



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, February 24, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, February 24, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Anderson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried

E. Approval of Minutes -- February 3, 2025

Commissioner Zundel moved and Commissioner Olson seconded to approve the minutes of February 3, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of February 3, 2025, was declared carried.

F. Approval of Minutes -- February 14, 2025 (Special Meeting)

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes of February 14, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of February 14, 2025, was declared carried.



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G. Building Permits

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Games of Chance for ND PAMA

c. Site Authorization for West Fargo Events at Bar Down

d. Games of Chance for VOLT Volleyball

Commissioner Olson moved and commissioner Anderson seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

None.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

- **None**



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3. (Board of Adjustment) – A25-2 Maple Ridge at the Preserve 4th Addition -- Aaron Nelson, Director of Planning

- **Request for variance to the building control line of the CO-SR (Sheyenne River**

The West Fargo City Commission met as the Board of Adjustments. Commissioner Olson moved and Commissioner Jorgensen seconded to table A25-2 Maple Ridge at the Preserve 4th Addition; Request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to table A25-2 Maple Ridge at the Preserve 4th Addition; Request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district, was declared carried.

4. Draft Short-Term Rentals Ordinance -- Aaron Nelson, Director of Planning

- **Request for discussion and Commission input on policy direction**

No action was taken.

5. Fire Dept Community Risk Assessment -- Dan Fuller, Chief of West Fargo Fire

- **Recommended actions with adoption**

Commissioner Olson moved and Commissioner Zundel seconded to approve Fire Dept Community Risk Assessment. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Fire Dept Community Risk Assessment, was declared carried.

6. 6th Street and 23rd Avenue E Intersection Improvements -- Dan Hanson, City Engineer

- **Accept Petition for Improvements, Create Improvement District No. 2294; and Direct Engineer to prepare an Engineer's Report**

Commissioner Zundel moved and Commissioner Olson seconded to approve 6th Street and 23rd Avenue E Intersection Improvements; Accept Petition for Improvements, Create Improvement District No. 2294; and Direct Engineer to prepare an Engineer's Report with options for both the roundabout and traffic signal. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye.



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No Commissioners present voted nay, the motion to approve 6th Street and 23rd Avenue E Intersection Improvements; Accept Petition for Improvements, Create Improvement District No. 2294; and Direct Engineer to prepare an Engineer's Report with options for both the roundabout and traffic signal, was declared carried.

7. Dakota Medical Foundation Development -- Dan Hanson, City Engineer

• Create Improvement District No. 1353, Direct Engineer to prepare an Engineer's Report; and Approve Preliminary Work Agreement

Commissioner Jorgensen moved and Commissioner Zundel seconded approve Dakota Medical Foundation Development; Create Improvement District No. 1353, Direct Engineer to prepare an Engineer's Report; and Approve Preliminary Work Agreement. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Dakota Medical Foundation Development; Create Improvement District No. 1353, Direct Engineer to prepare an Engineer's Report; and Approve Preliminary Work Agreement, was declared carried.

8. City Administrator's Report -- Dustin Scott, City Administrator

Finance jumped into Audit

Budget process is underway

- METROCOG is having open house from 4-7 pm West 94 transportation study is occurring.
- City of West Fargo City Hall Ribbon Cutting at 4 pm March 17

9. Correspondence

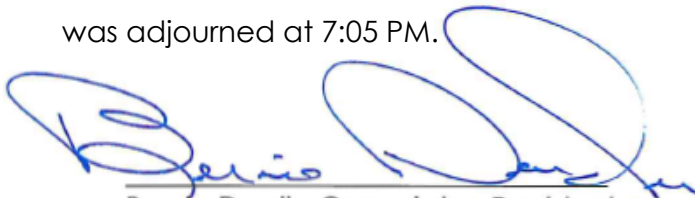
There were no correspondence.

10. Non-Agenda Items

Commissioner Olson – Should we have a separate position for City Auditor?

11. Adjourn

Commissioner Jorgensen moved and Commissioner Anderson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 7:05 PM.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator