



West Fargo City Commission Meeting  
West Fargo City Hall Commission Chambers  
2515 6th St E, West Fargo, 58078  
Monday, February 3, 2025 5:30 PM

## **Meeting Items**

### **A. Call to Order**

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, February 3, 2025.

### **B. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **C. Roll Call**

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

### **D. Approve Order of Agenda**

Commissioner Zundel moved and Commissioner Olson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve

### **E. Approval of Minutes -- January 20, 2025**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the minutes of January 20, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of January 20, 2025, was declared carried.

### **F. Building Permits**

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits.



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**Consent Agenda - Approve the Following:**

**a. Bills**

**b. 9th Street NE – Grade Separation**

- **Create Project No. 2293 and Approve Task Order No. 9 with Houston Engineering**

**c. Games of Chance for West Fargo Packer Backers at Stage West**

Commissioner Zundel moved and Commissioner Anderson seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

**Regular Agenda**

**1. Public Comment**

**Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.**

**Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND ([westfargond.gov](http://westfargond.gov))**

**2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)**

- **None**

**3. A24-31 12th Avenue Industrial Addition, request for final plat approval -- Aaron Nelson, Director of Planning**

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve A24-31 12th Avenue Industrial Addition, request for final plat approval. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A24-31 12th Avenue Industrial Addition, request for final plat approval was declared carried.



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**4. Improvement District No. 2290 – 2025 Public Works Mill and Overlay -- Dan Hanson, City Engineer**

- **Conduct the Determination of Protest Sufficiency and Approve associated Resolution**

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve Improvement District No. 2290 – 2025 Public Works Mill and Overlay; Conduct the Determination of Protest Sufficiency and Approve associated Resolution.

Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 2290 – 2025 Public Works Mill and Overlay; Conduct the Determination of Protest Sufficiency and Approve associated Resolution was declared carried.

**5. 2025 West Fargo Signal Re-Timing and Operations -- Dan Hanson, City Engineer**

- **Approve Task Order No. 5 with Bolton & Menk, INC.**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve 2025 West Fargo Signal Re-Timing and Operations; approve Task Order No. 5 with Bolton & Menk, INC. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve 2025 West Fargo Signal Re-Timing and Operations; approve Task Order No. 5 with Bolton & Menk, INC was declared carried.

**6. Intersection Improvements – 52nd Avenue & 9th Street W -- Dan Hanson, City Engineer**

- **Create Improvement District No. 2288 and Approve Task Order**

Commissioner Olson moved and Commissioner Zundel seconded to approve Intersection Improvements – 52nd Avenue & 9th Street W; Create Improvement District No. 2288 and Approve Task Order. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. Commissioner Anderson voted nay, the motion to approve Intersection Improvements – 52nd Avenue & 9th Street W; Create Improvement District No. 2288 and Approve Task Order was declared carried by a 4:1 vote.



**7. Revisit bringing the City Administrator back into pay scale -- Brad Olson, City Commissioner**

Commissioner Olson moved and Commissioner Zundel seconded to bring back for discussion, bringing the City Administrator back into pay scale. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve bringing back for discussion, bringing the City Administrator back into pay scale.

Commissioner Zundel moved and Commissioner Olson seconded to bring the City Administrator back into pay scale under grade 26F. Commissioners Zundel, Dardis, Olson and Anderson voted aye. Commissioner Jorgensen voted nay, the motion to approve bringing the City Administrator back into pay scale under grade 26F was declared carried on a 4:1 vote.

**8. City Administrator's Report -- Dustin Scott, City Administrator**

- Acknowledgement of hard work to get the new City Hall and Commission Chambers put together
- Formal ribbon cutting on March 17 prior to City Commission meeting and an open house for the public.
- Request to Reschedule the Monday, February 17 to Monday, February 24 at 5:30 pm
- Request to Schedule a Special Meeting for Friday, February 14 at 10:30 am virtually via Teams with Engineering item that is time sensitive

Commission Olson moved and Commissioner Jorgensen seconded to approve the request to reschedule the Monday, February 17 to Monday, February 24 at 5:30 pm and request to schedule a Special Meeting for Friday, February 14 at 10:30 am. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the request to reschedule the Monday, February 17 to Monday, February 24 at 5:30 pm and request to schedule a Special Meeting for Friday, February 14 at 10:30 am was declared carried.



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## 9. Correspondence

There was no correspondence.

## 10. Non-Agenda Items

Dan Hanson, City Engineer -- clarification on the signals, DOT owns the right of way, City owns and operates signals

## 11. Adjourn

Commissioner Anderson moved and Commissioner Olson seconded to adjourn.

Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 6:37 PM.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator