



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, January 20, 2025 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, January 20, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the order of the agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- January 6, 2025

Commissioner Olson moved and Commissioner Anderson seconded to approve the Minutes of January 6, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of January 6, 2025, was declared carried.

F. Building Permits

Commissioner Anderson moved and Commissioner Olson seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Gaming Site Authorization for Fargo West Rotary



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, January 20, 2025 5:30 PM

- c. Games of Chance for West Fargo Packer Backers at Bordertown**
- d. Games of Chance for West Fargo Eats at Town Hall Bar**
- e. Games of Chance for Holy Cross Catholic Church at Holy Cross Catholic Church**
- f. Red River Valley Unmanned Aircraft Systems Unit Agreement**

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was one member of the public that spoke during this time.

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

- None**

3. West Fargo City Commission to convene as the Board of Adjustment for A25-1

Shadow Creek 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district -- Aaron Nelson, Director of Planning

The West Fargo City Commission convened as the Board of Adjustment.

Commissioner Jorgensen moved and Commissioner Olson seconded to approve A25-1 Shadow Creek 4th Addition, request for variance to the building control line of the CO-SR. (Sheyenne River Corridor Overlay) district. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A25-1 Shadow Creek 4th Addition, request for variance



to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district, was declared carried.

4. Agreement with HKGi for services pertaining to West Fargo Growth Area Master Plan; Request for contract approval -- Aaron Nelson, Director of Planning

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the Agreement with HKGi for services pertaining to West Fargo Growth Area Master Plan. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the agreement with HKGi for services pertaining to West Fargo Growth Area Master Plan, was declared carried.

5. Approve Contract with YHR Partners for Public Works Building Expansion/Remodel -- Matt Andvik, Director of Public Works

Commissioner Zundel moved and Commissioner Jorgensen seconded to approve the contract with YHR Partners for Public Works Building Expansion/Remodel. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the contract with YHR Partners for Public Works Building Expansion/Remodel, was declared carried.

6. Approve Annual Bulk Meter Purchase -- Matt Andvik, Director of Public Works

Commissioner Olson moved and Commissioner Zundel seconded to approve the annual bulk meter purchase. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the annual bulk meter purchase, was declared carried.

7. Second Reading of Ordinance 1250 relating to Nuisance Violations -- Ohnstad Twichell

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the Second Reading of Ordinance 1250 relating to Nuisance Violations. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Second Reading of Ordinance 1250 relating to Nuisance Violations, was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, January 20, 2025 5:30 PM

8. City Administrator's Report -- Dustin Scott, City Administrator

- Thank you to the staff for working in these weather conditions
- Monday, February 17, 2025 is Presidents Day (City Offices are closed.)
- City Commission meeting on February 3rd will be in new City Commission Chambers
- Open house for new City Hall will be on Monday, March 17
- Budget season is gearing up for 2026
- Mr. Frank Lenzmeier

9. Correspondence

There were no correspondence.

10. Non-Agenda Items

Bernie Dardis, Commission President

- West Fargo Public Schools is having a bond vote on February 17th
- Mr. Frank Lenzmeier

Dan Hanson, City Engineer

- Levity is moving into the Firm building, request to move drinking fountain using Economic Development Sales Tax.

Commissioner Olson moved and Commissioner Anderson seconded to table the item of requesting to move drinking fountain using Economic Development Sales Tax until a future meeting. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to table the item of requesting to move drinking fountain using Economic Development Sales Tax until a future meeting, was declared carried.

Matt Andvik, Director of Public Works

Update on snow and snow emergency routes



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, January 20, 2025 5:30 PM

11. Adjourn

Commissioner Zundel moved and Commissioner Jorgensen seconded to adjourn.

Commissioners Jorgensen, Zundel, Dardis Olson and Anderson voted aye. No

Commissioners voted nay, the motion to adjourn was declared carried. The meeting adjourned at 6:43 PM.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator