

Meeting Items

- A. Call to Order
- B. Swearing in of Officers Garrett Dixon and Andrew VonEschen
- C. Pledge of Allegiance
- D. Roll Call
- E. Approve Order of Agenda
- F. Approval of Minutes -- October 21, 2024
- G. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. Agreement for Provision of Environmental Health Services for the City of West Fargo by Fargo Cass Public Health
- c. Sanitation Update Report
- d. (2) Additional Snow Emergency Routes
- e. Games of Chance for VFW, Department of North Dakota
- f. Games of Chance for Tech Team Wrestling
- g. Games of Chance for Schwetty, Inc.
- h. Games of Chance for Fargo Moorhead Quilters
- i. Games of Chance for Bridging the Gap
- j. Games of Chance for VOLT Volleyball

Regular Agenda

- 1. Public Comment
Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. [City Commission Meeting Public Comment | West Fargo, ND \(westfargond.gov\)](https://www.westfargond.gov/city-commission-meeting-public-comment)
- 2. Update on Street Parking -- Matt Andvik, Director of Public Works
- 3. Flock Safety System (Public Safety Operating System) -- Pete Nielsen, Chief of Police
 - Approved within the Police Department 2025 Budget
- 4. A24-27 Zoning Ordinance Amendment to Title IV regarding lot coverage -- Aaron Nelson, Director of Planning
- 5. River's Bend Multiuse Path and Pedestrian Bridge -- Dan Hanson, City Engineer
 - Create Project No. 6060, Approve Task Order No. 2.2 with HDR for Preliminary Engineering Services
- 6. Beaton Drive Multi-Use Path Improvements -- Dan Hanson, City Engineer
 - Approve Grant Application for TA/CRP grant opportunities

7. Project No. 9036 – I-94 and 26th St W -- Dan Hanson, City Engineer
 - Hazer Property Purchase Update
8. City Administrator's Report -- Dustin Scott, City Administrator
9. Correspondence
10. Non-Agenda Items
11. Adjourn



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, October 21, 2024 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the City of West Fargo Commission Chambers on Monday, October 21, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Jorgensen seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the order of agenda, was declared carried.

E. Approval of Minutes -- October 7, 2024

Commissioner Olson moved and Commissioner Zundel seconded to approve the minutes of October 7, 2024. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the minutes of October 7, 2024, was declared carried.

F. Building Permits

Commissioner Zundel moved and Commissioner Anderson seconded to approve the building permits. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the building permits, was declared carried.

Consent Agenda - Approve the Following:

- a. Bills**
- b. Gaming Site Authorization for Prairie Public Broadcasting at DoubleTree by Hilton**
- c. Gaming Site Authorization for Metro Sports at Louie's**
- d. Financial Report as of September 30, 2024**
- e. Approve Wholesale Water and Wastewater Rate Adjustments with the City of Fargo**
- f. 3rd Quarter Salary Report**
- g. Games of Chance for Freedom Elementary PTO**

Olson moved and Commissioner Jorgensen seconded to approve the consent agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the consent agenda, was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

2. Public Hearing – A24-27 Zoning Ordinance Amendment to Title IV regarding lot coverage -- Aaron Nelson, Director of Planning

Commissioner Jorgensen moved and Commissioner Olson seconded to approve the first reading of A24-27 Zoning Ordinance Amendment to Title IV regarding lot coverage. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A24-27 Zoning Ordinance Amendment to Title IV regarding lot coverage, was declared carried.

3. A24-26 Zoning Ordinance Amendment to Title IV regarding landscaping, screening, & outdoor storage -- Aaron Nelson, Director of Planning

Commissioner Zundel moved and Commissioner Olson seconded to approve A24-26 Zoning Ordinance Amendment to Title IV regarding landscaping, screening, & outdoor storage. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve A24-26 Zoning Ordinance Amendment to Title IV regarding landscaping, screening, & outdoor storage, was declared carried.

4. First Reading of Ordinance 1248 relating to Ambulance Services -- Dan Fuller, Chief of Fire

Commissioner Zundel moved and Commissioner Olson seconded to approve the first reading of Ordinance 1248 relating to Ambulance Services. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve the first reading of Ordinance 1248 relating to Ambulance Services, was declared carried.

5. Project No. 1316 Phase 3 – Northside Sanitary Sewer Collector Rehabilitation -- Dan Hanson, City Engineer

• Accept bid and award contract

Commissioner Olson moved and Commissioner Zundel seconded to approve Project No. 1316 Phase 3 – Northside Sanitary Sewer Collector Rehabilitation; accept bid and award contract. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion to approve Project No. 1316 Phase 3 – Northside Sanitary Sewer Collector Rehabilitation; accept bid and award contract, was declared carried.

6. City Administrator's Report -- Dustin Scott, City Administrator

- Deputy Inspector update
- City Assessor position has been posted
- City will be closed Monday, November 11 in observance of Veterans Day

7. Correspondence

There was no correspondence.

8. Non-Agenda Items

Commissioner Jorgensen gave an update on Sanitation.

9. Adjourn

Commissioner Anderson moved and Commissioner Jorgensen seconded to adjourn. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners voted nay, the motion to adjourn was declared carried. The meeting was adjourned at 5:55 PM.

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT MONTHLY COMPARISON REPORT
11/04/2024**

	October 2023			October 2024		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	9		\$ 7,206,000.00	7		\$ 13,560,675.00
RESIDENTIAL DWELLING	148	148	\$ 46,960,805.00	137	137	\$ 54,170,336.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME				23	83	\$ 18,260,000.00
RESIDENTIAL MULTIPLE						
PUBLIC				2		\$ 7,378,072.00
CHURCH						
ACCESSORY	174		\$ 3,760,464.00	156		\$ 5,502,576.00
FOUNDATION ONLY	2		\$ 17,000.00	6		\$ 1,358,400.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	30		\$ 11,841,200.00	52		\$ 17,442,816.00
RESIDENTIAL	113		\$ 2,767,349.00	127		\$ 4,216,359.00
PUBLIC	6		\$ 3,450,452.00	5		\$ 1,604,940.00
CHURCH				1		\$ 1,727,000.00
ACCESSORY				1		\$ 7,000.00
<u>BUILDING OTHER</u>						
DEMOLITION	10		\$ 494,400.00	15		\$ 830,669.00
MOVE	3		\$ 72,000.00	1		\$ 20,000.00
PERMIT CANCELLATION				1		\$ (8,345.00)
TOTALS	495	148	\$ 76,569,670.00	532	220	\$ 126,070,498.00

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
11/04/2024**

	AS OF 10/31/2024		YEAR TO DATE			
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	1		\$ 3,696,000.00	7		\$ 13,560,675.00
RESIDENTIAL DWELLING	4	4	\$ 3,345,000.00	137	137	\$ 54,170,336.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME				23	83	\$ 18,260,000.00
RESIDENTIAL MULTIPLE						
PUBLIC				2		\$ 7,378,072.00
CHURCH						
ACCESSORY	3		\$ 20,000.00	156		\$ 5,502,576.00
FOUNDATION ONLY				6		\$ 1,358,400.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	2		\$ 75,000.00	52		\$ 17,442,816.00
RESIDENTIAL	1		\$ 20,000.00	127		\$ 4,216,359.00
PUBLIC				5		\$ 1,604,940.00
CHURCH				1		\$ 1,727,000.00
ACCESSORY				1		\$ 7,000.00
<u>BUILDING OTHER</u>						
DEMOLITION				15		\$ 830,669.00
MOVE				1		\$ 20,000.00
PERMIT CANCELLATION				1		\$ (8,345.00)
TOTALS	11	4	\$ 7,156,000.00	532	220	\$ 126,070,498.00

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

1

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
241094	JENNIFER & TROY HISCHER	970 ALBERT DR W	JENNIFER & TROY HISCHER	\$ 3,500.00	Accessory - Deck
241083	CHRIS & HEATHER SIVERSON, ETAL	397 20 AVE E	CHRIS & HEATHER SIVERSON, ETAL	\$ 2,000,000.00	Residential Dwelling
241109	Jordahl Custom Homes, Inc.	5827 ELLIS DR W	WESTPORT INVESTMENTS LLC	\$ 265,000.00	Residential Dwelling
241110	Jordahl Custom Homes, Inc.	6105 MARTIN LN W	DESIGNER HOMES OF FARGO-MOORHEAD	\$ 230,000.00	Residential Dwelling
241064	JARAMEY S JOHNSON	32 PARK DR	JARAMEY S JOHNSON	\$ 20,000.00	Remodel - Residential - Lower Level Remodel
241111	Designer Homes of Fargo-Moorhead LLC	1089 HICKORY LN	WESTPORT INVESTMENTS LLC	\$ 850,000.00	Residential Dwelling
240986	The Nordick Group, Inc	1000 7 ST NE	NORDICK GROUP INC	\$ 3,696,000.00	Commercial - Multi-tenant Leasing Space Phase #1
241020	Meinecke-Johnson Company	615 MAIN AVE W	FORUM COMMUNICATIONS COMPANY	\$ 25,000.00	Remodel - Commercial - Install Overhead Door
240950	Tornell Contracting, Inc.	705 32 AVE E	705 PROPERTY GROUP, LLC	\$ 2,000.00	Accessory - Structure
241116	Accelerated Green Work, Inc.	612 19 ST E	MING SUN CHEUNG, ETAL	\$ 14,500.00	Accessory - Deck
241127	Olaf Anderson Construction, Inc.	2521 3 AVE NW	STERLING OFFICE AND INDUSTRIAL	\$ 50,000.00	Remodel - Commercial - Install Demising Wall

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 10/21/24 to 11/01/24

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
121471		808 A & L LANDSCAPING	650.00						
1	2499	10/10/24 SPRINKLER WINTERIZATION	650.00			1000 455000	420		101000
		Total for Vendor:	650.00						
121562		1187 A1 RADIATOR SALES & REPAIR	516.00						
1	16671	10/29/24 SA28 RADIATOR REPAIR	516.00			6025 450000	825		101000
		Total for Vendor:	516.00						
121500		4550 ABC LOCK & KEY INC	929.00						
1	E2432	10/24/24 LOCK REKEY - PD	929.00			1000 455000	420		101000
		Total for Vendor:	929.00						
121436		3279 ACCELERATED GREEN WORKS INC	14,381.00						
1	S124614	10/21/24 abatement 10acre lot(52nd ave	1,713.00			1000 415000	555		101000
2	S124613	10/21/24 abatement 45acre lot(52nd Ave	7,269.00			1000 415000	555		101000
3	S124612	10/21/24 abatement 5655 11 st w	2,465.00			1000 415000	555		101000
4	S124611	10/21/24 abatement 1001 christianson d	2,934.00			1000 415000	555		101000
		Total for Vendor:	14,381.00						
121398		289 ACME TOOLS	291.47						
1	13400436	10/16/24 SAW - CARBURATOR	92.13			6020 450000	427		101000
2	13375789	10/10/24 MASONRY BLADES	199.34			6020 450000	427		101000
121465		289 ACME TOOLS	305.31						
1	25124004	10/24/24 DRILL BITS/TOOLS	90.27			1000 430002	432		101000
2	13422777	10/22/24 SAW BLADES	32.04			6020 450000	432		101000
3	13429412	10/23/24 TOOLS	183.00			1000 430000	432		101000
		Total for Vendor:	596.78						
121362		3179 ADVANCED ENGINEERING &	5,138.50						
1	98077	10/08/24 2024 Financial Services	5,138.50			1000 414100	428		101000
121415		3179 ADVANCED ENGINEERING &	1,194.25						
1	98117	10/08/24 I&C SCADA SUPPORT	1,194.25			6025 450000	430		101000
		Total for Vendor:	6,332.75						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
121400		779 AGASSIZ SEED COMPANY	100.00								
1	088449	10/09/24 CLASSIC SHADE/SUN MIX	100.00			6025		450000	439		101000
		Total for Vendor:	100.00								
121364		4968 ALISHA EVELAND	211.66								
1	10/21/24	Child Care Grant	211.66			2960		411900	416		101000
		Total for Vendor:	211.66								
121359		3490 AMAZON CAPITAL SERVICES	112.28								
1	10/17/24	Clothing - Inspections	90.30			1000		418000	422		101000
		1FYFYMT1NTY7									
2	10/17/24	Power Strip - Planning	21.98			1000		418000	410		101000
		1FYFYMT1NTY7									
121431		3490 AMAZON CAPITAL SERVICES	105.73								
1	10/16/24	TOOLBAG	89.78			1000		430002	432		101000
		1RGWD1MQFQJV									
2	10/16/24	SCREEN CLEANING WIPES	15.95			1000		430000	410		101000
121460		3490 AMAZON CAPITAL SERVICES	170.03								
1	10/26/24	edges & chocks for trailer	101.88			1000		421000	610		101000
		1MN63DJRK97G									
2	10/26/24	key lock - cruff	68.15			1000		421000	641		101000
		1MN63DJRK97G									
121473		3490 AMAZON CAPITAL SERVICES	386.95								
1	10/17/24	AED PADS	386.95			1000		455000	639		101000
		1N9QY7XTLFKY									
121490		3490 AMAZON CAPITAL SERVICES	420.05								
1	10/29/24	Locating Tools	360.06			6020		450000	412		101000
		1N4QN4KJH1									
2	10/24/24	Eng Clothing	59.99			1000		414200	422		101000
		1JFWNTCR134J									

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CITY OF WEST FARGO, ND
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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
121494		3490 AMAZON CAPITAL SERVICES	269.87								
1	10/07/24	J MARTINEZ BOOTS	84.99			1000		455000	422		101000
		1LVLJXLDRNYV									
2	10/28/24	M HUMMEL PANTS	89.98			1000		430000	422		101000
		1KVDPVNL7HYR									
3	10/28/24	NITRILE GLOVES	75.92			6025		450000	639		101000
		1RJWJ1HFDGP3									
4	10/14/28	NITRILE GLOVES	18.98			6025		450000	639		101000
		16LXNM9NCLX1									
121593		3490 AMAZON CAPITAL SERVICES	2,477.99								
1	10/30/24	Locating Tools	2,477.99			6020		450000	412		101000
		1RFJYK713DX4									
121619		3490 AMAZON CAPITAL SERVICES	248.95								
1	10/25/24	LED BULBS	132.98			1000		430002	427		101000
		1NX6K3JDD9XH									
2	10/28/24	LED BULBS - DANE	44.99			6025		450000	427		101000
		1NTFXQQY7K7C									
3	10/28/24	C JOCHIM PANTS	59.99			1000		455000	422		101000
		1NTFXQQY7K7C									
4	10/28/24	RUST BUSTER	10.99			6020		450000	432		101000
		1NJ99VVM7KCG									
121622		3490 AMAZON CAPITAL SERVICES	199.99								
1	10/23/24	7026 INVERTER	199.99			6025		450000	427		101000
		1JJWN7W6NGMK									
Total for Vendor:			4,391.84								
121658	-98910E	5229 AMB INVESTMENTS, LLC	47,700.00								
		New City Hall									
1	11/01/24	Nov Lease - WEX Building	47,700.00			1001		415000	389		101000
Total for Vendor:			47,700.00								

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121525		3709 AMERICAN TEST CENTER	1,200.00								
1	2241958	10/27/24 L-75 & L-76 annual Insp	1,200.00			2060		415200	420		101000
		Total for Vendor:	1,200.00								
121616		317 AMERICAN WELDING & GAS, INC.	74.35								
1	0010433770	10/30/24 CO2	74.35			6020		450000	432		101000
		Total for Vendor:	74.35								
121453		999999 ARCADIA COGNERATI C/O GREG	650.00								
1	10/25/24	reg for masset	650.00			1000		421000	340		101000
		Total for Vendor:	650.00								
121542		5159 ASHLEY GOLDSTEIN	173.03								
	Watch Me Grow										
1	10/29/24	Child Care Grant	173.03			2960		411900	416		101000
		Total for Vendor:	173.03								
121536		22 ASPLIN EXCAVATING	864.25								
1	24-3770	10/17/24 ww- gravel pd	864.25			2975		421000	420	18	101000
		Total for Vendor:	864.25								
121339	-98949E	4672 ASURE PAYROLL TAX MANAGEMENT	228,882.58								
	10/18/24	payroll									
1	10/18/24	Social Security	108,006.92			1000		212501			101000
2	10/18/24	Medicare	25,259.62			1000		212502			101000
3	10/18/24	Federal Income Tax	87,024.04			1000		212503			101000
4	10/18/24	ND State Tax	4,238.00			1000		212504			101000
5	10/18/24	MN State Tax	4,354.00			1000		212505			101000
121661	-98909E	4672 ASURE PAYROLL TAX MANAGEMENT	226,665.68								
	11/01/24	payroll									
1	11/01/24	Social Security	107,453.04			1000		212501			101000
2	11/01/24	Medicare	25,130.18			1000		212502			101000
3	11/01/24	Federal Income Tax	85,804.46			1000		212503			101000
4	11/01/24	ND State Tax	4,209.00			1000		212504			101000
5	11/01/24	MN State Tax	4,069.00			1000		212505			101000
		Total for Vendor:	455,548.26								

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CITY OF WEST FARGO, ND
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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
121385		2931 AUTO VALUE PARTS STORES	893.25								
1	99301624	10/10/24 FILTERS	43.88			4387		480000	427		101000
2	99301763	10/11/24 299 CLASSICAL SECTION MO	15.99			6020		450000	427		101000
3	99302935	10/17/24 FILTERS	43.88			6020		450000	427		101000
4	99302928	10/17/24 FILTER WRENCH	36.99			1000		455000	432		101000
5	99302349	10/15/24 FILTERS	400.49			6010		450200	427		101000
6	99302352	10/15/24 FILTERS	6.52			1000		430001	427		101000
7	99302344	10/15/24 FILTERS	116.26			6020		450000	427		101000
8	99302350	10/15/24 HD OIL/HYDRAULIC FLEET/FILTE	85.35			1000		430000	427		101000
9	99302346	10/15/24 HD HYDRAULIC FLEET	52.91			6020		450000	427		101000
10	99302342	10/15/24 FILTERS	3.26			1000		421000	427		101000
11	99302353	10/15/24 AIR DOMESTIC	9.76			6025		450000	427		101000
12	99302641	10/16/24 FILTERS	77.96			6010		450200	427		101000
121443		2931 AUTO VALUE PARTS STORES	1,309.77								
1	99303627	10/22/24 FILTERS/HD FLEET	187.68			6010		450200	427		101000
2	99303602	10/22/24 FILTERS	203.84			6010		450200	427		101000
3	99303647	10/22/24 FILTERS	11.58			1000		430000	427		101000
4	99303622	10/22/24 OIL DRAIN	839.48			1000		455000	432		101000
5	99303625	10/22/24 FILTERS	11.58			6020		450000	427		101000
6	99303621	10/22/24 FILTERS	3.26			1000		421000	427		101000
7	99303623	10/22/24 FILTERS/IND HYDRAULIC	52.35			6020		450000	424		101000
121571		2931 AUTO VALUE PARTS STORES	52.91								
1	99303629	10/22/24 HD HYDRAULIC FLEET	52.91			6010		450200	427		101000
121594		2931 AUTO VALUE PARTS STORES	257.72								
1	99304850	10/29/24 FILTERS	9.78			1000		415000	427		101000
2	99304005	10/23/24 2006 CIRCUIT BREAKER	15.45			6020		450000	427		101000
3	99304847	10/29/24 FILTERS	3.26			1000		455000	427		101000
4	99304844	10/29/24 FILTERS	19.56			1000		421000	427		101000
5	99304849	10/29/24 FILTERS	85.17			6025		450000	427		101000
6	99304845	10/29/24 FILTERS/FUEL FLEET/CONSTRUCT	124.50			6020		450000	427		101000

