



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, July 1, 2024 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, July 1, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Oath of Office:

a. Commissioner Amy Zundel

b. Commissioner Rory Jorgensen

The Oath of Office was administered by Bernie Dardis, Commission President to Commissioner Amy Zundel and Rory Jorgensen.

D. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present;
Commissioner Bernie Dardis – present; Commissioner Brad Olson – present;
Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

E. Approve Order of Agenda

Commissioner Olson moved and Commissioner Zundel seconded to approve the order of the agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Appointments of Positions, Portfolios, and Committees

1. Appointment of Vice President Board of City Commission - Brad Olson
2. Appointment of Municipal Judge - Trent Barkus; and Clerk of Court - Amy Kraemer
3. Appointive Officers:
 - a. City Administrator/Auditor - Dustin Scott
 - b. City Attorney - Ohnstad Twichell, P.C.
 - c. City Engineer - Dan Hanson
 - d. Police Chief - Pete Nielsen



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- e. Fire Chief - Dan Fuller
- f. Building Inspector - Mark Housh
- g. City Assessor - Nick Lee
- 4. Appointment of Portfolios:
 - a. Primary
 - i. Sanitation - Rory Jorgensen
 - ii. Streets, Water and Sewer - Amy Zundel
 - iii. Police and Fire - Brad Olson
 - iv. Administrative Services - Bernie Dardis
 - v. Community & Development Services - Roben Anderson
 - b. Secondary
 - i. Sanitation - Amy Zundel
 - ii. Streets, Water and Sewer - Brad Olson
 - iii. Police and Fire - Bernie Dardis
 - iv. Administrative Services - Roben Anderson
 - v. Community & Development Services - Rory Jorgensen
- 5. Appointments to Committees:
 - a. Greater Fargo-Moorhead Economic Development Corporation
 - i. Bernie Dardis
 - b. Fargo-Moorhead Metropolitan Council of Governments
 - i. Brad Olson
 - ii. Rory Jorgensen
 - c. West Fargo Economic Development Advisory Committee
 - i. Brad Olson
 - ii. Amy Zundel
 - d. Library Board
 - i. Roben Anderson
 - e. Urban Forestry Committee
 - i. Roben Anderson



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- f. Cass County Planning & Zoning
 - i. Brad Olson
- g. Fargo Cass Board of Public Health
 - i. Bernie Dardis
- h. Airport Authority Liaison
 - i. Rory Jorgensen
- i. Fargo-Moorhead Flood Diversion Board of Authority
 - i. Bernie Dardis
- j. Cass-Clay Food Systems Advisory Commission
 - i. Amy Zundel
- k. Liquor Control Board
 - i. Rory Jorgensen
 - ii. Roben Anderson
- l. West Fargo Events
 - i. Bernie Dardis
- m. Fargo-Moorhead Convention and Visitor's Bureau - Casey Sanders-Berglund, Director of Economic Development
- n. MATBUS Coordinating Board - Brad Olson
- o. RRRDC Authority Board - Bernie Dardis
- p. RRRDC Budget/Finance Committee - Bernie Dardis

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the Appointments of Positions, Portfolios, and Committees as stated by Commission President Dardis. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.



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G. Approval of Minutes - June 17, 2024

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes of June 3, 2024. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

H. Building Permits

Commissioner Zundel moved and Commissioner Olson seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

- a. Bills
- b. A24-10 The Wilds 24th Addition, Approval of Final Plat
- c. A24-14 Jason Subdivision, Approval of Conditional Use Permit (CUP) for an accessory building larger than 1600 sq ft within the "R-R" Rural Residential Zoning District
- d. Approval of conditional building permit agreement allowing an existing house to temporarily remain on a lot during construction of new house
- e. Games of Chance for Friends of Easton Hoffman
- f. Gaming Site Authorization for The Team Makers Club, Inc at Piggy BBQ
- g. Games of Chance for IPOP - Interested Parents of Packatahnas

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.



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Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

One West Fargo resident spoke during this time.

2. Public Hearing – A24-19 Zoning Ordinance Amendments to Title IV relating to Planned Unit Developments (PUDs), Approval of First Reading of Ordinance -- Aaron Nelson, Planning Director

Commissioner Zundel moved and Commission President Dardis seconded to table the item of 24-19 Zoning Ordinance Amendments to Title IV relating to Planned Unit Developments (PUDs), approval of First Reading of Ordinance, until the next meeting. Commissioners Jorgensen, Zundel, Dardis, and Anderson voted aye. Commissioner Olson voted nay, the motion was declared carried on a 4:1 vote.

3. Project No. 9040 – Lighting Standard Improvements – HSP to LED (Citywide) -- Dan Hanson, City Engineer

• Review Bids and Concur with NDDOT to Award Contract

Commissioner Jorgensen moved and Commissioner Olson seconded to approve Project No. 9040 – Lighting Standard Improvements – HSP to LED (Citywide); Review Bids and Concur with NDDOT to Award Contract. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Update on Senior Director of Administrative Services -- Sarah Gasevic, Director of Human Resources

An informational update was given regarding the Senior Director of Administrative Services, Nick Lee was the chosen candidate.



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5. City Administrator's Report -- Dustin Scott, City Administrator

- A. 2023 Audit Update
- B. 2025 Budget Update
- C. Finance Director Search Update
- D. 4th of July, City offices are closed

6. Correspondence

There was no correspondence.

7. Non-Agenda Items

Railroad Bridge Grant Update

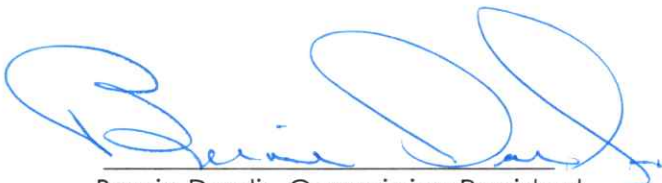
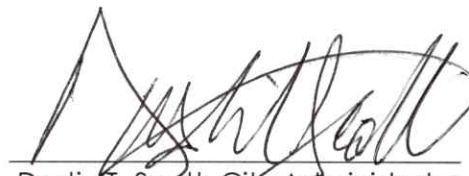
Wilds round about at Sheyenne and 52nd is closed, gate has been opened

-- Dan Hanson, City Engineer/ Senior Director of Community and Development

8. Adjourn

Commissioner Anderson moved and Commissioner Olson seconded to adjourn the meeting. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye.

No Commissioners present voted nay, the meeting was adjourned at 6:23 PM.


Bernie Dardis, Commission President
Dustin T. Scott, City Administrator