West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, March 17, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, March 17, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Zundel seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried

E. Approval of Minutes -- March 3, 2025

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the minutes of March 3, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of March 3, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Olson seconded to approve the building permits. Commissioners Jorgensen, Dardis, Olson and Anderson voted aye. Commissioner Zundel recused herself from voting, no Commissioners present voted nay, the motion to approve the building permits, was declared carried.

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Consent Agenda - Approve the Following:

a. Bills

b. Project No. 2290 – Public Works 2025 Mill and Overlays

- **Approve Plans and Specifications and Direct Advertisement for Bids**

c. Improvement District No. 3006 – Westwood Addition Reconstruction

- **Adopt Resolution Demonstrating City Commission Support for the SRF Loan Application**

d. A25-4 Oak Ridge 20th Addition, request for subdivision approval (replat)

e. Games of Chance for The American Legion Department of North Dakota

f. Games of Chance for KC Blessed Sacrament Council 6965

g. Gaming Site Authorization for West Fargo Hockey Association

h. Financial Report as of December 31, 2024

Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda. Commissioners Jorgensen, Dardis, Olson and Anderson voted aye. Commissioner Zundel recused herself from voting, no Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

- **None**

3. **Neighborhood Revitalization Program -- Lisa Sankey, Planner**
    - **Request for Program Renewal for 2025**

    Commissioner Zundel moved and Commissioner Anderson seconded to approve the request to renew the Neighborhood Revitalization Program for 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the request to renew the Neighborhood Revitalization Program for 2025, was declared carried.
4. **MATBUS Transit Development Plan Project Update -- Lisa Sankey, Planner**

    Informational item, no action requested
5. **Board of Adjustment – A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. [tabled item from the February 24, 2025 meeting] -- Lisa Sankey, City Planner**

    As the Board of Adjustment:

    Commissioner Zundel moved and Commissioner Anderson seconded to bring back the tabled item of A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to bring back the tabled item of A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district, was declared carried.

    Commissioner Zundel moved and Commissioner Jorgensen seconded to approve A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. [tabled item from the February 24, 2025 meeting]. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. [tabled item from the February 24, 2025 meeting], was declared carried.

6. **Improvement District No. 2294 – 6th St. and 23rd Ave. E – Intersection Improvements**

-- Dan Hanson, City Engineer

- **Rescind previously adopted Resolution Declaring Petition for Improvements Received**
- **Approve Engineer's Report and Direct Plans and Specifications**

Commissioner Jorgensen moved and Commissioner Olson seconded to rescind previously adopted Resolution Declaring Petition for Improvements received for Improvement District No. 2294 – 6th St. and 23rd Ave. E. Commissioners Jorgensen, Dardis, Olson and Anderson voted aye. Commissioner Zundel recused herself from voting, no Commissioners present voted nay, the motion to rescind previously adopted Resolution Declaring Petition for Improvements received for Improvement District No. 2294 – 6th St. and 23rd Ave. E, was declared carried.

Commissioner Anderson moved Commissioner Olson seconded to approve Engineer's Report and Direct Plans and Specifications for Improvement District No. 2294 – 6th St. and 23rd Ave. E. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Engineer's Report and Direct Plans and Specifications for Improvement District No. 2294 – 6th St. and 23rd Ave. E, was declared carried.

7. **Improvement District No. 1353 – Dakota Medical Foundation Development**

-- Dan Hanson, City Engineer

- **Accept Petition for Improvements, Approve Engineer's Report, Direct Plans and Specifications; and Approve Task Order**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve Improvement District No. 1353 – Dakota Medical Foundation Development; accept Petition for Improvements, approve Engineer's Report, direct Plans and Specifications; and approve Task Order. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion

to approve Improvement District No. 1353 – Dakota Medical Foundation Development; accept Petition for Improvements, approve Engineer's Report, direct Plans and Specifications; and approve Task Order, was declared carried.

8. **2025 Concrete Pavement Repair – Various City Locations -- Dan Hanson, City Engineer**

   • **Create Project No. 2291, Direct and Approve an Engineer's Report, Direct and Approve Plans and Specifications, and Direct Advertisement for Bids**

   Commissioner Olson moved and Commissioner Zundel seconded to approve 2025 Concrete Pavement Repair – Various City Locations; create Project No. 2291, direct and approve an Engineer's Report, direct and approve Plans and Specifications, and direct Advertisement for Bids. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve 2025 Concrete Pavement Repair – Various City Locations; create Project No. 2291, direct and approve an Engineer's Report, direct and approve Plans and Specifications, and direct Advertisement for Bids, was declared carried.

9. **Budget Amendment - 2025 Street Department Budget -- Willy Galindo, Finance Director**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve the $250,000 budget amendment for 2025 Street Department Budget. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the $250,000 budget amendment for 2025 Street Department Budget, was declared carried.

10. **Public Access Channel -- Dustin Scott, City Administrator**

    Commissioner Zundel moved and Commissioner Olson seconded to discontinue the public access channel. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to discontinue the public access channel, was declared carried.

11. Closed executive session pursuant to NDCC§ 44-04-19.2, Subdivision 1 and NDCC§ 44-04-19.1, Subdivision 9 to negotiate a contract relating to the employment of City Administrator, Dustin Scott

Commissioner Zundel moved and Commissioner Olson seconded to direct staff go into negotiations. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to direct staff to go into negotiations, was declared carried.

12. City Administrator's Report -- Dustin Scott, City Administrator

- Chamber Ribbon Cutting for new West Fargo City Hall

13. Correspondence

There was no correspondence.

14. Non-Agenda Items

There were no non-agenda items.

15. Adjourn

Commissioner Jorgensen moved and Commissioner Zundel seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 6:57 pm.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator