West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
2515 6th St E, West Fargo 58078
Monday, April 7, 2025 5:30 PM

Meeting Items

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approve Order of Agenda
E. Approval of Minutes -- March 17, 2025
F. Building Permits

Consent Agenda - Approve the Following:

a. Bills
b. Games of Chance for Benefit 4 Neil
c. Games of Chance for West Fargo Post Prom-Grad
d. Games of Chance for Brothers Keepers MC Centralia
e. Games of Chance for West Fargo Sheyenne Mustang Boosters
f. Site Authorization for Plains Art Museum at Unhynged for 07012025-06302026
g. Right-of-Way Permitting
   - Authorize Engineering to lift Right-of-Way season shutdown and approve draft letter to be sent to registered contractors
h. Approval to release of funds from Airport Authority reserves

Regular Agenda

1. Public Comment
   Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)
2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)
   - None
3. A25-3 DMF Addition, request for final plat approval -- Aaron Nelson, Director of Planning
4. Approve the Contract for the 9th St W Tree Planting -- Matt Andvik, Director of Public Works
5. Improvement District No. 3006 – Westwood Addition Reconstruction -- Dan Hanson, City Engineer
   - Accept Bid and Award Contract Contingent Upon NDDEQ Environmental Review Approval
6. Project No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation -- Dan Hanson, City Engineer
   - Approve Engineer's Report, Direct Plans and Specifications, and Approve Task Order
7. Project No. 2279 - 9th Street E/Veterans Boulevard Pedestrian Safety Improvements -- Dan Hanson, City Engineer
   - Review Bid and Concur with NDDOT's Recommendation

8. City Administrator Employment Contract -- Sarah Gasevic, Director of Human Resources
9. City Administrator’s Report -- Dustin Scott, City Administrator
10. Correspondence
11. Non-Agenda Items
12. Adjourn

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, March 17, 2025.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Zundel seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried

E. Approval of Minutes -- March 3, 2025

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the minutes of March 3, 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of March 3, 2025, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Olson seconded to approve the building permits. Commissioners Jorgensen, Dardis, Olson and Anderson voted aye. Commissioner Zundel recused herself from voting, no Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Project No. 2290 – Public Works 2025 Mill and Overlays

- **Approve Plans and Specifications and Direct Advertisement for Bids**

c. Improvement District No. 3006 – Westwood Addition Reconstruction

- **Adopt Resolution Demonstrating City Commission Support for the SRF Loan Application**

d. A25-4 Oak Ridge 20th Addition, request for subdivision approval (replat)

e. Games of Chance for The American Legion Department of North Dakota

f. Games of Chance for KC Blessed Sacrament Council 6965

g. Gaming Site Authorization for West Fargo Hockey Association

h. Financial Report as of December 31, 2024

Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda. Commissioners Jorgensen, Dardis, Olson and Anderson voted aye. Commissioner Zundel recused herself from voting, no Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

2. Public Hearings (each item will adjourn out of regular meeting into a public hearing)

- **None**

3. **Neighborhood Revitalization Program -- Lisa Sankey, Planner**
   - **Request for Program Renewal for 2025**

   Commissioner Zundel moved and Commissioner Anderson seconded to approve the request to renew the Neighborhood Revitalization Program for 2025. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the request to renew the Neighborhood Revitalization Program for 2025, was declared carried.
4. **MATBUS Transit Development Plan Project Update -- Lisa Sankey, Planner**
   Informational item, no action requested
5. **Board of Adjustment – A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. [tabled item from the February 24, 2025 meeting] -- Lisa Sankey, City Planner**
   As the Board of Adjustment:
   Commissioner Zundel moved and Commissioner Anderson seconded to bring back the tabled item of A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to bring back the tabled item of A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district, was declared carried.
   Commissioner Zundel moved and Commissioner Jorgensen seconded to approve A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. [tabled item from the February 24, 2025 meeting]. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A25-2 Maple Ridge at the Preserve 4th Addition, request for variance to the building control line of the CO-SR (Sheyenne River Corridor Overlay) district. [tabled item from the February 24, 2025 meeting], was declared carried.

6. Improvement District No. 2294 – 6th St. and 23rd Ave. E – Intersection Improvements

-- Dan Hanson, City Engineer

- **Rescind previously adopted Resolution Declaring Petition for Improvements Received**
- **Approve Engineer's Report and Direct Plans and Specifications**

Commissioner Jorgensen moved and Commissioner Olson seconded to rescind previously adopted Resolution Declaring Petition for Improvements received for Improvement District No. 2294 – 6th St. and 23rd Ave. E. Commissioners Jorgensen, Dardis, Olson and Anderson voted aye. Commissioner Zundel recused herself from voting, no Commissioners present voted nay, the motion to rescind previously adopted Resolution Declaring Petition for Improvements received for Improvement District No. 2294 – 6th St. and 23rd Ave. E, was declared carried.

Commissioner Anderson moved Commissioner Olson seconded to approve Engineer's Report and Direct Plans and Specifications for Improvement District No. 2294 – 6th St. and 23rd Ave. E. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Engineer's Report and Direct Plans and Specifications for Improvement District No. 2294 – 6th St. and 23rd Ave. E, was declared carried.

7. Improvement District No. 1353 – Dakota Medical Foundation Development

-- Dan Hanson, City Engineer

- **Accept Petition for Improvements, Approve Engineer's Report, Direct Plans and Specifications; and Approve Task Order**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve Improvement District No. 1353 – Dakota Medical Foundation Development; accept Petition for Improvements, approve Engineer's Report, direct Plans and Specifications; and approve Task Order. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion

to approve Improvement District No. 1353 – Dakota Medical Foundation Development; accept Petition for Improvements, approve Engineer's Report, direct Plans and Specifications; and approve Task Order, was declared carried.

8. **2025 Concrete Pavement Repair – Various City Locations -- Dan Hanson, City Engineer**

    • **Create Project No. 2291, Direct and Approve an Engineer's Report, Direct and Approve Plans and Specifications, and Direct Advertisement for Bids**

    Commissioner Olson moved and Commissioner Zundel seconded to approve 2025 Concrete Pavement Repair – Various City Locations; create Project No. 2291, direct and approve an Engineer's Report, direct and approve Plans and Specifications, and direct Advertisement for Bids. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve 2025 Concrete Pavement Repair – Various City Locations; create Project No. 2291, direct and approve an Engineer's Report, direct and approve Plans and Specifications, and direct Advertisement for Bids, was declared carried.

9. **Budget Amendment - 2025 Street Department Budget -- Willy Galindo, Finance Director**

    Commissioner Zundel moved and Commissioner Anderson seconded to approve the $250,000 budget amendment for 2025 Street Department Budget. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the $250,000 budget amendment for 2025 Street Department Budget, was declared carried.

10. **Public Access Channel -- Dustin Scott, City Administrator**

    Commissioner Zundel moved and Commissioner Olson seconded to discontinue the public access channel. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to discontinue the public access channel, was declared carried.

11. Closed executive session pursuant to NDCC§ 44-04-19.2, Subdivision 1 and NDCC§ 44-04-19.1, Subdivision 9 to negotiate a contract relating to the employment of City Administrator, Dustin Scott

Commissioner Zundel moved and Commissioner Olson seconded to direct staff go into negotiations. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to direct staff to go into negotiations, was declared carried.

12. City Administrator's Report -- Dustin Scott, City Administrator

- Chamber Ribbon Cutting for new West Fargo City Hall

13. Correspondence

There was no correspondence.

14. Non-Agenda Items

There were no non-agenda items.

15. Adjourn

Commissioner Jorgensen moved and Commissioner Zundel seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 6:57 pm.

WEST FARGO CITY COMMISSION MEETING

BUILDING DEPARTMENT ACTIVITY REPORT

04/07/2025

	AS OF 3/31/2025			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
BUILDING NEW						
COMMERCIAL						
RESIDENTIAL DWELLING	2	2	$ 685,000.00	5	5	$ 2,348,144.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	8		$ 179,500.00	14		$ 244,287.00
FOUNDATION ONLY						
BUILDING REMODEL						
COMMERCIAL				6		$ 4,638,000.00
RESIDENTIAL	10		$ 518,602.00	39		$ 1,378,274.00
PUBLIC				2		$ 2,803,000.00
CHURCH				1		$ 38,000.00
ACCESSORY				1		$ 20,000.00
BUILDING OTHER						
DEMOLITION				1		$ 5,000.00
MOVE						
PERMIT CANCELLATION						
TOTALS	20	2	$ 1,383,102.00	69	5	$ 11,474,705.00

WEST FARGO CITY COMMISION MEETING
Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
250167	Lemke Home Improvements, Inc.	2313 MCLEOD DR E	CURRY W & KAYLA M QUENETTE	$ 29,900.00	Remodel - Residential - Replace Siding
250168	Precision Concrete Cutters, Inc.	507 3 AVE E	RONALD & PAMELA DETIENNE	$ 4,900.00	Remodel - Residential - Install Egress
250165	Accent Contracting	1911 PRINCETON LN	MICHAEL J & CHERI L ARNOLD	$ 10,000.00	Remodel - Residential - Bathroom Remodel
250171	Breland Enterprises, Inc.	1114 SOMMERSET DR	NICHOLE M GOODIN	$ 9,571.00	Remodel - Residential - Install Waterguard
250149	JAMIE J MORITZ	1427 11 ST W	JAMIE J MORITZ	$ 20,000.00	Accessory - Structure
250156	Lyons Roofing and Construction	1305 MARLYS DR W	BROOKSTONE COMPANIES, LLC	$ 2,000.00	Accessory - Deck
250157	Lyons Roofing and Construction	1129 JILL DR W	BROOKSTONE COMPANIES, LLC	$ 2,000.00	Accessory - Deck
250183	Groundworks Minnesota, LLC	2019 ANN ST	MATT J & JESSICA L LEPIRD	$ 12,949.00	Remodel - Residential - Foundation Repair
250148	Lee Jones & Son Construction Co.	126 49 AVE E	JEREMY & MOLLY MCLAUGHLIN	$ 350,000.00	Remodel - Residential - Remodel Home
250175	Jordahl Custom Homes, Inc.	1164 JILL DR W	JORDAHL CUSTOM HOMES, INC	$ 400,000.00	Residential Dwelling
250180	TARA & KYLE B POKRZYWINSKI	1119 WILDFLOWER PL W	TARA & KYLE B POKRZYWINSKI	$ 7,500.00	Accessory - Structure
250169	Smart Building Construction, LLC	1152 JILL DR W	SMART BUILDING CONSTRUCTION	$ 5,000.00	Accessory - Deck
250184	Jordahl Custom Homes, Inc.	5815 ELLIS DR W	JORDAHL CUSTOM HOMES, INC	$ 285,000.00	Residential Dwelling
250187	SquareShed LLC	1327 COMMANDER DR W	JARET & CHRISTINA THOMPSON	$ 8,000.00	Accessory - Structure
250195	Window World of Fargo	408 3 AVE E	ALLEN SWANSON, ETAL	$ 66,282.00	Remodel - Residential - Replace Siding
250174	Dabbert Custom Homes, LLC	2717 12 ST W	EAGLEWOOD RENTALS, LLC	$ -	Remodel - Residential - Change of Use Permit
250201	JOHN-PAUL & CASSIE KLEIN	3433 LOBERG DR	JOHN-PAUL & CASSIE KLEIN	$ 10,000.00	Remodel - Residential - Home Remodel
250188	Daniel Hogfoss LLC	3110 SHEYENNE RIVER WAY	MARC & ANNIE KNUTSON	$ 60,000.00	Accessory - Swimming Pool
250192	RC Homes, LLC	233 12 1/2 AVE E	HAYLEE J HANSON	$ 25,000.00	Remodel - Residential - Lower Level Finish
250185	Daniel Hogfoss LLC	645 29 AVE E	KOEL & JENNIFER STAVE	$ 75,000.00	Accessory - Swimming Pool

WEST FARGO CITY COMMISION MEETING

BUILDING DEPARTMENT MONTHLY COMPARISON REPORT

4/07/2025

	MARCH 2024			MARCH 2025		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
BUILDING NEW						
COMMERCIAL	1		$ 750,000.00			
RESIDENTIAL DWELLING	9	9	$ 6,212,230.00	5	5	$ 2,348,144.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	16		$ 895,030.00	14		$ 244,287.00
FOUNDATION ONLY						
BUILDING REMODEL						
COMMERCIAL	15		$ 8,087,000.00	6		$ 4,638,000.00
RESIDENTIAL	37		$ 1,348,069.00	39		$ 1,378,274.00
PUBLIC				2		$ 2,803,000.00
CHURCH				1		$ 38,000.00
ACCESSORY				1		$ 20,000.00
BUILDING OTHER						
DEMOLITION	1		$ 1,000.00	1		$ 5,000.00
MOVE						
PERMIT CANCELLATION	1		$ (8,345.00)			
TOTALS	79	9	$ 17,293,329.00	69	5	$ 11,474,705.00

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124600	C	2954 A-OX WELDING SUPPLY CO INC	215.00								
1	02/19/25	TOOLS	215.00			6025	450000		432		101000
1426153											
124723	C	2954 A-OX WELDING SUPPLY CO INC	133.94								
1	03/21/25	WELDING BLANKET	133.94			1000	455000		433		101000
1429727											
		Total for Vendor:	348.94								
124393	C	289 ACME TOOLS	339.99								
1	03/14/25	#7600 TOOLS	33.84			6025	450000		432		101000
14095876											
2	03/19/25	TOOLS - RET	-59.00			6025	450000		610		101000
14118081											
3	03/19/25	GEARWRENCH	3.53			6025	450000		432		101000
14117037											
4	03/19/25	#7103 TOOLS	361.62			6025	450000		610		101000
14118429											
124488	C	289 ACME TOOLS	396.97								
1	03/24/25	SAW/BLADES/BATTERIES	396.97			6025	450000		432		101000
14136758											
124535	C	289 ACME TOOLS	59.16								
1	03/11/25	ALLOY RH PIPE DIES	59.16			1000	455000		432		101000
14081101											
124603	C	289 ACME TOOLS	4,708.09								
1	03/31/25	HARNESS/SLEEVE/CABLES	2,903.85			6020	450000		639		101000
14174323											
2	03/31/25	HARNESS STRAPS	1,529.75			6025	450000		639		101000
14174323											
3	04/01/25	#7103 TOOLS	217.99			6025	450000		610		101000
14179297											
4	04/01/25	#7103 TOOLS	56.50			6025	450000		610		101000
14179531											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124618	C	289 ACME TOOLS	253.76								
1	03/31/25	FLEXVOLT/CARBID	253.76			6020		450000	432		101000
25755911											
124637	C	289 ACME TOOLS	133.02								
1	04/01/25	TOOLS	133.02			6020		450000	432		101000
14180002											
124696	C	289 ACME TOOLS	4,468.64								
1	03/27/25	FD Portable Generator '25 Cap	3,349.00			2060		415200	641		101000
14156146											
2	03/31/25	FD Scaffolding St 75	1,063.74			2060		415200	641		101000
14171683											
3	03/31/25	FD Dremel Hot Gas Burner	55.90			2060		415200	432		101000
14171687											
		Total for Vendor:	10,359.63								
124671		5545 ACORE SHELVING	13,980.00								
1	03/04/25	SHELVING FOR LIBRARY VAN	13,980.00			7000		411600	864		101000
40919-5UP											
		Total for Vendor:	13,980.00								
124558		2544 AIRGAS USA, LLC	2,250.00								
1	03/07/25	WINCH REPAIR	2,250.00			6025		450000	825		101000
9158946680											
		Total for Vendor:	2,250.00								
124574		5413 ALEX HEIZELMAN	45.00								
WATER TESTING - BISMARCK, ND											
1	03/25/25	TRAVEL REIMBURSEMENT	45.00			1000		430000	340		101000
		Total for Vendor:	45.00								
124699		2947 ALLSTATE PETERBILT OF FARGO	287,178.00								
1	03/25/25	#2101 2026 PETERBILT 567 SFFA	287,178.00			6020		450000	610		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date	Vendor #/Name/ Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124714			2947 ALLSTATE PETERBILT OF FARGO	327.00								
1		03/28/25	#413 SOLENOIND ASSY SWITCH	327.00			6010		450200	427		101000
4004463582												
			Total for Vendor:	287,505.00								
124335	E		3490 AMAZON CAPITAL SERVICES	524.93								
1		03/13/25	Ergo stool - Planning	99.99			1000		418000	410		101000
14W7C6QFQNQ1												
2		03/12/25	Office supplies - Finance/UB	160.62			1000		414100	410		101000
1TJ3N9PPCMGW												
3		03/17/25	Cable wire - Engineering	134.98			1000		414200	432		101000
14W47HLV4KPD												
4		03/06/25	Book shelf	106.56			1000		415000	410		101000
1DKHVRX77FQN												
5		03/21/25	File folders - Planning	22.78			1000		418000	410		101000
1W6RMTP3GKCY												
124342	E		3490 AMAZON CAPITAL SERVICES	169.64								
1		03/18/25	#1228 floor mats	109.99			2531		421000	610		101000
17FH-C3NK-QNKD												
2		03/18/25	K9 chain collars	13.28			1000		421000	915		101000
17FH-C3NK-QNKD												
3		03/18/25	stand up desk supplies	46.37			1000		421000	641		101000
17FH-C3NK-QNKD												
124419	E		3490 AMAZON CAPITAL SERVICES	382.74								
Fire Department charges												
1		03/18/25	FD Medical Blankets	34.19			2060		415200	500		101000
11NJ VJND KYN9												
2		03/18/25	FD CPR Training Supplies	326.58			2060		415200	500		101000
1GXQ DWLQ LPG9												
3		03/24/25	FD Socket Adapter-Dave	21.97			2060		415200	500		101000
14HY 9PND 1RWX												

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124470	E	3490 AMAZON CAPITAL SERVICES	39.99								
1	03/26/25	Webcam - Sheila O	39.99			1000		414100	497		101000
1MGMPLXLV9KT											
124519	E	3490 AMAZON CAPITAL SERVICES	405.49								
1	03/25/25	NECK GAITORS	38.97			1000		430001	639		101000
14HY9PNDH9M9											
2	03/25/25	#3300/3301 HITCH MOUNT	206.89			1000		430000	610		101000
14HY9PNDH9M9											
3	03/25/25	OFFICE SUPPLIES	59.64			1000		430000	410		101000
14HY9PNDH9M9											
4	03/25/25	#5100 CHARGER	99.99			1000		455000	427		101000
14HY9PNDH9M9											
124522	E	3490 AMAZON CAPITAL SERVICES	333.99								
1	03/27/25	office chairs	315.00			1000		421000	641		101000
1J6R-HDP1-CQKT											
2	03/27/25	charger	18.99			1000		421000	410		101000
1J6R-HDP1-CQKT											
124564	E	3490 AMAZON CAPITAL SERVICES	1,638.40								
1	03/15/25	ST - SPRING GLOVE STOCK	450.00			1000		430000	639		101000
16H7VQDTF663											
2	03/15/25	SW - SPRING GLOVE STOCK	450.00			6025		450000	639		101000
16H7VQDTF663											
3	03/15/25	WA - SPRING GLOVE STOCK	450.00			6020		450000	639		101000
16H7VQDTF663											
5	03/15/25	RW - SPRING GLOVE STOCK	288.40			1000		430001	639		101000
16H7VQDTF663											
124565	E	3490 AMAZON CAPITAL SERVICES	194.34								
1	03/13/25	OFFICE SUPPLIES	90.46			6020		450000	410		101000
1KYMJNGVQQNG											
2	03/13/25	CHARGERS	103.88			1000		430000	497		101000
1KYMJNGVQQNG											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124566	E	3490 AMAZON CAPITAL SERVICES	1,068.34								
1	03/17/25	OFFICE SUPPLIES	9.98			6020		450000	410		101000
1K4Q4MKLDVLR											
2	03/14/25	A ARCE PANTS	119.98			1000		430000	422		101000
19J4X3YN47MR											
3	03/21/25	OFFICE SUPPLIES	29.22			1000		430000	410		101000
14T44JTNJ6M4											
4	03/20/25	MAILING LABELS	60.44			1000		450000	410		101000
1HX3M4C77H4T											
5	03/13/25	PICK UP TOOLS/TRIMMER LINE	488.10			1000		430001	358		101000
1CQQJWF3R4XM											
6	03/20/25	NITRILE GLOVES	360.62			6025		450000	433		101000
1G677VCQ6VXW											
124598	E	3490 AMAZON CAPITAL SERVICES	398.90								
1	04/01/25	OFFICE SUPPLIES	14.97			1000		450000	410		101000
1Q9TRR6WXNGH											
2	03/30/25	OFFICE SUPPLIES	53.49			6020		450000	410		101000
1H93RFH363FH											
3	03/31/25	OFFICE SUPPLIES	53.49			1000		450000	410		101000
1YNWNN9GMT6X											
4	03/25/27	EAR PROTECTION	35.08			1000		430001	639		101000
1XLCV7JF6RFX											
5	03/25/25	RW- EYE PROTECTION	106.44			1000		430001	639		101000
1XLCV7JF6RFX											
6	03/25/25	ST - EYE PROTECTION	106.44			1000		430000	639		101000
1XLCV7JF6RFX											
7	03/25/25	SDS BINDERS	28.99			1000		450000	639		101000
1XLCV7JF6RFX											
124649	E	3490 AMAZON CAPITAL SERVICES	151.00								
1	03/25/25	AED CASE	151.00			1000		455000	420		101000
1CVYH7XJJMTN											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124668	E	3490 AMAZON CAPITAL SERVICES	104.49								
1	04/01/25	Lables, letter tray	104.49			1000		421000	365		101000
1Q9T-RR6W-YWH1											
124693	E	3490 AMAZON CAPITAL SERVICES	151.03								
1	03/20/25	legal pads, file folders	58.64			1000		421000	410		101000
16WX-WLYT-7HKD											
2	03/20/25	new cso hats	23.97			1000		421000	422		101000
16WX-WLYT-7HKD											
3	03/20/25	bike supply & spit hoods	59.48			1000		421000	641		101000
16WX-WLYT-7HKD											
4	03/20/25	rifle maintenance	8.94			1000		421000	987		101000
16WX-WLYT-7HKD											
124701	E	3490 AMAZON CAPITAL SERVICES	63.65								
Fire Department											
1	04/03/25	FD Door Jams	23.98			2060		415200	500		101000
11WM L63T 1MPL											
2	03/31/25	FD Lint Rollers	13.59			2060		415200	500		101000
1YNW NN9G JV3F											
3	03/31/25	FD Mouse pads	6.78			2060		415200	410		101000
1YNW NN9G JV3F											
4	03/31/25	FD Laundry freshner tablets	19.30			2060		415200	500		101000
1YNW NN9G JV3F											
		Total for Vendor:	5,626.93								
124770 -98036E		5229 AMB INVESTMENTS, LLC	47,700.00								
New City Hall											
1	04/01/25	Apr 2025 Lease - City Hall	44,922.57			1000		415000	389		101000
2	04/01/25	Apr 2025 Lease - Satellite Lib	2,777.43			7000		411600	333		101000
		Total for Vendor:	47,700.00								
124381	C	317 AMERICAN WELDING & GAS, INC.	74.05								
1	03/18/25	PLASMA TIP	74.05			6010		450200	914		101000
0010729499											
		Total for Vendor:	74.05								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124475		1139 APWA MEMBERSHIP RENEWAL	819.00								
1		MEMBERSHIP RENEWAL	819.00			1000		450000	667		101000
873089											
		Total for Vendor:	819.00								
124421		3511 ASPEN MILLS	552.34								
1	03/21/25	K Frost, Class A Jacket	376.39			2060		415200	422		101000
350953											
2	03/21/25	D Vetsch class A pants	96.00			2060		415200	422		101000
350953											
3	03/21/25	J Mailey class A Shoes	79.95			2060		415200	422		101000
350953											
		Total for Vendor:	552.34								
124757	C	5449 ASSUREHIRE	900.25								
Background Checks / Drug Screens / Credit Checks for New Hires											
1	100672 04/01/25	PD Drug Screens	76.00			1000		421000	387		101000
100672											
2	100672 04/01/25	Background/Drug Screens - PW	256.25			1000		414103	399		101000
100672											
3	100672 04/01/25	Background/Drug Screens	568.00			1000		414103	399		101000
100672											
		Total for Vendor:	900.25								
124361 -98064E		4672 ASURE PAYROLL TAX MANAGEMENT	249,712.45								
03/21/25 payroll											
1	03/21/25	Social Security	117,443.34			1000		212501			101000
2	03/21/25	Medicare	27,466.50			1000		212502			101000
3	03/21/25	Federal Income Tax	96,314.61			1000		212503			101000
4	03/21/25	ND State Tax	4,528.00			1000		212504			101000
5	03/21/25	MN State Tax	3,960.00			1000		212505			101000
124630 -98039E		4672 ASURE PAYROLL TAX MANAGEMENT	251,243.39								
04/04/25 payroll											
1	04/04/25	Social Security	118,848.82			1000		212501			101000
2	04/04/25	Medicare	27,795.50			1000		212502			101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	04/04/25	Federal Income Tax	96,047.07			1000		212503			101000
4	04/04/25	ND State Tax	4,470.00			1000		212504			101000
5	04/04/25	MN State Tax	4,082.00			1000		212505			101000
		Total for Vendor:	500,955.84								
124700	C	2931 AUTO VALUE PARTS STORES	808.76								
1	03/31/25	WIPER BLADES/FILTER	92.14			6020		450000	427		101000
99330289											
2	03/31/25	BATTERY CHARGER	324.95			1000		430000	432		101000
99330236											
3	04/02/25	#3300 BULK BATTERY/WELDING	6.99			1000		430000	610		101000
99330833											
4	03/31/25	HD FUEL CONSTRUCTION	21.09			6020		450000	427		101000
99330281											
5	03/19/25	FUSE	12.99			6025		450000	610		101000
99328427											
6	04/03/25	#3300/3301 SPOOL CABLE	159.00			1000		430000	610		101000
99330987											
7	04/02/25	#3301 BULK BATTERY/WELDING	160.77			1000		430000	610		101000
99330843											
8	04/02/25	#3300 BULK BATTERY/WELDING	174.75			1000		430000	610		101000
99330844											
9	04/01/25	#5402 FUSEHOLDER	14.98			1000		430001	427		101000
99330526											
10	04/01/25	FILTERS	29.64			6020		450000	427		101000
99330463											
11	04/01/25	FILTERS	3.26			6025		450000	427		101000
99330465											
12	04/02/25	SPARK PLUG	8.97			6025		450000	427		101000
99330740											
13	04/03/25	TRICO PRO BEAM	169.90			6025		450000	427		101000
99330905											
14	03/18/25	CARTRIDGE/HD OIL FLEET	55.53			1000		430002	427		101000
99328091											
15	03/19/25	#3300/3301 HEAT SHRINK	69.93			1000		430000	610		101000
99328417											
16	03/18/25	#3300/3301 BATTERY TERMINAL LU	27.39			1000		430000	610		101000
99328033											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
17	03/25/25	FILTERS	19.43			1000		430002	427		101000
99329259											
18	03/20/25	CV TUBE	16.99			1000		430000	427		101000
99328647											
19	03/25/25	FILTERS	3.26			1000		415000	427		101000
99329262											
20	03/25/25	FILTERS	3.26			2210		428000	427		101000
99329260											
21	03/25/25	FILTERS	16.30			1000		421000	427		101000
99329256											
22	03/25/25	FILTERS	3.26			1000		421000	427		101000
99329257											
23	03/19/25	SHOP SUPPLIES	143.77			1000		455000	427		101000
99328416											
24	03/11/25	HANDHELD PUMP	16.79			1000		455000	432		101000
99326846											
25	03/18/25	APPLICATOR/HD OIL CONSTRUCTION	75.55			1000		430000	427		101000
99328088											
26	03/18/25	FILTERS	14.66			1000		421000	427		101000
99328087											
27	03/18/25	FILTERS	14.66			1000		421000	427		101000
99328082											
28	03/18/25	HD FUEL CONSTRUCTION	15.17			6025		450000	427		101000
99328092											
29	03/19/25	#7102 FUSE	12.99			6025		450000	610		101000
99328427											
30	03/19/25	BEARING/FILTER RETURN	-634.48			1000		430001	427		101000
99328414											
31	02/21/25	SHOP SUPPLIES - RETURN	-216.94			1000		455000	433		101000
99323848											
32	02/25/25	HD OIL FLEET RETURN	-28.19			1000		455000	427		101000
99324356											
		Total for Vendor:	808.76								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124597	C	5427 AVI SYSTEMS INC	1,225.86								
1	89046206	03/31/25 WEX fit-up	445.86			2970		480000	653		101000
89046206											
2	89046335	03/31/25 WEX fit-up	780.00			2970		480000	653		101000
89046335											
		Total for Vendor:	1,225.86								
124576		5360 BAILEY GAST	45.00								
WATER TESTING - BISMARCK, ND											
1		03/25/25 TRAVEL REIMBURSEMENT	45.00			1000		430000	340		101000
		Total for Vendor:	45.00								
124432	-98051E	5540 BASYS	462.50								
1	10013666	03/10/25 Clover Mini - CH POS system	462.50			1000		414100	497		101000
10013666											
		Total for Vendor:	462.50								
124540		1385 BCA/TRAINING & DEVELOPMENT	600.00								
1		03/27/25 BCA Death/Missing Persons-A.Fe	300.00			1000		421000	340		101000
40382											
2		03/27/25 BCA Death/Missing Persons-Boye	300.00			1000		421000	340		101000
40382											
		Total for Vendor:	600.00								
124423	C	3149 BEE SEEN GEAR	161.98								
1		03/17/25 A Essler new tops	161.98			2060		415200	422		101000
68267											
		Total for Vendor:	161.98								
124411		3273 BERNIE DARDIS	649.80								
Legislation at State Capitol - Bismarck - 03/11/25-03/13/25											
1		03/22/25 Travel reimb-Bismarck-3/11	309.40			1000		415000	340		101000
2		03/22/25 Travel reimb-Bismarck-3/12-13	340.40			1000		415000	340		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124412		3273 BERNIE DARDIS	331.40								
ND League Spring Meeting - Bismarck - 03/18/25-03/20/25											
1		03/19/25 ND League Spring Mtg 3/18-3/20	331.40			1000		415000	340		101000
		Total for Vendor:	981.20								
124724		4043 BIGDOG AUTOGLASS	350.00								
1		04/01/25 #7601 WINDOW TINT	350.00			4387		480000	427		101000
4584080											
		Total for Vendor:	350.00								
124427		2977 BISMARCK HOTEL & CONFERENCE	218.00								
ND League of Cities											
1	1015	03/20/25 Lodging - Bernie Dardis	218.00			1000		415000	340		101000
1015											
		Total for Vendor:	218.00								
124589	-98042E	3552 BLUE CROSS BLUE	363,158.40								
April 2025 Premium - Med/Dental/Vision											
1		03/21/25 Apr 2025 Premium	363,158.40			1000		212539			101000
250321318185											
		Total for Vendor:	363,158.40								
124619	C	3489 BOLTON & MENK, INC	354.00								
1	0359233	03/26/25 Project 9049	354.00			4134		480000	313		101000
0359233											
124620	C	3489 BOLTON & MENK, INC	6,274.00								
1	0359224	03/26/25 Project 2284	6,274.00			4133		480000	313		101000
0359224											
		Total for Vendor:	6,628.00								
124567	C	26 BORDER STATES INDUSTRIES INC	194.56								
1		03/20/25 LIFT STATION REPAIR	194.56			6025		450000	826		101000
930058430											
		Total for Vendor:	194.56								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124426		3512 BOUND TREE MEDICAL, LLC	421.50								
1	03/14/25	Med Supplies-SALT Triage Tags 85698855	118.99			2060		415200	500		101000
2	03/17/25	Medical Supplies 85700732	296.42			2060		415200	500		101000
3	03/10/25	Medical Supplies 85692304	6.09			2060		415200	500		101000
124702		3512 BOUND TREE MEDICAL, LLC	1,068.87								
1	03/18/25	FD Medical Supplies 85702514	94.08			2060		415200	500		101000
2	03/24/25	FD Medical Supplies 85709076	114.80			2060		415200	500		101000
3	03/21/25	FD Trauma Moulage Kit 85707167	859.99			2060		415200	500		101000
		Total for Vendor:	1,490.37								
124577		2866 BRADY HANSON	81.00								
		BACKFLOW PREVENTION RECERTIFICATION - BISMARCK, ND									
1	03/17/25	TRAVEL REIMBURSEMENT	81.00			6020		450000	340		101000
		Total for Vendor:	81.00								
124425		3758 BRANDON GAUGLER	19.00								
1	03/25/25	Meal Reimbursement, Pierce Tri Per Diem, Pierce	19.00			2060		415200	340		101000
		Total for Vendor:	19.00								
124440	C	652 BRENCO CORPORATION	38.15								
1	03/12/25	#7102 TOOLS 0164007	38.15			6025		450000	610		101000
124514	C	652 BRENCO CORPORATION	44.44								
1	03/28/25	HOSE REPAIR 0164875	44.44			6010		450200	433		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124728	C	652 BRENCO CORPORATION	226.15								
1	03/27/25	#6400 PISTONS REPAIR	226.15			2210		428000	427		101000
0164788											
		Total for Vendor:	308.74								
124356	C	5403 BRITE-WAY WINDOW CLEANING	1,195.00								
1	589868	01/19/25 CH Window Cleaning	1,195.00			1001		415000	420		101000
589868											
		Total for Vendor:	1,195.00								
124400	C	351 BUSINESS ESSENTIALS	138.37								
1	03/14/25	SA - OFFICE SUPPLEIS	49.39			6010		450200	410		101000
WO-1338630											
2	03/14/25	PW - OFFICE SUPPLIES	88.98			1000		450000	410		101000
WO-1338630											
124722	C	351 BUSINESS ESSENTIALS	97.50								
1	03/28/25	Moved height adjustable legs	97.50			1000		414104	410		101000
OE-652243-1											
		Total for Vendor:	235.87								
124429		39 BUTLER MACHINERY	629.00								
1	03/17/25	FD HQ trouble shoot Generator	629.00			2060		415200	427		101000
FA02587											
124605		39 BUTLER MACHINERY	1,952.39								
1	03/25/25	#4005 FLOW SWITCH REPAIR	1,952.39			6010		450200	427		101000
WO0281935											
		Total for Vendor:	2,581.39								
124431		4788 CAMELOT CLEANERS	63.00								
WF Fire Department Class A Uniforms											
1	03/21/25	J Porter-Class A	21.00			2060		415200	422		101000
25073-854-A											
2	03/21/25	C Cvancara-Class A	21.00			2060		415200	422		101000
25073-854-C											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	03/21/25	B Gaugler-Class A	21.00			2060		415200	422		101000
25073-854-B											
		Total for Vendor:	63.00								
124325		5333 CARBONE'S CUSTOM FIREARMS	870.00								
PO - 200216											
1	02/18/25	rifle A4 10.5"	870.00			1000		421000	987		101000
INV-000595											
		Total for Vendor:	870.00								
124740	C	4508 CARE RESOURCE CONNECTION	3,000.00								
1	03/31/25	FD 04-01/04-30 Consult svc.	3,000.00			2060		415200	428		101000
7830											
		Total for Vendor:	3,000.00								
124538		1355 CASS COUNTY GOVERNMENT	5,185.00								
1	03/26/25	feb 2025 - jail billing	5,185.00			1000		421000	398		101000
INV011714											
		Total for Vendor:	5,185.00								
124415		46 CASS RURAL WATER USERS	30.70								
1	6482 Mar 03/25/25	6482 - WF Airport Water	30.70			7050		500000	420		101000
6482 Mar 2025											
		Total for Vendor:	30.70								
124333	C	2909 CC STEEL LLC	27,640.44								
1	Pay App 5F 03/05/25	Project 1342	27,640.44			4002		480000	670		101000
Pay App 5F											
		Total for Vendor:	27,640.44								
124430		4361 CENTER FOR PUBLIC SAFETY	2,600.00								
Quality Improvement for the Fire & Emergency Services Workshop											
1	03/21/25	Fire & Emergency Svcs. Wrkshop	2,600.00			2060		415200	340		101000
05-19829											
		Total for Vendor:	2,600.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124587		3216 CINTAS	148.42								
1		03/17/25 RUG SERVICE	148.42			1000		455000	420		101000
4224224562											
		Total for Vendor:	148.42								
124399		111 CITY OF FARGO	22,130.31								
1		03/12/25 LANDFILL FEES	22,130.31			6010		450200	355		101000
477957											
124573		111 CITY OF FARGO	22,366.68								
1		03/19/25 LANDFILL FEES	22,366.68			6010		450200	355		101000
478121											
124591		111 CITY OF FARGO	26,142.52								
1	478294	03/24/25 Paratransit Rides - Feb 2025	26,142.52			1000		415000	376		101000
478294											
124732		111 CITY OF FARGO	20,794.05								
1		03/26/25 LANDFILL FEES	20,794.05			6010		450200	355		101000
478372											
		Total for Vendor:	91,433.56								
124353	C	3167 CITY OF WEST FARGO	215.34								
Transfer payment from UB to AR											
Account #02074B-00											
Famous Footwear											
1		03/18/25 UB xfer pmt	215.34			6020		214100			101000
124354	C	3167 CITY OF WEST FARGO	454.89								
Transfer payment from UB to AR											
Account #02061-00											
Federal Express											
1		03/18/25 UB xfer pmt	454.89			6020		214100			101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124507	C	3167 CITY OF WEST FARGO	77.82								
1	02066 Mar	03/21/25 Airport Dumpster	77.82			7050	500000		420		101000
02066-00 Mar 25											
		Total for Vendor:	748.05								
124744	C	1904 CODE 4 SERVICES, INC	7,287.60								
3-year service contract. next due 2028											
1	03/26/25	FD HAAS Alert System 3-year co	7,287.60			2060	415200		428		101000
10422											
		Total for Vendor:	7,287.60								
124382	C	133 COLE PAPERS INC	1,545.62								
1	03/21/25	PW - PAPER PRODUCTS	356.27			6020	450000		500		101000
10557390											
2	03/21/25	SA - PAPER PRODUCTS	239.84			6010	450200		500		101000
10557387											
3	03/21/25	PD - PAPER PRODUCTS	476.82			1000	455000		500		101000
10557385											
4	03/21/25	CH - PAPER PRODUCTS	472.69			1000	455000		500		101000
10557388											
		Total for Vendor:	1,545.62								
124347		5293 COLUMN SOFTWARE PBC	69.92								
1	01/23/25	ND Meetings/Minutes 01/26	9.88			1000	415000		668		101000
CBBC1442-0067											
2	03/07/25	ND General Public Notice 03/12	34.20			1000	415000		668		101000
CBBC1442-0076											
3	03/25/25	ND Meetings/Minutes 03/31	25.84			1000	415000		668		101000
CBBC1442-0081											
124555		5293 COLUMN SOFTWARE PBC	186.96								
1	01/28/25	BID PROPOSAL ADS	186.96			1000	450000		490		101000
CBBC1442-0070											
		Total for Vendor:	256.88								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check		Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124665		E	229 CONSOLIDATED COMMUNICATIONS	175.00								
1			04/01/25 april 2025 ICAC	175.00			1000		421000	497		101000
124718		E	229 CONSOLIDATED COMMUNICATIONS	4,051.83								
1	Mar 2025		03/01/25 701-433-5400/0 Phones	467.06			1000		415000	356		101000
Mar 2025												
2	Mar 2025		03/01/25 701-150-1128/0 Phones	3,584.77			1000		415000	356		101000
Mar 2025												
124720		E	229 CONSOLIDATED COMMUNICATIONS	4,035.80								
1	Apr 2025		04/01/25 701-433-5400/0 Phones	467.31			1000		415000	356		101000
Apr 2025												
2	Apr 2025		04/01/25 701-150-1128/0 Phones	3,568.49			1000		415000	356		101000
Apr 2025												
124745		E	229 CONSOLIDATED COMMUNICATIONS	26.82								
1			04/01/25 FD April Elev. phone	26.82			2060		415200	527		101000
701 364 9536/0												
			Total for Vendor:	8,289.45								
124438			4108 CONSOLIDATED ELECTRICAL	94.04								
1			03/13/25 SAMMY DRIVER/ROD	94.04			1000		455000	420		101000
2348-1081947												
			Total for Vendor:	94.04								
124456			3245 CORE & MAIN	15,247.90								
1			03/14/25 WATER METERS	439.96			4972		480000	670		101000
100												
2			03/19/25 WATER METERS	14,620.00			4972		480000	670		101000
116												
3			03/14/25 BUSHING/GASKETS	187.94			6020		450000	438		101000
099												

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124608			3245 CORE & MAIN	18,949.80								
1	03/28/25	MANHOLE REPAIR 0160		18,949.80			6025		450000	437		101000
124638			3245 CORE & MAIN	90.76								
1	04/01/25	FLG RING GSKT W700496		90.76			6020		450000	438		101000
124642			3245 CORE & MAIN	64.76								
1	03/28/25	HYDRANT GREASE 0371		64.76			6020		450000	433		101000
			Total for Vendor:	34,353.22								
124492			47 CORWIN CHRYSLER	28.65								
1	03/27/25	#1189 WINDSHIELD HOSE 168992		28.65			1000		421000	427		101000
			Total for Vendor:	28.65								
124582			5341 Country Inn & Suites by	232.00								
		BACKFLOW RECERTIFICATION PREVENTION - BISMARCK, ND										
1	03/14/25	B HANSON LODGING 76374034		116.00			6020		450000	340		101000
2	03/14/25	C COSTELLO LODGING 76374035		116.00			6020		450000	340		101000
			Total for Vendor:	232.00								
124599			5535 CRAFCO INC	4,782.00								
1	03/31/25	MIRAFI MTK 3X50 9403412796		4,782.00			1000		430000	722		101000
			Total for Vendor:	4,782.00								
124578			2818 CRAIG COSTELLO	81.00								
		BACKFLOW PREVENTION RECERTIFICATION - BISMARCK, ND										
1	03/17/25	TRAVEL REIMBURSEMENT		81.00			6020		450000	340		101000
			Total for Vendor:	81.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124433		3500 CUMMINS SALES AND SERVICE	5,915.92								
E-71 A/C Compressor oil leak, Fan Clutch, Valve cover											
1	03/11/25	E-71 Repairs A/C compressor	5,183.02			2060		415200	427		101000
E8-250315332											
2	04/01/25	FD Statement Cr over 90 days	-27.26			2060		415200	427		101000
EB-250398784											
3	03/27/25	E-75 Leaks and Front Suspensio	760.16			2060		415200	427		101000
E8-250315933											
		Total for Vendor:	5,915.92								
124677		4457 CWD CASH-WA DISTRIBUTING	276.27								
1	04/02/25	COPS PR - ice cream	276.27			2529		421000	375	12	101000
5541111											
		Total for Vendor:	276.27								
124536		4021 CYCLE SIREN INC.	439.00								
1	bike equipment		439.00			1000		421000	641		101000
2025-015											
		Total for Vendor:	439.00								
124496	C	1675 DAKOTA FLUID POWER, INC	460.16								
1	03/07/25	HARDWARE	181.59			6010		450200	427		101000
7310861											
2	03/14/25	HARDWARE	278.57			6020		450000	427		101000
7313663											
124579	C	1675 DAKOTA FLUID POWER, INC	1,960.20								
1	03/07/25	SA - 8MXT X REEL	490.05			6010		450200	427		101000
7310862											
2	03/07/25	WA - 8MXT X REEL	490.05			6020		450000	427		101000
7310862											
3	03/07/25	SW - 8MXT X REEL	490.05			6025		450000	427		101000
7310862											
4	03/07/25	ST - 8MXT X REEL	490.05			1000		430000	427		101000
7310862											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124586	C	1675 DAKOTA FLUID POWER, INC	178.74								
1	03/07/25	#4003 COUPLING	178.74			6010	450200		427		101000
7310860											
124741	C	1675 DAKOTA FLUID POWER, INC	941.80								
1	03/12/25	#5102 COMPRESSED AIR REPAIR	941.80			1000	455000		427		101000
7312901											
		Total for Vendor:	3,540.90								
124445	C	79 DAKOTA HOSE & FITTINGS	965.82								
1	03/18/25	STANDARD DUTY VACCUM/CLAMP	965.82			6025	450000		641		101000
3214775											
124640	C	79 DAKOTA HOSE & FITTINGS	76.33								
1	03/04/25	COUPLER/STRAINER	76.33			4387	480000		500		101000
3214060											
		Total for Vendor:	1,042.15								
124409	C	2514 DAKOTA MAILING & SHIPPING	101.95								
1	79623 02/05/25	Finance charge	9.00			1000	415000		410		101000
79623											
2	80406 03/03/25	Ink for CH postage machine	92.95			1000	415000		410		101000
80406											
		Total for Vendor:	101.95								
124570		624 DAKOTA SUPPLY GROUP	156.39								
1	03/26/25	CNTCR IEC MAG	156.39			6020	450000		448		101000
S104570155											
124746		624 DAKOTA SUPPLY GROUP	59.90								
Fire Department											
1	03/14/25	FD St 75 LED Project	59.90			2060	415200		494		101000
s104541434.001											
		Total for Vendor:	216.29								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124771	-98035E	3050 DAKOTA UPREIT LIMITED	7,974.68								
Pioneer Center - Apr 2025 rent											
1	04/01/25	Common Area - Apr 2025	2,402.29			1001		415000	389		101000
2	04/01/25	Base Rent - Apr 2025	5,572.39			1001		415000	389		101000
		Total for Vendor:	7,974.68								
124681		3567 DAN FULLER	1,775.75								
IAFC Conference in Rogers AR											
1	04/02/25	D Fuller-Perdiem	110.00			2060		415200	340		101000
IAFC Conference											
2	04/02/25	D Fuller-Air Fare/rental Car	1,119.57			2060		415200	340		101000
IAFC Conference											
3	04/02/25	D Fuller-Lodging	546.18			2060		415200	340		101000
IAFC Conference											
		Total for Vendor:	1,775.75								
124434		2377 DAVID SAPP	70.00								
1	03/21/25	Per diem Pierce T-76 Inspectio	70.00			2060		415200	340		101000
Pierce T-76											
		Total for Vendor:	70.00								
124477		77 DEMCO INC	277.83								
1	03/18/25	BOOKCART WHEEL;LABELS;TAPE	277.83			7000		411600	410		101000
7619114											
124661		77 DEMCO INC	98.57								
1	03/21/25	REPAIR TAPE	98.57			7000		411600	410		101000
7621200											
		Total for Vendor:	376.40								
124656	C	2225 DTN, LLC	512.65								
1	04/01/25	WEATHER SENTRY (APRIL)	512.65			1000		450000	497		101000
210-00156662											
		Total for Vendor:	512.65								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124413		3365 DUSTIN SCOTT	268.80								
NDLC Spring Workshop - Bismarck - 03/18/25-03/20/25											
1		03/22/25 Travel reimb - NDLC 3/18-3/20	268.80			1000		414000	340		101000
		Total for Vendor:	268.80								
124594	C	1502 EIDE BAILLY LLP	8,875.00								
Professional services related to 2024 audit											
1	EI01842510	03/27/25 GASB 87/96 Advisory	8,875.00			1000		415000	369		101000
EI01842510											
		Total for Vendor:	8,875.00								
124698	-98034E	5544 ELDERON TRUCK & EQUIPMENT SALES	27,000.00								
1		04/02/21 #4700 2015 TICO PRO SPOTTER	27,000.00			6010		450200	610		101000
2175-N											
		Total for Vendor:	27,000.00								
124397	C	5525 ELITE TRUCK	2,403.46								
1		02/19/25 #5900 SERVICE BODY DRAWERS	2,403.46			1000		455000	610		101000
66892											
		Total for Vendor:	2,403.46								
124526		1841 EMERGENCY AUTOMOTIVE	1,505.01								
1		03/12/25 #7104 BEACON LIGHTS	513.57			6025		450000	610		101000
MP0224251A											
2		03/12/25 #5307 BAR LIGHTS	495.72			1000		430001	610		101000
MP0224251A											
3		03/12/25 #6000 BAR LIGHTS	495.72			2210		428000	427		101000
MP0224251A											
124611		1841 EMERGENCY AUTOMOTIVE	1,484.44								
1		02/26/25 #7103 LIGHTING	742.22			6025		450000	610		101000
MP022425-51											
2		02/26/25 #6000 LIGHTING	742.22			2210		428000	427		101000
MP022425-51											
		Total for Vendor:	2,989.45								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124379	-98055E	4664 EMPOWER (MASS MUTUAL)	5,070.32								
1		03/21/25 Mar 2025 Contributions	5,070.32			1000		212528			101000
		Total for Vendor:	5,070.32								
124662	C	3410 ENGRAPHIX	1,217.49								
1		04/02/25 show box - military service	1,217.49			1000		421000	422		101000
A5582											
		Total for Vendor:	1,217.49								
124664		2089 ENVISIONWARE, INC	3,665.80								
1		04/01/25 ANNUAL SUBSCRIPTION 4/25-4/26	3,665.80			7000		411600	497		101000
INV-US-75966											
		Total for Vendor:	3,665.80								
124366	116148S	3547 EQUITABLE UNIT ANNUITY	2,000.00								
1		03/21/25 Deferred Comp Mar 2025	2,000.00			1000		212524			101000
		Total for Vendor:	2,000.00								
124622		2862 ESSENTIA HEALTH - FARGO	276.00								
Random drug screens											
1		03/31/25 Brian K - Sewer	91.00			6025		450000	387		101000
890000526.3.2025											
2		03/31/25 Dallas H - Street	60.00			1000		430000	387		101000
890000526.3.2025											
3		03/31/25 Bailey G - Street	60.00			1000		430000	387		101000
890000526.3.2025											
4		03/31/25 Jacob S - PD	65.00			1000		421000	387		101000
890000526.3.2025											
124747		2862 ESSENTIA HEALTH - FARGO	715.00								
Fire Department											
1		03/31/25 FD Feb Annual Physicals	715.00			2060		415200	996		101000
890002546.03.2025											
		Total for Vendor:	991.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124719	C	1851 F/S MANUFACTURING	26.56								
1	03/31/25	#5407 VALVE/GASKET	25.16			1000		430001	427		101000
202288											
2	04/01/25	#5407 GASKET	1.40			1000		430001	427		101000
202299											
		Total for Vendor:	26.56								
124716		3344 FACTORY MOTOR PARTS	33.78								
1	12/16/24	#1195 WIPERS	33.78			1000		421000	427		101000
37-1236862											
		Total for Vendor:	33.78								
124424		712 FAMILY HEALTHCARE	20,000.00								
1	03/25/25	2025 Budget Appropriation	20,000.00			1000		415000	658		101000
		Total for Vendor:	20,000.00								
124748		3420 FARGO APPAREL	250.00								
Good Sumaritan Award-EM											
1	03/28/25	EM Good Sumaritan Award	250.00			2060		415200	375		101000
25046											
		Total for Vendor:	250.00								
124633		897 FARGO GLASS AND PAINT CO.	280.00								
1	04/01/25	DUMPSTER PAINT	280.00			6010		450200	914		101000
FR0001472658											
		Total for Vendor:	280.00								
124518		979 FARGO LINE-X	475.00								
1	03/06/25	#3300/3301 LADDER RACK RACHET	190.00			1000		430000	610		101000
31206											
2	03/06/25	#7103 LADDER RACK RACHET	95.00			6025		450000	610		101000
31206											
3	03/06/25	STOCK LADDER RACK RACHET	190.00			6025		450000	427		101000
31206											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124525		979 FARGO LINE-X	325.00								
1	02/04/25	#7002 SEAT COVER	325.00			6025		450000	427		101000
31057											
		Total for Vendor:	800.00								
124669		4367 FARGO PUBLIC LIBRARY	400.00								
1	03/10/25	LIBRARY NIGHT AT REDHAWKS	400.00			7000		411600	689		101000
25-04											
		Total for Vendor:	400.00								
124639		136 FARGO TRAILER CENTER	10.37								
1	02/03/25	RACHET STRAP	40.84			6025		450000	432		101000
06P48319											
9900	06P48339	02/04/25 2100 - SWIVEL RET	-30.47			6020		450000	427		101000
CI	43										
		Total for Vendor:	10.37								
124489	C	124 FASTENAL	99.71								
1	03/24/25	PIPE TAP	68.42			6025		450000	432		101000
NDFAR315036											
2	03/24/25	#7103 JBOLTS	31.29			6025		450000	610		101000
NDFAR315037											
124568	C	124 FASTENAL	115.14								
1	03/19/25	#7102 TOOLS	113.40			6025		450000	610		101000
NDFAR314793											
2	03/19/25	HARDWARE	1.74			6025		450000	433		101000
NDFAR314792											
124635	C	124 FASTENAL	16.50								
1	03/26/25	LIFT STATION REPAIR	16.50			6025		450000	826		101000
NDFAR315219											
		Total for Vendor:	231.35								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124340			151 FEDERAL EXPRESS	7.61								
1		03/19/25 ND lab pkg 8-804-04459		7.61			1000		421000	661		101000
124531			151 FEDERAL EXPRESS	7.61								
1		03/26/25 ND lab package 8-811-18384		7.61			1000		421000	661		101000
			Total for Vendor:	15.22								
124336			2268 FLAGSHOOTER INC	290.22								
1	250304016	03/12/25 Locate Supplies 250304016		290.22			6020		450000	412		101000
			Total for Vendor:	290.22								
124436			5202 FLATLAND MASONRY, INC.	3,635.00								
1		03/23/25 SHEYENNE ST PLANTER REPAIR 913921		485.00			2960		411900	416		101000
2		03/23/25 SHEYENNE ST PLANTER REPAIR 913920		3,150.00			1000		430000	322		101000
			Total for Vendor:	3,635.00								
124458			55 FLEETPRIDE	83.99								
1		03/17/25 #7000 PRESSURE SWITCH ASSY 124253551		83.99			6025		450000	427		101000
			Total for Vendor:	83.99								
124595			2499 FM CONVENTION & VISITORS BUREAU	37,237.27								
Feb Lodging												
1	Feb 2025	02/28/25 Lodging Tax 2% Feb 2025		37,237.27			2141		411500	533		101000
124596			2499 FM CONVENTION & VISITORS BUREAU	18,618.63								
Feb Lodging												
2	Feb 2025	02/28/25 Lodging Tax 1% Feb 2025		18,618.63			2141		411500	653		101000
			Total for Vendor:	55,855.90								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124646		2637 FORCE AMERICA INC	20.00								
1	03/28/25	FEB DATA PLAN	20.00			1000		430000	497		101000
IN200-2004630											
		Total for Vendor:	20.00								
124351	116147S	104 FORUM COMMUNICATIONS	1,725.00								
1	10/31/24	West Fargo Focus	575.00			1000		414102	602		101000
I2024.00041656											
2	11/30/24	West Fargo Focus	575.00			1000		414102	602		101000
I2024.00042280											
3	12/31/24	West Fargo Focus	575.00			1000		414102	602		101000
I2024.00036013											
		Total for Vendor:	1,725.00								
124387		3063 FRONTLINE PLUS FIRE & RESCUE	4,200.00								
1/1/25-12/31/25		SIREN CONTRACT									
1	03/14/25	2025 ANNUAL SERVICE CONTRACT	4,200.00			1000		430002	803		101000
14430											
		Total for Vendor:	4,200.00								
124330		155 GALLS, LLC	809.60								
1	03/12/25	mag holder for ostlund	53.96			1000		421000	422		101000
030718172											
2	03/12/25	radio molle for walker	31.46			1000		421000	422		101000
030716182											
3	03/11/25	gloves for masset	32.40			1000		421000	422		101000
030703434											
4	03/11/25	pants & gun light for carlson	213.22			1000		421000	422		101000
030701325											
5	03/11/25	radio molle for heyerman	31.46			1000		421000	422		101000
030705505											
6	03/14/25	new officer badges - reorg	352.20			1000		421000	422		101000
030748270											
7	03/10/25	equip for sufficool	45.90			1000		421000	422		101000
030693130											
8	03/14/25	badge for young	90.60			1000		421000	422		101000
030747928											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
9	03/13/25	pants for voneschen	81.86			1000		421000	422		101000
030728707											
10	03/13/25	radio holder for newman	51.26			1000		421000	422		101000
030729656											
11	03/14/25	yaktrax for walker	29.66			1000		421000	422		101000
030741543											
12	03/13/25	pants for masset	81.86			1000		421000	422		101000
030728705											
13	03/14/25	pants for hicks	163.72			1000		421000	422		101000
030741123											
14	03/10/25	boots for ackerman - credit	-206.96			1000		421000	422		101000
030697487											
15	03/10/25	boots for dehmlow - credit	-243.00			1000		421000	422		101000
030697525											
124339		155 GALLS, LLC	746.87								
1	03/12/25	gloves for sufficool	36.00			1000		421000	422		101000
030722184											
2	03/14/25	uniforms for dehmlow	347.99			1000		421000	422		101000
030741307											
3	03/15/25	cuffs for dixon	120.96			1000		421000	422		101000
030751678											
4	03/14/25	cuffs for braun	120.96			1000		421000	422		101000
030743451											
5	03/14/25	cuffs for angeles	120.96			1000		421000	422		101000
030743441											
124343		155 GALLS, LLC	307.38								
1	02/28/25	new officer pants - wanzek	143.66			1000		421000	422		101000
030610272											
2	03/17/25	pants for mewes	163.72			1000		421000	422		101000
030761014											
124435		155 GALLS, LLC	1,454.09								
1	02/27/25	L Nesvold-Vest, Boots	168.87			2060		415200	422		101000
030591751											
2	02/27/25	D Vetsch-New Hire Job Shirt	85.15			2060		415200	422		101000
030591751											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	02/27/25	M Ashland-Job Shirt	89.26			2060		415200	422		101000
030591751											
4	02/27/25	L Nesvold-Jobshirt, 3 pants	227.03			2060		415200	422		101000
030591751											
5	02/27/25	J Mailey-New Hire 2 pants	115.60			2060		415200	422		101000
030591751											
6	02/27/25	D Vetsch-New Hire 2 Pants	153.00			2060		415200	422		101000
030591751											
7	02/27/25	10-Class A Ties, breakaway	144.10			2060		415200	422		101000
030591751											
8	03/14/25	J Carriveau-2 pants	173.58			2060		415200	422		101000
030742873											
9	03/14/25	A Thieschafer-2 pants	149.60			2060		415200	422		101000
030742873											
10	03/05/25	T Olson-3 pants	147.90			2060		415200	422		101000
030650621											
124544		155 GALLS, LLC	1,388.10								
1	03/17/25	gloves for Halverson	28.80			1000		421000	422		101000
030762646											
2	03/19/25	radio case for Halverson	51.26			1000		421000	422		101000
030787378											
3	03/24/25	equipment for Carlson	166.94			1000		421000	422		101000
030830441											
4	03/24/25	new officer - J. Henry	314.80			1000		421000	422		101000
030831949											
5	03/18/25	radio case for Mewes	51.26			1000		421000	422		101000
030773606											
6	03/20/25	equipment for T. Todd	98.24			1000		421000	422		101000
030800523											
7	03/22/25	new officer belts	29.97			1000		421000	422		101000
030818799											
8	03/24/25	equipment for Tulius	212.55			1000		421000	422		101000
030829758											
9	03/24/25	flashlight for Dixon	192.56			1000		421000	422		101000
030829756											
10	03/17/25	mag holder for T. Johnson	46.80			1000		421000	422		101000
030762138											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
12	03/20/25	new officer, pants - Kemmer	143.66			1000		421000	422		101000
030801773											
13	03/18/25	new officer, radio holder, Cod	51.26			1000		421000	422		101000
030776588											
124680		155 GALLS, LLC	1,794.39								
1	03/25/25	new cso - kakayi	163.72			1000		421000	422		101000
030839124											
2	03/25/25	new cso - larson	163.72			1000		421000	422		101000
030839124											
3	03/25/25	replenish storage - equip	853.32			1000		421000	422		101000
030839124											
4	03/26/25	replenish storage-belt keepers	81.32			1000		421000	422		101000
030851844											
5	03/27/25	badge for halverson	95.50			1000		421000	422		101000
030869780											
6	03/29/25	equip for swiggum	117.00			1000		421000	422		101000
030886514											
7	03/28/25	new cso pants - sell	163.72			1000		421000	422		101000
030874645											
8	03/29/25	equip for ostlund	117.00			1000		421000	422		101000
030886447											
9	03/28/25	new officer - wirtzfeld	143.66			1000		421000	422		101000
030878749											
10	03/25/25	tourn for dixon	36.00			1000		421000	422		101000
030840485											
11	03/25/25	tourn for nobles	36.00			1000		421000	422		101000
030840477											
12	04/01/25	return label hicks	7.99			1000		421000	422		101000
030920162											
13	04/01/25	credit for pants hicks	-184.56			1000		421000	422		101000
030921480											
124736		155 GALLS, LLC	26.94								
1	03/31/25	ear molds for Stanton	26.94			1000		421000	422		101000
030900948											
		Total for Vendor:	6,527.37								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124442		3678 GARRETT RIX	165.75								
1	03/18/25	Reimbursement for Boots	165.75			2060		415200	422		101000
		Total for Vendor:	165.75								
124730		93 GATEWAY CHEVROLET	12.40								
1	03/26/25	#6000 CLIPS	12.40			2210		428000	427		101000
1280687											
		Total for Vendor:	12.40								
124490		156 GENERAL EQUIP & SUPPLIES	165.02								
1	03/26/25	#2201 HO46-HM 5 GAL	165.02			6020		450000	427		101000
SO0298709											
124645		156 GENERAL EQUIP & SUPPLIES	3,605.90								
1	02/05/25	#7302 2020 WANCO LIGHT TOWER	4,500.00			6025		450000	870		101000
E10020950											
2	01/16/25	GRADER EDGES - RETURN	-894.10			1000		430000	381		101000
RP0016872-1											
		Total for Vendor:	3,770.92								
124529		2558 GOODYEAR COMMERCIAL TIRE	1,598.61								
1	03/24/25	#415 TIRES	406.74			6010		450200	427		101000
130-1092804											
2	03/21/25	TIRES	139.93			6010		450200	427		101000
130-1092788											
3	02/21/25	#4202 TIRES	523.24			6010		450200	427		101000
130-1092625											
4	02/26/25	#411 TIRES	450.77			6010		450200	427		101000
130-1092645											
5	02/24/25	#4301 TIRES	77.93			6010		450200	427		101000
130-1092628											
124706		2558 GOODYEAR COMMERCIAL TIRE	2,107.52								
1	03/28/25	#4100 TIRES	681.72			6010		450200	427		101000
1301092840											
2	03/28/25	#4102 TIRES	1,425.80			6010		450200	427		101000
1301092841											
		Total for Vendor:	3,706.13								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124418	C	3331 GOVERNMENTJOBS.COM, INC.	25,104.00								
1		INV-132351 03/24/25 CMI Time Clocks (6)	25,104.00			1000		414104	497		101000
INV-132351											
		Total for Vendor:	25,104.00								
124389	C	556 GRAINGER, INC.	448.00								
1		03/12/25 DOOR CLOSER	448.00			1000		455000	420		101000
9435604898											
124441	C	556 GRAINGER, INC.	46.67								
1		03/14/25 #7102 TOOLS	46.67			6025		450000	610		101000
9438739303											
124520	C	556 GRAINGER, INC.	208.68								
1		03/20/25 #3300/3301 CABLE WIRE	208.68			1000		430000	610		101000
9445969471											
124534	C	556 GRAINGER, INC.	13.92								
1		03/26/25 #5100 POWER CONNECTOR	13.92			1000		455000	427		101000
9452187660											
124569	C	556 GRAINGER, INC.	52.44								
1		03/25/25 CONTACT BLOCK	35.94			6020		450000	448		101000
9450241139											
2		03/24/25 RELAY	16.50			6020		450000	448		101000
9448838020											
		Total for Vendor:	769.71								
124402		939 GRAYBAR	112.82								
1		9341095482 03/03/25 Electrical	36.40			1000		414104	497		101000
9341095482											
2		9341111092 03/04/25 Electrical	76.42			1000		414104	497		101000
9341111092											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124439		939 GRAYBAR	96.24								
1		03/04/25 LIGHT BULBS 9341111093	96.24			6025		450000	825		101000
		Total for Vendor:	209.06								
124443	C	3535 GREAT PLAINS FIRE	16,404.00								
1		03/12/25 New Fire Gear A Wagemann 8762	4,101.00			2060		415200	641		101000
2		03/12/25 New Fire Gear N Wavra 8762	4,101.00			2060		415200	641		101000
3		03/12/25 New Fire Gear R Dirk 8762	4,101.00			2060		415200	641		101000
4		03/12/25 New Fire Gear M Berg 8762	4,101.00			2060		415200	641		101000
		Total for Vendor:	16,404.00								
124559	C	135 HAWKINS INC	8,377.08								
1		03/19/25 AQUAHAWK 7012298	3,342.83			6025		450000	423		101000
2		03/17/25 AQUAHAWK 7010130	5,034.25			6025		450000	423		101000
124612	C	135 HAWKINS INC	11,466.35								
1		03/24/25 AQUAHAWK 7017883	8,357.09			6025		450000	423		101000
2		03/31/25 AQUAHAWK 7024077	3,109.26			6025		450000	423		101000
		Total for Vendor:	19,843.43								
124509	116157S	5541 HAZER VENTURES LLC	46,086.40								
1		03/27/25 Imp Dist 2265 (Parcel 3-3)	16,800.00			4793		480000	313		101000
2		03/27/25 Imp Dist 2265 (Parcel 3-3A)	2,771.84			4793		480000	313		101000
3		03/27/25 Imp Dist 2265 (Parcel 3-8)	21,945.00			4793		480000	313		101000
4		03/27/25 Imp Dist 2265 (Parcel 3-8A)	4,569.56			4793		480000	313		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124510	116158S	5541 HAZER VENTURES LLC	60,302.64								
1		03/27/25 Imp Dist 2265 (Parcel 3-4)	55,770.00			4793	480000		313		101000
2		03/27/25 Imp Dist 2265 (Parcel 3-4A)	4,532.64			4793	480000		313		101000
124511	116159S	5541 HAZER VENTURES LLC	9,805.00								
1		03/28/25 Imp Dist 2265	9,805.00			4793	480000		313		101000
		Total for Vendor:	116,194.04								
124508	C	5096 HDR ENGINEERING INC.	9,773.73								
1	1200707055	03/25/25 Project 6060	9,773.73			4098	480000		313		101000
1200707055											
		Total for Vendor:	9,773.73								
124663	C	1310 HERO SCHEDULE LLC	315.00								
1		04/01/25 april 2025 active user fees	315.00			1000	421000		497		101000
INV-41112											
124749	C	1310 HERO SCHEDULE LLC	165.00								
1		04/01/25 FD April Schedule charge	165.00			2060	415200		497		101000
41111											
		Total for Vendor:	480.00								
124352	C	2820 HIGH POINT NETWORKS	47.60								
1	265148	01/28/25 Replacement cameras-The Lights	560.00			1000	414104		497		101000
265148											
2	265148	01/28/25 Credits on Account	-512.40			1000	414104		497		101000
265148											
124542	C	2820 HIGH POINT NETWORKS	1,340.00								
1		03/24/25 booking room camera/access	1,340.00			2975	421000		497	18	101000
268535											
124634	C	2820 HIGH POINT NETWORKS	1,254.00								
1		03/31/25 SECURITY CAMERA @ GAS PUMPS	1,254.00			6020	450000		420		101000
268761											
		Total for Vendor:	2,641.60								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124428		5539 HKGI INC	4,073.50								
1	025-006-1	03/14/25 Project 9057	4,073.50			4179		480000	307		101000
025-006-1											
		Total for Vendor:	4,073.50								
124386		4562 HMI	18,722.13								
1	03/24/25	FAST KIT PLASTIC/PARTS	18,722.13			1000		430000	394		101000
0047628											
		Total for Vendor:	18,722.13								
124557	C	358 HUBERT OYE & SONS INC	1,852.50								
1	03/19/25	ASPHALT MIX	1,852.50			6020		450000	394		101000
1212424											
124607	C	358 HUBERT OYE & SONS INC	1,991.20								
1	03/26/25	ASPHALT MIX	1,991.20			1000		430000	722		101000
1212428											
		Total for Vendor:	3,843.70								
124753		3058 IAAI	153.00								
J Neeb Annual Dues											
1	04/02/25	J Neeb 2025 Dues	153.00			2060		415200	661		101000
124207											
		Total for Vendor:	153.00								
124678		3439 IDEMIA IDENTITY & SECURITY USA	22,788.00								
1	04/02/25	fingerprint machine	22,788.00			1000		421000	641		101000
180184											
		Total for Vendor:	22,788.00								
124516		4901 IMPACT ENVIRONMENTAL GROUP	1,133.23								
1	03/24/25	DUMPSTER LIDS	1,133.23			6010		450200	914		101000
189440											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124553		4901 IMPACT ENVIRONMENTAL GROUP	6,047.52								
1	03/19/25	DUMPSTER REPAIR PARTS 188917	6,047.52			6010		450200	914		101000
		Total for Vendor:	7,180.75								
124478		2346 INFOUSA MARKETING, INC	515.00								
1	03/12/25	CITY DIRECTORIES - ND BUSINESS 10004299116	515.00			7000		411600	662		101000
		Total for Vendor:	515.00								
124491		4592 INGRAM LIBRARY SERVICES	2,823.55								
1	03/14/25	BOOKS 87104341	7.82			7000		411600	662		101000
2	03/14/25	BOOKS 87104342	33.69			7000		411600	662		101000
3	03/14/25	BOOKS 87104343	135.31			7000		411600	662		101000
4	03/14/25	BOOKS 87104344	20.91			7000		411600	662		101000
5	03/14/25	BOOKS 87104345	117.48			7000		411600	662		101000
6	03/14/25	BOOKS 87104346	240.50			7000		411600	662		101000
7	03/14/25	BOOKS 87104347	46.62			7000		411600	662		101000
8	03/14/25	BOOKS 87104348	172.38			7000		411600	662		101000
9	03/14/25	BOOKS 87104349	348.42			7000		411600	662		101000
10	03/14/25	BOOKS 87104350	429.65			7000		411600	662		101000
11	03/14/25	BOOKS 87104351	199.02			7000		411600	662		101000
12	03/14/25	BOOKS 87104352	86.46			7000		411600	662		101000
13	03/17/25	BOOKS 87134337	30.95			7000		411600	662		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
14	03/17/25	BOOKS 87134338	27.03			7000		411600	662		101000
15	03/18/25	BOOKS 87159147	45.63			7000		411600	662		101000
16	03/18/25	BOOKS 87159148	128.76			7000		411600	662		101000
17	03/18/25	BOOKS 87159149	11.99			7000		411600	662		101000
18	03/18/25	BOOKS 87159150	116.83			7000		411600	662		101000
19	03/18/25	BOOKS 87159151	24.25			7000		411600	662		101000
20	03/19/25	BOOKS 87176085	17.85			7000		411600	662		101000
21	03/19/25	BOOKS 87176086	150.30			7000		411600	662		101000
22	03/19/25	BOOKS 87176087	19.77			7000		411600	662		101000
23	03/19/25	BOOKS 87176088	11.11			7000		411600	662		101000
24	03/19/25	BOOKS 87176089	13.75			7000		411600	662		101000
25	03/19/25	BOOKS 87176090	31.18			7000		411600	662		101000
26	03/19/25	BOOKS 87176091	13.18			7000		411600	662		101000
27	03/19/25	BOOKS 87176092	13.12			7000		411600	662		101000
28	03/20/25	BOOKS 87198457	24.29			7000		411600	662		101000
29	03/20/25	BOOKS 87198458	5.74			7000		411600	662		101000
30	03/20/25	BOOKS 87198459	48.44			7000		411600	662		101000
31	03/20/25	BOOKS 87198460	24.28			7000		411600	662		101000
32	03/20/25	BOOKS 87198461	11.50			7000		411600	662		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
33	03/20/25	BOOKS	13.84			7000		411600	662		101000
87198462											
34	03/20/25	BOOKS	13.43			7000		411600	662		101000
87198463											
35	03/21/25	BOOKS	20.96			7000		411600	662		101000
87222668											
36	03/21/25	BOOKS	92.76			7000		411600	662		101000
87222669											
37	03/21/25	BOOKS	14.56			7000		411600	662		101000
87222670											
38	03/21/25	BOOKS	14.07			7000		411600	662		101000
87222671											
39	03/25/25	BOOKS	45.72			7000		411600	662		101000
87268378											
124673		4592 INGRAM LIBRARY SERVICES	569.08								
1	03/27/25	BOOKS	19.95			7000		411600	662		101000
87311865											
2	03/27/25	BOOKS	130.38			7000		411600	662		101000
87311866											
3	03/27/25	BOOKS	36.62			7000		411600	662		101000
87311867											
4	03/27/25	BOOKS	60.07			7000		411600	662		101000
87311868											
5	03/27/25	BOOKS	41.69			7000		411600	662		101000
87311869											
6	03/27/25	BOOKS	38.20			7000		411600	662		101000
87311870											
7	03/27/25	BOOKS	29.09			7000		411600	662		101000
87318887											
8	03/27/25	BOOKS	38.69			7000		411600	662		101000
87318888											
9	03/27/25	BOOKS	15.80			7000		411600	662		101000
87318889											
10	03/27/25	BOOKS	8.16			7000		411600	662		101000
87318890											
11	03/31/25	BOOKS	37.48			7000		411600	662		101000
87355279											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
12	03/31/25	BOOKS	64.33			7000		411600	662		101000
87355280											
13	03/31/25	BOOKS	21.17			7000		411600	662		101000
87355281											
14	03/31/25	BOOKS	14.66			7000		411600	662		101000
87355282											
15	03/31/25	BOOKS	12.79			7000		411600	662		101000
87355283											
		Total for Vendor:	3,392.63								
124615		2500 INLAND TRUCK PARTS & SERVICE	1,146.62								
1	03/19/25	#7016 SHAFT REPAIR	1,354.20			6025		450000	427		101000
1776071											
2	01/16/25	#7042 RELIEF VALVE	152.80			4387		480000	427		101000
1742451											
3	01/16/25	#7042 RETURN	-360.38			4387		480000	427		101000
CM132653											
		Total for Vendor:	1,146.62								
124398	C	1765 J.J. KELLER & ASSOC, INC	377.50								
1	03/01/25	CDL TRAINING - MARCH	377.50			1000		450000	497		101000
9109920986											
		Total for Vendor:	377.50								
124332		1164 JDP ELECTRIC, INC	88,263.35								
1	Pay App 5	03/03/25 Project 1342	88,263.35			4002		480000	670		101000
Pay App 5											
		Total for Vendor:	88,263.35								
124476	C	5433 JIM LARSON	3,718.75								
1	2500002	03/23/25 Finance Support 02/11-03/23	3,718.75			1000		414100	418		101000
2500002											
		Total for Vendor:	3,718.75								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124384	C	2798 JOHNSON CONTROLS	608.45								
1	03/25/25	PD - METASYS SERVER REPAIR	608.45			1000		455000	420		101000
1-135464380048											
		Total for Vendor:	608.45								
124769	C	274 JOHNSON, MOTTINGER & GREENWOOD,	5,250.00								
April 2025											
1	04/01/25	Court Appointed Attorney	5,250.00			1000		412000	310		101000
		Total for Vendor:	5,250.00								
124688	C	5396 JUSTFOIA INC	10,326.75								
Annual subscription for 2025-2026											
1	RN22243 03/31/25	JustFOIA Pro Renewal	10,326.75			1000		416200	497		101000
RN22243											
		Total for Vendor:	10,326.75								
124362 -98063E		4482 KOTAPAY	3,484.11								
03/21/25 payroll											
1	03/21/25	Child Support	3,484.11			1000		212549			101000
124629 -98040E		4482 KOTAPAY	3,484.11								
04/04/25 payroll											
1	04/04/25	Child Support	3,484.11			1000		212549			101000
		Total for Vendor:	6,968.22								
124408		999999 KURT BANTA	72.50								
Paid for a tree directly to the forestry department, needs to be reimbursed, as he overpaid by $72.50											
1	03/24/25	Overpayment for tree	72.50			1000		360000			101000
		Total for Vendor:	72.50								
124691		2530 KYLE JOHNSON	545.00								
1	04/03/25	training conf meal reimb	545.00			1000		421000	340		101000
		Total for Vendor:	545.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124583		705 LAWSON PRODUCTS	466.84								
1		03/13/25 #7102 HARDWARE	62.94			6025		450000	610		101000
9312306941											
2		03/13/25 HARDWARE STOCK	403.90			1000		455000	433		101000
9312309231											
		Total for Vendor:	466.84								
124329	C	4767 LENOVO (UNITED STATES) INC.	35,671.90								
1		03/12/25 dock stations	4,419.74			1000		421000	497		101000
6472141093											
2		03/06/25 monitors	4,527.00			1000		421000	497		101000
6472071851											
3		03/06/25 laptops & support plus	26,725.16			1000		421000	497		101000
6472069434											
124348	C	4767 LENOVO (UNITED STATES) INC.	43,258.15								
1	6472065606	03/05/25 1 Laptop - WEX fit-up	929.89			2970		480000	653		101000
6472065606											
2	6472138455	03/12/25 1 Laptop - Engineering	1,784.28			1000		414200	497		101000
6472138455											
3	6472143098	03/12/25 3 Laptops - Planning	4,917.69			1000		418000	497		101000
6472143098											
4	6472144489	03/12/25 2 Laptops - Finance	5,211.50			1000		414100	497		101000
6472144489											
5	6472144489	03/12/25 2 Monitors - PW	301.80			1000		450000	497		101000
6472144489											
6	6472144489	03/12/25 2 Monitors - Engineering	301.80			1000		414200	497		101000
6472144489											
7	6472201985	03/18/25 1 Laptop - Finance	1,854.49			1000		414100	497		101000
6472201985											
8	6472206664	03/19/25 3 Docks - Planning	509.97			1000		418000	497		101000
6472206664											
9	6472206664	03/19/25 2 Docks/5 Monitors - PW	1,169.98			1000		450000	497		101000
6472206664											
10	6472206664	03/19/25 1 Dock - Fleet	169.99			1000		455000	497		101000
6472206664											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
11	6472206664	03/19/25 1 Dock - ROW	169.99			1000		430001	497		101000
6472206664											
12	6472206664	03/19/25 1 Dock - Water	169.99			6020		450000	497		101000
6472206664											
13	6472206664	03/19/25 1 Monitor - IT	166.00			1000		414104	497		101000
6472206664											
14	6472296241	03/28/25 2 Docks - Finance	599.98			1000		414100	497		101000
6472296241											
15	6800785729	03/31/25 Server - IT	25,000.80			1000		414104	497		101000
6800785729											
124349	C	4767 LENOVO (UNITED STATES) INC.	3,891.68								
1		03/11/25 workstations for CCDTF server	3,891.68			1000		421000	497		101000
6472131163											
124451	C	4767 LENOVO (UNITED STATES) INC.	1,675.55								
Fire Department											
1		03/13/25 FD Command Room ST 75	1,675.55			2060		415200	497		101000
6472160740											
		Total for Vendor:	84,497.28								
124505		1741 LIBERTY BUSINESS SYSTEMS, INC	1,123.91								
1	38635113	02/24/25 Feb 2025 CH 1st Floor	156.05			1000		415000	428		101000
38635113											
2	38635114	02/24/25 Feb 2025 CH 1st Floor	74.55			1000		415000	428		101000
38635114											
3	38635114	02/24/25 Feb 2025 City Hall	186.15			1000		415000	428		101000
38635114											
4	38635114	02/24/25 Feb 2025 Public Works	301.15			6020		450000	428		101000
38635114											
5	38635114	02/24/25 Feb 2025 Police	406.01			1000		421000	428		101000
38635114											
124506		1741 LIBERTY BUSINESS SYSTEMS, INC	1,116.00								
1	38858357	03/26/25 Mar 2025 CH 1st Floor	182.05			1000		415000	428		101000
38858357											
2	38858358	03/26/25 Mar 2025 CH 1st Floor	47.68			1000		415000	428		101000
38858358											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	38858358	03/26/25 Mar 2025 City Hall	204.91			1000		415000	428		101000
38858358											
4	38858358	03/26/25 Mar 2025 Public Works	296.34			6020		450000	428		101000
38858358											
5	38858358	03/26/25 Mar 2025 Police	385.02			1000		421000	428		101000
38858358											
		Total for Vendor:	2,239.91								
124494		711 LUTHER FAMILY FORD	441.23								
1		03/24/25 #1195 RADIATOR	355.52			1000		421000	427		101000
405949											
2		03/21/25 #1212 GLASS A	85.71			1000		421000	427		101000
405656											
124604		711 LUTHER FAMILY FORD	1,637.98								
1		03/24/25 #1204 GEAR	1,637.98			1000		421000	427		101000
406026											
		Total for Vendor:	2,079.21								
124454		3502 M&T Fire	1,553.50								
1		03/19/25 ToxiRAE Gas Meter	1,272.49			2060		415200	641		101000
14220											
2		03/19/25 3 sets suspenders for fire gea	281.01			2060		415200	641		101000
14221											
124750		3502 M&T Fire	1,681.30								
1		04/02/25 FD Training Ladder	1,681.30			2060		415200	340		101000
14291											
		Total for Vendor:	3,234.80								
124392		3304 MAC'S HARDWARE	193.67								
1		03/13/25 HARDWARE	73.68			1000		430001	358		101000
1728											
2		03/20/25 J NOVACEK MUK BOOTS	119.99			6020		450000	422		101000
1937											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124617		3304 MAC'S HARDWARE	126.85								
1	03/24/25	HARDWARE	63.58			6010		450200	914		101000
2048											
2	03/28/25	HARDWARE	83.27			6025		450000	825		101000
2246											
3	03/25/25	ACCT CREDIT	-20.00			6025		450000	825		101000
A82736											
		Total for Vendor:	320.52								
124459	C	3536 MACQUEEN	1,912.17								
1	03/10/25	Globe Guard Hoods-8	971.80			2060		415200	641		101000
P45259											
2	03/10/25	E-71 Colored Tags	29.96			2060		415200	500		101000
P12289											
3	03/14/25	2025 Cap Imp-Elkhart short tip	216.00			2060		415200	641		101000
P45520											
4	03/17/25	T Clark-New Helmet	461.93			2060		415200	641		101000
P45656											
5	03/25/25	B-75 1"valve body	232.48			2060		415200	427		101000
P12345											
124752	C	3536 MACQUEEN	720.37								
1	04/02/25	FD Return T Clark Helmet	-461.93			2060		415200	641		101000
P46549											
2	04/02/25	FD L-75 Service filters	337.78			2060		415200	427		101000
P12383											
3	04/03/25	FD L-75 Spare Service Filters	337.78			2060		415200	427		101000
P12386											
4	04/03/25	FD Repair 2 Chocks	506.74			2060		415200	427		101000
P12389											
		Total for Vendor:	2,632.54								
124359	C	4637 MAMMOTH HOLDINGS LLC	580.00								
1	10/31/24	oct 2024	580.00			1000		421000	420		101000
103309											
		Total for Vendor:	580.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124666	C	5416 MARCO TECHNOLOGIES LLC NW 7128	107.30								
1	04/01/25	pd plotter april 2025	107.30			1000		421000	428		101000
INV13705453											
		Total for Vendor:	107.30								
124460	E	5349 MARCO TECHNOLOGIES, LLC	272.60								
Fire Department											
1	03/13/25	FD Printer usage March	272.60			2060		415200	428		101000
38770574											
124670	E	5349 MARCO TECHNOLOGIES, LLC	736.04								
1	03/28/25	MONTHLY PRINTER LEASE & USAGE	736.04			7000		411600	428		101000
38876049											
		Total for Vendor:	1,008.64								
124416		3488 MARK HOUSH	371.60								
NDBOA - 03/18/25-03/21/25 - Bismarck											
1	03/18/25	Travel reimb - NDBOA	371.60			1000		418000	340		101000
		Total for Vendor:	371.60								
124563		3384 MATHESON TRI-GAS INC	61.04								
1	03/21/25	CYLINDER RENTAL	61.04			6020		450000	433		101000
0031239841											
		Total for Vendor:	61.04								
124369	116149S	3630 MATRIX TRUST COMPANY	5,312.00								
1	03/21/25	Deferred Comp Pre-Tax Mar 25	3,490.00			1000		212547			101000
2	03/21/25	Deferred Comp Post-Tax Mar 25	1,822.00			1000		212548			101000
		Total for Vendor:	5,312.00								
124345		5455 MEAT JESUS LLC DBA BREADSMITH	112.50								
1	03/19/25	bakery for CPA	37.50			1000		421000	375	12	101000
14302											
2	02/19/25	bakery for CPA	37.50			1000		421000	375	12	101000
14301											
3	10/16/24	bakery for CPA	37.50			1000		421000	375	12	101000
11205											
		Total for Vendor:	112.50								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124461	C	299 MENARDS (FIRE)	590.74								
1	03/12/25	PAT Testing supplies	311.60			2060		415200	340		101000
51783											
2	03/14/25	Eq Services Station Supplies	240.37			2060		415200	500		101000
51925											
3	03/21/25	PAT Testing Supplies	38.77			2060		415200	340		101000
52429											
124754	C	299 MENARDS (FIRE)	41.34								
1	03/27/25	FD ST 75 Window Cleaner	12.99			2060		415200	500		101000
52836											
2	04/01/25	FD SCBA Letters/Carriveau	11.88			2060		415200	500		101000
53183											
3	04/02/25	FD St 75 Shower Squeegees	16.47			2060		415200	500		101000
53265											
		Total for Vendor:	632.08								
124326	C	5206 MENARDS (POLICE)	21.98								
PO - 200231											
1	03/16/25	#30360698 lock for less lethal	21.98			1000		421000	641		101000
52029											
124674	C	5206 MENARDS (POLICE)	9.97								
PO - 200237											
1	03/31/25	#30360698 tire inflator	9.97			1000		421000	641		101000
53109											
		Total for Vendor:	31.95								
124380	C	4622 MENARDS (PUBLIC WORKS)	1,147.92								
1	03/21/25	#7103 TOOLS	115.67			6025		450000	610		101000
52423											
2	03/20/25	#7103 TOOLS	199.95			6025		450000	610		101000
52349											
3	03/20/25	#7103 TOOLS	49.45			6025		450000	610		101000
52342											
4	03/21/25	MARKING PAINT & FLAGS	27.94			2210		428000	432		101000
52404											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	03/19/25 52277	CABLE TIES	33.48			6025		450000	432		101000
6	03/17/25 52084	MOUNTING TAPE	7.79			6025		450000	433		101000
7	03/14/25 51912	MOVING BLANKET	4.99			6020		450000	433		101000
8	03/11/25 51730	ANCHORS	70.86			1000		430000	487		101000
9	03/19/25 52263	CLEANING SUPPLIES	13.36			1000		455000	420		101000
10	03/13/25 51880	BROOM/TAPE	9.32			6025		450000	432		101000
11	03/13/25 51851	CLEANING SUPPLIES	28.67			6025		450000	433		101000
12	03/17/25 52079	FIELD BOX	11.98			6025		450000	433		101000
13	03/12/25 51785	TOOLS RETURN	-66.01			6025		450000	432		101000
14	03/12/25 51788	#7102 TOOLS	23.30			6025		450000	610		101000
15	03/12/25 51805	CLEANING SUPPLIES/TOOLSET	89.61			6025		450000	433		101000
16	03/17/25 52083	SHOP SUPPLIES	58.98			6025		450000	433		101000
17	03/17/25 52076	HARDWARE	26.97			6025		450000	826		101000
18	03/19/25 52279	BATTERIES/HARDWARE	62.02			1000		455000	433		101000
19	03/17/25 52120	HD HAND TRUCK	199.98			1000		430000	433		101000
20	03/14/25 51937	CR 1.88"	15.72			1000		430001	358		101000
21	03/17/25 52119	DISCHARGE CHOSE/PARTS	139.93			1000		430000	377		101000
22	03/18/25 52173	HARDWARE	23.96			1000		430000	433		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124403	C	4622 MENARDS (PUBLIC WORKS)	11.94								
1	52252	03/19/25 Wall plate	11.94			1000		414104	497		101000
52252											
124485	C	4622 MENARDS (PUBLIC WORKS)	83.67								
1		03/24/25 #7103 TOOLS	17.73			6025		450000	610		101000
52590											
2		03/24/25 GROOVE JOINT PLIERS	65.94			6025		450000	432		101000
52585											
124501	C	4622 MENARDS (PUBLIC WORKS)	52.63								
1		03/12/25 #7102 HARDWARE	7.87			6025		450000	427		101000
51811											
2		03/24/25 RUBBER NUGGETS	12.78			1000		430001	358		101000
52612											
3		03/20/25 PAPER TOWELS	31.98			6010		450200	500		101000
52328											
124515	C	4622 MENARDS (PUBLIC WORKS)	198.18								
1		03/19/25 #7103 TOOLS	198.18			6025		450000	610		101000
52286											
124601	C	4622 MENARDS (PUBLIC WORKS)	325.94								
1		03/31/25 #7103 TOOLS	17.98			6025		450000	610		101000
53121											
2		03/31/25 #7103 TOOLS	40.60			6025		450000	610		101000
53112											
3		03/27/25 PD - SHELVING	52.55			1000		455000	420		101000
52840											
4		03/27/25 PD - SHELVING	18.16			1000		455000	420		101000
52827											
5		03/25/25 CLEANING SUPPLIES	38.97			1000		455000	500		101000
52689											
6		03/26/25 KLEENEX	11.94			1000		455000	500		101000
52762											
7		03/28/25 SPRAY BOTTLE	10.80			2210		428000	432		101000
52918											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
8	03/27/25	CABLE TIES/FENCE	89.97			6020	450000		432		101000
52850											
9	03/25/25	SLOW MOVING VEHICLE SIGN	44.97			6010	450200		433		101000
52668											
124636	C	4622 MENARDS (PUBLIC WORKS)	450.51								
1	04/01/25	RAKE	35.94			6020	450000		432		101000
53162											
2	04/02/25	TOOLS	171.88			6020	450000		432		101000
53273											
3	03/31/25	TOOLS	242.69			6020	450000		432		101000
53106											
124703	C	4622 MENARDS (PUBLIC WORKS)	57.93								
1	04/01/25	TOOLS	57.93			1000	430000		432		101000
53165											
		Total for Vendor:	2,328.72								
124692		2657 MICHAEL KANE	545.00								
1	04/03/25	training conf meal reimb	545.00			1000	421000		340		101000
		Total for Vendor:	545.00								
124575		4255 MICHAEL KNODEL	45.00								
WATER TESTING - BISMARCK, ND											
1	03/25/25	TRAVEL REIMBURSEMENT	45.00			6020	450000		340		101000
		Total for Vendor:	45.00								
124472	E	2766 MIDCONTINENT COMMUNICATIONS	130.39								
1	03/23/25	TRANSFER STATION INTERNET	130.39			6010	450200		497		101000
22121930114630											
124655	E	2766 MIDCONTINENT COMMUNICATIONS	90.39								
1	04/01/25	PW INTERNET	90.39			1000	450000		497		101000
18410720114643											
		Total for Vendor:	220.78								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124462	C	102 MIDSTATES WIRELESS	1,278.90								
1	01/27/25	6-Portable Radio Batteries 205017648-1	1,278.90			2060		415200	420		101000
124530	C	102 MIDSTATES WIRELESS	3,172.00								
1	03/25/25	portable radio batteries 205018035-1	409.50			1000		421000	641		101000
2	03/25/25	#1228 installs 207000726-1	2,762.50			2531		421000	610		101000
		Total for Vendor:	4,450.90								
124437		2779 MIDWEST OVERHEAD CRANE	265.00								
1	11/30/23	CRANE INSPECTION 0127360	265.00			6020		450000	448		101000
		Total for Vendor:	265.00								
124487	C	1854 MIDWEST TAPE	205.59								
1	03/20/25	DVD 506910611	83.46			7000		411600	664		101000
2	03/26/25	DVD 506943460	68.94			7000		411600	664		101000
3	03/26/25	DVD 506943462	53.19			7000		411600	664		101000
		Total for Vendor:	205.59								
124360	C	688 MOTOROLA SOLUTIONS, INC	10,089.60								
1	03/12/25	2 mobile radios 1187143033	10,089.60			1000		421000	610		101000
124679	C	688 MOTOROLA SOLUTIONS, INC	35,081.20								
1	04/02/25	4 in-car cameras 1187144434	34,861.20			1000		421000	610		101000
2	03/21/25	access point / SSS 1187143600	220.00			1000		421000	497		101000
		Total for Vendor:	45,170.80								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124378	-98056E	4663 MUTUAL OF OMAHA	3,646.04								
1	03/21/25	Mar 2025 Contributions	3,646.04			1000		212515			101000
		Total for Vendor:	3,646.04								
124551	C	728 NAPA CENTRAL	3.99								
1	03/13/25	#1196 WASHER	3.99			1000		421000	427		101000
453781											
124652	C	728 NAPA CENTRAL	157.18								
1	03/07/25	#1196 BRAKE ROTORS	157.18			1000		421000	427		101000
452727											
		Total for Vendor:	161.17								
124376	-98058E	3546 NATIONWIDE INVESTMENT ADVISORS	10,649.00								
1	03/21/25	Mar 25 Post-Tax Contributions	3,210.00			1000		212551			101000
2	03/21/25	Mar 25 Pre-Tax Contributions	7,439.00			1000		212550			101000
		Total for Vendor:	10,649.00								
124644		3428 ND DEPARTMENT OF ENVIRONMENTAL	210.00								
1	03/25/25	PD - BOILER INSPECTION	210.00			1000		455000	420		101000
N27251											
		Total for Vendor:	210.00								
124368	-98061E	3541 ND FRATERNAL ORDER OF POLICE	2,430.00								
1	03/21/25	FOP Legal for Mar 2025	2,430.00			1000		212527			101000
		Total for Vendor:	2,430.00								
124324		333 ND MOTOR VEHICLE DEPT.	11.50								
1	03/18/25	#1227 title, reg, tabs & plate	11.50			1000		421000	667		101000
124690		333 ND MOTOR VEHICLE DEPT.	11.50								
1	04/04/25	#1228 title, tabs, reg	11.50			2531		421000	610		101000
		Total for Vendor:	23.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124404	-98054E	363 ND PERS	10,573.22								
03/21/25 Payroll											
1		03/21/25 457b Def Comp - Contributions	10,573.22			1000		212532			101000
124405	-98053E	363 ND PERS	400.00								
March 2025											
1		03/21/25 Freadrich service credit purch	400.00			1000		212532			101000
124406	-98052E	363 ND PERS	314,631.13								
1		03/21/25 Mar Payroll - Contributions	314,631.76			1000		212532			101000
2		03/21/25 Rounding	-0.63			1000		414100	230		101000
124631	-98038E	363 ND PERS	10,623.22								
04/04/25 Payroll											
1		04/04/25 457b Def Comp - Contributions	10,623.22			1000		212532			101000
		Total for Vendor:	336,227.57								
124761	C	571 ND WORKFORCE SAFETY & INSURANCE	220,331.33								
1	QNY7RRT9CT	02/20/25 Courts	292.69			1000		412000	240		101000
QNY7RRT9CT											
2	QNY7RRT9CT	02/20/25 Admin	552.27			1000		414000	240		101000
QNY7RRT9CT											
3	QNY7RRT9CT	02/20/25 Finance	428.01			1000		414100	240		101000
QNY7RRT9CT											
4	QNY7RRT9CT	02/20/25 Assessor	411.44			1000		414101	240		101000
QNY7RRT9CT											
5	QNY7RRT9CT	02/20/25 Econ Dev	146.35			1000		414102	240		101000
QNY7RRT9CT											
6	QNY7RRT9CT	02/20/25 HR	365.88			1000		414103	240		101000
QNY7RRT9CT											
7	QNY7RRT9CT	02/20/25 IT	439.06			1000		414104	240		101000
QNY7RRT9CT											
8	QNY7RRT9CT	02/20/25 Engineering	1,808.00			1000		414200	240		101000
QNY7RRT9CT											
10	QNY7RRT9CT	02/20/25 Communications	219.53			1000		416200	240		101000
QNY7RRT9CT											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
11	QNY7RRT9CT	02/20/25 Planning	6,765.33			1000		418000	240		101000
QNY7RRT9CT											
12	QNY7RRT9CT	02/20/25 Police	65,684.50			1000		421000	240		101000
QNY7RRT9CT											
13	QNY7RRT9CT	02/20/25 Street	12,658.08			1000		430000	240		101000
QNY7RRT9CT											
14	QNY7RRT9CT	02/20/25 Right of Way	5,568.28			1000		430001	240		101000
QNY7RRT9CT											
15	QNY7RRT9CT	02/20/25 PW	2,619.15			1000		450000	240		101000
QNY7RRT9CT											
16	QNY7RRT9CT	02/20/25 Fleet & Facility	8,976.78			1000		455000	240		101000
QNY7RRT9CT											
17	QNY7RRT9CT	02/20/25 Fire	45,284.25			2060		415200	240		101000
QNY7RRT9CT											
18	QNY7RRT9CT	02/20/25 Forestry	6,970.36			2210		428000	240		101000
QNY7RRT9CT											
19	QNY7RRT9CT	02/20/25 Sanitation	39,220.99			6010		450200	240		101000
QNY7RRT9CT											
20	QNY7RRT9CT	02/20/25 Water	8,128.76			6020		450000	240		101000
QNY7RRT9CT											
21	QNY7RRT9CT	02/20/25 Sewer	11,581.84			6025		450000	240		101000
QNY7RRT9CT											
22	QNY7RRT9CT	02/20/25 Library	2,068.26			7000		411600	240		101000
QNY7RRT9CT											
23	QNY7RRT9CT	02/20/25 Non-Dept	141.52			1000		415000	240		101000
QNY7RRT9CT											
		Total for Vendor:	220,331.33								
124463		3946 NDFA	10.00								
1		03/14/25 Fire Inst 1 retest B Temp	10.00			2060		415200	399		101000
2025031411											
		Total for Vendor:	10.00								
124697		3083 NDLTAP/UGPTI	200.00								
1		03/31/25 ST - SAFETY TRAINING	50.00			1000		430000	340		101000
202526											
2		03/31/25 RW - SAFETY TRAINING	150.00			1000		430001	340		101000
202526											
		Total for Vendor:	200.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124448	C	756 NELCO FIRST AID	96.88								
1	03/16/25	PW - FIRST AID SUPPLIES	96.88			6020	450000		639		101000
250312											
		Total for Vendor:	96.88								
124323	C	1600 NELSON AUTO CENTER	49,529.86								
PO-200180											
1	02/04/25	#1227 marked squad	49,529.86			1000	421000		610		101000
F S131											
		Total for Vendor:	49,529.86								
124648	C	5431 NEOTREKS INC	2,040.00								
1	04/01/25	PLOW OPS SUBSCRIPTION (APR)	2,040.00			1000	430000		497		101000
04368											
		Total for Vendor:	2,040.00								
124735	C	271 NETCENTER TECHNOLOGIES	4,376.00								
1	199098	04/01/25 Annual Agreement	4,376.00			1000	414104		497		101000
199098											
124738	C	271 NETCENTER TECHNOLOGIES	4,502.15								
1	198961	03/26/25 ExacqVision Pro software	4,502.15			1000	414104		497		101000
198961											
		Total for Vendor:	8,878.15								
124355	-98062E	2261 NETWORK CENTER INCORPORATED	908.10								
1	01/31/25	adobe license for gonzales	908.10			1000	421000		497		101000
INV227682											
124592	C	2261 NETWORK CENTER INCORPORATED	22,586.95								
3	INV229722	03/19/25 2U R-Series w/ Integrated C	15,569.76			1000	414104		497	18	101000
INV229722											
4	INV229722	03/19/25 5-Year Support	6,060.94			1000	414104		497		101000
INV229722											
5	INV229722	03/19/25 Troubleshooting	956.25			1000	414104		497		101000
INV229722											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124626	C	2261 NETWORK CENTER INCORPORATED	145.80								
1	INV228061	02/12/25 Adobe Pro license - Eng	145.80			1000		414200	497		101000
INV228061											
124756	C	2261 NETWORK CENTER INCORPORATED	7,189.99								
Office 365 G1 - 160 licenses											
Office 365 G3 - 219 licenses											
MS Teams Rooms Pro - 10 licenses											
Power BI Pro - 1 license											
Office 365 G5 - 2 licenses											
Teams Phone - 1 license											
MS Intune - 2 licenses											
1	INV230476	04/03/25 Microsoft 365 Subscriptions	7,189.99			1000		414104	497		101000
INV230476											
		Total for Vendor:	30,830.84								
124372	116150S	3543 NEW YORK LIFE INSURANCE &	6,670.00								
1		03/21/25 Deferred Comp EE Mar 2025	6,670.00			1000		212531			101000
		Total for Vendor:	6,670.00								
124337		3185 NEXT LEVEL TINTING	140.00								
1		03/18/25 #1228 window tint	140.00			2531		421000	610		101000
1325											
		Total for Vendor:	140.00								
124395	C	364 NORTH CENTRAL INTERNATIONAL LLC	59.98								
1		03/18/25 #4600 DOOR HANDLE	59.98			6010		450200	427		101000
X202240694											
124717	C	364 NORTH CENTRAL INTERNATIONAL LLC	101.04								
1		03/20/25 #4006 KEY ROD	6.53			6010		450200	427		101000
X202240859											
2		04/01/25 #4006 KEY ROD RET	-6.53			6010		450200	427		101000
X202241412											
4		04/02/25 #4006 DOOR LATCH	67.93			6010		450200	427		101000
X202241517											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	04/01/25	#4006 DOOR LATCH ASSY	33.11			6010		450200	427		101000
X202241384											
		Total for Vendor:	161.02								
124479		4497 NORTH DAKOTA STATE UNIVERSITY	312.00								
1	03/18/25	COLOR TEST - STAFF DAY	312.00			7000		411600	340		101000
0001579427											
		Total for Vendor:	312.00								
124499	C	5240 NORTHERN ENGINE & SUPPLY	91.28								
1	03/13/25	#285 HOSE/FITTINGS	91.28			6020		450000	427		101000
264323											
		Total for Vendor:	91.28								
124450		1403 NORTHERN TOOL	320.95								
1	03/20/25	#7103 TOOLS	241.18			6025		450000	610		101000
546001079254162											
2	03/14/25	RAKE/SPLITTING MAUL	79.77			2210		428000	432		101000
546001073253879											
124712		1403 NORTHERN TOOL	84.49								
1	03/24/25	COUPLERS/PLUGS	84.49			6020		450000	427		101000
		Total for Vendor:	405.44								
124721		1028 NORTHERN TRUCK EQUIPMENT CORP.	166.20								
1	01/03/25	LIGHT BOX	166.20			1000		430000	427		101000
FG22909											
		Total for Vendor:	166.20								
124711		2889 NORTHLAND TRUCK SALES INC	224,952.10								
1	03/20/25	#4302 2025 FREIGHTLINER M2	224,952.10			6010		450200	870		101000
2113											
		Total for Vendor:	224,952.10								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124625	999999		NORTHLAND TRUSS SYSTEMS INC	2.00								
Permit #25-00031 was overcharged by $2.00												
1		04/01/25	AR overpmt for Permit 25-00031	2.00			1000		214100			101000
			Total for Vendor:	2.00								
124407	141		NORTHSTAR SAFETY, INC	11.20								
1	36956	03/19/25	Marking Paint - Locators	11.20			6020		450000	412		101000
36956												
			Total for Vendor:	11.20								
124390	4892		NORTHWEST TIRE INC.	57.60								
1		03/21/25	#5402 TIRE REPAIR	57.60			1000		430001	427		101000
26054664												
124498	4892		NORTHWEST TIRE INC.	54.26								
1		03/19/25	#3019 TIRE REPAIR	34.55			1000		430000	427		101000
26054954												
2		03/21/25	#5700 TIRE REPAIR	19.71			1000		430002	427		101000
26054594												
124527	4892		NORTHWEST TIRE INC.	19.71								
1		03/18/25	#5601 TIRE REPAIR	19.71			6025		450000	427		101000
26054922												
124713	4892		NORTHWEST TIRE INC.	390.09								
1		04/01/25	#1204 ALIGNMENT	216.11			1000		421000	427		101000
26055231												
2		03/28/25	#2014 TIRE	173.98			6020		450000	427		101000
26055173												
			Total for Vendor:	521.66								
124676	5440		NORTHWEST TIRE INC. (PD)	478.30								
1		03/31/25	#1205 tire repair	43.51			1000		421000	427		101000
26055216												
2		04/01/25	#1204 alignment	216.11			1000		421000	427		101000
26055231												

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	04/01/25	#1171 tire (PIT)	218.68			1000		421000	427		101000
26055250											
		Total for Vendor:	478.30								
124503	C	330 NORTHWESTERN EQUIPMENT INC.	87.70								
1	03/20/25	THIMBLE	87.70			6010		450200	427		101000
55138											
		Total for Vendor:	87.70								
124363		322 NOVA FIRE PROTECTION	180.00								
1	25604 02/25/25	Fire extinguishers- The Lights	180.00			1000		414102	667		101000
25604											
		Total for Vendor:	180.00								
124371	116151S	3542 NYLI FUNDS	850.00								
1	03/21/25	NYLI (Mainstay) Mar 2025	850.00			1000		212529			101000
		Total for Vendor:	850.00								
124493		4744 O'REILLY AUTOMOTIVE STORES, INC	550.40								
1	03/10/25	#7102 TOOLS	28.79			6025		450000	610		101000
1932429960											
2	03/19/25	#295 4" SPRK PR	34.99			6020		450000	427		101000
1932432985											
3	03/18/25	#1189 FILTER	13.19			1000		421000	427		101000
1932432771											
4	03/17/25	#1189 COOLANT HOSE	18.66			1000		421000	427		101000
1932432199											
5	03/18/25	#7002 FUSE HOLDER	13.59			6025		450000	427		101000
1932432557											
6	03/18/25	#5108 BATTERY	234.52			1000		455000	427		101000
1932432581											
7	03/12/25	#1196 V BELT	20.97			1000		421000	427		101000
1932430826											
8	03/17/25	COPPER PLUG	3.56			6020		450000	427		101000
1932432325											
9	03/25/25	STOCK CLAMP/BRAKE CLEAN	121.39			1000		455000	433		101000
1932434922											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
10	03/24/25	WIRE CLIPS	40.00			1000		455000	427		101000
1932434588											
11	03/19/25	#1188 W/P GASKET/THERMOSTAT	20.74			1000		421000	427		101000
1932433142											
124704		4744 O'REILLY AUTOMOTIVE STORES, INC	231.82								
1	03/20/25	#1211 VALVE	64.47			1000		421000	427		101000
1932433467											
2	03/19/25	#7102 BAT CBL LUG	8.70			6025		450000	610		101000
1932433129											
3	03/19/25	#3301 BAT CBL LUG	8.70			1000		430000	610		101000
1932433129											
4	03/19/25	#3300 FUSE	6.37			1000		430000	610		101000
1932433140											
5	03/27/25	#1189 BRAKE ROTORS	129.99			1000		421000	427		101000
1932435811											
6	03/19/25	#7102 FUSE	13.59			6025		450000	610		101000
1932433054											
		Total for Vendor:	782.22								
124768	C	353 OHNSTAD TWICHELL	53,547.54								
March invoices											
2	03/21/25	Project 9036	210.00			4023		480000	312		101000
202051											
3	03/21/25	Imp Dist 2265	2,352.00			4793		480000	312		101000
202050											
5	03/21/25	Project 6060	168.00			4098		480000	312		101000
202053											
7	03/21/25	Imp Dist 3006	588.00			4003		480000	312		101000
202052											
8	03/21/25	City Admin Employment Agmt	4,074.00			1000		415000	312		101000
202061											
14	02/28/25	Municipal Prosecutions	28,278.04			1000		412000	312		101000
202057											
19	03/21/25	Hope Lutheran Addition	2,604.00			1000		418000	312		101000
202054											
20	03/21/25	Imp Dist 2288	84.00			4437		480000	312		101000
202063											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
49	03/21/25	Open Records Requests	514.50			1000		415000	312		101000
202056											
50	03/21/25	Imp Dist 2290	84.00			4185		480000	312		101000
202055											
51	03/21/25	Liquor License Applications	84.00			1000		415000	312		101000
202058											
52	03/21/25	DMF Addition	390.00			1000		418000	312		101000
202064											
62	03/21/25	General	6,917.00			1000		415000	312		101000
202059											
63	03/21/25	Water Svcs Agmt w/ Cass Rural	714.00			1000		415000	312		101000
202060											
64	03/21/25	Short Term Rentals Ordinance	2,184.00			1000		415000	312		101000
202062											
65	03/21/25	WF Airport Hangar Purchase	2,520.00			7050		500000	312		101000
202065											
66	03/21/25	Imp Dist 2294	168.00			4223		480000	312		101000
202066											
67	03/21/25	Variances 2025	672.00			1000		418000	312		101000
202067											
68	03/21/25	Project 1351	84.00			4221		480000	312		101000
202068											
69	03/21/25	Oak Ridge 20th Addition	690.00			1000		418000	312		101000
202069											
70	03/21/25	Project 2293	168.00			4187		480000	312		101000
202070											
		Total for Vendor:	53,547.54								
124725	C	352 OK TIRE STORE - COM CTR	70.00								
2	03/17/25	#388 FLAT REPAIR	70.00			1000		430000	427		101000
05-368733											
		Total for Vendor:	70.00								
124504		399 OLYMPIC SALES	222.03								
1	03/18/25	#4201 PULLEY/SHIM	222.03			6010		450200	427		101000
15440											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124537			399 OLYMPIC SALES	40.24								
1		02/24/25	#3061 HARDWARE	40.24			1000		430000	427		101000
91995												
124585			399 OLYMPIC SALES	57.42								
1		03/10/25	#4201 TAILGATE LOCK CYLINDER P	57.42			6010		450200	427		101000
15415												
124632			399 OLYMPIC SALES	75.00								
1		04/02/25	DUMPSTER STICKERS	75.00			6010		450200	914		101000
15462												
			Total for Vendor:	394.69								
124495	C		5329 OPENGOV INC	66,522.91								
1		03/05/25	2025 CARTEGRAPH LICENSE	66,522.91			1000		450000	497		101000
18446												
			Total for Vendor:	66,522.91								
124755			276 OSTROMS ACE HARDWARE	74.78								
Fire Department												
1		03/07/25	FD St 75 Countertop repair	7.59			2060		415200	500		101000
228406												
2		03/27/25	FD B-75 Install Kussmaul	2.78			2060		415200	500		101000
228502												
3		04/01/25	FD St 75 Countertop repair	23.74			2060		415200	500		101000
228521												
4		04/03/25	FD L-75Make Funnel for usage	40.67			2060		415200	500		101000
228534												
			Total for Vendor:	74.78								
124549			5119 OSTROMS ACE HARDWARE (PW)	15.99								
1		03/26/25	3" FLAPPER	15.99			6010		450200	433		101000
228495												

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124651		5119 OSTROMS ACE HARDWARE (PW)	25.98								
1	03/24/25	TOILET VALVE	17.99			6010		450200	420		101000
228474											
2	03/27/25	BLEACH	7.99			1000		455000	420		101000
K28501											
		Total for Vendor:	41.97								
124552		3277 OUT FRONT POWER EQUIPMENT	67.59								
1	03/17/25	AIR FILTER	67.59			1000		430000	427		101000
7145											
124737		3277 OUT FRONT POWER EQUIPMENT	2,890.00								
1	03/28/25	#3069 EFI ENGINE	2,890.00			1000		430000	427		101000
7246											
		Total for Vendor:	2,957.59								
124484	C	2126 OVERDRIVE, INC	1,697.50								
1	03/25/25	E RESOURCES	1,697.50			7000		411600	650		101000
02139CO25093047											
		Total for Vendor:	1,697.50								
124457	C	1648 PARKLAND USA CORPORATION DBA	473.03								
1	03/07/25	RIDGELINE DEF	169.63			6025		450000	424		101000
597880-25											
2	03/07/25	RIDGELINE DEF	303.40			6010		450200	424		101000
597867-25											
124502	C	1648 PARKLAND USA CORPORATION DBA	184.99								
1	03/13/25	#7702 DEF NOZZLE AUTO SHUTOFF	184.99			4387		480000	427		101000
606162-25											
124524	C	1648 PARKLAND USA CORPORATION DBA	254.99								
1	03/19/25	WA - RIDGELINE TD1 PUMP	85.00			6020		450000	427		101000
613677-25											
2	03/19/25	SW - RIDGELINE TD1 PUMP	85.00			6025		450000	427		101000
613677-25											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3		03/19/25 ST - RIDGELINE TD1 PUMP 613677-25	84.99			1000		430000	427		101000
		Total for Vendor:	913.01								
124422	C	4830 PDQ.COM 03/24/25-02/09/26	882.80								
1		PDQ-44880 03/24/25 SmartDeploy Pro PDQ-44880	882.80			1000		414104	497		101000
		Total for Vendor:	882.80								
124365	116152S	3548 PERSHING	300.00								
1		03/21/25 Alerus - Mar 2025	300.00			1000		212525			101000
		Total for Vendor:	300.00								
124513	C	563 PETRO SERVE USA	766.70								
1		03/13/25 CENEX INDOL 101879	766.70			6010		450200	424		101000
		Total for Vendor:	766.70								
124647	C	4034 PETRO SERVE USA #63	39.20								
1		03/27/25 #3401 PREMIUM 2055	39.20			1000		430000	424		101000
124731	C	4034 PETRO SERVE USA #63	93.24								
1		04/03/25 #2021 87OXY 4329	93.24			6025		450000	424		101000
		Total for Vendor:	132.44								
124660	C	1483 PITNEY BOWES BANK INC - RESERVE	1,500.00								
1		04/03/25 RESERVE ACCT 43560960 RESERVE ACCT NO: 43560960	1,500.00			7000		411600	661		101000
		Total for Vendor:	1,500.00								
124759		3620 PNC EQUIPMENT FINANCE Fire Department payment #6 out of 8 for E-76 & L-75	189,294.08								
1		03/31/25 Contract#98985772-1 E-76& L-75 2221084	189,294.08			2060		415200	657		101000
		Total for Vendor:	189,294.08								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124473		1755 PRO SWEEP INC	27,922.50								
1	03/24/25	STREET SWEEPING	27,922.50			1000		430000	485		101000
24933											
124512		1755 PRO SWEEP INC	850.00								
1	03/26/25	SHEYENNE TUNNEL SWEEPING	850.00			1000		430000	485		101000
24977											
		Total for Vendor:	28,772.50								
124742	C	1295 PRO-WEST & ASSOCIATES, INC	138.38								
1	04/03/25	GIS Tech Support	138.38			1000		414000	497		101000
INV-0000001569											
		Total for Vendor:	138.38								
124452	C	1128 R & R PETROLEUM EQUIPMENT	578.82								
1	02/26/25	SITE #1 FILTERS	385.88			6020		450000	420		101000
103345											
2	02/26/25	SITE #2 FILTERS	192.94			6020		450000	420		101000
103346											
		Total for Vendor:	578.82								
124545		5203 RAINBOW ECOSCIENCE	85.42								
1	03/28/25	TREE TAGS	85.42			2210		428000	358		101000
133138											
		Total for Vendor:	85.42								
124743		2982 RDO EQUIPMENT CO	14,579.92								
1	04/01/25	#295 IGNITION REPAIR	14,579.92			4387		480000	427		101000
W3094454											
		Total for Vendor:	14,579.92								
124621	C	3204 RECORD KEEPERS	35.00								
1	A278659 01/31/25	City Hall / Court Shred Bins	35.00			1000		415000	420		101000
A278659											
		Total for Vendor:	35.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124614		3187 RED RIVER GLAZING, INC	24.50								
1	03/13/25	TUBELITE	24.50			6020		450000	420		101000
9870											
		Total for Vendor:	24.50								
124675		5503 RED RIVER REGIONAL MARKSMANSHIP	1,260.00								
1	03/22/25	range rental 2-19-25	100.00			1000		421000	340		101000
INV-0103											
2	03/22/25	range rental 3-3-25 & 3-5-25	1,160.00			1000		421000	340		101000
INV-0103											
		Total for Vendor:	1,260.00								
124367	116153S	1464 RED RIVER VALLEY FOP LODGE #1	957.00								
1	03/21/25	FOP Dues Mar 2025	957.00			1000		212526			101000
		Total for Vendor:	957.00								
124449		1016 RED WING BUSINESS ADVANTAGE	135.99								
1	03/18/25	N MONGER BOOTS	135.99			1000		455000	422		101000
177766											
124455		1016 RED WING BUSINESS ADVANTAGE	195.49								
1	03/20/25	J NOVACEK BOOTS	195.49			6020		450000	422		101000
177927											
124547		1016 RED WING BUSINESS ADVANTAGE	212.49								
1	03/26/25	S JOHNSON BOOTS	212.49			6010		450200	422		101000
178314											
124572		1016 RED WING BUSINESS ADVANTAGE	208.24								
1	02/06/25	R LUGER BOOTS	208.24			2210		428000	422		101000
737-1-175552											
124641		1016 RED WING BUSINESS ADVANTAGE	182.74								
1	03/19/25	D BEHRNS BOOTS	182.74			6025		450000	422		101000
177833											
		Total for Vendor:	934.95								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124464			3655 RIGELS	96.07								
1	03/11/25	St 75 Refridgerator Repair		96.07			2060		415200	427		101000
41859												
			Total for Vendor:	96.07								
124420			4720 ROCKNRESCUE	109.95								
1	03/26/25	PETZL Rescucender #B50A		109.95			2060		415200	641		101000
236781												
			Total for Vendor:	109.95								
124532	C		2291 RYAN WUOLLET	127.77								
1	03/27/25	clothing reimb		127.77			1000		421000	422		101000
			Total for Vendor:	127.77								
124650	E		3353 SAM'S CLUB MC/SYNCB	313.92								
1	03/27/25	PW TV		238.00			1000		450000	497		101000
2	03/27/25	PAPER PRODUCTS		75.92			1000		455000	500		101000
			Total for Vendor:	313.92								
124465	E		1881 SAM'S CLUB/SYNCHRONY BANK (FD)	271.66								
WF Fire Department												
1	03/20/25	Metro chiefs Quartly Luncheon		30.62			2060		415200	500		101000
WFFD												
2	03/25/25	St 75 Cleaning supplies		33.94			2060		415200	500		101000
WFFD												
3	03/25/25	ST 76 Supplies		207.10			2060		415200	500		101000
WFFD												
			Total for Vendor:	271.66								
124602	C		800 SANDERS METAL PRODUCTS	121.00								
1	03/20/25	BUBBLER CHAIN TOOL		121.00			6025		450000	825		101000
65213												
			Total for Vendor:	121.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124357		437 SANDY'S DONUTS & COFFEE SHOP	7,407.10								
1	#8 03/20/25	Enterprise Grant #8	7,407.10			2960		411900	654		101000
		Total for Vendor:	7,407.10								
124346		450 SCHEELS	555.97								
1	03/19/25	1 bike repair 41400	555.97			1000		421000	641		101000
124523		450 SCHEELS	611.85								
1	03/18/25	food bowl for Jazz 41399	37.96			1000		421000	915		101000
2	03/23/25	boots/gloves T. Larson-CSO 42804	244.94			1000		421000	422		101000
3	03/24/25	boots - J. Sell - CSO 42808	199.95			1000		421000	422		101000
4	03/20/25	boots - R. Kakayi - CSO 120974	129.00			1000		421000	422		101000
124672		450 SCHEELS	568.03								
1	04/02/25	2 bike - maintenance 133956	568.03			1000		421000	641		101000
		Total for Vendor:	1,735.85								
124772		5501 SHEYENNE 32 EAST LLC EPIC	699.67								
		3150 Sheyenne St - Unit A									
1	04/01/25	CAM/Operating Exp - Apr	484.00			2960		411900	416		101000
2	04/01/25	Parking Fee - Apr	79.17			2960		411900	416		101000
3	04/01/25	Plaza Fee - Apr	136.50			2960		411900	416		101000
		Total for Vendor:	699.67								
124327	C	2885 SHORTPRINTER	234.15								
1	03/11/25	pd purchase orders 158984	234.15			1000		421000	661		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124338	C	2885 SHORTPRINTER	57.23								
1	03/14/25	inventory labels	57.23			1000		421000	668		101000
159027											
124410	C	2885 SHORTPRINTER	711.57								
1	157970 02/10/25	Business cards - Denise S	29.95			1000		414101	410		101000
157970											
2	158286 02/18/25	Envelopes for City Hall	681.62			1000		415000	668		101000
158286											
124466	C	2885 SHORTPRINTER	113.06								
1	03/12/25	WFFD Postcards	113.06			2060		415200	668		101000
159029											
124480	C	2885 SHORTPRINTER	24.95								
1	03/07/25	KIRSTEN H - BUSINESS CARDS	24.95			7000		411600	668		101000
158927											
124571	C	2885 SHORTPRINTER	59.85								
1	02/20/25	BUSINESS CARDS	59.85			2210		428000	668		101000
158418											
124760	C	2885 SHORTPRINTER	30.00								
1	03/31/25	FD Recruitment Flyers	30.00			2060		415200	668		101000
159742											
		Total for Vendor:	1,230.81								
124350		5199 SIGN BADGERS	105.00								
1	03/20/25	plaque for moorhead chief	105.00			1000		421000	375		101000
34067											
124767		5199 SIGN BADGERS	36.15								
1	34143 03/31/25	Cubicle Nameplate - Molly D	12.05			1000		416200	410		101000
34143											
2	34143 03/31/25	Cubicle Nameplate - Sam H	12.05			1000		414000	410		101000
34143											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
3	34143 03/31/25	Cubicle Nameplate - Oliver N	12.05			1000		414200	410		101000
34143											
		Total for Vendor:	141.15								
124517	C	91 SIGN SOLUTIONS USA	257.06								
1	03/21/25	SIGNS	257.06			1000		430000	487		101000
416355											
124715	C	91 SIGN SOLUTIONS USA	170.85								
1	04/01/25	SIGNS	170.85			1000		430000	487		101000
416499											
		Total for Vendor:	427.91								
124616		2655 SIMPLIFILE	75.00								
1	03/31/25	Service 03/01/25-03/31/25	75.00			1000		418000	668		101000
NDT8B3-03312025											
		Total for Vendor:	75.00								
124667		1626 SIRCHIE ACQUISITION COMPANY LLC	308.50								
1	03/31/25	drug kits	308.50			1000		421000	641		101000
0687435-IN											
		Total for Vendor:	308.50								
124388		360 SIX ROBBLEES INC	3.21								
1	03/18/25	362 GREASE CAP	3.21			1000		430000	427		101000
26P2854											
124500		360 SIX ROBBLEES INC	115.40								
1	03/17/25	GREASE SEAL	46.56			1000		430000	427		101000
26P2814											
2	03/19/25	GREASE SEAL/PLUG	60.20			6020		450000	427		101000
26P2867											
3	03/25/25	#223 TRP	8.64			6020		450000	427		101000
26P3002											
		Total for Vendor:	118.61								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124385		2535 SKOOTER'S PLUMBING	357.00								
1	03/19/25	PD - PLUMBING REPAIR	357.00			1000		455000	420		101000
513039											
124453		2535 SKOOTER'S PLUMBING	750.00								
1	03/11/25	VALVE INSTALL	750.00			6020		450000	438		101000
510096											
		Total for Vendor:	1,107.00								
124481		3953 SMART APPLE MEDIA	189.64								
1	03/21/25	BOOKS	189.64			7000		411600	662		101000
ARG0386679											
		Total for Vendor:	189.64								
124396	C	3528 SNACKS PLUS VENDING	164.00								
1	03/11/25	PW - COFFEE	164.00			6020		450000	500		101000
5940:765918											
124623	C	3528 SNACKS PLUS VENDING	520.00								
1	5940779388 03/25/25	Coffee for City Hall	520.00			1000		415000	410		101000
5940779388											
		Total for Vendor:	684.00								
124469		5537 SOUTHERN VALLEY FIRE AND RESCUE	120.00								
1	02/03/25	B Duffney-EMT Registration	120.00			2060		415200	340		101000
1021											
		Total for Vendor:	120.00								
124773	E	389 STARION BOND SERVICE	19224,993.29								
Bond Payments											
1	05/25/25	RIB 2019A Interest	45,914.38			3370		490000	720		101000
2	05/25/25	RIB 2019A Service Fees	312.50			3370		490000	740		101000
3	05/25/25	RIB 2019A Principal	330,000.00			3370		490000	710		101000
4	05/25/25	RIB 2024 Principal	0.00			3398		490000	710		101000
5	05/25/25	RIB 2024 Interest	350,444.44			3398		490000	720		101000
6	05/25/25	RIB 2024 Service Fees	450.00			3398		490000	740		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check / Invoice #/Inv Date/Description	Vendor #/Name/	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
7	05/25/25	RIB 2021A Interest	63,435.00			3381		490000	720		101000
8	05/25/25	RIB 2021A Service Fees	625.00			3381		490000	740		101000
9	05/25/25	RIB 2021A Principal	540,000.00			3381		490000	710		101000
10	05/25/25	RIB 2021B Interest	55,417.50			3382		490000	720		101000
11	05/25/25	RIB 2021B Service Fees	625.00			3382		490000	740		101000
12	05/25/25	RIB 2021B Principal	565,000.00			3382		490000	710		101000
13	05/25/25	RIB 2014A Interest	154,912.50			3384		490000	720		101000
14	05/25/25	RIB 2014A Service Fees	625.00			3384		490000	740		101000
15	05/25/25	RIB 2014A Principal	765,000.00			3384		490000	710		101000
16	05/25/25	RIB 2014B Interest	179,992.50			3385		490000	720		101000
17	05/25/25	RIB 2014B Service Fees	625.00			3385		490000	740		101000
18	05/25/25	RIB 2014B Principal	870,000.00			3385		490000	710		101000
19	05/25/25	RIB 2015A Interest	297,625.00			3386		490000	720		101000
20	05/25/25	RIB 2015A Service Fees	625.00			3386		490000	740		101000
21	05/25/25	RIB 2015A Principal	1150,000.00			3386		490000	710		101000
22	05/25/25	RIB 2015B Interest	259,500.00			3387		490000	720		101000
23	05/25/25	RIB 2015B Service Fees	625.00			3387		490000	740		101000
24	05/25/25	RIB 2015B Principal	1045,000.00			3387		490000	710		101000
25	05/25/25	RIB 2016A Interest	256,996.88			3388		490000	720		101000
28	05/25/25	RIB 2016A Service Fees	625.00			3388		490000	740		101000
29	05/25/25	RIB 2016A Principal	1175,000.00			3388		490000	710		101000
30	05/25/25	RIB 2017A Interest	546,331.28			3389		490000	720		101000
31	05/25/25	RIB 2017A Service Fees	625.00			3389		490000	740		101000
32	05/25/25	RIB 2017A Principal	1255,000.00			3389		490000	710		101000
33	05/25/25	RIB 2018B Interest	501,768.78			3392		490000	720		101000
34	05/25/25	RIB 2018B Service Fees	625.00			3392		490000	740		101000
35	05/25/25	RIB 2018B Principal	985,000.00			3392		490000	710		101000
36	05/25/25	RIB 2019B Interest	74,030.00			3339		490000	720		101000
37	05/25/25	RIB 2019B Service Fees	156.25			3339		490000	740		101000
38	05/25/25	RIB 2019B Principal	395,000.00			3339		490000	710		101000
39	05/25/25	RIB 2019B Interest	48,779.38			3372		490000	720		101000
40	05/25/25	RIB 2019B Service Fees	156.25			3372		490000	740		101000
41	05/25/25	RIB 2019B Principal	280,000.00			3372		490000	710		101000
42	05/25/25	RIB 2019B Interest	102,404.38			3375		490000	720		101000
43	05/25/25	RIB 2019B Service Fees	156.25			3375		490000	740		101000
44	05/25/25	RIB 2019B Principal	580,000.00			3375		490000	710		101000
45	05/25/25	RIB 2019B Interest	517,259.38			3393		490000	720		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
46	05/25/25	RIB 2019B Service Fees	156.25			3393		490000	740		101000
47	05/25/25	RIB 2019B Principal	1045,000.00			3393		490000	710		101000
48	05/25/25	RIB 2020A/2012D Interest	185,950.00			3378		490000	720		101000
49	05/25/25	RIB 2020A/2012D Service Fees	312.50			3378		490000	740		101000
50	05/25/25	RIB 2020A/2012D Principal	1385,000.00			3378		490000	710		101000
51	05/25/25	RIB 2020A Interest	449,801.88			3394		490000	720		101000
52	05/25/25	RIB 2020A Service Fees	312.50			3394		490000	740		101000
53	05/25/25	RIB 2020A Principal	1490,000.00			3394		490000	710		101000
54	05/25/25	RIB 2022A Interest	119,887.50			3395		490000	720		101000
55	05/25/25	RIB 2022A Service Fees	625.00			3395		490000	740		101000
56	05/25/25	RIB 2022A Principal	150,000.00			3395		490000	710		101000
57	05/25/25	TIF 2009 Interest	1,125.00			3983		490000	720		101000
58	05/25/25	TIF 2009 Service Fees	625.00			3983		490000	740		101000
59	05/25/25	TIF 2009 Principal	50,000.00			3983		490000	710		101000
60	05/25/25	TIF 2020 Interest	213,589.38			3988		490000	720		101000
61	05/25/25	TIF 2020 Service Fees	625.00			3988		490000	740		101000
62	05/25/25	TIF 2020 Principal	615,000.00			3988		490000	710		101000
63	05/25/25	WS Bond 2019 Principal	0.00			6020		450000	710		101000
64	05/25/25	WS Bond 2019 Interest	56,276.25			6020		450000	720		101000
65	05/25/25	WS Bond 2019 Service Fees	450.00			6020		450000	740		101000
66	05/25/25	WS Bond 2012 Principal	0.00			6020		450000	710		101000
67	05/25/25	WS Bond 2012 Interest	63,139.38			6020		450000	720		101000
68	05/25/25	WS Bond 2012 Service Fees	450.00			6020		450000	740		101000
		Total for Vendor:	19224,993.29								
124467	C	3516 STEIN'S INC	139.40								
1	03/21/25	FD Hand wash for dispensers	139.40			2060		415200	500		101000
954513											
		Total for Vendor:	139.40								
124474		38 STRATA CORPORATION	3,164.04								
1	03/18/25	CLASS 5	3,164.04			6020		450000	394		101000
755362											
		Total for Vendor:	3,164.04								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124543		3607 STRYKER MEDICAL	3,946.00								
PO-200232											
1	03/19/25	AED electrodes	1,615.00			1000		421000	641		101000
9208780910											
2	03/20/25	AED batteries	2,331.00			1000		421000	641		101000
9208794264											
		Total for Vendor:	3,946.00								
124554	C	176 SUMMIT FIRE PROTECTION	72.10								
1	03/21/25	FIRE EXTINGUISHER	72.10			6025		450000	420		101000
3113461											
124562	C	176 SUMMIT FIRE PROTECTION	355.00								
1	03/12/25	CH - ANNUAL ALARM INSPECTION	355.00			1000		455000	420		101000
3090688											
124643	C	176 SUMMIT FIRE PROTECTION	469.00								
4/1/25-3/31/26											
1	04/01/25	PW - ANNUAL ALARM MONITORING	469.00			6020		450000	420		101000
3141809											
		Total for Vendor:	896.10								
124334		667 SUN ELECTRIC, INC.	9,584.62								
1	7397 02/27/25	Project 2285	9,584.62			4097		480000	670		101000
7397											
		Total for Vendor:	9,584.62								
124533	C	3360 SUNSET LAW ENFORCEMENT	21,173.80								
1	03/06/25	ammo	21,173.80			1000		421000	987		101000
0011500-IN											
		Total for Vendor:	21,173.80								
124546	C	733 SWANSTON EQUIPMENT CORP	153.17								
1	03/26/25	#7301 FILTER	153.17			6025		450000	427		101000
P10992											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124560	C	733 SWANSTON EQUIPMENT CORP	103,610.00								
1	03/10/25	#3407 2025 CIMLINE DURAPATCHER	103,610.00			1000		430000	870		101000
E10659											
124561	C	733 SWANSTON EQUIPMENT CORP	1,126.50								
1	03/14/25	#5402 VALVE	1,126.50			1000		430001	427		101000
P10732											
124584	C	733 SWANSTON EQUIPMENT CORP	1,008.90								
1	03/26/25	POLY CONV/FLAT WHS	860.22			1000		430001	381		101000
P11003											
2	03/26/25	POLY CONV WHS	148.68			1000		430001	381		101000
P11007											
124606	C	733 SWANSTON EQUIPMENT CORP	15,000.00								
1	03/25/25	CRACKFILL	15,000.00			1000		430000	394		101000
P10955											
124709	C	733 SWANSTON EQUIPMENT CORP	359.38								
1	03/19/25	#5411 7 PIN HARNESS	304.92			1000		430001	427		101000
W47283											
2	03/31/25	#7301 FILTER	54.46			6025		450000	427		101000
P11090											
		Total for Vendor:	121,257.95								
124539	C	5111 TACMED SOLUTIONS	2,224.17								
1	03/26/25	40 pocket med kits	2,224.17			1000		421000	641		101000
INV161897											
		Total for Vendor:	2,224.17								
124556	C	2491 TEAM LABORATORY CHEMICAL, LLC	3,660.00								
1	03/05/25	FINE ROAD PATCH	3,660.00			1000		430000	722		101000
0045358											
		Total for Vendor:	3,660.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124593		3468 TERRACON CONSULTANTS, INC.	3,629.50								
Project M1247078											
1	TN58747	03/21/25 CDBG Grant - Elson Shores	3,629.50			4178		480000	428		101000
TN58747											
		Total for Vendor:	3,629.50								
124653		5542 TH CUSTOM MFG	30,300.00								
1	03/27/25	ROLL OFF DUMPSTERS	30,300.00			6010		450200	665		101000
3189											
		Total for Vendor:	30,300.00								
124624		1419 THE ARTS PARTNERSHIP	10,000.00								
1	10630	01/30/25 2025 Tri-City Granting Funds	10,000.00			1000		415000	666		101000
10630											
		Total for Vendor:	10,000.00								
124762		3411 THE UPS STORE #6740	36.66								
Fire Department											
1	03/31/25	FD Return T Clarks Helmet	36.66			2060		415200	661		101000
CU00244942											
		Total for Vendor:	36.66								
124707	C	3352 TITAN MACHINERY - FARGO	844.24								
1	03/17/25	WIPER BLADES/MOTOR	686.10			6010		450200	427		101000
PS0649044-1											
2	12/05/24	#7039 FILTERS	158.14			4387		480000	427		101000
PS0566188-1											
		Total for Vendor:	844.24								
124444		1234 TOOL WAREHOUSE INC	86.29								
1	03/14/25	#7102 TOOLS	86.29			6025		450000	610		101000
0282293											
		Total for Vendor:	86.29								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124341	C		1285 TRAFFIC CONTROL CORPORATION	9,180.00								
1	03/18/25	#1225/#1226 opticom's		9,180.00			1000		421000	610		101000
157093												
124550	C		1285 TRAFFIC CONTROL CORPORATION	530.00								
1	03/25/25	APS BUTTON		530.00			1000		430002	487		101000
157195												
			Total for Vendor:	9,710.00								
124541			2604 TRANSUNION RISK AND ALTERNATIVE	1,293.40								
contract: 01/01/2025 to 12/31/2025												
1	02/07/25	annual services		1,293.40			1000		421000	365		101000
52111020725												
			Total for Vendor:	1,293.40								
124447	C		665 TWIN CITY GARAGE DOOR	609.50								
1	03/20/25	SA - DOOR REPAIR		609.50			6010		450200	420		101000
415462756												
			Total for Vendor:	609.50								
124726			2951 TYLER TECHNOLOGIES, INC	468.72								
1	020-160282	04/02/25 OTC & Portal		468.72			1000		412000	740		101000
020-160282												
			Total for Vendor:	468.72								
124483			2720 UNITED RENTALS (NORTH AMERICA),	4,350.00								
1	03/12/25	TRENCH SAFETY - PW		290.00			1000		450000	340		101000
2	03/12/25	TRENCH SAFETY - SW		2,030.00			6025		450000	340		101000
3	03/12/25	TRENCH SAFETY - ST		1,160.00			1000		430000	340		101000
4	03/12/25	TRENCH SAFETY - RW		870.00			1000		430001	340		101000
			Total for Vendor:	4,350.00								
124373	116154S		1562 UNITED WAY OF CASS-CLAY	47.00								
1	03/21/25	Mar 2025 Contributions		47.00			1000		212536			101000
			Total for Vendor:	47.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124377	-98057E	4665 UNUM	12,158.59								
1	03/21/25	Mar 25 Employee Contributions	6,628.96			1000		212514			101000
2	03/21/25	Mar 25 Employer Contributions	5,529.63			1000		212514			101000
		Total for Vendor:	12,158.59								
124328	C	3668 VERIZON WIRELESS	14,400.76								
1	02/08/25	feb 2025 - WF electrical 6107912015	363.38			1000		450000	356		101000
2	02/08/25	feb 2025 - city admin 6107912015	270.12			1000		414000	356		101000
3	02/08/25	feb 2025 - finance 6107912015	90.02			1000		414100	356		101000
4	02/08/25	feb 2025 - Nick Lee 6107912015	40.01			1000		414101	356		101000
5	02/08/25	feb 2025 - econ development 6107912015	47.54			1000		414102	356		101000
6	02/08/25	feb 2025 - HR 6107912015	182.35			1000		414103	356		101000
7	02/08/25	feb 2025 - engineering 6107912015	786.52			1000		414200	356		101000
8	02/08/25	feb 2025 - commission 6107912015	217.55			1000		415000	356		101000
9	02/08/25	feb 2025 - wellness room 6107912015	40.01			1000		415000	356		101000
10	02/08/25	feb 2025 - communications 6107912015	132.62			1000		416200	356		101000
11	02/08/25	feb 2025 - planning 6107912015	265.15			1000		418000	356		101000
12	02/08/25	feb 2025 - pd mcu #1223 6107912015	71.46			1000		421000	356		101000
13	02/08/25	feb 2025 - pd cell phones 6107912015	4,435.88			1000		421000	356		101000
14	02/08/25	feb 2025 - pd bait 6107912015	42.54			1000		421000	356		101000
15	02/08/25	feb 2025 - pd passport 6107912015	212.55			1000		421000	356		101000

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16	02/08/25	feb 2025 - pd 4 sight	85.02			1000		421000	356		101000
6107912015											
17	02/08/25	feb 2025 - pd MOC	458.74			1000		421000	356		101000
6107912015											
18	02/08/25	feb 2025 - pd cradlepoint	675.43			1000		421000	356		101000
6107912015											
19	02/08/25	feb 2025 - pd invest	40.01			1000		421000	356		101000
6107912015											
20	02/08/25	feb 2025 - ICAC	42.54			1000		421000	356		101000
6107912015											
21	02/08/25	feb 2025 - pd polecam	80.02			1000		421000	356		101000
6107912015											
22	02/08/25	feb 2025 - pd invest trailer	80.02			1000		421000	356		101000
6107912015											
23	02/08/25	feb 2025 - pw street	367.62			1000		430000	356		101000
6107912015											
24	02/08/25	feb 2025 - pw row	82.55			1000		430001	356		101000
6107912015											
25	02/08/25	feb 2025 - pw	575.99			1000		450000	356		101000
6107912015											
26	02/08/25	feb 2025 - pw B & G	297.69			1000		455000	356		101000
6107912015											
27	02/08/25	feb 2025 - fire	1,292.31			2060		415200	356		101000
6107912015											
28	02/08/25	feb 2025 - fire drone	40.01			2060		415200	356		101000
6107912015											
29	02/08/25	feb 2025 - pw forestry	142.56			2210		428000	356		101000
6107912015											
30	02/08/25	feb 2025 - sanitation	846.10			6010		450200	356		101000
6107912015											
31	02/08/25	feb 2025 - pw water	638.40			6020		450000	356		101000
6107912015											
32	02/08/25	feb 2025 - pw sewer	958.07			6025		450000	356		101000
6107912015											
33	02/08/25	feb 2025 - library	212.58			7000		411600	356		101000
6107912015											
34	02/08/25	feb 2025 - IT	287.40			1000		414104	356		101000
6107912015											
		Total for Vendor:	14,400.76								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124687		525 VILLAGE FAMILY SERVICE	9,000.00								
1		INV0007905 01/14/25 2025 EAP Yearly Contract	9,000.00			1000		414103	307		101000
EAP-INV0007905											
		Total for Vendor:	9,000.00								
124682	E	3569 VISA FIRE DEPT 1	162.00								
April payment for March Charges											
1		CC-1685 03/20/25 Metro Chiefs Luncheon	162.00			2060		202200			101000
CRACKED PEPPER				CC Accounting: 2060-		-415200-375					
		Total for Vendor:	162.00								
124695	E	3568 VISA FIRE DEPT 2	1,857.06								
1		CC-1686 03/10/25 K Miller-registration for Cer	95.00			2060		202200			101000
SAFE KIDS WORLDWIDE				CC Accounting: 2060-		-415200-340					
2		CC-1686 03/11/25 Move Storage cont. to Tr Grnd	175.00			2060		202200			101000
ULTIMATE TRANSPORTATION				CC Accounting: 2060-		-415200-494					
3		CC-1686 03/18/25 ND/WFFD Flags Both stations	976.00			2060		202200			101000
CUSTOM FLAG COMPANY				CC Accounting: 2060-		-415200-641					
4		CC-1686 03/24/25 American Flags/both stations	319.55			2060		202200			101000
FLAGS UNLIMITED				CC Accounting: 2060-		-415200-641					
5		CC-1686 03/20/25 TZe-231 Lable Tape	122.07			2060		202200			101000
OFFICE DEPOT OFFICEMAX				CC Accounting: 2060-		-415200-410					
6		CC-1686 03/20/25 In/Out Board Admin Floor	90.99			2060		202200			101000
OFFICE DEPOT OFFICEMAX				CC Accounting: 2060-		-415200-410					
7		CC-1686 03/20/25 Pens	44.47			2060		202200			101000
OFFICE DEPOT OFFICEMAX				CC Accounting: 2060-		-415200-410					
8		CC-1686 03/20/25 EOC Supplies	33.98			2060		202200			101000
OFFICE DEPOT OFFICEMAX				CC Accounting: 2060-		-415200-500					
		Total for Vendor:	1,857.06								
124694	E	4351 VISA FIRE DEPT 3	259.60								
1		CC-1688 03/11/25 D Underhill-Meal ticket refun	-314.23			2060		202200			101000
NETC-GUEST SERVICES, INC				CC Accounting: 2060-		-415200-340					
2		CC-1688 03/11/25 J Neeb-Meal Ticket Refund	-314.23			2060		202200			101000
NETC-GUEST SERVICES, INC				CC Accounting: 2060-		-415200-340					
3		CC-1688 03/13/25 J West Safe Kids Registratio	95.00			2060		202200			101000
SAFE KIDS WORLDWIDE				CC Accounting: 2060-		-415200-340					

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
4	CC-1688	03/17/25	P Freeman-Louisville KY	473.37			2060		202200			101000
DELTA AIR					CC Accounting: 2060-		-415200-340					
5	CC-1688	03/17/25	P Freeman-KY trip insurance	31.95			2060		202200			101000
ALLIANZ GLOBAL ASSISTANCE					CC Accounting: 2060-		-415200-340					
6	CC-1688	03/18/25	H Kalina HazMat conf. Baltimo	733.37			2060		202200			101000
DELTA AIR					CC Accounting: 2060-		-415200-340					
7	CC-1688	03/18/25	M Dahlson HazMar conf. Baltim	733.37			2060		202200			101000
DELTA AIR					CC Accounting: 2060-		-415200-340					
8	CC-1688	03/18/25	B Gaugler HazMat conf. Baltim	733.37			2060		202200			101000
DELTA AIR					CC Accounting: 2060-		-415200-340					
9	CC-1688	03/24/25	3-DC collar pins	119.77			2060		202200			101000
WITMER PUBLIC SAFETY GROUP INC					CC Accounting: 2060-		-415200-378					
10	CC-1688	03/20/25	J Neeb-Airfare refund	-1,203.57			2060		202200			101000
DELTA AIR					CC Accounting: 2060-		-415200-340					
11	CC-1688	03/20/25	D Underhill-Airfare refund	-1,253.57			2060		202200			101000
DELTA AIR					CC Accounting: 2060-		-415200-340					
12	CC-1688	03/18/25	A Essler-Regist Level 1 Instr	425.00			2060		202200			101000
MISC CLAIM VENDOR					CC Accounting: 2060-		-415200-340					
			Total for Vendor:	259.60								
124733	E	2435	VISA POLICE #1	1,210.96								
1	CC-1691	03/04/25	AR-15 mags	725.92			1000		202200			101000
MIDWAYUSA.COM					CC Accounting: 1000-		-421000-987					
2	CC-1691	03/18/25	FBI leeda conf flight - beilk	454.37			1000		202200			101000
DELTA AIR					CC Accounting: 1000-		-421000-340					
3	CC-1691	03/18/25	trip protection - beilke	30.67			1000		202200			101000
ALLIANZ GLOBAL ASSISTANCE					CC Accounting: 1000-		-421000-340					
			Total for Vendor:	1,210.96								
124734	E	3234	VISA POLICE #3	3,042.55								
1	CC-1692	03/05/25	office supplies, mat	63.80			1000		202200			101000
AMAZON CAPITAL SERVICES					CC Accounting: 1000-		-421000-410					
2	CC-1692	03/12/25	RRCAC - 2 registrations	312.74			1000		202200			101000
RED RIVER CHILDREN'S ADVOCACY CENTER					CC Accounting: 1000-		-421000-340					
3	CC-1692	03/17/25	belt for Ackerman	159.95			1000		202200			101000
KORE ESSENTIALS					CC Accounting: 1000-		-421000-422					
4	CC-1692	03/23/25	luggage for KJ	35.00			1000		202200			101000
DELTA AIR					CC Accounting: 1000-		-421000-340					

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	CC-1692	03/29/25 metrolink-train transportatio	8.00			1000		202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340					
6	CC-1692	03/29/25 uber - training conference	60.00			1000		202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340					
7	CC-1692	03/29/25 luggage for KJ	35.00			1000		202200			101000
DELTA AIR				CC Accounting: 1000-		-421000-340					
8	CC-1692	03/29/25 Hilton-training conf - KJ	1,134.60			1000		202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340					
9	CC-1692	03/29/25 Hilton-training conf - Kane	1,134.60			1000		202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340					
10	CC-1692	03/30/25 evidence room supplies	98.86			1000		202200			101000
AMAZON CAPITAL SERVICES				CC Accounting: 1000-		-421000-365					
		Total for Vendor:	3,042.55								
124729	E	3244 VISA POLICE #4	171.15								
1	CC-1690	03/02/25 LETA, fuel - Wirtzfeld	30.53			1000		202200			101000
TRI-ENERGY COOPERATIVE #76				CC Accounting: 1000-		-421000-340					
2	CC-1690	03/09/25 LETA, fuel - Wirtzfeld	35.24			1000		202200			101000
TRI-ENERGY COOPERATIVE #76				CC Accounting: 1000-		-421000-340					
3	CC-1690	03/16/25 LETA, fuel - Wirtzfeld	31.41			1000		202200			101000
TRI-ENERGY COOPERATIVE #76				CC Accounting: 1000-		-421000-340					
4	CC-1690	03/23/25 LETA, fuel - Wirtzfeld	35.56			1000		202200			101000
TRI-ENERGY COOPERATIVE #76				CC Accounting: 1000-		-421000-340					
5	CC-1690	03/31/25 LETA, fuel - Wirtzfeld	38.41			1000		202200			101000
TRI-ENERGY COOPERATIVE #76				CC Accounting: 1000-		-421000-340					
		Total for Vendor:	171.15								
124727	E	4300 VISA POLICE #5	178.70								
1	CC-1689	03/02/25 training in DL - fuel	20.23			1000		202200			101000
CENEX DEVIL'S LAKE				CC Accounting: 1000-		-421000-340					
2	CC-1689	03/18/25 bakery for CPA	20.47			1000		202200			101000
HORNBACHERS				CC Accounting: 1000-		-421000-375					
3	CC-1689	03/28/25 labby grooming	138.00			1000		202200			101000
SIT. STAY. SPA.				CC Accounting: 1000-		-421000-915					
		Total for Vendor:	178.70								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124758	E	4301 VISA POLICE #6	793.35								
1	CC-1693	03/03/25 membership Jorgensen	50.00			1000		202200			101000
		MINNESOTA CRIME PREVENTION ASSOCIATION (		CC Accounting: 1000-		-421000-667					
2	CC-1693	03/03/25 drone license	5.00			1000		202200			101000
		FEDERAL AVIATION ADMINISTRATION		CC Accounting: 1000-		-421000-667					
3	CC-1693	03/05/25 propane	60.59			1000		202200			101000
		PETRO SERVE STORE #06		CC Accounting: 1000-		-421000-424					
4	CC-1693	03/18/25 clover grooming	60.00			1000		202200			101000
		SIT. STAY. SPA.		CC Accounting: 1000-		-421000-915					
5	CC-1693	03/25/25 bakery for CPA	10.50			1000		202200			101000
		FAMILY FARE		CC Accounting: 1000-		-421000-375					
6	CC-1693	03/26/25 grant writing, fuel - beilke	49.10			1000		202200			101000
		HOLIDAY STATIONSTORES		CC Accounting: 1000-		-421000-340					
7	CC-1693	03/26/25 grant writing, fuel - beilke	48.07			1000		202200			101000
		HOLIDAY STATIONSTORES		CC Accounting: 1000-		-421000-340					
8	CC-1693	03/27/25 missing person conf. a feltma	438.78			1000		202200			101000
		PLANET HOLLYWOOD RESORT & CASINO		CC Accounting: 1000-		-421000-340					
9	CC-1693	03/28/25 grant writing, fuel - beilke	34.90			1000		202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-340					
10	CC-1693	03/29/25 grant writing, fuel - beilke	36.41			1000		202200			101000
		ROTHSAY TRUCK STOP		CC Accounting: 1000-		-421000-340					
		Total for Vendor:	793.35								
124683	E	2423 VISA PUBLIC WORKS #1	8,551.94								
1	CC-1683	03/03/25 AAZZEES AUTO SALVAGE	125.00			1000		202200			101000
		AAZZEES AUTO SALVAGE		CC Accounting: 1000-		-421000-427					
		MISC CLAIM VENDOR									
2	CC-1683	03/04/25 AAZZEES AUTO - RETURN	-125.00			1000		202200			101000
		AAZZEES AUTO SALVAGE		CC Accounting: 1000-		-421000-427					
		MISC CLAIM VENDOR									
3	CC-1683	03/04/25 REPLACEMENT COVER	128.76			1000		202200			101000
		S & S LANDSCAPING		CC Accounting: 1000-		-430001-358					
4	CC-1683	03/05/25 STRAIGHT SHAFTS	119.96			1000		202200			101000
		S & S LANDSCAPING		CC Accounting: 1000-		-430001-358					
5	CC-1683	03/05/25 ATSSA CONF - ST	780.00			1000		202200			101000
		ATSSA		CC Accounting: 1000-		-430000-340					
		MISC CLAIM VENDOR									

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object	Proj	Cash Account
6	CC-1683 03/05/25	ATSSA CONF - RW	520.00			1000 202200			101000
ATSSA				CC Accounting: 1000-		-430001-340			
MISC CLAIM VENDOR									
7	CC-1683 03/05/25	ATSSA CONF - WA	260.00			6020 202200			101000
ATSSA				CC Accounting: 6020-		-450000-340			
MISC CLAIM VENDOR									
8	CC-1683 03/06/25	#1196 SEAT	115.00			1000 202200			101000
SHIPMAN AUTO PARTS				CC Accounting: 1000-		-421000-427			
MISC CLAIM VENDOR									
9	CC-1683 03/06/25	FUNERAL FLOWERS	104.62			1000 202200			101000
PETALS & STEMS				CC Accounting: 1000-		-450000-490			
MISC CLAIM VENDOR									
10	CC-1683 03/07/25	TOOLS	146.45			2210 202200			101000
SHERRILLTREE DBA VERTICAL SUPPLY GROUP				CC Accounting: 2210-		-428000-432			
11	CC-1683 03/11/25	FORESTRY CONF GAS	38.66			2210 202200			101000
HOLIDAY STATIONSTORE				CC Accounting: 2210-		-428000-340			
12	CC-1683 03/12/25	R HELMING LODGING	242.80			2210 202200			101000
BEST WESTERN SHOREVIEW				CC Accounting: 2210-		-428000-340			
MISC CLAIM VENDOR									
13	CC-1683 03/12/25	R LUGER LODGING	242.80			2210 202200			101000
BEST WESTERN SHOREVIEW				CC Accounting: 2210-		-428000-340			
MISC CLAIM VENDOR									
14	CC-1683 03/13/25	VEH REGISTRATOIN	16.50			1000 202200			101000
DMV FARGO BRANCH				CC Accounting: 1000-		-430000-427			
15	CC-1683 03/17/25	#3026 BRUSH WOLF	34.77			1000 202200			101000
BRUSH WOLF				CC Accounting: 1000-		-430000-427			
MISC CLAIM VENDOR									
16	CC-1683 03/18/25	WA - XYLEM REACH CONF	1,700.00			6020 202200			101000
XYLEM				CC Accounting: 6020-		-450000-340			
MISC CLAIM VENDOR									
17	CC-1683 03/18/25	PW - XYLEM REACH CONF	850.00			1000 202200			101000
XYLEM				CC Accounting: 1000-		-450000-340			
MISC CLAIM VENDOR									
18	CC-1683 03/18/25	VEH REGISTRATION	25.00			1000 202200			101000
DMV FARGO BRANCH				CC Accounting: 1000-		-455000-610			
19	CC-1683 03/18/25	VEH REGISTRATION	28.50			6025 202200			101000
DMV FARGO BRANCH				CC Accounting: 6025-		-450000-870			

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object	Proj	Cash Account
20	CC-1683	03/24/25 M HUMMEL BOOTS	199.99			1000 202200			101000
BRUNT WORKWEAR				CC Accounting: 1000-		-430000-422			
21	CC-1683	03/24/25 RECOGNITION PLAQUES	519.03			6020 202200			101000
AZTEC IP SOLUTIONS				CC Accounting: 6020-		-450000-490			
22	CC-1683	03/24/25 D&A QUEARY PLAN	125.00			1000 202200			101000
D&A CLEARNINGHOUSE				CC Accounting: 1000-		-450000-399			
MISC CLAIM VENDOR									
23	CC-1683	03/27/25 #2000 VELCRO ADHESIVE	80.14			6020 202200			101000
SHURCO				CC Accounting: 6020-		-450000-427			
MISC CLAIM VENDOR									
24	CC-1683	03/28/25 A HASKINS PANTS	101.22			6010 202200			101000
FLEET FARM				CC Accounting: 6010-		-450200-422			
25	CC-1683	03/28/25 ERIC & DAVID PANTS	350.94			6025 202200			101000
CARHARTT				CC Accounting: 6025-		-450000-422			
26	CC-1683	03/29/25 TAX REFUND	-25.99			6025 202200			101000
CARHARTT				CC Accounting: 6025-		-450000-422			
27	CC-1683	03/30/25 T ROOZE PANTS	129.58			6010 202200			101000
CARHARTT				CC Accounting: 6010-		-450200-422			
28	CC-1683	04/01/25 TAX REFUND	-9.60			6010 202200			101000
CARHARTT				CC Accounting: 6010-		-450200-422			
29	CC-1683	04/01/25 #7103 TOOLS	99.93			6025 202200			101000
HARBOR FREIGHT TOOLS				CC Accounting: 6025-		-450000-610			
30	CC-1683	03/31/25 #7017 TEMP SWITCH	79.08			6025 202200			101000
AIR ENGINEERING & SUPPLY				CC Accounting: 6025-		-450000-427			
MISC CLAIM VENDOR									
31	CC-1683	03/27/25 MOWERS - CHUTE KITS	1,548.80			1000 202200			101000
GTM MFG				CC Accounting: 1000-		-430001-870			
MISC CLAIM VENDOR									
		Total for Vendor:	8,551.94						
124684	E	4256 VISA PUBLIC WORKS #2	4,634.00						
1	CC-1684	03/03/25 ST-RAPID PLAN 3/3/25-3/3/26	399.66			1000 202200			101000
INVARION				CC Accounting: 1000-		-430000-497			
2	CC-1684	03/03/25 WA-RAPID PLAN 3/3/25-3/3/26	399.66			6020 202200			101000
INVARION				CC Accounting: 6020-		-450000-497			
3	CC-1684	03/03/25 SW-RAPID PLAN 3/3/25-3/3/26	399.68			6025 202200			101000
INVARION				CC Accounting: 6025-		-450000-497			

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object	Proj	Cash Account
4	CC-1684 03/10/25	MOBILE OIL	275.76			2210 202200			101000
FLEET FARM				CC Accounting: 2210-		-428000-424			
5	CC-1684 03/18/25	SA - SPRING/SUMMER GLOVES	555.54			6010 202200			101000
FULL SOURCE LLC				CC Accounting: 6010-		-450200-639			
6	CC-1684 03/18/25	CLEANERS - SHOES/PANTS	458.55			1000 202200			101000
FLEET FARM				CC Accounting: 1000-		-455000-422			
7	CC-1684 03/19/25	TOOLS	262.36			2210 202200			101000
SHERRILLTREE DBA VERTICAL SUPPLY GROUP				CC Accounting: 2210-		-428000-432			
8	CC-1684 03/19/25	TAX REFUND	-19.43			2210 202200			101000
SHERRILLTREE DBA VERTICAL SUPPLY GROUP				CC Accounting: 2210-		-428000-432			
9	CC-1684 03/20/25	#7103 TOOLS	69.94			6025 202200			101000
HARBOR FREIGHT TOOLS				CC Accounting: 6025-		-450000-610			
10	CC-1684 03/24/25	J NOVACECK PANTS	179.97			6020 202200			101000
RUNNINGS				CC Accounting: 6020-		-450000-422			
11	CC-1684 03/27/25	#7103 TOOLS	75.26			6025 202200			101000
HOME DEPOT				CC Accounting: 6025-		-450000-610			
12	CC-1684 03/29/25	D BEHRNS PANTS	134.97			6025 202200			101000
FLEET FARM				CC Accounting: 6025-		-450000-422			
13	CC-1684 03/29/25	#7103 TOOLS	7.99			6025 202200			101000
FLEET FARM				CC Accounting: 6025-		-450000-610			
14	CC-1684 03/29/25	#7103 TOOLS	225.46			6025 202200			101000
HOME DEPOT				CC Accounting: 6025-		-450000-610			
15	CC-1684 03/31/25	C COSTELLO LODGING	116.11			6020 202200			101000
COUNTRY INN & SUITES				CC Accounting: 6020-		-450000-340			
16	CC-1684 03/31/25	B HANSON LODGING	116.11			6020 202200			101000
COUNTRY INN & SUITES				CC Accounting: 6020-		-450000-340			
17	CC-1684 04/01/25	AED	874.82			2970 202200			101000
AED MARKET				CC Accounting: 2970-		-480000-653			
18	CC-1684 03/31/25	VEH REGISTRATION	16.50			1000 202200			101000
DMV FARGO BRANCH				CC Accounting: 1000-		-430000-427			
19	CC-1684 03/06/25	SWITCHES	85.09			6010 202200			101000
MOUSER ELECTRONICS				CC Accounting: 6010-		-450200-427			
MISC CLAIM VENDOR									
		Total for Vendor:	4,634.00						

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124685	E	4625 VISA PUBLIC WORKS #3	1,035.89								
1	CC-1687	03/12/25 JP BENEDICT LODGING	242.80			2210	202200				101000
BEST WESTERN SHOREVIEW				CC Accounting: 2210-		-428000-340					
MISC CLAIM VENDOR											
2	CC-1687	03/24/25 B GAST LODGING	121.00			1000	202200				101000
COUNTRY INN & SUITES				CC Accounting: 1000-		-430000-340					
3	CC-1687	03/24/25 M KNODEL LODGING	121.00			6020	202200				101000
COUNTRY INN & SUITES				CC Accounting: 6020-		-450000-340					
4	CC-1687	03/24/25 A HEIZELMAN LODGING	121.00			1000	202200				101000
COUNTRY INN & SUITES				CC Accounting: 1000-		-430000-340					
5	CC-1687	03/24/25 R OLSON LODGING	121.00			6025	202200				101000
COUNTRY INN & SUITES				CC Accounting: 6025-		-450000-340					
6	CC-1687	03/28/25 STEEL JACK	203.99			1000	202200				101000
HARBOR FREIGHT TOOLS				CC Accounting: 1000-		-455000-432					
7	CC-1687	04/01/25 TRAVEL FUEL	70.10			6010	202200				101000
MISC CLAIM VENDOR				CC Accounting: 6010-		-450200-427					
8	CC-1687	03/25/25 TRAVEL FUEL	35.00			6020	202200				101000
STAMART #1224				CC Accounting: 6020-		-450000-340					
		Total for Vendor:	1,035.89								
124375	-98059E	4662 VOYA	414.00								
1		03/21/25 Mar 2025 Contributions	414.00			1000	212511				101000
		Total for Vendor:	414.00								
124391	C	544 WALLWORK TRUCK CENTER	169.20								
1		03/09/25 #7102 TOOLS	17.50			6025	450000		610		101000
01P578847											
2		03/17/25 #7000 SHOCK/FRONT SUSPENSION	151.70			6025	450000		427		101000
01P581078											
124468	C	544 WALLWORK TRUCK CENTER	884.46								
1		03/18/25 FD Air Cleaner Filters/Invento	506.82			2060	415200		427		101000
01P575022											
2		03/19/25 FD Air Dryer Filters/Inventory	377.64			2060	415200		427		101000
01P575002											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124486	C	544 WALLWORK TRUCK CENTER	430.06								
1	03/24/25	AB TUBING	5.70			6025		450000	826		101000
01P583556											
2	03/21/25	#4006 SPEED SENSOR	291.75			6010		450200	427		101000
01P582983											
3	03/24/25	#4006 SHOCK	114.58			6010		450200	427		101000
01P583332											
4	03/24/25	#4799 GOVERNOR	18.03			6010		450200	427		101000
01P583495											
124705	C	544 WALLWORK TRUCK CENTER	951.83								
1	03/28/25	#7045 LAMP	6.45			4387		480000	427		101000
01P585203											
2	03/31/25	#413 SENSOR	163.63			6010		450200	427		101000
01P585717											
3	03/28/25	#413 SENSOR	291.75			6010		450200	427		101000
01P585119											
4	04/03/25	#1204 STEERING REPAIR	490.00			1000		421000	427		101000
0109S150423											
		Total for Vendor:	2,435.55								
124751		1040 WEST FARGO EXCHANGE CLUB	100.00								
Jan-Jun 2025											
1	1249 03/31/25	D Scott - 3rd/4th Qtr Dues	100.00			1000		414000	667		101000
1249											
124763		1040 WEST FARGO EXCHANGE CLUB	250.00								
WF Fire Department											
1	03/31/25	D Fuller 2024 past due Dues	50.00			2060		415200	667		101000
1211											
2	03/31/25	D Fuller 2025 Dues Paid in Ful	200.00			2060		415200	667		101000
1211											
		Total for Vendor:	350.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124364	116155S	566 WEST FARGO PARK DISTRICT	79,992.08								
1	03/31/25	Mar 2025 State Aid	79,992.08			2050		451000	992		101000
		Total for Vendor:	79,992.08								
124358		2625 WEST FARGO POLICE PUBLIC SAFETY	4,500.00								
1	02/18/25	conf fees	4,500.00			1000		421000	375		101000
073											
		Total for Vendor:	4,500.00								
124528		2184 WEST SIDE STEEL	56.93								
1	03/26/25	#6000 SQ TUBE	56.93			2210		428000	427		101000
11890											
124548		2184 WEST SIDE STEEL	194.94								
1	03/26/25	SHEET METAL	194.94			6010		450200	914		101000
11882											
124581		2184 WEST SIDE STEEL	1,129.92								
1	03/21/25	METAL PARTS	1,129.92			1000		430001	381		101000
11637											
124710		2184 WEST SIDE STEEL	440.62								
1	03/21/25	#5700 STEEL	110.37			1000		430002	427		101000
11851											
2	03/19/25	SHEET METAL	330.25			6010		450200	914		101000
11805											
		Total for Vendor:	1,822.41								
124331	-98065E	3549 WEX FSA	3,554.95								
1	03/21/25	Med FSA - 03/21/25 payroll	388.33			1000		212530			101000
2	03/21/25	Dep FSA - 03/21/25 payroll	3,166.62			1000		212523			101000
124627	-98041E	3549 WEX FSA	3,554.95								
1	04/04/25	Med FSA - 04/04/25 payroll	388.33			1000		212530			101000
2	04/04/25	Dep FSA - 04/04/25 payroll	3,166.62			1000		212523			101000
		Total for Vendor:	7,109.90								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124374	-98060E	4676 WEX HSA	37,862.74								
03.21.25 payroll											
1		03/21/25 HSA Contributions - ER	11,799.72			1000		212530			101000
2		03/21/25 HSA Contributions - EE	26,063.02			1000		212530			101000
124766	-98037E	4676 WEX HSA	37,607.73								
04.04.25 payroll											
1		04/04/25 HSA Contributions - ER	11,721.59			1000		212530			101000
2		04/04/25 HSA Contributions - EE	25,886.14			1000		212530			101000
		Total for Vendor:	75,470.47								
124370	116156S	3827 WF Firefighters Association	1,120.00								
1		03/21/25 Fire Union Dues Mar 2025	1,120.00			1000		212552			101000
		Total for Vendor:	1,120.00								
124482	C	549 WF PUB SCHOOLS DIST #6	10,333.50								
1		03/20/25 APRIL RENT	10,333.50			7000		411600	333		101000
250256											
		Total for Vendor:	10,333.50								
124158		2740 WM CORPORATE SERVICES, INC	40.02								
Issued to wrong vendor, updated on 3/31/25 and will reissue											
ALS											
1		03/05/25 FD March Recycling	40.02			2060		415200	527		101000
6787654 0510 8											
		Total for Vendor:	40.02								
124344		5528 WORLD INSURANCE ASSOCIATES LLC	1,144.00								
1		03/19/25 #1227 insurance	1,144.00			1000		421000	321		101000
339218											
124708		5528 WORLD INSURANCE ASSOCIATES LLC	1.00								
1		04/03/25 ADD SERVER EQUIP FOR PD	1.00			1000		415000	321		101000
345359											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124739		5528 WORLD INSURANCE ASSOCIATES LLC	294.00								
1		04/03/25 ins for server	1.00			1000		421000	321		101000
345359											
2		04/04/25 liab ins for drone	268.00			1000		421000	321		101000
345459											
3		04/04/25 ins for drone	25.00			1000		421000	321		101000
345447											
124764		5528 WORLD INSURANCE ASSOCIATES LLC	35.00								
WF Fire Department											
Proof of Coverage for Citizens Academy											
1		04/02/25 FD Park District proof of Ins	35.00			2060		415200	323		101000
344891											
		Total for Vendor:	1,474.00								
124521	E	338 XCEL ENERGY	38.42								
1		02/24/25 feb 2025 603/605 Shey St	38.42			1000		421000	527		101000
920534428											
124590	E	338 XCEL ENERGY	123.29								
1	920351743	03/25/25 New City Hall (WEX Bldg)	123.29			1001		415000	527		101000
920351743											
124657	E	338 XCEL ENERGY	10,810.81								
1		03/27/25 309 2ND AVE W	21.96			1000		430002	527		101000
920663715											
2		03/31/25 SM45	76.16			6025		450000	527		101000
920905307											
3		03/31/25 FIRE AND CIV DEF SIREN	13.48			1000		430002	527		101000
920905307											
4		03/31/25 PD - 800 4TH AVE E	9,462.79			1000		415000	527		101000
921032321											
5		03/28/25 PW - 810 12TH AVE NW	31.53			6020		450000	527		101000
920724734											
6		03/27/25 901 10TH AVE E - TRAFFIC LIGHT	49.07			1000		430002	527		101000
920712547											

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
7	03/26/25	PW - 1100 12TH AVE NW	113.55			6020		450000	527		101000
920490417											
8	03/27/25	PIONEER PLACE - 300 SHEYENNE	34.73			2310		452120	527		101000
920714574											
9	03/25/25	SHEYENNE PLAZE - 344 SHEYENNE	20.24			2310		452120	527		101000
920302474											
10	03/28/25	PW - 1100 12TH AVE NW	254.84			6020		450000	527		101000
920873548											
11	03/27/25	312 5TH AVE W	274.85			1000		430002	527		101000
920674256											
12	03/27/25	1680 13TH AVE E - ST LIGHT	131.51			1000		430002	527		101000
920655863											
13	03/26/25	60L	74.48			6025		450000	527		101000
920516825											
14	03/21/25	TRANSFER STATION	154.46			6010		450200	527		101000
919887451											
15	03/27/25	1690 13TH AVE S - TRAFFIC LIGH	52.28			1000		430002	527		101000
920635374											
16	03/28/25	1410 13TH AVE E - TRAFFIC LIGH	44.88			1000		430002	527		101000
920825536											
124658	E	338 XCEL ENERGY	1,819.72								
1	03/28/25	SM17	91.70			6025		450000	527		101000
920818486											
2	03/28/25	PW VEHIC STORAGE	328.53			6020		450000	527		101000
920818486											
3	03/28/25	STREET LIGHT FEED POINTS	1,399.49			1000		430002	527		101000
920818486											
		Total for Vendor:	12,792.24								
124401		1484 YHR PARTNERS	25,000.00								
1	03/12/25	PROJ 9061	25,000.00			4188		480000	313		101000
13156											
		Total for Vendor:	25,000.00								

Operating Cash & all banks - 101000/102000
* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
124609		5460 ZACHARY STEFFENS	98.00								
Inspect prospective vehicle purchase - Wisconsin											
1	04/01/25	TRAVEL REIMBURSEMENT	98.00			1000		455000	340		101000
		Total for Vendor:	98.00								
124446	C	582 ZEP SALES AND SERVICE	726.22								
1	03/13/25	BRAKE CLEAN	726.22			1000		455000	433		101000
9010942060											
124654	C	582 ZEP SALES AND SERVICE	1,974.33								
1	03/28/25	CLEANING SUPPLIES	1,974.33			6020		450000	420		101000
9011005858											
		Total for Vendor:	2,700.55								

# of Claims 437 Total:23163,927.92 # of Vendors 150
Total Electronic Claims 21635,173.62
Total Non-Electronic Claims 1528754.30

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for *(check one)*

[X] Local Permit [ ] Restricted Event Permit*

Games to be conducted [ ] Raffle by a Political or Legislative District Party

[ ] Bingo [X] Raffle [X] Raffle Board [ ] Calendar Raffle [ ] Sports Pool [ ] Poker* [ ] Twenty-One* [ ] Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity *(Does not include dates for the sales of tickets)*	
Benefit 4 Neil		4-26-25	
Organization or Group Contact Person	**E-mail**	**Telephone Number**	
Jessie Bullis	jessschander@hotmail.com	701-541-5117	
Business Address	**City**	**State**	**ZIP Code**
Mailing Address (if different)	**City**	**State**	**ZIP Code**
3523-5th St. W. #110	West Fargo	ND	58078

SITE INFO

Site Name			County
Townhall Bar			Cass
Site Physical Address	**City**	**State**	**ZIP Code**
103 Main Ave W.	West Fargo	ND	58078

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

Raffles 4-26-25

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	1-$300.00, 1-$200.00, 1-$100.00 cash Prize	$600.00
50/50 Raffle	50/50 cash Prize ('12 to winner, '12 to Neil)	$1000.00
	Total *(limit $40,000 per year)*	$ 1600.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Fundraising for a cancer patient

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

[ ] Yes [X] No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

[ ] Yes [X] No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

[X] No [ ] Yes - Total Retail Value: _____ (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

[ ] Yes [X] No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address	
Jessie Bullis	701-541-5117	jessschander@hotmail.com	
Signature of Organization Group's Permit Organizer	**Title**		**Date**
J Bullis			3-19-25

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for *(check one)*

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☐ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity *(Does not include dates for the sales of tickets)*	
West Fargo Post Prom/Grad		**4/11/25**	
Organization or Group Contact Person	E-mail	Telephone Number	
Angie Scoville	**angie.scoville@westernbanks.com**	**701-866-9258**	
Business Address	City	State	ZIP Code
801 9th St E	**West Fargo**	**ND**	**58078**
Mailing Address (if different)	City	State	ZIP Code
1838 1st St	**West Fargo**	**ND**	**58078**

SITE INFO

Site Name			County
Silver Dollar			**Cass**
Site Physical Address	City	State	ZIP Code
211 Sheyenne St	**West Fargo**	**ND**	**58078**

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

Meat Raffle on Friday, April 11th, 2025

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Meat Raffle	**8-9 rounds - various Meat Cuts (typical rounds listed below)**	**$500**
	Rib Eye pkg/Pork Shoulder/Pork Loin/New York Strip Steak pkg	
	Rib Eye pkg/Flat Brisket/Filet Mignon pkg/Full brisket/NY Strip pkg	
	Total *(limit $40,000 per year)*	$ 500.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds

We use the funds to pay for the WFHS Post Prom and Post Grad celebrations for the students

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

☐ No ☒ Yes - Total Retail Value: **2,000** (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address	
Angela Scoville	**701-866-9258**	**angie.scoville@westernbanks.com**	
Signature of Organization Group's Permit Organizer	Title		Date
Angela Scoville	**Co-Chair**		**3/21/25**

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (5-2023)

Applying for *(check one)*

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity *(Does not include dates for the sales of tickets)*	
Brothers Keepers MC Centralia		**08/09/2025**	
Organization or Group Contact Person	E-mail	Telephone Number	
Patrick Porter	**sfcpatp@gmail.com**	**701-640-3752**	
Business Address	City	State	ZIP Code
PO BOX 92	**West Fargo**	**ND**	**58078-0092**
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name		County	
Hooligans Bar and Grill		**Cass**	
Site Physical Address	City	State	ZIP Code
509 32nd Ave W	**West Fargo**	**ND**	**58078**

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

Raffle - 08/09/2025

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	**TV - $500.00 | Grill - $400.00 | Purse - $200.00**	**1,100.00**
Raffle	**Various gift cards from local vendors**	**1,300.00**
Raffle	**50/50**	**200.00**
	Total *(limit $40,000 per year)*	$ **2,600.00**

$10.00 cash 3/20/25 EH

Intended Uses of Gaming Proceeds

Donate proceeds to Honor Flight of ND/MN

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

☐ No ☒ Yes - Total Retail Value: **800.00** (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address	
Patrick A. Porter	**701-640-3752**	**sfcpatp@gmail.com**	
Signature of Organization Group's Permit Organizer	Title		Date
	Treasurer		**Mar 16, 2025**

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for *(check one)*

[X] Local Permit [ ] Restricted Event Permit*

Games to be conducted [ ] Raffle by a Political or Legislative District Party

[ ] Bingo [X] Raffle [ ] Raffle Board [ ] Calendar Raffle [ ] Sports Pool [ ] Poker* [ ] Twenty-One* [ ] Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity *(Does not include dates for the sales of tickets)*	
West Fargo Sheyenne Mustang Boosters		**See attached spring activities schedule.**	
Organization or Group Contact Person	E-mail	Telephone Number	
Marisha Lunde	**treasurer@mustangboosterclub.org**	**218-790-6209**	
Business Address	City	State	ZIP Code
PO Box 511	**West Fargo**	**ND**	**58078**
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name		County	
Sheyenne High School		**Cass**	
Site Physical Address	City	State	ZIP Code
800 40th Ave E	**West Fargo**	**ND**	**58078**

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

Please see attached activities schedule.

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	**50% of proceeds not to exceed $8,000 per prize and $40,000 for the year**	
	Total *(limit $40,000 per year)*	$ 50% of proceeds not to exceed $8,000 per prize and $40,000 for the year

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Funding various Sheyenne High School activities.

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

[ ] Yes [X] No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

[ ] Yes [X] No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

[ ] No [X] Yes - Total Retail Value: **3,305.00** (This amount is part of the total prize limit for $40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

[ ] Yes [X] No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address	
Marisha Lunde	**218-790-6209**	**treasurer@mustangboosterclub.org**	
Signature of Organization Group's Permit Organizer	Title		Date
Marisha Lunde	**Treasurer**		**03/24/2025**

Date	Activities	Location
4/8/2025	Baseball & Soccer Games	Sheyenne High School
4/10/2025	Soccer Game	Sheyenne High School
4/11/2025	Track Meet	Sheyenne High School
4/14/2025	Softball Game	Sheyenne High School
4/15/2025	Track Meet, Tennis Match, & Softball Game	Sheyenne High School
4/17/2025	Tennis Match, Baseball & Soccer Games	Sheyenne High School
4/22/2025	Track Meet, Baseball Game	Sheyenne High School
4/24/2025	Soccer Game	Sheyenne High School
4/25/2025	Baseball Game	Sheyenne High School
4/26/2025	Grand March/Prom	Sheyenne High School
4/28/2025	Baseball Game	Sheyenne High School
4/29/2025	Tennis Match, Baseball & Softball Games	Sheyenne High School
5/2/2025	Softball and Baseball Games	Sheyenne High School
5/5/2025	Softball Game	Sheyenne High School
5/6/2025	Tennis Match, Baseball & Soccer Games	Sheyenne High School
5/8/2025	Softball Game	Sheyenne High School
5/9/2025	Tennis Match & Baseball Game	Sheyenne High School
5/10/2025	Tennis Tournament and Baseball Game	Sheyenne High School
5/13/2025	Baseball & Soccer Games	Sheyenne High School
5/15/2025	Softball Game & Tennis Match	Sheyenne High School
5/19/2025	Tennis EDC	Sheyenne High School
5/20/2025	Baseball & Softball Games	Sheyenne High School

GAMING SITE AUTHORIZATION

ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G-___ ___ ___ ___ (___ ___ ___) ___
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization
Plains Art Museum

This organzation is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location			
Unhynged			
Street	City	ZIP Code	County
3330 Sheyenne St Unit 116	**West Fargo**	**58078**	**Cass**
Beginning Date(s) Authorized	Ending Date(s) Authorized		Number of Twenty-One tables, if zero, enter "0" **2**
07/01/2025	**06/30/2026**		

Specific location where games of chance will be conducted and played at the site (**required**)
Entire Facility-Excluding Offices and Restrooms

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must throughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (**required**)

[X] Bingo	[ ] Club Special	[ ] Sports Pools
[ ] **ELECTRONIC** Quick Shot Bingo	[ ] Tip Board	[X] Twenty-One
[X] Raffles	[ ] Seal Board	[X] Poker
[ ] **ELECTRONIC** 50/50 Raffle	[ ] Punchboard	[ ] Calcuttas
[X] Pull Tab Jar	[ ] Prize Board	[X] Paddlewheel with Tickets
[X] Pull Tab Dispensing Device	[ ] Prize Board Dispensing Device	[X] Paddlewheel Table
[X] **ELECTRONIC** Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original**, **signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

GAME TYPES

Name of Organization: Plains Art Museum

Site: Unhyaged

Game Type - Check only those Games that are listed in your Internal Control Manual

1.	Bingo	X
2.	Electronic Quick Shot Bingo	
3.	Raffles	X
4.	Electronic 50/50 Raffle	
5.	Pull Tab Jar	X
6.	Pull Tab Dispensing Device	X
7.	Electronic Pull Tab Device	X
8.	Club Special	
9.	Tip Board	
10.	Seal Board	
11.	Punch Board	
12.	Prize Board	
13.	Prize Board Dispensing Device	
14.	Sports Pool	
15.	Twenty-One	X
16.	Poker	X
17.	Calcutta	
18.	Paddlewheel with Tickets	X
19.	Paddlewheel Table	X

Affidavit by Responsible Party
By signing below, I hereby acknowledge under penalty of perjury that all information contained in this application is complete, true and accurate.

Signature

3/1/25
Date

T:\Auditors\AU01\WP\Gaming\Game Types Form.doc

CITY OF WEST FARGO ENGINEERING

"Consent" or "Regular" Agenda Item?

[Regular]

To: West Fargo City Commission

From: Benji Schwartz, Right-of-Way Manager

Date: April 07, 2025

Subject: Right-of-Way Permitting

Action: Authorize Engineering to lift Right-of-Way season shutdown and Approve draft letter to be sent to registered contractors.

Commission President
Bernie Dardis
Primary Portfolio:
Administrative Services
Secondary Portfolio:
Police & Fire

Commission Vice President
Brad Olson
Primary Portfolio:
Police & Fire
Secondary Portfolio:
Street, Water & Sewer

Commissioner
Roben Anderson
Primary Portfolio:
Community & Development Services
Secondary Portfolio:
Administrative Services

Commissioner
Rory Jorgensen
Primary Portfolio:
Sanitation
Secondary Portfolio:
Community & Development Services

Commissioner
Amy Zundel
Primary Portfolio:
Street, Water & Sewer
Secondary Portfolio:
Sanitation

City Administrator
Dustin T. Scott

New Information and Recommendation:

During the December 2, 2025, Commission meeting authorization was given to Engineering to initiate a season shutdown for all non – emergent Right-of-Way construction.

Beginning Monday April 21, 2025, Engineering anticipates frost depths to no longer compromise the integrity of City infrastructure. Therefore, Engineering requests Commission approval to lift the season shutdown that is currently in place. This would release the following permits for excavation and drilling in the City owned Right-of-Way.

- Excavation Permit
- Driveway/Sidewalk Permit
- Residential Civil Site Permit
- Commercial Civil Site Permit

The following documents are attached for review/consideration:

- Draft letter for contractors

Staff Recommendation: Authorize Engineering to lift the Right-of-Way season shutdown and approve the attached draft letter to be sent to registered contractors.

Previously Presented Information and Commission Actions:

December 2, 2024

- Engineering Staff recommended, and City Commission approved to initiate a Season Shutdown for ***all*** non-emergent permitting and utility work to start on December 6, 2024.

November 18, 2024

- Engineering Staff recommended, and City Commission approved to initiate a season shutdown for all non-emergent ***hard surface*** work within the City owned Right-of-Way to start on November 19, 2024.

CITY OF WEST FARGO ENGINEERING

Dan Hanson - City Engineer
Benji Schwartz – Right-of-Way Manager
Kayla Volness – Engineering Office Manager

Engineering Department
2515 6th St. E
West Fargo, ND 58078
701-515-5100
www.westfargond.gov

April 8, 2025

To: Utility Contractor/Company

From: West Fargo Engineering Department

Subject: Season Shutdown to lift Monday, April 21, 2025

The City of West Fargo will soon be lifting the Season Shutdown starting on Monday, April 21, 2025. Once lifted the City will be releasing the following permits for excavation & drilling in the Right-of-Way.

- Excavation Permit
- Driveway/Sidewalk Permit
- Residential Civil Site Permit
- Commercial Civil Site Permit

This will be contingent on the completion of all unfinished restoration from the previous year including; sidewalk panels, concrete street panels, asphalt patches, any open holes, or un-restored ground. Black dirt fill is to be compacted to 90%, graded for adequate drainage and seeded for proper turf establishment. We expect asphalt patches to be complete as soon as production plants re-open. Engineering will not approve or release any 2024 permits if these requirements are not completed. If restorations for any carryover (2024) permits are not completed in a timely matter, additional fines may be incurred. The permit holder is responsible for all restoration to job sites. All 2024 permits awaiting restoration will start to accrue a daily fee starting April 21, 2025, and continue until completed.

Excavators are required to apply for a permit and it be approved before working in the right of way when it is not associated with a city project or an emergency. The Right-of-Way generally falls 2ft behind sidewalk toward private property, but this is not always the case. Excavating without a permit can/will result in fines from the City of West Fargo and/or loss of permit/licensing eligibility. All surfaces disturbed by excavation shall be restored to the condition as it was prior to excavation. Restoration shall be made within **72 hours** of the completion of backfilling to complete work. Replacement of streets and/or sidewalks are to follow City of West Fargo standards. In addition, once any street and/or sidewalk work is completed it must re-open to traffic. If a longer closure is required and/or needed please contact City of West Fargo Engineering for approval.

DRAFT

North Dakota One Call would like us to remind everyone of online ticketing at North Dakota One Call - Excavators - Safe Digging (ndonecall.com)

If you have not done so already please sign up for any pertinent information relating to Right-of-Way permitting here: Notify Me • West Fargo, ND • CivicEngage (westfargond.gov)

To receive a contractor number to be able to apply for any Engineering permitting please use the following link to apply for the User Registration:

- User Registration (arcgis.com)

After approval of the User Registration the following links will take you to the appropriate permits that you will now be able to apply for

- Excavation Permit: ROW Excavation Permit (arcgis.com)
- Driveway Sidewalk Permit: Sidewalk and Driveway Permitting (arcgis.com)
- Residential Civil Site Permit: Residential Civil Site Permitting (arcgis.com)
- Commercial Civil Site Permit: Commercial Civil Site Permitting (arcgis.com)

All open and already approved permitting can be accessed and viewed via our user look up link: https://experience.arcgis.com/experience/6fb6f896d45942dc80ea1ebdff281d15/page/Company-Permit-Lookup/

New this year, Please contact Brandon Bahr for any Sidewalk/Driveway permits or inspections.

Contact one of the following for all start and completion dates associated to all approved permits. To schedule any project walkouts please contact Benji Schwartz:

- Benji Schwartz / Right-of-Way Manager – 701-261-1770; Benji.Scwartz@westfargond.gov
- Kayla Volness / Engineering Office Manager – 701-515-5102; Kayla.Volness@westfargond.gov
- Brandon Bahr / Civil Engineering Tech. II – 701-630-4821 (Sidewalk/ Driveway) Brandon.Bahr@westfargond.gov

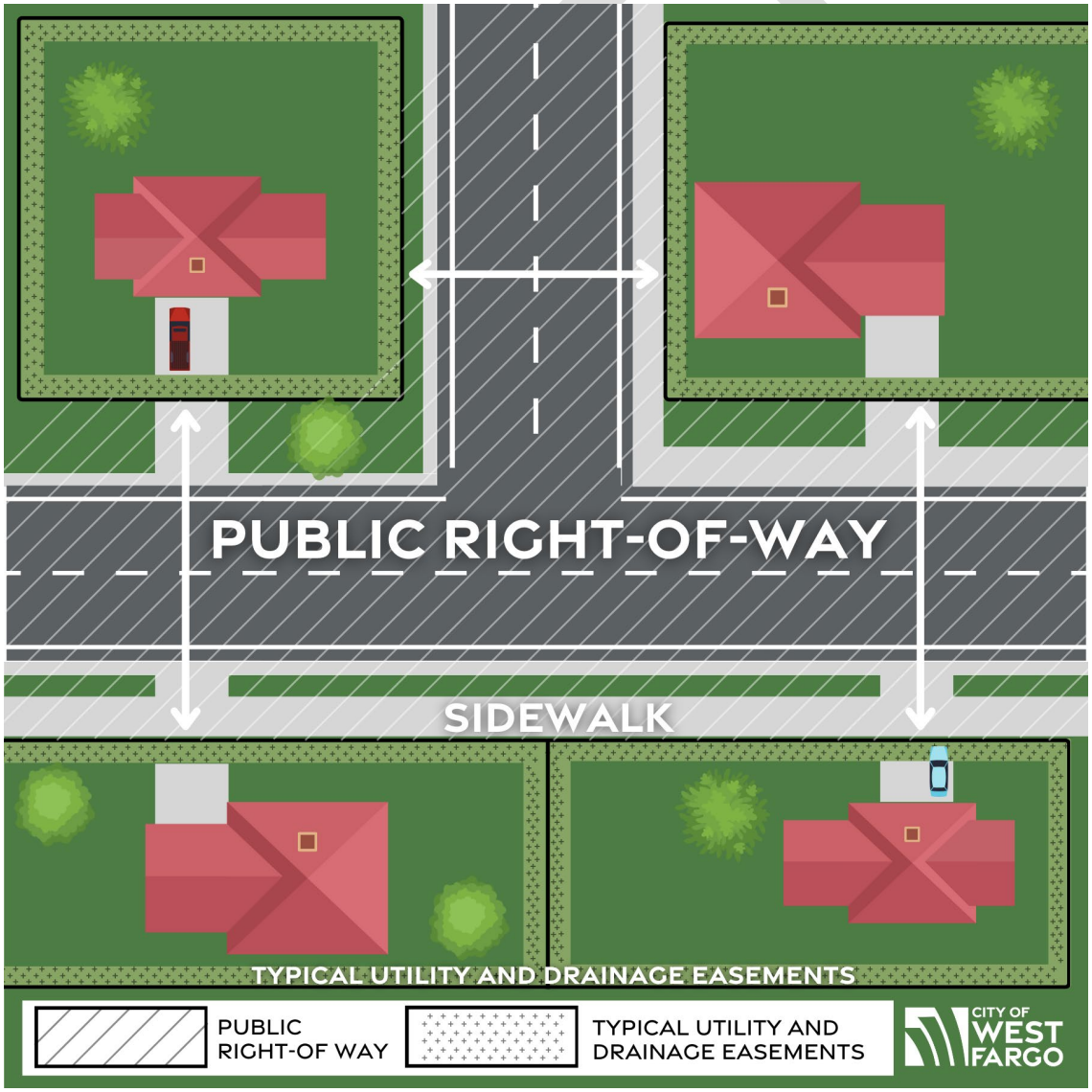
DRAFT

If you have any questions regarding the information listed above, please contact our Engineering Department at 701-515-5100.

Thank you!

Benji Schwartz
Right-of-Way Manager

DRAFT


PUBLIC RIGHT-OF-WAY
SIDEWALK
TYPICAL UTILITY AND DRAINAGE EASEMENTS
PUBLIC RIGHT-OF WAY
TYPICAL UTILITY AND DRAINAGE EASEMENTS
CITY OF WEST FARGO

City Commission Agenda Item Request

Please Note: The following information must be completed and submitted before noon on the Wednesday preceding the City Commission Meeting. Failure to comply may delay action being taken on your request.

Office Use:

Regular Agenda Item #:

Consent Agenda Item #:

Agenda Item Information:

Contact Name: *
Robbie Grande

Phone Number: *
7013712655

Email Address:
robbie@delta54aviation.com

Date *
3/27/2025

Topic for Consent or Regular Agenda?

Please select one option:

- [x] Consent Agenda
- [ ] Regular Agenda

Please Briefly Describe Your Request *
Approval of Airport Authority to purchase hangar #17 to use for additional hangar rental spots.

Site Address or Legal Description (if applicable)
1040 19th Ave NW #17, West Fargo ND 58078

Action Being Requested from City Commission *
Approval of release of funds from Airport Authority reserves. Airport Authority has approved to move forward with the hangar purchase.

Upload Additional Documentation (Optional):

WF Airport Authority - 5 Year CIP (1).docx	1.26MB
WFAA Bill of Sale - V1 (1).docx	17.48KB
WFAA Lease Assumption - V1 (2).docx	20.15KB
WFAA PA - V1 (2).docx	32.67KB
Map exhibit.docx	326.8KB
Front.jpg	1.46MB
Inside.jpg	1.41MB

5-Year Capital Improvement Plan (CIP)

West Fargo Airport Authority

Year 1: 2025

Runway Rehabilitation Project

- **Scope**: Milling, resurfacing, and marking of the airport's runway as part of necessary infrastructure maintenance.
- **Estimated Cost**:
    - Construction Subtotal: $281,375
    - Contingencies (20%): $56,275
    - Engineering: $70,000
    - Advertising & Publishing: $1,000
    - **Total Project Cost**: $408,650
- **Funding Plan**: Utilize Airport reserves and pursue federal/state grants if available.

Hangar Purchase

- **Scope**: Acquisition of an existing hangar for rental purposes to individual pilots.

Hangar Building and Construction Specifications:

- **Dimensions**: 90’ wide x 60’ deep with 18’ sidewalls.
- **Main Door**: Hydraulic, 16’ tall x 60’ wide (Higher Power brand).
- **Overhead Doors**: Two on the east side (12’ wide x 14’ tall) and one on the west (9’-6” wide x 11’ tall).
- **Interior**: Fully finished with metal liner panels, heated and air-conditioned, equipped with a bathroom.
- **Electrical**: 3-phase power.

Purchase and Cash Flow Details:

- **Details**:
    - **Purchase Price**: $300,000
    - **Monthly Rent Revenue**: $1,500 per unit annually
    - **Vacancy Rate**: 5%

- **Annual Rent Increase**: 3%
- **Net Annual Revenue Projection (Year 1)**:
  - Occupied Rent Revenue: $1,425/month (after 5% vacancy) x 12 = $17,100/year
  - Expected Increase Over Time: Rent adjusts with a 3% annual increase.
- Maintenance and Operational Costs: To be calculated and factored annually.

Photos of Hangar:

Outside:

Inside:

Funding Plan:

- Request a motion to release $300,000 for the hangar purchase from reserve funds.
- Rental revenue will cover a portion of ongoing operational and maintenance costs and generate ROI over time.

Years 2–5: 2026–2029

Ongoing Maintenance and Operational Enhancements

- No major capital projects planned during this period.
- Regular maintenance of airport infrastructure, including:
    - Taxiways
    - Fuel systems
    - Other airport facilities
- Estimated Annual Maintenance Budget: To be determined based on historical data.

Hangar Rental ROI:

- **Yearly Rent Projections**:
    - Year 2: $17,613 (3% increase from Year 1)
    - Year 3: $18,141 (3% increase from Year 2)
    - Year 4: $18,685 (3% increase from Year 3)
    - Year 5: $19,245 (3% increase from Year 4)
- Rental revenue to support ongoing operational needs and assist in funding future projects.

Potential Expansion of Hangars (Optional)

- Discussed but not scheduled at this time.
- Requires feasibility study and cost analysis.

Financial Summary and Projections

1. **Runway Rehabilitation**:
    - Total Cost: $408,650
    - Expected Funding: Combination of Airport reserves and federal/state grants.

2. **Hangar Purchase**:
    - Purchase Price: $300,000
    - Expected Revenue: $90,784 over 5 years (3% annual rent increase).
    - Breakeven Analysis: Dependent on operational costs, rental revenue will offset the cost over time.

Next Steps

1. Submit the CIP for review and feedback.
2. Finalize the funding request to the city council.
3. Coordinate grant applications for the runway rehabilitation project.
4. Develop a detailed operational plan for the hangar rental process, including marketing to ensure high occupancy.

Price Flight Services
Skydive Fargo
West Fargo
Muni
Airport-D54

BILL OF SALE

THIS BILL OF SALE is made this _____ day of _____, 2025, by and between the West Fargo Airport Authority, a North Dakota municipal airport authority, whose post office address is 1040 19th Avenue NW, West Fargo, ND 58078 ("WFAA"); Barrett Irving, whose post office address is 1424 14th St. E, #32, West Fargo, ND 58078 ("Irving"); and GNI Investments LLC, a limited liability company organized and existing under the laws of the State of North Dakota, whose mailing address is 1424 14th St. E, #32, West Fargo, ND 58078 ("GNI").

Irving and GNI hereby sell, and WFAA hereby purchases, the following described property, to-wit:

The airport hangar space constructed on Lot #17 of the West Fargo Municipal Airport in West Fargo, North Dakota.

Irving and GNI have delivered the said property to WFAA by the delivery hereof.

The purchase price is Three Hundred Thousand and No/100 Dollar ($300,000), receipt of which is acknowledged.

Irving and GNI acknowledge that they have the full authority and approval to execute this Bill of Sale.

IN WITNESS WHEREOF, Irving and GNI have signed this Bill of Sale.

BARRETT IRVING

_____

GNI INVESTMENTS LLC

_____
By: _____
Its: _____

ASSIGNMENT AND ASSUMPTION OF LEASE AGREEMENT

THIS ASSIGNMENT AND ASSUMPTION OF LEASE AGREEMENT (this "Agreement") is made this _____ day of _____, 2025 (the "Effective Date"), by and between the West Fargo Airport Authority, a North Dakota municipal airport authority, whose post office address is 1040 19th Avenue NW, West Fargo, ND 58078 ("WFAA"); and Barrett Irving, whose post office address is 1424 14th St. E, #32, West Fargo, ND 58078 ("Irving"); WFAA and Irving are, collectively, the "Parties."

RECITALS

A. WFAA and Irving are now parties to an Assumption of Lease and Purchase Agreement, dated _____, 2025 (the "Purchase Agreement"), with respect to the sale of airplane hangar property located on Lot #17 at the West Fargo Municipal Airport in West Fargo, North Dakota (the "Property"); and

B. The Property is being leased by Irving pursuant to a 30-year Lease Agreement, dated December 4, 2019, with the WFAA as the underlying fee owner of the Property (the "Lease Agreement"); and

C. In connection with the transfer of the Property from Irving to WFAA, Irving desires to expressly delegate to WFAA all of Irving's obligations and to assign to WFAA all of Irving's rights under the Lease Agreement, and WFAA desires to assume all of Irving's obligations and to acquire all of Irving's rights under the Lease Agreement, in each case to the extent arising on and after the Effective Date.

In consideration of the mutual covenants in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which the Parties acknowledge, the Parties agree as follows:

AGREEMENT

1. Irving hereby assigns to WFAA all of Irving's right, title, and interest as the lessee in, to, and under the Lease Agreement effective on the Effective Date at the time of closing under the Purchase Agreement. The Parties agree that proration of the rent paid by Irving under the Lease Agreement for 2025 has been taken into consideration in the purchase price under the Purchase Agreement, and WFAA will not return any rent already paid by Irving for 2025 to Irving.

2. WFAA hereby accepts the foregoing assignment of Irving's interest under the Lease Agreement and assumes and agrees to fully perform each and every obligation of the lessee under the Lease Agreement; provided, however, due to WFAA's underlying fee ownership in the Property, upon its assumption of the Lease Agreement, the leasehold interest under the Lease Agreement will merge with WFAA's ownership interest and be eliminated.

3. This Agreement shall be binding upon, and be enforceable by, the Parties hereto and each of their successors and assigns.

4. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed to be an original, but all of which shall constitute one (1) and the same instrument. The transmission of a signature page by email or facsimile shall be valid and binding for all purposes of this Agreement.

5. This Agreement shall be governed by the substantive laws of the State of North Dakota, without giving effect to its conflict of law principles.

(*Remainder of page intentionally left blank.*)

IN WITNESS WHEREOF, the Parties executed this Assignment and Assumption of Lease Agreement to be effective as of the Effective Date.

WEST FARGO AIRPORT AUTHORITY

_____
Brian Christl, Chairman

ATTEST:

_____
Matt Retka, Secretary

BARRETT IRVING

ASSUMPTION OF LEASE AND PURCHASE AGREEMENT

THIS ASSUMPTION OF LEASE AND PURCHASE AGREEMENT (this "Agreement") is made this _____ day of _____, 2025 (the "Effective Date"), by and between the West Fargo Airport Authority, a North Dakota municipal airport authority, whose post office address is 1040 19th Avenue NW, West Fargo, ND 58078 ("WFAA"); Barrett Irving, whose post office address is 1424 14th St. E, #32, West Fargo, ND 58078 ("Irving"); and GNI Investments LLC, a limited liability company organized and existing under the laws of the State of North Dakota, whose mailing address is 1424 14th St. E, #32, West Fargo, ND 58078 ("GNI"); WFAA, Irving, and GNI are, collectively, the "Parties."

RECITALS

A. WFAA, as a North Dakota municipal airport authority pursuant to N.D.C.C. ch. 2-06, owns and operates the West Fargo Municipal Airport in West Fargo, North Dakota (the "Airport").

B. WFAA leases spaces to third parties at the Airport to own and operate hangars and to use the facilities, equipment, improvements, and services of the Airport.

C. On December 4, 2019, Irving entered into a 30-year Lease Agreement with the WFAA (the "Lease Agreement"), a copy of which is attached hereto as **Exhibit A**, for a ground lease of Lot #17 at the Airport (the "Premises"), a map of which is attached hereto as **Exhibit B**.

D. Irving utilized the Premises to construct, operate, and maintain a hangar (the "Hangar Space") that he jointly owns with his company, GNI.

E. WFAA now desires to purchase the Hangar Space from Irving and GNI and to assume the Lease Agreement from Irving according to the terms and conditions set forth in this Agreement.

In consideration of the mutual covenants contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which the Parties acknowledge, the Parties agree as follows:

AGREEMENT

1. **Assignment and Assumption of Lease Agreement**. Irving agrees to assign, and WFAA agrees to assume, the Lease Agreement, effective as of the Date of Closing. The Lease Agreement requires that WFAA provide written permission prior to the transfer of Irving's interest in the Lease Agreement, and WFAA hereby provides such written permission for Irving to assign the Lease Agreement to WFAA. The prorating of annual rent paid by Irving for 2025 has been included within the consideration of the Purchase Price, and WFAA will not return any rent already paid by Irving for 2025 to Irving. Due to WFAA's underlying fee ownership interest in the Premises, upon its assumption of the Lease Agreement, the leasehold interest under the Lease Agreement will merge with WFAA's ownership interest and be eliminated.

2. **Hangar Space Purchase**. Irving and GNI agree to sell, and WFAA agrees to buy, the Hangar Space building constructed on the Premises pursuant to the terms and conditions of this Agreement.

3. **Warranty of Title**. The Parties acknowledge that the title to the Hangar Space is currently in the name of Irving and GNI. On the Date of Closing, as defined herein, Irving and GNI will execute and deliver a bill of sale to WFAA conveying all of Irving's and GNI's right, title, and interest in the Hangar Space to WFAA. Said bill of sale will convey marketable title to the Hangar Space, subject only to the following:

(a) Building and zoning laws, ordinances, and state and federal regulations;

(b) Utility, drainage, and access easements; and

(c) Restrictive covenants recorded against the Hangar Space.

4. **Fixtures and Personal Property**. Unless otherwise agreed by the Parties, any buildings, structures, fixtures, personal property, or other items left in the Hangar Space or on the Premises on the Date of Closing will automatically become WFAA's property, without the need for any bill of sale or any other written instrument or agreement. Irving and GNI shall not remove or salvage any fixtures attached to the Premises, including but not limited to all plumbing, ventilating, cooling and heating fixtures; attached electrical light and bathroom fixtures; light bulbs; fluorescent lamps; awnings; carpentry, drapery, and curtain rods; window and door screens; storm doors and windows; and attached linoleum.

5. **Purchase Price**. The purchase price for the Hangar Space and the assumption of the Lease Agreement is THREE HUNDRED THOUSAND AND NO/100 DOLLARS ($300,000.00) (the "Purchase Price"). WFAA will pay the Purchase Price, less any amounts required to satisfy and release any mortgages, liens, or encumbrances affecting the Hangar Space, to Irving and GNI on the Date of Closing. Irving and GNI further acknowledge the Purchase Price paid by WFAA under this Agreement represents full and final payment to Irving and GNI as compensation or damages regarding the Hangar Space and the Lease Agreement; any and all severance damages; and any buildings, structures, fixtures, personal property, or other items left in the Hangar Space or on the Premises. Irving and GNI are not entitled to any further payments, tax reductions, or damages under any state or federal statute, constitutional provision, rule, regulation, or other legal authority.

6. **Closing and Possession**. Closing will occur on or before _____, 2025 (the "Date of Closing"), unless extended for purposes of correcting title or unless otherwise agreed by the Parties. At closing, Irving and GNI will execute and deliver an Assignment and Assumption of Lease to WFAA and a Bill of Sale to WFAA conveying good and marketable title to the Hangar Space, free and clear of all mortgages, liens, or any other encumbrances except as otherwise set forth herein. The Parties agree to promptly execute and deliver any other instruments or documents necessary to carry out the purposes of this Agreement before, at, or following closing. WFAA shall be entitled to possession of the Hangar Space and the Premises at closing.

7. **Closing Costs**. WFAA will be responsible for title examination fees, preparation of the Bill of Sale, preparation of the Assignment and Assumption of Lease, preparation of this Agreement, preparation and expenses of any survey, and all costs related to title examination. Irving and GNI will be responsible for costs of preparation and recording expenses of all releases, satisfactions, and title correction documents, and all costs associated with correcting title defects.

8. **Inspection of Hangar Space**. Irving and GNI authorize WFAA, or such other persons as WFAA may designate, upon twenty-four (24) hours' advanced notice to Irving and GNI, to enter the Hangar Space for inspection prior to the Date of Closing. WFAA acknowledges it is purchasing the Hangar Space as is.

9. **Tenants**. If applicable, Irving and GNI will promptly notify any of their tenants of this Agreement, of WFAA's rights under this Agreement, and of the potential for disruption of any of tenants' rights regarding the Hangar Space and Premises prior to the Date of Closing. WFAA will not be liable or otherwise responsible to any of Irving's or GNI's tenants for interference with any tenants' rights regarding the Hangar Space or the Premises.

10. **Taxes and Utilities**. Irving and GNI agree to pay all real estate taxes and installments of special assessments or assessments for special improvements due, levied, or assessed for the year 2024 and prior years. Taxes, special assessments, or assessments for special instruments for the year 2025 shall be prorated between the Parties as of the Date of Closing. WFAA agrees to pay any real estate taxes and special assessments or assessments for special improvements for the year 2026 and subsequent years. Irving and GNI will be responsible for all utility and service payments up to and including the Date of Closing.

11. **Risk of Loss**. Irving and GNI shall remain responsible for all taxes, mortgage payments, and insurance premiums and bear the risk of loss up to and through the Date of Closing with respect to general liability, liability for personal injury, and damage or casualty loss, or resulting from the use, occupancy, and maintenance of the Hangar Space and Premises.

12. **Representations and Warranties**. Irving and GNI made the following representations and warranties to WFAA.

(a) Irving and GNI, on the Date of Closing, will have complied with all of their obligations hereunder, unless such compliance has been waived in writing by WFAA, and all representations and warranties made hereunder will be true and correct on said date.

(b) On the Date of Closing, Irving and GNI will own the Hangar Space free and clear of all liens, charges, and encumbrances, except any encumbrances set forth by this Agreement.

(c) There is no action, litigation, investigation, condemnation, or proceeding of any kind pending against Irving, GNI, the Hangar Space, or the Premises.

13. **Breach of Representation and Warranties**. Upon the breach of any representation or warranty under this Agreement, WFAA may elect to continue with the transaction contemplated by this Agreement or, prior to the Date of Closing, declare this Agreement to be null and void. If WFAA elects to declare this Agreement null and void, then WFAA must do so in a signed writing delivered to Irving and GNI via personal service or certified mail with return receipt requested. Thereafter, no Party shall have any further rights or obligations under this Agreement. All representations, warranties, and covenants of Irving and GNI shall survive the Effective Date and the Date of Closing. In the event any representation or warranty shall be discovered to have been untrue as of the Date of Closing, Irving and GNI shall indemnify, defend, and hold WFAA and its successors and assigns harmless with respect to any loss, cost, expense, damage, or liability (including reasonable attorney's fees) arising out of or relating to said representation or warranty being untrue.

14. **Specific Performance**. No Party shall be deprived of the right of enforcing the specific performance of this Agreement. Any action to enforce specific performance shall be started within six (6) months after the right or cause of action arises.

15. **Notice**. Any notice or election required or permitted to be given or served by any Party to this Agreement upon any other will be deemed given or served in accordance with the provisions of this Agreement if said notice or election is (a) delivered personally, or (b) mailed by United States certified mail, return receipt requested, postage prepaid and in any case properly addressed as follows:

If to WFAA: West Fargo Airport Authority
c/o Secretary
1040 19th Avenue NW
West Fargo, ND 58078

If to Irving: Barrett Irving
P.O. Box 512
West Fargo, ND 58078

If to GNI: GNI Investments LLC
c/o _____
P.O. Box 3
Horace, ND 58047

16. **Binding Effect**. This Agreement shall inure to the benefit of and shall be binding upon both Parties and their respective successors and assigns.

17. **Further Assurances and Corrective Instruments**. The Parties agree that they will, from time to time, execute, acknowledge, and deliver, or cause to be delivered, acknowledged, or delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the Hangar Space or the Premises or for carrying out the expressed intention of this Agreement.

18. **Governing Law**. This Agreement shall be construed and enforced in accordance with the laws of the State of North Dakota. The Parties agree any litigation arising out of this Agreement will be venued in State District Court in Cass County, North Dakota, and the Parties waive any objection to venue or personal jurisdiction.

19. **Survival**. The terms of this Agreement will survive the closing on the Hangar Space and the assumption of the Lease Agreement.

20. **Entire Agreement**. This Agreement constitutes the entire and complete agreement between the Parties and supersedes any prior oral or written agreements between the Parties with respect to the Hangar Space and the Premises. It is expressly agreed that there are no verbal understandings or agreements which in any way change the terms, covenants, and conditions set forth herein.

21. **Assignment**. No Party may transfer or assign this Agreement, nor any rights or obligations under this Agreement, without the express written consent of the other Parties.

22. **Amendments**. This Agreement may be amended or any of its terms modified only by the written amendment authorized and executed by all Parties.

23. **Severability**. If any court of competent jurisdiction declares any provision or part of this Agreement invalid or unenforceable, all remaining terms and provisions of this Agreement will remain binding and enforceable. The Parties, however, will reconvene good faith negotiations and will reform or replace any invalid, illegal, or unenforceable provision or portion of the Agreement with an alternative provision that is enforceable and bears as close resemblance as possible to any provision determined invalid, illegal, or unenforceable.

24. **Headings**. The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provisions or sections of this Agreement.

25. **Interpretation**. This Agreement constitute the entire and complete agreement between the Parties and supersedes any prior oral or written agreements between the Parties with respect to the Purchase Property. It is expressly agreed that there are no verbal understandings or agreements which in any way change the terms, covenants, and conditions set forth herein.

26. **No Forbearance**. The failure or delay of any Party to insist on the performance of any of the terms of this Agreement, or the waiver of any breach of any of the terms of this Agreement, will not be construed as a waiver of those terms, and those terms will continue and remain in full force and effect as if no forbearance or waiver had occurred and will not affect the validity of this Agreement or the right to enforce each and every term of this Agreement.

27. **Remedies**. Except as expressly and specifically stated otherwise, nothing herein will limit the remedies and rights of the Parties available under applicable law.

28. **Representation**. The Parties, have been represented by counsel or having waived the right to counsel, have carefully read and understand the contents of this Agreement, and agree they have not been influenced by any representations or statements made by any other parties.

29. **Counterparts**. This Agreement may be executed simultaneously or in two (2) or more counterparts, each of which shall be deemed an original, and all of which, when taken together, constitute one (1) and same document. The signature of any Party to any counterpart shall be deemed as signature to, and may be appended to, any other counterpart.

(*Remainder of page intentionally left blank.*)

IN WITNESS WHEREOF, the Parties executed this Assumption of Lease and Purchase Agreement to be effective as of the Effective Date.

WEST FARGO AIRPORT AUTHORITY

_____
Brian Christl, Chairman

ATTEST:

_____
Matt Retka, Secretary

BARRETT IRVING

_____

GNI INVESTMENTS LLC

_____

By: _____

Its: _____

Exhibit A

LEASE AGREEMENT

(*Please see the following pages.*)

Exhibit B

PREMISES MAP

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey

2. PHONE NUMBER: 515-5376 DATE: March 31, 2025

3. AGENDA TITLE:

   A25-3 DMF Addition, request for Final Plat Approval

4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:

   Approve final plat of DMF Addition and subdivision variance for reduction of right-of-way. At their March 11, 2025 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed subdivision plat and subdivision variance on the basis it is consistent with City plans and ordinances, subject to the condition listed in the staff report.

5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):

   450 23rd Avenue East (Lot 1, Block 1 of North Pond at the Preserve 14th Addition), City of West Fargo, North Dakota.

6. ACTION BEING REQUESTED FROM CITY COMMISSION:

   Approve Final Plat with Subdivision Variance and associated Development Agreement.

A25-3	REPLAT AND SUBDIVISION VARIANCE
DMF Addition	
450 23rd Avenue East (Lot 1, Block 1 of North Pond at the Preserve 14th Addition)	
Owner: Dakota Medical Foundation Applicant: Nate Vollmuth, Goldmark	Staff Contact: Lisa Sankey
Planning & Zoning Commission Public Hearing:	03/11/2025 - Approved
City Commission Final Plat Approval:	04/2/2025

PURPOSE:
Replat one lot into seven for development and dedicate right-of-way.

STATEMENTS OF FACT:	
Land Use Classification:	G-2 Sub-Urban – Growth Sector
Existing Land Use:	Vacant
Current Zoning District(s):	C: Light Commercial
Zoning Overlay District(s):	CO-I: Interstate Corridor Overlay
Proposed Lot size(s) or range:	52,638 – 205,696 square feet (1.2-4.7 Acres)
Total area size:	21.14 Acres
Adjacent Zoning Districts:	North – Interstate 94 Corridor & SE Cass Water Resource District Land – A: Agricultural South – C: Light Commercial & P: Public Utilities (Park & Pond) East – C: Light Commercial West – C: Light Commercial
Adjacent street(s):	23rd Avenue East (Collector Street); Rustad Lane (Local)
Adjacent Bike/Pedestrian Facilities:	Path along south side of 23rd Ave E; Sidewalk along 6th St E
Available Parks/Trail Facilities:	Rustad Center, River's Bend at the Preserve Park and North Pond Trail and Pond lookout within ½ mile
Land Dedication Requirements:	Developer provided land dedication by way of an agreement which was dated March 15, 2015 to cover all future dedication requirements within the North Pond developments. The land dedication is therefore provided for from this previous agreement in place.

DISCUSSION AND OBSERVATIONS:

- The applicant has submitted an application for a subdivision replat to create new lots and dedicate right-of-way, west of Costco along the north side of 23rd Avenue East.
- The preliminary plat consists of seven lots with right-of-way dedication for Rustad Lane East.
- A preliminary site plan shows potential office buildings along the north side of the development.
- Access into the proposed development via Rustad Lane East which lines up with 6th Street East to the south on the east side of the development.
- There is not a need for additional right-of-way for a roundabout at the intersection of 23rd Avenue East and 6th Street East/Rustad Lane East, as a signal project is intended for this intersection.

- Access control is provided along 23rd Avenue East and extends 50' to the north at the western access, along Rustad Lane East.
- A six-foot sidewalk is required to be installed within the public right-of-way at the time of development; however, the existing boulevard trees located along the north side of 23rd Avenue East hinder typical sidewalk placement. As such, a 10-foot sidewalk/utility easement was suggested by engineering along the south side of the property, adjacent to the right-of-way line of 23rd Ave E, as well as an additional five-foot utility easement adjacent to it to give future utilities room for installation of new utilities.
- The applicant inquired about the possibility of dedicating this as additional right of way rather than a 10' sidewalk easement. Engineering indicated they wouldn't be opposed to additional right-of-way for the sidewalk and would just need an additional 5' of utility easement at the right-of-way line or a 10' standard easement since that's a non-buildable area with setbacks.
- The developer has added the additional 10' of right-of-way, as well as a new 10' utility easement to the plat in exchange for the City purchasing the additional right-of-way.
- The City Subdivision ordinance specifies a minimum 80 feet of right-of-way width for local streets within commercial areas; however, the Planning Commission may grant a subdivision variance to waive this requirement, in accordance with Section 4-0403.2 of the City's subdivision ordinance.
- The applicant has applied for a subdivision variance to reduce both the right-of-way and paving width of Rustad Lane E by 10 feet. The proposed subdivision variance would allow a 70-foot-wide right-of-way in lieu of the standard 80 feet and would allow a 30-foot paving width in lieu of the standard 40 feet. Due to this reduction, on-street parking would be restricted.
- The proposed 30-foot street width is consistent with the existing portion of Rustad Lane East located in front of Duluth Trading Company, where the new street would connect. A similar street-width reduction was approved when the Duluth Trading Company land was platted in 2017 as North Pond at the Preserve 10th addition.
- Staff (including the Engineering Department) has no concerns with the proposed 10-foot reduction to the right-of-way and street width, so long as no on-street parking is allowed.
- The applicant has requested public improvements for the construction of Rustad Lane East
- Prior to final plat approval, a subdivision improvement agreement will be needed to outline and document the public improvements associated with this development.

CRITERIA FOR GRANTING SUBDIVISION VARIANCE:

Where the subdivider proves that extraordinary hardship would result from the strict interpretation of this ordinance, the Planning Commission may grant a variance from these regulations. A response from the applicant is included in the agenda packet. The Planning Commission shall not approve variances unless it can be shown by the subdivider that the following conditions apply:

1. The conditions upon which the variance is based are unique to the property and are not applicable generally to other property in the same district.
2. Because of the particular physical surrounding of the property, a particular hardship to the owner would result, as opposed to mere inconvenience, if the strict letter of these regulations were carried out.
3. The granting of the variance would not harm the surrounding neighborhood in any way and would be beneficial to public health, safety, and welfare.
4. The variance is consistent with the proper development of the area.

Staff finds that these conditions are sufficiently satisfied, as the proposed variance is intended to maintain consistency with the existing street width of Rustad Lane E, as approved in 2017. These conditions are unique to the subject property and are not a result of the owner's actions. Additionally, the applicant has indicated no need for on-street parking. Unnecessarily wide street widths result in additional construction and long-term maintenance costs to the public.

NOTICES:	
Sent to:	Hearing notice published in official newspaper and information sent to applicable agencies and departments

Comments Received:

- No comments received to-date.

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed application is consistent with the City plans and ordinances.

PLANNING AND ZONING COMMISSION ACTION

At their March 11, 2025 meeting, the West Fargo Planning and Zoning Commission voted to approve the Replat and Subdivision Variance subject to the following condition:

1. A signed subdivision improvement agreement is received prior to final plat approval.
2. Subdivision variance for reduction of right-of-way from 80' to 70' and roadway width reduced from 40' to 30' conditioned upon no on-street parking.
3. Either a 10' sidewalk easement is added to the plat, as well as an additional 5' utility easement for future utilities abutting the 23rd Ave E right-of-way or additional right of way be dedicated for the sidewalk and future utilities abutting the 23rd Ave E

RECOMMENDATIONS:

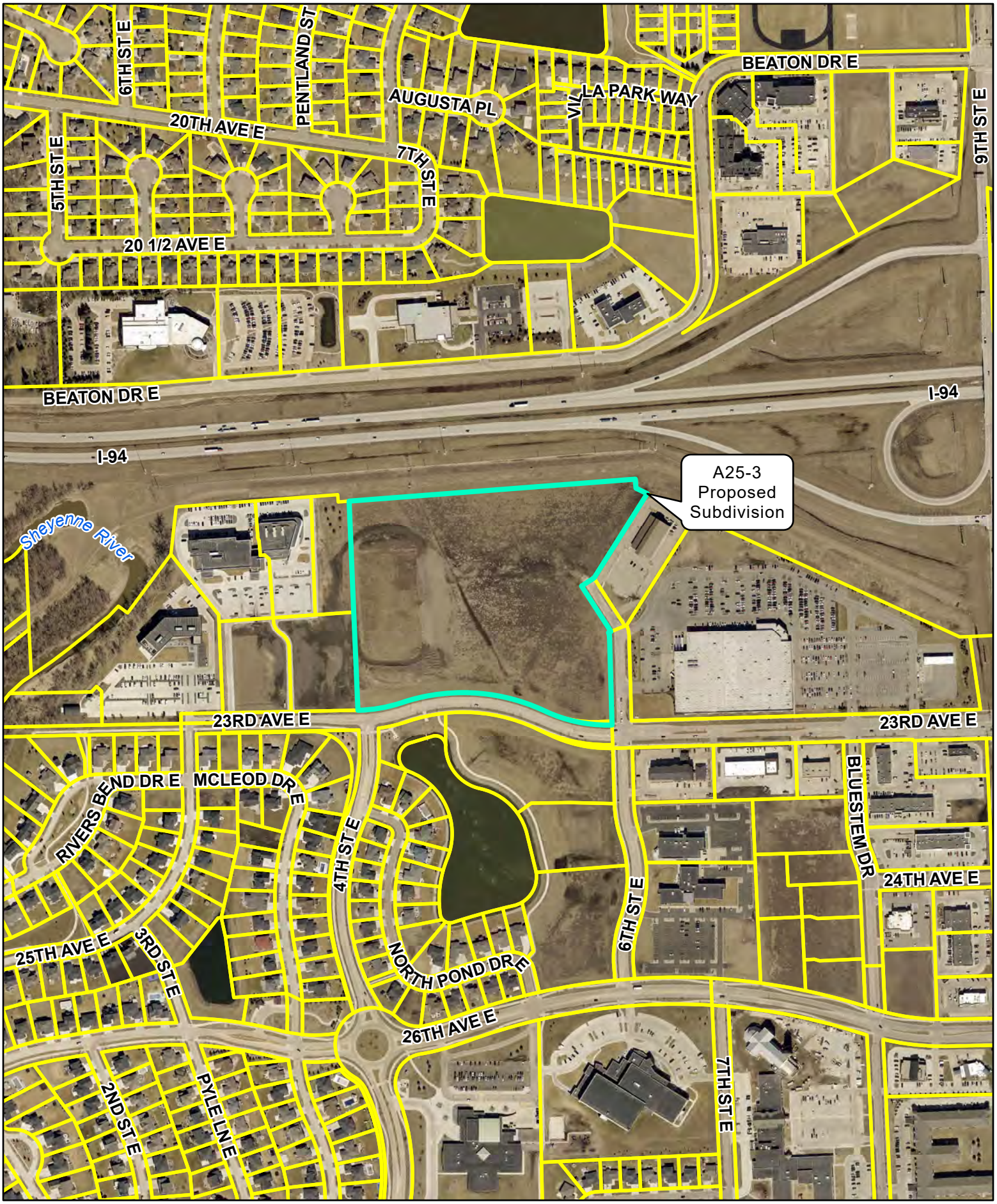
It is recommended that the City approve the proposed replat and subdivision variance application on the basis that it is consistent with City plans and ordinances with recommended conditions of approval as follows:

1. Subdivision variance for reduction of right-of-way from 80' to 70' and roadway width reduced from 40' to 30' conditioned upon no on-street parking.

Attachments:

- Aerial map
- Zoning map

- Final Plat
- Response from Applicant Addressing Variance Criteria
- Draft Site Plan
- Subdivision Improvement Agreement



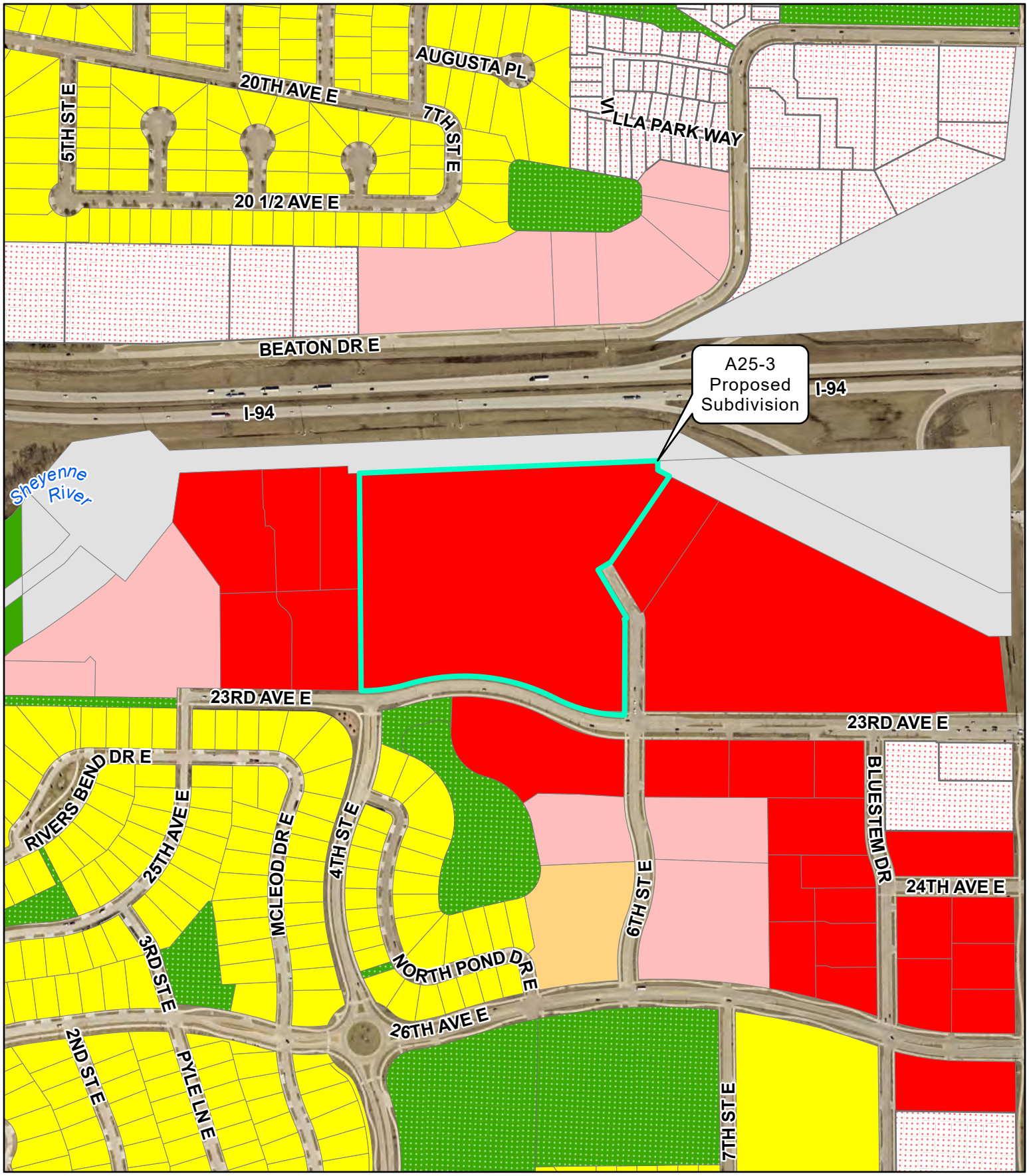
CITY OF WEST FARGO

Features

Agenda Zone Lots

N

0 300 600 US Feet



West Fargo Zoning

- A: Agricultural
- C: Light Commercial
- C-OP: Commercial Office Park
- DMU: Downtown Mixed Use
- EMU: Entertainment Mixed Use
- HC: Heavy Commercial
- LI: Light Industrial
- M: Heavy Industrial
- P: Public
- PUD: Planned Unit Development
- R-L1A: Large Lot Single Family Dwelling
- R-1A: Single Family Dwelling
- R-1: One and Two Family Dwelling
- R-1SM: Mixed One and Two Family Dwelling
- R-2: Limited Multiple Dwelling
- R-3: Multiple Dwelling
- R-4: Mobile Home
- R-5: Manufactured Home Subdivision
- R-1E: Rural Estate
- R-R: Rural Residential

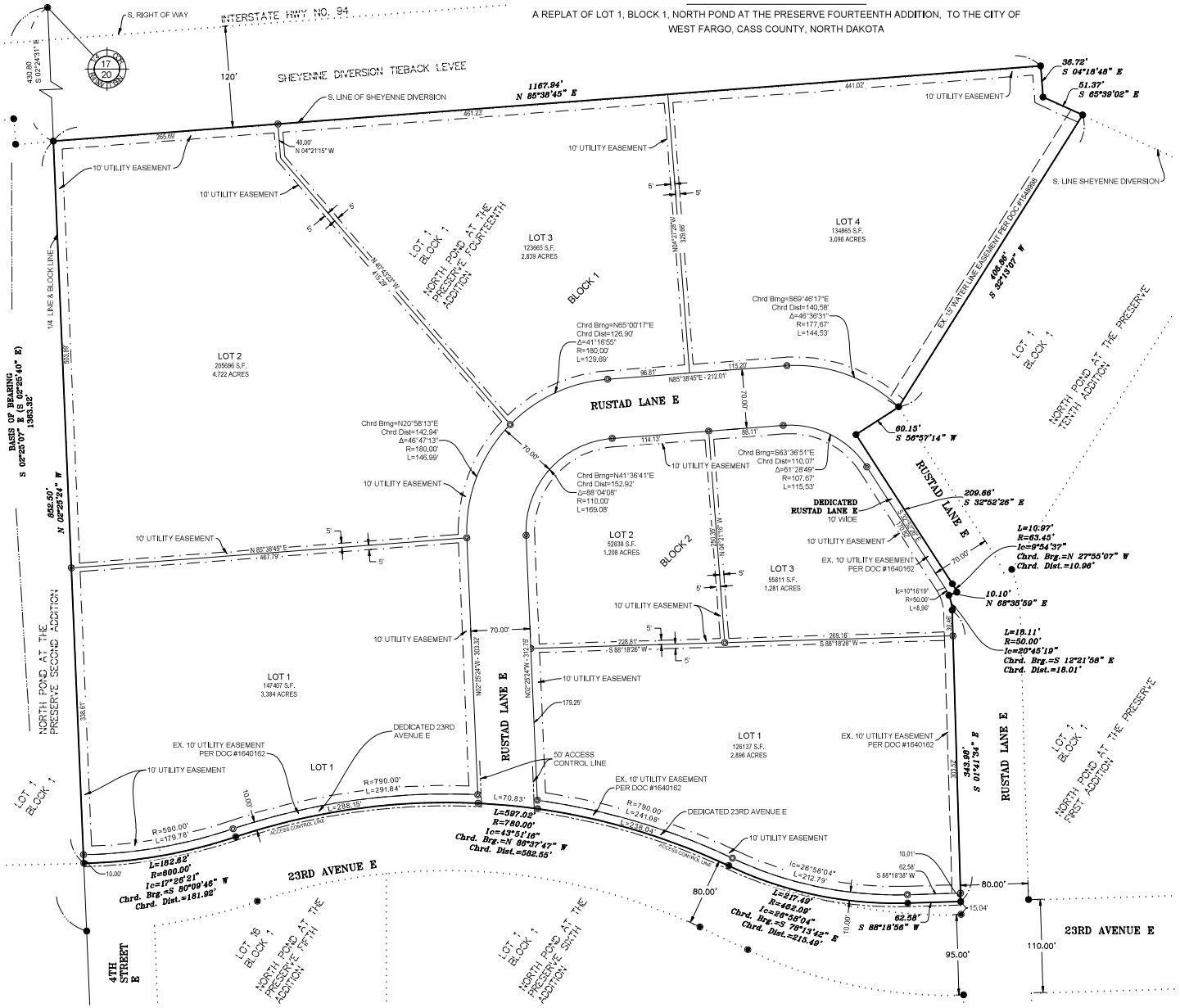
CITY OF WEST FARGO

N

0 300 600 US Feet

PRELIMINARY PLAT OF
DMF ADDITION

A REPLAT OF LOT 1, BLOCK 1, NORTH POND AT THE PRESERVE FOURTEENTH ADDITION, TO THE CITY OF WEST FARGO, CASS COUNTY, NORTH DAKOTA



OWNER

DAKOTA MEDICAL FOUNDATION
4141 28TH AVE. S.
FARGO, ND 58104
PH: 701.271.0263

ENGINEER / SURVEYOR

KLJ ENGINEERING LLC
300 23RD AVENUE E, SUITE 100
WEST FARGO, ND 58078
PH: 701.232.5353
www.kljeng.com

LEGEND

- REBAR AND CAP FOUND
- REBAR FOUND
- 5/8" REBAR AND LS 4687 CAP SET
- NEW EASEMENT LINE
- EXISTING EASEMENT LINE
- ADJACENT LOT LINE
- PROPERTY BOUNDARY
- LOT LINE
- RIGHT OF WAY LINE
- ACCESS CONTROL LINE

(60') RECORD DISTANCE
300.40' MEASURED DISTANCE
(N 87°02'05" E) RECORD BEARING
N 87°02'05" E MEASURED BEARING

BASIS OF BEARING:
SURVEY IS BASED ON FARGO GIS HORIZONTAL DATUM, US SURVEY FEET. DISTANCES SHOWN ARE GROUND DISTANCES. SURVEY PERFORMED APRIL 2021.

AREA OF PLAT	ACRES
LOT 1, BLOCK 1	3.384
LOT 2, BLOCK 1	4.722
LOT 3, BLOCK 1	2.839
LOT 4, BLOCK 1	3.096
LOT 1, BLOCK 2	2.896
LOT 2, BLOCK 2	1.208
LOT 3, BLOCK 2	1.281
RUSTAD LANE E	1.437
23RD AVE E	0.227
TOTAL	21.090

N

SCALE 60 0 60 120 1" = 60' FEET

SHEET 1 OF 2 3/24/2025

PRELIMINARY PLAT OF
DMF ADDITION

A REPLAT OF LOT 1, BLOCK 1, NORTH POND AT THE PRESERVE FOURTEENTH ADDITION, TO THE CITY OF WEST FARGO, CASS COUNTY, NORTH DAKOTA

OWNER'S DESCRIPTION, ACCEPTANCE AND DEDICATION:

WE, THE UNDERSIGNED, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE LAND DESCRIBED IN THE PLAT OF "DMF ADDITION" TO THE CITY OF WEST FARGO, A REPLAT OF:

LOT 1, BLOCK 1 OF NORTH POND AT THE PRESERVE FOURTEENTH ADDITION TO THE CITY OF WEST FARGO, CASS COUNTY, NORTH DAKOTA

THAT WE HAVE CAUSED IT TO BE PLATTED INTO LOTS AND BLOCKS AS SHOWN ON SAID PLAT. WE HEREBY DEDICATE THE STREET, WATERLINE AND UTILITY EASEMENTS TO THE USE OF THE PUBLIC AS SHOWN ON SAID PLAT.

SAID PLAT CONTAINS 21.090 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS AND RIGHTS OF WAY OF RECORD.

OWNER: DAKOTA MEDICAL FOUNDATION

_____ _____
J PATRICK TRAYNOR, EXECUTIVE DIRECTOR

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, A NOTARY PUBLIC WITH AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED J PATRICK TRAYNOR, TO ME KNOWN TO BE THE EXECUTIVE DIRECTOR OF DAKOTA MEDICAL FOUNDATION THAT IS DESCRIBED IN AND WHO EXECUTED THE SAME ON BEHALF OF DAKOTA MEDICAL FOUNDATION

_____
NOTARY PUBLIC

MORTGAGE HOLDER: BELL BANK

_____ _____
ALYSON M. BJORNSTAD, SENIOR VICE PRESIDENT

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, A NOTARY PUBLIC WITH AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED ALYSON M. BJORNSTAD, TO ME KNOWN TO BE THE SENIOR VICE PRESIDENT OF BELL BANK THAT IS DESCRIBED IN AND WHO EXECUTED THE SAME ON BEHALF OF BELL BANK.

_____
NOTARY PUBLIC

SURVEYOR'S CERTIFICATE AND ACKNOWLEDGEMENT

I, CARL P. OLSON, PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NORTH DAKOTA DO HEREBY CERTIFY THAT THE ATTACHED PLAT IS A TRUE AND ACCURATE REPRESENTATION OF THE SURVEY OF SAID PLAT AND ALL DISTANCES SHOWN ON SAID PLAT ARE CORRECT; AND THAT THE MONUMENTS FOR THE GUIDANCE OF FUTURE SURVEYS HAVE BEEN CORRECTLY PLACED IN THE GROUND AS SHOWN.

_____
CARL P. OLSON, PROFESSIONAL LAND SURVEYOR
NORTH DAKOTA LICENSE # LS-4687

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, A NOTARY PUBLIC WITH AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED CARL P. OLSON, TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE SAME AS A FREE ACT AND DEED.

_____
NOTARY PUBLIC

CITY OF WEST FARGO ENGINEERING DEPARTMENT APPROVAL

APPROVED BY THE CITY ENGINEER THIS_____ DAY OF _____, 20_____.

_____
DANIEL R. HANSON, CITY ENGINEER

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, A NOTARY PUBLIC WITH AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED DANIEL R. HANSON, TO ME KNOWN TO BE THE CITY ENGINEER FOR THE CITY OF WEST FARGO THAT IS DESCRIBED IN AND WHO EXECUTED THE SAME AS ALLOWED BY HIS TITLE.

_____
NOTARY PUBLIC

CITY OF WEST FARGO ATTORNEY APPROVAL

I HEREBY CERTIFY THAT PROPER EVIDENCE OF TITLE HAS BEEN EXAMINED BY ME AND I APPROVE THE PLAT AS TO FORM AND EXECUTION THIS _____ DAY OF _____, 20_____.

_____
KATIE J. SCHMIDT, CITY ATTORNEY

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, A NOTARY PUBLIC WITH AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED KATIE J. SCHMIDT, CITY ATTORNEY, KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE SAME AS ALLOWED BY HER TITLE.

_____
NOTARY PUBLIC

CITY OF WEST FARGO PLANNING COMMISSION APPROVAL

APPROVED BY THE CITY OF WEST FARGO PLANNING COMMISSION THIS_____ DAY OF _____, 20_____.

_____
JOSEPH F. KOLB, CHAIR

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, A NOTARY PUBLIC WITH AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JOSEPH F. KOLB, WEST FARGO PLANNING COMMISSION CHAIR, TO ME KNOWN TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE SAME AS ALLOWED BY HIS TITLE.

_____
NOTARY PUBLIC

CITY OF WEST FARGO CITY COMMISSION APPROVAL

APPROVED BY THE BOARD OF CITY COMMISSIONERS AND ORDERED FILED THIS_____ DAY OF_____, 20_____.

_____
BERNIE L. DARDIS, President of the Board of City Commissioners

ATTEST:

_____
DUSTIN T. SCOTT, CITY AUDITOR

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, A NOTARY PUBLIC WITH AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED BERNIE L. DARDIS, PRESIDENT OF THE BOARD OF CITY COMMISSIONERS, CITY OF WEST FARGO, AND DUSTIN T. SCOTT, CITY AUDITOR, CITY OF WEST FARGO, TO ME KNOWN TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE SAME AS ALLOWED BY THEIR TITLES.

_____
NOTARY PUBLIC

SHEET 2 OF 2 3/20/2025

Mar 21, 2025 - 1:50pm - K:\Projects\Dwelltrow\Cadman\Commercial\Replat\Plats\25194-A01\25194-A01-DMF Plat.dwg (SIGNATURES)

From:	Nate Vollmuth
To:	Lisa Sankey
Cc:	Nate Vollmuth
Subject:	RE: Plat of DMF Addition - Variance criteria
Date:	Wednesday, March 5, 2025 6:47:25 AM
Attachments:	image001.png

Lisa

Please see below.

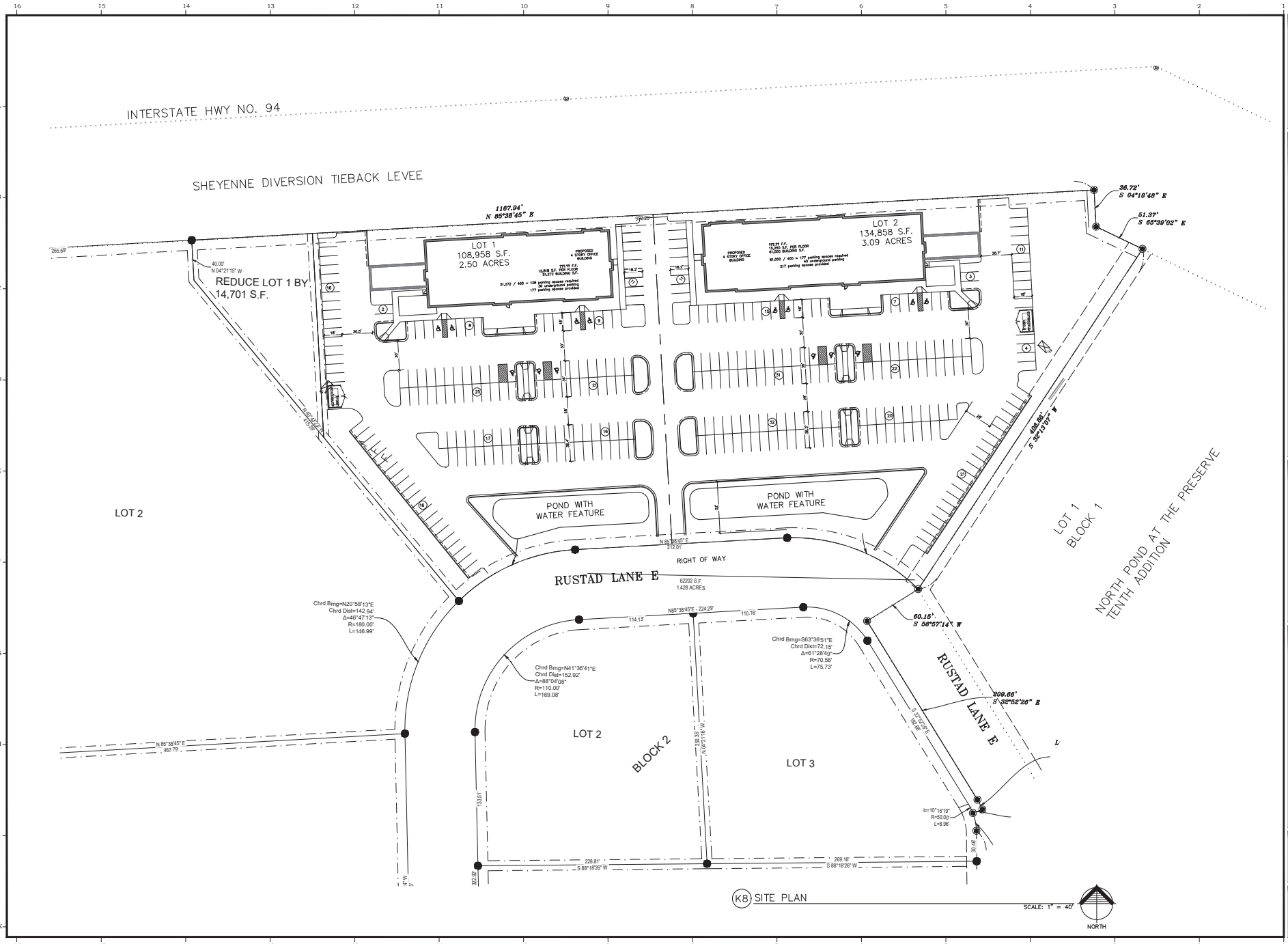
Dear Ms. Sankey,
The **DMF ADDITION** plat is requesting a variance for the right-of-way width for the development.
The majority of the property has existing roadways that were previously constructed. This project would extend the right-of-way of Rustad Lane from the current terminus at Duluth Trading Company and loop it back toward 23rd Avenue E. The project would expand the existing 60' right-of-way as dedicated by North Pond at the Preserve 10th Addition to 70' and continue that 70' width to 23rd Avenue E. Below is an explanation of the hardships related to the right-of-way width:

1. This is unique to the property as there is already a reduced-width right-of-way that we are extending.
2. Expanding the right-of-way would be difficult along Duluth Trading Company as their lot frontage is already built out and landscaped. Additionally, acquiring the added 10' would bring them into the platting process, which is currently only one property owner. This would delay the platting process and subsequent review processes for the development and construction of the new **EWR Office Complex**.
3. The right-of-way width reduction would not harm the surrounding area, as the looped portion of the roadway is limited in length, and unless accessing a facility off Rustad Lane, there would be no reason to travel on this section of roadway.
4. As the right-of-way is a continuation of the existing one, it would maintain a consistent width through the area. The existing roadway width is adequate for travel within the development and suitable for all necessary public infrastructure and landscaping.

Let me know if you need any further refinements!

Nate Vollmuth

EXTERNAL



DATE: FEB. 4, 2025
PROJECT NO: 25-???
DRAWN BY: CRM
CHECKED BY: SR
REVISIONS:

COPYRIGHT © DESIGN RESOURCES GROUP

WEST FARGO
OFFICE BUILDING
450 23 AVE EAST
WEST FARGO, ND

CONSTRUCTION SET

CHRISTIANSON COMPANIES
PH. (701) 281-9500
FAX (701) 281-9501
4609 33RD AVE. S.
SUITE 400
FARGO, ND 58104

DESIGN RESOURCES GROUP
PH. (701) 499-0212
FAX (701) 281-9501

SHEET DESCRIPTION:
SITE PLAN

Sheet
C1.1

SUBDIVISION IMPROVEMENT AGREEMENT
(IMPROVEMENT DISTRICT AGREEMENT)

THIS SUBDIVISION IMPROVEMENT AGREEMENT (IMPROVEMENT DISTRICT AGREEMENT) (the "Agreement"), is entered into this ____ day of _____, 2025, by and between the City of West Fargo, North Dakota (the "City"), and the Dakota Medical Foundation (the "Developer"). The City and Developer are, collectively, the "Parties."

WHEREAS, the Developer is the current legal and equitable owner of all property contained within the proposed plat of the DMF Addition to the City of West Fargo, Cass County, North Dakota (the "Property"); and

WHEREAS, the City is considering for approval the plat of the DMF Addition; and

WHEREAS, the Developer and the City desire to set out in writing certain conditions of plat approval and responsibilities of the Parties to this Agreement; and

WHEREAS, the Developer desires for the City to construct new water supply, sewerage, street systems, and incidentals on the Property, which will be special assessed.

NOW THEREFORE, pursuant to the terms and conditions of this Agreement, the Parties agree as follows:

I. PARTIES

1. The City, a North Dakota Home Rule Charter City, is vested with the authority to control access to its streets and municipal infrastructure. The City has authority to approve or disapprove of all subdivision plats within its territorial jurisdiction. The City has the express authority to withhold building permit approval for any structure on the Property for a failure by the Developer to comply with the terms and conditions of this Agreement.

2. Dakota Medical Foundation is a legally recognized North Dakota non-profit corporation, with the authority to own and develop land. The Developer is the legal and equitable owner of the Property. The individual signing this Agreement is expressly authorized to execute this Agreement on behalf of the Developer.

II. JURISDICTION

1. The Developer agrees to submit to the authority of the City. The Developer agrees and acknowledges that it and its successors and assigns, as applicable, must receive approval from the City for any proposed other or further platting and zoning and for building permits and any other permits required by the City with respect to the Property.

2. The Developer agrees and acknowledges that it must comply with all federal, state, and City statutes, ordinances, rules, and regulations regarding the development of the Property.

3. The Developer is the “responsible party” for compliance with all federal and state environmental statutes, rules, and regulations, including storm water runoff regulations.

4. This Agreement only covers the plat of the DMF Addition. The Developer acknowledges that if it wishes to plat the Property differently, or if the Developer wishes to replat the Property, then it shall enter into another subdivision improvement agreement with the City in conjunction therewith if required by the City and in all events prior to commencing construction of any so-affected areas.

5. The Developer has submitted a final plat of the DMF Addition, which will be considered by the City Commission on _____, 2025. The Developer agrees to comply with all provisions of City zoning and subdivision ordinances.

III. IMPROVEMENTS

1. Public Improvements and Security

A. The Developer has requested that the City create Improvement District No. 1353 (the "Improvement District") for the construction of water and sewer mains, storm sewers, and streets on the Property (the "Public Improvements"). Pursuant to a variance requested by the Developer, the public right-of-way for Rustad Lane East was reduced from eighty (80) feet to seventy (70) feet, with the roadway width reduced from forty (40) feet to thirty (30) feet conditioned upon no on-street parking. The City has created the Improvement District and will contract for the Public Improvements to be constructed upon the Property. The City will assess the cost of the Public Improvements against the benefited properties in the Improvement District. The Developer agrees and acknowledges that the Property constitutes all of the benefited property in the Improvement District.

B. To provide the City security for the construction of the Public Improvements, the Developer must execute a promissory note in a form satisfactory to the

City Attorney in a total amount equal to fifty percent (50%) of the engineer's estimated costs of the Public Improvements to be assessed against the Property relating to the improvements associated with the Improvement District. The City may only draw upon the promissory note upon the conditions set forth in this Agreement. There shall be no interest due on the promissory note, except if payment is not made when demanded as provided in the promissory note and for post-judgment interest, if any. The City will not enter a contract for the Public Improvements until this Agreement has been fully executed and the above-described promissory note has been executed and delivery to the City.

C. The Developer agrees that, pursuant to this Agreement, the special assessments on lots of the Property that have not been Developed must be kept from being In Default. For purposes of this Agreement, In Default means that all special assessments on any lot of the Property may not become three (3) years' delinquent. A special assessment becomes one (1) year delinquent if it is not paid by March 2 of the next year after the special assessment is levied in the fall. The entire three (3) years of unpaid special assessments are deemed In Default when any lot becomes three (3) years' delinquent.

D. It is agreed between the Parties that if special assessments on lots of the Property that have not been Developed are not paid as set out in the preceding paragraph, the City Auditor of the City of West Fargo shall give written notice to the Developer of the lots of the Property for which special assessments are In Default as of March 1 of the appropriate year. The City Auditor shall notify the Developer that if the entire amount of special assessments In Default are not paid by March 16 of that year, or within fourteen (14) calendar days of the mailing of the notice, whichever is later, that the City Auditor

will direct the City Attorney to commence litigation to collect on the promissory note of the Developer for the full amount In Default. The Developer has the option of not paying special assessments on lots that the Developer does not own but instead making a payment directly to the City Auditor for the amount In Default on those lots, with payment being placed in the appropriate Bond Fund, as defined herein.

E. Alternatively, even if the special assessments are not In Default, if the City Auditor determines that the bond sinking fund of the bond issue out of which the Public Improvements for the Improvement District were financed (the "Bond Fund") has insufficient funds to make the next principal and interest payment coming due on those bonds, the Developer agrees, within fourteen (14) calendar days of the written request of the City Auditor, to make payments on delinquent special assessments covered by this Agreement in an amount equal to the deficiency determined by the City Auditor so the City is in a position to provide the full payment of principal and interest on the next bond payment date; provided, however, the maximum amount the Developer has to pay will be capped by the total amount of delinquent special assessments on lots of the Property. The Developer has the option of not paying special assessments on lots that the Developer does not own, but instead making a payment directly to the City Auditor for the amount delinquent on those lots, which will be placed in the Bond Fund. If the Developer does not make the required payment within the fourteen (14) day period, the City Auditor will direct the City Attorney to commence litigation to collect on the promissory note of the Developer for the full amount of such deficiency, up to the maximum amount of delinquent special assessments on lots of the Property.

F. If the City has to commence litigation to collect on the promissory note and is successful, the Developer agrees to pay the City its costs of litigation, including any and all attorney's fees. Upon receipt of funds from the promissory note after litigation is commenced (whether by judgment or settlement), the City shall first reimburse itself for all costs of litigation, including attorney's fees, then place the remaining funds into the Bond Fund. The City will not apply those sums to pay special assessments on any property covered by this Agreement, but those sums will be used to pay principal and interest payments on outstanding bonds which were used to finance the Public Improvements in the Improvement District. The City will reduce the promissory note given by the Developer by an amount equal to the amount recovered in a court action or paid directly by the Developer to the City and placed into the Bond Fund without paying special assessments.

G. If the Developer ever makes a payment directly to the City Auditor under this Agreement, or if the City ever collects money after commencing litigation and places those funds into the Bond Fund, or if the City gets back property for delinquent special assessments for property which the Developer has paid the City money under this Agreement, the City will then create an escrow account. Into the escrow account will be placed assessment payments or lot sale proceeds received by the City that replicate payments already received by the City from the above sentence. For example, assume the Developer, after notice, makes a payment directly to the City to cover delinquent assessments on lots not owned by the Developer. Later, assume the City receives payments from Cass County for special assessment payments covering the same special assessments

as involved in the Developer's payments to the City. With that, the City will in effect have been paid twice for those same assessment years, so the City will place that money into an escrow account. Likewise, if the City collects money from the promissory note after litigation has commenced and places that money directly into the Bond Fund, and then later payments from Cass County for special assessment payments covering the same special assessments that were part of the litigation, the City will place that money into an escrow account. Finally, assume a lot covered by this Agreement goes delinquent and the Developer has made payments to the City either directly or as a result of litigation, and the lots then are not sold at a tax sale but become owned by the City, who subsequently sells the lot. The City will place those sale proceeds into an escrow account.

H. The City may first use the funds in the escrow account to reimburse itself for the cost of selling the lots or litigation costs incurred under this Agreement not otherwise recovered. The City next may transfer such funds in the escrow account to the Bond Fund if there is a deficiency in the Bond Fund.

I. If the escrow account is formed prior to fifty percent (50%) of the lots being Developed, the City will maintain the escrow account, other than for payments allowed as set out above, until fifty percent (50%) of the lots are Developed. If at that time, there is no deficiency in the Bond Fund and the Developer is no longer in violation of the terms of this Agreement, the City will, to the extent funds allow, reimburse the Developer for payments made directly into the Bond Fund as a result of this Agreement and the promissory note with no interest. Any payments to the Developer under this section will automatically increase the principal amount of the promissory note outstanding. If there

are more funds in the escrow account after fully reimbursing the Developer, those funds will be transferred to the Bond Fund. If the escrow account is formed after fifty percent (50%) of the lots are Developed, or if the Developer was not repaid its entire amount advanced when the property became fifty percent (50%) Developed, the same procedures will be followed, with the release date to the Developer being seventy-five percent (75%) of the lots are Developed.

J. The Developer agrees that the promissory note issued pursuant to this Agreement is to be used to secure payment of special assessments covered by this Agreement which are delinquent or In Default as provided on all lots of the Property. The Developer's obligation to pay special assessments on lots is only extinguished when that lot is Developed, or when all special assessments for that lot, certified or uncertified, for the Improvement District are paid. For purposes of this Agreement, the term Developed means a structure for which a building permit has been granted by the City has been constructed on the lot. The sale, tax sale, transfer, or other disposition of any lot covered by this Agreement shall have no effect on the obligation of the promissory note.

K. The City Auditor is authorized to reduce the principal amount of the promissory note issued hereunder upon fifty percent (50%) of the lots being Developed. At that time, assuming there is not a deficiency in the Bond Fund, the principal amount of the promissory note will be reduced by fifty percent (50%). After seventy-five percent (75%) of the lots are Developed, and assuming there is no deficiency in the Bond Fund, the City Auditor is authorized to release the promissory note.

L. In the event any portion or portions of the Public Improvements are constructed on private property, the Developer shall deliver to the City a recordable easement giving the City perpetual access to that portion constructed on private property.

M. The Developer shall pay all costs relating to said construction including but not limited to construction costs, hook-up charges, permit fees, sales tax, and any other fees associated with construction of the Public Improvements.

N. On the south side of the Property, along the north side of 23rd Avenue East, there is an existing ten (10) foot utility easement. The Developer has dedicated this ten (10) foot area on the plat as public right-of-way (the "ROW") in exchange for the City purchasing the ROW for $138,546.94 (the "Purchase Price"). The City will remit the Purchase Price to the Developer following execution of this Agreement. The Developer has additionally dedicated a new ten (10) foot utility easement along the north side of the ROW, as well as a ten (10) foot utility easement around the exterior boundaries of all lots of the Property, for future utilities.

2. Water Supply and Wastewater Management

A. Water services to the Property will be supplied by the City, and the Developer will be responsible for remitting the appropriate hook-up fees for the Property to the City.

B. Sewer services for the Property will also be supplied by the City, and the Developer agrees and acknowledges that it must remit hook-up fees for the Property associated with the use of the West Fargo main sewer lift station south of I-94. The hook-up fee shall be $71,190 and will be added to the costs in the Improvement District.

C. The Developer shall pay the costs relating to installation and maintenance of private utilities constructed on the Property, including but not limited to construction costs, repairs, reconstruction, permit fees, taxes, and any other fees associated with construction and maintenance of the private utilities.

3. Stormwater Management. The Developer agrees to comply with the City's storm water retention regulations and is responsible for developing a drainage plan which must be designed in accordance with City standards and approved by the City Engineer. The Property benefits from existing regional retention in the area, which can accommodate up to eighty percent (80%) impervious coverage. On-site stormwater retention will be required by the Developer to accommodate impervious coverage above the regional percentage provided. Preliminary plans for the Property include private retention ponds with water features for aesthetic purposes along the south side of Lots 3 and 4, Block 1, of the Property. If the Developer connects the private retention ponds to the public retention pond on the south side of 23rd Avenue East, through the storm sewer system, then the private retention ponds could be counted toward regional retention, thereby allowing an increase to the above-provided percentage of impervious coverage on the Property.

4. Wetland Mitigation. The Developer submitted a wetland delineation report, noting no wetlands on the Property. Accordingly, no mitigation of wetlands is required on the Property.

5. Landscaping. The Developer agrees to landscape the Property in accordance with all applicable City ordinances. Additionally, the Developer agrees and acknowledges that it is responsible for maintaining the boulevard areas from the property line to the street in accordance with Chapter 3-03 of the Municipal Ordinances.

6. Public Site Dedication. The Developer previously provided public site dedication by way of an agreement, dated March 15, 2015, regarding applicable North Pond at the Preserve additions to the City that satisfied the public site dedication requirements for this Property. Accordingly, no further public site dedication is required hereunder.

IV. GENERAL MATTERS

1. The Developer is responsible for filing any restrictive covenants for the development.

2. The Developer is responsible for all costs incurred by the Developer to prepare the Property for development including:

A. Wetland delineation and mitigation costs;

B. Registration fees;

C. Public dedication costs; and

D. Any other costs.

3. This Agreement is to run with the land and shall be binding upon the Developer and its successors and assigns; and all parties claiming by, through or under it shall be taken to hold, agree, and covenant with the Developer, and its successors and assigns, to conform to and observe the terms and conditions of this Agreement and agree and consent to the construction of the Public Improvements to service the Property.

4. In addition to releasing and holding the City and its officers and employees harmless from any and all claims, liability, loss, costs, damages, expenses, actions, or judgments arising out of or related to the construction and installation of Public Improvements, the Developer agrees to indemnify and defend the City and its officers and employees from any and all claims,

liability, loss, costs, damages, expenses, actions, or judgments brought against the City relating to or arising out of the Developer's or its employees' or agents' construction and installation of improvements to the Property. Said indemnification shall include, *inter alia*, attorney's fees, damages, whether punitive, economic, or compensatory, and costs and disbursements. This paragraph, however, shall not apply to suits against the City arising out of its negligence or intentional acts, or those of its employees, agents, or designees. The Developer specifically agrees and acknowledges that this indemnification provision shall survive until six (6) years after the sale of the last lot on the Property.

5. Upon the occurrence of any non-performance of the Developer's obligations under this Agreement, which has not been cured within thirty (30) calendar days after notice to the Developer, the City may take any one or more of the following remedial steps: (a) terminate this Agreement; (b) suspend the City's performance under this Agreement until it receives assurances from the Developer satisfactory to the City that the Developer will cure such Event of Default and perform its obligations under this Agreement; or (c) take any other action deemed necessary or desirable by the City including any legal or administrative proceedings for the collection of any amounts due hereunder or the enforcement of any covenant, agreement, or obligation on the Developer including, *inter alia*, withholding approval of any plats or building permits for structures or buildings on the Property.

6. This Agreement terminates upon the Developer fulfilling all terms of the Agreement as deemed by the City and the City's issuance of a written "Completion Certificate," for the Property and Public Improvements.

7. This Agreement constitutes the entire agreement by and between the Parties, and any other prior representations or agreements are deemed merged herein, and those not specified herein do not represent any agreements or promises or covenants or representations on the part of either Party hereto.

8. No amendment, modification, or waiver of any condition, provision or term shall be valid or of any effect unless made in writing signed by the Party or Parties to be bound, or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any Party of any default of another Party shall not affect or impair any right arising from any subsequent default. Except as expressly and specifically stated otherwise, nothing herein shall limit the remedies and rights of the Parties under and pursuant to this Agreement.

9. Whenever the singular number is used herein, the same shall include the plural where appropriate, and the words of any gender shall include any other genders where appropriate.

10. Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

11. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective personal representatives, successors, and assigns.

12. This Agreement shall be recorded.

13. This Agreement shall be controlled by the laws of the State of North Dakota, and any action brought as a result of any claim, demand or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of North Dakota.

14. This Agreement may be executed in counterparts with both the City and the Developer having a fully-executed counterpart.

(*Remainder of page intentionally left blank.*)

CITY OF WEST FARGO

_____
Bernie L. Dardis, President of the Board of City Commissioners

ATTEST:

_____
Dustin T. Scott, City Auditor

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

On this ____ day of _____, 20___, before me, the undersigned, a Notary Public in and for said county and state, personally appeared Bernie L. Dardis and Dustin T. Scott, the President of the Board of City Commissioners and City Auditor of the City of West Fargo, North Dakota, respectively, known to me to be the persons who are described in and who executed the above and foregoing document and acknowledged to me that they executed the same.

[SEAL]

_____
Notary Public

DAKOTA MEDICAL FOUNDATION

_____

By: J. Patrick Traynor
Its: Executive Director

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

On this ____ day of _____, 20___, before me, the undersigned, a Notary Public in and for said county and state, personally appeared J. Patrick Traynor, known to me to be the person who is described in and who executed the above and foregoing document and acknowledged to me that he executed the same.

[SEAL]

_____
Notary Public

To: West Fargo City Commission

From: Matthew Andvik, Public Works Director

Date: April 7, 2025

Subject: 9th Street West Tree Planting

Action: Approve the Contract for the 9th ST W Tree Planting

Commission President
Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Police and Fire

Commission Vice President
Brad Olson

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Police and Fire Street, Water and Sewer

Commissioner
Roben Anderson

Primary Portfolio:
Community & Development Services

Secondary Portfolio:
Administration/Finance

Commissioner
Amy Zundel

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Sanitation

Commissioner
Rory Jorgensen

Primary Portfolio:
Sanitation

Secondary Portfolio:
Community & Development Services

City Administrator
Dustin Scott

Summary and Recommendation:

The project is located on 9th St. W. from 21st Ave. W. to 32nd Ave. W. and includes 144 trees. It will include the East and West boulevards and center medians This corridor planting project was identified in the Forestry Department's long range planting plan, approved by the Urban Forestry Committee, and has been included in the CIP Plan. The existing trees on 9th St. W. were installed with the roadway and were only installed in small groups of 3 to 5 trees (clusters) along the corridor. This project will fill in the gaps and complete the corridor planting.

I am requesting the Commission approve the Tree Planting Project on 9th Street West and approval to award the contract to Greenearth Landscaping LLC, in the amount of $62,148.

Policy Analysis:

This project was identified in the CIP. We published an RFP for this planting and received 10 bid proposals. The RFPs were reviewed by the Forestry department. Greenearth Landscaping LLC was selected as the winning proposal. Their proposed cost for the tree planting was $62,148. Our estimated cost for this project in the CIP was $82,500. The contract includes a 2-year warranty for the plantings.

Financial Analysis:

This project would fall under CIP Projects and be funded by Capital Improvement Sales Tax. The total cost for this project would be $62,148.

Process/Timeline:

If approved by the Commission, planting will be completed by fall of 2025. Once planting begins, the project will be 3-6 weeks in duration.

CITY OF WEST FARGO
PUBLIC WORKS
FORESTRY

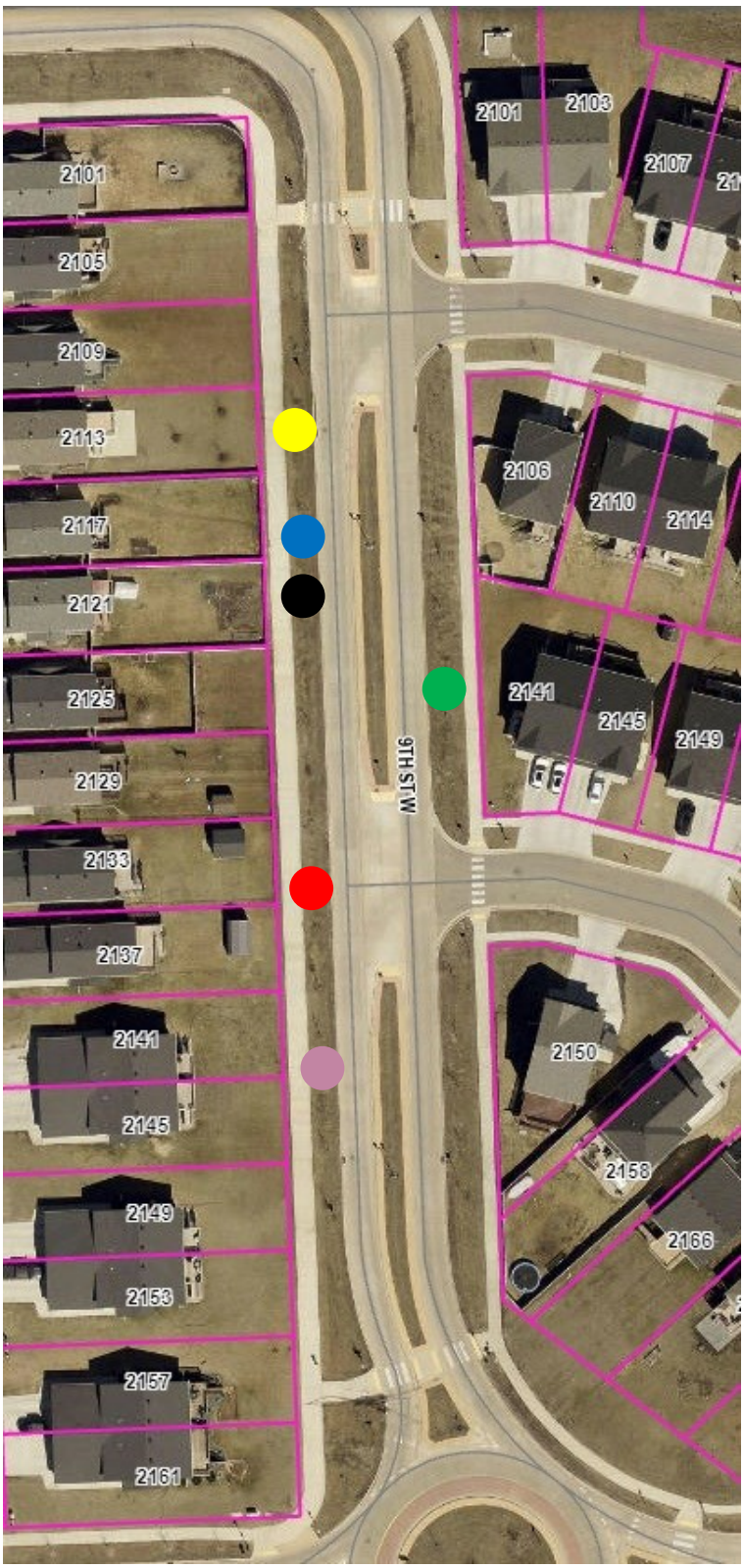
9th St. W. – Tree Planting 2025

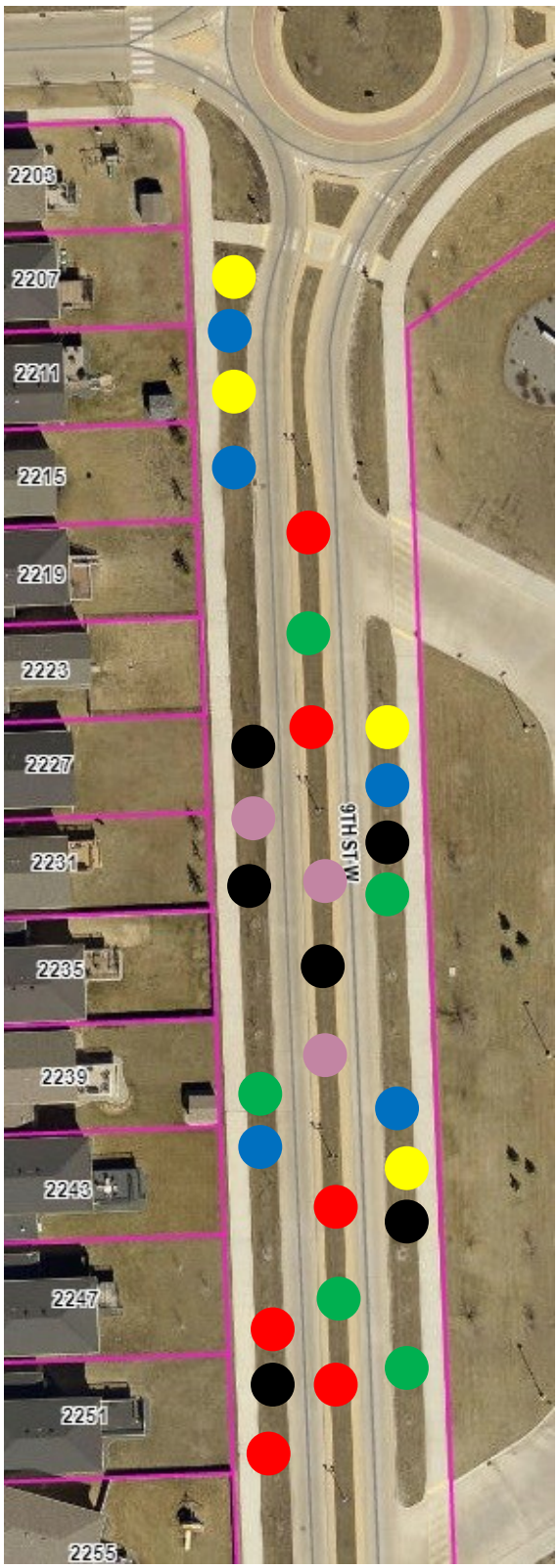
1.	Baker Garden and Gift	$82,115.68
2.	Bear's Tree Service	$72,696.00
3.	Curb to Curb LLC	$80,942.00
4.	Greenearth Landscaping LLC*	$62,148.00
5.	Hoffman & McNamara Co.	$80,916.00
6.	JT Lawn Services & Landscaping	$69,800.00
7.	MGI Landscapes & Outdoor Living	$156,000.00
8.	Opp Construction, LLC	$77,060.00
9.	S & S Landscaping Co, Inc.	$95,608.00
10.	Turf Tamers LLC	$77,560.80

*Selected Contractor

CITY OF WEST FARGO
PUBLIC WORKS
FORESTRY

Planting Plan - 9th St. W. - 1 of 4 (35 Trees)

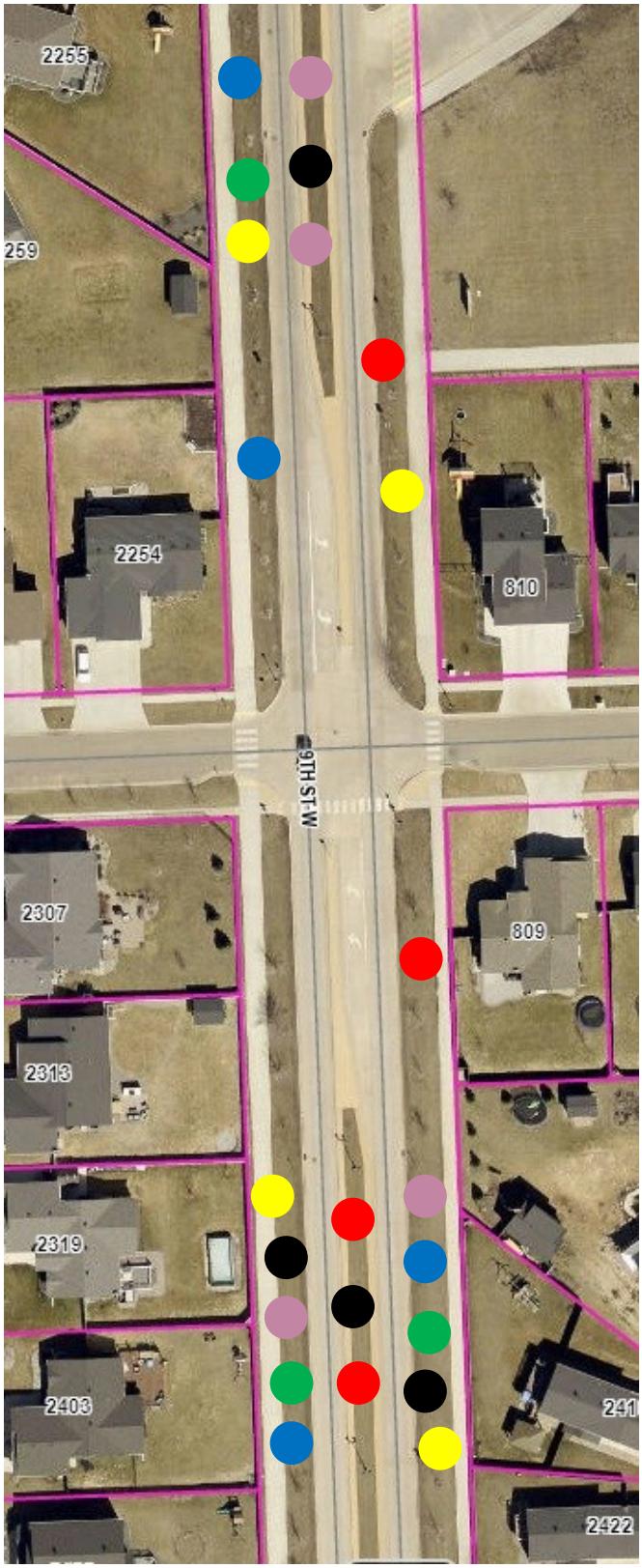


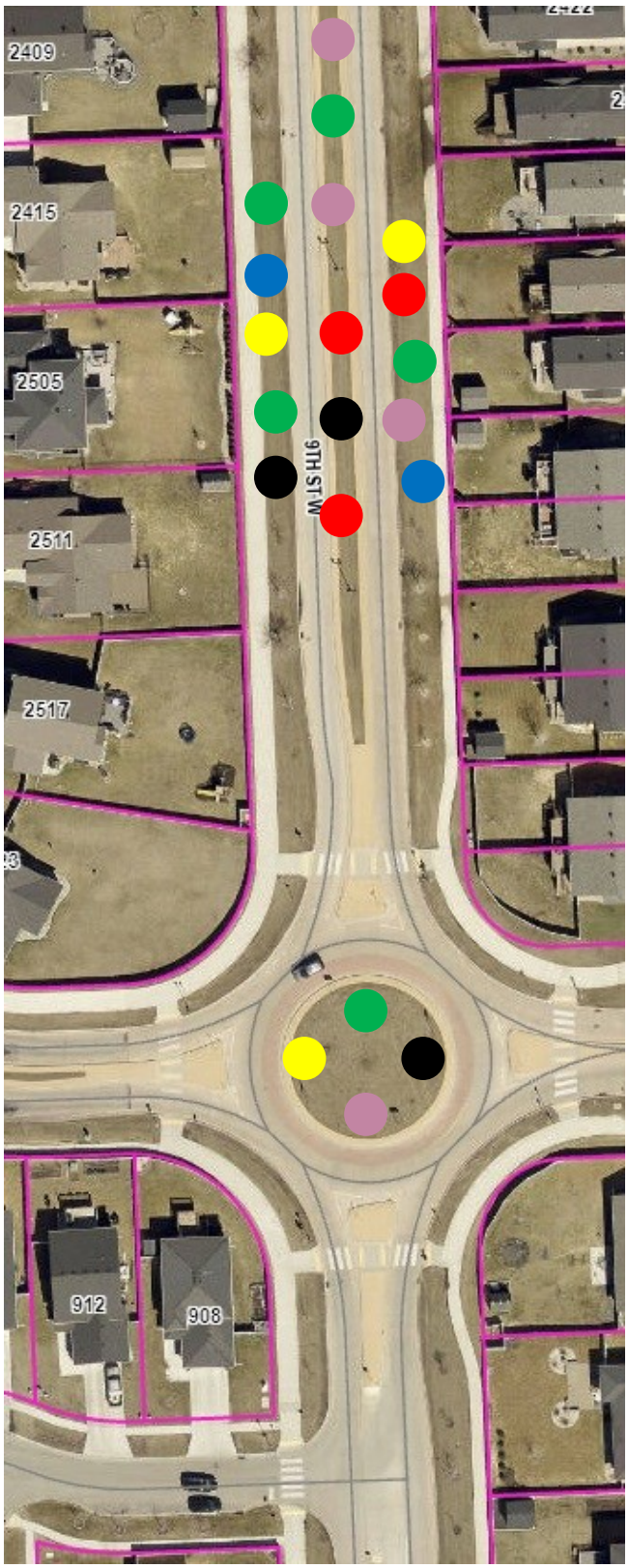


Alder (6)
P. S. Oak (6)
Jap. Tree Lilac (7)
Ironwood (5)
Sun. Honeylocust (7)
C. S. Oak (4)

CITY OF WEST FARGO
PUBLIC WORKS
FORESTRY

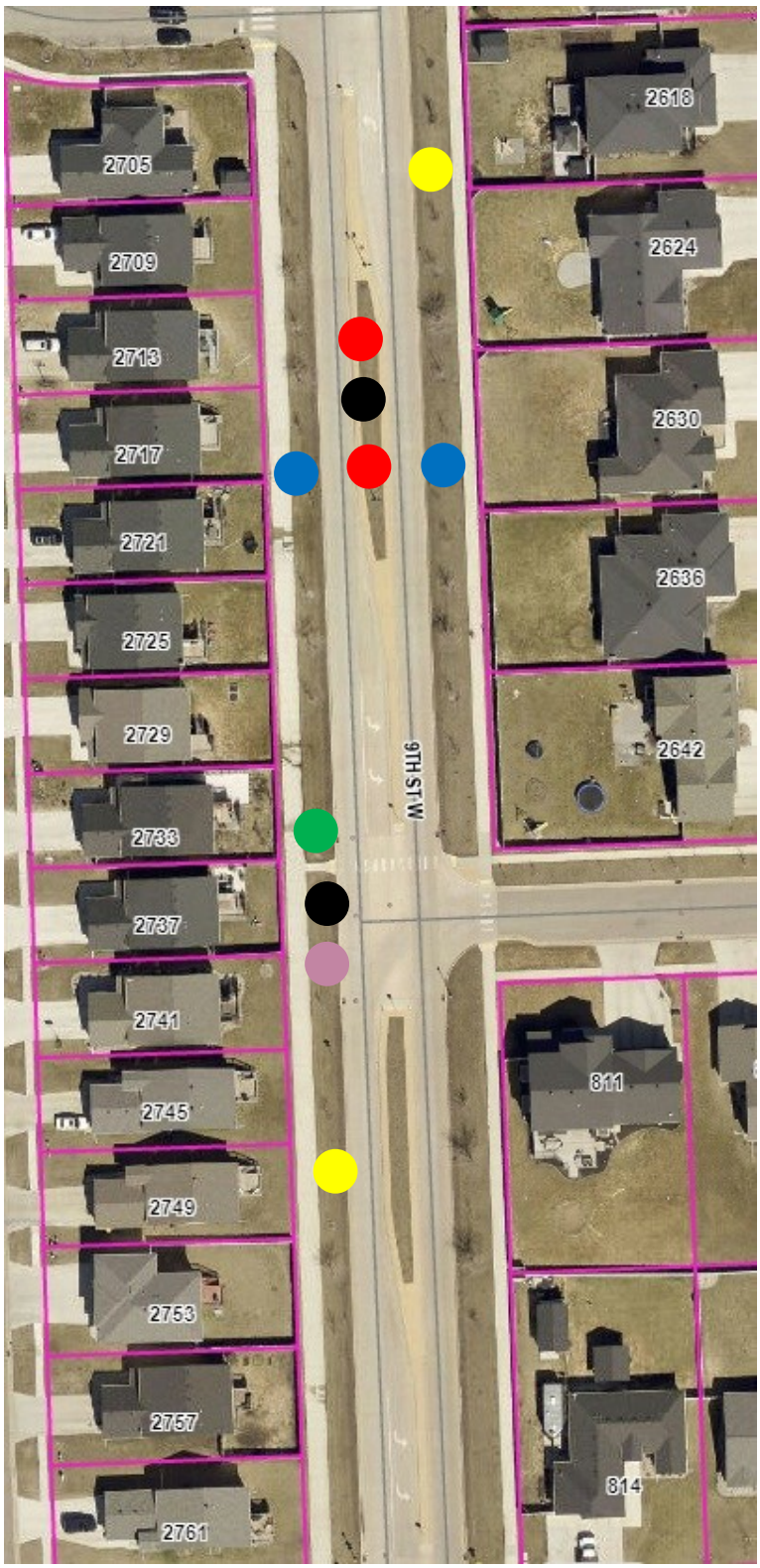
Planting Plan - 9th St. W. - 2 of 4 (43 Trees)

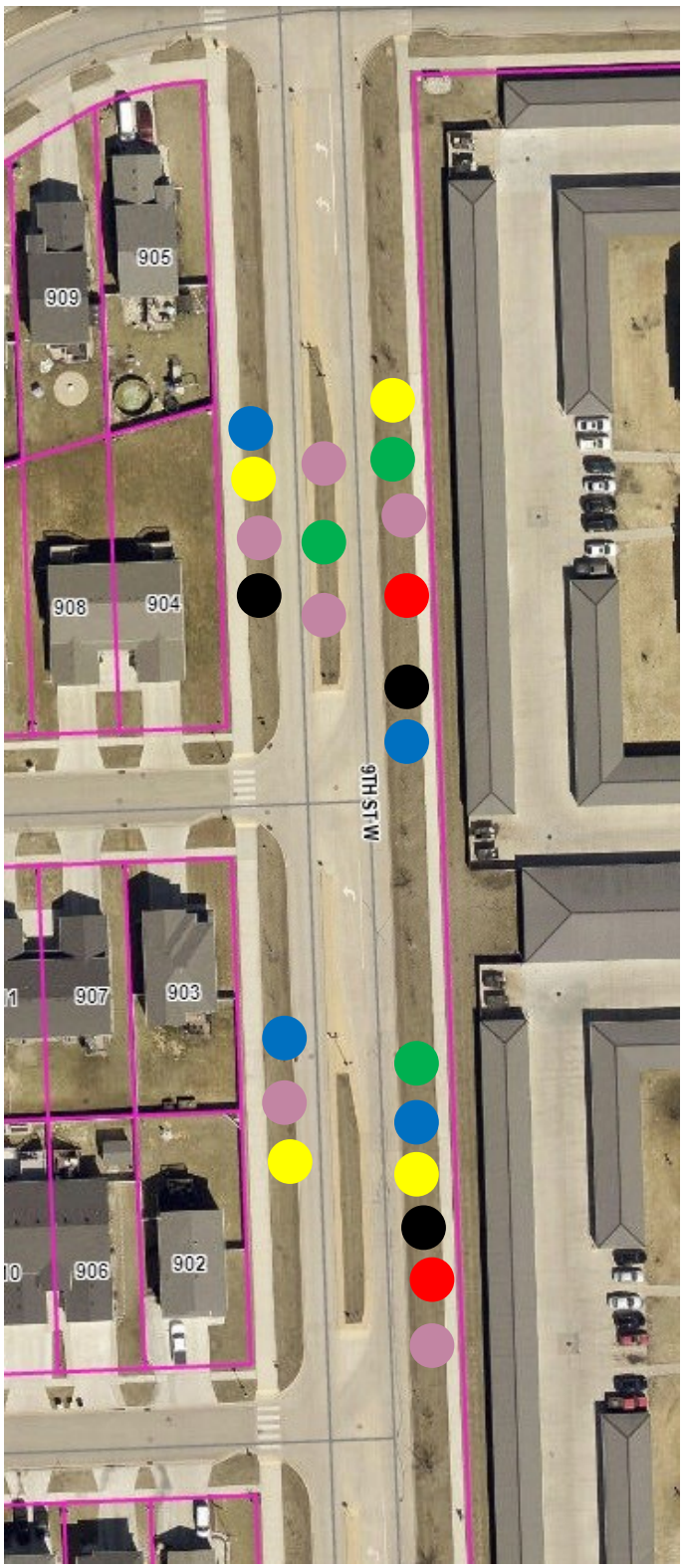




Alder (6)
P. S. Oak (8)
Jap. Tree Lilac (7)
Ironwood (7)
Sun. Honeylocust (7)
C. S. Oak (8)

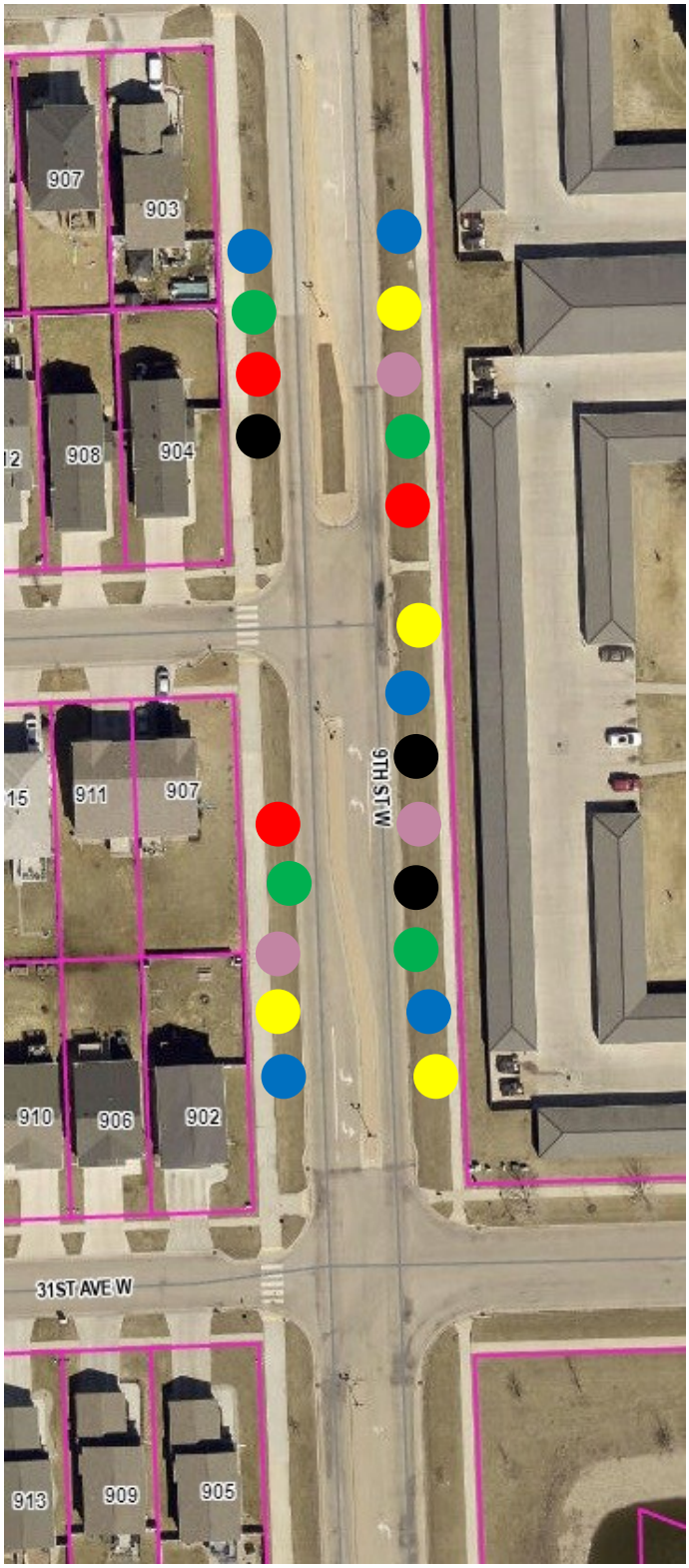
Planting Plan - 9th St. W. - 3 of 4 (32 Trees)

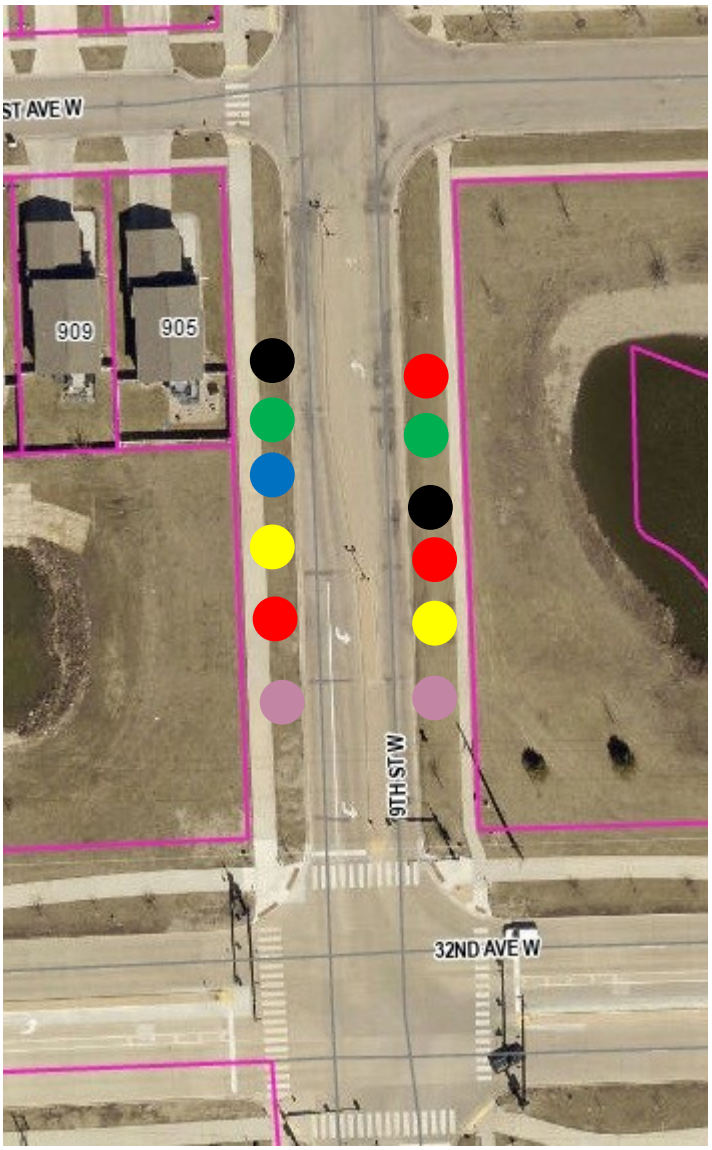




- Alder (6)
- Ironwood (6)
- P. S. Oak (4)
- Sun. Honeylocust (5)
- Jap. Tree Lilac (4)
- C. S. Oak (7)

Planting Plan - 9th St. W. - 4 of 4 (34 Trees)





- Alder (6)
- P. S. Oak (6)
- Jap. Tree Lilac (6)
- Ironwood (6)
- Sun. Honeylocust (5)
- C. S. Oak (5)

SERVICES AGREEMENT

TREE PLANTING SERVICES

THIS AGREEMENT is made and entered into this 31st day of March, 2025 (the "Effective Date"), by and between the City of West Fargo, a North Dakota political subdivision, (the "City") and GreenEarth Landscaping LLC, a North Dakota limited liability company ("Contractor").

RECITALS

WHEREAS, the City desires to hire a contractor to provide professional tree planting services, specifically along 9th St. W.; and

WHEREAS, Contractor provides professional tree planting services and desires to provide these services to the City; and

WHEREAS, the City deems Contractor to be capable of providing professional tree planting services and desires to hire Contractor to provide these services along portions of 9th St. W. according to the terms and conditions outlined under this Agreement.

NOW THEREFORE, in consideration of the parties' mutual covenants contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties hereby agree as follows:

AGREEMENT

I. Purpose

The purpose of this Agreement is for Contractor to provide tree planting services to the City along portions of 9th St. W. in return, the City will compensate Contractor for services rendered.

II. Scope of Services

Contractor will perform the tree planting services as set forth under this Agreement. Contractor has discretion to perform the services as weather conditions permit.

Tree Planting Services: Provide healthy stock, grown in a nursery and reasonably free of die-back, disease, insects, eggs, bores, and larvae. At the time of planting all plants shall have a root system, stem, and branch form that will not restrict normal growth, stability and health for the expected life of the plant. All planting must follow specifications and details.

Property Damage: Contractor will be solely and wholly financially liable for any damaged property as a result of Contractor's, or its employees, agents, or representatives, services provided under this Agreement. Contractor agrees to repair or replace any damaged real or personal property to its previous condition before the damage occurred. Failure of Contractor to repair or replace damaged real or personal property will result in the City repairing or replacing the damaged real or personal property and assessing the expenses to Contractor.

III. Property

The Scope of Services described above covers the property as shown in the map attached as **Exhibit A**.

IV. Responsibility of the City

The City will oversee the execution of this Agreement and disbursing of funds.

V. Contractor's Compensation and Method of Payment

The City will reimburse Contractor for services rendered per tree as shown in the RFP attached as **Exhibit B**. All final invoices shall be submitted no later than December 1 of the contract year.

VI. Term

This Agreement commences on the Effective Date and expires on December 31st, 2025, unless terminated sooner as provided under this Agreement.

VII. Termination

This Agreement may be terminated at will by either party after giving ten (10) days' written notice to the other party.

VIII. Assignability

This Agreement will not be assigned or transferred by Contractor to another party without the prior written consent of the City.

IX. Indemnification

Contractor agrees to indemnify and hold City harmless from any and all claims, demands or causes of action resulting from the provision of services as described under this Agreement.

X. Insurance

Contractor will, at Contractor's sole cost and expense, provide and maintain during the term of this Agreement a blanket or general liability insurance policy against claims for personal injury, death, or property damage occurring in connection with the Scope of Services, said policy will have limits of no less than One Million Dollars ($1,000,000)per occurrence and Two Million Dollars ($2,000,000) in aggregate.

XI. Requirements for Insurance

Insurance policies or riders required by this Agreement must: (i) be taken out by Contractor before Contractor provides any services described under the Scope of Services; (ii) be maintained with responsible insurance companies organized under the laws of the United States and qualified to do business in the State of North Dakota; (iii) contain a provision that the insurer will not cancel or revise coverage thereunder without giving written notice to Contractor as an insured party and to the City as an additional insured at least thirty (30) days before cancellation or revision becomes effective; (iv) name Contractor as an insured party and the City as an additional insured; (v) be in accordance with specifications approved by the insurance advisor for the City; and (vi) be evidenced by a Certificate of Insurance listing the City as an additional insured, which will be filed with the City.

XII. Contractor Records

Contractor shall maintain accurate and updated records of all reimbursable services provided to the City under the terms of this Agreement, and shall record the date such services are provided. Such records shall conform to generally recognized accounting principles. The City, or its authorized representatives, shall have access to any records of Contractor pertinent to this Agreement.

XIII. Monitoring and Evaluating

The City may monitor and evaluate Contractor's progress and performance to assure that the terms of this Agreement are being satisfactorily met. Contractor shall cooperate with the City relating to such monitoring and evaluation.

XIV. Relationship of Parties

Contractor is an independent contractor under this Agreement, not the agent or employee of the City. Contractor is solely responsible for its acts and the acts of its employees, agents, or representatives.

XV. Conflict of Interest

Contractor agrees that it does not have any undisclosed influence or relationship with City staff regarding the award or performance of this Agreement.

XVI. Severability

Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court of competent jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity will not affect the legality or validity of the remainder of this Agreement.

XVII. Governing Law

This Agreement will be controlled by the laws of the State of North Dakota. Any action brought as a result of any claim, demand, or cause of action arising under the terms of this Agreement must be brought in an appropriate venue in the State of North Dakota.

XVIII. Entire Agreement

The provisions as set forth herein, and any exhibits hereto, constitute the entire agreement between the parties.

XIX. Effective Date

This Agreement becomes effective upon the date of the last signature appearing below.

IN WITNESS WHEREOF, the parties executed this Agreement on the dates written below.

Date: 3-31-25

GreenEarth Landscaping LLC

By: _____

Its: CEO

Date: _____

CITY OF WEST FARGO

_____

Bernie L. Dardis, President of the Board

ATTEST:

_____

Dustin Scott, City Administrator

CITY OF WEST FARGO ENGINEERING

"Consent" or "Regular" Agenda Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: April 7, 2025

Subject: Improvement District No. 3006 – Westwood Addition Reconstruction

Action: Accept Bid and Award Contract Contingent Upon NDDEQ Environmental Review Approval

Commission President
Bernie Dardis
Primary Portfolio:
Administrative Services
Secondary Portfolio:
Police & Fire

Commission Vice President
Brad Olson
Primary Portfolio:
Police & Fire
Secondary Portfolio:
Street, Water & Sewer

Commissioner
Roben Anderson
Primary Portfolio:
Community & Development Services
Secondary Portfolio:
Administrative Services

Commissioner
Rory Jorgensen
Primary Portfolio:
Sanitation
Secondary Portfolio:
Community & Development Services

Commissioner
Amy Zundel
Primary Portfolio:
Street, Water & Sewer
Secondary Portfolio:
Sanitation

City Administrator
Dustin T. Scott

New Information and Recommendation:
On March 13, 2025, bids were opened for the referenced project. 4 bids were received with the lowest bidder being Sellin Brothers, Inc. in the amount of $5,927,524.00. The Engineering Report approved on December 2, 2024, estimated a project construction cost of $6,393,000 which included contingencies.

The following documents are attached for review/consideration:

- Bid Results and Analysis from Consultant
- Affidavit of Publication
- Bid Tabulation
- Notice of Award
- Engineer's Certification
- Engineer's Statement of Estimated Cost
- Imp. Dist. 3006 Benefit Methodology
- Preliminary Special Assessment Allocations
- Associated Resolution

Staff Recommendation: Accept Bid and Award Contract to Sellin Brothers for their bid amount of $ 5,927,524.00 (base bid with electrical) contingent upon NDDEQ environmental review approval.

Background and Project Summary:
This project has been identified as a critical need by the 2019 and 2023 Core Area Studies and is necessary due to the infrastructure being at the end of its useful life. In 2022 a neighborhood survey was completed to gather feedback from the property owners on the project.

Policy Analysis:

Many roads and utilities in various areas of the core area of West Fargo are at their life cycle and in need of rehabilitation or in many cases, full replacement. The city is moving forward following the recent 2023 Core Area Study's recommendations with the Westwood neighborhood being the first of many upcoming reconstruction projects.

Financial Analysis:

This project was included in the 2024 CIP and is estimated to cost $8,350,000 which includes contingencies to be paid via a combination of Capital Improvement Sales Tax, grant funding, possible utility funds and assessment costs per the 2024 CIP's recommended rate of 30% of the project costs. The

above amount does not consider a reduction of the cost anticipated with a grant from the ND DEQ.

Previously Presented Information and Commission Actions:

March 17, 2025 –

- Commission adopted Resolution Demonstrating City Commission Support for the SRF Loan Application.

March 13, 2025 –

- Virtual Bid opening was held at 10:30 AM

February 26, 2025, and March 5, 2025 –

- Advertisement for Bids was published in the Fargo Forum

February 14, 2025 –

- **Staff Recommendation:** Approve Plans and Specifications, and Direct AD for Bids
- **Commission Action:** Commissioner Olson moved, and Commissioner Zundel seconded to approve. No opposition, motion carried.

December 17, 2024 -

- First Neighborhood Informational Meeting was held at the West Fargo Fire Department from 6:00 – 8:00 PM (Our consultant Moore Engineering and COWF representatives were in attendance)

December 2, 2024 –

- **Staff Recommendation:** Approve both and Engineer's Report and Task Order for "Basic Services", and Direct Engineer to prepare Plans and Specifications
- **Commission Action:** Commissioner Olson moved, and Commissioner Jorgensen seconded to approve. No opposition, motion carried.

November 14, 2024 –

- A Special Meeting regarding Information pertaining to Improvement District No. 3006 – Westwood Addition Reconstruction took place at the City Commission Chambers.

October 7, 2024 –

- Informational Update to Commission regarding the letter sent to property owners within this district – No action requested.

Week of September 30, 2024 -

- Letter mailed to property owners informing them of the project moving forward for construction in 2025.

September 16, 2024 –

- **Staff Recommendation:** Create Improvement District No. 3006; Direct Engineer to prepare an Engineer's Report; Approve Task Order for Preliminary Engineering Services.
- **Commission Action:** Commissioner Olson moved, and Commissioner Zundel seconded to approve. No opposition, motion carried.

August 5, 2024 –

- Commission adopted the 2024 Capital Improvement Plan which included this project to be constructed in 2025

November 2022 –

- Public out-reach door hangers delivered to residents within the Westwood Addition to partake in a neighborhood survey pertaining to a potential infrastructure project.

925 10th Avenue East
Suite 1
West Fargo, ND 58078
P: 701.282.4692
F: 701.282.4530

March 27, 2025

Daniel R. Hanson, PE
City Engineer
City of West Fargo
2515 6th Street E
West Fargo ND 58078

Re: 22746 Improvement Dist. No. 3006
Westwood Addition Reconstruct
West Fargo, ND

Dear Dan:

Bids were opened online during a virtual meeting for the above referenced project on Thursday, March 13th, 2025 at 10:30 a.m. There were a total of 4 bids received ranging from $5,927,524.00 to $8,663,176.52. The received bids were compiled, and the bid tabulation is enclosed for your review. Sellin Brothers, Inc. is the low bidder with a bid amount of $5,927,524.00. Our Engineer's Opinion of Probable Cost with the Engineer's Report was $6,375,000 in Construction ($5,311,745 and ~20% contingencies included) and $8,050,000 for Total Project Cost. Our final engineer's estimate prior to bidding was also $6,375,000 in Construction ($5,532,725 and ~15% contingencies included), thus maintaining $8,050,000 for Total Project Cost. The bid amount of $5,927,524.00 was 7.13% over the final engineer's estimate, but under the $6,375,000 estimate which included ~15% contingencies.

Also enclosed is the Engineer's Statement of Cost including the low bidder's construction prices for your review. With the low bid received, the Engineer's Statement of Cost includes a cost of $6,520,277 in Construction with ~10% contingencies, totaling $8,350,000 for Total Project Cost. Please sign the letter and return upon your approval.

Lastly, enclosed is information pertaining to the Special Assessments based on the City's Special Assessment Policy and the Engineer's Statement of Cost. This information includes the benefit methodology and associated map, a Preliminary Funding Summary and preliminary Special Assessment Allocations by Parcel.

Please review the enclosed information and provide comment, if any, at your earliest convenience. To meet the project's proposed schedule, the Contract is anticipated to be awarded by the West Fargo City Commission on April 7, 2025 contingent upon NDDEQ environmental review approval. If the Contract is awarded by the Commission, please sign, date, and return the enclosed Notice of Award so we can begin working on the Contracts.

Sincerely,

Matt Prochniak, PE
Project Manager

Enclosures:
- Affidavit of Publication
- Bid Tabulations
- Notice of Award

925 10th Avenue East
Suite 1
West Fargo, ND 58078
P: 701.282.4692
F: 701.282.4530

moore engineering, inc.

Engineer's Statement of Cost
Special Assessment documents based on the Engineer's Statement of Cost:
- Benefit Methodology
- Benefit Methodology Map
- Preliminary Funding Summary
- Assessment Allocations by Parcels

Forum Communications Company

ND Affidavit No. ljAXZWSFO0HKy6922B51

See Proof on Next Page

AFFIDAVIT OF PUBLICATION

State of Florida, County of Orange, ss:

Kevin Richman, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC and duly authorized agent of the The Forum of Fargo-Moorhead (ND), a newspaper printed and published in the City of Fargo, County of Cass, State of North Dakota.

1. I am the designated agent of The The Forum of Fargo-Moorhead (ND), under the provisions and for the purposes of, Section 31-04-06, NDCC, for the newspaper listed on the attached exhibit.

2. The newspaper listed on the exhibit published the advertisement of: ***ND Bids/Proposals Notice;*** *(2) time: Wednesday, February 26, 2025, Wednesday, March 5, 2025*, as required by law or ordinance.

3. All of the listed newspapers are legal newspapers in the State of North Dakota and, under the provisions of Section 46-05-01, NDCC, are qualified to publish any public notice or any matter required by law or ordinance to be printed or published in a newspaper in North Dakota.

(Signed) Kevin Richman

JESSICA GORDON-THOMPSON
Notary Public - State of Florida
Commission # HH301656
Expires on August 17, 2026

VERIFICATION

State of Florida
County of Orange

Subscribed in my presence and sworn to before me on this: 03/06/2025

Notary Public
Notarized remotely online using communication technology via Proof.

ADVERTISEMENT FOR BIDS
CITY OF WEST FARGO
WEST FARGO, NORTH DAKOTA
IMPROVEMENT DISTRICT NO. 3006; REPLACEMENT OF WATER SUPPLY, SEWERAGE ITEMS, STREET RECONSTRUCTION, AND INCIDENTALS
WESTWOOD ADDITION RECONSTRUCTION
MOORE PROJECT NO. 22746

General Notice

City of West Fargo is requesting Bids for the construction of the project listed above.

Bids for the construction of the Project will be received and accepted via electronic bid (vBid) through QuestCDN until March 13, 2025 at 10:00 a.m local time local time. Bids will be viewed and read via video/phone conference at 10:30 a.m. Mailed or hand delivered bids will not be opened or considered. Link for the video/phone conference is provided at www.mooreengineering-inc.com by clicking the Bid Information tab, or at www.questcdn.com .

The Project includes the following Work: Replacement of water distribution, sanitary sewer collection, and storm sewer systems; street reconstruction; street lighting; concrete flatwork; and incidental items.

Obtaining the Bidding Documents

Digital project bidding documents will be available at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com. You may download the complete set of digital documents for a nonrefundable fee of $50.00 by locating eBidDoc™ Number 9533517 on the website. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information, and vBid online bid submittal questions.

Each bid must be accompanied by a bidder's bond in a sum equal to 5% of the full amount of the bid executed by the bidder as principal and by a surety, conditioned that if the principal's bid is accepted and a contract is awarded to the principal, the principal, within ten (10) days after the notice of the award, shall execute a contract in accordance with the terms of the bid and the bid bond, as required by law, and any regulations and conditions of the City of West Fargo. ALL BID BONDS MUST BE ON THE BID BOND FORM INCLUDED IN THE BIDDING DOCUMENTS. The surety must be licensed to do business in North Dakota and must be licensed as a certified surety in the U.S. Department of the Treasury's Circular 570. A countersignature of a bid bond is not required. If the City of West Fargo elects to award a contract to the lowest responsible bidder, and the lowest responsible bidder does not execute a contract within ten (10) days, the bidder's bond will be forfeited to the City of West Fargo, and the City of West Fargo may award the project to the next lowest responsible bidder.

Each bidder must possess a valid North Dakota contractor's license for the full amount of their bid, as required by N.D.C.C. § 43-07-07. Each bidder MUST enclose a copy of their Contractor's License or Certificate of Renewal, issued by the North Dakota Secretary of State, and each license must be valid and dated at least ten (10) days prior to the date set for bid opening, as required under N.D.C.C. § 43-07-12.

The City of West Fargo will not read or consider any bid that does not fully comply with the requirements above, or the requirements of N.D.C.C. § 48-01.2-05. The City of West Fargo reserves the right to reject any and all bids and rebid the project until a satisfactory bid is received.

All bids will be made on the basis of cash payment for such Work. After bid opening, the City of West Fargo will release the bid bonds to all bidders except the three (3) lowest responsible bidders. When the City of West Fargo awards a contract to the lowest responsible bidder, the City of West Fargo will release the remaining bid bonds to the other two (2) bidders. The City of West Fargo reserves the right to hold the three (3) low bids for a period of sixty (60) days after the date of the bid opening.

Bidders on this work will be required to comply with Title 40 CFR Part 33– Participation by Disadvantaged Business Enterprises in the United States Environmental Protection Agency Programs. The requirements for bidders and contractors under this regulation concern utilization of Minority Business Enterprises (MBE), Women's Business Enterprises (WBE), and Small Business Enterprises (SBE) and are explained in the specifications.

The goal for MBE is 2% of the total dollar value of the project. The goal for WBE is 3% of the total dollar value of the project. To demonstrate a good faith effort to comply, bidders must include the MBE/WBE subcontractor solicitation form in the bid package.

Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended. The requirements for bidders and contractors under this order are explained in the specifications.

Bidders are required to comply with the Build America, Buy America Act Requirements.

Bidders are required to comply with BIL signage requirements.

Bidders on this work will be required to comply with American Iron and Steel requirements of the Consolidated Appropriations Act, 2014. The requirements for bidders and contractors under this regulation are explained in the specifications.

Bidders are required to comply with Davis-Bacon prevailing wage requirements.

Any lead service line replacements conducted under this project must replace the entire lead service line, not just a portion, unless a portion has already been replaced or is concurrently being replaced with another funding source.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:
Owner: The City of West Fargo
By: Dustin T. Scott
Title: City Administrator
Date: February 26, 2025

(Feb. 26; Mar. 5, 2025)

CITY OF WEST FARGO

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

	Sellin Brothers, Inc.	Meyer Contracting Inc.	KPH, Inc.	Dakota Underground Company
	PO Box 159	11000 93rd Ave N	9530 39th St S	4001 15th Ave NW
	Hawley, MN 56549	Maple Grove, MN 55369	Fargo, ND 58104	Fargo, ND 58102

	BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
BASE BID												
Sanitary Sewer												
1.	24200	Abandon Sanitary Sewer Manhole	EA	4	$500.00	$2,000.00	$2,600.00	$10,400.00	$1,400.00	$5,600.00	$2,600.00	$10,400.00
2.	24200	Removal of Sanitary Sewer Manhole	EA	9	$575.00	$5,175.00	$820.00	$7,380.00	$1,400.00	$12,600.00	$7,700.00	$69,300.00
3.	Plan	Sheeting and Shoring	LSUM	1	$450,000.00	$450,000.00	$1.00	$1.00	$2,500.00	$2,500.00	$229,600.00	$229,600.00
4.	330130.11	Television Inspection of Sewer Mains - Sanitary	LF	4297	$2.55	$10,957.35	$2.50	$10,742.50	$3.00	$12,891.00	$6.00	$25,782.00
5.	330130.11	Television Inspection of Sewer Services	EA	75	$105.00	$7,875.00	$200.00	$15,000.00	$250.00	$18,750.00	$325.00	$24,375.00
6.	330561	Sanitary Sewer Manhole - 48"	EA	22	$10,650.00	$234,300.00	$15,900.00	$349,800.00	$10,000.00	$220,000.00	$14,500.00	$319,000.00
7.	333111	Connect to Existing Sanitary Sewer Manhole	EA	1	$2,000.00	$2,000.00	$1,200.00	$1,200.00	$5,000.00	$5,000.00	$13,200.00	$13,200.00
8.	333111	Connect to Existing Sanitary Sewer Lift Station	EA	1	$380,000.00	$380,000.00	$19,800.00	$19,800.00	$75,000.00	$75,000.00	$42,500.00	$42,500.00
9.	333111	Sanitary Sewer - 8" PVC SDR 35	LF	3806	$100.00	$380,600.00	$86.00	$327,316.00	$70.00	$266,420.00	$157.00	$597,542.00
10.	333111	Sanitary Sewer Service - 6" PVC SDR 26	LF	2376	$45.00	$106,920.00	$62.00	$147,312.00	$60.00	$142,560.00	$92.00	$218,592.00
11.	Plan	Sanitary Sewer Service - 6" PVC SDR 26 - Additi	LF	600	$75.00	$45,000.00	$82.00	$49,200.00	$60.00	$36,000.00	$147.00	$88,200.00
12.	333111	Sanitary Sewer Service Cleanout	EA	5	$1,525.00	$7,625.00	$1,200.00	$6,000.00	$1,525.00	$7,625.00	$4,300.00	$21,500.00
13.	333111	Sanitary Sewer Service Connection	EA	75	$1,200.00	$90,000.00	$2,000.00	$150,000.00	$750.00	$56,250.00	$2,300.00	$172,500.00
14.	333123	Sanitary Sewer Force Main - 4"	LF	160	$77.00	$12,320.00	$140.00	$22,400.00	$65.00	$10,400.00	$152.00	$24,320.00
15.	Plan	Temporary Bypass Sewer System	LSUM	1	$35,000.00	$35,000.00	$88,700.00	$88,700.00	$50,000.00	$50,000.00	$135,000.00	$135,000.00
Water Main												
16.	24200	Removal of Gate Valve	EA	8	$200.00	$1,600.00	$410.00	$3,280.00	$1,000.00	$8,000.00	$1,000.00	$8,000.00
17.	24200	Removal of Hydrant	EA	6	$600.00	$3,600.00	$710.00	$4,260.00	$1,000.00	$6,000.00	$1,400.00	$8,400.00
18.	Plan	Abandon Gate Valve	EA	6	$115.00	$690.00	$410.00	$2,460.00	$1,000.00	$6,000.00	$1,700.00	$10,200.00
19.	28213.33	Removal of Asbestos Cement Pipe	LF	1550	$35.00	$54,250.00	$39.00	$60,450.00	$80.00	$124,000.00	$42.00	$65,100.00
20.	331413	Water Main - 6" PVC C900	LF	3858	$78.00	$300,924.00	$73.00	$281,634.00	$65.00	$250,770.00	$128.00	$493,824.00
21.	331413	Water Main - 8" PVC C900	LF	138	$160.00	$22,080.00	$310.00	$42,780.00	$155.00	$21,390.00	$221.00	$30,498.00
22.	331413	Gate Valve & Box - 6"	EA	20	$3,200.00	$64,000.00	$3,600.00	$72,000.00	$4,000.00	$80,000.00	$4,700.00	$94,000.00
23.	331413	Gate Valve & Box - 8"	EA	2	$4,400.00	$8,800.00	$4,800.00	$9,600.00	$5,200.00	$10,400.00	$5,800.00	$11,600.00
24.	331417	Water Service Connection - 1"	EA	75	$1,650.00	$123,750.00	$2,500.00	$187,500.00	$1,250.00	$93,750.00	$3,000.00	$225,000.00
25.	331417	Water Service Connection - 2"	EA	1	$3,605.00	$3,605.00	$4,100.00	$4,100.00	$2,450.00	$2,450.00	$4,200.00	$4,200.00
26.	331417	Water Service Line - 1"	LF	1940	$43.00	$83,420.00	$21.00	$40,740.00	$25.00	$48,500.00	$89.00	$172,660.00
27.	331417	Water Service Line - 2"	LF	30	$52.00	$1,560.00	$69.00	$2,070.00	$35.00	$1,050.00	$102.00	$3,060.00
28.	331419	Hydrant - 6"	EA	8	$8,500.00	$68,000.00	$9,000.00	$72,000.00	$9,200.00	$73,600.00	$8,300.00	$66,400.00
29.	Plan	Temporary Water	L SUM	1	$1.00	$1.00	$96,200.00	$96,200.00	$35,000.00	$35,000.00	$94,000.00	$94,000.00
Storm Sewer												
30.	24200	Storm Sewer - Remove	LF	531	$20.00	$10,620.00	$28.00	$14,868.00	$33.00	$17,523.00	$46.00	$24,426.00
31.	24200	Storm Sewer Force Main - Remove	LF	50	$25.00	$1,250.00	$55.00	$2,750.00	$25.00	$1,250.00	$40.00	$2,000.00

moore engineering, inc.

CITY OF WEST FARGO

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

	Sellin Brothers, Inc.	Meyer Contracting Inc.	KPH, Inc.	Dakota Underground Company
	PO Box 159	11000 93rd Ave N	9530 39th St S	4001 15th Ave NW
	Hawley, MN 56549	Maple Grove, MN 55369	Fargo, ND 58104	Fargo, ND 58102

	BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
32.	24200	Storm Sewer Structure - Remove	EA	10	$500.00	$5,000.00	$580.00	$5,800.00	$1,600.00	$16,000.00	$2,500.00	$25,000.00
33.	24200	Storm Sewer - Abandon	LF	346	$40.00	$13,840.00	$43.00	$14,878.00	$30.00	$10,380.00	$42.00	$14,532.00
34.	24200	Removal of Duckbill	EA	1	$1,500.00	$1,500.00	$1,100.00	$1,100.00	$7,800.00	$7,800.00	$9,800.00	$9,800.00
35.	Plan	Connect to Existing Storm Sewer Pipe	EA	1	$1,500.00	$1,500.00	$2,200.00	$2,200.00	$1,650.00	$1,650.00	$9,000.00	$9,000.00
36.	Plan	Connect to Existing Storm Sewer Manhole	EA	1	$3,700.00	$3,700.00	$2,300.00	$2,300.00	$4,000.00	$4,000.00	$5,400.00	$5,400.00
37.	312500	Inlet Protection	EA	42	$217.00	$9,114.00	$270.00	$11,340.00	$275.00	$11,550.00	$275.00	$11,550.00
38.	312500	Flotation Silt Curtain	LF	175	$48.00	$8,400.00	$45.00	$7,875.00	$60.00	$10,500.00	$19.00	$3,325.00
39.	330130.11	Television Inspection of Sewer Mains - Storm	LF	3679	$3.75	$13,796.25	$3.50	$12,876.50	$4.00	$14,716.00	$6.00	$22,074.00
40.	330561	Storm Sewer Manhole - 48"	EA	7	$6,300.00	$44,100.00	$7,200.00	$50,400.00	$5,800.00	$40,600.00	$8,400.00	$58,800.00
41.	330561	Storm Sewer Manhole - 60"	EA	4	$7,950.00	$31,800.00	$9,900.00	$39,600.00	$7,650.00	$30,600.00	$11,200.00	$44,800.00
42.	330561	Storm Sewer Manhole - 72"	EA	2	$10,000.00	$20,000.00	$12,300.00	$24,600.00	$10,400.00	$20,800.00	$14,600.00	$29,200.00
43.	330561	Storm Sewer Manhole - 84"	EA	3	$17,000.00	$51,000.00	$21,400.00	$64,200.00	$16,350.00	$49,050.00	$21,400.00	$64,200.00
44.	330561	Storm Sewer Catch Basin - 48"	EA	6	$4,800.00	$28,800.00	$5,800.00	$34,800.00	$5,000.00	$30,000.00	$8,400.00	$50,400.00
45.	330561	Storm Sewer Catch Basin - 48" Highback Casting	EA	1	$4,800.00	$4,800.00	$6,100.00	$6,100.00	$4,800.00	$4,800.00	$8,300.00	$8,300.00
46.	330561	Storm Sewer Catch Basin - 60"	EA	2	$6,600.00	$13,200.00	$8,700.00	$17,400.00	$6,700.00	$13,400.00	$10,900.00	$21,800.00
47.	330561	Storm Sewer Catch Basin - 84"	EA	1	$12,500.00	$12,500.00	$15,300.00	$15,300.00	$12,350.00	$12,350.00	$18,600.00	$18,600.00
48.	330561	Storm Sewer Catch Basin - 2'x3'	EA	11	$4,000.00	$44,000.00	$4,500.00	$49,500.00	$4,350.00	$47,850.00	$6,300.00	$69,300.00
49.	330561	Storm Sewer Catch Basin - 2'x3' Highback Casti	EA	4	$4,000.00	$16,000.00	$4,600.00	$18,400.00	$4,450.00	$17,800.00	$6,400.00	$25,600.00
50.	334213.13	Storm Sewer - 8" PVC	LF	10	$140.00	$1,400.00	$290.00	$2,900.00	$430.00	$4,300.00	$131.00	$1,310.00
51.	334213.13	Storm Sewer - 12" RCP	LF	21	$135.00	$2,835.00	$110.00	$2,310.00	$85.00	$1,785.00	$142.00	$2,982.00
52.	334213.13	Storm Sewer - 15" RCP	LF	400	$80.00	$32,000.00	$110.00	$44,000.00	$100.00	$40,000.00	$143.00	$57,200.00
53.	334213.13	Storm Sewer - 18" RCP	LF	889	$85.00	$75,565.00	$96.00	$85,344.00	$95.00	$84,455.00	$149.00	$132,461.00
54.	334213.13	Storm Sewer - 24" RCP	LF	1715	$100.00	$171,500.00	$120.00	$205,800.00	$115.00	$197,225.00	$169.00	$289,835.00
55.	334213.13	Storm Sewer - 42" RCP	LF	636	$250.00	$159,000.00	$300.00	$190,800.00	$255.00	$162,180.00	$327.00	$207,972.00
56.	334213.13	Storm Sewer - 48" RCP	LF	8	$400.00	$3,200.00	$830.00	$6,640.00	$300.00	$2,400.00	$334.00	$2,672.00
57.	334213.13	Storm Sewer Force Main - 30" PVC DR 25	LF	8	$3,000.00	$24,000.00	$3,500.00	$28,000.00	$3,450.00	$27,600.00	$369.00	$2,952.00
Storm Sewer - Backyard Inlets												
58.	330561	Storm Sewer Catch Basin - 30"	EA	4	$3,600.00	$14,400.00	$3,600.00	$14,400.00	$3,900.00	$15,600.00	$6,200.00	$24,800.00
59.	330561	Storm Sewer Manhole - 60"	EA	1	$6,900.00	$6,900.00	$8,200.00	$8,200.00	$6,125.00	$6,125.00	$11,400.00	$11,400.00
60.	334213.13	Storm Sewer - 18" PP	LF	490	$66.00	$32,340.00	$100.00	$49,000.00	$80.00	$39,200.00	$195.00	$95,550.00
61.	334213.13	Storm Sewer - 18" RCP	LF	50	$102.00	$5,100.00	$110.00	$5,500.00	$95.00	$4,750.00	$260.00	$13,000.00
Roadway												
62.	24200	Removal of Curb & Gutter	LF	7815	$7.50	$58,612.50	$3.00	$23,445.00	$12.00	$93,780.00	$13.00	$101,595.00
63.	24200	Removal of Concrete Pavement	SY	5410	$19.00	$102,790.00	$7.00	$37,870.00	$16.00	$86,560.00	$30.00	$162,300.00
64.	24200	Removal of Asphalt Pavement	SY	55	$10.00	$550.00	$15.00	$825.00	$22.00	$1,210.00	$30.00	$1,650.00

CITY OF WEST FARGO

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

	Sellin Brothers, Inc.	Meyer Contracting Inc.	KPH, Inc.	Dakota Underground Company
	PO Box 159	11000 93rd Ave N	9530 39th St S	4001 15th Ave NW
	Hawley, MN 56549	Maple Grove, MN 55369	Fargo, ND 58104	Fargo, ND 58102

	BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	BID UNIT PRICE	BID PRICE
65.	Plan	Full Depth Reclamation	SY	12630	$4.25	$53,677.50	$6.50	$82,095.00	$10.00	$126,300.00	$12.00	$151,560.00
66.	312316	Excavation Waste (EV) (P)	CY	2700	$50.00	$135,000.00	$23.00	$62,100.00	$24.00	$64,800.00	$39.00	$105,300.00
67.	312316	Subcut Excavation (EV)	CY	2000	$16.00	$32,000.00	$17.00	$34,000.00	$14.00	$28,000.00	$23.00	$46,000.00
68.	312316	Excavation Import (CV)	CY	2000	$1.00	$2,000.00	$53.00	$106,000.00	$27.00	$54,000.00	$30.50	$61,000.00
69.	312316	Subgrade Preparation	SY	14815	$2.00	$29,630.00	$2.50	$37,037.50	$4.00	$59,260.00	$10.00	$148,150.00
70.	Plan	Geogrid	SY	14815	$6.50	$96,297.50	$5.50	$81,482.50	$8.00	$118,520.00	$8.50	$125,927.50
71.	321123	Aggregate Base Course	SY	14815	$12.50	$185,187.50	$7.50	$111,112.50	$25.00	$370,375.00	$21.00	$311,115.00
72.	321216	Superpave FAA 43 - 4.5in Base Course	SY	11825	$24.00	$283,800.00	$23.00	$271,975.00	$29.00	$342,925.00	$26.00	$307,450.00
73.	321216	Superpave FAA 43 - 1.5in Wear Course	SY	1500	$10.75	$16,125.00	$10.00	$15,000.00	$14.00	$21,000.00	$11.00	$16,500.00
74.	321313	Curb & Gutter - Type 1	LF	7670	$27.00	$207,090.00	$33.00	$253,110.00	$33.00	$253,110.00	$39.00	$299,130.00
75.	321623	Driveway Concrete - 6in	SY	2675	$69.00	$184,575.00	$100.00	$267,500.00	$110.00	$294,250.00	$75.00	$200,625.00
76.	321623	Driveway Concrete - 6in - Additional	SY	300	$69.00	$20,700.00	$100.00	$30,000.00	$145.00	$43,500.00	$75.00	$22,500.00
77.	321623	Sidewalk Concrete - 4in	SY	2675	$63.00	$168,525.00	$81.00	$216,675.00	$95.00	$254,125.00	$64.00	$171,200.00
78.	321623	Sidewalk Concrete - 4in - Additional	SY	10	$63.00	$630.00	$120.00	$1,200.00	$1,000.00	$10,000.00	$68.00	$680.00
79.	321623	Sidewalk Concrete - 5in	SY	90	$66.00	$5,940.00	$130.00	$11,700.00	$120.00	$10,800.00	$68.00	$6,120.00
80.	321623	Sidewalk Concrete - 6in	SY	110	$69.00	$7,590.00	$100.00	$11,000.00	$160.00	$17,600.00	$70.00	$7,700.00
81.	321623	Detectable Warning Panels	SF	255	$44.00	$11,220.00	$64.00	$16,320.00	$77.00	$19,635.00	$53.00	$13,515.00
82.	Plan	Type I Curb	LF	200	$42.00	$8,400.00	$83.00	$16,600.00	$62.00	$12,400.00	$48.00	$9,600.00
83.	321723	Pavement Marking - 24in - White Epoxy	LF	106	$46.00	$4,876.00	$10.00	$1,060.00	$44.00	$4,664.00	$50.00	$5,300.00
84.	321723	Pavement Message - White Epoxy	SF	36	$41.00	$1,476.00	$30.00	$1,080.00	$26.00	$936.00	$42.00	$1,512.00
85.	330130.86	Adjust Manhole Casting	EA	2	$800.00	$1,600.00	$690.00	$1,380.00	$1,000.00	$2,000.00	$2,900.00	$5,800.00
86.	334213.13	Edgedrain	LF	7910	$7.50	$59,325.00	$30.00	$237,300.00	$18.00	$142,380.00	$14.00	$110,740.00
Electrical												
87.	Electrical	Concrete Base - 5'	EA	18	$1,110.00	$19,980.00	$1,100.00	$19,800.00	$1,400.00	$25,200.00	$1,150.00	$20,700.00
88.	Electrical	Conductor - #6 USE/Cu	LF	8625	$2.40	$20,700.00	$2.50	$21,562.50	$30.00	$258,750.00	$2.50	$21,562.50
89.	Electrical	Innerduct - 1.5" PVC	LF	2875	$11.50	$33,062.50	$11.00	$31,625.00	$14.00	$40,250.00	$12.00	$34,500.00
90.	Electrical	Tracer Wire - #12	LF	2875	$0.65	$1,868.75	$0.50	$1,437.50	$1.00	$2,875.00	$0.66	$1,897.50
91.	Electrical	Light Standard - Single LED and 14' Post	EA	18	$3,900.00	$70,200.00	$3,600.00	$64,800.00	$4,800.00	$86,400.00	$4,000.00	$72,000.00
92.	Electrical	Feedpoint	EA	1	$13,750.00	$13,750.00	$13,100.00	$13,100.00	$17,500.00	$17,500.00	$14,500.00	$14,500.00
93.	Electrical	Spare Light Standard - Single LED and 14' Post.	EA	2	$3,525.00	$7,050.00	$3,400.00	$6,800.00	$4,000.00	$8,000.00	$3,700.00	$7,400.00
General Items												
94.	12000	Mobilization	L SUM	1	$440,000.88	$440,000.88	$302,000.00	$302,000.00	$100,000.00	$100,000.00	$818,000.00	$818,000.00
95.	Plan	Traffic Control	L SUM	1	$15,000.00	$15,000.00	$10,500.00	$10,500.00	$100,000.00	$100,000.00	$43,100.00	$43,100.00
96.	Plan	Landscaping Allowance	ALLOW	1	$100,000.00	$100,000.00	$100,000.00	$100,000.00	$100,000.00	$100,000.00	$100,000.00	$100,000.00
97.	Plan	Towing Allowance	ALLOW	1	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

						Sellin Brothers, Inc. PO Box 159 Hawley, MN 56549		Meyer Contracting Inc. 11000 93rd Ave N Maple Grove, MN 55369		KPH, Inc. 9530 39th St S Fargo, ND 58104		Dakota Underground Company 4001 15th Ave NW Fargo, ND 58102	
BID ITEM NO. & DESCRIPTION			**UNIT**	**ESTIMATED QUANTITY**		**BID UNIT PRICE**	**BID PRICE**	**BID UNIT PRICE**	**BID PRICE**	**BID UNIT PRICE**	**BID PRICE**	**BID UNIT PRICE**	**BID PRICE**
98.	Plan	Construction Staging	L SUM	1		$1.00	$1.00	$32,100.00	$32,100.00	$25,000.00	$25,000.00	$10,000.00	$10,000.00
99.	Plan	Utility Coordination	L SUM	1		$1.00	$1.00	$1.00	$1.00	$20,000.00	$20,000.00	$130,000.00	$130,000.00
100.	Plan	Dewatering	LF	500		$0.01	$5.00	$1.00	$500.00	$10.00	$5,000.00	$0.01	$5.00
101.	Plan	Crushed Rock Pipe Bedding	LF	7802		$0.01	$78.02	$18.00	$140,436.00	$10.00	$78,020.00	$0.01	$78.02
102.	312316	Topsoil	CY	2100		$25.00	$52,500.00	$39.00	$81,900.00	$25.00	$52,500.00	$52.00	$109,200.00
103.	312316	Topsoil Imported	CY	525		$55.00	$28,875.00	$65.00	$34,125.00	$35.00	$18,375.00	$59.00	$30,975.00
104.	312500	Stormwater Management	L SUM	1		$10,000.00	$10,000.00	$51,600.00	$51,600.00	$15,000.00	$15,000.00	$130,000.00	$130,000.00
105.	329219	Seeding	SY	15550		$1.50	$23,325.00	$1.50	$23,325.00	$2.00	$31,100.00	$1.10	$17,105.00
106.	329219	Hydraulic Mulch	SY	15550		$1.00	$15,550.00	$1.00	$15,550.00	$2.00	$31,100.00	$2.20	$34,210.00
107.	329219	Watering	M GAL	525		$21.15	$11,103.75	$20.00	$10,500.00	$25.00	$13,125.00	$37.00	$19,425.00
108.	329219	Herbicide Weed Control	SY	15550		$0.17	$2,643.50	$0.25	$3,887.50	$1.00	$15,550.00	$0.10	$1,555.00
				TOTAL			**$5,927,524.00**		**$6,031,924.00**		**$6,121,620.00**		**$8,663,176.52**

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

Sellin Brothers, Inc.
PO Box 159
Hawley, MN 56549

	BID ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
BASE BID						
Sanitary Sewer						
1.	24200	Abandon Sanitary Sewer Manhole	EA	4	$500.00	$2,000.00
2.	24200	Removal of Sanitary Sewer Manhole	EA	9	$575.00	$5,175.00
3.	Plan	Sheeting and Shoring	LSUM	1	$450,000.00	$450,000.00
4.	330130.11	Television Inspection of Sewer Mains - Sanitary	LF	4297	$2.55	$10,957.35
5.	330130.11	Television Inspection of Sewer Services	EA	75	$105.00	$7,875.00
6.	330561	Sanitary Sewer Manhole - 48"	EA	22	$10,650.00	$234,300.00
7.	333111	Connect to Existing Sanitary Sewer Manhole	EA	1	$2,000.00	$2,000.00
8.	333111	Connect to Existing Sanitary Sewer Lift Station	EA	1	$380,000.00	$380,000.00
9.	333111	Sanitary Sewer - 8" PVC SDR 35	LF	3806	$100.00	$380,600.00
10.	333111	Sanitary Sewer Service - 6" PVC SDR 26	LF	2376	$45.00	$106,920.00
11.	Plan	Sanitary Sewer Service - 6" PVC SDR 26 - Additic	LF	600	$75.00	$45,000.00
12.	333111	Sanitary Sewer Service Cleanout	EA	5	$1,525.00	$7,625.00
13.	333111	Sanitary Sewer Service Connection	EA	75	$1,200.00	$90,000.00
14.	333123	Sanitary Sewer Force Main - 4"	LF	160	$77.00	$12,320.00
15.	Plan	Temporary Bypass Sewer System	LSUM	1	$35,000.00	$35,000.00
Water Main						
16.	24200	Removal of Gate Valve	EA	8	$200.00	$1,600.00
17.	24200	Removal of Hydrant	EA	6	$600.00	$3,600.00
18.	Plan	Abandon Gate Valve	EA	6	$115.00	$690.00
19.	28213.33	Removal of Asbestos Cement Pipe	LF	1550	$35.00	$54,250.00
20.	331413	Water Main - 6" PVC C900	LF	3858	$78.00	$300,924.00
21.	331413	Water Main - 8" PVC C900	LF	138	$160.00	$22,080.00
22.	331413	Gate Valve & Box - 6"	EA	20	$3,200.00	$64,000.00
23.	331413	Gate Valve & Box - 8"	EA	2	$4,400.00	$8,800.00
24.	331417	Water Service Connection - 1"	EA	75	$1,650.00	$123,750.00
25.	331417	Water Service Connection - 2"	EA	1	$3,605.00	$3,605.00
26.	331417	Water Service Line - 1"	LF	1940	$43.00	$83,420.00
27.	331417	Water Service Line - 2"	LF	30	$52.00	$1,560.00
28.	331419	Hydrant - 6"	EA	8	$8,500.00	$68,000.00

CITY OF WEST FARGO

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

Sellin Brothers, Inc.
PO Box 159
Hawley, MN 56549

	BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
29.	Plan	Temporary Water	L SUM	1	$1.00	$1.00
Storm Sewer						
30.	24200	Storm Sewer - Remove	LF	531	$20.00	$10,620.00
31.	24200	Storm Sewer Force Main - Remove	LF	50	$25.00	$1,250.00
32.	24200	Storm Sewer Structure - Remove	EA	10	$500.00	$5,000.00
33.	24200	Storm Sewer - Abandon	LF	346	$40.00	$13,840.00
34.	24200	Removal of Duckbill	EA	1	$1,500.00	$1,500.00
35.	Plan	Connect to Existing Storm Sewer Pipe	EA	1	$1,500.00	$1,500.00
36.	Plan	Connect to Existing Storm Sewer Manhole	EA	1	$3,700.00	$3,700.00
37.	312500	Inlet Protection	EA	42	$217.00	$9,114.00
38.	312500	Flotation Silt Curtain	LF	175	$48.00	$8,400.00
39.	330130.11	Television Inspection of Sewer Mains - Storm	LF	3679	$3.75	$13,796.25
40.	330561	Storm Sewer Manhole - 48"	EA	7	$6,300.00	$44,100.00
41.	330561	Storm Sewer Manhole - 60"	EA	4	$7,950.00	$31,800.00
42.	330561	Storm Sewer Manhole - 72"	EA	2	$10,000.00	$20,000.00
43.	330561	Storm Sewer Manhole - 84"	EA	3	$17,000.00	$51,000.00
44.	330561	Storm Sewer Catch Basin - 48"	EA	6	$4,800.00	$28,800.00
45.	330561	Storm Sewer Catch Basin - 48" Highback Casting	EA	1	$4,800.00	$4,800.00
46.	330561	Storm Sewer Catch Basin - 60"	EA	2	$6,600.00	$13,200.00
47.	330561	Storm Sewer Catch Basin - 84"	EA	1	$12,500.00	$12,500.00
48.	330561	Storm Sewer Catch Basin - 2'x3'	EA	11	$4,000.00	$44,000.00
49.	330561	Storm Sewer Catch Basin - 2'x3' Highback Castir	EA	4	$4,000.00	$16,000.00
50.	334213.13	Storm Sewer - 8" PVC	LF	10	$140.00	$1,400.00
51.	334213.13	Storm Sewer - 12" RCP	LF	21	$135.00	$2,835.00
52.	334213.13	Storm Sewer - 15" RCP	LF	400	$80.00	$32,000.00
53.	334213.13	Storm Sewer - 18" RCP	LF	889	$85.00	$75,565.00
54.	334213.13	Storm Sewer - 24" RCP	LF	1715	$100.00	$171,500.00
55.	334213.13	Storm Sewer - 42" RCP	LF	636	$250.00	$159,000.00
56.	334213.13	Storm Sewer - 48" RCP	LF	8	$400.00	$3,200.00
57.	334213.13	Storm Sewer Force Main - 30" PVC DR 25	LF	8	$3,000.00	$24,000.00
Storm Sewer - Backyard Inlets						

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

Sellin Brothers, Inc.
PO Box 159
Hawley, MN 56549

	BID ITEM NO.	& DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
58.	330561	Storm Sewer Catch Basin - 30"	EA	4	$3,600.00	$14,400.00
59.	330561	Storm Sewer Manhole - 60"	EA	1	$6,900.00	$6,900.00
60.	334213.13	Storm Sewer - 18" PP	LF	490	$66.00	$32,340.00
61.	334213.13	Storm Sewer - 18" RCP	LF	50	$102.00	$5,100.00
Roadway						
62.	24200	Removal of Curb & Gutter	LF	7815	$7.50	$58,612.50
63.	24200	Removal of Concrete Pavement	SY	5410	$19.00	$102,790.00
64.	24200	Removal of Asphalt Pavement	SY	55	$10.00	$550.00
65.	Plan	Full Depth Reclamation	SY	12630	$4.25	$53,677.50
66.	312316	Excavation Waste (EV) (P)	CY	2700	$50.00	$135,000.00
67.	312316	Subcut Excavation (EV)	CY	2000	$16.00	$32,000.00
68.	312316	Excavation Import (CV)	CY	2000	$1.00	$2,000.00
69.	312316	Subgrade Preparation	SY	14815	$2.00	$29,630.00
70.	Plan	Geogrid	SY	14815	$6.50	$96,297.50
71.	321123	Aggregate Base Course	SY	14815	$12.50	$185,187.50
72.	321216	Superpave FAA 43 - 4.5in Base Course	SY	11825	$24.00	$283,800.00
73.	321216	Superpave FAA 43 - 1.5in Wear Course	SY	1500	$10.75	$16,125.00
74.	321313	Curb & Gutter - Type 1	LF	7670	$27.00	$207,090.00
75.	321623	Driveway Concrete - 6in	SY	2675	$69.00	$184,575.00
76.	321623	Driveway Concrete - 6in - Additional	SY	300	$69.00	$20,700.00
77.	321623	Sidewalk Concrete - 4in	SY	2675	$63.00	$168,525.00
78.	321623	Sidewalk Concrete - 4in - Additional	SY	10	$63.00	$630.00
79.	321623	Sidewalk Concrete - 5in	SY	90	$66.00	$5,940.00
80.	321623	Sidewalk Concrete - 6in	SY	110	$69.00	$7,590.00
81.	321623	Detectable Warning Panels	SF	255	$44.00	$11,220.00
82.	Plan	Type I Curb	LF	200	$42.00	$8,400.00
83.	321723	Pavement Marking - 24in - White Epoxy	LF	106	$46.00	$4,876.00
84.	321723	Pavement Message - White Epoxy	SF	36	$41.00	$1,476.00
85.	330130.86	Adjust Manhole Casting	EA	2	$800.00	$1,600.00
86.	334213.13	Edgedrain	LF	7910	$7.50	$59,325.00
Electrical						

BID TABULATION
Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
Bid Date: March 13, 2025

Sellin Brothers, Inc.
PO Box 159
Hawley, MN 56549

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
87.	Electrical	Concrete Base - 5'	EA	18	$1,110.00	$19,980.00
88.	Electrical	Conductor - #6 USE/Cu	LF	8625	$2.40	$20,700.00
89.	Electrical	Innerduct - 1.5" PVC	LF	2875	$11.50	$33,062.50
90.	Electrical	Tracer Wire - #12	LF	2875	$0.65	$1,868.75
91.	Electrical	Light Standard - Single LED and 14' Post	EA	18	$3,900.00	$70,200.00
92.	Electrical	Feedpoint	EA	1	$13,750.00	$13,750.00
93.	Electrical	Spare Light Standard - Single LED and 14' Post.	EA	2	$3,525.00	$7,050.00
General Items						
94.	12000	Mobilization	L SUM	1	$440,000.88	$440,000.88
95.	Plan	Traffic Control	L SUM	1	$15,000.00	$15,000.00
96.	Plan	Landscaping Allowance	ALLOW	1	$100,000.00	$100,000.00
97.	Plan	Towing Allowance	ALLOW	1	$15,000.00	$15,000.00
98.	Plan	Construction Staging	L SUM	1	$1.00	$1.00
99.	Plan	Utility Coordination	L SUM	1	$1.00	$1.00
100.	Plan	Dewatering	LF	500	$0.01	$5.00
101.	Plan	Crushed Rock Pipe Bedding	LF	7802	$0.01	$78.02
102.	312316	Topsoil	CY	2100	$25.00	$52,500.00
103.	312316	Topsoil Imported	CY	525	$55.00	$28,875.00
104.	312500	Stormwater Management	L SUM	1	$10,000.00	$10,000.00
105.	329219	Seeding	SY	15550	$1.50	$23,325.00
106.	329219	Hydraulic Mulch	SY	15550	$1.00	$15,550.00
107.	329219	Watering	M GAL	525	$21.15	$11,103.75
108.	329219	Herbicide Weed Control	SY	15550	$0.17	$2,643.50
				TOTAL		**$5,927,524.00**

NOTICE OF AWARD

Date of Issuance:			
Owner:	City of West Fargo	Owner's Project No.:	
Engineer:	Moore Engineering, Inc.	Engineer's Project No.:	22746
Project:	Westwood Addition Reconstruct		
Contract Name:	Improvement District No. 3006; Replacement of Water Supply, Sewerage Systems, Street Reconstruction, and Incidentals		
Bidder:	Sellin Brothers, Inc.		
Bidder's Address:	PO Box 159 Hawley, MN 56549		

You are notified that Owner has accepted your Bid dated March 13, 2025 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: Replacement of Water Supply, Sewerage Systems, Street Reconstruction, and Incidentals.

The Contract Price of the awarded Contract is $5,927,524.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

2 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 10 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 2 counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of West Fargo

By *(signature)*: _____

Name *(printed)*: Bernie L. Dardis

Title: President of the Board of City Commissioners

Copy: Engineer

Copyright© 2018 National Society of Professional Engineers, American Council of Engineering Companies, and American Society of Civil Engineers. All rights reserved.

Daniel Hanson - City Engineer
Jerry Wallace – Assistant City Engineer
Kyle McCamy– Assistant City Engineer
Kayla Volness – Engineering Office Manager

Engineering Department
2515 6th St E
West Fargo, ND 58078
701-515-5100
www.westfargond.gov

April 7, 2025

Board of City Commissioners City of West Fargo
2515 6th St. E
West Fargo, ND 58078

Re: Improvement Dist. No. 3006 – Westwood Addition Reconstruction; New Water Supply, Sewerage, Street Systems and Incidentals

WHEREAS, bids were opened and filed for Improvement Dist. No. 1345 for the City of West Fargo, North Dakota; and

WHEREAS, the engineer for the City of West Fargo, North Dakota is required to make a careful and detailed statement of the estimated cost of work (pursuant to N.D.C.C. 40-22-29).

NOW THEREFORE, I, Daniel R. Hanson, do hereby certify as follows:

That I am the City Engineer for the City of West Fargo, North Dakota;

That the following (and/or attached hereto) is a detailed statement of the estimated cost for work described as Improvement Dist. No. 3006 of the City of West Fargo, North Dakota.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 1st day of April 2025.

DANIEL R. HANSON
ND REG. NO. 4962

Dan Hanson

_____

Engineer for the City of West Fargo
West Fargo, North Dakota

Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
ENGINEER'S STATEMENT OF ESTIMATED COST

	BID ITEM NO. & DESCRIPTION		UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
BASE BID						
1.	24200.00	Abandon Sanitary Sewer Manhole	EA	4	$500.00	$2,000.00
2.	24200.00	Removal of Sanitary Sewer Manhole	EA	9	$575.00	$5,175.00
3.	Plan	Sheeting and Shoring	LSUM	1	$450,000.00	$450,000.00
4.	330130.11	Television Inspection of Sewer Mains - Sanitary	LF	4,297	$2.55	$10,957.35
5.	330130.11	Television Inspection of Sewer Services	EA	75	$105.00	$7,875.00
6.	330561.00	Sanitary Sewer Manhole - 48"	EA	22	$10,650.00	$234,300.00
7.	333111.00	Connect to Existing Sanitary Sewer Manhole	EA	1	$2,000.00	$2,000.00
8.	333111.00	Connect to Existing Sanitary Sewer Lift Station	EA	1	$380,000.00	$380,000.00
9.	333111.00	Sanitary Sewer - 8" PVC SDR 35	LF	3,806	$100.00	$380,600.00
10.	333111.00	Sanitary Sewer Service - 6" PVC SDR 26	LF	2,376	$45.00	$106,920.00
11.	Plan	Sanitary Sewer Service - 6" PVC SDR 26 - Add	LF	600	$75.00	$45,000.00
12.	333111.00	Sanitary Sewer Service Cleanout	EA	5	$1,525.00	$7,625.00
13.	333111.00	Sanitary Sewer Service Connection	EA	75	$1,200.00	$90,000.00
14.	333123.00	Sanitary Sewer Force Main - 4"	LF	160	$77.00	$12,320.00
15.	Plan	Temporary Bypass Sewer System	LSUM	1	$35,000.00	$35,000.00
16.	24200.00	Removal of Gate Valve	EA	8	$200.00	$1,600.00
17.	24200.00	Removal of Hydrant	EA	6	$600.00	$3,600.00
18.	Plan	Abandon Gate Valve	EA	6	$115.00	$690.00
19.	28213.33	Removal of Asbestos Cement Pipe	LF	1,550	$35.00	$54,250.00
20.	331413.00	Water Main - 6" PVC C900	LF	3,858	$78.00	$300,924.00
21.	331413.00	Water Main - 8" PVC C900	LF	138	$160.00	$22,080.00
22.	331413.00	Gate Valve & Box - 6"	EA	20	$3,200.00	$64,000.00
23.	331413.00	Gate Valve & Box - 8"	EA	2	$4,400.00	$8,800.00
24.	331417.00	Water Service Connection - 1"	EA	75	$1,650.00	$123,750.00
25.	331417.00	Water Service Connection - 2"	EA	1	$3,605.00	$3,605.00
26.	331417.00	Water Service Line - 1"	LF	1,940	$43.00	$83,420.00
27.	331417.00	Water Service Line - 2"	LF	30	$52.00	$1,560.00
28.	331419.00	Hydrant - 6"	EA	8	$8,500.00	$68,000.00
29.	Plan	Temporary Water	L SUM	1	$1.00	$1.00
30.	24200.00	Storm Sewer - Remove	LF	531	$20.00	$10,620.00
31.	24200.00	Storm Sewer Force Main - Remove	LF	50	$25.00	$1,250.00
32.	24200.00	Storm Sewer Structure - Remove	EA	10	$500.00	$5,000.00
33.	24200.00	Storm Sewer - Abandon	LF	346	$40.00	$13,840.00
34.	24200.00	Removal of Duckbill	EA	1	$1,500.00	$1,500.00
35.	Plan	Connect to Existing Storm Sewer Pipe	EA	1	$1,500.00	$1,500.00
36.	Plan	Connect to Existing Storm Sewer Manhole	EA	1	$3,700.00	$3,700.00
37.	312500.00	Inlet Protection	EA	42	$217.00	$9,114.00
38.	312500.00	Flotation Silt Curtain	LF	175	$48.00	$8,400.00
39.	330130.11	Television Inspection of Sewer Mains - Storm	LF	3,679	$3.75	$13,796.25
40.	330561.00	Storm Sewer Manhole - 48"	EA	7	$6,300.00	$44,100.00
41.	330561.00	Storm Sewer Manhole - 60"	EA	4	$7,950.00	$31,800.00
42.	330561.00	Storm Sewer Manhole - 72"	EA	2	$10,000.00	$20,000.00

moore engineering, inc.

Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
ENGINEER'S STATEMENT OF ESTIMATED COST

	BID ITEM NO.	& DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
43.	330561.00	Storm Sewer Manhole - 84"	EA	3	$17,000.00	$51,000.00
44.	330561.00	Storm Sewer Catch Basin - 48"	EA	6	$4,800.00	$28,800.00
45.	330561.00	Storm Sewer Catch Basin - 48" Highback Cast	EA	1	$4,800.00	$4,800.00
46.	330561.00	Storm Sewer Catch Basin - 60"	EA	2	$6,600.00	$13,200.00
47.	330561.00	Storm Sewer Catch Basin - 84"	EA	1	$12,500.00	$12,500.00
48.	330561.00	Storm Sewer Catch Basin - 2'x3'	EA	11	$4,000.00	$44,000.00
49.	330561.00	Storm Sewer Catch Basin - 2'x3' Highback Cas	EA	4	$4,000.00	$16,000.00
50.	334213.13	Storm Sewer - 8" PVC	LF	10	$140.00	$1,400.00
51.	334213.13	Storm Sewer - 12" RCP	LF	21	$135.00	$2,835.00
52.	334213.13	Storm Sewer - 15" RCP	LF	400	$80.00	$32,000.00
53.	334213.13	Storm Sewer - 18" RCP	LF	889	$85.00	$75,565.00
54.	334213.13	Storm Sewer - 24" RCP	LF	1,715	$100.00	$171,500.00
55.	334213.13	Storm Sewer - 42" RCP	LF	636	$250.00	$159,000.00
56.	334213.13	Storm Sewer - 48" RCP	LF	8	$400.00	$3,200.00
57.	334213.13	Storm Sewer Force Main - 30" PVC DR 25	LF	8	$3,000.00	$24,000.00
58.	330561.00	Storm Sewer Catch Basin - 30"	EA	4	$3,600.00	$14,400.00
59.	330561.00	Storm Sewer Manhole - 60"	EA	1	$6,900.00	$6,900.00
60.	334213.13	Storm Sewer - 18" PP	LF	490	$66.00	$32,340.00
61.	334213.13	Storm Sewer - 18" RCP	LF	50	$102.00	$5,100.00
62.	24200.00	Removal of Curb & Gutter	LF	7,815	$7.50	$58,612.50
63.	24200.00	Removal of Concrete Pavement	SY	5,410	$19.00	$102,790.00
64.	24200.00	Removal of Asphalt Pavement	SY	55	$10.00	$550.00
65.	Plan	Full Depth Reclamation	SY	12,630	$4.25	$53,677.50
66.	312316.00	Excavation Waste (EV) (P)	CY	2,700	$50.00	$135,000.00
67.	312316.00	Subcut Excavation (EV)	CY	2,000	$16.00	$32,000.00
68.	312316.00	Excavation Import (CV)	CY	2,000	$1.00	$2,000.00
69.	312316.00	Subgrade Preparation	SY	14,815	$2.00	$29,630.00
70.	Plan	Geogrid	SY	14,815	$6.50	$96,297.50
71.	321123.00	Aggregate Base Course	SY	14,815	$12.50	$185,187.50
72.	321216.00	Superpave FAA 43 - 4.5in Base Course	SY	11,825	$24.00	$283,800.00
73.	321216.00	Superpave FAA 43 - 1.5in Wear Course	SY	1,500	$10.75	$16,125.00
74.	321313.00	Curb & Gutter - Type 1	LF	7,670	$27.00	$207,090.00
75.	321623.00	Driveway Concrete - 6in	SY	2,675	$69.00	$184,575.00
76.	321623.00	Driveway Concrete - 6in - Additional	SY	300	$69.00	$20,700.00
77.	321623.00	Sidewalk Concrete - 4in	SY	2,675	$63.00	$168,525.00
78.	321623.00	Sidewalk Concrete - 4in - Additional	SY	10	$63.00	$630.00
79.	321623.00	Sidewalk Concrete - 5in	SY	90	$66.00	$5,940.00
80.	321623.00	Sidewalk Concrete - 6in	SY	110	$69.00	$7,590.00
81.	321623.00	Detectable Warning Panels	SF	255	$44.00	$11,220.00
82.	Plan	Type I Curb	LF	200	$42.00	$8,400.00
83.	321723.00	Pavement Marking - 24in - White Epoxy	LF	106	$46.00	$4,876.00
84.	321723.00	Pavement Message - White Epoxy	SF	36	$41.00	$1,476.00
85.	330130.86	Adjust Manhole Casting	EA	2	$800.00	$1,600.00
86.	334213.13	Edgedrain	LF	7,910	$7.50	$59,325.00

Improvement District No. 3006
Westwood Addition Reconstruct
West Fargo, ND
Project No. 22746
ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
87.	Electrical	Concrete Base - 5'	EA	18	$1,110.00	$19,980.00
88.	Electrical	Conductor - #6 USE/Cu	LF	8,625	$2.40	$20,700.00
89.	Electrical	Innerduct - 1.5" PVC	LF	2,875	$11.50	$33,062.50
90.	Electrical	Tracer Wire - #12	LF	2,875	$0.65	$1,868.75
91.	Electrical	Light Standard - Single LED and 14' Post	EA	18	$3,900.00	$70,200.00
92.	Electrical	Feedpoint	EA	1	$13,750.00	$13,750.00
93.	Electrical	Spare Light Standard - Single LED and 14' Pos	EA	2	$3,525.00	$7,050.00
94.	12000.00	Mobilization	L SUM	1	$440,000.88	$440,000.88
95.	Plan	Traffic Control	L SUM	1	$15,000.00	$15,000.00
96.	Plan	Landscaping Allowance	ALLOW	1	$100,000.00	$100,000.00
97.	Plan	Towing Allowance	ALLOW	1	$15,000.00	$15,000.00
98.	Plan	Construction Staging	L SUM	1	$1.00	$1.00
99.	Plan	Utility Coordination	L SUM	1	$1.00	$1.00
100.	Plan	Dewatering	LF	500	$0.01	$5.00
101.	Plan	Crushed Rock Pipe Bedding	LF	7,802	$0.01	$78.02
102.	312316.00	Topsoil	CY	2,100	$25.00	$52,500.00
103.	312316.00	Topsoil Imported	CY	525	$55.00	$28,875.00
104.	312500.00	Stormwater Management	L SUM	1	$10,000.00	$10,000.00
105.	329219.00	Seeding	SY	15,550	$1.50	$23,325.00
106.	329219.00	Hydraulic Mulch	SY	15,550	$1.00	$15,550.00
107.	329219.00	Watering	M GAL	525	$21.15	$11,103.75
108.	329219.00	Herbicide Weed Control	SY	15,550	$0.17	$2,643.50

Construction Subtotal	$5,927,524.00
Contingencies (~10%)	$592,753.00
Total Construction	$6,520,277.00
Study & Report	$62,000.00
Design & Construction Administration (8.5%)	$503,839.54
Additional Consultanting Services	$738,500.00
Legal & Administration (~5%)	$329,775.17
Bond Discount (~4%)	$195,608.29
TOTAL COST	$8,350,000.00

DISTRICT NO. 3006
BENEFIT METHODOLOGY

IMPROVEMENT STATUS: ENGINEER'S STATEMENT OF COST
DATE: 3/18/2025

Improvement District No. 3006
Replacement of Water Supply, Sewerage Systems. Streets Reconstruction, and Incidentals
Westwood Addition Reconstruct
West Fargo, North Dakota

Construction Improvement Summary

- Full Reconstruction of infrastructure, including sewer, water, storm sewer, roadway, street lights and sidewalks

Summary of Location for Improvements

- Local Benefitting Area
  - Westwood Addition
  - North Elmwood Park
    - Assessed for sanitary sewer and water main (1 Unit due to 1 service), street and street lights based on frontage of 9th Avenue and road stub into park
- Regional Benefitting Area
  - None
- Non-Benefitting Areas
  - PIN 02340000420000 Lot 1 Block 3 Westwood Addition
    - Erin E Stephany (i.e., to be assessed for 7th Ave corridor)
  - PIN 02340000430000 Lot 2 Block 3 Westwood Addition
    - Michelle M Seaman Etal Property (i.e., to be assessed for 7th Ave corridor)
  - PIN 02340000440000 Lot 3 Block 3 Westwood Addition
    - Lyle & Judy Lauritsen (i.e., to be assessed for 7th Ave corridor)
  - 100 Foot River setback area for lots abutting the river

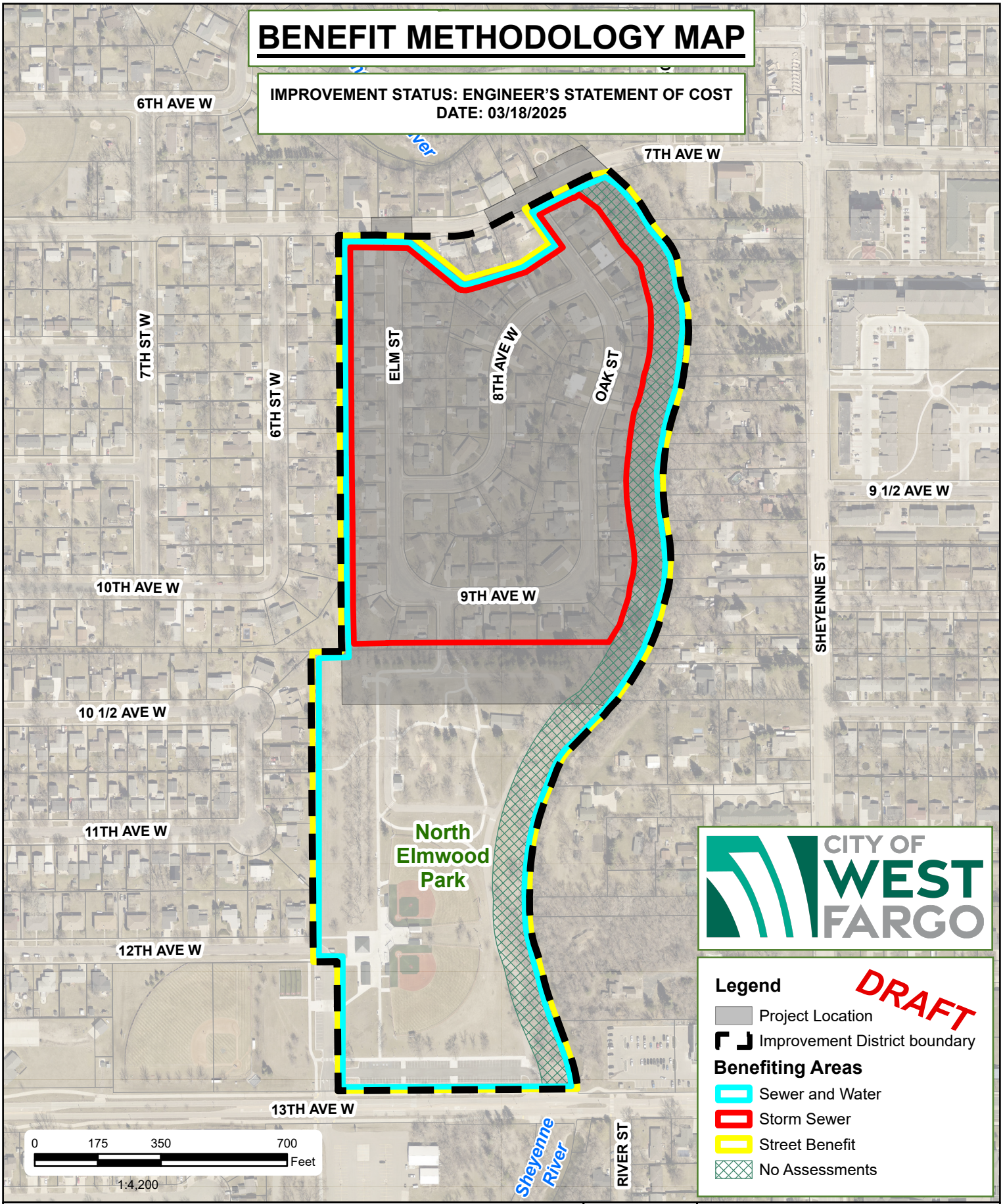
Assessment Methodology

- Local Benefit
  - Sanitary Sewer – Equivalent Unit (EU) for all properties with a service receiving 1 EU including park property
  - Water Main – Equivalent Unit (EU) for all properties with a service receiving 1 EU including park property
  - Storm Sewer – Square Foot
  - Street – Front Foot
  - Street Lighting – Front Foot
- Regional Benefit
  - None

DRAFT

BENEFIT METHODOLOGY MAP

IMPROVEMENT STATUS: ENGINEER'S STATEMENT OF COST
DATE: 03/18/2025



BENEFIT METHODOLOGY MAP
IMPROVEMENT DISTRICT 3006
WESTWOOD ADDITION RECONSTRUCT
WEST FARGO, NORTH DAKOTA

Created By: TJS Date Created: 03/18/25 Date Saved: 03/18/25 Date Plotted: N/A Date Exported: 03/18/25
Plotted By: Parcel Date: 03/18/25 Aerial Image: 2024 FM Metro Elevation Data: Lidar
Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
T:\Projects\22700\22746_WestwoodReconstruct\10_ArcPro\22746_InfrastructureExhibits\22746_InfrastructureExhibits.aprx

N W E S

moore engineering, inc.

District No. 3006 - Funding Breakdown - DWR Cost-Share

		Funding Percentage:	70%	30%
Item	Construction Costs	Construction Costs with Soft Costs	**City Funded Portion**	**Funded through Special Assessments**
Sanitary Sewer Improvements	$1,769,772.35	$2,508,634.52	$1,756,044.16	$752,590.36
Water Main Improvements	$736,280.00	$1,043,669.50	$730,568.64	$313,100.86
Storm Sewer Improvements	$863,160.25	$1,223,520.98	$856,464.68	$367,056.30
Street & Sidewalk Improvements	$1,677,617.00	$2,378,005.23	$1,664,603.66	$713,401.57
Electrical	$166,611.25	$236,169.77	$165,318.84	$70,850.93
General Construction Costs	$714,083.15			
Construction Contingencies (10%)	$592,753.00			
Total Soft Costs	$1,829,723.00			
Estimated DWR Grant Funds - 60% of Construction and Soft Costs	-$960,000.00			
Total Project Cost	**$7,390,000.00**	**$7,390,000.00**	**$5,173,000.00**	**$2,217,000.00**

Improvement District No. 3006
Replacement of Water Supply, Sewerage Systems, Street Reconstruction, and Incidentals
Westwood Addition

PRELIMINARY SPECIAL ASSESSMENTS - DWR COST-SHARE
Engineer's Statement of Cost

Revised 03/27/2025

Moore Project # ***22746***

Division	Block	Lot	GIS PIN	Area Factor	Front Footage	Assessable Area (Acres)	Factored Assessable Area (Acres)	Local Factored Assessable Area (Acres)	Equivalent Units	Local Sanitary Sewer	Local Water	Local Storm	Local Street	Local Street Lighting	Total Assessment	Notes
Unplatted	7	0	02300000425000	0.00	260	0.60	0.00	0.00	1	$10,309.46	$4,289.05	$0.00	$29,072.79	$2,887.34	$46,558.56	Three sides of park entrance parcel
Westwood	1	8	02340000080000	1.00	70	0.16	0.16	0.16	1	$10,309.46	$4,289.05	$3,404.96	$7,827.29	$777.36	$26,608.12	
Westwood	1	20	02340000200000	1.00	75	0.21	0.21	0.21	1	$10,309.46	$4,289.05	$4,456.58	$8,386.38	$832.89	$28,274.36	
Westwood	2	8	02340000290000	1.00	92	0.21	0.21	0.21	1	$10,309.46	$4,289.05	$4,523.87	$10,287.30	$1,021.67	$30,431.35	
Westwood	2	12	02340000330000	1.00	111	0.28	0.28	0.28	1	$10,309.46	$4,289.05	$6,031.82	$12,411.85	$1,232.67	$34,274.85	
Westwood	2	18	02340000390000	1.00	80	0.26	0.26	0.26	1	$10,309.46	$4,289.05	$5,600.98	$8,945.47	$888.41	$30,033.37	
Westwood	3	16	02340000570000	1.00	76	0.28	0.28	0.28	1	$10,309.46	$4,289.05	$6,031.82	$8,498.20	$843.99	$29,972.52	
Westwood	1	17	02340000170000	1.00	82	0.18	0.18	0.18	1	$10,309.46	$4,289.05	$3,912.64	$9,169.11	$910.62	$28,590.88	
Westwood	1	11	02340000110000	1.00	68	0.13	0.13	0.13	1	$10,309.46	$4,289.05	$2,742.98	$7,603.65	$755.15	$25,700.30	
Westwood	2	1	02340000220000	1.00	110	0.31	0.31	0.31	1	$10,309.46	$4,289.05	$6,678.09	$12,300.03	$1,221.57	$34,798.19	
Westwood	2	2	02340000230000	1.00	93	0.35	0.35	0.35	1	$10,309.46	$4,289.05	$7,539.78	$10,399.11	$1,032.78	$33,570.18	
Westwood	1	14	02340000140000	1.00	78	0.15	0.15	0.15	1	$10,309.46	$4,289.05	$3,140.60	$8,721.84	$866.20	$27,327.15	
Westwood	1	21	02340000210000	1.00	102	0.23	0.23	0.23	1	$10,309.46	$4,289.05	$5,021.32	$11,405.48	$1,132.73	$32,158.04	
Westwood	3	19	02340000600000	1.00	108	0.26	0.26	0.26	1	$10,309.46	$4,289.05	$5,600.98	$12,076.39	$1,199.36	$33,475.23	
Westwood	3	15	02340000560000	1.00	79	0.26	0.26	0.26	1	$10,309.46	$4,289.05	$5,600.98	$8,833.66	$877.31	$29,910.45	
Westwood	4	7	02340000670000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	4	11	02340000710000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	4	3	02340000630000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	4	1	02340000610000	1.00	85	0.24	0.24	0.24	1	$10,309.46	$4,289.05	$5,170.13	$9,504.57	$943.94	$30,217.15	
Westwood	4	12	02340000720000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	4	14	02340000740000	1.00	84	0.47	0.47	0.47	1	$10,309.46	$4,289.05	$10,124.84	$9,392.75	$932.83	$35,048.93	
Westwood	1	15	02340000150000	1.00	79	0.14	0.14	0.14	1	$10,309.46	$4,289.05	$2,964.15	$8,833.66	$877.31	$27,273.62	
Westwood	3	2	02340000430000	0.00											$0.00	Inside district boundary, no benefit
Westwood	3	9	02340000500000	1.00	80	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,945.47	$888.41	$29,171.68	
Westwood	4	5	02340000650000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	4	4	02340000640000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	1	16	02340000160000	1.00	76	0.14	0.14	0.14	1	$10,309.46	$4,289.05	$3,100.87	$8,498.20	$843.99	$27,041.57	
Westwood	2	6	02340000270000	1.00	85	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$9,504.57	$943.94	$29,786.30	
Westwood	2	7	02340000280000	1.00	102	0.23	0.23	0.23	1	$10,309.46	$4,289.05	$4,954.71	$11,405.48	$1,132.73	$32,091.43	
Westwood	2	17	02340000380000	1.00	80	0.28	0.28	0.28	1	$10,309.46	$4,289.05	$6,031.82	$8,945.47	$888.41	$30,464.22	
Westwood	1	4	02340000040000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	1	12	02340000120000	1.00	79	0.16	0.16	0.16	1	$10,309.46	$4,289.05	$3,530.93	$8,833.66	$877.31	$27,840.40	
Westwood	3	11	02340000520000	1.00	110	0.28	0.28	0.28	1	$10,309.46	$4,289.05	$6,031.82	$12,300.03	$1,221.57	$34,151.93	
Westwood	4	6	02340000660000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	3	13	02340000540000	1.00	86	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$9,616.38	$955.04	$29,909.23	
Westwood	4	8	02340000680000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	4	15	02340000750000	1.00	111	0.33	0.33	0.33	1	$10,309.46	$4,289.05	$7,108.93	$12,411.85	$1,232.67	$35,351.96	
Westwood	3	12	02340000530000	1.00	110	0.25	0.25	0.25	1	$10,309.46	$4,289.05	$5,385.55	$12,300.03	$1,221.57	$33,505.66	Shortest sideyard length
Westwood	3	17	02340000580000	1.00	76	0.32	0.32	0.32	1	$10,309.46	$4,289.05	$6,893.51	$8,498.20	$843.99	$30,834.21	
Westwood	4	2	02340000620000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	1	7	02340000070000	1.00	80	0.18	0.18	0.18	1	$10,309.46	$4,289.05	$3,773.81	$8,945.47	$888.41	$28,206.21	
Westwood	1	18	02340000180000	1.00	78	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,729.25	$8,721.84	$866.20	$28,915.80	
Westwood	2	5	02340000260000	1.00	102	0.25	0.25	0.25	1	$10,309.46	$4,289.05	$5,385.55	$11,405.48	$1,132.73	$32,522.27	
Westwood	1	3	02340000030000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	1	10	02340000100000	1.00	70	0.14	0.14	0.14	1	$10,309.46	$4,289.05	$2,997.69	$7,827.29	$777.36	$26,200.85	
Westwood	1	5	02340000050000	1.00	93	0.35	0.35	0.35	1	$10,309.46	$4,289.05	$7,560.49	$10,399.11	$1,032.78	$33,590.89	
Westwood	1	6	02340000060000	1.00	73	0.20	0.20	0.20	1	$10,309.46	$4,289.05	$4,214.25	$8,162.75	$810.68	$27,786.18	
Westwood	1	9	02340000090000	1.00	70	0.14	0.14	0.14	1	$10,309.46	$4,289.05	$2,967.32	$7,827.29	$777.36	$26,170.48	
Westwood	2	10	02340000310000	1.00	91	0.21	0.21	0.21	1	$10,309.46	$4,289.05	$4,523.87	$10,175.48	$1,010.57	$30,308.42	
Westwood	2	11	02340000320000	1.00	100	0.28	0.28	0.28	1	$10,309.46	$4,289.05	$6,031.82	$11,181.84	$1,110.52	$32,922.69	
Westwood	1	2	02340000020000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	1	19	02340000190000	1.00	75	0.21	0.21	0.21	1	$10,309.46	$4,289.05	$4,469.56	$8,386.38	$832.89	$28,287.34	
Westwood	3	10	02340000510000	1.00	80	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,945.47	$888.41	$29,171.68	
Westwood	3	3	02340000440000	0.00											$0.00	Inside district boundary, no benefit
Westwood	3	1	02340000420000	0.00											$0.00	Inside district boundary, no benefit
Westwood	3	6	02340000470000	1.00	70	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$7,827.29	$777.36	$27,942.45	
Westwood	1	13	02340000130000	1.00	81	0.16	0.16	0.16	1	$10,309.46	$4,289.05	$3,339.58	$9,057.29	$899.52	$27,894.90	
Westwood	2	3	02340000240000	1.00	92	0.40	0.40	0.40	1	$10,309.46	$4,289.05	$8,616.89	$10,287.30	$1,021.67	$34,524.37	
Westwood	4	13	02340000730000	1.00	83	0.27	0.27	0.27	1	$10,309.46	$4,289.05	$5,816.40	$9,280.93	$921.73	$30,617.57	
Westwood	2	9	02340000300000	1.00	114	0.30	0.30	0.30	1	$10,309.46	$4,289.05	$6,462.66	$12,747.30	$1,265.99	$35,074.46	
Westwood	2	15	02340000360000	1.00	79	0.25	0.25	0.25	1	$10,309.46	$4,289.05	$5,385.55	$8,833.66	$877.31	$29,695.03	
Westwood	2	4	02340000250000	1.00	92	0.27	0.27	0.27	1	$10,309.46	$4,289.05	$5,816.40	$10,287.30	$1,021.67	$31,723.88	
Westwood	2	13	02340000340000	1.00	104	0.25	0.25	0.25	1	$10,309.46	$4,289.05	$5,385.55	$11,629.12	$1,154.94	$32,768.12	
Westwood	2	15	02340000370000	1.00	130	0.38	0.38	0.38	1	$10,309.46	$4,289.05	$8,186.04	$14,536.40	$1,443.67	$38,764.62	Shortest sideyard length
Westwood	3	8	02340000490000	1.00	70	0.19	0.19	0.19	1	$10,309.46	$4,289.05	$4,093.02	$7,827.29	$777.36	$27,296.18	
Westwood	2	19	02340000400000	1.00	96	0.24	0.24	0.24	1	$10,309.46	$4,289.05	$5,170.13	$10,734.57	$1,066.10	$31,569.31	
Westwood	3	4	02340000450000	1.00	100	0.26	0.26	0.26	1	$10,309.46	$4,289.05	$5,600.98	$11,181.84	$1,110.52	$32,491.84	
Westwood	2	20	02340000410000	1.00	125	0.30	0.30	0.30	1	$10,309.46	$4,289.05	$6,462.66	$13,977.30	$1,388.15	$36,426.62	Shortest sideyard length
Westwood	3	5	02340000460000	1.00	66	0.20	0.20	0.20	1	$10,309.46	$4,289.05	$4,308.44	$7,380.02	$732.94	$27,019.91	
Westwood	1	1	02340000010000	1.00	80	0.23	0.23	0.23	1	$10,309.46	$4,289.05	$4,954.71	$8,945.47	$888.41	$29,387.11	
Westwood	3	14	02340000550000	1.00	80	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,945.47	$888.41	$29,171.68	
Westwood	3	18	02340000590000	1.00	77	0.23	0.23	0.23	1	$10,309.46	$4,289.05	$4,954.71	$8,610.02	$855.10	$29,018.34	
Westwood	4	9	02340000690000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	4	10	02340000700000	1.00	75	0.22	0.22	0.22	1	$10,309.46	$4,289.05	$4,739.29	$8,386.38	$832.89	$28,557.07	
Westwood	2	14	02340000350000	1.00	82	0.24	0.24	0.24	1	$10,309.46	$4,289.05	$5,170.13	$9,169.11	$910.62	$29,848.38	
Westwood	3	7	02340000480000	1.00	70	0.20	0.20	0.20	1	$10,309.46	$4,289.05	$4,308.44	$7,827.29	$777.36	$27,511.60	
					6380	**17.64**	**17.04**	**17.04**	**73**	**$752,590.36**	**$313,100.86**	**$367,056.30**	**$713,401.57**	**$70,850.93**	**$2,217,000.00**	

Inflation	**0%**

Based on Percentage of Project Funded by Assessments		
Local Sanitary Sewer	$752,590.36	
Local Water	$313,100.86	
Local Storm	$367,056.30	
Local Street	$713,401.57	
Local Street Lighting	$70,850.93	
Total Project Assessed	**$2,217,000.00**	**30%**
City Funded Portion	**$5,173,000.00**	**70%**

Local Sanitary Sewer Cost per EU	**$10,309.46**
Local Water per EU	**$4,289.05**
Local Storm Sewer Cost per SF	**$0.49**
Local Street Cost per FF	**$111.82**
Local Street Lighting Cost per FF	**$11.11**

Color Legend

- **Unassessable Parcel**
- **Adjusted Number of EU's**
- **Adjusted Area for Pond Storage/River Setback**
- **Adjusted Number/EU's for Condo Lots**
- **Adjusted Front Footage**

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING BID, SHOWING
RECEIPT OF ENGINEER'S STATEMENT OF ESTIMATED COST
AND DIRECTING EXECUTION OF CONTRACT

WHEREAS, bids have heretofore been received for the making of certain improvements in Improvement District No. 3006 - New Wayer Supply, Sewerage, Street Systems; and Incidentals of the City of West Fargo, North Dakota; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor of the City of West Fargo; and

WHEREAS, the Engineer for the City of West Fargo has made and filed a careful and detailed statement of the estimated cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the fact is and that the minutes show that the bid of Sellin Brothers Inc., in the amount of $5,927,524.00 is the lowest bid received and that said company is the lowest responsible bidder; that said bid was accompanied by a bidder's bond in the amount of 5% of the bid price and copy of the contractor's license or certificate of renewal thereof and in conformity with the provisions of Chapter 40-29 of the North Dakota Century Code

That the Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said work in said Improvement District No. 3006;

That the contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby awarded to the said Sellin Brothers Inc., in the amount of $5,927,524.00 and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder.