11/04/24
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CITY OF WEST FARGO, ND
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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
121615		2931 AUTO VALUE PARTS STORES	290.25						
1	99304245	10/24/24 5304 FILTER	9.69			1000 430001	427		101000
2	99304846	10/29/24 HD HYDRAULIC/FUEL/CONSTRUCTI	220.57			1000 430000	427		101000
3	847024271	10/23/24 2006 3/8 RING	3.19			6020 450000	427		101000
4	99304698	10/28/24 SA28 V BELT	56.80			6025 450000	825		101000
		Total for Vendor:	2,803.90						
121486		1926 AUTO-OWNERS INSURANCE	411.77						
1	012554977	10/21/24 Airport - Auto Premium	411.77			7050 500000	321		101000
		Total for Vendor:	411.77						
121545		1695 BAKER & TAYLOR	49.30						
1	2038632773	10/14/24 BOOKS	49.30			7000 411600	662		101000
		Total for Vendor:	49.30						
121484		36 BERT'S TRUCK EQUIPMENT	56,529.00						
1	104535	10/22/24 #3074 DUMP BODY INSTALL/BRINE	49,979.00			1000 430000	870		101000
2	104927	10/22/24 #3074 STROBE LIGHTS/GPS/PINTLE	6,550.00			1000 430000	870		101000
		Total for Vendor:	56,529.00						
121597		1127 BIRSCHBACH EQUIPMENT & SUPPLY	148.00						
1	116217	10/21/24 DIAMOND BLADE	148.00			6025 450000	432		101000
121624		1127 BIRSCHBACH EQUIPMENT & SUPPLY	103.00						
1	115222	10/16/24 299 BELT	103.00			6020 450000	427		101000
		Total for Vendor:	251.00						
121644	-98914E	3552 BLUE CROSS BLUE	322,919.90						
		November 2024 Premium - Med/Dental/Vision							
1	1021102708	10/21/24 Nov 2024 Premium	322,919.90			1000 212539			101000
		Total for Vendor:	322,919.90						
121592		3489 BOLTON & MENK, INC	7,426.50						
1	0348510	10/28/24 Project 2279	6,635.50			4802 480000	313		101000
2	0348509	10/28/24 Traffic Signal Timing	791.00			1000 430000	487		101000
		Total for Vendor:	7,426.50						

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121459		28 BORDER STATES PAVING	2,110.00								
1	274224	10/09/24 HOT MIX ASPHALT	2,110.00			1000		430000	722		101000
121538		28 BORDER STATES PAVING	5,398.75								
1	2748-24	10/17/24 hot mix asphalt-pw	998.75			6020		450000	438		101000
2	2748-24	10/17/24 hot mix asphalt-pd (ww)	4,400.00			2975		421000	420	18	101000
121591		28 BORDER STATES PAVING	15,527.27								
1	Pay App 2F	09/27/24 Project 1337.2	15,527.27			4086		480000	670		101000
		Total for Vendor:	23,036.02								
121522		3512 BOUND TREE MEDICAL, LLC	1,106.85								
1	85529048	10/17/24 Medical Supplies	5.35			2060		415200	500		101000
2	85522064	10/11/24 Medical Supplies	1,101.50			2060		415200	500		101000
		Total for Vendor:	1,106.85								
121456		3374 BREANNA GRONAAS	135.00								
	TRAQ TEST										
1	10/28/24	TRAVEL REIMBURSEMENT	135.00			2210		428000	340		101000
		Total for Vendor:	135.00								
121470		652 BRENCO CORPORATION	213.61								
1	0155985	10/03/24 FLOOR CLEANER REPAIR	213.61			6020		450000	420		101000
		Total for Vendor:	213.61								
121418		3892 BURGGRAF'S ACE FARGO WEST #17458	13.99								
1	3767	10/16/24 CEMENT PRIMER	13.99			6020		450000	432		101000
121451		3892 BURGGRAF'S ACE FARGO WEST #17458	139.99								
1	3782	10/23/24 WHEELBARROW	139.99			1000		430001	358		101000
121474		3892 BURGGRAF'S ACE FARGO WEST #17458	43.06								
1	3768	10/16/24 PRUNER	26.99			1000		430001	358		101000
2	3770	10/17/24 HARDWARE	16.07			1000		455000	420		101000

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121617		3892 BURGGRAP'S ACE FARGO WEST #17458	39.99								
1	3800	10/30/24 FILTER	39.99			6020		450000	433		101000
		Total for Vendor:	237.03								
121482		351 BUSINESS ESSENTIALS	40.20								
1	OE6459881	10/24/24 Notary Stamps - Jodi R/Lisa	40.20			1000		414100	410		101000
121534		351 BUSINESS ESSENTIALS	813.88								
1	OE6455411	10/29/24 pr backpacks	813.88			1000		421000	375	12	101000
		Total for Vendor:	854.08								
121395		39 BUTLER MACHINERY	1,691.33								
1	PS0647037	10/02/24 7201 BLADE	139.75			4387		480000	427		101000
2	PS0647038	10/02/24 3000 ELEMENT	202.24			1000		430000	427		101000
3	PS0647117	10/03/24 7201 COMSUMER CMDTY	30.52			4387		480000	427		101000
4	PS0647118	10/03/24 3000 NUT/PIN	192.64			1000		430000	427		101000
5	CS0062447	10/02/24 CONSUMER CMDTY - RET	-47.24			1000		430000	427		101000
6	PS0647986	10/15/24 7200 REAR WINDOW	1,173.42			6025		450000	427		101000
121440		39 BUTLER MACHINERY	111.83								
1	PS0648155	10/17/24 3000 BEARING	111.83			1000		430000	427		101000
121623		39 BUTLER MACHINERY	742.31								
1	PS0648436	10/22/24 4008 FILTER/ELEMENT	742.31			6010		450200	427		101000
		Total for Vendor:	2,545.47								
121479		1355 CASS COUNTY GOVERNMENT	13,034.36								
1	11329	10/07/24 VECTOR CONTROL AUG 1-SEPT 30	13,034.36			2200		427500	395		101000
121632		1355 CASS COUNTY GOVERNMENT	3,485.00								
1	011394	10/31/24 sept 2024 jail housing	3,315.00			1000		421000	398		101000
2	011393	10/31/24 sept 2024 intox	170.00			1000		421000	398		101000
		Total for Vendor:	16,519.36								

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121449		46 CASS RURAL WATER USERS	29.81						
1	6482 Oct 10/25/24	6482 - WF Airport Water	29.81			7050 500000	420		101000
		Total for Vendor:	29.81						
121586		2909 CC STEEL LLC	409,491.38						
1	Pay App 4 10/24/24	Project 1349	409,491.38			4445 480000	670		101000
121587		2909 CC STEEL LLC	724,757.05						
1	Pay App 3 10/22/24	Project 1348	724,757.05			4444 480000	670		101000
		Total for Vendor:	1134,248.43						
121447		1512 CDW GOVERNMENT, INC	89.22						
1	AB2M59G 10/22/24	Adobe Pro license - Eng	29.74			1000 414200	497		101000
2	AB2M59G 10/22/24	Adobe Pro license - Willy G	29.74			1000 414100	497		101000
3	AB2M59G 10/22/24	Adobe Pro license - Fire	29.74			2060 415200	497		101000
		Total for Vendor:	89.22						
121546		1623 CENGAGE GALE	5,730.25						
1	85846138 10/21/24	ANNUAL SUBSCRIPTIONS	5,730.25			7000 411600	650		101000
		Total for Vendor:	5,730.25						
121450		1777 CENTURY LINK	76.19						
1	Oct 24 10/07/24	WF Airport	76.19			7050 500000	356		101000
		Total for Vendor:	76.19						
121575		2429 CERTIFIED LABORATORIES	546.95						
1	8890916 10/16/24	PENTRA FORM	546.95			1000 455000	433		101000
		Total for Vendor:	546.95						
121567		3216 CINTAS	104.67						
1	4209592159 10/28/24	RUG SERVICE	104.67			1000 455000	420		101000
		Total for Vendor:	104.67						

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121374		111 CITY OF FARGO	35,958.40								
1	469022	10/16/24 Para Rides Rt 20 & 24 - Sep 24	35,958.40			1000		415000	376		101000
121424		111 CITY OF FARGO	24,694.33								
1	468694	10/09/24 LANDFILL FEES	24,694.33			6010		450200	355		101000
121501		111 CITY OF FARGO	26,697.84								
1	469021	10/16/24 LANDFILL FEES	26,697.84			6010		450200	355		101000
121629		111 CITY OF FARGO	23,521.78								
1	469377	10/23/24 LANDFILL FEES	23,521.78			6010		450200	355		101000
		Total for Vendor:	110,872.35								
121483		3167 CITY OF WEST FARGO	75.56								
1	02066	Oct 10/21/24 Airport Dumpster	75.56			7050		500000	420		101000
		Total for Vendor:	75.56								
121655		3021 CIVICPLUS LLC	36,080.10								
1	321047	11/01/24 Annual Fees	36,080.10			1000		416200	497		101000
		Total for Vendor:	36,080.10								
121475		133 COLE PAPERS	772.50								
1	10495081	10/08/24 PAPER PRODUCTS - CH	772.50			1000		455000	500		101000
		Total for Vendor:	772.50								
121334	-98926E	3850 COLLIERS SECURITIES LLC	22,500.00								
1	10/21/24	RIB 2024 - municipal advisor	15,973.87			4086		480000	740		101000
2	10/21/24	RIB 2024 - municipal advisor	1,774.09			4088		480000	740		101000
3	10/21/24	RIB 2024 - municipal advisor	943.37			4006		480000	740		101000
4	10/21/24	RIB 2024 - municipal advisor	3,808.67			4005		480000	740		101000
		Total for Vendor:	22,500.00								
121446		5293 COLUMN SOFTWARE PBC	45.60								
1	1442-0059	10/24/24 General Public Notice	45.60			1000		418000	668		101000

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121649		5293 COLUMN SOFTWARE PBC	121.60								
1	1442-0060	10/31/24 General Public Notice	76.00			1000		418000	668		101000
2	1442-0061	10/31/24 General Public Notice	45.60			1000		418000	668		101000
		Total for Vendor:	167.20								
121397		4108 CONSOLIDATED ELECTRICAL	80.52								
1	3481069695	10/15/24 HARDWARE	80.52			1000		455000	420		101000
121561		4108 CONSOLIDATED ELECTRICAL	46.69								
1	2348-10687	10/03/24 ELECTRICAL FOR MR1	46.69			7000		411600	641		101000
		Total for Vendor:	127.21								
121428		65 CURT'S LOCK & KEY	10.62								
1	280222	10/17/24 DUPLICATE KEY	10.62			6025		450000	825		101000
		Total for Vendor:	10.62								
121427		79 DAKOTA HOSE & EQUIP	86.00								
1	3208611	10/15/24 2IN BLUE DISCHARGE HOSE	86.00			6025		450000	825		101000
		Total for Vendor:	86.00								
121495		4428 DAKOTA REFRIGERATION, INC.	397.50								
1	F205932	10/22/24 ICE MACHINE MAINTENANCE	397.50			6010		450200	420		101000
		Total for Vendor:	397.50								
121430		624 DAKOTA SUPPLY GROUP	271.30								
1	104154351	10/16/24 THRML UNIT MELTING ALLOY	271.30			6025		450000	825		101000
		Total for Vendor:	271.30								
121588		90 DAKOTA UNDERGROUND	741,006.45								
1	Pay App 4	10/22/24 Project 1345	741,006.45			4009		480000	670		101000
		Total for Vendor:	741,006.45								
121548		77 DEMCO INC	987.61								
1	7550045	10/10/24 DISPLAY HOLDERS	377.14			7000		411600	410		101000
2	7550045	10/10/24 SLATWALL DISPLAY PANEL	610.47			7000		411600	641		101000
		Total for Vendor:	987.61								

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121527		3918 DUO-SAFETY LADDER CORP	69.28						
1	494391	10/21/24 Ladder Maintenance Supplies	69.28			2060 415200	420		101000
		Total for Vendor:	69.28						
121539		2100 EAGLE RUN CROSSING	356.65						
2	9526	06/03/24 FUEL	38.74			1000 430001	424		101000
3	2458	06/12/24 FUEL	90.36			6025 450000	424		101000
4	1643	06/17/24 FUEL	31.72			1000 430000	424		101000
5	2721	06/20/24 FUEL	44.66			1000 430000	424		101000
6	5084	07/29/24 FUEL	64.47			6025 450000	424		101000
7	2132	10/15/24 FUEL	86.70			6025 450000	424		101000
		Total for Vendor:	356.65						
121506		1841 EMERGENCY AUTOMOTIVE	749.33						
1	MP100124-5	10/02/24 BEACON LIGHTS - ST	249.78			1000 430000	639		101000
2	MP100124-5	10/02/24 BEACON LIGHTS - RW	249.78			1000 430001	639		101000
3	MP100124-5	10/02/24 BEACON LIGHTS - WA	249.77			6020 450000	639		101000
		Total for Vendor:	749.33						
121379	-98921E	4664 EMPOWER (MASS MUTUAL)	4,793.58						
Empower									
1	10/18/24	Oct Contributions	4,793.58			1000 212528			101000
		Total for Vendor:	4,793.58						
121366		5354 ENERGY TECH SYSTEMS	7,068.75						
1	34682	09/10/24 Added door access controls	7,068.75			2970 480000	653		101000
121377		5354 ENERGY TECH SYSTEMS	425.00						
1	10288	10/23/24 IT room door swap	425.00			1000 414104	497	18	101000
		Total for Vendor:	7,493.75						
121372		3410 ENGRAPHIX	15.00						
1	A5096	10/23/24 3rd Q plate	15.00			1000 421000	422		101000
		Total for Vendor:	15.00						

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121347 1	114503S 10/18/24	3547 EQUITABLE UNIT ANNUITY Deferred Comp Oct 2024	2,000.00 2,000.00			1000		212524			101000
		Total for Vendor:	2,000.00								
121585 1	3731 10/31/24	ERIC SORENSON clothing reimb	182.99 182.99			1000		421000	422		101000
		Total for Vendor:	182.99								
121435 1	2862 10/24/24	ESSENTIA HEALTH annual physicals	3,351.00 3,351.00			1000		421000	996		101000
		890002547.10.2024									
121524 1	2862 2546.10.24	ESSENTIA HEALTH 10/25/24 FD Annual Sept. Physicals	1,138.00 1,138.00			2060		415200	996		101000
		Total for Vendor:	4,489.00								
121512 1	963 4282 10/23/24	EXCAVATING, INC. 508 1st Ave NW Demo	87,885.00 44,890.00			4902		415000	418		101000
	2	4283 10/23/24 512 1st Ave NW Demo/Tree remov	42,995.00			4904		415000	418		101000
		Total for Vendor:	87,885.00								
121403 1	1851 200764 10/07/24	F/S MANUFACTURING HARDWARE	39.16 39.16			6025		450000	439		101000
		Total for Vendor:	39.16								
121596 1	3344 371229100 10/18/24	FACTORY MOTOR PARTS 1205 PADS/ROTORS	129.92 129.92			1000		421000	427		101000
		Total for Vendor:	129.92								
121442 1	660 X101163364 10/24/24	FARGO FREIGHTLINER 410 SURGE TANK	242.49 242.49			6010		450200	427		101000
121572 1	660 R101032495 10/25/24	FARGO FREIGHTLINER 3100 WIPER/PARAMETER ADJUS	468.48 468.48			1000		430000	427		101000
		Total for Vendor:	710.97								

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121499		979 FARGO LINE-X	150.00						
1	30546	10/23/24 5301 UNDERSEAT STORAGE	150.00			1000 430001	427		101000
		Total for Vendor:	150.00						
121653		1979 FARGO MHD WEST FARGO CHAMBER OF	400.00						
1	337162	07/11/24 Website Banner/eBridge Ads	400.00			2970 480000	653		101000
		Total for Vendor:	400.00						
121412		1648 FARSTAD OIL, INC	330.90						
1	293061	10/09/24 RIDGELINE DEF	330.90			6010 450200	424		101000
121511		1648 FARSTAD OIL, INC	315.16						
1	301748-24	10/14/24 RIDGELINE DEF	315.16			4387 480000	424		101000
121565		1648 FARSTAD OIL, INC	299.99						
1	329445	10/25/24 MOBLE 1 0-20	299.99			1000 421000	424		101000
		Total for Vendor:	946.05						
121504		124 FASTENAL	4.08						
1	307714	10/25/24 TOOLS	4.08			6025 450000	432		101000
		Total for Vendor:	4.08						
121503		5138 FLEXIBLE PIPE TOOLS & EQUIPMENT	484.00						
1	30679	10/25/24 HAND NOZZLE	484.00			6025 450000	432		101000
		Total for Vendor:	484.00						
121520		2499 FM CONVENTION & VISITORS BUREAU	25,187.78						
1	Sept 24	09/30/24 Lodging Tax 2%	25,187.78			2141 411500	533		101000
121521		2499 FM CONVENTION & VISITORS BUREAU	12,593.89						
2	Sept 24	09/30/24 Lodging Tax 1%	12,593.89			2141 411500	653		101000
		Total for Vendor:	37,781.67						

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121369		1593 FRONTIER PRECISION, INC	491.50						
1	INV311740	10/18/24 Survey Equipment	491.50			1000 414200	641		101000
		Total for Vendor:	491.50						
121358		155 GALLS, LLC	1,293.45						
1	029365913	10/16/24 nametag for r. feltman	23.40			1000 421000	422		101000
2	029365911	10/16/24 equip for t. todd	201.89			1000 421000	422		101000
3	029365918	10/16/24 equip for nobles	155.22			1000 421000	422		101000
4	029335609	10/13/24 backpack for evink	82.80			1000 421000	422		101000
5	029371897	10/16/24 backpack for richardson	82.80			1000 421000	422		101000
6	029359535	10/15/24 backpack for stanton	82.80			1000 421000	422		101000
7	029335567	10/13/24 backpack for borg	82.80			1000 421000	422		101000
8	029335543	10/13/24 backpack for nielsen	82.80			1000 421000	422		101000
9	029359540	10/15/24 backpack for richardson	82.80			1000 421000	422		101000
10	029384495	10/17/24 badge for balvik	90.60			1000 421000	422		101000
11	029389360	10/18/24 equip for adel	302.14			1000 421000	422		101000
12	029372333	10/16/24 tag for hanson	23.40			1000 421000	422		101000
121422		155 GALLS, LLC	760.20						
1	029407209	10/21/24 equip - boots for hanson	457.48			1000 421000	422		101000
2	029407210	10/21/24 boots - pant for saari	266.57			1000 421000	422		101000
3	029407182	10/21/24 winter hat for masset	36.15			1000 421000	422		101000
121605		155 GALLS, LLC	6,364.04						
1	029439577	10/23/24 nametag for hanson	16.00			1000 421000	422		101000
2	029444449	10/24/24 boots for heyerman	140.68			1000 421000	422		101000
3	029472138	10/28/24 uniforms for haskell	189.86			1000 421000	422		101000
4	029472140	10/28/24 equip/jacket for coffield	389.45			1000 421000	422		101000
5	029489244	10/29/24 shirt for saari	89.12			1000 421000	422		101000
6	029441775	10/24/24 new officer equip	81.20			1000 421000	422		101000
7	029446392	10/24/24 new officer equip	2,218.70			1000 421000	422		101000
8	029492387	10/29/24 armor vest - schwartz	1,050.00			1000 421000	641		101000
9	029492389	10/29/24 armor vest - schany	1,050.00			1000 421000	641		101000
10	029492388	10/29/24 armor vest - newman	1,050.00			1000 421000	641		101000
11	029439019	10/23/24 pants for williams	89.03			1000 421000	422		101000
		Total for Vendor:	8,417.69						

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121410		93 GATEWAY CHEVROLET	77.98								
1	1273813	10/07/24 2004 SWITCH	77.98			6020		450000	427		101000
		Total for Vendor:	77.98								
121409		2558 GOODYEAR COMMERCIAL TIRE	464.01								
1	1301091968	10/09/24 4301 FLAT REPAIR	67.23			6010		450200	427		101000
2	1301091955	10/08/24 4021 FLAT REPAIR	134.56			6010		450200	427		101000
3	1301091954	10/08/24 4301 TIRE REPLACE	262.22			6010		450200	427		101000
121612		2558 GOODYEAR COMMERCIAL TIRE	655.33								
1	1301092074	10/25/24 4201 TIRE	655.33			6010		450200	427		101000
121626		2558 GOODYEAR COMMERCIAL TIRE	1,569.55								
1	1301092071	10/25/24 4201 TIRES	1,569.55			6010		450200	427		101000
121640		2558 GOODYEAR COMMERCIAL TIRE	1,058.73								
1	1301092004	10/15/24 4101 TIRES	1,058.73			6010		450200	427		101000
		Total for Vendor:	3,747.62								
121408		556 GRAINGER, INC.	26.52								
1	9275528199	10/09/24 RETAINING COMPOUND	26.52			1000		430000	427		101000
121432		556 GRAINGER, INC.	10.16								
1	9283021062	10/16/24 AIR FILTER	10.16			1000		430002	487		101000
121469		556 GRAINGER, INC.	16.24								
1	9273782517	10/08/24 SIGN	5.12			1000		455000	420		101000
2	9272467243	10/07/24 VBELT	11.12			1000		455000	420		101000
121505		556 GRAINGER, INC.	28.16								
1	9275177872	10/09/24 3401 MOTOR START CAPACITOR	28.16			1000		430000	427		101000
121564		556 GRAINGER, INC.	32.55								
1	9297415763	10/29/24 SA28 RADIATOR FLUSH	32.55			6025		450000	825		101000
		Total for Vendor:	113.63								

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121533		2713 HAMPTON INN & SUITES	792.00								
1	NKRU209	10/29/24 lodging for borg	198.00			1000		421000	340		101000
2	NKRU408	10/29/24 lodging for angeles	198.00			1000		421000	340		101000
3	NKRU308	10/29/24 lodging for hicks	198.00			1000		421000	340		101000
4	NKRU307	10/29/24 lodging for casperson	198.00			1000		421000	340		101000
		Total for Vendor:	792.00								
121458		135 HAWKINS WTR TREATMENT	7,040.21								
1	6894027	10/17/24 AQUAHAWK	7,040.21			6025		450000	423		101000
		Total for Vendor:	7,040.21								
121425		180 HAZERS	1,406.00								
1	1718	09/06/24 APPLIANCE DISPOSAL	1,406.00			6010		450200	357		101000
		Total for Vendor:	1,406.00								
121558		2820 HIGH POINT NETWORKS	2,598.00								
1	257483	09/19/24 CAMERAS FOR SATELLITE LIBRARY	2,598.00			7000		411600	497		101000
		Total for Vendor:	2,598.00								
121463		3757 HOBBY LOBBY	193.18								
1	691468	10/25/24 ww remodel frames	193.18			2975		421000	641	18	101000
		Total for Vendor:	193.18								
121634		3593 HOLIDAY COMPANIES	10.00								
1		10/31/24 oct 2024 car wash	10.00			1000		421000	420		101000
	063501112400										
		Total for Vendor:	10.00								
121368		4170 HOOTSUITE INC	5,930.10								
		Service Period: 11/09/24-11/08/25									
1	2010232304	10/10/24 Annual software renewal	5,930.10			1000		416200	497		101000
		Total for Vendor:	5,930.10								

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121496		358 HUBERT OYE-SONS CONST.	225.00								
1	1212151	08/21/24 TACK OIL	225.00			1000		430000	722		101000
		Total for Vendor:	225.00								
121335	-98925E	2312 IMAGE MASTER, LLC	825.00								
1	66354	10/11/24 RIB 2024 - print of POS	585.71			4086		480000	360		101000
2	66354	10/11/24 RIB 2024 - print of POS	65.05			4088		480000	360		101000
3	66354	10/11/24 RIB 2024 - print of POS	34.59			4006		480000	360		101000
4	66354	10/11/24 RIB 2024 - print of POS	139.65			4005		480000	360		101000
		Total for Vendor:	825.00								
121574		4592 INGRAM LIBRARY SERVICES	3,857.66								
1	84275067	10/16/24 BOOKS	27.07			7000		411600	662		101000
2	84275068	10/16/24 BOOKS	19.33			7000		411600	662		101000
3	84275069	10/16/24 BOOKS	99.11			7000		411600	662		101000
4	84275070	10/16/24 BOOKS	14.47			7000		411600	662		101000
5	84275071	10/16/24 BOOKS	13.20			7000		411600	662		101000
6	84275072	10/16/24 BOOKS	19.05			7000		411600	662		101000
7	84275073	10/16/24 BOOKS	12.62			7000		411600	662		101000
8	84275074	10/16/24 BOOKS	22.95			7000		411600	662		101000
9	84275075	10/16/24 BOOKS	20.38			7000		411600	662		101000
10	84295866	10/17/24 BOOKS	32.56			7000		411600	662		101000
11	84295867	10/17/24 BOOKS	8.93			7000		411600	662		101000
12	84301477	10/17/24 BOOKS	30.25			7000		411600	662		101000
13	84339366	10/21/24 BOOKS	20.64			7000		411600	662		101000
14	84388237	10/23/24 BOOKS	27.27			7000		411600	662		101000
15	84388238	10/23/24 BOOKS	67.64			7000		411600	662		101000
16	84388239	10/23/24 BOOKS	45.21			7000		411600	662		101000
17	84403873	10/23/24 BOOKS	290.65			7000		411600	662		101000
18	84403874	10/23/24 BOOKS	123.68			7000		411600	662		101000
19	84403875	10/23/24 BOOKS	19.65			7000		411600	662		101000
20	84403876	10/23/24 BOOKS	52.08			7000		411600	662		101000
21	84403877	10/23/24 BOOKS	315.36			7000		411600	662		101000
22	84441442	10/25/24 BOOKS	16.53			7000		411600	662		101000
23	84441443	10/25/24 BOOKS	8.82			7000		411600	662		101000
24	84441444	10/25/24 BOOKS	90.89			7000		411600	662		101000

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25	84441445	10/25/24 BOOKS	14.69			7000 411600	662		101000
26	84453382	10/25/24 BOOKS	70.43			7000 411600	662		101000
27	84472174	10/28/24 BOOKS	13.74			7000 411600	662		101000
28	84472175	10/28/24 BOOKS	14.30			7000 411600	662		101000
29	84472176	10/28/24 BOOKS	33.29			7000 411600	662		101000
30	84472177	10/28/24 BOOKS	94.29			7000 411600	662		101000
31	84472178	10/28/24 BOOKS	82.06			7000 411600	662		101000
32	84472179	10/28/24 BOOKS	1,059.75			7000 411600	662		101000
33	84472180	10/28/24 BOOKS	1,015.58			7000 411600	662		101000
34	84472181	10/28/24 BOOKS	32.62			7000 411600	662		101000
35	84497087	10/29/24 BOOKS	28.57			7000 411600	662		101000
Total for Vendor:			3,857.66						
121517		3894 INTERNATIONAL CODE COUNCIL, INC	170.00						
1	09/10/24	D Sprecher E8857479	170.00			2060 415200	667		101000
Total for Vendor:			170.00						
121628		1012 INTERSTATE POWER SYSTEMS, INC	1,664.44						
1	R002105135	10/24/24 4007 GEAR REPAIR	1,664.44			6010 450200	427		101000
Total for Vendor:			1,664.44						
121630		233 J & L SPORTS	656.40						
1	33395 10/31/24	ST - EMBROIDERY/SHIRTS + DAN	152.98			1000 430000	422		101000
2	33395 10/31/24	WA - EMBROIDERY/SHIRTS	86.48			6020 450000	422		101000
3	33395 10/31/24	SW - EMBROIDERY/SHIRTS	86.48			6025 450000	422		101000
4	33395 10/31/24	RW - EMBROIDERY/SHIRTS	86.46			1000 430001	422		101000
5	33395 10/31/24	SA - JACKETS	244.00			6010 450200	422		101000
Total for Vendor:			656.40						
121420		1765 J.J. KELLER & ASSOC, INC	1,221.65						
1	9109496948 10/03/24	CDL STUDENT MANUAL	245.32			1000 450000	751		101000
2	9109500676 10/01/24	CDL TRAINING	377.50			1000 450000	751		101000
3	9109509867 10/08/02	CDL TRAINING	598.83			1000 450000	751		101000
Total for Vendor:			1,221.65						

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121633		5265 JARED HAHN	59.00								
	WATER TESTING -	BISMARCK, ND									
1	10/31/24	TRAVEL REIMBURSEMENT	59.00			6025		450000	340		101000
		Total for Vendor:	59.00								
121353		5350 JEFFREY BOYER	108.80								
1	10/21/24	clothing reimb	108.80			1000		421000	422		101000
		Total for Vendor:	108.80								
121556		5359 JENNA KAHLY	44.00								
1	10/31/24	TRAVEL REIMBURSEMENT FOR NDLA	44.00			7000		411600	340		101000
		Total for Vendor:	44.00								
121361		5433 JIM LARSON	3,062.50								
1	2400010	10/21/24 Finance Support 9/26-10/20	3,062.50			1000		414100	418		101000
		Total for Vendor:	3,062.50								
121349	114524S	3526 JOHN NEEB	1,039.03								
1	2024 10/24/24	Recertification of Mika, MD	1,039.03			2060		415200	915		101000
		Total for Vendor:	1,039.03								
121406		2798 JOHNSON CONTROLS	1,540.05								
1	316810095	10/07/24 PW - MINI SPLIT REPAIR	996.15			6020		450000	420		101000
2	380941638	10/11/24 PW - MINI SPLIT REPAIR	543.90			6020		450000	420		101000
		Total for Vendor:	1,540.05								
121419		344 KARL'S AT THE NODAK CENTER	40.49								
1	343333123	10/15/24 A HARE PANTS	40.49			6020		450000	340		101000
		Total for Vendor:	40.49								
121646		5458 KAYLA BIRKHOLZ	22.00								
1	10/15/24	TRAVEL REIMBURSEMENT FOR NDLA	22.00			7000		411600	340		101000
		Total for Vendor:	22.00								

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121557 1	10/31/24	4155 KIRSTEN HENAGIN TRAVEL REIMBURSEMENT FOR NDLA	67.00 67.00			7000		411600	340		101000
		Total for Vendor:	67.00								
121457 1	133994 10/10/24	2752 KOST MATERIALS, LLC AE3 PAVING	1,860.00 1,860.00			6020		450000	438		101000
121637 1	134882 10/22/24	2752 KOST MATERIALS, LLC SIDEFORM PAVING	158.00 158.00			6025		450000	437		101000
		Total for Vendor:	2,018.00								
121338 10/18/24 payroll 1	-98950E 10/18/24	4482 KOTAPAY Child Support	3,779.90 3,779.90			1000		212549			101000
121662 11/01/24 payroll 1	-98908E 11/01/24	4482 KOTAPAY Child Support	3,570.40 3,570.40			1000		212549			101000
		Total for Vendor:	7,350.30								
121416 1		4983 KYLE SATHER LANDFILL OPERATOR TRAINING - BISMARCK, ND 10/21/24 TRAVEL REIMBURSEMENT	91.00 91.00			6010		450200	340		101000
		Total for Vendor:	91.00								
121551 1	ARU0378033 10/22/24	5197 LAKEVIEW BOOKS BOOKS	161.93 161.93			7000		411600	662		101000
		Total for Vendor:	161.93								
121357 1	6167 10/18/24	260 LARS BODY SHOP #1185 repairs	6,865.50 6,865.50			1000		421000	322		101000
		Total for Vendor:	6,865.50								

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121598		277 LARSONS WELDING/MACHINE	102.60						
1	81724 10/31/24	BRAZED WRENCH	102.60			6025 450000	432		101000
121641		277 LARSONS WELDING/MACHINE	1,104.20						
1	81725 10/31/24	275 WELDED MOUNTS	1,104.20			6020 450000	427		101000
		Total for Vendor:	1,206.80						
121478		705 LAWSON PRODUCTS	1,828.28						
1	9311923168 10/14/24	HARDWARE RESTOCK	514.12			1000 455000	433		101000
2	9311923168 10/14/24	BIT SET/DRILL BITS	1,314.16			1000 455000	432		101000
		Total for Vendor:	1,828.28						
121448		4767 LENOVO (UNITED STATES) INC.	1,608.29						
1	6469568428 10/23/24	Assessing - 4 Monitors/1 D	633.89			1000 414101	497		101000
2	6469568428 10/23/24	PW - 1 Dock	152.85			1000 450000	497		101000
3	6469568428 10/23/24	PD - 1 Dock	152.85			1000 421000	497		101000
4	6469568428 10/23/24	WEX fit-up- 3 Monitors/2 D	668.70			2970 480000	653		101000
121487		4767 LENOVO (UNITED STATES) INC.	1,047.87						
1	6469592402 10/24/24	Assessing Laptop	1,047.87			1000 414101	497		101000
		Total for Vendor:	2,656.16						
121488		1741 LIBERTY BUSINESS SYSTEMS, INC	958.31						
1	37754061 10/28/24 Oct 2024	CH 1st Floor	156.05			1000 415000	428		101000
2	37754061 10/28/24 Oct 2024	CH 1st Floor	81.21			1000 415000	428		101000
3	37754061 10/28/24 Oct 2024	City Hall	158.93			1000 415000	428		101000
4	37754061 10/28/24 Oct 2024	Public Works	241.37			6020 450000	428		101000
5	37754061 10/28/24 Oct 2024	Police	320.75			1000 421000	428		101000
		Total for Vendor:	958.31						
121607		999999 LINDSAY OLSON	300.00						
		Tree Planting Permit - 824 Albert Dr W							
1	10/31/24	Tree - 824 Albert Dr W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						

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121497		1417 LUTHER FAMILY BUICK-PONTIAC-GMC	601.15						
1	252085	10/15/24 5703 SEAL/BEARING/GASKETS	601.15			1000 430002	427		101000
		Total for Vendor:	601.15						
121602		711 LUTHER FAMILY FORD	628.87						
1	394665	10/24/24 1192 MOTOR A/SHOCKA	768.87			1000 421000	427		101000
2	394971	10/25/24 1192 MOUNTIN	21.19			1000 421000	427		101000
3	394970	10/24/24 1192 MOUNTIN	21.19			1000 421000	427		101000
9900	CM394665	10/25/24 SHOCKS - RETURN	-182.38			1000 421000	427		101000
CI	36								
		Total for Vendor:	628.87						
121391		3304 MAC'S - FARGO	115.89						
1	I16948	10/21/24 HARDWARE	86.93			1000 430001	358		101000
2	I14023	10/11/24 HARDWARE	28.96			6025 450000	433		101000
121466		3304 MAC'S - FARGO	95.68						
1	I17825	10/23/24 HARDWARE	95.68			6020 450000	433		101000
121620		3304 MAC'S - FARGO	384.98						
1	I19718	10/29/24 HARDWARE	384.98			6020 450000	432		101000
121638		3304 MAC'S - FARGO	122.12						
1	I20289	10/30/24 RBR HAND BLT CTTR	75.98			4387 480000	500		101000
2	I17564	10/22/24 TOOLS/HARDWARE	46.14			6025 450000	432		101000
121650		3304 MAC'S - FARGO	123.33						
1	I20931	11/01/24 SAW BLADES/WRECKING BAR	123.33			1000 430000	432		101000
		Total for Vendor:	842.00						
121523		3536 MACQUEEN EMERGENCY	66.15						
1	p11732	10/28/24 E-76 Replace mudflaps	66.15			2060 415200	420		101000
		Total for Vendor:	66.15						

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121341	114537S	3542 MAINSTAY FUNDS	750.00						
1	10/18/24	Mainstay Oct 2024	750.00			1000 212529			101000
		Total for Vendor:	750.00						
121531		5416 MARCO TECHNOLOGIES LLC NW 7128	77.00						
1	13116071	10/28/24 oct 2024 revised plotter	77.00			1000 421000	428		101000
		Total for Vendor:	77.00						
121570		5349 MARCO TECHNOLOGIES, LLC	581.95						
1	37754063	10/28/24 LEASE FOR PRINTERS	581.95			7000 411600	428		101000
		Total for Vendor:	581.95						
121386		3384 MATHESON TRI-GAS INC	75.48						
1	0030431909	10/11/24 CO2	75.48			6020 450000	432		101000
121507		3384 MATHESON TRI-GAS INC	505.45						
1	30507322	10/24/24 CO2	75.48			6020 450000	433		101000
2	30506712	10/25/24 TILLMAN JACKET 90Z	36.52			6010 450200	639		101000
3	30506706	10/24/24 HELMET, DIGITAL CL2 ELIGTE	393.45			6010 450200	639		101000
		Total for Vendor:	580.93						
121340	114540S	3630 MATRIX TRUST COMPANY	4,712.00						
1	10/18/24	Deferred Comp Pre-Tax Oct 24	3,340.00			1000 212547			101000
2	10/18/24	Deferred Comp Post-Tax Oct 24	1,372.00			1000 212548			101000
		Total for Vendor:	4,712.00						
121350		5206 MENARDS (POLICE)	1,165.81						
1	42018	10/18/24 ww storage rooms	1,165.81			2975 421000	641	18	101000
		Total for Vendor:	1,165.81						
121367		4622 MENARDS (PUBLIC WORKS)	39.99						
1	42292	10/22/24 IT Tools	39.99			1000 414104	410		101000

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121370		4622 MENARDS (PUBLIC WORKS)	218.67						
1	41938 10/17/24	CH WELLNESS ROOM	7.99			1000 455000	420		101000
2	42217 10/21/24	LANDSCAPING	5.27			1000 430001	358		101000
3	42017 10/18/24	HARDWARE	43.71			6020 450000	433		101000
4	41055 10/04/24	MAILBOX REPAIR	69.98			6010 450200	444		101000
5	42280 10/22/24	CONCRETE MIX	45.84			1000 430000	722		101000
6	41820 10/15/24	GARDEN STAPLES	19.99			1000 430000	432		101000
7	41807 10/15/24	PREMIX FUEL	25.89			1000 430000	432		101000
121399		4622 MENARDS (PUBLIC WORKS)	94.03						
1	41508 10/10/24	MASONRY BLADES	94.03			6020 450000	432		101000
121462		4622 MENARDS (PUBLIC WORKS)	529.85						
1	42427 10/24/24	PROJ 2285	30.96			4097 480000	670		101000
2	42010 10/18/24	DRILL BITS	8.48			1000 455000	420		101000
3	41420 10/09/24	CORNER BRACE	1.98			1000 455000	420		101000
4	42376 10/23/24	WEDGE ANCHOR	101.00			1000 430000	432		101000
5	42457 10/24/24	LUMBER	10.79			1000 430001	358		101000
6	42300 10/22/24	SHOP SUPPLIES	121.04			6020 450000	432		101000
7	42537 10/25/24	SHOP SUPPLIES	82.73			1000 430001	358		101000
8	42462 10/24/24	SHOP SUPPLIES	27.94			6025 450000	433		101000
9	42309 10/22/24	TOOLBOX/CABLE TIES	87.95			6025 450000	433		101000
10	42440 10/24/24	SEE/GROTRAX ROLL	56.98			4387 480000	500		101000
121489		4622 MENARDS (PUBLIC WORKS)	63.05						
1	42431 10/24/24	Locating Tools	63.05			6020 450000	412		101000
121493		4622 MENARDS (PUBLIC WORKS)	510.47						
1	42714 10/28/24	DAWN	39.76			1000 430000	722		101000
2	42437 10/24/24	WATER HEATER - SHOP	470.71			6020 450000	420		101000
121549		4622 MENARDS (PUBLIC WORKS)	18.99						
1	42905 10/30/24	IT Tools	18.99			1000 414104	410		101000

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121618		4622 MENARDS (PUBLIC WORKS)	67.92						
1	42868	10/30/24 HARDWARE	67.92			6020 450000	433		101000
		Total for Vendor:	1,542.97						
121485		2766 MIDCONTINENT COMMUNICATIONS	305.13						
1	14347	10/23/24 191305202 - 3050 Sheyenne	305.13			2310 452120	497		101000
121514		2766 MIDCONTINENT COMMUNICATIONS	377.28						
1	14297	09/27/24 FD September Usage	191.22			2060 415200	356		101000
2	14353	10/27/24 FD October Usage	186.06			2060 415200	356		101000
		Total for Vendor:	682.41						
121452		102 MIDSTATES WIRELESS	349.90						
1	2050173431	10/25/24 new officer equip	349.90			1000 421000	422		101000
121563		102 MIDSTATES WIRELESS	525.00						
1	9297415763	10/29/24 7048 RADIO INSTALL	262.50			6025 450000	427		101000
2	9297415763	10/29/24 3074 RADIO INSTALL	262.50			1000 430000	427		101000
		Total for Vendor:	874.90						
121573		1854 MIDWEST TAPE	437.35						
1	506188308	10/15/24 BLU-RAY	40.65			7000 411600	664		101000
2	506188307	10/15/24 DVD	31.47			7000 411600	664		101000
3	506192672	10/15/24 DVD	37.78			7000 411600	664		101000
4	506192670	10/15/24 DVD	62.19			7000 411600	664		101000
5	506192673	10/15/24 DVD	23.19			7000 411600	664		101000
6	506192671	10/15/24 DVD	12.72			7000 411600	664		101000
7	506227563	10/22/24 DVD	27.72			7000 411600	664		101000
8	506254823	10/29/24 DVD	23.04			7000 411600	664		101000
9	506254820	10/29/24 DVD	150.12			7000 411600	664		101000
10	506254822	10/29/24 DVD	28.47			7000 411600	664		101000
		Total for Vendor:	437.35						

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121336	-98924E	297 MOODY'S INVESTORS SERVICE, INC	27,000.00								
1	P0479625	10/14/24 RIB 2024 - rating agency fee	19,168.65			4086		480000	740		101000
2	P0479625	10/14/24 RIB 2024 - rating agency fee	2,128.91			4088		480000	740		101000
3	P0479625	10/14/24 RIB 2024 - rating agency fee	1,132.04			4006		480000	740		101000
4	P0479625	10/14/24 RIB 2024 - rating agency fee	4,570.40			4005		480000	740		101000
		Total for Vendor:	27,000.00								
121601		305 MOORE ENGINEERING INC	2,660.00								
1	40934	10/25/24 Airport Pavement Rehab	2,660.00			7050		500000	653		101000
		Total for Vendor:	2,660.00								
121356		688 MOTOROLA SOLUTIONS, INC	84,253.36								
1	1187133113	10/16/24 annual - 2nd year	84,253.36			1000		421000	497		101000
		Total for Vendor:	84,253.36								
121378	-98922E	4663 MUTUAL OF OMAHA	2,890.92								
1		10/18/24 Oct Contributions	2,890.92			1000		212515			101000
		Total for Vendor:	2,890.92								
121429		298 MVTL LABORATORIES	456.75								
1	1276666	10/18/24 LAGOON SLUDGE	456.75			4387		480000	670		101000
		Total for Vendor:	456.75								
121411		728 NAPA CENTRAL	1,273.50								
1	428844	10/10/24 OIL DRY	636.75			1000		430000	433		101000
2	428843	10/10/24 OIL DRY	636.75			1000		455000	433		101000
		Total for Vendor:	1,273.50								
121381	-98919E	3546 NATIONWIDE INVESTMENT ADVISORS	10,094.00								
1		10/18/24 Oct Post-Tax Contributions	3,105.00			1000		212551			101000
2		10/18/24 Oct Pre-Tax Contributions	6,989.00			1000		212550			101000
		Total for Vendor:	10,094.00								

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121417		3428 ND DEPARTMENT OF ENVIRONMENTAL	734.08						
1	78400	09/30/24 WATER TESTING	734.08			6020 450000	335		101000
		Total for Vendor:	734.08						
121344	114553S	3541 ND FRATERNAL ORDER OF POLICE	2,106.00						
1	10/18/24	FOP Legal for Oct 2024	2,106.00			1000 212527			101000
		Total for Vendor:	2,106.00						
121383	-98917E	363 ND PERS	285,870.05						
1	10/31/24	Oct Payroll - Contributions	285,869.65			1000 212532			101000
2	10/31/24	Rounding	0.40			1000 414100	230		101000
121434	-98916E	363 ND PERS	400.00						
	October								
1	10/31/24	Freadrich service credit purch	400.00			1000 212532			101000
121647	-98913E	363 ND PERS	7,374.80						
	11/01/24	Payroll							
1	11/01/24	457b Def Comp - Contributions	7,374.80			1000 212532			101000
121648	-98912E	363 ND PERS	1,532.24						
		Adjustment for Willy Galindo							
		NDPERS contributions for Sept/Oct 2024 - no withholding from check at that time							
1	10/31/24	Sept/Oct 2024 Adj	1,532.24			1000 212532			101000
		Total for Vendor:	295,177.09						
121384	-98911E	1906 ND PUBLIC FINANCE AUTHORITY	8,800.00						
	2009	Improvement Bond Payment							
1	10/24/24	Interest	8,700.00			3369 490000	720		101000
2	10/24/24	Agent Fee	100.00			3369 490000	740		101000
		Total for Vendor:	8,800.00						
121576		756 NELCO FIRST AID	11.92						
1	015164	10/21/24 FIRST AID SUPPLIES - TS	11.92			6010 450200	639		101000
		Total for Vendor:	11.92						

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121401		364 NELSON INTERNATIONAL	325.00						
1	X102233325	10/10/27 STOCK FILTER	133.95			6010 450200	427		101000
2	X102233380	10/15/24 2006 POWER STEERING PUMP	191.05			6020 450000	427		101000
		Total for Vendor:	325.00						
121407		5431 NEOTREKS INC	300.00						
1	04068	10/01/24 PLOW OPS SUBSCRIPTION	300.00			1000 430000	497		101000
121621		5431 NEOTREKS INC	1,980.00						
1	04104	11/01/24 PLOW OPS SUBSCRIPTION (NOV)	1,980.00			1000 430000	497		101000
		Total for Vendor:	2,280.00						
121530		271 NETCENTER TECHNOLOGIES	2,080.20						
1	197318	10/28/24 patrol desk phones	2,080.20			1000 421000	356		101000
121659		271 NETCENTER TECHNOLOGIES	1,310.00						
1	197355	10/30/24 Moving AV to VLANS	1,310.00			1000 414104	497		101000
		Total for Vendor:	3,390.20						
121464		4765 NETWORK CABLING SERVICES, INC.	750.00						
1	24100806	10/27/24 oval office relocate cables	750.00			2975 421000	497	18	101000
		Total for Vendor:	750.00						
121343	114558S	3543 NEW YORK LIFE INSURANCE &	10,551.00						
1	10/18/24	Deferred Comp EE Oct 2024	10,551.00			1000 212531			101000
		Total for Vendor:	10,551.00						
121627		5461 NICHOLAS B BLUMER	960.00						
1	1166	10/31/24 proj #12 PR items	960.00			1000 421000	375	12	101000
		Total for Vendor:	960.00						
121360		2626 NICK LEE	158.25						
		Reimbursement for 3D renderings of proposed Commission Chambers paid to Fiverr							
1	10/08/24	3D Renderings - Comm Chambers	158.25			2970 480000	653		101000
		Total for Vendor:	158.25						

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121645		5459 NORTH DAKOTA PROFESSIONAL	10.00								
1	00476	10/24/24 COMMUNICATIONS MEETING VIRTUAL	10.00			7000		411600	340		101000
		Total for Vendor:	10.00								
121438		5174 NORTH DAKOTA UNCLAIMED PROPERTY	1,844.07								
		2024 Unclaimed Property									
		**Court gave us a check for their portion, so we will deposit and offset to									
		revenue									
1	10/31/24	89870	100.00			7000		411600	649		101000
		2024 Unclaimed Property Submittal									
2	10/31/24	100242	300.00			5000		422000	490		101000
		2024 Unclaimed Property Submittal									
3	10/31/24	103738	53.63			6020		214100			101000
		2024 Unclaimed Property Submittal									
4	10/31/24	105535	149.97			1000		430000	422		101000
		2024 Unclaimed Property Submittal									
5	10/31/24	107760	79.37			6020		214100			101000
		2024 Unclaimed Property Submittal									
6	10/31/24	Court	1,161.10			1000		360000			101000
		2024 Unclaimed Property Submittal									
		Total for Vendor:	1,844.07								
121388		4892 NORTHWEST TIRE INC.	19.41								
1	26051365	10/14/24 5601 FLAT REPAIR	19.41			6025		450000	427		101000
121491		4892 NORTHWEST TIRE INC.	1,948.06								
1	26051240	10/21/24 5003 TIRE	194.66			1000		455000	427		101000
2	26051601	10/23/24 8014 TIRES	792.56			1000		415000	427		101000
3	26051567	10/22/24 7026 BALANCE	71.96			6025		450000	427		101000
4	26051612	10/24/24 5601 TIRES	888.88			6025		450000	427		101000
121554		4892 NORTHWEST TIRE INC.	1,495.40								
1	26051823	10/31/24 6013 TIRES	861.16			2210		428000	427		101000
2	26051570	10/22/24 8010 TIRES	634.24			1000		415000	427		101000

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121599		4892 NORTHWEST TIRE INC.	767.92						
1	26051848	10/31/24 292 TIRES	767.92			6020 450000	427		101000
		Total for Vendor:	4,230.79						
121529		5440 NORTHWEST TIRE INC. (PD)	703.27						
1	26051744	10/28/24 #1210 tires	703.27			1000 421000	427		101000
121636		5440 NORTHWEST TIRE INC. (PD)	884.36						
1	26051881	10/31/24 NDJ903ABM tire repair	31.11			1000 421000	427		101000
2	26051868	10/31/24 #1195 tires	853.25			1000 421000	427		101000
		Total for Vendor:	1,587.63						
121513		322 NOVA FIRE PROTECTION	600.00						
1	64437	10/22/24 HQ 1201 10th Ave annual insp	250.00			2060 415200	307		101000
2	64438	10/22/24 HQ Backflow test	350.00			2060 415200	420		101000
		Total for Vendor:	600.00						
121544		5166 NURTURING DREAMS CHILD CARE LLC	2,937.48						
1	10/29/24	Child Care Grant	2,937.48			2960 411900	416		101000
		Total for Vendor:	2,937.48						
121390		4744 O'REILLY AUTOMOTIVE STORES, INC	1,137.64						
1	1932381778	10/08/24 7002 CRN LGT SCKT	10.10			6025 450000	427		101000
2	1932384241	10/15/24 STOCK FUSE/BULBS	68.54			1000 455000	433		101000
3	1932383160	10/11/24 LEAK DETECTOR	1,099.00			1000 455000	432		101000
4	1932387811	10/25/24 CORE RETURN	-40.00			1000 421000	427		101000
121439		4744 O'REILLY AUTOMOTIVE STORES, INC	380.22						
1	1932385483	10/18/24 1183 STARTER	178.11			1000 421000	427		101000
2	1932385299	10/18/24 5703 CAPSULE	19.48			1000 430002	427		101000
3	1932387082	10/23/24 1181 BATTERY	182.63			1000 421000	427		101000
121595		4744 O'REILLY AUTOMOTIVE STORES, INC	72.73						
1	1932386698	10/22/24 8014 WHEEL NUT	72.73			1000 415000	427		101000

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121625		4744 O'REILLY AUTOMOTIVE STORES, INC	11.99						
1	1932388720	10/28/24 7033 TOGGLE SWITCH	11.99			6025 450000	427		101000
		Total for Vendor:	1,602.58						
121333	114564S	353 OHNSTAD TWICHELL	15,000.00						
1	10/21/24	RIB 2024 - bond counsel	10,649.25			4086 480000	312		101000
2	10/21/24	RIB 2024 - bond counsel	1,182.73			4088 480000	312		101000
3	10/21/24	RIB 2024 - bond counsel	628.91			4006 480000	312		101000
4	10/21/24	RIB 2024 - bond counsel	2,539.11			4005 480000	312		101000
		Total for Vendor:	15,000.00						
121389		352 OK TIRE STORE - COM CTR	190.98						
1	05362707	10/14/24 7043 FLAT REPAIR	122.50			4387 480000	427		101000
2	05362717	10/14/24 366 FLAT REPAIR	68.48			1000 430000	427		101000
		Total for Vendor:	190.98						
121392		399 OLYMPIC SALES	1,298.38						
1	15050 10/14/24	415 ACTUATOR SHAFT/KIT	1,174.77			6010 450200	427		101000
2	15002 10/02/24	4102 ALS ARM LOCK	123.61			6010 450200	427		101000
121510		399 OLYMPIC SALES	417.69						
1	15066 10/21/24	4201 SIDE STEP	417.69			6010 450200	427		101000
121555		399 OLYMPIC SALES	510.30						
1	15087 10/25/24	4007 REEVING CYLINER	93.11			6010 450200	427		101000
2	15090 10/25/24	4201 SIDE STEP	417.19			6010 450200	427		101000
121639		399 OLYMPIC SALES	2,483.33						
1	15079 10/22/24	4200 REEVING CYLINDER	2,483.33			6010 450200	427		101000
		Total for Vendor:	4,709.70						
121393		5119 OSTROMS ACE HARDWARE (PW)	42.46						
1	227673 10/21/24	EXT POLE	21.99			6025 450000	432		101000
2	227655 10/17/24	KEYS CUT	20.47			6025 450000	826		101000

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121467		5119 OSTROMS ACE HARDWARE (PW)	30.17						
1	227638	10/15/24 BLADES/ADHESIVE REMOVER	10.18			1000 455000	420		101000
2	227598	10/08/24 BATTERIES	19.99			1000 455000	420		101000
		Total for Vendor:	72.63						
121631		4455 OTIS ELEVATOR COMPANY	1,918.56						
		MAINTENANCE SERVICE CONTRACT: 7/1/24-6/30/025							
1	0401740419	10/22/24 CH - SERVICE CONTRACT	1,918.56			1000 455000	307		101000
		Total for Vendor:	1,918.56						
121365		4972 PAULA VILLANUEVA	247.31						
1	10/21/24	Child Care Grant	247.31			2960 411900	416		101000
		Total for Vendor:	247.31						
121348	114570S	3548 PERSHING	300.00						
1	10/18/24	Alerus - Oct 2024	300.00			1000 212525			101000
		Total for Vendor:	300.00						
121421		903 PETE NIELSEN	400.40						
1	10/23/24	travel reimb	400.40			1000 421000	340		101000
		Total for Vendor:	400.40						
121498		563 PETRO SERVE USA	2,676.45						
1	101051	10/21/24 TRANSMISSION OIL	389.10			1000 430000	424		101000
2	101048	10/18/24 CENEX 75W140	1,783.65			6010 450200	424		101000
3	101047	10/18/24 CENEX MARATHON 10W30	76.35			1000 430001	424		101000
4	101050	10/21/24 TRANSMISSION OIL	427.35			6010 450200	424		101000
121582		563 PETRO SERVE USA	2,382.83						
1	2111	10/17/24 BULK FUEL	2,382.83			4387 480000	424		101000
		Total for Vendor:	5,059.28						
121580		4034 PETRO SERVE USA #63	1,511.45						
1	5625	10/18/24 3101 OXY	94.72			1000 430000	424		101000
2	7039	10/21/24 369 DIESEL	56.36			1000 430001	424		101000
3	6882	10/23/24 7001 DIESEL	170.31			6025 450000	424		101000

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4	4474 10/14/24	7045 DIESEL	446.06			4387 480000	424		101000
5	3139 10/10/24	3074 DIESEL	265.92			6020 450000	424		101000
6	7256 10/24/24	4100 DIESEL	177.84			6010 450200	424		101000
7	4762 10/15/24	RW DIESEL	109.10			1000 430001	424		101000
8	971 10/30/24	LP LBS	15.15			6020 450000	424		101000
9	970 10/30/24	7001 DIESEL	128.71			6025 450000	424		101000
10	8843 10/30/24	7041 DIESEL	47.28			6025 450000	424		101000
121614		4034 PETRO SERVE USA #63	33.32						
1	8249 10/28/24	LPS LBS	33.32			6020 450000	424		101000
		Total for Vendor:	1,544.77						
121518		1987 PETSMART	69.99						
1	1292013222 10/21/24	FD Mika Food	69.99			2060 415200	915		101000
		Total for Vendor:	69.99						
121642		1755 PRO SWEEP INC	1,700.00						
1	24370 10/28/24	SHEYENNE TUNNEL SWEEP (OCT)	1,700.00			1000 430000	485		101000
		Total for Vendor:	1,700.00						
121423		1128 R & R PETROLEUM EQUIPMENT	9,853.00						
1	102715 10/10/24	PROJ 9046	9,853.00			4094 480000	670		101000
		Total for Vendor:	9,853.00						
121652		4348 R L ENGBRETSON ARCHITECTS FARGO	41,339.70						
1	24112 06/30/24	City Hall & PD Space Study	33,946.25			2975 480000	418		101000
2	24129 07/31/24	City Hall & PD Space Study	1,514.50			2975 480000	418		101000
3	08/31/24	Finance Charges	33.48			2975 480000	418		101000
4	24149 09/13/24	City Hall & PD Space Study	5,342.50			2975 480000	418		101000
5	09/30/24	Finance Charges	502.97			2975 480000	418		101000
		Total for Vendor:	41,339.70						
121552		885 RADISSON HOTEL BISMARCK	295.50						
1	121997 10/10/24	HOTEL STAY FOR NDLA (KIRSTEN)	295.50			7000 411600	340		101000
		Total for Vendor:	295.50						

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121566		2982 RDO EQUIPMENT CO	106.67								
1	P9958254	10/28/24 2200 MIRROR	106.67			6020		450000	427		101000
		Total for Vendor:	106.67								
121444		3893 RDO TRUCK CENTERS	97.02								
1	821355F	10/18/24 2100 FILTER ELEMENT	97.02			6020		450000	427		101000
		Total for Vendor:	97.02								
121346	114580S	1464 RED RIVER VALLEY FOP LODGE #1	858.00								
1		10/18/24 FOP Dues Oct 2024	858.00			1000		212526			101000
		Total for Vendor:	858.00								
121477		1016 RED WING BUSINESS ADVANTAGE	560.71								
1	169344	10/24/24 S SKARTVED BOOTS	191.24			6025		450000	422		101000
2	169343	10/24/24 S SKARTVED INSOLES	69.99			6025		450000	422		101000
5	168832	10/18/24 T BROCK INSOLES	69.99			1000		430000	422		101000
6	168831	10/18/24 T BROCK BOOTS	195.49			1000		430000	422		101000
7	168418	10/11/24 B WOODARD - BOOT EXCH	34.00			1000		430000	422		101000
		Total for Vendor:	560.71								
121355		999999 RELIANCE LEASING	1,046.78								
1	DWT0071E	10/09/24 reliance lease - k9 van	1,046.78			1000		421000	340		101000
		Total for Vendor:	1,046.78								
121609		999999 RHONDA HAWLEY	300.00								
		Tree Planting Permit - 522 34th Way E									
1		10/31/24 Tree - 522 34th Way E	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
121610		999999 RHONDA HAWLEY	300.00								
		Tree Planting Permit - 518 34th Way E									
1		10/31/24 Tree - 518 34th Way E	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								

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121581		3522 RJ'S TESORO	110.00						
1	3384 10/21/24	369 DIESEL	110.00			1000 430001	424		101000
		Total for Vendor:	110.00						
121608		999999 ROBERT REAMES	300.00						
		Tree Planting Permit - 2426 McLeod Dr E							
1	10/31/24	Tree - 2426 McLeod Dr E	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
121589		1259 ROER'S CONSTRUCTION	114,274.00						
1	Pay App 2 11/04/24	Imp Dist 6059	114,274.00			4021 480000	670		101000
		Total for Vendor:	114,274.00						
121373		3353 SAM'S CLUB MC/SYNCB	684.63						
1	10/22/24	patrol halloween handouts	173.16			1000 421000	375		101000
		10224588302							
2	10/22/24	proj #12 PR	511.47			1000 421000	375	12	101000
		10224588302							
121437		3353 SAM'S CLUB MC/SYNCB	32.02						
1	000519 10/25/24	bakery for mtg	32.02			1000 421000	375		101000
		Total for Vendor:	716.65						
121516		1881 SAM'S CLUB/SYNCHRONY BANK (FD)	818.58						
1	10/23/24 10/23/24	October Statement Interest	16.25			2060 415200	720		101000
2	98691421 10/04/24	ST 75 Halloween Candy	39.46			2060 415200	375		101000
3	39364147 10/04/24	St 76 Station Supplies	195.82			2060 415200	500		101000
4	62232855 10/14/24	St 76 Station Supplies	208.44			2060 415200	500		101000
5	0157377 10/14/24	St 75 Clorox wipes	21.96			2060 415200	500		101000
6	80217015 10/28/24	ST 75 Paper Towels	19.98			2060 415200	500		101000
7	3779589 10/25/24	Truck or Treat	316.67			2060 415200	375		101000
		Total for Vendor:	818.58						

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121351		437 SANDY'S DONUTS & COFFEE SHOP	74.97								
1	7856	10/17/24 trn oct 17	24.99			1000		421000	375		101000
2	943800	10/22/24 senior academy	49.98			1000		421000	375	12	101000
121535		437 SANDY'S DONUTS & COFFEE SHOP	49.98								
1	943810	10/29/24 project #12 senior academy	49.98			1000		421000	375	12	101000
		Total for Vendor:	124.95								
121414		454 SANITATION PRODUCTS	225.00								
1	90837	10/15/24 411 FILTER	225.00			6010		450200	427		101000
121568		454 SANITATION PRODUCTS	260.10								
1	90995	10/30/24 7033 ROCKER SWITCH	260.10			6025		450000	427		101000
		Total for Vendor:	485.10								
121532		450 SCHEELS	200.00								
1	106245	10/29/24 new officer boots - schwartz	200.00			1000		421000	422		101000
121559		450 SCHEELS	199.95								
1	41289	10/31/24 new officer boots - schany	199.95			1000		421000	422		101000
		Total for Vendor:	399.95								
121541		5456 SEI WONOKAY	800.00								
1		10/29/24 Child Care Grant	800.00			2960		411900	416		101000
		Total for Vendor:	800.00								
121584		1634 SHANE ORN	147.72								
1		10/31/24 clothing reimb	147.72			1000		421000	422		101000
		Total for Vendor:	147.72								
121543		5191 SHAWN TWEITEN	1,243.52								
1		10/29/24 Child Care Grant	1,243.52			2960		411900	416		101000
		Total for Vendor:	1,243.52								

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121502		2885 SHORTPRINTER	3,370.35								
1	154623	10/23/24 LEAD & COPPER MAILINGS	3,370.35			6020		450000	668		101000
121635		2885 SHORTPRINTER	47.45								
1	154916	10/31/24 bc for Hill	47.45			1000		421000	668		101000
		Total for Vendor:	3,417.80								
121547		5199 SIGN BADGERS	496.20								
1	33167	10/30/24 Core Values Wall Vinyl	496.20			2970		480000	653		101000
		Total for Vendor:	496.20								
121476		91 SIGN SOLUTIONS USA	52.01								
1	414333	10/15/24 SIGNS	52.01			1000		430000	487		101000
121492		91 SIGN SOLUTIONS USA	754.73								
1	414425	10/21/24 SIGNS	639.36			6020		450000	639		101000
2	414540	10/25/24 SIGNS	115.37			1000		430000	487		101000
		Total for Vendor:	806.74								
121656		2655 SIMPLIFILE	344.00								
1	NDT8B31031	10/31/24 Service 10/01/24-10/31/24	344.00			1000		418000	668		101000
		Total for Vendor:	344.00								
121654		4042 SIR SPEEDY	252.39								
1	137551	10/17/24 Open Enrollment Postcards	252.39			1000		414103	661		101000
		Total for Vendor:	252.39								
121480		2535 SKOOTER'S PLUMBING	1,025.00								
1	479968	10/15/24 BALL VALVE INSTALL	1,025.00			6020		450000	438		101000
		Total for Vendor:	1,025.00								
121375		3528 SNACKS PLUS VENDING	432.00								
1	5940675804	10/23/24 Coffee for City Hall	432.00			1000		415000	410		101000

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121472		3528 SNACKS PLUS VENDING	164.00								
1	5940672741	10/17/24 COFFEE	164.00			6020		450000	500		101000
		Total for Vendor:	596.00								
121611		4048 SNS AUTO SUPPLY	83.00								
1	33724	10/22/24 DEGREASER	83.00			1000		455000	433		101000
		Total for Vendor:	83.00								
121337	-98923E	389 STARION BOND SERVICE	500.00								
1	2095	10/15/24 RIB 2024 - origination fee	354.98			4086		480000	740		101000
2	2095	10/15/24 RIB 2024 - origination fee	39.42			4088		480000	740		101000
3	2095	10/15/24 RIB 2024 - origination fee	20.96			4006		480000	740		101000
4	2095	10/15/24 RIB 2024 - origination fee	84.64			4005		480000	740		101000
		Total for Vendor:	500.00								
121657		274 STEVE MOTTINGER	5,250.00								
November											
1	11/01/24	Court Appointed Attorney	5,250.00			1000		412000	310		101000
		Total for Vendor:	5,250.00								
121433		38 STRATA CORPORATION	827.04								
1	747531	10/14/24 4000 PSI AIR ENTRAINED	827.04			6025		450000	437		101000
		Total for Vendor:	827.04								
121396		176 SUMMIT FIRE PROTECTION	753.00								
1	2749665	10/17/24 FIRE EXTINGUISHER - SA	213.00			6010		450200	420		101000
2	2726439	10/07/24 ALARM MONITORING - CH	540.00			1000		455000	307		101000
121578		176 SUMMIT FIRE PROTECTION	83.70								
1	2743395	10/15/24 PD - EXTINGUISHER RECHARGE	83.70			1000		455000	420		101000
		Total for Vendor:	836.70								
121387		733 SWANSTON EQUIPMENT CORP.	731.38								
1	P06508	10/07/24 350B CONTROLLER	731.38			1000		430000	427		101000
		Total for Vendor:	731.38								

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121426		890 TCC MATERIALS	453.60						
1	7588594	09/26/24 SILICA SAND 50#	453.60			6010 450200	914		101000
		Total for Vendor:	453.60						
121579		1156 TESSMAN	5,200.00						
1	S404966	10/10/24 LAKE AND POND DYE	5,200.00			6025 450000	827		101000
		Total for Vendor:	5,200.00						
121519		3411 THE UPS STORE #6740	491.50						
1	17105	10/24/24 FD Academy Photos	19.86			2060 415200	375		101000
2	29482	10/24/24 FD L-75 Spreader Repairs	377.38			2060 415200	661		101000
3	23798	11/15/24 FD PPE Repairs	94.26			2060 415200	661		101000
		Total for Vendor:	491.50						
121590		906 TI-ZACK CONCRETE, INC.	45,690.64						
1	Pay App 3	11/04/24 Project 2282	45,690.64			4026 480000	670		101000
		Total for Vendor:	45,690.64						
121441		3352 TITAN MACHINERY-FARGO CASE	397.00						
1	PS0509786	10/18/24 294 FILTERS	397.00			6020 450000	427		101000
		Total for Vendor:	397.00						
121540		5161 TONNETTE BRACKINS	200.00						
	Little People's World								
1		10/29/24 Child Care Grant	200.00			2960 411900	416		101000
		Total for Vendor:	200.00						
121413		1234 TOOL WAREHOUSE INC	529.98						
1	0280364	09/18/24 TOOLS	29.99			6025 450000	439		101000
2	0280682	10/11/24 COLLISION REPAIR KIT	499.99			1000 455000	432		101000
		Total for Vendor:	529.98						
121481		5393 TRANE US INC	246.00						
1	314939704	10/22/24 CH - THERMOSTAT REPAIR	246.00			1000 455000	420		101000
		Total for Vendor:	246.00						

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121363		4095 TROY OPSAHL	375.00						
1	10/21/24	Clothing reimb	375.00			1000 414200	422		101000
		Total for Vendor:	375.00						
121577		665 TWIN CITY GARAGE DOOR	605.00						
1	389560927	10/22/24 PW - GARAGE DOOR REPAIR	605.00			6020 450000	420		101000
		Total for Vendor:	605.00						
121606		999999 TYSON SMITH	300.00						
		Tree Planting Permit - 2412 12th St W							
1	10/31/24	Tree - 2412 12th St W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
121515		2136 ULINE INC	17.19						
1	183990103	10/07/24 9 replacement 1/2 round gar	1,440.00			2060 415200	641		101000
2	184567471	10/18/24 Cr return 9 replace 1/2 ro	-1,440.00			2060 415200	641		101000
3	184094507	10/08/24 3 U-line shelf Labels	77.19			2060 415200	641		101000
4	184568331	10/18/24 Return 3uline shelf labels	-60.00			2060 415200	641		101000
		Total for Vendor:	17.19						
121342	114601S	1562 UNITED WAY OF CASS-CLAY	47.00						
1	10/18/24	Oct Contributions	47.00			1000 212536			101000
		Total for Vendor:	47.00						
121382	-98918E	4665 UNUM	10,855.10						
1	10/18/24	Oct Employee Contributions	5,696.90			1000 212514			101000
2	10/18/24	Oct Employer Contributions	5,158.20			1000 212514			101000
		Total for Vendor:	10,855.10						
121468		3833 VALLEY GREEN	255.00						
1	260147	10/08/24 PD - WEED CONTROL	255.00			1000 455000	420		101000
		Total for Vendor:	255.00						

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121380	-98920E	4662 VOYA	414.00						
1	10/18/24	Oct Contributions	414.00			1000 212511			101000
		Total for Vendor:	414.00						
121402		544 WALLWORK TRUCK CENTER	1,438.14						
1	01P532486	10/07/24 413 SLACK ADJUSTER	172.71			6010 450200	427		101000
2	01P531010	10/02/24 4006 CLEVIS LW KIT	61.24			6010 450200	427		101000
3	01P532382	10/07/24 413 FUEL FILTER	55.64			6010 450200	427		101000
4	01P534029	10/11/24 2006 BATTERY	284.34			6020 450000	427		101000
5	01P534223	10/11/24 AIR DRYER CARTRIDGE	156.72			6010 450200	427		101000
6	01P534889	10/14/24 413 FUEL SUPPLY TUBE	51.38			6010 450200	427		101000
7	01P534670	10/14/24 HUB CAPS	129.76			6010 450200	427		101000
8	01P536175	10/17/24 2100 FUEL FILTER/WATER SEPA	316.86			6020 450000	427		101000
9	01P535241	10/15/24 7045 LEVELING VALVE KIT	209.49			4387 480000	427		101000
121560		544 WALLWORK TRUCK CENTER	991.94						
1	01P537550	10/22/24 7045 PAC	204.08			6025 450000	427		101000
2	01P538362	10/24/24 7045 SHOE KIT/BRAKES	787.86			6025 450000	427		101000
		Total for Vendor:	2,430.08						
121354		576 WALMART COMMUNITY CARD	84.56						
1	774671	10/21/24 awards program	85.56			1000 421000	375		101000
2	10/19/24	true up - unapplied pmt	-1.00			1000 421000	375		101000
121461		576 WALMART COMMUNITY CARD	148.00						
1	745530	10/25/24 oval office fridge	148.00			2975 421000	641	18	101000
121537		576 WALMART COMMUNITY CARD	312.06						
1	077466	10/30/24 photographs	312.06			2975 421000	420	18	101000
		Total for Vendor:	544.62						
121660		2945 WEST FARGO AREA COMMUNITY	21,683.52						
1	10/16/24	Sept-Oct Reimbursement	21,683.52			1000 415000	374		101000
		Total for Vendor:	21,683.52						

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121394		648 WEST FARGO AUTO BODY/GLASS	2,084.93						
1	10583 10/15/24	5003 BODY REPAIR	2,084.93			1000 455000	322		101000
		Total for Vendor:	2,084.93						
121445		566 WEST FARGO PARK DISTRICT	101,161.69						
1	10/31/24 Oct 2024	State Aid	101,161.69			2050 451000	992		101000
		Total for Vendor:	101,161.69						
121352		2184 WEST SIDE STEEL	276.59						
1	10527 10/18/24	pd trailer #185	276.59			2531 421000	610		101000
121405		2184 WEST SIDE STEEL	121.88						
1	10615 10/18/24	SHEET METAL	28.67			6010 450200	914		101000
2	10544 10/10/24	SHEET METAL	93.21			6010 450200	914		101000
121509		2184 WEST SIDE STEEL	85.26						
1	10643 10/22/24	SHEET METAL	85.26			6010 450200	914		101000
121528		2184 WEST SIDE STEEL	37.37						
1	10685 10/28/24	steel for bus	37.37			2531 421000	610		101000
		Total for Vendor:	521.10						
121508		3549 WEX	2,796.21						
1	11/01/24	Med FSA - 11/01/24 payroll	116.67			1000 212530			101000
2	11/01/24	Dep FSA - 11/01/24 payroll	2,679.54			1000 212523			101000
		Total for Vendor:	2,796.21						
121345		3827 WF Firefighters Association	1,060.00						
1	10/18/24	Fire Union Dues Oct 2024	1,060.00			1000 212552			101000
		Total for Vendor:	1,060.00						
121553		549 WF PUB SCHOOLS DIST #6	10,333.50						
1	250094 10/20/24	NOVEMBER RENT	10,333.50			7000 411600	333		101000
		Total for Vendor:	10,333.50						

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121569		1820 WINDSHIELD DOCTOR	160.00						
1	72777	10/30/24 7048/7045/7101 CRACK REPAIR	160.00			6025 450000	322		101000
		Total for Vendor:	160.00						
121371		338 XCEL ENERGY	44.08						
1	899701839	10/22/24 sept 2024 603/605 sjey	44.08			1000 421000	527		101000
121376		338 XCEL ENERGY	57.75						
1	899505406	10/21/24 New City Hall (WEX Bldg)	57.75			1001 415000	527		101000
121454		338 XCEL ENERGY	852.63						
1	899841700	10/23/24 309 2ND AVE W	19.08			1000 430002	527		101000
2	899889989	10/23/24 312 5TH AVE W	228.62			1000 430002	527		101000
3	899851303	10/23/24 60L 12TH ST E	54.30			6025 450000	527		101000
4	899868442	10/23/24 344 SHEYENNE - SHEYENNE PLA	16.27			2310 452120	527		101000
5	899829614	10/23/24 SM33	66.31			6025 450000	527		101000
6	900013874	10/24/24 1410 13TH AVE E - TRAFFIC S	41.70			1000 430002	527		101000
7	899861672	10/23/24 1100 12TH AVE NW	159.58			6020 450000	527		101000
8	899862451	10/23/24 901 10TH AVE E - TRAFFIC SI	46.63			1000 430002	527		101000
9	899714862	10/22/24 1100 12TH AVE NW	45.77			6020 450000	527		101000
10	899693274	10/22/24 300 SHEYENNE - PIONEER PLAC	52.91			2310 452120	527		101000
11	899708216	10/22/24 810 12TH AVE NW	27.14			6020 450000	527		101000
12	899103593	10/17/24 1620 MAIN AVE W - TRANSFER	48.39			6010 450200	527		101000
13	899128171	10/17/24 SM75	45.93			6025 450000	527		101000
121643		338 XCEL ENERGY	9,612.57						
1	900243678	10/25/24 1680 13TH AVE E - ST LIGHT	124.06			1000 430002	527		101000
2	900889946	10/30/24 THE LIGHTS	55.88			2310 452120	527		101000
3	900847307	10/30/24 THE LIGHTS	67.60			2310 452120	527		101000
4	900882673	10/30/24 2515 6TH ST E	9,365.03			1000 415000	527		101000
121651		338 XCEL ENERGY	1,710.21						
1	900199911	10/25/24 STREET LIGHT FEED POINTS	1,258.49			1000 430002	527		101000
2	900199911	10/25/24 SA17	77.66			6025 450000	527		101000
3	900199911	10/25/24 PW VEHICLE STORAGE	330.90			6020 450000	527		101000
4	900229265	10/25/24 1690 13TH AVE S - TRAFFIC S	43.16			1000 430002	527		101000
		Total for Vendor:	12,277.24						

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
121604		5460 ZACHARY STEFFENS	19.34						
1	10/09/24	REIMBURSEMENT	19.34			6020 450000	427		101000
Total for Vendor:			19.34						
# of Claims 322			Total: 4163,010.34		# of Vendors 207				
Total Electronic Claims			1217,368.15						
Total Non-Electronic Claims			2945642.19						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

THIS AGREEMENT, is made and entered into this 1st day of August, 2024 (the "Effective Date"), by and between the City of Fargo, a North Dakota political subdivision, whose is 225 4th St North, Fargo, North Dakota 58102 (the "City of Fargo"), and the City of West Fargo, a North Dakota political subdivision, whose address is 2515 6th Street East, West Fargo, North Dakota 58078 (the "City of West Fargo") (collectively, the "parties").

RECITALS

WHEREAS the City of Fargo and the City of West Fargo hereby enter into this Agreement under which Environmental Health services will be provided by Fargo Cass Public Health, a department of the City of Fargo (the "Health Department"), to the City of West Fargo pursuant to the terms of this Agreement; and

WHEREAS, under North Dakota Century Code § 23-35-04, a city public health unit has all necessary powers and duties of a public health unit provided under N.D.C.C. Chapter 23-35, which includes the power to provide health services to other cities; and

WHEREAS the City of Fargo and the City of West Fargo desire to work in a cooperative manner to provide Environmental Health services to the City of West Fargo by the Health Department; and

WHEREAS, the parties desire to memorialize the terms, provisions, and conditions contained in this Agreement in writing.

NOW THEREFORE, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

AGREEMENT

1. **Purpose.** This Agreement is made pursuant to N.D.C.C. § 54-40-01, which authorizes the joint and cooperative exercise of power common to the contracting parties. The intent of this Agreement is to increase efficiencies with respect to licensing, investigating, inspecting, and enforcing environmental health related ordinances, regulations, and rules adopted and implemented by the West Fargo Board of City Commissioners and enforced by the Health Department. This Agreement does not create a separate political subdivision.
2. **Relationship of the Parties.** The Health Department agrees to cooperate with the City of West Fargo for the purposes and to the extent set forth in this Agreement, and its relationship to the City of West Fargo will, during the term of this Agreement, be that of an independent contractor. The Health Department will be free to use such portion of its entire time, energy, and skill, during the course of this Agreement, to meet its contractual obligation to the City of West Fargo. Neither the Health Department, nor its personnel, will be considered to be employed by the City of West Fargo or entitled to participate in any plans, arrangements, or distributions by the City of West Fargo pertaining to or in connection with any benefits accorded to the City of West Fargo's regular employees. The City of West Fargo will not be financially responsible to the Health Department or the City of Fargo and will not be responsible for the payment of any cost-of-living allowances, merit increases, medical insurance, public employees' retirement, life insurance or disability coverage, sick leave, holiday pay or vacation pay, or any benefit of any kind not specifically set forth in this Agreement.

3. **Term.** This Agreement commences on the 1st day of August 2024, and terminates on the, 31st day of July 2029 unless extended or terminated, in writing, by the City of Fargo and the City of West Fargo.
4. **Termination.** This Agreement may be terminated, at any time, upon sixty (60) days' written notice thereof to the other party.
5. **Services and Retention of Fees Paid.**
 - a. The Health Department will provide adequate personnel to perform services set out in this Agreement. In the event the City of West Fargo deems the personnel inadequate or abundant, the parties agree to cooperate to determine the adequate number of personnel to provide said services.
 - b. The primary duty of personnel shall be to provide inspection and enforcement of the environmental health ordinances, regulations, and rules of the City of West Fargo, the State of North Dakota, and applicable federal regulations relating to food service, swimming pools, pet stores, hotels and motels, sanitizing and testing of freezing/dispensing machines, tattoo and body art establishments, tanning facilities, and any other environmental health related ordinances, regulations, and rules.
 - c. In addition to inspections of such facilities, responsibilities covered by this Agreement include following up on complaints, enforcement of violations, working with City of West Fargo personnel on licensing issues, and pre-inspections of certain establishments. The inspection, testing, and monitoring of such premises in the City of West Fargo covered by this Agreement will be done in basically the same manner as is done by the Health Department in the City of Fargo. Health Department personnel providing services under this Agreement shall provide consultation, direction, and expertise involving environmental issues, and direct the appropriate governmental agency to initiate action under their existing statutes, rules, or regulations.
 - d. The parties recognize that the Health Department issues invoices to persons, businesses, and other entities within the City of West Fargo for annual licenses according to a schedule of license fees set by resolution of the Board of City Commissioners of the City of Fargo, which schedule may be modified from time to time; provided, however, that City of West Fargo annual license fees shall not be greater than City of Fargo license fees. Said invoices are paid to Fargo Cass Public Health. Such payments, when received, are deposited into a general account of the City of Fargo (currently, Acct. No. 101-0000-320-70-00). The parties recognize and agree to such invoicing and depositing of such funds and agree that the City of Fargo may fully retain such revenues.
6. **Emergency Services.** In the event of an emergency, the City of West Fargo and the Health Department shall coordinate with Cass Fargo Emergency Management, Cass County Emergency Management, and other local agencies to make available resources in support of local government to minimize the impact of emergencies and disasters on people, property, and the environment.
7. **Workers' Compensation.** Each party shall be responsible for injuries or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing assistance pursuant to this Agreement. Each party waives the right to sue the other party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.
8. **Enforcement.** With respect to enforcement of the foregoing environmental health services within the jurisdiction of the City of West Fargo through civil or criminal litigation, or any combination thereof, the City of West Fargo will be responsible for the pursuit of such civil litigation, criminal

litigation, or both, as may be appropriate and the Health Department will refer such matters to the attorney(s) for the City of West Fargo for such action.

9. **Notice.** Any notice or election required or permitted to be given or served by any party to this Agreement upon any other will be deemed given or served in accordance with the provisions of this Agreement if said notice or election is (a) delivered personally, or (b) mailed by United States certified mail, return receipt requested, postage prepaid, and in any case, properly addressed as follows:

If to Fargo: Fargo Cass Public Health
Attn: Director of Public Health
1240 25th Street South
Fargo, ND 58103

AND to: City of Fargo
Attn: City Auditor
225 4th Street North
Fargo, ND 58102

If to West Fargo: City of West Fargo
Attn: City Administrator
2515 6th Street East
West Fargo, ND 58078

Each such mailed notice or communication will be deemed to have been given on the date the same is deposited in the United States mail. Each such delivered notice or communication will be deemed to have been given upon the delivery. Any party may change its address for service of notice in the manner specified in this Agreement.

10. **Indemnification.** The City of West Fargo hereby agrees to indemnify and hold the Health Department and the City of Fargo, its officers, agents, employees, and representatives harmless from any and all claims, demands, and causes of action which may be asserted against the Health Department or the City of Fargo as a result of rendering of any of the services which are described in this Agreement.
11. **Merger Clause.** This Agreement constitutes the entire agreement by and between the parties, and any other prior representations or agreements are deemed merged herein, and those not specified herein do not represent any agreements or promises or covenants or representations on the part of either party hereto.
12. **Written Amendment Required.** No amendment, modification, or waiver of any condition, provision, or term shall be valid or of any effect unless made in writing signed by the party or parties to be bound, or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default. Except as expressly and specifically stated otherwise, nothing herein shall limit the remedies and rights of the parties thereto under and pursuant to this Agreement.

13. **Severability Clause.** Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.
14. **Rules of Construction.** The parties acknowledge that they have had the opportunity to review this Agreement, and that they have an equal bargaining position in this transaction. No rule of construction that would cause any ambiguity in any provision to be construed against the drafter of this document will be operative against any party to this Agreement.
15. **Agreement Binding on Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective personal representatives, successors, and assigns.
16. **Applicable Law.** This Agreement shall be controlled by the laws of the State of North Dakota, and any action brought as a result of any claim, demand, or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of North Dakota.
17. **Counterparts.** This Agreement may be executed in one or more counterparts, each of them shall be considered an original document, but all of which shall be considered one and the same agreement and shall become binding when one or more counterparts have been signed by each of the parties.

IN WITNESS WHEREOF, the parties have set their hands as of the Effective Date first written above.

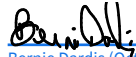
CITY OF FARGO

Timothy J. Mahoney, Mayor, City of Fargo

ATTEST

Steve Sprague, City Auditor

CITY OF WEST FARGO



Bernie L. Dardis, Mayor, City of West Fargo

ATTEST



Dustin Scott, City Administrator

FARGO CASS PUBLIC HEALTH



Jenn Faul, Director of Public Health

Signature:

Email:

Sanitation Collection Service Update

The City explored the excess bagged waste collection concerns focusing on if the changes were successful, what contingencies should be in place if issues arose, and the feedback from residents on the program in the first few weeks. The results of that discussion were to wait until after three months had passed to determine what concerns would arise. Also, to go back to the staff in the sanitation department and see what options there would be, if needed, to change transfer station hours or offer other curbside collection methods.

After three months, no new correspondence from residents was received. It was determined that if needed, the transfer station hours could be extended after certain holidays or during the week. Alternative excess bag collection with pre-paid bags was discussed. A vendor was identified and a timeline for program development was discussed.

After further discussion it was determined no further action was needed with excess waste at this time. A low percentage of bags outside of carts were present at time of service and fewer each month. Please see graphs below for reference.

Service Update:

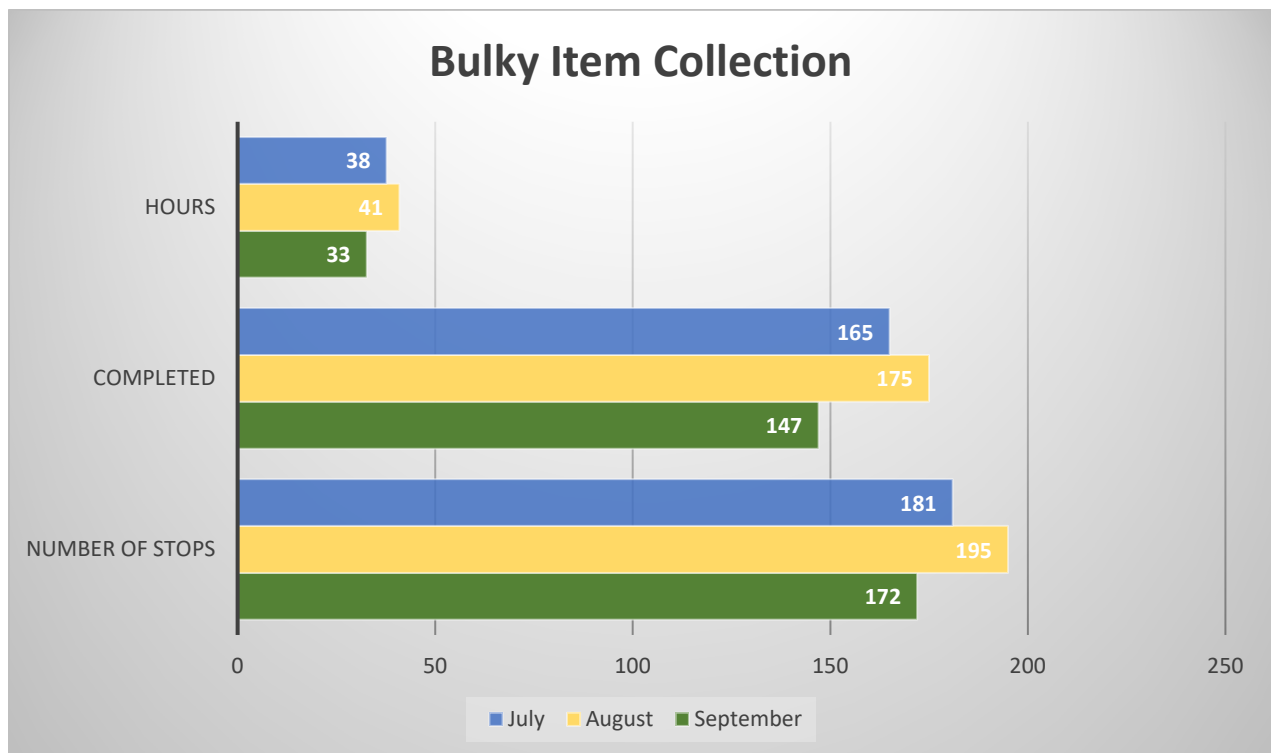


Figure 1: Bulky Item collection by month by hours, scheduled stops, and completed stops.

Bulky Item collection has been a successful program. An average of 162 collections per month have been completed (Figure 1). The number of stops was higher than completed because items were no longer at the curb, or material type was not on approved collection list. Previous input time for out-of-cart collections was 6.5 hours per day, or 32.5 hours a week.

Percent Variance can be measured using the formula: $[(\text{actual time input} / \text{forecasted time input}) - 1] \times 100\%$. For bulky collection in August there was 41 hours in 22 working days. Forecasted time input is equal to previous out-of-cart collection time input. Multiply 6.5 hours by 22 days equals 143 hours. Using the percent variance formula derives -29% . Time on the route was reduced by 71%.

Appliance collections in 2024 were reduced by 25% from the same period in 2023. With 213 collected in the months of July, August, and September (Figure 2). Revenues have increased for appliances with the increased rates for collection. Revenues from appliance collection in 2023 were \$8,190 and to date in 2024 \$19,315. Overall costs for appliance disposal have decreased due to reduced freon appliance collections. In 2023 \$16,695 was spent to dispose of 447 freon or refrigerant containing appliances. To date in 2024, 249 freon appliances have been disposed of for \$8,931.

Branch collection has remained a full-time collection route. Branch collection requires a full day to complete routes during peak trimming periods and after storms. Over 60 collections a day have been completed at peak periods. 910 unique addresses have been serviced and 638 addresses have had multiple collections scheduled since tracking began in July.

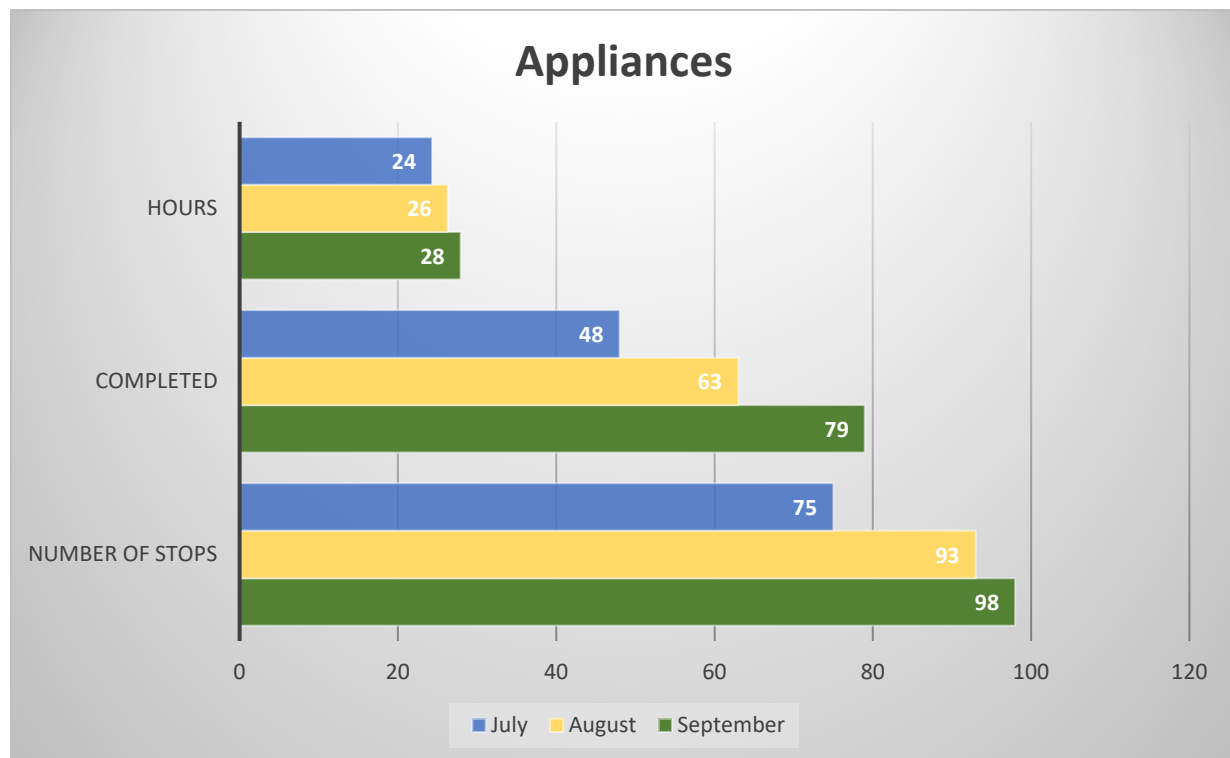


Figure 2: Appliance collection by month by hours, scheduled stops, and completed stops.

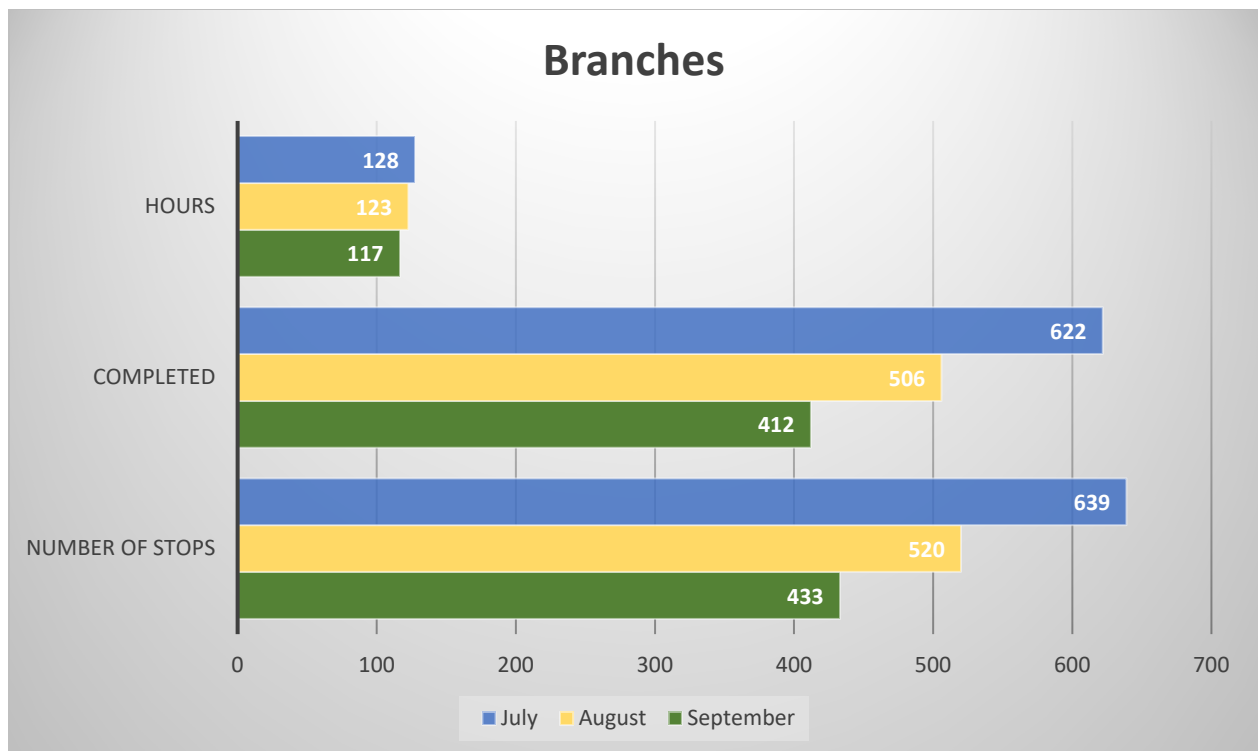


Figure 3: Branch collection by month by hours, scheduled stops, and completed stops.

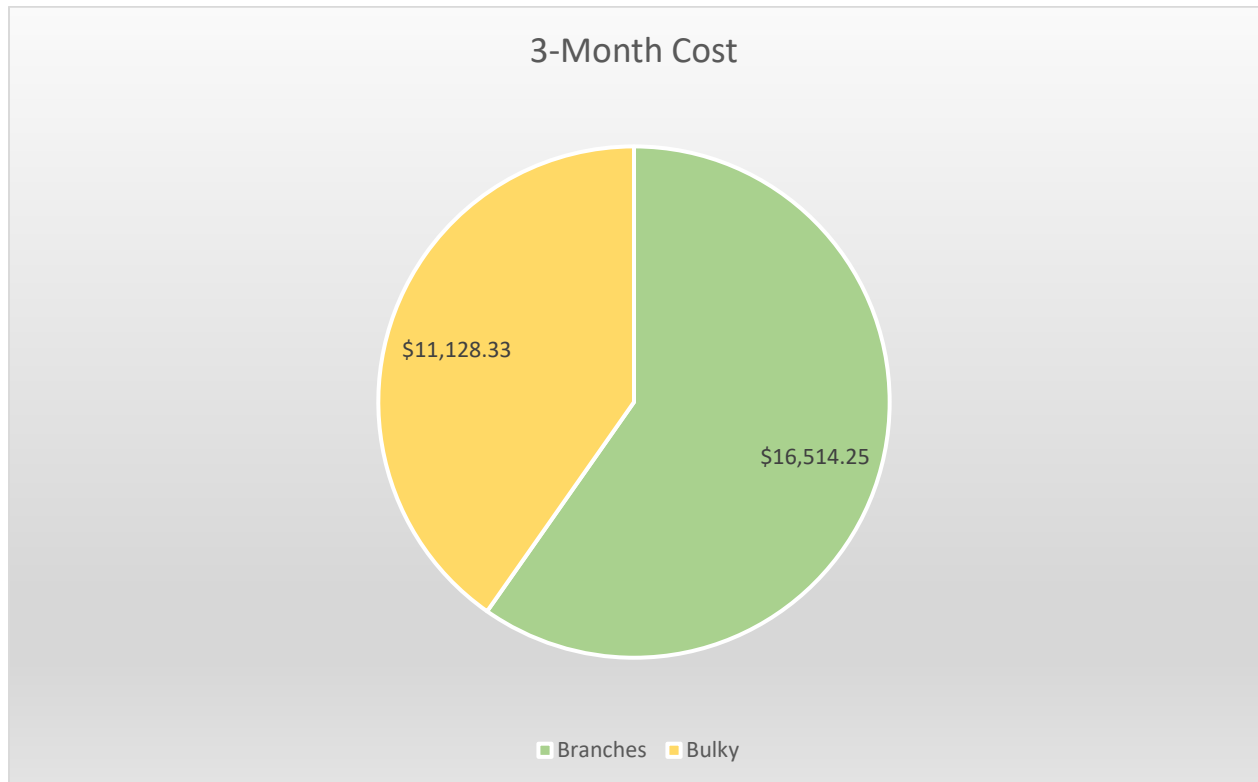


Figure 4: Cost over the initial three months of bulky collection and branches.

Discussion on the costs of the programs looked at the overall costs for the 3-month period since start up. Costs were derived from hours working on route multiplied by a charge associated with the type of vehicle and number of staff operating the equipment. For the bulky collection route, two operators and rear load garbage truck, it is \$100 per hour. For branch collection route, one operator and grapple truck, is \$45 per hour (Figure 4).

Other factors include fuel usage. To determine the fuel usage savings, all rear-load garbage trucks and grapple truck, have had the gallons of fuel used during the months of July, August and September in 2023 compared to 2024. In 2023 3-month period 5,198 gallons were used in rear load and grapple truck collections. In 2024, the same period, 5,021 gallons were used, a reduction of 177 gallons. At 3.4% reduction, there is no statistical significance to the reduction. This was not the expected result. Further analysis found newer rear load waste trucks use more fuel than previous trucks. The trucks use different chassis or brands of truck.

Based on limited data we have from 3 months; the following efficiencies have been realized. Please note the standard output is based on 2023 actual outputs.

Bulky Collection:

For time on bulky route, percentage variance was calculated. Using Actual Output/Standard Output x 100%. The sanitation department had a standard output of 143 hours of out of cart collection in August of 2023. In August of 2024 the actual output was 43 hours. Only 29% of the previous time was used in Bulky Route Collection.

Next, reviews where some productive hours went. The efficiencies are not all related to hours.

Dumpster Repair:

In 2023, 13 dumpsters were completely rebuilt. In 2024 to date, 22 dumpsters were completely rebuilt. This was an increase of 69%. This senior operator position was called on less to fill in on routes and able to dedicate more time to repairs.

Cart maintenance:

Standard cart maintenance and deliveries were performed by the supervisory staff until updated program changes allowed equipment operators to assume these duties. Standard output was 72 hours in 2023 July - September. In 2024 from July - September 124 hours were spent on cart maintenance, a 72% increase. This includes the roll out of 96-gallon carts.

Landfill Operation and Branch Collection:

In 2023 the inert landfill operator spent 25 days at the landfill from July – September. In 2024 the operator spent 43 days at the inert landfill, a 72% increase.

In 2023 the branch collection operator spent 33 days on route from July – September. In 2024 the operator spent 64 days on route, a 94% increase.

ASL Residential Routes:

The department has also staffed a ½ day minimum for a 4th truck operating on residential cart routes each service day.

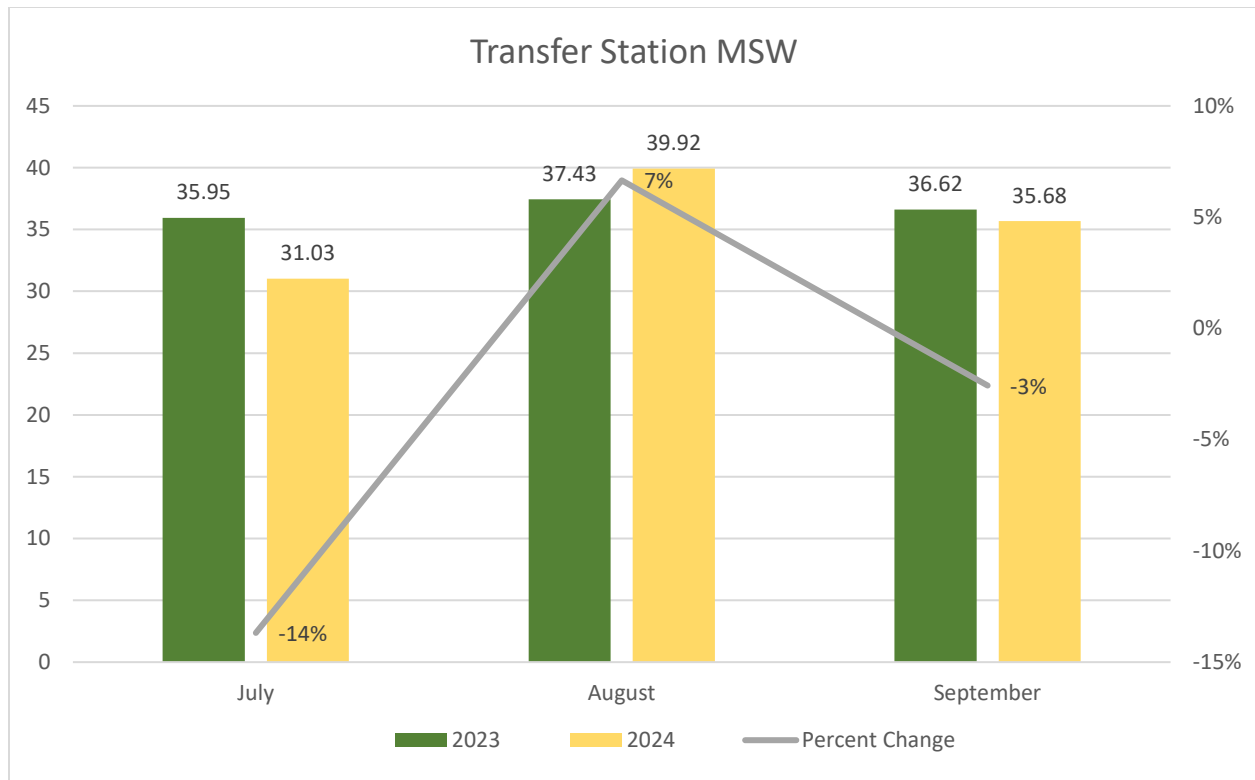


Figure 5: Tons of MSW (Municipal Solid Waste) brought to the transfer station by residents for disposal. 2023 compared to 2024.

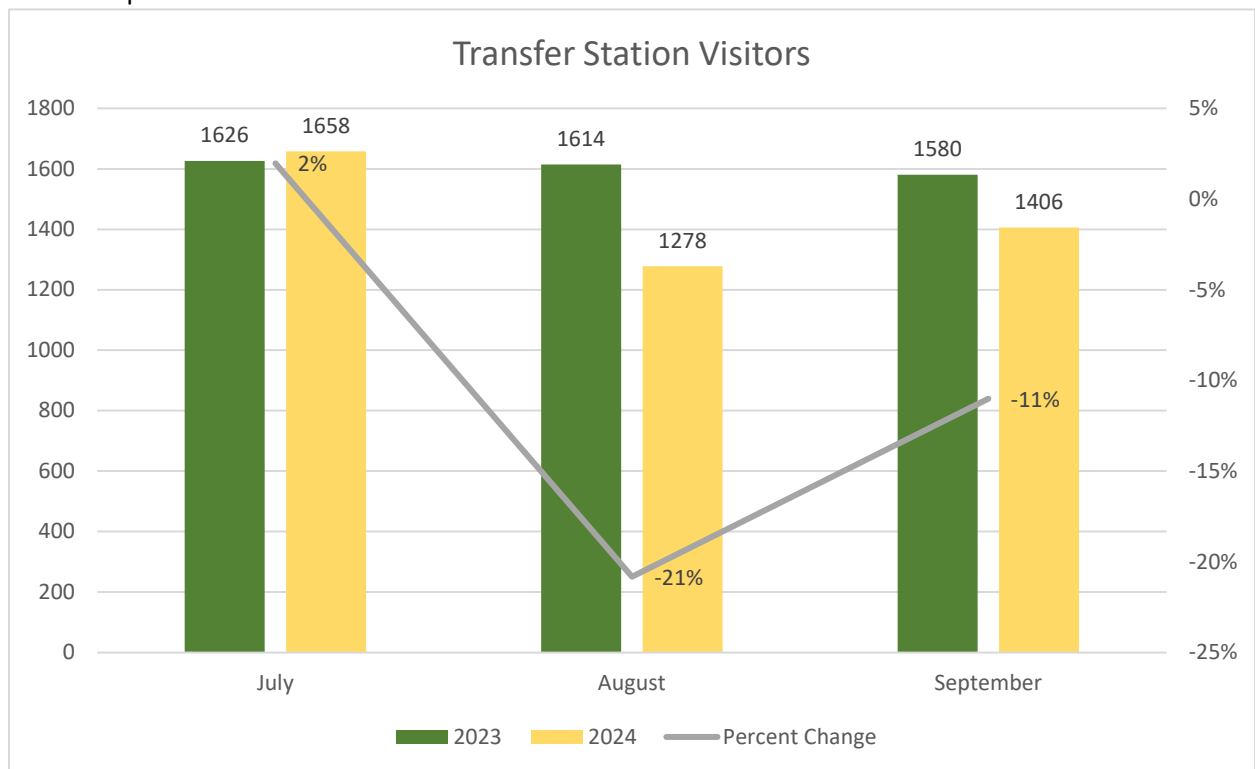


Figure 6: Number of visitors to the transfer station comparing 2023 to 2024.

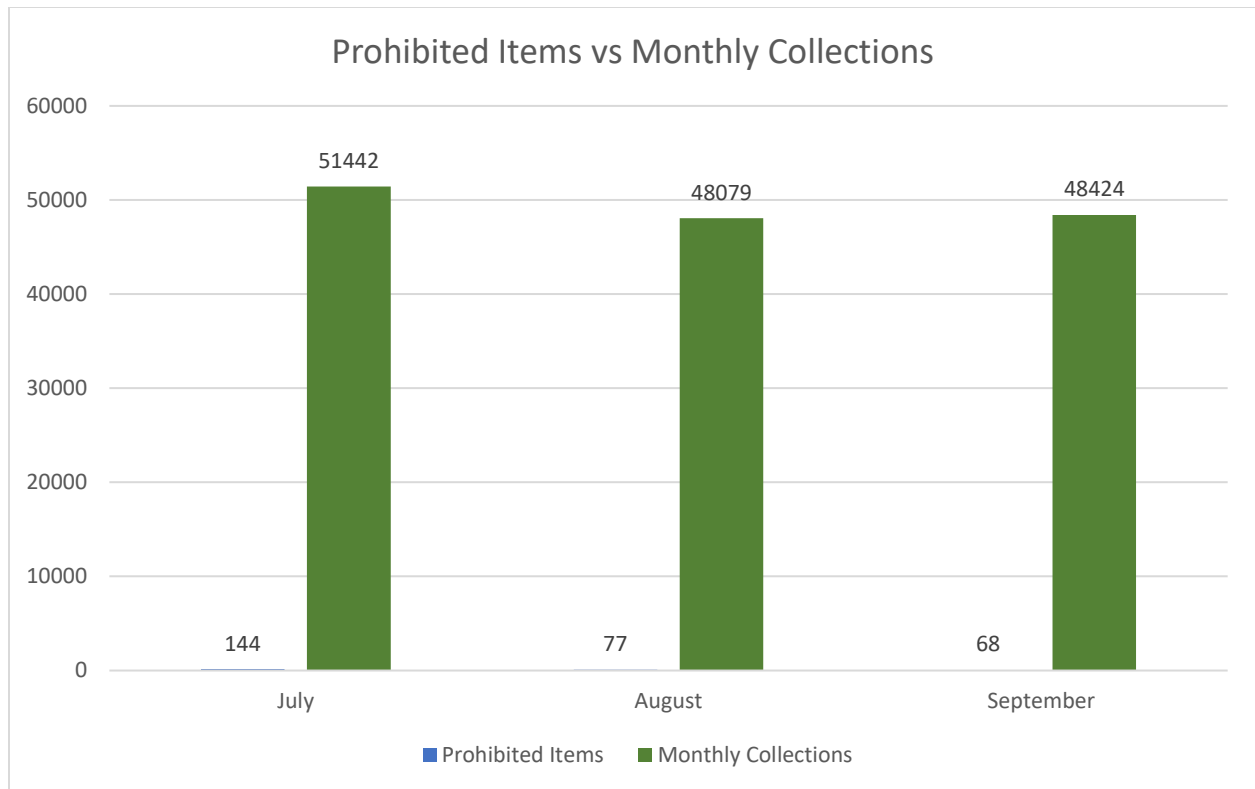


Figure 7: Number of locations with excess bags at the curb out of cart.

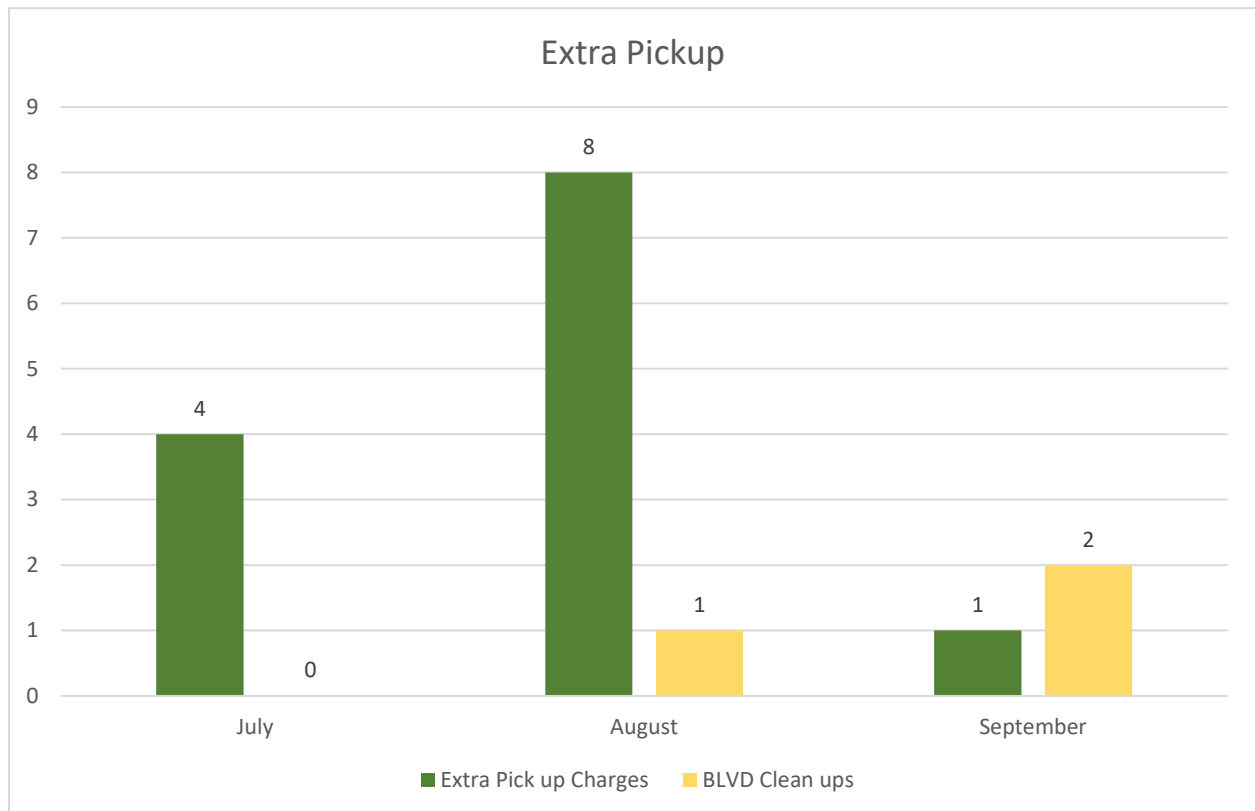


Figure 8: Number of extra stops by request or BLVD clean up.

The amount of MSW waste (household or Municipal Solid Waste) that the transfer station takes in for disposal is noted in Figure 5. This is waste the City of West Fargo pays for disposal at the Fargo landfill. The Transfer Station is a drop-off location for this material type at no additional cost for residents. An increase in volume of MSW waste and visitors to the transfer station was expected. In both cases a significant increase was not seen (Figure 5 and Figure 6). There was a decrease in visitors compared to the previous year. The City has dispersed 1,100 higher capacity 96-gallon carts to residents, resulting in the ability for collection of more volume at the curb.

Figure 7 shows the number of locations placing excess bags outside of the cart at the curb for each month. Each month the amount has decreased. Figure 8 displays the number of requests the sanitation department has completed for an extra collection service or boulevard cleanup due to noncompliance.

Overall, the program changes have moved forward smoothly, with the community quickly adapting to the changes. Each month prohibited out-of-cart set outs decreased. Time spent on out-of-cart set outs decreased from previous operations allowing for additional time spent repairing dumpsters, cart repairs and delivery, inert landfill operation, an additional residential truck, and branch collection.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DESIGNATING SNOW EMERGENCY ROUTES

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the snow emergency routes in the City of West Fargo, North Dakota, shall be as follows:

1. 13th Avenue from Drain 21 to Fargo/West Fargo city limits
2. 4th Avenue from Sheyenne Street to 9th Street East
3. Sheyenne Street from Main Avenue to 52nd Avenue West
4. 1st Street (Center Street) from Cass County #10 (12th Avenue North) to 17th Avenue
5. 7th Avenue from Westwynd Drive to 45th Street (Fargo/West Fargo city limits)
6. 8th Street West – Main Avenue to 13th Avenue
7. 10th Street West – 13th Avenue to 19th Avenue, follow 19th Avenue to Sheyenne Street
8. 16th Street East from 13th Avenue East to 19th Avenue East
9. 9th Street NE/Veterans BLVD from 19th Avenue NE to 40th Avenue South
10. Beaton Drive – Sheyenne Street to 9th Street East
11. 19th Avenue East from 9th Street East to Fargo/West Fargo city limits
12. 17th Street East from Main Avenue to 13th Avenue East
13. 17th Avenue from Sheyenne Street to Fargo/West Fargo city limits
14. 7th Avenue North from Center Street to Fargo/West Fargo city limits
15. 32nd Avenue West from 15th Street West to Veterans Blvd
16. 40th Avenue West from 2nd Street East to 15th Street West
17. 9th Street West from 21st Avenue West to Deb Drive West
18. 2nd Avenue NW – Main Ave and 21st Street North to 2nd Avenue NW East to 15th Street then South to Main Avenue
19. 2nd Avenue NW – 9th Street NW to 6th Street NW
20. 6th Street NW – 2nd Avenue NW to Main Avenue

21. 3rd Avenue NW – 21st Street to 26th Street NW
22. 26th Street NW from 3rd Avenue NW to 4th Avenue NW then east until 4th Avenue NW Dead Ends
23. 38th Avenue South – Sheyenne Street to 9th Street West (Roundabout)
24. 52nd Avenue South – 15th Street West to Sheyenne Street
25. 47th Avenue – 9th Street West to Sheyenne Street
26. 26th Avenue East – Veterans Blvd to 4th Street East
27. 4th Street East- 23rd Avenue East to 40th Avenue East
28. 36th Avenue East – 4th Street East to Veterans Blvd
29. Main Ave – 21st Street West to 45th Street North (Fargo)
30. 12th Avenue NW – West City limits to East City limits
31. 6th Street East –13th Avenue East to 20th Avenue East
32. 6th Street East from 13th Avenue East to 4th Avenue East
33. 10th Avenue East from 1st Street East to 9th Street East
34. 12th Street West from 21st Avenue West to 32nd Avenue West
35. 11th Street West from 40th Avenue West to 52nd Avenue West
36. 11th Street West from 52nd Avenue to the South City Limits
37. 10th Avenue East from 9th Street to 17th Street

Dated: _____, 2024.

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____.

On roll call vote the following commissioners voted aye: _____.

The following commissioners voted nay: _____.

The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group VFW, Department of North Dakota		Dates of Activity (Does not include dates for the sales of tickets) 04/14/2025	
Organization or Group Contact Person Lucas Moran, Quartermaster	E-mail vfwdeptndqm@gmail.com	Telephone Number 701-388-1203	
Business Address 700 50th St S	City Fargo	State ND	ZIP Code 58103
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Arthur W Jones VFW Post 7564		County CASS	
Site Physical Address 444 Sheyenne St, Suite 101	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle drawing at 10:00AM on Monday April 14, 2025, for all prizes			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	Cash Prizes - 3 - \$500, 3 - \$300, 3 - \$200, 10 - \$100	\$4000
Total (limit \$40,000 per year)		\$ 4000

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Supports the VFW Service Office located in the VA Regional Office in Fargo, ND	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from any city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Lucas Moran	Telephone Number 701-388-1203	E-mail Address vfwdeptndqm@gmail.com
Signature of Organization Group's Permit Organizer 	Title Quartermaster	Date 10/14/24

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group TECH TEAM WRESTLING		Dates of Activity (Does not include dates for the sales of tickets) 2-9-2025	
Organization or Group Contact Person DEAN SHEARMAN	E-mail shearerringneckhunter@hotmail.com	Telephone Number 701-371-2738	
Business Address 528 7th AVE NE	City WEST FARGO	State ND	ZIP Code 58078
Mailing Address (if different) 2515 76th AVE N	City FARGO	State ND	ZIP Code 58102

SITE INFO

Site Name TECH TEAM WRESTLING ROOM		County CASS	
Site Physical Address 528 7th AVE NE	City WEST FARGO	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 2-9-2025 - 6:30pm - AT WRESTLING ROOM			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	SCHOOL GIFT CARD \$1000	1000
Raffle	SCHOOL GIFT CARD \$500	500
Raffle	SCHOOL GIFT CARDS (5) 200 + 10(100)	2000
Total (limit \$40,000 per year)		\$ 3500

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds TO ASSIST THE YOUTH WRESTLERS WITH OPPORTUNITIES TO TRAVEL ON NATIONAL EVENTS	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer DEAN SHEARMAN	Telephone Number 701-371-2738	E-mail Address shearerringneckhunter@hotmail.com
Signature of Organization Group's Permit Organizer DEAN SHEARMAN	Title TREASURER	Date 10-28-24



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Schwetty, Inc.		Dates of Activity (Does not include dates for the sales of tickets) November 8, 2024	
Organization or Group Contact Person Douglas Brennan	E-mail brennan4walleye@yahoo.com	Telephone Number 701-793-2585	
Business Address 1606 Maple Place	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different) 1046 Oak PI	City West Fargo	State ND	ZIP Code 58078

SITE INFO

Site Name Rookie's Bar and Grill		County Cass	
Site Physical Address 715 13th Avenue East	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Schwetty, Inc. will be holding a fundraiser on November 8, 2024. Our plan is to do a 50/50 raffle adn a separate raffle for a designer purse. We will also have some silent auction items.			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	One half of the money collected, tickets \$1 each or 25 for \$20	400
Raffle	Raffle Designer Purse with Gift Cards inside for \$10 a ticket	500
Total (limit \$40,000 per year)		\$ 900.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds help local families dealing with cancer	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: \$8,500.00 (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Douglas L. Brennan	Telephone Number 701-793-9380	E-mail Address brennan4walleye@yahoo.com
Signature of Organization Group's Permit Organizer 	Title Treasurer	Date 10-29-24

Information required to be preprinted on a standard raffle ticket:

- 1. Name of organization;
- 2. Ticket number;
- 3. Price of the ticket, including any discounted price;
- 4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or eight thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
- 5. For an organization that has a permit, print the authorizing city or county and permit number;
- 6. A statement that a person is or is not required to be present at a drawing to win;
- 7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
- 8. Location and physical street address of the drawing;
- 9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
- 10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
- 11. A statement that a purchase of the ticket is not a charitable donation;
- 12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
- 13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$8,000

The retail value of a merchandise prize cannot exceed \$8,000.

The **total** of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$40,000 per year.

