

West Fargo Airport Authority Meeting
Date: December 30, 2021
West Fargo Airport – 5:30 PM

Members Present:

Wade Swenson, Brian Christl, Dan Loegering, Matt Retka & Barrett Irving

Members Absent:

None

Others Present:

Airport Manager Robbie Grande, Ryan Becker, Mandy George

1. **The meeting was called to order by Wade Swenson at 5:30pm**
2. The minutes from the December 2nd meeting (for November) were reviewed.
Motion by Barrett to approve the minutes as written. Second by Dan. None opposed, motion passed.
3. Vantis UAS Network Project.
No Vantis representatives present at the meeting. Tabled for later and update provided by Airport Manager.
4. The monthly Income Statement and Fund Balance reports as of November 30th, 2021 were reviewed.
Motion by Barrett to approve the Income Statement and Fund Balance. Second by Brian. All in favor, motion passed.
5. Airport Authority Nominations
Matt's fill term is expiring. Dan nominated Matt for another term on the Airport Authority. Barrett seconded. All in favor, motion passed.
 - Matt to send updated list of member terms and positions to Emily at City Hall.
 - Ryan Becker's application has been submitted to the City and sent back to Robbie
6. Report from Airport Manager:
 - Robbie met with a group of Vantis representatives for Beyond Visual Line of Site (BVLOS) network for Unmanned Aircraft operation on Dec 7th to assess potential equipment on the airport property. Potential 120' tall tower to be installed on 40'x40' pad in SE corner of the property. Airport would need to consider future expansion with potential location of this Vantis equipment. Also discussed adjacent farm property owned by the City for the Airport.

- Beacon Move: Moore said they have experience with installing ~20' pole on buildings like the terminal. This is likely a spring project. Robbie to check with NDAC for potential cost sharing options.
 - Robbie working on an email list in conjunction with annual lease renewals.
 - Lots of snow to move after recent storm.
7. Capital Improvement Project Planning
- Robbie is still working on quotes and info for a City T Hangar & associated dirt work. Barret mentioned 30x178 nested T-hangar would likely fit with the development plan. There has been some interest in new private hangars.
8. Non-Agenda Items
- Brian will get quote for Beacon
 - Robbie and the Authority thanked Wade for his 10 years of service to the airport.

Motion to Adjourn by Matt and Second by Barrett. None opposed. Meeting was adjourned at 6:00pm.

Dan Loegering -Chairman

Matt Retka-Secretary

[Minutes prepared by Matt Retka]