Dated: April 7, 2025

APPROVED:

_____
President of Board of City Commissioners

ATTEST:

_____
City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

CITY OF WEST FARGO ENGINEERING

"Consent" or "Regular" Agenda Item?

[Regular]

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: April 7, 2025

Subject: Project No. 1351 – Sanitary Lift Station (SA-27) Rehabilitation

Action: Approve Engineer's Report, Direct Plans and Specifications, and Approve Task Order

Commission President
Bernie Dardis
Primary Portfolio:
Administrative Services
Secondary Portfolio:
Police & Fire

Commission Vice President
Brad Olson
Primary Portfolio:
Police & Fire
Secondary Portfolio:
Street, Water & Sewer

Commissioner
Roben Anderson
Primary Portfolio:
Community & Development Services
Secondary Portfolio:
Administrative Services

Commissioner
Rory Jorgensen
Primary Portfolio:
Sanitation
Secondary Portfolio:
Community & Development Services

Commissioner
Amy Zundel
Primary Portfolio:
Street, Water & Sewer
Secondary Portfolio:
Sanitation

City Administrator
Dustin T. Scott

New Information and Recommendation:

At the March 3, 2025 commission meeting, I was instructed to prepare an Engineer's Report for the referenced project. Moore Engineering has completed a technical memo that was used to put together the Engineer's Report and following is a summary of the findings and recommendations:

Sanitary Lift Station SA-27 is the regional sanitary lift that captures all wastewater within the West Fargo city limits south of I-94 and conveys it north to Lift Station SA-40. In the south side sanitary sewer study, expanding the capacity of SA-27 was determined to be the highest priority as it struggles with capacity issues likely due to sump pump water entering the system. Also, this lift station is over 20 years old so other additional items need upgrades to keep it functioning properly.

The proposed improvements recommended are to replace the existing pumps with larger pumps which will more than double the existing capacity of the lift station and provide a level of redundancy for SA-27. This will necessitate structural modifications for the piping as well as electrical and control panel improvements to support the new pumps.

Additionally, a new generator will likely be needed to be able to run the pumps. The proposed work would not require major painting or coating of any of the surfaces in the lift station. However, given the condition of some of the existing coatings, this project would be a convenient time to blast and recoat the piping to continue to protect against corrosion.

Lastly, with this lift station being highly visible in its location along Sheyenne St it is proposed to provide landscaping, fencing for security and various aesthetic upgrades such as the West Fargo logo on the building could be updated to reflect current city branding.

The following documents are attached for review/consideration:

- Engineer's Report
- Task Order 94-1
- Associated Resolutions

Staff Recommendation: Approve Engineer's Report, Direct Plans and Specifications, and Approve Task Order

Policy Analysis:

This project is the first of several south side sanitary lift station upgrade projects planned to ensure that the sanitary sewer system can keep up with current wastewater flows.

Financial Analysis:

The estimated cost of this project, including 20% contingencies and soft costs is estimated to be $2,625,000. This project was identified in the 2024 CIP and is proposed to be paid utilizing sanitary sewer hookup fees previously collected from developing areas south of I-94. No special assessments are intended to be used in conjunction with this project.

Previously Presented Information and Commission Actions:

March 3, 2025 –

- **Staff Recommendation:** Create Project No. 1351 and Direct Engineer to prepare an Engineer's Report
- **Commission Action:** Commissioner Zundel moved and Commissioner Anderson seconded to approve. No opposition, motion carried.

Dan Hanson, City Engineer
Jerry Wallace, Asst. City Engineer
Kyle McCamy, Asst. City Engineer
Kayla Volness, Office Manager

Engineering Department
2515 6th St E, West Fargo, ND
(701) 515-5100
westfargond.gov/Engineer

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Project No. 1351

Sanitary Lift Station SA-27 Rehabilitation

General Nature (Scope)

Sanitary Lift Station SA-27 is the regional sanitary lift that captures all wastewater within the West Fargo city limits south of I-94 and conveys it north to Lift Station SA-40. In the south side sanitary sewer study, expanding the capacity of SA-27 was determined to be the highest priority as it struggles with capacity issues likely due to sump pump water entering the system. Also, this lift station is over 20 years old so other additional items need upgrades to keep it functioning properly.

Purpose

This project is the first of several south side sanitary lift station upgrade projects planned to ensure that the sanitary sewer system can keep up with current wastewater flows.

Feasibility

The estimated cost of this project, including 20% contingencies and soft costs is estimated to be $2,625,000. This project was identified in the 2024 CIP and is proposed to be paid utilizing sanitary sewer hookup fees previously collected from developing areas south of I-94. No special assessments are intended to be used in conjunction with this project.

Estimate of Probable Cost

Construction		$2,160,000
Bid Proposal Items	$1,800,000	
Contingency (20%)	$360,000	
Consultant (Design/Construction)		$358,600
Legal & Administration		$106,400
Engineering Fee		$26,000
Total Estimated Cost		$2,651,000

Source of Funds

Special Assessments		$0
City Funds		$2,651,000
Capital Impr. Sales Tax	$26,000	
Water/Sewer Revenue	$2,625,000	
Water/Sewer Bond	$	
Total		$2,651,000

Attachments

A. Consultants Report
   a. Itemized Estimate of Probable Cost
   b. Maps, Drawings, Etc.
   c. Photos

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.

Dan Hanson

Daniel R. Hanson, P.E.
ND Registration No. 4962

EXHIBIT A to MSA

Task Order for Basic Design & Construction Contract Administration Services and Additional Services

This is Task Order No. 94-1 consisting of 18 pages.

Task Order 94-1

In accordance with Paragraph 9 of the Master Agreement for Professional Services, dated January 1, 2024 and approved by the West Fargo City Commission ("Commission) on December 18, 2023 ("Agreement"), the City of West Fargo ("City") and Moore Engineering, Inc. ("Engineer" or "MEI") agree as follows:

1. Background Data

a.	Effective Date of Task Order:	March 17, 2025
b.	Owner:	City of West Fargo
c.	Engineer:	Moore Engineering, Inc.
d.	Specific Project Title:	Project No. 1351
e.	Specific Project Description:	Sanitary Sewer System Rehabilitation and Incidentals – SA-27
f.	Summary of Services:	Under Project No. 9043, the City evaluated the entire southside sanitary sewer system and at the conclusion of this project, proposed sanitary sewer rehabilitation projects were identified to help maintain proper serviceability of the existing service area of the City's sanitary sewer system. The first project identified as the top priority was the upgrade and rehabilitation of the southside regional SA-27 lift station. Upon anticipated approval of the technical memorandum (City's Engineer's Report) on April 7, 2025, the City has requested the design and construction related services Task Order necessary to complete the proposed Proj. 1351 project. The proposed improvements will include upgraded pumps & piping, electrical system upgrades, and other miscellaneous site improvements. Furthermore, potential public outreach tasks may be required.

2. Services of Engineer

The specific services to be provided or furnished by Engineer under this Task Order are as follows:

A. *Preliminary Design Phase – Prior to Preliminary Design, the City will complete any studies, reports, and/or any other work necessary to evaluate project alternatives and estimated costs. Services under this phase will begin once a preferred alternative is determined and the corresponding "Engineer's Report" has been approved by the Board of City Commissioners.*

1. Engineer shall:

a. Coordinate a meeting with the Owner to review the project and task order to ensure mutual understanding of the objectives, requirements, schedule, etc. prior to starting work.

b. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications, and written descriptions of the Specific Project. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner, such as a geotechnical consultant. Any deliverables executed by other Owner consultants, such as technical data, reports, drawings and specifications, etc. shall be provided to Engineer.

c. In preparing the Preliminary Design Phase documents, use any specific applicable Specific Project Strategies, Technologies, and Techniques authorized by Owner during or following the Study and Report Phase, and include sustainable features, as appropriate, pursuant to Owner's instructions. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner, such as a geotechnical consultant. Any deliverables executed by other Owner consultants, such as technical data, reports, drawings and specifications, etc. shall be provided to Engineer.

d. Provide necessary field surveys, topographic and utility mapping for Engineer's design purposes. Comply with the scope of work and procedure for the identification and mapping of existing utilities selected and authorized by Owner pursuant to advice from Engineer based on ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data." If no such scope of work and procedure for utility mapping has been selected and authorized, then at a minimum the utility mapping will include Engineer contacting utility owners and obtaining available information.

e. Visit the Site as needed to prepare the Preliminary Design Phase documents.

f. Advise Owner if additional reports, data, information, or services are necessary and assist Owner in obtaining such reports, data, information, or services.

g. Continue to assist Owner with Specific Project Strategies, Technologies, and Techniques that Owner has chosen to implement.

h. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and assist Owner in tabulating the various cost categories which comprise Total Project Costs.

i. Obtain and review Owner's instructions regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents.

j. Obtain and review copies of Owner's design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2018 Edition), supplementary conditions, text, and related documents or content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and in the draft Construction Contract Documents, when applicable.

k. Pursuant to the Task Order schedule, furnish the required number of review copies of the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables to Owner, and review them with Owner. Within the time established in the Task Order schedule, Owner shall submit to Engineer any comments regarding the furnished items.

l. Pursuant to the Task Order schedule, revise the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables in response to Owner's comments, as appropriate, and furnish to Owner the required number of copies of the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

2. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

B. *Final Design Phase*

1. Engineer shall:

a. Prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner, such as a geotechnical consultant. Any deliverables executed by other Owner consultants, such as technical data, reports, drawings, and specifications, etc. shall be provided to Engineer.

b. Visit the Site as needed to assist in preparing the final Drawings and Specifications.

c. Advise Owner of any recommended adjustments to the opinion of probable Construction Cost.

d. After consultation with Owner, include in the Construction Contract Documents any specific protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website. Any such protocols shall be applicable to transmittals between and among Owner, Engineer, and Contractor during the Construction Phase and Post-Construction Phase, and unless agreed otherwise shall supersede any conflicting protocols previously established for transmittals between Owner and Engineer.

e. After consultation with Owner, identify extent of final rights of way, both temporary and permanent, needed for construction of the project.

f. Assist Owner in assembling known reports and drawings of Site conditions, and in identifying the technical data contained in such reports and drawings upon which bidders or other prospective contractors may rely.

g. In addition to preparing the final Drawings and Specifications, assemble drafts of other Construction Contract Documents based on specific instructions and contract forms, text, or content received from Owner.

h. Prepare or assemble draft bidding-related documents (or requests for proposals or other construction procurement documents), based on the specific bidding or procurement-related instructions and forms, text, or content received from Owner.

i. Pursuant to the Task Order schedule, furnish for review by Owner, its legal counsel, and other advisors, the required number of copies of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, and review them with Owner. Within the time required by the Task Order schedule, Owner shall submit to Engineer any comments regarding the furnished items, and any instructions for revisions.

j. Pursuant to the Task Order schedule, revise the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables in accordance with comments and instructions from the Owner, as appropriate, and submit the required number of final copies of such documents to Owner after receipt of Owner's comments and instructions.

2. Engineer's services under the Final Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Drawings and Specifications, other assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables.

3. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Task Order is one.

C. *Bidding or Negotiating Phase*

1. Engineer shall:

a. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.

b. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner, such as a geotechnical consultant. Any addenda from other Owner consultants shall be provided to Engineer.

c. Provide information or assistance needed by Owner in the course of any review of proposals or negotiations with prospective contractors.

d. Consult with Owner as to the qualifications of prospective contractors.

e. Consult with Owner as to the qualifications of Subcontractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.

f. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for

proposals or other construction procurement documents) prior to award of contracts for the Work.

g. Attend the bid opening as needed, prepare bid tabulation sheets to meet Owner's schedule, and assist Owner in evaluating bids or proposals, assembling final contracts for the Work for execution by Owner and Contractor, and in issuing notices of award of such contracts. Bid tabulations will be provided in pdf and spreadsheet format.

h. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.

i. Coordinate execution of Contract by assembling contract documents for review by Owner, Owner's Attorney, and Contractor and assist in routing contracts between entities to obtain necessary signatures.

2. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors.

D. *Construction Phase*

1. Engineer shall:

a. General Administration of Construction Contract: Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2018 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in the Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.

b. *Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Site.

c. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.

d. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.

e. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.

f. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.

g. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:

1) Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in the Agreement, this Task Order, and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner for observations requiring their expertise.
2) The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

h. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.

i. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.

j. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner. Any clarifications, interpretation, or decision shall be provided by the Owner's applicable consultant.

k. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.

l. *Change Orders and Work Change Directives:* Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.

m. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews, obtain information, and prepare findings, conclusions, and recommendations for Owner's use, subject to the limitations and responsibilities under the Agreement and the Construction Contract. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner. Any reviews, obtaining of information, and preparation of findings, conclusions, and recommendations shall be provided by the Owner's applicable consultant.

n. *Non-reviewable matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.

o. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.

p. *Substitutes and "or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor.

q. Inspections and Tests:

1) Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.

2) As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.

3) Pursuant to the terms of the Construction Contract, require additional inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.

r. *Change Proposals and Claims:*

1) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal.

2) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims. This shall include coordination as necessary with Engineer's Subcontractor(s) and/or other consultants employed by the Owner, such as a geotechnical consultant. Any pertinent information shall be provided to Engineer.

s. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

1) Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract.

2) Provide justification on pay items that end up over/under the contract quantity.

3) Provide final payment spreadsheet as requested by Owner.

t. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph 2.D.1.p. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

u. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion.

v. *Final Notice of Acceptability of the Work:* Conduct a final visit to the specific Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit A.1 ("Notice of Acceptability of Work") to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under the Agreement and this Task Order.

w. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

2. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the specific Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the specific Project involves more than one prime contract as indicated in Paragraph 2.B.3, then Construction Phase services may be rendered at different times in respect to the separate contracts.

E. *Additional Design Related Services*

1. Public Outreach

a. Correspondence with the City regarding the scheduling, location, and scope of potential public impacts from final bidding plans and specifications.

b. Prepare Construction Phasing Exhibit and Construction Schedule.

c. Assist City with mailer, website, and other communication material content related to public project impacts.

d. Prepare property owner correspondence summary log and prepare summary for City documentation, if necessary.

F. *Additional Construction Services*

1. Resident Project Representative

a. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth below. The furnishing of such RPR's

services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth below.

1) Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions.
2) RPR assumed level of inspection with this project at the time of this Task Order include part-time representation or inspection from September to May for approximately 4 hours per day, if necessary with additional inspection as needed.
3) Through RPR's observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor's work in progress, for the coordination of the Constructors' work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in in this Task Order, are applicable.
4) The duties and responsibilities of the RPR are as follows:
    a) *General:* RPR's dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
    b) *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.
    c) *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.
    d) *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
    e) Liaison
        i. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.
        ii. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.

iii. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.

f) *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor.

g) Shop Drawings and Samples
   i. Record date of receipt of Samples and Contractor-approved Shop Drawings.
   ii. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
   iii. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.

h) *Proposed* M*odifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.

i) Review of Work; Defective Work
   i. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.
   ii. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work; and
   iii. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.

j) Inspections, Tests, and System Start-ups
   i. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
   ii. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
   iii. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.
   iv. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.

v. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.

k) Records
   i. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, Shop Drawing and Sample submittals received from and delivered to Contractor, and other Project-related documents.
   ii. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.
   iii. Upon request from Owner to Engineer, photograph or video work in progress or Site conditions.
   iv. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
   v. Maintain records for use in preparing Specific Project documentation.
   vi. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

l) Reports
   i. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
   ii. Draft and recommend to Engineer proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
   iii. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
   iv. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

m) *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

n) *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents

to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

o) Completion:
   i. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion, submit a punch list of observed items requiring completion or correction.
   ii. Participate in Engineer's visit to the Site in the company of, Owner, and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
   iii. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit A.1).

5) Resident Project Representative shall not:
   a) Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
   b) Exceed limitations of Engineer's authority as set forth in this Agreement.
   c) Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.
   d) Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.
   e) Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
   f) Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
   g) Accept Shop Drawing or Sample submittals from anyone other than Contractor.
   h) Authorize Owner to occupy the Specific Project in whole or in part

2. Construction Staking

   a. The below list of infrastructure categories define the standard frequency of which the Engineer will provide construction staking for one time during the project, if applicable.

   b. Water Mains/ Force Mains

      1) Centerline with offsets at 50' intervals
      2) Cut stakes to top of pipe with hubs, if plan calls for specified grades
      3) Curb Stop Locations

   c. Storm-Sanitary Sewers

      1) Centerline stakes with offsets and cuts to inverts at 50' intervals
      2) Manholes with offsets
      3) Inlets with offsets
      4) Wye locations
      5) Service ends with grades

d. Streets

1) Initial dirt grade stakes with lath every 100’ and at high and low
2) Subgrade blue tops for centerline and curb and gutter areas if so specified in construction contract
3) Centerline gravel blue tops if so specified in construction contact
4) Curb & gutter flow line stakes with offsets every 25’
5) Concrete Paving grade stakes with offset at 25’ intervals plus high and low points

e. Lift Stations (without buildings)

1) Location & elevation of rim and invert centerline of wet well, dry well, and/or check valve manhole.

f. Buildings

1) Location & elevation of corners of first floor with offsets.

2) Location & elevation of corners of footing with offsets.

g. Sidewalks/Multi-Use Paths

1) Elevation & location of “Outside” finished edge (one edge) of Sidewalk or Multi-Use Path @ 25’ stationing.

h. Channels/Embankments

1) Centerline cut/fill, daylights, and temporary construction easement limits (every 200’).
2) Culvert alignment, lengths, and invert elevations with offsets.
3) Structure locations and invert elevations with offsets.

i. Ponds/Lakes

1) Location and elevation of bottom of lake/pond every 200’.
2) Location and elevation of changes in slopes (i.e. hinges) every 200’.
3) Location and elevation of contour defining bottom of planting area used to protect slopes every 200’.
4) Topsoil stripping location every 200’.
5) Three elevation control points.

3. Record Drawing Administration

a. Collect survey (“gps”) points of surface infrastructure features, which may include manholes, catch basins, curb stops, valves, hydrants, street lights and other similar items.

b. Collect survey (“gps”) points of subsurface/3D infrastructure features, which may include approximate center of structure, invert elevations within manholes, air release valve & boxes, or water main gate valve & boxes, and other similar items.

c. Prepare and furnish to Owner Record Drawings and Record GIS Data showing appropriate record information based on survey (“gps”) points illustrating significant changes made to surface infrastructure features in addition to Project annotated record documents received from Contractor.

d. GIS data will be supplied in shapefile format to be supplied to the City for use within City webmap. The infrastructure records will be modified based on the survey data and reflected accordingly within the GIS files.

e. Record Drawings will be supplied in DWG and PDF format and survey ("gps") points will be supplied in CSV format.

f. Additional Record Drawing deliverables to be prepared in GIS for the following project stages include the following:

1) After Award of Construction Contract

2) After installation of underground utilities

3) After winter shut-down of the construction efforts

4) After the project is ready for final payment completion date

5) Other Owner requested intermediate project stages

3. City's Responsibilities

City shall have those responsibilities as follows:

A. City shall make decisions and carry out its other responsibilities in a timely manner and shall bear all costs incident thereto so as not to unreasonably delay or interfere with the services of MEI

B. City shall be responsible for, and MEI may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by City to MEI pursuant to this Agreement. MEI may use such requirements, reports, data, and information in performing or furnishing services under this Agreement. Nothing in this paragraph shall be construed to require MEI to affirmatively determine the accuracy of information that is prepared for City by other licensed professionals (including, but not limited to, land surveyors, geotechnical engineers, accountants, insurance and surety professionals, and attorneys) who are not engaged directly by MEI.

C. City shall provide for MEI's right to enter the property owned by City and/or others in order for MEI to fulfill its services.

4. Task Order Schedule

In addition to any schedule provisions provided in the Services of Engineer or elsewhere, the parties shall meet the following schedule:

A. The anticipated start date for these services is upon execution of the Task Order or as specified below.

B. The services covered by the Basic Design and Construction Contract Administration Services will terminate twelve months after the commencement of the Construction Contract's correction period.

5. Payments to Engineer

A. City shall pay Engineer for services rendered under this Task Order as follows:

a. Compensation for services outlined in the Preliminary Design, Final Design, Bidding or Negotiation, Construction, and Commissioning Phases shall be made according to the following table:

Project Type	Preliminary Design, Final Design, Bidding or Negotiation Phases (%	Construction, and Commissioning Phases

	of Final Construction Contract Value plus value of any alternates designed but not constructed)	(% of Final Construction Contract Value)
All other projects	5.5%	3.0%
Estimated Value of Final Construction Contract		$2,160,000
Estimated Compensation based on 8.5% of Construction		**$183,600**
TOTAL TASK ORDER (TO 94-1)		**$328,600**

b. Compensation for services defined in the Scope of Work as Additional Services shall be on a Time and Material basis in accordance with the Standard Hourly Rates provided to the Owner on an annual basis.

c. Compensation for services referenced in Exhibit A are summarized in the following table(s).

TASK CATEGORY & TASK	TASK ORDER NO.	PREVIOUS FEE ($)	INCREASED FEE ($)	AMENDED MAXIMUM FEE ($)
Study & Report Services				
Feasibility Study	94	$15,000	$0	$15,000
Additional Design Services				
Public Outreach	**94-1**	$0	**$5,000**	**$5,000**
Additional Construction Phase Services				
Resident Project Representative	**94-1**	$0	**$115,000**	**$115,000**
Construction Staking	**94-1**	$0	**$10,000**	**$10,000**
Record Drawing Administration	**94-1**	$0	**$15,000**	**$15,000**
ADDITIONAL SERVICES SUBTOTAL (TO 94-1)			**$145,000**	
ADDITIONAL SERVICES SUBTOTAL (TO 94 | 94-1)		**$15,000**	**$145,000**	**$160,000**

B. Engineer may alter the distribution of compensation between individual phases of the work noted in this Task Order and Task Order Amendments, to be consistent with services actually rendered, but shall not exceed the appropriate percentage of Final Construction plus the total Maximum Fee as defined herein.

Services to be Provided	Estimated Compensation
Additional Services Subtotal	**$160,000**
Estimated Compensation based on 8.50% of Construction	**$183,600**

TOTAL ESTIMATED COMPENSATION UNDER ALL TASK ORDERS (TO 94 | 94-1)	**$343,600**

C. The terms of payment are set forth in Paragraphs 15 and 16 of the Agreement.

6. Consultants retained as of the Effective Date of the Task Order:

a. None

7. Other Modifications to Agreement and Exhibits:

a. None

8. Attachments:

a. None

9. Other Documents Incorporated by Reference:

a. None

10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by City.

The Effective Date of this Task Order No. 94-1 is March 17, 2025.

CITY: City of West Fargo

By: _____

Print Name: Dan Hanson, PE

Title: Senior Director of Community and Development Services

ENGINEER: Moore Engineering, Inc.

By: _____

Print Name: Lee T. Beauvais, PE

Title: Chief Production Officer

Engineer License or Firm's Certificate No. (if required): 011C

State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Dan Hanson, PE

Title: Senior Director of Community and Development Services

Address: 800 4th Ave E. Suite #1
West Fargo, ND 58078

E-Mail Address: Daniel.Hanson@westfargond.gov

Phone: (701) 515-5050

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Matt Prochniak, PE

Title: Project Manager

Address: 925 10th Avenue East,
West Fargo, ND 58078

E-Mail Address: Matt.prochniak@mooreengineeringinc.com

Phone: (701) 282-4692

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved for Project No. 1351– SA-27 Sanitary Sewer Rehabilitations, Replacements and Incidentals.

Dated: April 7, 2025

APPROVED:

_____
President of Board of City Commissioners

ATTEST:

_____
City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER
TO PREPARE PLANS AND SPECIFICATIONS

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of rehabilitationg sanitary sewer lift station (SA-27) along with modifying and/or replacing associated forcemains and other system components, related incidentals, and all other appurtenances, contrivances and structures used or useful in connection with the above specified improvements, be constructed and made in Project No. 1351 – SA-27 Sanitary Sewer System Rehabilitations, Replacements and Incidentals of the City of West Fargo, the City hereby directs Daniel Hanson, the Engineer for the City of West Fargo and being a competent engineer, to prepare plans and specifications for such work.

Dated: April 7, 2025

APPROVED:

_____
President of Board of City Commissioners

ATTEST:

_____
City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

CITY OF WEST FARGO ENGINEERING

"Consent" or "Regular" Agenda Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: April 7, 2025

Subject: Project No. 2279 – 9th Street E/Veterans Boulevard Pedestrian Safety Improvements

Action: Review bid and concur with NDDOT's Recommendation

Commission President
Bernie Dardis
Primary Portfolio:
Administrative Services
Secondary Portfolio:
Police & Fire

Commission Vice President
Brad Olson
Primary Portfolio:
Police & Fire
Secondary Portfolio:
Street, Water & Sewer

Commissioner
Roben Anderson
Primary Portfolio:
Community & Development Services
Secondary Portfolio:
Administrative Services

Commissioner
Rory Jorgensen
Primary Portfolio:
Sanitation
Secondary Portfolio:
Community & Development Services

Commissioner
Amy Zundel
Primary Portfolio:
Street, Water & Sewer
Secondary Portfolio:
Sanitation

City Administrator
Dustin T. Scott

New Information and Recommendation:
The NDDOT conducted a virtual bid opening on March 21, 2025. There was a total of 3 bidders, with Sun Electric, Inc. as the low bidder. The low bid was $1,211,926.55 which was $97,613.95 below the Engineer's design estimate. Staff recommends awarding the contract to Sun Electric, Inc.

The following documents are attached for review/consideration:

- NDDOT Notice of Bids
- NDDOT Apparent Low Bid Document
- Resolution Accepting Bid

Staff Recommendation: Concur with NDDOT and award contract to Sun Electric

Policy Analysis:

This project will improve pedestrian safety along an arterial corridor that will improve non-motorized travel. This is in line with complete streets design and will promote walking and biking throughout the corridor.

Financial Analysis:

This project has been awarded a federal HSIP grant that will cover 90% of construction costs which equates to $1,090,733.90. Remaining construction and soft costs are proposed to come from Capital Improvement Sales Tax funds as well as the City of Fargo who we have an MOU with for this project to cost participate.

Previously Presented Information and Commission Actions:

March 18, 2024-

- **Staff Recommendation:** Approve both an Amended Engineer's Report and Task Order 2-2 for additional design services.
- **Commission Action:** Commissioner Olson moved and Commissioner Simmons seconded to approve. No opposition, motion carried.

February 20, 2024-

- **Staff Recommendation:** Create Project No. 2279, Approve both an Engineer's Report and Task Order for "Basic Services"; and Direct Engineer to prepare Plans and Specifications
- **Commission Action:** Commissioner Olson moved, and Commissioner Simmons seconded to approve. No opposition, motion carried.

NORTH Dakota | Transportation
Be Legendary.™

March 21, 2025

Dan Hanson
City Engineer
800 4th Ave East, Suite #1
West Fargo, ND 58078

PROJECT: HEU-8-992(047) & HEU-8-992(048), PCN 23800 & 24051 - CASS CO; 9TH ST E (VETERANS BLVD), FROM 40TH AVE E TO 7TH AVE E - WEST FARGO & 9TH ST E (VETERANS BLVD), INTERSECTIONS OF 36TH AVE E AND 40TH AVE E - WEST FARGO

Dear Mr. Hanson;

Bids for the construction on the above noted project were taken at our bid opening of March 21, 2025. A copy of the Contract Detail Estimate and Abstract of Bids are enclosed.

The low bid for SIGNAL, TURN LANE MODIFICATIONS, LIGHTING, PAVEMENT MARKING was submitted by Sun Electric of Fargo, ND in the amount of $1,211,926.55. According to the agreement with the City of West Fargo, the City's share for **HEU-8-992(047)** is estimated to be $148,959.61. HEU Federal Funds obligated for this project shall not exceed 90 percent of the total eligible project cost up to a maximum of $574,035.66. The City's share for **HEU-8-992(048)** is estimated to be $61,012.39. HEU Federal Funds obligated for this project shall not exceed 90 percent of the total eligible project cost up to a maximum of $705,637.35. The balance of the project cost is the obligation of the City.

The Department will review the low bidder's proposal to assure that the Disadvantaged Business Enterprise Program requirements have been met. Upon review of the contractor's Disadvantaged Business Enterprise Program, the Department will advise you via email whether this project may be awarded. The City must award the contract before the Department will concur in the award; therefore, the City must notify the Department in writing as soon as possible after the award is made. Contracts cannot be executed prior to the date of the Department's concurrence.

Questions should be addressed to the Construction Services Division at 701-328-2566.

Sincerely,

Phillip Murdoff, PE
Construction Services Engineer

80/pm/jmm
Enclosure

CONTRACT DETAIL ESTIMATE UPON WHICH PROJECT AGREEMENT IS TO BE BASED

North Dakota **FEDERAL AID** Bid Opening Date: **3/21/2025**

Project Number: **HEU-8-992(047)** PCN: **23800**

Job Number: **23800** English/Metric: **ENGLISH**

Contract with **SUN ELECTRIC INC FARGO, ND** Signed Date:

County(s): **CASS**

Location: **9TH ST E (VETERANS BLVD), FROM 40TH AVE E TO 7TH AVE E - WEST FARGO**

Roadway: **URBAN**

L1120_017M 0.0000 TO 1.0061
L1924_017M 0.0000 TO 1.0053
L1974_017M 0.0000 TO 1.4995

Type: **SIGNALS, LIGHTING**

Participating: **Y**

Spec	Code	Item Description	Quantity	Unit	Unit Price	Amount
103	0100	CONTRACT BOND	0.630	L SUM	$5,429.25	$3,420.43
702	0100	MOBILIZATION	0.630	L SUM	$56,000.00	$35,280.00
770	4560	REMOVE LIGHT STANDARD	5.000	EA	$1,763.60	$8,818.00
770	9400	LIGHTING SYSTEM (ROADWAY)	1.000	L SUM	$26,200.00	$26,200.00
772	9811	TRAFFIC SIGNAL SYSTEM - SITE 1	1.000	EA	$65,400.00	$65,400.00
772	9812	TRAFFIC SIGNAL SYSTEM - SITE 2	1.000	EA	$19,800.00	$19,800.00
772	9813	TRAFFIC SIGNAL SYSTEM - SITE 3	1.000	EA	$77,500.00	$77,500.00
772	9814	TRAFFIC SIGNAL SYSTEM - SITE 4	1.000	EA	$32,100.00	$32,100.00
772	9815	TRAFFIC SIGNAL SYSTEM - SITE 5	1.000	EA	$77,900.00	$77,900.00
772	9816	TRAFFIC SIGNAL SYSTEM - SITE 6	1.000	EA	$37,800.00	$37,800.00
772	9817	TRAFFIC SIGNAL SYSTEM - SITE 7	1.000	EA	$18,850.00	$18,850.00
772	9818	TRAFFIC SIGNAL SYSTEM - SITE 8	1.000	EA	$123,800.00	$123,800.00
772	9819	TRAFFIC SIGNAL SYSTEM - SITE 9	1.000	EA	$130,400.00	$130,400.00
				Subtotal		$657,268.43
				Eng and Contg		$65,726.84
				Total		$722,995.27

Length **0.0000 Miles**

		Construction
Estimated Cost		$722,995.27
HEU FEDERAL FUNDS	LIMITED	$574,035.66
HEU WEST FARGO FUNDS	10.00%	$148,959.61

CONTRACT DETAIL ESTIMATE UPON WHICH PROJECT AGREEMENT IS TO BE BASED

North Dakota **FEDERAL AID** Bid Opening Date: **3/21/2025**

Project Number: **HEU-8-992(047)** PCN: **23800**

Job Number: **23800** English/Metric: **ENGLISH**

Summary for Project

Length **0.0000 Miles**

Estimated Total Construction Cost:	**$657,268.43**
Estimated Total Eng and Contg:	**$65,726.84**

	Construction	Total
Estimated Cost	**$722,995.27**	**$722,995.27**
HEU FEDERAL FUNDS	**$574,035.66**	**$574,035.66**
HEU WEST FARGO FUNDS	**$148,959.61**	**$148,959.61**

NDDOT TO MAKE CONTRACTOR PAYMENTS. HEU FEDERAL FUNDS FOR THIS PROJECT IS LIMITED TO $ 574,035.66. ANY COSTS OVER THIS LIMITED AMOUNT WILL BE CITY RESPONSIBILITY.

CONTRACT DETAIL ESTIMATE UPON WHICH PROJECT AGREEMENT IS TO BE BASED

North Dakota **FEDERAL AID** Bid Opening Date: **3/21/2025**

Project Number: **HEU-8-992(048)** PCN: **24051**

Job Number: **23800** English/Metric: **ENGLISH**

Contract with **SUN ELECTRIC INC FARGO, ND** Signed Date:

County(s): **CASS**

Location: **9TH ST E (VETERANS BLVD), INTERSECTIONS OF 36TH AVE E AND 40TH AVE E - WEST FARGO**

CONTRACT DETAIL ESTIMATE UPON WHICH PROJECT AGREEMENT IS TO BE BASED

North Dakota **FEDERAL AID** Bid Opening Date: **3/21/2025**

Project Number: **HEU-8-992(048)** PCN: **24051**

Job Number: **23800** English/Metric: **ENGLISH**

Roadway: **URBAN**

LRS_ID L1120_017M MEASURE 0.0048
LRS_ID L1974_017M MEASURE 0.5058

Type: **TURN LANE MODIFICATIONS, PAVEMENT MARKING**

Participating: **Y**

Spec	Code	Item Description	Quantity	Unit	Unit Price	Amount
103	0100	CONTRACT BOND	0.370	L SUM	$5,429.25	$2,008.82
202	0114	REMOVAL OF CONCRETE PAVEMENT	786.000	SY	$15.75	$12,379.50
202	0130	REMOVAL OF CURB & GUTTER	1,637.000	LF	$21.00	$34,377.00
203	0101	COMMON EXCAVATION-TYPE A	580.000	CY	$39.38	$22,840.40
302	0121	AGGREGATE BASE COURSE CL 5	361.000	CY	$116.55	$42,074.55
550	0305	9IN NON-REINF CONCRETE PVMT CL AE-DOWELED	774.000	SY	$144.90	$112,152.60
550	0310	10IN NON REINF CONCRETE PVMT CL AE-DOWELED	413.000	SY	$150.15	$62,011.95
702	0100	MOBILIZATION	0.370	L SUM	$56,000.00	$20,720.00
704	1000	TRAFFIC CONTROL SIGNS	709.000	UNIT	$2.10	$1,488.90
704	1052	TYPE III BARRICADE	10.000	EA	$115.50	$1,155.00
704	1060	DELINEATOR DRUMS	102.000	EA	$21.00	$2,142.00
704	1500	OBLITERATION OF PAVEMENT MARKING	6,010.000	SF	$0.11	$661.10
708	1540	INLET PROTECTION-SPECIAL	10.000	EA	$194.25	$1,942.50
709	0151	GEOSYNTHETIC MATERIAL TYPE R1	1,187.000	SY	$4.10	$4,866.70
750	0210	CONCRETE MEDIAN NOSE PAVING	18.000	SY	$157.50	$2,835.00
754	0110	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	105.000	SF	$47.25	$4,961.25
754	0112	FLAT SHEET FOR SIGNS-TYPE IV REFL SHEETING	38.000	SF	$42.00	$1,596.00
754	0592	RESET SIGN PANEL	3.000	EA	$105.00	$315.00
754	0593	RESET SIGN SUPPORT	3.000	EA	$315.00	$945.00
762	0112	EPOXY PVMT MK MESSAGE	64.000	SF	$31.50	$2,016.00
762	0113	EPOXY PVMT MK 4IN LINE	280.000	LF	$5.25	$1,470.00
762	0115	EPOXY PVMT MK 8IN LINE	608.000	LF	$10.50	$6,384.00
762	0117	EPOXY PVMT MK 24IN LINE	34.000	LF	$26.25	$892.50
762	0122	PREFORMED PATTERNED PVMT MK-MESSAGE(GROOVED)	326.000	SF	$36.75	$11,980.50
762	0808	METHYL METHACRYLATE PVMT MK 8IN LINE	24.000	LF	$52.50	$1,260.00
762	0824	METHYL METHACRYLATE PVMT MK 24IN LINE	1,611.000	LF	$68.25	$109,950.75
762	1305	PREFORMED PATTERNED PVMT MK 4IN LINE-GROOVED	2,530.000	LF	$6.30	$15,939.00
762	1309	PREFORMED PATTERNED PVMT MK 8IN LINE-GROOVED	3,400.000	LF	$12.60	$42,840.00
762	1325	PREFORMED PATTERNED PVMT MK 24IN LINE-GROOVED	574.000	LF	$47.25	$27,121.50
762	1344	PREF PATT PVMT MK 7IN LINE CONTRAST-GROOVED	180.000	LF	$12.60	$2,268.00
762	1348	PREF PATT PVMT MK 11IN LINE CONTRAST-GROOVED	46.000	LF	$23.10	$1,062.60
				Subtotal		$554,658.12

CONTRACT DETAIL ESTIMATE UPON WHICH PROJECT AGREEMENT IS TO BE BASED

North Dakota **FEDERAL AID** Bid Opening Date: **3/21/2025**

Project Number: **HEU-8-992(048)** PCN: **24051**

Job Number: **23800** English/Metric: **ENGLISH**

Eng and Contg	**$55,465.81**
Total	**$610,123.93**

Length **0.0000 Miles**

		Construction
Estimated Cost		**$610,123.93**
HEU FEDERAL FUNDS	**90.00%**	**$549,111.54**
HEU WEST FARGO FUNDS	**10.00%**	**$61,012.39**

Summary for Project

Length **0.0000 Miles**

Estimated Total Construction Cost:	**$554,658.12**
Estimated Total Eng and Contg:	**$55,465.81**

	Construction	Total
Estimated Cost	**$610,123.93**	**$610,123.93**
HEU FEDERAL FUNDS	**$549,111.54**	**$549,111.54**
HEU WEST FARGO FUNDS	**$61,012.39**	**$61,012.39**

NDDOT TO MAKE CONTRACTOR PAYMENTS. HEU FEDERAL FUNDS FOR THIS PROJECT IS LIMITED TO $705,637.35. ANY COSTS OVER THIS LIMITED AMOUNT WILL BE CITY RESPONSIBILITY.

ND DEPARTMENT OF TRANSPORTATION

SHEET NO 1 OF 2

ABSTRACT OF BIDS RECEIVED

PROJECT NO. HEU-8-992(047)
HEU-8-992(048)

COUNTY & DATE CASS (017) MAR 21, 2025 09:30AM

LENGTH & TYPE 0.000

WEST FARGO VARIOUS INTERSECTION(40TH-7TH

COMPLETION TIME 09/26/25 SIGNAL, TURN LANE, LIGHTING, PAVEMENT

NO. 23800

			BIDDER ENGINEERS ESTIMATE		BIDDER SUN ELECTRIC INC		BIDDER PARSONS ELECTRIC LLC	
					FARGO, ND		MINNEAPOLIS, MN	
			C.C. CHECK	RANK 00	C.C. BOND	RANK 01	C.C. BOND	RANK 02
SPEC. NO.	ITEM DESCRIPTION	UNIT	QUANTITY	BID PRICE / AMOUNT	BID PRICE	AMOUNT	BID PRICE	AMOUNT
103	CONTRACT BOND	L SUM	1.000	10000.000 / 10000.00	5429.250	5429.25	8140.000	8140.00
202	REMOVAL OF CONCRETE PAVEMENT	SY	7860.000	3.500 / 27510.00	1.575	12379.50	1.575	12379.50
202	REMOVAL OF CURB & GUTTER	LF	1637.000	12.000 / 19644.00	21.000	34377.00	21.000	34377.00
203	COMMON EXCAVATION-TYPE A	CY	580.000	20.000 / 11600.00	39.380	22840.40	39.380	22840.40
302	AGGREGATE BASE COURSE CL 5	CY	361.000	90.000 / 32490.00	116.550	42074.55	116.550	42074.55
5509	IN NON-REINF CONCRETE PVMT CL AE-DOWELED	SY	7740.000	26.000 / 201240.00	144.900	112152.60	144.900	112152.60
5510	IN NON REINF CONCRETE PVMT CL AE-DOWELED	SY	4130.000	29.000 / 119770.00	150.150	62011.95	150.150	62011.95
702	MOBILIZATION	L SUM	1.000	100000.000 / 100000.00	56000.000	56000.00	155750.000	155750.00
704	TRAFFIC CONTROL SIGNS	UNIT	709.000	3.000 / 2127.00	2.100	1488.90	2.100	1488.90
704	TYPE III BARRICADE	EA	10.000	100.000 / 1000.00	115.500	1155.00	115.500	1155.00
704	DELINEATOR DRUMS	EA	102.000	30.000 / 3060.00	21.000	2142.00	21.000	2142.00
704	OBLITERATION OF PAVEMENT MARKING	SF	6010.000	.300 / 1803.00	.110	661.10	.110	661.10
708	INLET PROTECTION-SPECIAL	EA	10.000	200.000 / 2000.00	194.250	1942.50	194.250	1942.50
709	GEOSYNTHETIC MATERIAL TYPE R1	SY	1187.000	4.500 / 5341.50	4.100	4866.70	4.100	4866.70
750	CONCRETE MEDIAN NOSE PAVING	SY	18.000	280.000 / 5040.00	157.500	2835.00	157.500	2835.00
754	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	SF	105.000	30.000 / 3150.00	47.250	4961.25	47.250	4961.25
754	FLAT SHEET FOR SIGNS-TYPE IV REFL SHEETING	SF	38.000	30.000 / 1140.00	42.000	1596.00	42.000	1596.00
754	RESET SIGN PANEL	EA	3.000	175.000 / 525.00	105.000	315.00	105.000	315.00
754	RESET SIGN SUPPORT	EA	3.000	350.000 / 1050.00	315.000	945.00	315.000	945.00
762	EPOXY PVMT MK MESSAGE	SF	64.000	16.000 / 1024.00	31.500	2016.00	31.500	2016.00
762	EPOXY PVMT MK 4IN LINE	LF	280.000	3.000 / 840.00	5.250	1470.00	5.250	1470.00
762	EPOXY PVMT MK 8IN LINE	LF	608.000	5.000 / 3040.00	10.500	6384.00	10.500	6384.00
762	EPOXY PVMT MK 24IN LINE	LF	34.000	15.000 / 510.00	26.250	892.50	26.250	892.50
762	PREFORMED PATTERNED PVMT MK-MESSAGE(GROOVED)	SF	326.000	55.000 / 17930.00	36.750	11980.50	36.750	11980.50
762	METHYL METHACRYLATE PVMT MK 8IN LINE	LF	24.000	15.000 / 360.00	52.500	1260.00	52.500	1260.00
762	METHYL METHACRYLATE PVMT MK 24IN LINE	LF	1611.000	65.000 / 104715.00	68.250	109950.75	68.250	109950.75
762	PREFORMED PATTERNED PVMT MK 4IN LINE-GROOVED	LF	2530.000	7.000 / 17710.00	6.300	15939.00	6.300	15939.00
762	PREFORMED PATTERNED PVMT MK 8IN LINE-GROOVED	LF	3400.000	15.000 / 51000.00	12.600	42840.00	12.600	42840.00
762	PREFORMED PATTERNED PVMT MK 24IN LINE-GROOVED	LF	574.000	60.000 / 34440.00	47.250	27121.50	47.250	27121.50
762	PREF PATT PVMT MK 7IN LINE CONTRAST-GROOVED	LF	180.000	10.000 / 1800.00	12.600	2268.00	12.600	2268.00
762	PREF PATT PVMT MK 11IN LINE CONTRAST-GROOVED	LF	46.000	20.000 / 920.00	23.100	1062.60	23.100	1062.60
770	REMOVE LIGHT STANDARD	EA	5.000	1500.000 / 7500.00	1763.600	8818.00	1100.000	5500.00
770	LIGHTING SYSTEM (ROADWAY)	L SUM	1.000	235740.000 / 235740.00	262000.000	262000.00	245000.000	245000.00
772	TRAFFIC SIGNAL SYSTEM - SITE 1	EA	1.000	419440.000 / 419440.00	654000.000	654000.00	574000.000	574000.00
772	TRAFFIC SIGNAL SYSTEM - SITE 2	EA	1.000	120000.000 / 120000.00	198000.000	198000.00	200200.000	200200.00
772	TRAFFIC SIGNAL SYSTEM - SITE 3	EA	1.000	681360.000 / 681360.00	775000.000	775000.00	710000.000	710000.00
772	TRAFFIC SIGNAL SYSTEM - SITE 4	EA	1.000	315200.000 / 315200.00	321000.000	321000.00	271000.000	271000.00
772	TRAFFIC SIGNAL SYSTEM - SITE 5	EA	1.000	658160.000 / 658160.00	779000.000	779000.00	710000.000	710000.00
772	TRAFFIC SIGNAL SYSTEM - SITE 6	EA	1.000	294240.000 / 294240.00	378000.000	378000.00	298500.000	298500.00
772	TRAFFIC SIGNAL SYSTEM - SITE 7	EA	1.000	120000.000 / 120000.00	188500.000	188500.00	220000.000	220000.00
772	TRAFFIC SIGNAL SYSTEM - SITE 8	EA	1.000	986200.000 / 986200.00	1238000.000	1238000.00	1109000.000	1109000.00
772	TRAFFIC SIGNAL SYSTEM - SITE 9	EA	1.000	1200000.000 / 1200000.00	1304000.000	1304000.00	1483200.000	1483200.00
	TOTAL			13095405.0		12119265.5		12834093.0
					NO LIMIT		NO LIMIT	

ACTION TAKEN BY DEPARTMENT OF TRANSPORTATION
Deputy Director For Engineering:

AWARD TO: SUN ELECTRIC INC

WHEN PRELIMINARY ARRANGEMENTS ARE COMPLETED.

3

DATE OF AWARD

DEPARTMENT OF TRANSPORTATION Deputy Director For Engineering

ND DEPARTMENT OF TRANSPORTATION

SHEET NO 2 OF 2

ABSTRACT OF BIDS RECEIVED

PROJECT NO. HEU-8-992(047)
HEU-8-992(048)

COUNTY & DATE CASS (017) MAR 21, 2025 09:30AM

LENGTH & TYPE 0.000
WEST FARGO VARIOUS INTERSECTION(40TH-7TH

COMPLETION TIME 09/26/25 SIGNAL, TURN LANE, LIGHTING, PAVEMENT

NO. 23800

BIDDER STRATA CORPORATION

GRAND FORKS, ND

C.C. BOND RANK 03

BIDDER

C.C.

BIDDER

C.C.

SPEC. NO.	ITEM DESCRIPTION	UNIT	QUANTITY	BID PRICE	AMOUNT	BID PRICE	AMOUNT	BID PRICE	AMOUNT
103	CONTRACT BOND	L SUM	1.000	11000.000	11000.00				
202	REMOVAL OF CONCRETE PAVEMENT	SY	786.000	15.000	11790.00				
202	REMOVAL OF CURB & GUTTER	LF	1637.000	20.000	32740.00				
203	COMMON EXCAVATION-TYPE A	CY	580.000	37.500	21750.00				
302	AGGREGATE BASE COURSE CL 5	CY	361.000	111.000	40071.00				
550	9IN NON-REINF CONCRETE PVMT CL AE-DOWELED	SY	774.000	138.000	106812.00				
550	10IN NON REINF CONCRETE PVMT CL AE-DOWELED	SY	413.000	143.000	59059.00				
702	MOBILIZATION	L SUM	1.000	195370.000	195370.00				
704	TRAFFIC CONTROL SIGNS	UNIT	709.000	2.000	1418.00				
704	TYPE III BARRICADE	EA	10.000	110.000	1100.00				
704	DELINEATOR DRUMS	EA	102.000	20.000	2040.00				
704	OBLITERATION OF PAVEMENT MARKING	SF	6010.000	.100	601.00				
708	INLET PROTECTION-SPECIAL	EA	10.000	185.000	1850.00				
709	GEOSYNTHETIC MATERIAL TYPE R1	SY	1187.000	3.900	4629.30				
750	CONCRETE MEDIAN NOSE PAVING	SY	18.000	150.000	2700.00				
754	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	SF	105.000	45.000	4725.00				
754	FLAT SHEET FOR SIGNS-TYPE IV REFL SHEETING	SF	38.000	40.000	1520.00				
754	RESET SIGN PANEL	EA	3.000	100.000	300.00				
754	RESET SIGN SUPPORT	EA	3.000	300.000	900.00				
762	EPOXY PVMT MK MESSAGE	SF	64.000	30.000	1920.00				
762	EPOXY PVMT MK 4IN LINE	LF	280.000	5.000	1400.00				
762	EPOXY PVMT MK 8IN LINE	LF	608.000	10.000	6080.00				
762	EPOXY PVMT MK 24IN LINE	LF	34.000	25.000	850.00				
762	PREFORMED PATTERNED PVMT MK-MESSAGE(GROOVED)	SF	326.000	35.000	11410.00				
762	METHYL METHACRYLATE PVMT MK 8IN LINE	LF	24.000	50.000	1200.00				
762	METHYL METHACRYLATE PVMT MK 24IN LINE	LF	1611.000	65.000	104715.00				
762	PREFORMED PATTERNED PVMT MK 4IN LINE-GROOVED	LF	2530.000	6.000	15180.00				
762	PREFORMED PATTERNED PVMT MK 8IN LINE-GROOVED	LF	3400.000	12.000	40800.00				
762	PREFORMED PATTERNED PVMT MK 24IN LINE-GROOVED	LF	574.000	45.000	25830.00				
762	PREF PATT PVMT MK 7IN LINE CONTRAST-GROOVED	LF	180.000	12.000	2160.00				
762	PREF PATT PVMT MK 11IN LINE CONTRAST-GROOVED	LF	46.000	22.000	1012.00				
770	REMOVE LIGHT STANDARD	EA	5.000	3870.000	19350.00				
770	LIGHTING SYSTEM (ROADWAY)	L SUM	1.000	45200.000	45200.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 1	EA	1.000	78500.000	78500.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 2	EA	1.000	31000.000	31000.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 3	EA	1.000	102000.000	102000.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 4	EA	1.000	38000.000	38000.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 5	EA	1.000	107000.000	107000.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 6	EA	1.000	53000.000	53000.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 7	EA	1.000	29800.000	29800.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 8	EA	1.000	172000.000	172000.00				
772	TRAFFIC SIGNAL SYSTEM - SITE 9	EA	1.000	178000.000	178000.00				
	TOTAL				1566782.30				
				NO LIMIT					

ACTION TAKEN BY DEPARTMENT OF TRANSPORTATION
Deputy Director For Engineering:

4

AWARD TO: SUN ELECTRIC INC

DATE OF AWARD

WHEN PRELIMINARY ARRANGEMENTS ARE COMPLETED.

DEPARTMENT OF TRANSPORTATION Deputy Director For Engineering

North Dakota Department of Transportation

Apparent Bids for Letting of March 21, 2025

Letting ID: 25032101

Cut-off Time: 9:30:00 AM

Call order: 23690 **Proposal:** 2025032123690

Counties: CASS RANSOM

TURN LANE; GRADING; HMA; AGGREGATE BASE; AND INCIDENTALS

Bidder	Bidder ID	Alt or Opt	Bid Limitation	Total Discount	DBE %	Total
ENGINEERS ESTIMATE	9048					$243,012.00
CENTRAL SPECIALTIES INC	159					$252,714.71
BORDER STATES PAVING INC	195					$258,151.55
KNIFE RIVER MATERIALS	2712					$284,319.16
MARK SAND & GRAVEL COMPANY	363					$365,313.21

(5 apparent bids)

Call order: 23800 **Proposal:** 2025032123800

Counties: CASS

SIGNAL; TURN LANE MODIFICATIONS; LIGHTING; PAVEMENT MARKING

Bidder	Bidder ID	Alt or Opt	Bid Limitation	Total Discount	DBE %	Total
SUN ELECTRIC INC	7373					$1,211,926.55
PARSONS ELECTRIC LLC	9110					$1,283,409.30
ENGINEERS ESTIMATE	9048					$1,309,540.50
STRATA CORPORATION	180					$1,566,782.30

(4 apparent bids)

Copyright © 2025 Bid Express®

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING BID, SHOWING
RECEIPT OF ENGINEER'S STATEMENT OF ESTIMATED COST
AND DIRECTING EXECUTION OF CONTRACT

WHEREAS, bids have heretofore been received for the making of certain improvements in Project No. 2279 – 9th Street E and Veterans Boulevard Pedestrian Safety Improvements of the City of West Fargo, North Dakota; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor of the City of West Fargo; and

WHEREAS, the Engineer for the City of West Fargo has made and filed a careful and detailed statement of the estimated cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the fact is and that the minutes show that the bid of Sun Electric, in the amount of $1,211,926.55 is the lowest bid received and that said company is the lowest responsible bidder; that said bid was accompanied by a bidder's bond in the amount of 5% of the bid price and copy of the contractor's license or certificate of renewal thereof and in conformity with the provisions of Chapter 40-29 of the North Dakota Century Code

That the Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said work in said Project No. 2279;

That the contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby awarded to the said Sun Electric, in the amount of $1,211,926.55 and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder.

Dated: April 7, 2025

APPROVED:

_____
President of Board of City Commissioners

ATTEST:

_____
City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.