



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, August 19, 2024 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, August 19, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- August 5, 2024

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the minutes of August 5, 2024. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of August 5, 2024, was declared carried.

F. Building Permits

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits was declared carried.



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Consent Agenda - Approve the Following:

- a. **Bills**
- b. **Site Authorization for North Dakota Association for the Disabled at Jimmy's Bar & Casino**
- c. **Gaming Site Authorization for Metro Sports Foundation Site Relocation**
- d. **Games of Chance for West Fargo Lions Club. Games of Chance for Diamond in the Ruff Pet Rescue**
- f. **A24-11 North Pond at the Preserve 14th Addition, Voiding of previously approved Conditional Use Permit for auto sales**

Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda as presented. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda as presented was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There were two West Fargo residents that spoke during this time.

2. Public Hearing – Community Development Block Grant (CDBG) Application Public Hearing -- Aaron Nelson, Planning Director

The Community Development Block Grant (CDBG) Application Public Hearing was opened and closed, there was no one present to speak on the item. Christopher Miller with Beyond Shelter Inc was present for any questions. This was an informational item only; no action was taken.



3. A24-17 FMD-Raymond Subdivision, Approval of Final Plat -- Aaron Nelson, Planning Director

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the request of A24-17 FMD-Raymond Subdivision, approval of Final Plat. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A24-17 FMD-Raymond Subdivision, approval of Final Plat was declared carried.

4. Presentation of MATBUS Transit Reorganization Study -- Aaron Nelson, Planning Director

Cole Swingen, Fargo Assistant Transit Director for the City of Fargo MATBUS and Wade Kline of KLJ came forward to present the MATBUS Transit Reorganization Study. This was an informational item only; no action was taken.

5. Request for Construction and Fit-up Costs at New City Hall Location -- Dustin Scott, City Administrator

Commissioner Anderson moved and Commissioner Olson seconded to approve the request for construction and fit-up costs at New City Hall location for a satellite Library. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the Request for Construction and Fit-up Costs at New City Hall Location for a satellite Library was declared carried.

6. Abatement Hearing for NDAC Real Estate LLC Eligibility for Charitable Property Tax Exemptions

Rammie Olson, Board Chair of North Dakota Autism Center came forward to speak during this time.

Commissioner Olson moved and Commissioner Jorgensen seconded to deny the Abatement Hearing for NDAC Real Estate LLC Eligibility for Charitable Property Tax Exemptions. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye.

Commissioner Anderson voted nay. The motion to deny the Abatement Hearing for NDAC Real Estate LLC Eligibility for Charitable Property Tax Exemptions, was declared carried on a 4:1 vote.

7. Proposed 2025 Utility Rates (informational only) -- Matt Andvik, Director of Public Works

This was an informational item only; no action was taken.

**8. Project No. 1316 – Phase 3 (Northside Sanitary Sewer Collector Rehabilitation)
-- Dan Hanson, City Engineer**

- **Approve Engineer's Report and Direct Engineer to prepare both a Task order for Basic Services along with Plans and Specifications**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve Project No. 1316 – Phase 3 (Northside Sanitary Sewer Collector Rehabilitation); approve Engineer's Report and Direct Engineer to prepare both a Task order for Basic Services along with Plans and Specifications. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 1316 – Phase 3 (Northside Sanitary Sewer Collector Rehabilitation); approve Engineer's Report and Direct Engineer to prepare both a Task order for Basic Services along with Plans and Specifications was declared carried.

9. City Administrator's Report -- Dustin Scott, City Administrator

Update on Finance Director position, position has been filled

Update on 2023 Audit, in final stages of reviewing

Update on 2025 Audit, Preliminary was sent over to the County

Reminder: Next City Commission meeting Tuesday, September 3, 2024

10. Correspondence

11. Non-Agenda Items

12. Adjourn

Commissioner Olson moved and Commissioner Anderson seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay. The motion to adjourn the meeting at 6:54 PM was declared carried.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator