29/25	1410 13TH AVE E	52.55			1000		430002	527		101000
		938014664									
2	08/01/25	735 7TH AVE NW	82.79			1000		430002	527		101000
		938519502									
3	08/01/25	800 4TH AVE E	13,164.63			1000		415000	527		101000
		938470672									
4	08/04/25	800 4TH AVE E	7,984.39			1000		415000	527		101000
		938643352									
5	08/04/25	800 4TH AVE E	682.28			1000		415000	527		101000
		938633026									
6	08/01/25	3050 SHEYENNE - THE LIGHTS	40.01			2310		452120	527		101000
		938491792									
7	08/06/25	SM67	72.80			6025		450000	527		101000
		938995856									
127170	E	338 XCEL ENERGY	13,857.29								
1	08/04/25	LIFT STATIONS	9,623.48			6025		450000	527		101000
		938625442									
2	08/04/25	810 12TH AVE NW	3,859.73			6020		450000	527		101000
		938625442									
3	08/04/25	WATER TOWER	113.51			6020		450000	527		101000
		938625442									

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
4 938625442	08/04/25	444 SHEYENNE - SHEYENNE PLAZA	245.25			2310		452120	527		101000
5 938625442	08/04/25	FIRE & CIVIL DEF SIREN	15.32			1000		430002	527		101000
127171 1 938012227	E 07/29/25	338 XCEL ENERGY STREET LIGHT FEED POINTS	1,486.78 1,217.01			1000		430002	527		101000
2 938012227	07/29/25	810 12TH AVE NW	269.77			6020		450000	527		101000
Total for Vendor:			37,423.52								
127296 1 13230	C 08/07/25	1484 YHR PARTNERS PROJ 9061	40,366.00 40,366.00			4188		480000	313		101000
Total for Vendor:			40,366.00								
127231 1 9011550394	C 07/30/25	582 ZEP SALES AND SERVICE CLEANING SUPPLIES	67.57 67.57			6020		450000	500		101000
127247 1 9011542806	C 07/29/25	582 ZEP SALES AND SERVICE CLEANING SUPPLIES	2,292.60 2,292.60			6020		450000	500		101000
Total for Vendor:			2,360.17								
# of Claims			277	Total:	5599,619.02	# of Vendors		79			
Total Electronic Claims					2516,367.25						
Total Non-Electronic Claims					3083251.77						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



"Consent" or "Regular" Agenda
Item?
[Consent]

To: West Fargo City Commission

From: Jerry Wallace, City Engineer

Date: August 18, 2025

Subject: Project No. 6063 – 8th St W Multi-Use Path

Action: Approve Plans and Specifications and Direct Advertisement for Bids by NDDOT

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission

Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

New Information and Recommendation:

The plans and specifications are complete for the reconstruction of the existing multi-use path along the west side of 8th Street West between 5th Avenue West and 12 ½ Avenue West in the western Core Area of the city.

The project will be advertised and bid in November using the NDDOT bidding system.

The following documents are attached for review/consideration:

- Cover sheet, which represents the Plans and Specifications (Note: A full plan set is available at the Engineering Department)
- Associated Resolutions

Staff Recommendation: Approve Plans and Specifications and Direct Advertisement for Bids by NDDOT

Background and Project Summary:

The existing multi-use path is 8' wide asphalt that is in need of replacement. This project will upgrade it to the City's current standard of 10' wide concrete of 5" of reinforced concrete over a 2" aggregate base course.

A portion of the multi-use path is directly adjacent to Westside Elementary School and connects pedestrians and bicyclists to the school from surrounding neighborhoods. The multi-use path also provides a link between North Elmwood Park to the southeast, Erbstoesser Park to the northeast, and the Scheels Soccer Complex to the southwest.

Policy Analysis:

Project had preliminary engineering by the Engineering Department and final design by SRF Consulting Group, Inc., will be bid by the NDDOT, and be administered by the Engineering Department.

Financial Analysis:

The total estimated cost is \$756,000. Proposed funding is a federal Transportation Alternatives (TA) grant from the NDDOT via MetroCOG for 80% of construction costs, and Capital Improvement Sales Tax for the remaining 20% of construction costs and the soft costs.

Previously Presented Information and Commission Actions:

May 19, 2025 –

- **Staff Recommendation:** Create Project No. 6063, Direct and Approve Engineer's Report, Direct Engineer to prepare Plans and Specifications; and Approve Letter Agreement
- **Commission Action:** Commissioner Jorgensen moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

	STATE	PROJECT NO.	PCN	SECTION NO.	SHEET NO.
	ND	TMA-CRP-TA-8-992(056)	24569	1	1

NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION

TMA-CRP-TA-8-992(056)
City of West Fargo Project #6063
Cass County
8th Street West

ADA Curb Ramp Revisions, Concrete Multi-Use Path

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	7/11/2025
Supplemental Specifications	NONE

<u>PROJECT NUMBER \ DESCRIPTION</u>	<u>NET MILES</u>	<u>GROSS MILES</u>
TMA-CRP-TA-8-992(056)	0.54	0.54

BASIS OF SURVEY:

All coordinates for this project are Cass County coordinates. They are derived from the "North Dakota Coordinate System of 1983", NAD83(2011) reference frame: North Dakota South Zone Combination Factor (cf) = 0.9998875

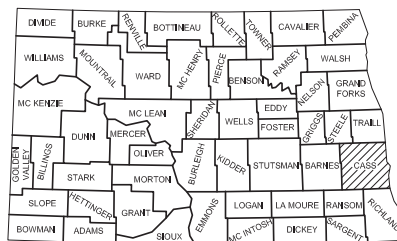
Vertical Datum NGVD 1929.



R49W



R49W



STATE COUNTY MAP

SRF Consulting Group



CITY OF WEST FARGO

Jerome Wallace

DESIGNER	Stacy Johnson
DESIGNER	Jerad Daul
DESIGNER	David Fitchorn

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR IMPROVEMENTS IN
PROJECT NO. 6063 – MULTI-USE PATH – 8th STREET WEST OF THE CITY OF WEST FARGO

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Project No. 6063 – Multi-Use Path – 8th Street West of the City of West Fargo heretofore prepared by Jerry Wallace, Engineer for the City, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the City Auditor shall file the same in his office open to public inspection.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING AUDITOR TO
ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Project No. 6063 – Multi-Use Path – 8th Street West of the City of West Fargo; and

WHEREAS, plans and specifications and estimates of costs for said Project No. 6063 have heretofore been directed to be prepared by the Engineer for the City of West Fargo; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of City Commissioners of the City of West Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said project.

NOW THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, Cass County, North Dakota, that the City Auditor be, and he is hereby authorized and directed to direct the NDDOT to cause notice of Advertisement for Bids for the construction of the work heretofore directed to be made in Project No. 6063 – Multi-Use Path – 8th Street West, and that the NDDOT will use its bidding system, at a time and date to be determined by the NDDOT, for the purpose of revealing and reading aloud bids submitted electronically prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. Such advertisements shall be published in the form as provided in Section 48-01.2 of the North Dakota Century Code as amended.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried, and the resolution was duly adopted.



To: West Fargo City Commission
From: Pete Nielsen, Chief of Police
Date: August 18, 2025
Subject: Memorandum of Agreement (MOA) between West Fargo Public School District No. 6 and City of West Fargo
Action: Approve MOA between West Fargo Public School District No. 6 and City of West Fargo

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community & Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community & Development Services

City Administrator

Dustin T. Scott

Summary and Recommendation:

The West Fargo Police Department (WFPD) and the West Fargo Public School District No. 6 (District) maintain a long-standing partnership in providing School Resource Officers (SROs) to enhance safety, security, and foster positive police-student relationships in the school environment.

The attached MOA outlines the mission, duties, desired outcomes, responsibilities, and cost-sharing arrangements between the West Fargo Police Department and the District.

I request the City Commission approve the MOA between the City of West Fargo and the West Fargo Public School District No. 6. The MOA is for a duration of 12 months beginning August 21st, 2025.

See Attachment

Financial Analysis:

WFPD – 25% of salary/benefits for five SRO positions, overtime (unless District-requested), police-related training, and equipment.

District – 75% of salary/benefits for five SROs, 100% for four SROs, school-related costs, NASRO conference attendance, and program materials.

Memorandum of Agreement (MOA)

This Memorandum of Agreement (MOA) is being executed by the below listed entities:

- West Fargo Public School District No.6 (District)
- City of West Fargo (City)

Nothing in this MOA should be construed as limiting or impeding the basic spirit of cooperation, which exists between the participating entities listed above.

I. Purpose

This MOA establishes and delineates the mission of the West Fargo Police Department School Resource Officer (SRO) Program as a joint cooperative effort. Additionally, the MOA formalizes relationships between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between police officers and the youth of our community. Further, the desired net effect is to reduce crime committed by juveniles and young adults.

II. Mission

The mission of the West Fargo Police Department is to promote and support the organizational strategies necessary to address the causes and reduce the fear of crime and social disorder through problem-solving tactics and police-community partnerships. Through the SRO Program, the City will enhance the services provided to those persons within the District and the community with an emphasis in the reduction and prevention of school-related violence and crimes committed by juveniles and young adults. The SRO Program will accomplish this mission by creating and maintaining a safe, secure, and orderly learning environment for students, teachers, and staff.

III. Description of General Duties

- a. The SRO will serve in a variety of roles, including law enforcement officer, law-related educator, problem-solver, and community liaison.
- b. The SRO will address crime and disorder problems, gangs, and drug activities affecting or occurring in or around the District.
- c. The SRO will teach classes in crime prevention, substance abuse awareness, social media, healthy relationships, and gang resistance.
- d. The SRO will train students in conflict resolution, restorative justice, and crime awareness.
- e. The SRO will monitor and assist troubled students through mentoring programs and promote personal and social responsibility by encouraging participation in community service activities.
- f. The SRO will continue to build upon the respect and understanding between law enforcement and the school communities.
- g. The SRO will identify physical changes in the environment that could reduce crime in and around the District.
- h. The SRO will help develop school policies that address criminal activity and school safety.
- i. The SRO will become a trusted channel of communications with the students, parents, and teachers.
- j. The SRO will serve as a positive role model to instill in students high moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community.
- k. The SRO will promote citizen awareness to enable students to become better informed and effective citizens.

- l. The SRO will empower students with the knowledge of the law, the obligations regarding enforcement, and the consequences for violations.
- m. The SRO will serve as a confidential source of counseling for students and parents in addition to providing information on community resources available to them.

IV. Desired Outcomes

The goals and objectives of the SRO Program are designed to develop and enhance the rapport between youth, police officers, school administrators, parents, and the community.

The goals of the SRO Program are:

- a. Improve public safety through better police work.
- b. Increase the public's interaction and satisfaction with police services.
- c. Reduce incidents of school violence.
- d. Reduce criminal offenses committed by juvenile offenders.
- e. Develop rapport with students, parents, faculty, staff, administrators, and other adults involved or affected by schools in their community.
- f. Implement or expand programs which will benefit the students, school district, and the community.
- g. Provide for a safe environment for students, faculty, staff, and all persons involved with the school district.

V. Parties' Responsibilities

The West Fargo Police Department will provide:

- a. The law enforcement-related equipment and uniforms necessary for the SRO to fulfill their responsibility as a police officer.
- b. Payment of overtime unless the overtime period is requested by the District or is associated with the comfort K-9 program.
- c. Payment of twenty-five percent (25%) of the cost of salary and benefits during the contract period for five SRO positions.
- d. Payment of costs associated with training, certification, and licensing relating to the SRO's law enforcement duties.
- e. Payment of any expenses that are strictly police-related.

The West Fargo School District will provide:

- a. Payment of seventy-five percent (75%) of the cost of salary and benefits during the contract period for five SRO positions.
- b. Payment of one hundred percent (100%) of the cost of salary and benefits during the contract period for four SRO positions.
- c. Payment of costs associated with attendance at the NASRO conference for the non-rotational, fulltime officer on a biannual rotating basis with the City.
- d. Payment of costs associated with materials, supplies, office equipment, and other immediate costs associated with the SRO program.
- e. Payment of meal fees associated with SROs' on-duty lunches
- f. Payment of any expenses that are strictly school-related.

