West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, April 7, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, April 7, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present (virtually via Teams); Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Zundel moved and Commissioner Olson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried

E. Approval of Minutes -- March 17, 2025

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes of March 17, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of March 17, 2025, was declared carried.

F. Building Permits

Commissioner Anderson moved and Commissioner Zundel seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

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Consent Agenda - Approve the Following:

a. **Bills**
b. **Games of Chance for Benefit 4 Neil**
c. **Games of Chance for West Fargo Post Prom-Grad**
d. **Games of Chance for Brothers Keepers MC Centralia**
e. **Games of Chance for West Fargo Sheyenne Mustang Boosters**
f. **Site Authorization for Plains Art Museum at Unhynged for 07012025-06302026**
g. **Right-of-Way Permitting**
    - **Authorize Engineering to lift Right-of-Way season shutdown and approve draft letter to be sent to registered contractors**
h. **Approval to release of funds from Airport Authority reserves**

Commissioner Olson moved and Commissioner Zundel seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. **Public Comment**

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

2. **Public Hearings (each item will adjourn out of regular meeting into a public hearing)**
    - **None**
3. **A25-3 DMF Addition, request for final plat approval -- Aaron Nelson, Director of Planning**

Commissioner Zundel moved and Commissioner Olson seconded to approve the request for final approval of A25-3 DMF Addition. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A25-3 DMF Addition, request for final plat approval, was declared carried.

4. **Approve the Contract for the 9th St W Tree Planting -- Matt Andvik, Director of Public Works**

   Commissioner Anderson moved and Commissioner Zundel seconded to approve the Contract for the 9th St W Tree Planting. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Contract for the 9th St W Tree Planting, was declared carried.

5. **Improvement District No. 3006 – Westwood Addition Reconstruction -- Dan Hanson, City Engineer**

   - **Accept Bid and Award Contract Contingent Upon NDDEQ Environmental Review Approval**

   Commissioner Olson moved and Commissioner Zundel seconded to approve Improvement District No. 3006 – Westwood Addition Reconstruction; accept Bid and Award Contract Contingent Upon NDDEQ Environmental Review Approval. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Improvement District No. 3006 – Westwood Addition Reconstruction; accept Bid and Award Contract Contingent Upon NDDEQ Environmental Review Approval.

6. **Project No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation -- Dan Hanson, City Engineer**

   - **Approve Engineer's Report, Direct Plans and Specifications, and Approve Task Order**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve Project No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; Approve Engineer's Report, Direct Plans and Specifications, and Approve Task Order. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation; approve Engineer's Report, direct Plans and Specifications, and approve Task Order, was declared carried.

7. **Project No. 2279 - 9th Street E/Veterans Boulevard Pedestrian Safety Improvements -- Dan Hanson, City Engineer**

   - **Review Bid and Concur with NDDOT's Recommendation**

   Commissioner Olson moved and Commissioner seconded to approve Project No. 2279 - 9th Street E/Veterans Boulevard Pedestrian Safety Improvements; review Bid and Concur with NDDOT's Recommendation. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 2279 –

9th Street E/Veterans Boulevard Pedestrian Safety Improvements; Review Bid and Concur with NDDOT's Recommendation, was declared carried.

8. City Administrator Employment Contract -- Sarah Gasevic, Director of Human Resources

Commissioner Olson moved to approve City Administrator Employment Contract and there wasn't a second, motion failed due to the lack of the second.

9. City Administrator's Report -- Dustin Scott, City Administrator

- Congratulations to the West Fargo Public Library open house for the satellite library
- Utility billing software update – looking to fully implement in May

10. Correspondence

There were no correspondence.

11. Non-Agenda Items

There were no non-agenda items.

12. Adjourn

Commissioner Olson moved and Commissioner Zundel seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 6:20 PM.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator