

Board Members Present: Larry Schwartz, Tony Stukel, Commissioner Roben Anderson, Alanna Rerick

Board Member Absent: Liann Hanson

Also Present: Library Director Jenna Kahly

I. Call to Order

Schwartz called the meeting to order at 5:02 p.m.

II. Order of the Agenda

Commissioner Anderson moved and Stukel seconded to approve the order of the agenda. No opposition. Motion carried.

III. Public Comment

No members of the public signed up for public comments.

IV. Consent Agenda

Stukel moved and Commissioner Anderson seconded to approve the Consent Agenda. No opposition. Motion carried.

- Approval of Minutes – February 13, 2025 & March 20, 2025
- Approval of Financial Reports

Regular Agenda

Old Business

- No old business

New Business

V. Approval to Sign Partnership Agreement between National Digital Inclusion Alliance and West Fargo Public Library (Action)

- After discussion of the status of funds and potential risks to the funding at a Federal level, to which Kahly explained no official notice had been given and that the library would not proceed until funds are secured, Schwartz moved and Stukel seconded to approve signing the partnership agreement between the National Digital Inclusion Alliance and the West Fargo Public Library. No opposition. Motion carried.

VI. Approval of 2024 Annual Report and Direct Library Staff to Share with City Commission on Board's Behalf (Action)

- Kahly presented the 2024 Annual Report, which detailed . Schwartz moved and Stukel seconded to direct library staff to share with the City Commission on the board's behalf. No opposition. Motion carried.

VII. Approval of 2025 – 2030 Strategic Plan (Action)

- Kahly presented a summary of the proposed 2025 - 2030 Strategic Plan. The board will take formal action at the next meeting.

VIII. Budget Timeline Overview

- Kahly presented the budget timeline.

IX. Director's Report

- Kahly presented the Director's Report with highlights including,
 - Finances were 24% expended through March.

- The Satellite Location opened in March with nearly 350 visits in the first 8 days.
- Tech Services had been working on a floating collection due to the Satellite opening, and the transition went smoothly.
- February stats took a dip but were back up in March.
- Youth services had been busy with second-grade tours, the expansion of the Teen Dungeons & Dragons programming, and considering further expansion of Teeter Tots Storytime.
- Legislative updates about select bills with potential impacts on the library.

Other Business

- X.** Schwartz asked if the board members would like to start holding meetings in person at the new City Hall chambers. All board members present agreed to start in-person meetings at the next meeting, May 8 at 5 p.m.

XI. Adjourn

Commissioner Anderson moved to adjourn the meeting. Stukel seconded. No opposition. Motion carried at 5:55 p.m. The next meeting is May 8th, 2025.