VI. Programmatic Reporting

The West Fargo Police Department will be responsible for completing and submitting written progress reports at semester break and year end to the school district. Such reports shall include information relating to officer hiring, training, and school-related community policing activities performed by the SRO. The City will also provide an oral

presentation to the School Board at year end.

VII. Financial Reporting

The West Fargo Police Department will be responsible for completing and submitting financial reports each quarter to the school district. Such reports shall include information on officer salaries and benefits, as well as overtime accrued.

VIII. Information Sharing

- a. The West Fargo School District will share student information with the SRO and other West Fargo Police Department employees in compliance with 34 Code of Federal Regulations (CFR) Part 99 Family Education Rights and Privacy Act (FERPA).
- b. The SRO and other employees of the West Fargo Police Department shall provide information to the District as required under:
 1. North Dakota Century Code (NDCC) 15.1-24-05 Law Enforcement Agencies – Duty to Inform Team relating to violations of law pertaining to alcohol, tobacco, drugs, imitation drugs, drug paraphernalia, driving under the influence, and open container of alcohol.
 2. NDCC 12.1-32-15 Offenders against children and sexual offenders relating to those persons required by law to register as an offender.
- c. The SRO and other employees of the West Fargo Police Department may provide information to the District as provided under:
 1. NDCC 27-20-51.1 Disclosure of Information Needed to Apprehend Juvenile relating to the apprehension of violent offenders.
 2. NDCC 27-20-52 Law Enforcement and Correctional Facility Records relating to the inspection of files and records of juveniles adjudicated or alleged to be delinquent, unruly, or deprived.
 3. NDCC 44-04-18.7 Criminal Intelligence Information relating to active investigations or intelligence gathering.
- d. Information the District and the SRO compile through the use of PowerSchool for records keeping and incident tracking will be mutually available.

IX. Supervision Responsibility and Chain of Command for the SRO

- a. The SRO program will be staffed by full time Police Officers employed by the West Fargo Police Department and certified by the North Dakota Peace Officers Standards and Training Board. Further, the SRO shall meet all requirements as set forth by the West Fargo Police Department's Policy Manual.
- b. The day-to-day operation and administrative control of the SRO Program will be the responsibility of the West Fargo Police Department. Responsibility for the conduct of the SRO, both personally and professionally, shall remain with the City. The Chief of Police shall appoint supervisory personnel to oversee the program consistent with the current chain of command.
- c. When a SRO position becomes available, notice will be given to all sworn employees through regular postings. Interested persons will submit a memorandum of interest to the office of the Chief of Police. The officer candidates will be interviewed by a board consisting of City and District personnel. The final selection decision will be made jointly by the City and District. All rotational SRO assignments will be for five years, but are subject to annual review. Selection criteria may include but will not be limited to:

- Oral presentation
 - Past performance report
 - Experience
 - Interpersonal skills
 - Education
- d. School administration is granted authorization by the West Fargo Police Department to work directly with a SRO relative to their job performance. Any concerns should also be documented and shared with the City.

X. Duties and Responsibilities

The duties and responsibilities of the SRO will include, but not be limited to:

- a. Coordinate with the school administrator in charge of the SRO Program to develop activities and assignments for the officer in and around the assigned school.
- b. Address crime and disorder problems, gangs, and drug activities affecting or occurring in or around an elementary or secondary school by working with students, staff, community-based organizations, and the local community.
- c. Act as a law-related educator to students and staff, providing formal courses of instruction and informal information sharing sessions in subjects relating to crime prevention, substance abuse awareness, social media, healthy relationships, and gang resistance.
- d. Act as a community liaison between the school, the community, and local law enforcement to build respect and understanding between all parties.
- e. Develop or expand crime-prevention efforts for students.
- f. Monitor and assist troubled students through mentoring programs.
- g. Promote personal and social responsibility by encouraging participation in community services activities.
- h. Educate likely school-age victims in crime prevention and safety.
- i. Develop or expand community justice initiatives for students.
- j. Train students in conflict resolution, restorative justice, and crime awareness.
- k. Assist in the identification of physical changes in the environment that may reduce crime in or around schools.
- l. Assist in developing school policy that addresses crime and recommend procedural changes.

The responsibilities of the City's SRO supervisor will include but not be limited to:

- a. Coordinate work assignments of the SRO with school administrators and the police department.
- b. Coordinate scheduling and work hours between the police department, the school district, and the SRO to include vacations, sick leave, rescheduled time, and training periods.
- c. Approve police reports generated by the SRO relating to criminal offenses occurring on or near the school campus and referrals made by the SRO to outside agencies.
- d. Ensure SRO remains in compliance with the Department Manual.

The responsibilities of the West Fargo School District will be to provide the SRO the following materials and facilities which are deemed necessary to the performance of the SRO duties:

- a. Access to climate controlled and properly lighted private office space which may be used for general business.

- b. A filing cabinet for files and records which may be locked and secured.
- c. A desk with drawers, chairs, worktable, and office supplies.
- d. Access to a telephone, computer system, printer, fax, and copier.

The West Fargo School District will allow the SRO the following opportunities and access to the students, parents, faculty, and staff which are deemed necessary to the performance of the SRO duties:

- a. Opportunity for classroom participation and formal programs conducted by the SRO.
- b. Opportunity to address students, parents, faculty, and staff about the SRO Program's goals and objectives.
- c. Opportunity to provide input regarding criminal justice problems relating to students.
- d. Opportunity to address teachers and school administrators about criminal justice problems relating to students during in-service workdays as agreed to in cooperation with the West Fargo School District and the West Fargo Police Department.

XI. Decision-Making Authority Regarding Enforcement of Applicable Law and Procedures by the SRO.

- a. Although the SRO has been placed into a formal educational environment, they are not relieved of their official duties as a law enforcement officer. Decisions to intervene normally will be made when it is necessary to prevent or terminate any criminal act. Citations should be issued, juvenile referrals made, and arrests executed when appropriate and in accordance with department policy.
- b. The SRO Program shall utilize the SRO Triad Concept as set forth by the National Association of School Resource Officers (NASRO). The SRO Triad Concept generally means that the officer assigned to the program is a (1) law enforcement officer, (2) counselor, and (3) teacher. The SRO is first and foremost a law enforcement officer for the West Fargo Police Department.
- c. The SRO shall be responsible for carrying out all the duties and responsibilities of a police officer and shall remain at all times under the control, through the established chain of command, of the West Fargo Police Department. All acts of commission or omission shall conform to the guidelines of the West Fargo Police Department Manual and be according to law. The SRO will report directly to the SRO supervisor in matters pertaining to teaching assignments and normal law enforcement duties.
- d. SROs must realize they are enforcement officers regarding criminal matters only. SROs will not enforce any "school or house rule." SROs are not school disciplinarians and should not assume this role. SROs will not involve themselves in administrative matters of the West Fargo School District which are not criminal offenses.
- e. SROs are to be used as a resource to assist students, faculty, staff, and all persons involved with the school district. SROs may use teaching to build positive relationships between the students and the staff. SROs may act as teachers on a variety of subjects to students and staff ranging from alcohol and drug education to formalized academy classes.

XII. Evaluation of the Program

The goals, objectives, expectations, and other details of the School Resource Officer program shall be reviewed at least annually between the members of the City and members of the District. Following such review, the City and the District may reduce to

writing their understanding of the Program. The failure to follow the guidelines prepared under this paragraph XII shall not give rise to any claim for relief by one party against the other, other than the ability to terminate this contract as provided in paragraph XIV below.

In addition to a regular evaluation of the program, the Officers themselves must also be evaluated on a regular basis. The District will conduct an annual evaluation of each Officer, and the City will also conduct annual evaluations of the Officers. Unsatisfactory marks on either the District or City evaluations will result in a face-to-face meeting with the Officer and the creation of an improvement plan. Failure to improve within the allotted timeframe may result in termination of the Officer's contract with the District, and/or additional consequences from the City.

XIII. Amendments

This Agreement may be amended or modified at any time, but only by the written agreement of both parties.

When circumstances arise that impact the standard operating schedule of the school district, a meeting between the City and the District will be triggered. The purpose of this meeting will be to evaluate the feasibility of continuing the contract under existing terms for both sides. Based on identified needs and capacity of both sides, contract terms may be amended to reflect the needs of adjusted operations.

XIV. Term of Contract

- a. The term of this Agreement shall be for 12 months, beginning August 21, 2025. The contract may be renewed on an annual basis thereafter upon the consent of all parties, provided that the Agreement fee shall be adjusted annually to reflect merit or cost of living salary adjustments and/or other increased costs.
- b. If both parties agree, the contract may be extended past 12 months if there is a timing issue with getting the new contract approved prior to the expiration of the existing contract.
- c. Any party may cancel this contract without cause upon giving a 90-day written notice to the other party.
- d. School Resource Officers will be staffed in the following schools:
 - West Fargo High School/Community High School (Non-rotational Officer)
 - Sheyenne High School
 - Horace High School (Fulltime Officer)
 - Liberty Middle School
 - Heritage Middle School (Extended Rotation, Fulltime Officer)
 - Cheney Middle School
 - North-Side Elementary Schools (Non-rotational, Fulltime Officer)
 - Southwest-Side Elementary Schools
 - Southeast-Side Elementary Schools (Fulltime Officer)

XV. Liability

Now therefore, the West Fargo Police Department and the West Fargo Public School District agree as follows:

- a. Each party to this Agreement will be responsible for its own action in providing services under this agreement and shall not be liable for any civil

- liability that may arise from the furnishing of the services by the other party.
- b. By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, the Agreement shall not create any rights in any party not a signatory hereto.

As agreed to and in partnership with:



Chief of Police

8-6-2025
Date

City Administrator

Date

Mayor

Date



Superintendent of Schools

8/4/2025
Date

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☐ Raffle ☐ Raffle Board ☒ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group IPOP - Interested Parents of Packatahnas		Dates of Activity (Does not include dates for the sales of tickets) November 1st - 30th 2025	
Organization or Group Contact Person Tara Peterson	E-mail TChristiansen00@live.com	Telephone Number 701-412-4577	
Business Address 814 Dolores Dr	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different) PO Box 235	City West Fargo	State ND	ZIP Code 58078

SITE INFO

Site Name Tara Peterson		County	
Site Physical Address 814 Dolores Dr	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Calendar Nov 1st - 30th 2025 Mon - Friday and Saturdays Raffle			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Calendar Raffle	Cold Turkey Cash Drawings	\$1600.00
	\$50 drawing M-F, \$100 drawing Saturdays	
	\$150 for Thanksgiving Day	
Total (limit \$40,000 per year)		\$1600.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds West Fargo Packatahnas	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer IPOP-Tara Peterson	Telephone Number 701-412-4577	E-mail Address TChristiansen00@live.com
Signature of Organization Group's Permit Organizer Tara Peterson	Title Solicitations Chair	Date 8-5-2025



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)



Local Permit



Restricted Event Permit*

Games to be conducted



Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group West Fargo Clay Target Team Inc.		Dates of Activity (Does not include dates for the sales of tickets) 11/13/2025	
Organization or Group Contact Person Trevor Monilaws	E-mail wfclaytargetteam@gmail.com	Telephone Number 701-238-4341	
Business Address 1549 Dorchester Ct	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name The Noble Hare	County Cass		
Site Physical Address 344 Sheyenne St	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Bourbon Raffle Drawing 11-13-2025			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bourbon Raffle	See attached sheet	\$ 3,684.96
Total (limit \$40,000 per year)		\$ 3,684.96

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds The proceeds from the raffle will be used to purchase team ammo, pay range fees, team jerseys and end of season awards.	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: \$12111.87 (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Trevor Monilaws	Telephone Number 701-238-4341	E-mail Address wfclaytargetteam@gmail.com
Signature of Organization Group's Permit Organizer 	Title Vice President	Date 8/1/2025

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group LANDON'S LIGHT FOUNDATION		Dates of Activity (Does not include dates for the sales of tickets) Sept 9th, 2025 (8th and 10th as weather dates)	
Organization or Group Contact Person JULIE CHRISTIANSON	E-mail JULIECHRISTIANSON@LANDONSLIGHT.ORG	Telephone Number 612-961-7110	
Business Address 3941 4TH ST E	City WEST FARGO	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name THE LIGHTS		County	
Site Physical Address 3150 SHEYENNE ST	City WEST FARGO	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) LANDON'S LIGHT VOLLEYBALL INVITE - SCHEDULED FOR SEPTEMBER 9TH WITH THE 8TH AND 10TH RESERVED IN CASE OF WEATHER.			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 RAFFLE	50% OF PROCEEDS NOT TO EXCEED \$8,000	PROCEEDS NOT TO
		EXCEED \$8,000
Total (limit \$40,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds TO FUND THE MISSION OF THE LANDON'S LIGHT FOUNDATION SERVING CRITICALLY ILL CHILDREN IN OUR REGION.	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer JULIE CHRISTIANSON	Telephone Number 612-961-7110	E-mail Address JULIECHRISTIANSON@LANDONSLIGHT.ORG
Signature of Organization Group's Permit Organizer 	Title EXECUTIVE DIRECTOR	Date 8-6-25



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for (check one)							
☒ Local Permit	☐ Restricted Event Permit*						
Games to be conducted		☐ Raffle by a Political or Legislative District Party					
☐ Bingo	☒ Raffle	☐ Raffle Board	☐ Calendar Raffle	☐ Sports Pool	☐ Poker*	☐ Twenty-One*	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Holy Cross Catholic Church		Dates of Activity (Does not include dates for the sales of tickets) 10/19/2025	
Organization or Group Contact Person Margaret Keller	E-mail mkeller@holycrosswestfargo.com	Telephone Number 701-282-7217	
Business Address 2711 7th St E	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Holy Cross Catholic Church /Oktoberfest		County Cass	
Site Physical Address 2711 7th St E	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle 10/19/2025			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	2500.00 cash, 1500.00 cash, 1000 cash, 500 cash, 500 cash 250 cash,	6250
Raffle	250 cash	250
Total (limit \$40,000 per year)		\$ 6,500.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Proceeds to Holy Cross Building Fund	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Margaret Keller	Telephone Number 701-282-7217	E-mail Address mkeller@holycrosswestfargo.com
Signature of Organization Group's Permit Organizer	Title Pastoral Administrator	Date 8/13/2025



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)



Local Permit



Restricted Event Permit*

Games to be conducted



Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group

West Fargo Sheyenne Mustang Boosters

Dates of Activity (Does not include dates for the sales of tickets)

See attached activities schedule.

Organization or Group Contact Person

Marisha Lunde

E-mail

treasurer@mustangboosterclub.org

Telephone Number

218-790-6209

Business Address

PO Box 511

City

West Fargo

State

ND

ZIP Code

58078

Mailing Address (if different)

City

State

ZIP Code

SITE INFO

Site Name

Sheyenne High School

County

Cass

Site Physical Address

800 40th Ave E

City

West Fargo

State

ND

ZIP Code

58078

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

Please see attached activities schedule.

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	50% of proceeds not to exceed \$8,000 per prize and \$40,000 for the year	
Total (limit \$40,000 per year)		\$ 0.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds

Funding various Sheyenne High School activities.

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240).

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☐ No ☒ Yes - Total Retail Value: **3,500.00** (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer

Marisha Lunde

Telephone Number

218-790-6209

E-mail Address

treasurer@mustangboosterclub.org

Signature of Organization Group's Permit Organizer

Title

Treasurer

Date

8/11/2025

Date	Activities	Location
8/21/2025	Boys Soccer Game	Sheyenne High School
8/26/2025	Boys Soccer Game	Sheyenne High School
8/29/2025	Football Game	Sheyenne High School
9/8/2025	Football Game	Sheyenne High School
9/9/2025	Boys Soccer & Volleyball Games	Sheyenne High School
9/11/2025	Volleyball Game	Sheyenne High School
9/12/2025	Football Game	Sheyenne High School
9/16/2025	Boys Soccer & Volleyball Games	Sheyenne High School
9/18/2025	Volleyball Game	Sheyenne High School
9/22/2025	9th Grade & JV Football	Sheyenne High School
9/25/2025	Boys Soccer & Volleyball Games	Sheyenne High School
9/30/2025	Boys Soccer Game	Sheyenne High School
10/2/2025	Volleyball Game	Sheyenne High School
10/3/2025	Football Game	Sheyenne High School
10/6/2025	9th Grade & JV Football	Sheyenne High School
10/7/2025	Boys Soccer & Volleyball Games	Sheyenne High School
10/13/2025	9th Grade & JV Football	Sheyenne High School
10/24/2025	Football Game	Sheyenne High School
10/28/2025	Volleyball Game	Sheyenne High School
12/4/2025	Boys Wrestling Triangular	Sheyenne High School
12/5/2025	Boys & Girls Basketball Games	Sheyenne High School
12/6/2025	Boys & Girls Basketball Games	Sheyenne High School
12/16/2025	Girls Wrestling Triangular	Sheyenne High School
12/20/2025	Varsity Debate Meet	Sheyenne High School
12/23/2025	Boys Wrestling Triangular	Sheyenne High School
1/6/2026	Boys & Girls Basketball Games	Sheyenne High School
1/13/2026	Boys Basketball Game	Sheyenne High School
1/20/2026	Boys & Girls Basketball Games	Sheyenne High School
1/22/2026	Boys Wrestling Dual	Sheyenne High School
1/23/2026	Boys & Girls Basketball Games	Sheyenne High School
1/27/2026	Boys & Girls Basketball Games	Sheyenne High School
1/30/2026	Boys & Girls Basketball Games	Sheyenne High School
2/3/2026	Boys & Girls Basketball Games	Sheyenne High School
2/10/2026	Boys & Girls Basketball Games	Sheyenne High School
2/12/2026	Girls Basketball Game	Sheyenne High School
2/13/2026	Girls Wrestling JV Tournament	Sheyenne High School
2/14/2026	Boys Wrestling EDC Tournament	Sheyenne High School
2/17/2026	Boys & Girls Basketball Games	Sheyenne High School
4/7/2026	Girls Soccer & Softball Games	Sheyenne High School

4/10/2026	Baseball & Softball Games Track Meet	Sheyenne High School
4/14/2026	Girls Soccer Game	Sheyenne High School
4/17/2026	Baseball Game	Sheyenne High School
4/21/2026	Softball Game Track Meet	Sheyenne High School
4/24/2026	Baseball Game	Sheyenne High School
4/28/2026	Girls Soccer Game	Sheyenne High School
4/30/2026	Girls Soccer & Softball Games	Sheyenne High School
5/1/2026	Softball Game	Sheyenne High School
5/5/2026	Baseball Game	Sheyenne High School
5/7/2026	Girls Soccer Game	Sheyenne High School
5/12/2026	Baseball & Softball Games	Sheyenne High School
5/14/2026	Girls Soccer Game	Sheyenne High School
5/19/2026	Girls Soccer Game	Sheyenne High School

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☐ Local Permit ☒ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☒ Raffle ☐ Raffle Board ☒ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group West Fargo Sheyenne High School Football Parents		Dates of Activity (Does not include dates for the sales of tickets) 10/1/2025 - 10/30/2025	
Organization or Group Contact Person David Bina	E-mail schlossfreska@yahoo.com	Telephone Number 616-916-4660	
Business Address 4172 58th St S	City Fargo	State ND	ZIP Code 58104
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name West Fargo Sheyenne High School		County Cass	
Site Physical Address 800 490th Ave E	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Calendar raffle drawing once per day between 10/1/2025 and 10/30/2025 at 6:17pm (time of MN "Pick 3" lottery drawing)			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Calendar Raffle	Matching raffle ticket number on Non-Game Day / Football Game Day	\$50 / \$100
Calendar Raffle	+1 or -1 Ticket Number on Non-Game Day / Football Game Day	\$20 / \$50
Total (limit \$40,000 per year)		\$ 3,140

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Support of Sheyenne Football Teams: Field Adornments, Senior Recognition, Team Meals, Bus Trip Snacks, Drinks	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer David Bina	Telephone Number 616-916-4660	E-mail Address schlossfreska@yahoo.com
Signature of Organization Group's Permit Organizer 	Title Raffle Coordinator	Date 8/1/2025

Mustang Champions Raffle

1000 Tickets @ \$10 (Numbers 000-999)	<u>\$10,000</u>	Max
Payout (per prize table)	\$3,140	
Expenses estimate	<u>\$300</u>	
Retained	\$6,560	Max
Breakeven quantity (est)	344	

Winning Number Selection

Daily Minnesota Lottery "Pick 3" Number

Monday - Sunday @ 6:17pm

Winner Payments

Distributed weekly

If No Matching Ticket Number Sold

If < 1000 tickets are sold, and the Pick 3 number corresponds to a ticket not sold, a raffle ticket stub shall be drawn at random from those sold and all corresponding prizes will apply

<u>Example</u>	<u>No Game</u>	<u>Gameday</u>
Daily Minnesota "Pick 3" number is 567		
567 wins the exact Number amount	\$50	\$100
568 wins the +1 Number amount	\$20	\$50
566 wins the -1 Number amount	\$20	\$50

Mustang Champions Raffle Tickets

Seller retained stub information

- Name
- Address
- Phone number
- Ticket number

Purchaser retained ticket information

- Organization
- Ticket number
- Ticket price
- Prize descriptions
- West Fargo authorization & permit number
- "Not a charitable donation" notation
- Daily drawing methodology
- Winners posted on FB
- Not necessary to be present to win

Ticket Purchases

Cash

Venmo: @SheyenneFootballParents

Check: Mustang Football Parents

Mustang Champions Raffle

October		Exact Number	+1 Number	-1 Number
Wednesday	1	\$50	\$20	\$20
Thursday	2	\$50	\$20	\$20
Friday GAME DAY!	3	\$100	\$50	\$50
Saturday	4	\$50	\$20	\$20
Sunday	5	\$50	\$20	\$20
Monday	6	\$50	\$20	\$20
Tuesday	7	\$50	\$20	\$20
Wednesday	8	\$50	\$20	\$20
Thursday	9	\$50	\$20	\$20
Friday GAME DAY!	10	\$100	\$50	\$50
Saturday	11	\$50	\$20	\$20
Sunday	12	\$50	\$20	\$20
Monday	13	\$50	\$20	\$20
Tuesday	14	\$50	\$20	\$20
Wednesday	15	\$50	\$20	\$20
Thursday	16	\$50	\$20	\$20
Friday GAME DAY!	17	\$100	\$50	\$50
Saturday	18	\$50	\$20	\$20
Sunday	19	\$50	\$20	\$20
Monday	20	\$50	\$20	\$20
Tuesday	21	\$50	\$20	\$20
Wednesday	22	\$50	\$20	\$20
Thursday	23	\$50	\$20	\$20
Friday GAME DAY!	24	\$100	\$50	\$50
Saturday	25	\$50	\$20	\$20
Sunday	26	\$50	\$20	\$20
Monday	27	\$50	\$20	\$20
Tuesday	28	\$50	\$20	\$20
Wednesday	29	\$50	\$20	\$20
Thursday	30	\$50	\$20	\$20



"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis
Primary Portfolio:
Administrative Services
Secondary Portfolio:
Police & Fire

Commission Vice President

Brad Olson
Primary Portfolio:
Police & Fire
Secondary Portfolio:
Street, Water & Sewer

Commissioner

Roben Anderson
Primary Portfolio:
Community &
Development Services
Secondary Portfolio:
Administrative Services

Commissioner

Rory Jorgensen
Primary Portfolio:
Sanitation
Secondary Portfolio:
Community &
Development Services

Commissioner

Amy Zundel
Primary Portfolio:
Street, Water & Sewer
Secondary Portfolio:
Sanitation

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Jerry Wallace, City Engineer

Date: August 18, 2025

Subject: Floodplain Management Ordinance

Action: Adopt the City's updated Floodplain Management Ordinance

Information and Recommendation:

The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) for Cass County, North Dakota, is currently undergoing replacement with an updated FIS document. In alignment with this effort, the City of West Fargo has initiated a comprehensive review and revision of its floodplain management policies and regulatory requirements.

The City of West Fargo is among more than 22,000 communities participating in FEMA's National Flood Insurance Program (NFIP) and is one of approximately 50 jurisdictions nationwide that have been granted an exception permitting the construction of residential basements in flood-prone areas. The impetus for updating the City's forthcoming *Floodplain Management Ordinance* (formerly known as the *Flood Damage Prevention Ordinance*) is closely tied to a renewed request for continued approval of this basement exception.

With the adoption of the updated ordinance and accompanying design guide, the City is seeking to retain its ability to issue building permits for properties located within the floodplain.

The following documents are attached for review/consideration:

- Ordinance No. 1255 – Draft Ordinance to amend and reenact Chapter 5-04
- FEMA Letter

Staff Recommendation: Second reading – Adopt the City's updated Floodplain Management Ordinance.

Background and Project Summary:

Historically, the City of West Fargo relied on a combination of local floodproofing standards and basement design guidance developed by Moore Engineering and the City of Fargo. Due to similarities in regional soil conditions, this combination of technical data was used to support prior FEMA approvals for basement exceptions. However, the introduction of the new FIS and the associated application for continued exception status has prompted scrutiny regarding the differences in geotechnical conditions between West Fargo, Fargo, and other adjacent communities. This has necessitated the development of a floodproof basement structural design guide explicitly tailored to West Fargo's soil conditions and current building codes. This guide will be incorporated as an appendix to the City's existing floodproofing code.

Policy Analysis:

The City encourages property owners to locate new development outside designated Special Flood Hazard Areas (SFHAs). When development within an SFHA is unavoidable, this revision aligns with West Fargo's policy—pursuant to 44 CFR § 60.3 & 60.6(b)—to ensure that such projects proceed safely, cost-effectively, and successfully.

Financial Analysis:

NA

Previously Presented Information and Commission Actions:

August 4, 2025 –

- **Staff Recommendation:** First Reading – Approve the first reading regarding the Adoption of the City's updated Floodplain Management Ordinance.
- **Commission Action:** Public hearing was held. No comments for or against were received. Commissioner Zundel moved and Commissioner Anderson seconded to approve the first reading. No opposition, motion carried.

ORDINANCE NO. 1255

AN ORDINANCE TO AMEND AND REENACT CHAPTER 5-04 OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO RELATING TO FLOODPLAIN MANAGEMENT.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Section 5-0408 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota is hereby amended and reenacted to read as follows:

CHAPTER 5-04

FLOODPLAIN MANAGEMENT

SECTIONS:

- 5-0401. Statutory Authorization.
- 5-0402. Findings of Fact.
- 5-0403. Statement of Purpose.
- 5-0404. Methods of Reducing Flood Losses.
- 5-0405. Adoption of Flood Proofing Code.
- 5-0406. Definitions.
- 5-0407. Land to Which This Ordinance Applies.
- 5-0408. Basis for Establishing the ~~Areas of~~ Special Flood Hazard Areas.
- 5-0409. Compliance.
- 5-0410. Abrogation and Greater Restrictions.
- 5-0411. Interpretation.
- 5-0412. Warning and Disclaimer of Liability.
- 5-0413. Severability.
- 5-0414. Establishment of Development Permit.
- 5-0415. Designation of the Building Administrator.
- 5-0416. Duties and Responsibilities of the Building Administrator.
- 5-0417. Variance Procedure.
- 5-0418. Provisions for Flood Hazard Reduction -- General Standards.
- 5-0419. Provisions for Flood Hazard Reduction -- Specific Standards.
- 5-0420. Floodways.
- 5-0421. Validity.
- 5-0422. Penalty.

5-0401. STATUTORY AUTHORIZATION. The Legislature of the State of North Dakota has in Chapter 40-47 of the North Dakota Century Code delegated the responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general

welfare of its citizenry. Therefore, the Board of City Commissioners of the City of West Fargo, North Dakota does ordain as follows:

5-0402. FINDINGS OF FACT.

1. The flood hazard areas of West Fargo are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
2. These flood losses are caused by the cumulative effect of obstructions in special flood hazard areas which increases flood heights and velocities, and when inadequately anchored, damage uses in other areas. Uses that are inadequately floodproofed, elevated or otherwise unprotected from flood damage also contribute to the flood loss.

5-0403. STATEMENT OF PURPOSE. It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed:

1. To protect human life and health;
2. To minimize expenditure of public money for costly flood control projects;
3. To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
4. To minimize prolonged business interruptions;
5. To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in special flood hazard areas;
6. To help maintain a stable tax base by providing for the second use and development of ~~areas of~~ special flood hazard areas so as to minimize future flood blight areas;
7. To insure that potential buyers are notified that property is in a special flood hazard area; and
8. To ensure that those who occupy the special flood hazard areas assume responsibility for their actions.

5-0404. METHODS OF REDUCING FLOOD LOSSES. In order to accomplish its purposes, this ordinance includes methods and provisions for:

1. Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
2. Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
3. Controlling filling, grading, dredging, and other development which may increase flood damage;
4. Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters; and
5. Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

5-0405. ADOPTION OF FLOOD PROOFING CODE. There is hereby adopted by the Board of City Commissioners of the City of West Fargo for the purpose of providing minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within the "Floodway and the Special Flood Hazard Area" and certain equipment specifically regulated herein, including permits and penalties, that certain code known as the Flood Proofing Code prepared by Moore Engineering, Inc., of West Fargo, North Dakota, on December 10, 1974, and revised in 1975, of which not less than three (3) copies have been and now are filed in the office of the City Inspections Administrator of the City of West Fargo, and the same are hereby adopted and incorporated as fully as if set out at length herein, and from the date on which this title shall take effect, the provisions thereof shall be controlling in the construction of all buildings and structures therein contained within the jurisdiction of the City of West Fargo.

5-0406. DEFINITIONS. Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

1. "Appeal" means a request for a review of the Building Administrator's interpretation of any provisions of this ordinance or a request for a variance.
2. "Base flood" or "100-year flood" means the flood having a one percent chance of being equaled or exceeded in any given year.
3. "Base Flood Elevation" (BFE) means the height of the base flood or 100-year flood usually in feet, measured in the same datum as the FIRM (NAVD 1988).
4. "Basement" means any area of the building having its floor subgrade (below ground level) on all sides.
5. "Best Available Information" (BAI) means water elevation information from any source used to estimate or determine a base flood elevation (i.e. high water mark).

6. “Community” means any political subdivision that has the authority to zone, or any Indian tribe or authorized tribal organization, which has authority to adopt and enforce flood plain management regulations for the areas within its jurisdiction.
7. “Conveyance or hydraulic conveyance” means a geometric characteristic of a river or watercourse at a given point that determines the flow-carrying capacity at that point.
8. “Development” means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations located within the special flood hazard area.
9. “Existing Manufactured Home Park or Subdivision” means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.
10. “Expansion to an Existing Manufactured Home Park or Subdivision” means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).
11. “Flood” or “flooding” means a general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a. The overflow of inland waters and/or
 - b. The unusual and rapid accumulation or runoff of surface waters from any source.
12. “Flood Insurance Rate Map” (FIRM) means the official map on which the Federal Emergency Management Agency has delineated both the ~~areas of~~ special flood hazard areas and the risk premium zones applicable to the community.
13. “Flood Insurance Study” means the official report provided by the Federal Emergency Management Agency that includes flood profiles, the Flood Boundary-Floodway Map, and the water surface elevation of the base flood.
14. “Floodproofing” (Dry) means protection provided a structure, together with attendant utilities and sanitary facilities, which is watertight two feet above the base flood elevation with walls that are substantially impermeable to the passage of water.

15. “Floodproofing” means any combination of structural and non-structural additions, changes or adjustments to properties and structures which reduce or eliminate flood damage to lands, water and sanitary facilities, structures and contents of buildings.
16. “Floodproofing Code” means the Flood Proofing Code of the City of West Fargo, North Dakota, hereinbefore referred to and adopted in Section 5-0405.
17. “Floodway” or “regulatory floodway” means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.
18. “Highest adjacent grade” means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
19. “Lowest floor” means lowest floor of a structure including the basement.
20. “Manufactured home” means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term “manufactured home” does not include a “recreational vehicle,” but does include “mobile home.”
21. “Manufactured home park or subdivision” means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.
22. “New construction” means structures for which the “start of construction” commenced on or after the effective date of this ordinance.
23. “New manufactured home park or subdivision” means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.
24. “Person” means any person, firm, partnership, association, corporation, limited liability company, agency, or any other private or governmental organization, which includes any agency of the United States, a state agency, or any political subdivision of the state.
25. “Reasonably safe from flooding” means base flood waters will not inundate the land or damage structures to be removed from the special flood hazard area, and that any subsurface waters related to the base flood will not damage existing or proposed buildings.

26. “Recreational vehicle” means a vehicle which is:
- a. built on a single chassis;
 - b. 400 square feet or less when measured at the largest horizontal projection;
 - c. designed to be self-propelled or permanently towable by a light duty truck;
 - d. designed primarily not for use as a permanent dwelling but as a temporary living quarters for recreational camping, travel, or seasonal use; including, but not limited to:
 - i. travel trailers, trailers on wheels, park-model trailers, and other similar vehicles.
27. “Special flood hazard area” (SFHA) means an area of land that would be inundated by a flood having a one percent of being equalled or exceeded in any given year.
28. “Start of construction” includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement, or other improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.
29. “Structure” means a walled and roofed building or manufactured home that is principally above ground.
30. “Substantial damage” means damage of any origin sustained by a structure whereby the cost of restoring the building to its pre-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
31. “Substantial improvement” means any repair, reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure either:
- a. Before the improvement or repair is started, or
 - b. If the structure has been damaged and is being restored before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or

other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.

Substantial improvement is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building begins, regardless of whether that alteration affects the external dimensions of the structure.

This term also includes cumulative improvements: a series of repairs, reconstruction, or improvements made over a five-year period, for which the combined cost equals or exceeds 50 percent of the market value of the structure, determined at the time of each individual improvement or, if applicable, before the damage occurred.

The term does not, however, include either:

- a. Any project undertaken to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions, or
 - b. Any alteration of a structure listed on the National Register of Historic Places or a State Inventory of Historic Places.
32. “Watercourse” means only the channel and banks of an identifiable watercourse, and not the adjoining floodplain areas. The flood carrying capacity of a watercourse refers to the flood carrying capacity of the channel, except in the case of alluvial fans, where a channel is not typically defined. The definition of watercourse in N.D.C.C. § 61-01-06 is not applicable to this ordinance.
33. “Variance” means a grant of relief from the requirements of this ordinance which permits construction in a manner that would otherwise be prohibited by this ordinance.
34. “Violation” means the failure of a structure or other development to be fully compliant with the community’s flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required by the community’s floodplain management ordinance is presumed to be in violation until such time as that documentation is provided.

5-0407. LANDS TO WHICH THIS ORDINANCE APPLIES. This ordinance shall apply to all special flood hazard areas within the jurisdiction of West Fargo.

5-0408. BASIS FOR ESTABLISHING THE ~~AREAS OF~~ SPECIAL FLOOD HAZARD AREAS. The special flood hazard areas identified by the Federal Emergency Management Agency in a scientific and engineering report entitled “The Flood Insurance Study, Cass County, North Dakota, All Jurisdictions,” dated September 5, 2025, and any subsequent amendments to that map, with an accompanying “Flood Insurance Rate Map” is hereby adopted by reference and declared

to be a part of this ordinance. The Flood Insurance Study is on file at the office of the City Engineer in West Fargo, North Dakota.

5-0409. COMPLIANCE. No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations.

5-0410. ABROGATION AND GREATER RESTRICTIONS. This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deeded restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

5-0411. INTERPRETATION. In the interpretation and application of this ordinance, all provisions shall be:

1. Considered as minimum requirements;
2. Liberally construed in favor of the governing body; and
3. Deemed neither to limit nor repeal any other powers granted under state statutes.

5-0412. WARNING AND DISCLAIMER OF LIABILITY. The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the ~~areas of~~ special flood hazards areas or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the City of West Fargo, any officer or employee thereof, or the Federal Emergency Management Agency, for any flood damages that may result from reliance on this ordinance or any administrative decision lawfully made thereunder.

5-0413. SEVERABILITY. If any section, clause, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court of law, the remainder of this ordinance shall not be affected and shall remain in full force.

5-0414. ESTABLISHMENT OF DEVELOPMENT PERMIT. A development permit shall be obtained before construction or development begins within any special flood hazard area established in Section 5-0408. Application for a development permit shall be made on forms furnished by the City Commission of West Fargo and may include, but not be limited to: plans in duplicate drawn to scale showing the nature, location, dimension, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. All elevation readings must be certified by a registered professional surveyor, engineer or architect, and compliance with flood proofing regulations, must be certified to by a registered professional engineer or architect. Specifically, the following information is required:

1. Elevation in the same datum as the FIRM (NAVD 1988), of the lowest floor (including basement) of all structures.
2. Elevation in the same datum as the FIRM (NAVD 1988) to which any structure has been floodproofed.
3. Certification by a registered professional engineer or architect that the floodproofing methods for any non-residential structure meet the floodproofing criteria in Section 5-0419.2.
4. Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
5. Description of structures (temporary or permanent), in compliance with the “Flood Proofing Code of the City of West Fargo” which is made a part of the ordinance by reference.
6. A statement as to whether or not, if the permit application is for a new structure or the substantial improvement of an existing structure, such structure contains a basement.
7. If the application for a permit relates to a manufactured home park or a manufactured home subdivision, a copy of the excavation plan indicating alternative vehicular access and escape routes for said manufactured home park or manufactured home subdivision, shall be attached to said application as well as a statement by the applicant that such plan has been filed with the Disaster Emergency Services Office of Cass County, North Dakota.

5-0415. DESIGNATION OF THE BUILDING ADMINISTRATOR. The Building Administrator is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

5-0416. DUTIES AND RESPONSIBILITIES OF THE BUILDING ADMINISTRATOR. Duties of the Building Administrator shall include, but not be limited to:

1. Permit Review
 - a. Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
 - b. Approve or deny all applications for development permits required by adoption of this ordinance.
 - c. Review all development permits to determine that all necessary permits have been obtained from those federal, state or local governmental agencies from which prior approval is required.

- d. Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of Section 5-0419(1) are met.

2. Use of Other Base Flood Data

When base flood elevation data has not been provided in accordance with Section 5-0408, BASIS FOR ESTABLISHING THE ~~AREAS OF~~ SPECIAL FLOOD HAZARD AREAS, the Building Administrator shall obtain, review, and reasonably utilize any base flood elevation data and floodway data available from any federal, state or other source, in order to administer Sections 5-0419.1 SPECIFIC STANDARDS, Residential Construction, and 5-0419.2 SPECIFIC STANDARDS, Nonresidential Construction.

3. Information to be Obtained and Maintained

Information to be obtained and maintained with all elevation readings certified by registered professional surveyor, engineer or architect, and all compliance with floodproofing regulations to be certified by a registered professional engineer or architect.

- a. Obtain and record the actual elevation (in the same datum as the FIRM (NAVD 1988)) of the lowest floor (including basement) of all new or substantially improved structures.
- b. For all new or substantially improved floodproofed structures:
 - i. Verify and record the actual elevation (in the same datum as the FIRM (NAVD 1988)), and
 - ii. Verify that all structures (temporary or permanent) shall be constructed in accordance with the “Flood Proofing Code of the City of West Fargo” which is made a part of this ordinance by reference.
- c. Maintain for public inspection all records pertaining to the provisions of this ordinance.

4. Alteration of Watercourses

The responsible person shall:

- a. Notify nearby communities, water resource districts, and the North Dakota Department of Water Resources, as necessary, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency.

- b. Require that maintenance is provided within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.
- c. Notify the appropriate water resource district prior to removal or placement of fill within 250 feet of the bank of a body of water during normal flow or stage.

5. Interpretation of Flood Insurance Rate Map (FIRM) Boundaries

Make interpretation where needed, as to the exact location of the boundaries of the special flood hazard areas (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in Section 5-0417.

6. Encroachment Analysis

When a regulatory floodway has not been designated, the Building Administrator must require that no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program regulations, a community may approve certain development in Zones A1-30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one foot, provided that the community first applies for and receives a Conditional Letter of Map Revision (CLOMR) through FEMA.

5-0417. VARIANCE PROCEDURE.

1. Appeal Board

- a. The Board of City Commissioners as established by the City of West Fargo shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- b. The Board of City Commissioners shall hear and decide appeals when it is alleged there is an error in any requirements, decision, or determination made by the Building Administrator or City Engineer in the enforcement or administration of this ordinance.

- c. Those aggrieved by the decision of the Board of City Commissioners, or any taxpayer, may appeal such decision to the appropriate court, as provided in North Dakota law.
- d. In passing upon such applications, the Board of City Commissioners shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and:
 - i. The danger that materials may be swept onto other lands to the injury of others;
 - ii. The danger to life and property due to flooding or erosion damage;
 - iii. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - iv. The importance of the services provided by the proposed facility to the community;
 - v. The necessity to the facility of a waterfront location, where applicable;
 - vi. The availability of alternative locations, for the proposed use which are not subject to flooding or erosion damage;
 - vii. The compatibility of the proposed use with existing and anticipated development;
 - viii. The relationship of the proposed use to the comprehensive plan and flood plain management program;
 - ix. The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - x. The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and
 - xi. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- e. Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items i-xi in Section 5-0417.1.d have

been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.

- f. Upon consideration of the factors of Section 5-0417.1.d and the purposes of this ordinance, the Board of City Commissioners may attach conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- g. The Building Administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency upon request.

2. Conditions for Variances

- a. Variances may be issued for the reconstruction, rehabilitation or restoration of structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in the remainder of this section.
- b. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
- c. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- d. Variances shall only be issued upon:
 - i. A showing of good and sufficient cause;
 - ii. A determination that failure to grant the variance would result in exceptional hardship to the applicant; and
 - iii. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in Section 5-0417.1.d, or conflict with existing local laws or ordinances.
- e. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

5-0418. PROVISIONS FOR FLOOD HAZARD REDUCTION -- GENERAL STANDARDS. In all ~~areas of~~ special flood hazards areas the following standards are required:

1. Anchoring
 - a. All new construction and substantial improvements shall be anchored to prevent flotation, collapse or lateral movement of the structure.
 - b. All manufactured homes must be elevated and anchored to resist flotation, collapse or lateral movement and capable of resisting the hydrostatic and hydrodynamic loads. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.
2. Construction Materials and Methods
 - a. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
 - b. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
 - c. All new construction and substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
3. Utilities
 - a. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
 - b. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters; and
 - c. On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.
4. Subdivision Proposals
 - a. All subdivision proposals shall be consistent with the need to minimize flood damage;
 - b. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;

- c. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and
- d. Base flood elevation data shall be provided for subdivision proposals and other proposed development which contain at least 50 lots or 5 acres (whichever is less).

5. Enclosures

- a. New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exist of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:
 - i. A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.
 - ii. The bottom of all openings shall be no higher than one (1) foot above grade.
 - iii. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they allow the automatic entry and exit of floodwaters.

5-0419. PROVISIONS FOR FLOOD HAZARD REDUCTION--SPECIFIC STANDARDS. In all areas of special flood hazards where base flood elevation data has been provided as set in Section 5-0408 BASIS FOR ESTABLISHING THE ~~AREAS OF SPECIAL FLOOD HAZARD~~ AREAS or Section 5-0416.1, Use of Other Base Flood Data, the following provisions are required:

- 1. Residential Construction. New construction and substantial improvements of any residential structure shall have the lowest floor, including basement, elevated to at least one foot above the base flood elevation, or, together with attendant utility and sanitary facilities, shall:
 - a. Conform to structural and technical provisions set forth in the Flood Proofing Code of West Fargo.
 - b. Be designed so that the lowest foundation opening is at least two and one-half feet (2½') above the base flood elevation. Any basement area, together with attendant utilities and sanitary facilities, below that level shall be designed so that the structure is watertight without human intervention

(i.e., the base or sill of all external openings such as windows and doors must be two and one-half feet (2½') above the 100-year base flood elevation). Basement walls shall be built with the capacity to resist hydrodynamic loads and the effects of buoyancy resulting from the 100-year frequency flood and shall be designed so that minimal structural damage will occur if this design is exceeded.

- c. Be certified by a registered professional engineer that the floodproofing measures used in the structure satisfy the Flood Proofing Code.
- d. The Building administrator shall verify that the structure has been built in accordance with the Flood Proofing Code and a residential floodproofing certificate must be provided.
- e. Require within the AO and AH Zones on the FIRM that all new construction and improvements of residential structures have the lowest floor, (including basement) elevated on fill two feet (2') above the highest adjacent grade as high as the depth number specified in feet on the FIRM unless conforming to the provisions in the Flood Proofing Code.
- f. Require within Zones AO and AH adequate drainage paths around slopes to guide flood waters around and away from proposed structures.

2. Nonresidential Construction

New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated on fill to at least one foot above the base flood elevation; or, together with attendant utility and sanitary facilities, shall:

- a. Be floodproofed to at least two and one-half feet (2½') above the base flood elevation, so that below this elevation the structure is watertight with walls substantially impermeable to the passage of water;
- b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and
- c. Be certified by a registered professional engineer or architect that the standards of this subsection are satisfied. Such certification shall be provided to the official as set forth in Section 5-0415.3.
- d. Require within the AO and AH Zones on the FIRM that all new construction and improvements of nonresidential structures have the lowest floor, (including basement) elevated on fill two feet (2') above the highest adjacent grade as high as the depth number specified in feet on the FIRM, or together with attendant utility and sanitary facilities be completely floodproofed two

feet over the base flood elevation to meet the flood proofing standards specified in Section 5-0419.2.a.

3. Manufactured Homes

- a. Require all manufactured homes placed within Zone A shall be installed using methods and practices which minimize flood damage. For the purposes of this requirement, manufactured homes must be elevated and anchored to resist floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.
- b. Require all manufactured homes placed or substantially improved within Zones A 1-30, AH, or AE on sites (i) outside of a manufactured home park or subdivision, (ii) in a new manufactured home park or subdivision, (iii) in an expansion to an existing manufactured home park or subdivision, or (iv) in an existing manufactured home park or subdivision which has incurred substantial damage, be elevated on a permanent foundation so the lowest floor of the manufactured home is elevated two and one-half (2½) feet above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.
- c. Require that manufacture homes placed or substantially improved on sites in an existing manufacture home park or subdivision within Zones A 1-30, AH, or AE not subject to other requirements of this section be elevated so that either:
 - i. the lowest floor of the manufacture home is two and one-half (2½) feet above the base flood elevation, or
 - ii. the manufacture home chassis is supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36" in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.

- 4. All elevation readings required by this section shall be certified by a registered professional surveyor, engineer or architect, and all compliance with floodproofing regulations must be certified to by a registered professional engineer or architect.

5-0420. FLOODWAYS. Located within special flood hazard areas established in Section 5-0408 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

1. Prohibit encroachment, including fill, new construction, substantial improvements, and other development unless certification by a registered professional engineer or architect is provided demonstrating that encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.
2. If Section 5-0419(1) is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of this ordinance.
3. Under the provisions of 44 CFR Section 65.12 of the NFIP Regulations, a community may permit encroachments within the adopted regulatory floodway that would result in an increase in FBEs, provided that the community first applies for and receives a Conditional Letter of Map Revision (CLOMR) through FEMA.

5-0421. VALIDITY. If any section, clause, paragraph, provision, or portion of these regulations shall be held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, paragraph, provision, or portion of these regulations.

5-0422. PENALTY. Any person violating any section of this chapter shall be guilty of an infraction and shall be subject to the penalties set forth in Section 1-0211. Each day such violation continues shall be considered a separate offense.

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the date of its second reading and final passage.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading:

Date of Publication.



FEMA

July 28, 2025

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

The Honorable Bernie Dardis
Mayor, City of West Fargo
800 Fourth Avenue East, Suite One
West Fargo, North Dakota 58078

Dear Mayor Dardis:

I am writing this letter as an official reminder that the City of West Fargo, North Dakota, has until September 5, 2025, to adopt and have the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office approve floodplain management measures that satisfy 44 Code of Federal Regulations (CFR) Section 60.3(d) of the National Flood Insurance Program (NFIP) regulations.

The City of West Fargo must adopt floodplain management measures, such as a floodplain management ordinance, that meet or exceed the minimum NFIP requirements (copy enclosed) by September 5, 2025, to avoid suspension from the NFIP. If suspended, your community becomes ineligible for flood insurance through the NFIP, new insurance policies cannot be sold, and existing policies cannot be renewed.

Under the Flood Disaster Protection Act of 1973, as amended, flood insurance must be purchased by property owners seeking any Federal financial assistance for construction or acquisition of buildings in Special Flood Hazard Areas (SFHAs). This financial assistance includes certain federally guaranteed mortgages and direct loans, federal disaster relief loans and grants, as well as other similarly described assistance from FEMA and other agencies.

In addition, all loans individuals obtain from Federally regulated, supervised, or insured lending institutions that are secured by improved real estate located in SFHAs are also contingent upon the borrower obtaining flood insurance coverage on the building. However, purchasing and maintaining flood insurance coverage on a voluntary basis is frequently recommended for properties located outside SFHAs.

The Honorable Bernie Dardis
July 28, 2025
Page 2

Your NFIP State Coordinator and FEMA would like to assist the City of West Fargo to ensure it remains in good standing with the NFIP and avoids suspension from the Program. If your community is suspended, it may regain its eligibility in the NFIP by enacting the floodplain management measures established in 44 CFR Section 60.3 of the NFIP regulations. As stated in my previous correspondence, I recommend you contact your NFIP State Coordinator or the FEMA Regional Office if the City of West Fargo is encountering difficulties in enacting its measures.

I recognize that your community may be in the final adoption process or may have recently adopted the appropriate floodplain management measures. Please submit these measures to the Floodplain Management Program at the North Dakota Department of Water Resources. Tyler Spomer, CFM, the NFIP State Coordinator, is accessible by telephone at (701) 328-2452, in writing at 1200 Memorial Highway, Bismarck, North Dakota 58504-5262, or by electronic mail at tlspomer@nd.gov.

The FEMA Regional staff in Denver, Colorado, is also available to assist you with your floodplain management measures. The FEMA Regional Office may be contacted by telephone at (303) 235-4975 or in writing. Please send your written inquiries to the Director, Mitigation Division, FEMA Region 8, at the Denver Federal Center, Building 710, Box 25267, Denver, Colorado 80225.

In the event your community does not adopt and/or submit the necessary floodplain management measures that meet or exceed the minimum NFIP requirements, I must take the necessary steps to suspend your community from the NFIP. This letter is FEMA's final notification before your community is suspended from the Program.

Additional information on community suspensions as proposed, other notices of current NFIP community status information, and details regarding updated publication requirements of community eligibility status information under the NFIP can be found on the Community Status Book section of our website at www.fema.gov/flood-insurance/work-with-nfip/community-status-book. Notices for scheduled suspension will be available on the National Flood Insurance Community Status and Public Notification section of our website at www.fema.gov/flood-insurance/work-with-nfip/community-status-book/public-notification. Individuals without internet access will be able to contact their local floodplain management official and/or NFIP State Coordinating Office directly for assistance.

The Honorable Bernie Dardis
July 28, 2025
Page 3

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Sears". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Rachel Sears, Director
Floodplain Management Division
Mitigation Directorate | FEMA

Enclosure

cc: Katherine Fox, Acting Regional Administrator, FEMA Region 8
Tyler Spomer, CFM, NFIP State Coordinator, North Dakota Department of Water Resources
Jerry Wallace, Assistant City Engineer, City of West Fargo



Regular Agenda Item

To: West Fargo City Commission

From: Jenna Kahly, Library Director

Date: August 18, 2025

Subject: Library Carpet Replacement

Action: Award Project to All States Flooring

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission

Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &

Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &

Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

New Information and Recommendation:

The West Fargo Public Library is in need of new carpeting, particularly on the main floor and the stairs. The current carpet has been in use for over 20 years and has seen tons of foot traffic, an estimated over 1.2 million visits since the carpet was installed.

An RFQ was produced, and five companies bid on the work with proposals ranging from \$42,775 to \$53,270. The lowest cost proposal came from All States Flooring.

The following documents are attached for review/consideration:

- Results of the 2025 West Fargo Public Library RFQ

Staff Recommendation: Award project to All States Flooring in the amount of \$42,775.00.

Background and Project Summary:

The need for new carpeting in the library has been a topic of conversation for many years. The project was included in the 2024 Capital Improvement Plan, with the initial intent to replace all carpeting in the library. Following extensive conversations with engineers, contractors, and city staff, it is not feasible at this time to replace carpeting on both floors, so we have chosen to prioritize the stairs and the first floor of the library only, resulting in a reduced cost estimate.

Policy Analysis:

The West Fargo Public Library is the City's most frequently visited public building, with over 40,000 patron visits so far this year. Our worn carpet is a safety hazard, especially on the stairs. We also have temporary measures in place around our service desk covering gaps in carpeting caused by the replacement of our service desk. Much of the carpet is also unsightly and stained. As a public space frequented by people of all ages and ability levels, it is important for us to have flooring that does not pose a barrier to accessing our services and adds to our welcoming atmosphere.

Financial Analysis:

The estimated cost of the work by All States Flooring is \$42,775. We anticipate a few additional costs for hiring movers and sourcing additional book trucks to help move materials. This project was included in the 2024 Capital Improvement Plan (CIP) with an identified \$150,000 cost. All costs associated with this work, totaling significantly less than originally identified, are proposed to be paid via Capital Improvement Sales Tax revenue.

Previously Presented Information and Commission Actions:

- Project was included in the approved 2024 CIP

2025 West Fargo Public Library RFQ

West Fargo Public Library

215 3rd Street East

701-515-5200

Company Name	Bid Type	Description	Price
All States Flooring	RFQ	Carpet project	\$ 42,775.00
STC Flooring	RFQ	Carpet project	\$ 44,133.00
Far-Moor Acoustics	RFQ	Carpet project	\$ 49,967.00
Fargo Linoleum	RFQ	Carpet project	\$ 51,345.00
F-M Flooring	RFQ	Carpet project	\$ 53,270.00
			\$ -



"Consent" or "Regular" Agenda
Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson, Senior Director of Community and Development

Date: August 18, 2025

Subject: Shadow Wood Neighborhood – Pavement Rehabilitation

Action: Create Improvement District No. 2296 and Direct Engineer to prepare an Engineer's Report

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission

Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

New Information and Recommendation:

In 2023 the city was proceeding with Improvement District No. 2261 which was a mill & overlay project that was to complete this work in seven different neighborhoods. A Resolution of Necessity was passed and at the Hearing of Protest conducted on January 8, 2024, it was disclosed that of the 1,355 parcels in that project's Improvement District, 31 had submitted official protests in creating the district. This amounted to a total of 1.94% of the area of the properties.

The project ultimately did not move forward because of a 2 – 3 vote by Commissioners and the Improvement District was later dissolved.

The need for this project still exists and Commissioners and Engineering Department have been contacted by residents asking that their roadways get fixed.

It is proposed that these neighborhood mill & overlay projects be brought back for consideration on a neighborhood-by-neighborhood project boundary. Each being their own Improvement District in contrast to combining multiple neighborhoods in one all-encompassing Improvement District.

This project is proposing to mill & overlay the Shadow Wood Neighborhood. Of the just under 150 single family residential parcels, only 1 single family residential property owner had protested the previous mill & overlay project.

The following documents are attached for review/consideration:

- Improvement District Map
- Improvement District No. 2261 Opposition Map
- Associated Resolutions

Staff Recommendation: Create Improvement District No. 2296 and Direct Engineer to prepare an Engineer's Report

Policy Analysis:

Mill & Overlay projects are standard maintenance projects that greatly extend the life cycle of a roadway. Ultimately these projects save both the city and property owners considerable money by pushing the future reconstruction of the roadways years into the future.

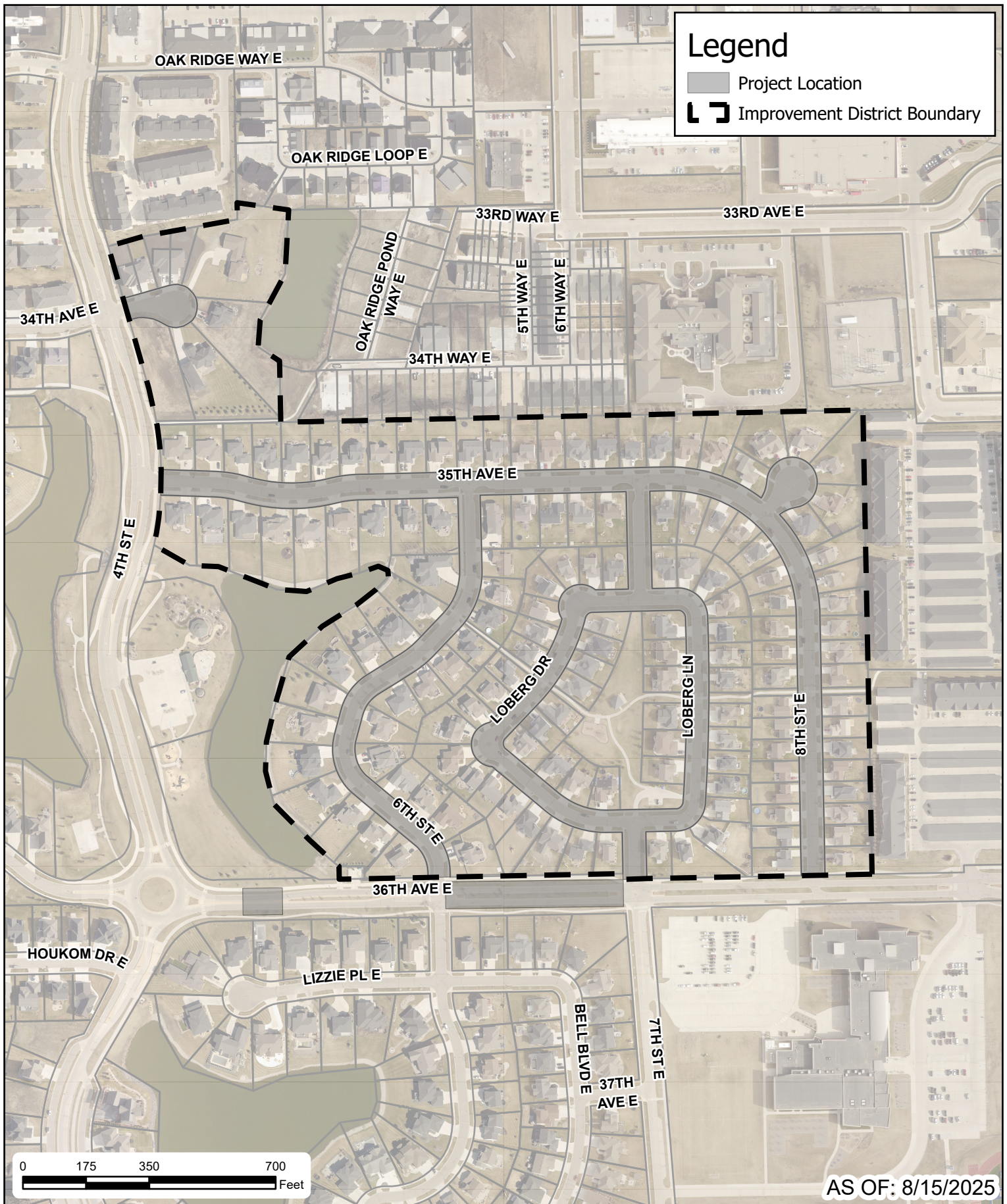
Financial Analysis:

The current policy of milling and overlaying projects per the 2024 Capital Improvement Plan is that 50% of the project will be paid via Capital Improvement Sales tax and 50% of the project costs are to be specially assessed to the benefiting properties.

This is a reduced percentage as compared to the policy that existed in 2023 for the Imp. Dist. 2261 project where that project was presented as being assessed at 80% of the project costs.

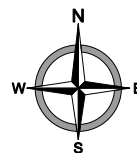
Previously Presented Information and Commission Actions:

Improvement District No. 2261 contained the work being proposed with this project, but it ultimately was voted not to proceed, and the district was dissolved.

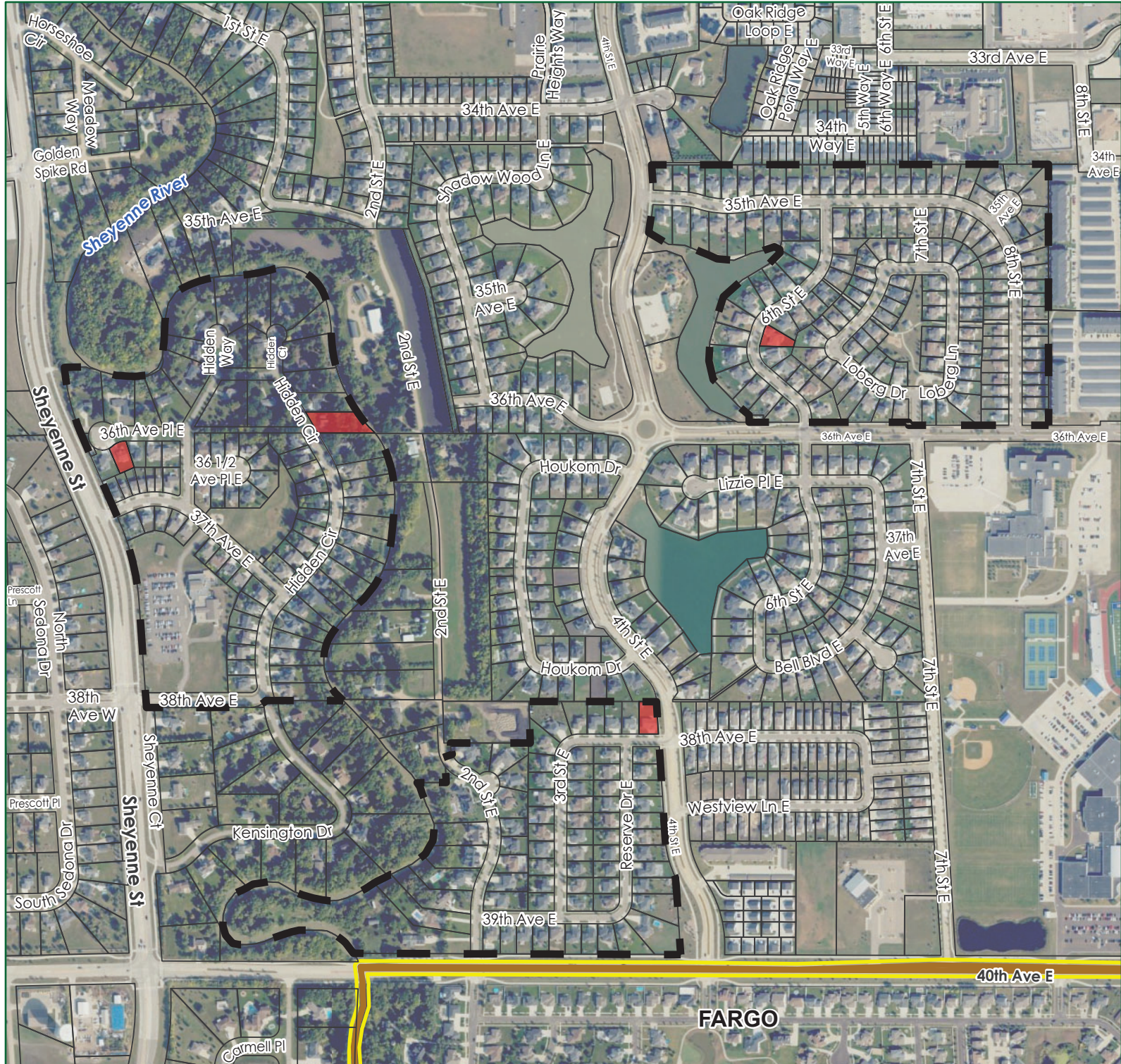


**IMPROVEMENT DISTRICT MAP
IMPROVEMENT DISTRICT NO. 2296
SHADOW WOOD MILL AND OVERLAY
WEST FARGO, NORTH DAKOTA**

Created By: HS/TJS Date Created: 08/07/25 Date Saved: 08/15/25 Date Exported: 08/15/25
 Plotted By: Parcel Date: 08/04/25 Aerial Image: 2023 County NAIP SIDS Elevation Data: Lidar
 Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
 T:\Projects\22900\22962_2023CWFMillandOverlay\10_ArcPro\22962_Improvement_District_Map_20250807\22962_Improvement_District_Map_20250807.aprx



moore
engineering, inc.



STREET IMPROVEMENT DISTRICT NO. 2261

Central Neighborhoods



Date Exported:
1/2/2024

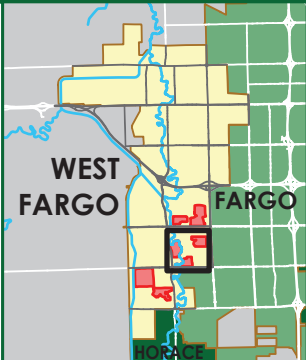


PARCEL SUMMARY

Total Number of Parcels in District: 1,355
 Total Area of Parcels in District: 362.6 ac
 Total Number of Parcels in Opposition: 31
 Total Area of Parcels in Opposition: 7.04 ac
 Percentage of area of Parcels in Opposition: 1.94%



- Improvement District
- Opposition Letter Received
- Parcel Boundary
- City Boundary



Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING IMPROVEMENT DISTRICT NO. 2296 – SHADOW WOOD
NEIGHBORHOOD PAVEMENT REHABILITATION OF THE CITY OF WEST FARGO, NORTH
DAKOTA

WHEREAS, Jerry Wallace, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish a pavement rehabilitation project within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation of the City of West Fargo, North Dakota, the boundaries of which shall be as shown on the attached map.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by
Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay:
_____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of partial depth asphalt milling and placement of hot mix asphalt overlay necessary to improve and maintain current roadway and ride quality as well as reconstructing any pedestrian ramps withing the Improvement District that are out of ADA compliance and other appurtenances in connection with the above specified improvements, be constructed and made in Improvement District No. 2296 – Shadow Wood Neighborhood Pavement Rehabilitation of the City of West Fargo, the City hereby directs Jerry Wallace, the Engineer for the City of West Fargo and being a competent engineer, to prepare a report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



"Consent" or "Regular" Agenda
Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson, Senior Director of Community and Development

Date: August 18, 2025

Subject: South Pond Neighborhood – Mill & Overlay

Action: Create Improvement District No. 2297 and Direct Engineer to prepare an Engineer's Report

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission

Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

New Information and Recommendation:

In 2023 the city was proceeding with Improvement District No. 2261 which was a mill & overlay project that was to complete this work in seven different neighborhoods. A Resolution of Necessity was passed and at the Hearing of Protest conducted on January 8, 2024, it was disclosed that of the 1,355 parcels in that project's Improvement District, 31 had submitted official protests in creating the district. This amounted to a total of 1.94% of the area of the properties.

The project ultimately did not move forward because of a 2 – 3 vote by Commissioners and the Improvement District was later dissolved.

The need for this project still exists and Commissioners and Engineering Department have been contacted by residents asking that their roadways get fixed.

It is proposed that these neighborhood mill & overlay projects be brought back for consideration on a neighborhood-by-neighborhood project boundary. Each being their own Improvement District in contrast to combining multiple neighborhoods in one all-encompassing Improvement District.

This project is proposing to mill & overlay the South Pond Neighborhood. Of the just over 200 single family residential parcels, 1 multi family parcel, 1 Park District parcel (Rustad Center) and the Catholic Church parcel, only 1 single family residential property owner had protested the previous mill & overlay project.

The following documents are attached for review/consideration:

- Improvement District Map
- Improvement District No. 2261 Opposition Map
- Associated Resolutions

Staff Recommendation: Create Improvement District No. 2297 and Direct Engineer to prepare an Engineer's Report

Policy Analysis:

Mill & Overlay projects are standard maintenance projects that greatly extend the life cycle of a roadway. Ultimately these projects save both the city and property owners considerable money by pushing the future reconstruction of the roadways years into the future.

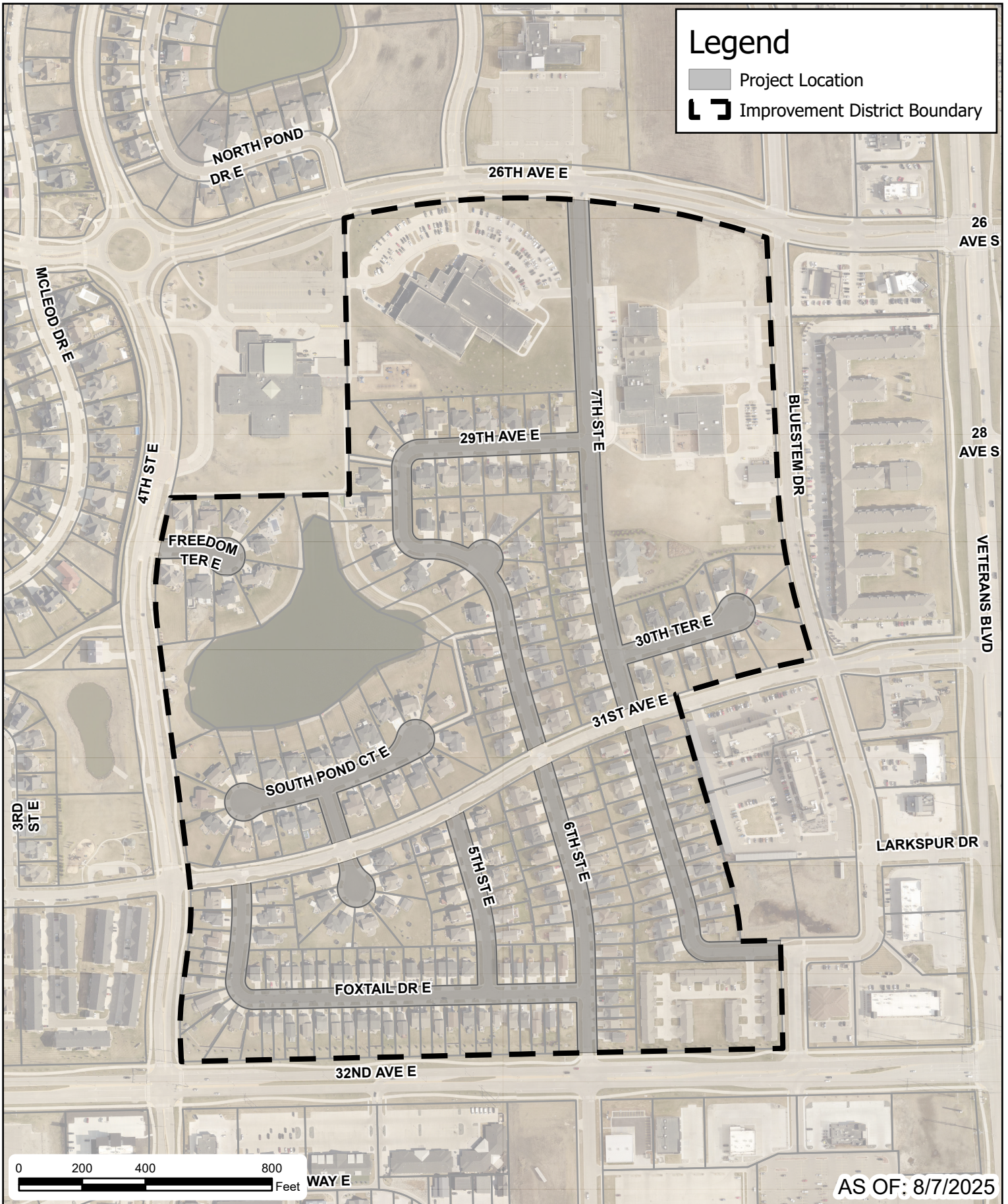
Financial Analysis:

The current policy of milling and overlaying projects per the 2024 Capital Improvement Plan is that 50% of the project will be paid via Capital Improvement Sales tax and 50% of the project costs are to be specially assessed to the benefiting properties.

This is a reduced percentage as compared to the policy that existed in 2023 for the Imp. Dist. 2261 project where that project was presented as being assessed at 80% of the project costs.

Previously Presented Information and Commission Actions:

Improvement District No. 2261 contained the work being proposed with this project, but it ultimately was voted not to proceed, and the district was dissolved.

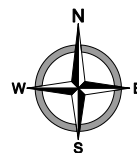


Legend

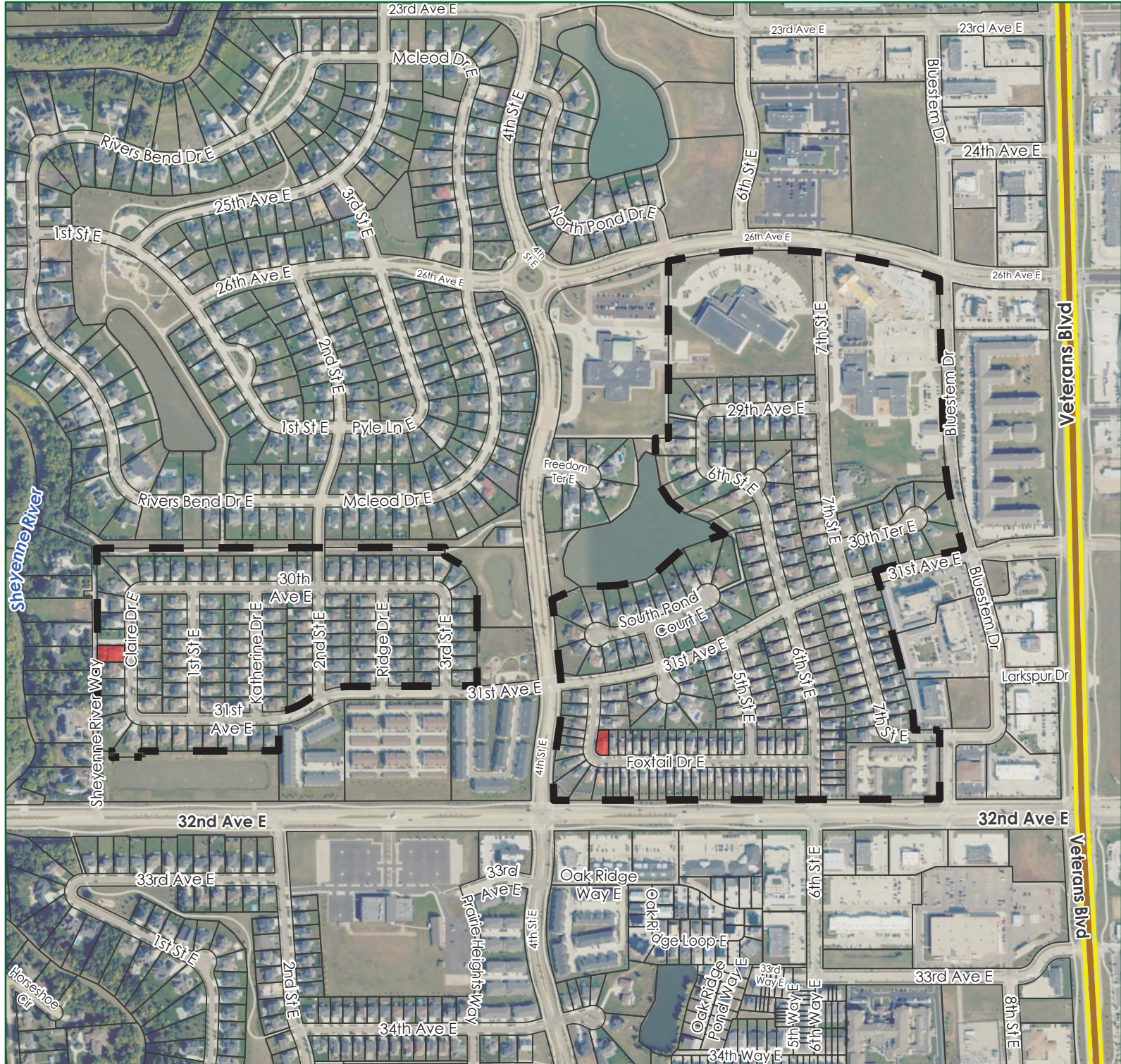
- Project Location
- Improvement District Boundary

IMPROVEMENT DISTRICT MAP IMPROVEMENT DISTRICT NO. 2297 SOUTH POND MILL AND OVERLAY WEST FARGO, NORTH DAKOTA

Created By: HS/TJS Date Created: 08/07/25 Date Saved: 08/15/25 Date Exported: 08/15/25
 Plotted By: Parcel Date: 08/04/25 Aerial Image: 2023 County NAIP SIDS Elevation Data: Lidar
 Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
 T:\Projects\22900\22962_2023CWFMillandOverlay\10_ArcPro\22962_Improvement_District_Map_20250807\22962_Improvement_District_Map_20250807.aprx



moore
engineering, inc.



STREET IMPROVEMENT DISTRICT NO. 2261

North Neighborhoods



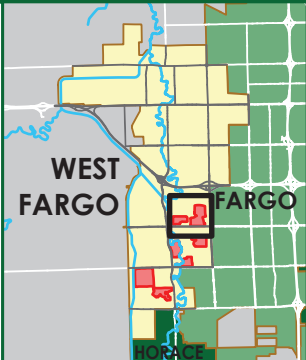
Date Exported:
1/2/2024



PARCEL SUMMARY

Total Number of Parcels in District: 1,355
 Total Area of Parcels in District: 362.6 ac
 Total Number of Parcels in Opposition: 31
 Total Area of Parcels in Opposition: 7.04 ac
 Percentage of area of Parcels in Opposition: 1.94%

- Improvement District
- Opposition Letter Received
- Parcel Boundary
- City Boundary



Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING IMPROVEMENT DISTRICT NO. 2297 – SOUTH POND
NEIGHBORHOOD PAVEMENT REHABILITATION OF THE CITY OF WEST FARGO, NORTH
DAKOTA

WHEREAS, Jerry Wallace, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish a pavement rehabilitation project within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation of the City of West Fargo, North Dakota, the boundaries of which shall be as shown on the attached map.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by
Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay:
_____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of partial depth asphalt milling and placement of hot mix asphalt overlay necessary to improve and maintain current roadway and ride quality as well as reconstructing any pedestrian ramps withing the Improvement District that are out of ADA compliance and other appurtenances in connection with the above specified improvements, be constructed and made in Improvement District No. 2297 – South Pond Neighborhood Pavement Rehabilitation of the City of West Fargo, the City hereby directs Jerry Wallace, the Engineer for the City of West Fargo and being a competent engineer, to prepare a report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



"Consent" or "Regular" Agenda
Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson – Senior Director of Community and Development
Services

Date: August 18, 2025

Subject: 9th Street NE and 7th Avenue NE Reconstruction

Action: Create Improvement District No. 2265 and Direct Engineer to
prepare an Engineer's Report

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

**Commission
Vice President**

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

New Information and Recommendation:

9th Street NE from Main Avenue to 12th Avenue NE and 7th Avenue NE from
9th Street NE to the east 3,975 LF which is approximately 1,300 LF into the City
of Fargo will be reconstructed in 20206.

The existing asphalt rural section roadway is intended to be reconstructed to
a 3-lane urban concrete section. Underground utilities such as sanitary
sewer, watermain and storm sewer will be installed along with this project as
well. In addition to the roadway, a multi-use bike path will be installed along
the entire project.

To manage access to the roadway, a northbound frontage road will be
installed north of 7th Avenue on the east side of 9th Street making the
roadway safer by channeling traffic to intersections as much as possible.

As these are major arterial roadways, the project is intended to be assessed
both locally and regionally. The City of West Fargo has a Memorandum of
Understanding signed with the City of Fargo for Fargo to pay 100% for all
improvements being constructed within their city.

In July the City intends to create Improvement District No. 2265 and the
Improvement District maps being proposed are attached.

The project will be bid out by the ND Dept. of Transportation in October of
2025 and constructed in 2026.

The following documents are attached for review/consideration:

- Improvement District Map
- Associated Resolutions

Staff Recommendation: Create Improvement District No. 2265 and Direct
Engineer to prepare an Engineer's Report

Policy Analysis:

This project will officially be a NDDOT project that will be bid and
administered through their office. The design will adhere to all state and
federal compliance as well as city policy, process and standards.

Financial Analysis:

The city has applied for and received grant funding in the amount of \$9.6 million in federal funding through the NDDOT Local Government Program and FM MetroCOG as well as an additional \$8.8 million in NDDOT Flex funding through the NDDOT that will be used to pay down the costs of the project.

After the project costs have been bought down by the grant funding obtained, the remainder is intended to be specially assessed to benefitting properties. The City of West Fargo cost share is 70% and the assessed cost share is 30% per the recommendations of the 2024 Capital Improvement Plan (CIP).

This project and estimated costs shown below were presented to the Special Assessment Commission on June 24, 2025 for informational purposes.

Base Project – Reconstruction of 9th St NE and 7th Ave NE: (These are preliminary estimated costs)

Total Estimated Project Cost:	\$ 26,244,000
City of Fargo Cost	\$ 3,903,000
City of West Fargo Cost	\$ 22,341,000
<u>Less Grant Funding</u>	<u>\$-18,400,000</u>
Total Local Estimated Project Costs:	\$ 7,844,000
City of Fargo Local Cost Share	\$ 1,532,500
City of West Fargo Local Cost Share	\$ 6,311,000
Assessments	\$ 4,418,050
City Funds	\$ 1,893,450

Previously Presented Information and Commission Actions:

June 24, 2025 – Project presented to Special Assessment Commission for informational purposes only

December 16, 2024 –

- **Staff Recommendation:** Approve MOU with City of Fargo.
- **Commission Action:** Commissioner Olson moved, and Commissioner Jorgensen seconded to approve. No opposition, motion carried.

August 5, 2024 –

- **Staff Recommendation:** Approve Task order No. 3-5 for design Services
- **Commission Action:** Commissioner Zundel moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

June 5, 2023 –

- **Staff Recommendation:** Approve DCE Submittal with DCE decision Page decisions made by the Commission.
- **Commission Action:** **1.** Commissioner Olson moved and Commissioner George to concur with the project concepts as proposed. **2.** Commissioner George moved, and Commissioner Olson seconded to proceed with

Alternative B – Three Lane Urban Corridor. **3.** Commissioner Olson moved, and Commissioner George seconded to optional work item 1 – frontage road north of 7th Ave NE. No opposition to the above actions, motion carried.

May 1, 2023 –

- **Staff Recommendation:** Approve Task Order No. 3-3 for Basic Services.
- **Commission Action:** Commissioner Simmons moved, and Commissioner George seconded to approve. No opposition, motion carried.

August 1, 2022-

- **Staff Recommendation:** Approve Phase II Contract with Houston Engineering
- **Commission Action:** Commissioner Olson moved, and Commissioner George seconded to approve. No opposition, motion carried.

April 18, 2022-

- **Staff Recommendation:** Approve the Task Order No. 3 (Phase I Scoping)
- **City Commission Action:** Commissioner Gjerdevig moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

Feb 22, 2022-

- **Staff Recommendation:** Authorize RFP to be published for Project No. 2265
- **City Commission Action:** Commissioner Olson moved, and Commissioner George seconded to approve. No opposition, motion carried.

Dec 7, 2020-

City Commission authorized grant application

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING IMPROVEMENT DISTRICT NO. 2265 – NEW WATER SUPPLY,
SEWERAGE, STREET SYSTEMS; AND INCIDENTALS OF THE CITY OF WEST FARGO, NORTH
DAKOTA

WHEREAS, Jerry Wallace, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Improvement District No. 2265 – New Water Supply, Sewerage, Street systems; and Incidentals of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish a street reconstruction project within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Improvement District No. 2265 – New Water Supply, Sewerage, Street systems; and Incidentals of the City of West Fargo, North Dakota, the boundaries of which shall be as shown on the attached map.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by
Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay:
_____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried, and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of reconstructing the street from a current bituminous rural section to a concrete urban pavement section, the construction of a multi-use path, installing new sanitary sewer and water main to abutting properties and appurtenances to meet current and future needs as well as provide mobility for pedestrians and cyclists, used or useful in connection with the above specified improvements, be constructed and made in Improvement District No. 2265 – New Water Supply, Sewerage, Street systems; and Incidentals of the City of West Fargo, the City hereby directs Jerry Wallace, the Engineer for the City of West Fargo and being a competent engineer, to prepare a report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: August 18, 2025

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____
_____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.