If the value of the planned cash and merchandise prizes exceed \$40,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	Local Permit	Restricted Event Permit
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$40,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted

☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Fargo Moorhead Quilters		Dates of Activity (Does not include dates for the sales of tickets) November 16, 2024	
Organization or Group Contact Person Muriel Richardson	E-mail muriel@murielrichardson.com	Telephone Number 701-388-3267	
Business Address 2816 27th Street S	City Fargo	State ND	ZIP Code 58103
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Double Tree by Hilton		County Cass	
Site Physical Address 825 Beaton Drive	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle on November 16, 2024			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle Basket 1-10	Quilting items	790.00
Raffle Basket 11-13	Quilting items	327.00
Raffle Baskets 14-17	Quilting items	292.00
Total (limit \$40,000 per year)		\$ 1,409.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds To bring quilting instructors and fiber art exhibits to the Fargo Moorhead area	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: 6,460.28 (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☐ No	

Printed Name of Organization Group's Permit Organizer Muriel Richardson	Telephone Number 701-388-3267	E-mail Address muriel@murielrichardson.com
Signature of Organization Group's Permit Organizer <i>Muriel Richardson</i>	Title Registered State Agent	Date October 30, 2024

Basket #	Item price	Total Value	Items
1	50		Fat Quarter Bundle Tower
		\$50.00	
2	220		Tula Pink Iron- Large
		\$220.00	
3	20		Amaryllis Plant
		\$20.00	
4	45		Bag Set of 3-Minki Kim design
		\$45.00	
5	40		Bag set of 2-Lori Holt Design
		\$40.00	
6	40		12 FQ Rainbow assortment
	18		Pack of Dyed Fabric * 1.25 Yds.
	25		5 Patterns Quilt Poety
		\$83.00	
7	10		MSQ Perennial Calander
	10		MSQ Binder Pattern Holder
	20		MSQ Serving Tray
	15		MSQ Quilters Parking Sign
	15		Tweet yourself Coin Purse DIY Kit "Chuckthe Duck"
		\$70.00	
8	45		5 inch Jelly roll 35 stripes
	60		11 MSQ Patterns
		\$105.00	
9	10		MSQ Fabric Zipper Storage Box
	25		Ruler Flip-n-Sew By Darline Zimmerman
	20		Blade Saver Thread Cutter
	7		Magnetic Snap closure for bag
	8		Bee Wax Thread Conditioner "Spool Shaped"
	2		White Chalk Pencil
	5		Glue Stick refills
	5		Pk of Quilting Needles
	8		Dome Treaded Needle Case
	5		Nail Art Stickers
	5		Needle Threader * Birdy
		\$100.00	
10	20		Tiny Iron "Steamfast"
	17		Large Quilt labels By Lori Holt
	20		4 Patterns
		\$57.00	

11	40		4 Holiday Kitchen Towels
		\$40.00	
12	30		2- 5 inch Charm Packs "Shooting Star"
	26		2 Yards White Fabric "Shooting Star"
	19		1.5 Yards Pink Fabric "Shooting Star"
		\$75.00	
13	132		Katie Hennager Kit : Festive 5 Yard Quilt *includes
		\$132.00	Pattern, fabric for pieced top, binding, and backing.
14	12		Caribou Coffee "French Roast" \$7 /3pks Mix Nuts \$5
	6		Chirardelli Dk. Cholate Squares "Machiato"
	10		Chirardelli Hot Coco Mix "Mocha"
	52		FQ \$3 /Note Pad\$4/Paper Spool \$10/Gift Card \$35
		\$80.00	
15	15		Red Quilter Socks
	20		Wheel of Mystery Kit (16x20)
	22		Sew Mini Treats
		\$57.00	
16	75		Wattle & Loop "Chicken" *Slow Stitching Kit
		\$75.00	
17	25		Pattern Book
	28		Walking Foot Book
	10		2-Mini Reference Kooks
	9		Spray Bottle
	8		Notion Bag
	50		2-Fabric Bundles
	30		Various Notions
		\$160.00	
Total		\$1,409.00	



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity (Does not include dates for the sales of tickets)	
Bridging the Gap			
Organization or Group Contact Person	E-mail	Telephone Number	
Janelle Albrecht	janelle@bridgingthegapfm.com	701-271-0993	
Business Address	City	State	ZIP Code
623 E Main Ave Suite 203	West Fargo	ND	58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name	County		
The Sandbox Restaurant & Bar	Cass		
Site Physical Address	City	State	ZIP Code
3147 Bluestem Drive	West Fargo	ND	58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)			
Meat raffle the 4th and 5th Fridays of each month from November 4, 2024 through June 20, 2025.			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Meat Raffle	Meat	\$400 per week
Total (limit \$40,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds	
Bridging the Gap - non-profit	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)	
☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)	
☐ Yes ☒ No	
Has the organization or group received a local permit from any city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)	
☐ No ☒ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)	
☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address
Janelle Albrecht	701-271-0993	janelle@bridgingthegapfm.com
Signature of Organization Group's Permit Organizer	Title	Date
	Treasurer	10/21/2024



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☐ Raffle ☐ Raffle Board ☒ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group VOLT Volleyball		Dates of Activity (Does not include dates for the sales of tickets) February 3-28, 2025	
Organization or Group Contact Person Whitney McDaniel	E-mail McDaniel.Whitney@ymail.com	Telephone Number 701-570-8621	
Business Address PO Box 208	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different) PO Box 208	City West Fargo	State ND	ZIP Code 58078

SITE INFO

Site Name Volt Volleyball		County Cass	
Site Physical Address 444 South Pond Court East	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Calendar Raffle every day starting Feb. 3, 2025 through Feb. 28, 2025			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Calendar Raffle	Cash (in increments of \$100, \$250, \$500, \$750, and \$1,000)	10,000.00
Total (limit \$40,000 per year)		\$ 10,000.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Operating expenses	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Whitney McDaniel	Telephone Number 701.570.8621	E-mail Address McDaniel.Whitney@ymail.com
Signature of Organization Group's Permit Organizer 	Title Vice President	Date Oct 23, 2024



To: West Fargo City Commission

From: Mathew Andvik, Public Works Department

Date: November 4, 2024

Subject: Update of Street Parking Discussion

Action: Commission Direction on Street Parking Options

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Police and Fire

Commission Vice President

Brad Olson

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Street, Water and Sewer

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Administration/Finance

Commissioner

Amy Zundel

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Sanitation

Commissioner

Rory Jorgenson

Primary Portfolio:
Sanitation

Secondary Portfolio:
Community & Development Services

City Administrator

Dustin Scott

Summary and Recommendation:

At the October 7th Commission meeting, discussion was held regarding numerous complaints related to the current Maintenance Zones parking restrictions. Commissioner Zundel was tasked with discussing options with staff.

The options that were discussed were:

- Leaving the Maintenance Zones as is.
- Changing enforcement of the Maintenance Zones from November 1st to April 15th to only accommodate snow removal.
- Street /Avenue Parking (street parking M, W, F and avenue parking T, Th, S)
- Calendar Parking (parking on the even house number side of the street on even days, and on the odd house number side on odd days.)
- Adjusting the current Maintenance Zones to be split into two days.

Each of these options have benefits and drawbacks, and there is not a single solution that would fit all situations. Some options could work in the core area of town but would not work south of the interstate. Most complaints we receive about the current Maintenance Zones are reported to us after a resident has received a parking ticket; and most are received during the summer months.

When we implemented the Maintenance Zones in the fall of 2020, we looked at all these concerns and options. We decided on the Maintenance Zones option because it caused the least disturbance to the residents (it only restricts parking one day of the week, and only for nine hours), and would increase our efficiency for sweeping and plowing the streets. This option did, however, create an issue of where those residents should park during that time frame.

After discussion of the alternate options, it is my recommendation that the Commission leave the current Maintenance Zone parking restrictions in place, unless the Commission would like to develop a parking strategy based on a different option.

Policy Analysis:

If the Commission would like to pursue either the Street/Avenue or Calendar parking option, it would require a change to the parking ordinance. We currently allow 72 hr. parking on the street, unless signed. Neither one of these options would allow that to occur.

Financial Analysis:

Any option chosen (except leaving the zones as is) would require a change in the signage. The cost would range from \$10,000 to \$50,000, depending on the option chosen and the number of signs required.

THURSDAY

TUESDAY

FARGO

WEDNESDAY

MONDAY

FRIDAY

FARGO

HORACE

City of West Fargo

Street Sweeping Zone & Weekday

- Central - Wednesday
- Northeast - Tuesday
- Northwest - Thursday
- Southeast - Friday
- Southwest - Monday

Streets

- Class 1 & 2 Street Sweeping Route
- Class 3 Street Sweeping Route
- Other Jurisdiction Route

Other Jurisdiction

- Other Municipality
- Rural Cass County
- Waterbody
- Stream



0 0.25 0.5 1 Miles

Created by: West Fargo GIS
Last Updated: 5/27/2020 11:21 AM

This map is intended for reference purposes only. The City of West Fargo does not make claim that the features depicted represent true locations; therefore the City assumes no liability for any errors or omissions herein.





AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 701-515-5370 DATE: October 28, 2024
3. AGENDA TITLE: A24-27 Zoning Ordinance Amendments to Title IV Maximum Residential Lot Coverage, Approval of Second Reading of Ordinance
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
On September 16th, the City Commission directed staff to amend residential zoning regulations relating to lot coverage. The proposed amendments seek to increase maximum lot coverage in residential districts by five percent, as well as amend the definition of lot coverage. The Planning & Zoning Commission recommended approval of the proposed ordinance amendment at their October 8, 2024 meeting.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable): N/A
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Approve Second Reading of the Zoning Ordinance Amendment (Ordinance No. 1251)

STAFF REPORT

A24-27 ZONING ORDINANCE AMENDMENTS	
Zoning Ordinance Amendment to Title IV of the City Ordinances (Zoning Regulations)	
Applicant: City of West Fargo	Staff Contact: Lisa Sankey
Planning and Zoning Commission Public Hearing:	10/08/2024 – Approved
City Commission Public Hearing & 1 st Reading:	10/21/2024 – Approved
City Commission 2 nd Reading:	11/4/2024

PURPOSE:

The purpose of the proposed amendment is to modify maximum lot coverage in residential zoning districts, as well as amending the definition of lot coverage.

DISCUSSION AND OBSERVATIONS:

- The West Fargo City Commission directed staff to amend residential zoning regulations relating to lot coverage. The proposed amendments seek to increase maximum lot coverage in residential districts by five percent.
- Discussion during the September 16, 2024 City Commission related to a request by a property owner asking that lot coverage be increased from 30% to 35%.
- The definition of lot coverage is the amount of land covered or permitted to be covered by principal buildings, accessory buildings and required parking spaces, which is similar to other ordinances within the state.
- The amendment to the definition would be to remove “required parking spaces”.
- Impervious surface areas include driveways and parking areas. Impervious surface maximums are not changing.
- Uncovered porches (decks) are not included in this calculation; however, covered (enclosed porches) are included.
- Lot coverages vary substantially across zoning districts throughout the state and West Fargo’s residential districts currently range from 15% to 45%.
- Proposed changes would pertain to residential dwellings within the R-1LA – Large Single Family Dwelling, R-1A: Single Family Dwelling, R-1B: Special Single Family Dwelling, R-1: One & Two Family Dwelling, R-2: Limited Multiple Dwellings, R-3: Multiple Dwellings and the R-5: Mobile Home (Manufactured) Subdivision Districts.
- Specific text amendments are attached to this staff report.

NOTICES:

Sent to: Notice in the official newspaper.

Comments Received:

- None to date.

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed amendments do not make major substantive changes to the existing ordinances and are consistent with the Comprehensive Plan.

STAFF REPORT

PLANNING & ZONING COMMISSION ACTION:

At their October 8, 2024 meeting, the Planning & Zoning Commission voted to recommend approval of the proposed amendments to Title IV as presented on the basis they are consistent with the comprehensive plan.

RECOMMENDATION:

It is recommended that the City approve the proposed amendments on the basis that they are consistent with City plans and ordinances.

Attachments

- Table with existing yard requirements with proposed lot coverage increases.
- Draft Ordinance #1251 with proposed text amendment regarding lot coverage.

**City of West Fargo
Zoning Districts Summary**

	Rural Resident	Rural Estate	Large Lot Style Family	Single Family	Special Single Family	One & Two Family	Special One & Two Family	Mixed One & Two Family	Limited Multiple Dwelling	Multiple Dwelling
	R-R	R-1E	R-L1A	R-1A	R-1B	R-1	R-1S	R-1SM	R-2	R-3
Max Density (units/acre)	0.333	1	4.4	7.3	7.3	12.4	14.5	14.5	21	24
Min. Lot Area (acres or SF)	2.5	1	10,000	6,000	6,000	5,000	4,000	3,600		
						7,000	6,000	6,000	5,000	3,000
Min. Lot Width (Ft)	150	120	75	60	60	50	40	36**	50	50
						70	60	60	60	60
Setback - Front	40	30	25	25	20	25	15	20	25	25
	*	*								
Setback - Interior Side	20	10	6	6	5	5	5	4	variable	variable
Setback - Street Side	30	30	12	12	12	12	12	12	12	12
Setback - Rear	30	30	30	30	25	30	20	20	30	30
										25
Max. Lot Coverage (%)	15	15	30	30	35	30	45	45	30	30
Two Family									35	35
Multiple Dwellings									40	40
Max. Lot Coverage (%)			35	35	40	35			35	35
Two Family									40	40
Multiple Dwellings									45	45
Min. Open Space (%)			30	30	30	30	30	30	30	30
									25	25
Max Height (Ft)	35	35	30	30	30	30	30	35	30	30
									35	35
Min. Lot Depth (Ft)	200	200	120	100	100	100	100	100	100	100

KEY:

* = addition setback from street centerline

** = variation in lot width required

ORDINANCE NO. 1251

AN ORDINANCE TO AMEND AND REENACT CHAPTER 4-200 REGARDING THE DEFINITION OF LOT COVERAGE, AND TO AMEND AND REENACT SECTIONS 4.421-C.4, 4.422-A.4, 4-423.4, 4-424.4, 4-425.4, AND 4-426-A.4 OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO RELATING TO MAXIMUM LOT COVERAGE.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. The definition of “Lot Coverage” in Chapter 4-200 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows. No other changes are being made in Chapter 4-200.

LOT COVERAGE: The amount of land covered or permitted to be covered by principal buildings, accessory buildings, as measured along the outside wall at ground level, and for covered porches as measured from the support posts for roofed areas. When including other impervious surface areas such as driveways, ~~parking areas which are not required~~ or other areas, the total lot coverage may not exceed seventy (70) percent for single family and two-family lots, or seventy-five (75) percent for townhomes and multiple dwelling lots. Lot coverage percentages shall apply to front yards independently and to the entire lot in aggregate.

SECTION 2. Section 4.421-C.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4.421-C.4. Yard Requirements for the R-L1A District.

	<u>One- Family</u>	<u>Accessory Buildings</u>	<u>Other Buildings</u>
a. Lot Area Minimum (ft ²)	10,000		
b. Lot Width Minimum (ft)	75		
c. Lot Depth Minimum (ft)	120		
d. Front Yard Minimum (ft)	25	25	25
e. Rear Yard Minimum (ft)	30	3	30
f. Side Yard Minimum (ft)	6 ⁽¹⁾	3 ⁽¹⁾	10 ⁽¹⁾
g. Maximum Lot Coverage ⁽²⁾	35%		20%
h. Maximum Height (ft)	30	15	25 ⁽³⁾
i. Minimum Green Area ⁽⁴⁾	30%		30%

- (1) On corner lots, a side yard facing a public way shall be a minimum of 12 feet, except when a driveway to a garage is located in said side yard, in which case, the side yard shall be a minimum of 20 feet. An accessory building or use which includes a driveway on the street side shall maintain the same setback requirements as required for the principal use.

- (2) For any main building and all accessory buildings. Impervious surface areas shall be limited to a maximum of 70%.
- (3) For any building over 30 feet in height, required yards shall be increased by one (1) foot for every two (2) feet of building height over the limit.
- (4) Green area coverage shall apply to the front yard, independently, and to the entire parcel in aggregate.

SECTION 3. Section 4.422.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4.422.4. Yard Requirements for the R-1A District.

		<u>One- Family</u>	<u>Accessory Buildings</u>	<u>Other Buildings</u>
a.	Lot Area Minimum (ft ²)	6,000		
b.	Lot Width Minimum (ft)	60		
c.	Lot Depth Minimum (ft)	100		
d.	Front Yard Minimum (ft)	25	25	25
e.	Rear Yard Minimum (ft)	30	3	30
f.	Side Yard Minimum (ft)	6 ⁽¹⁾	3 ⁽¹⁾	10
g.	Maximum Lot Coverage ⁽²⁾	35%		
h.	Maximum Height (ft)	30	15	⁽³⁾
i.	Minimum Green Area ⁽⁴⁾	30%		30%

- (1) On corner lots, a side yard facing a public way shall be a minimum of 12 feet, except when a driveway to a garage is located in said side yard, in which case, the side yard shall be a minimum of 20 feet, except for lots of 50 feet or less, in which case the minimum setback for the garage shall be 18 feet. In this case, the house may be 12 feet, but garage must be a minimum of 20 feet on lots greater in width than 50 feet, or 18 feet on lots 50 feet or less in width.
- (2) For any main building and all accessory buildings. Impervious surface areas shall be limited to a maximum of 70%.
- (3) For any building over 35 feet in height, required yards shall be increased by one (1) foot for every two (2) feet of building height over the limit.
- (4) Green area coverage shall apply to the front yard, independently, and to the entire parcel in aggregate.

SECTION 5. Section 4.422-A.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4.422-A.4. Yard Requirements for the R-1B District.

	<u>One-Family</u>	<u>Accessory Buildings</u>	<u>Other Buildings</u>
1. Lot Area Minimum (ft ²)	6,000		
2. Lot Width Minimum (ft)	60		
3. Lot Depth Minimum (ft)	100		
4. Front Yard Minimum (ft)	20 ⁽¹⁾	N/A	25
5. Rear Yard Minimum (ft)	25	3	30
6. Side Yard Minimum (ft)	5 ⁽¹⁾	3 ⁽²⁾	10
7. Maximum Lot Coverage ⁽³⁾	40%		
8. Maximum Height (ft)	30	15	⁽⁴⁾
9. Minimum Green Area ⁽⁵⁾	30%		30%

(1) Garages shall be set back a minimum of 25 feet from the front property line. Garages are limited to 50% of the front building width.

(2) On corner lots, a side yard facing a public way shall be a minimum of 12 feet, except when a driveway to a garage is located in said side yard, in which case, the side yard shall be a minimum of 20 feet.

(3) For any main building and all accessory buildings. Impervious surface areas shall be limited to a maximum of 70%.

(4) For any building over 35 feet in height, required yards shall be increased by one (1) foot for every two (2) feet of building height over the limit.

(5) Green area coverage shall apply to the front yard independently, and to the entire parcel in aggregate.

SECTION 6. Section 4-423.4 of the Revised Ordinances of 1990 of the City of West

Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4-423.4. Yard Requirements for the R-1 District.

	<u>One-Family</u>	<u>Two-Family</u>	<u>Twin Home/Townhomes</u>	<u>Accessory Buildings</u>	<u>Other Buildings</u>
a. Lot Area Minimum (ft ²)	5,000	7,000	3,500		
b. Lot Width Minimum (ft)	50	70	35		
c. Lot Depth Minimum (ft)	100	100	100		
d. Front Yard Minimum (ft)	25	25	25	25	25
e. Rear Yard Minimum (ft)	30	30	30	3	30
f. Side Yard Minimum (ft)	5 ⁽¹⁾	7 ⁽¹⁾	7 ⁽¹⁾	3 ⁽¹⁾	10
g. Maximum Lot Coverage ⁽²⁾	35%	35%	35%		
h. Maximum Height (ft)	30	30	30	15	⁽³⁾
i. Minimum Green Area ⁽⁴⁾	30%	30%	30%		30%

- (1) On corner lots, a side yard facing a public way shall be a minimum of 12 feet, except when the driveway to a garage is located in said side yard, in which case the side yard shall be a minimum of 20 feet, except for lots of 50 feet or less, in which case the minimum setback for the garage shall be 18 feet. In this case, the house may be 12 feet, but garage must be a minimum of 20 feet on lots greater in width than 50 feet, or 18 feet on lots 50 feet or less in width.
- (2) For main building and all accessory buildings. Impervious surface areas shall be limited to a maximum of 70%.
- (3) For any building over 35 feet in height, required yards shall be increased by one (1) foot for every two (2) feet of building height over the limit.
- (4) Green area coverage shall apply to the front yard independently and to the entire parcel in aggregate.

SECTION 7. Section 4-424.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4-424.4. Yard Requirements for the R-2 District.

	<u>One-Family</u>	<u>Two-Family (Duplex or Twin Home) On Lots Created Prior to 1970</u>	<u>Two-Family Duplex or Twin Home) On Lots Created in 1970 Or Thereafter</u>	<u>Townhomes 3 or More Units</u>
a. Lot Area Minimum (ft ²)	5,000	6,000 ⁽⁶⁾	6,000 ⁽⁶⁾	3,000
b. Lot Width Minimum (ft)	50	50 ⁽⁷⁾	60 ⁽⁸⁾	24
c. Lot Depth Minimum (ft)	100	100	100	100
d. Front Yard Minimum (ft)	25	25	25	25
e. Rear Yard Minimum (ft)	30	30	30	30
f. Side Yard Minimum (ft)	5 ⁽²⁾	6 ⁽²⁾	6 ⁽²⁾	8 end ⁽²⁾ 0 int
g. Maximum Lot Coverage ⁽⁴⁾	35%	40%	40%	45%
h. Maximum Height (ft)	30	30	30	35 ⁽⁵⁾
i. Minimum Green Area ⁽⁹⁾	30%	30%	30%	25%
	<u>Multiple Dwellings</u>	<u>Accessory Buildings</u>	<u>Other Buildings</u>	
a. Lot Area Minimum (ft ²)	(1)			
b. Lot Width Minimum (ft)				
c. Lot Depth Minimum (ft)				
d. Front Yard Minimum (ft)	25	25	25	
e. Rear Yard Minimum (ft)	30	3	30	

f. Side Yard Minimum (ft)	(3)(2)	3 ⁽²⁾	10
g. Maximum Lot Coverage ⁽⁴⁾	45%		
h. Maximum Height (ft)	35 ⁽⁵⁾	15	⁽⁵⁾
i. Minimum Green Area ⁽⁹⁾	25%		30%

- (1) 1,800 ft² for each dwelling unit plus 200 ft² for each bedroom, with a minimum permitted lot area of 8,000 ft². Efficiency units shall be considered one-bedroom units for the purpose of lot computation.
- (2) On corner lots, a side yard facing a public way shall be a minimum of 12 feet, except when the driveway to a garage is located in said side yard, in which case the side yard shall be a minimum of 20 feet, except for lots of 50 feet or less, in which case the minimum for the garage shall be 18 feet. In this case, the house may be 12 feet, but garage must be a minimum of 20 feet on lots greater in width than 50 feet, or 18 feet on lots 50 feet or less in width.
- (3) 12% of the lot width, with a maximum of 12 feet, except that when multiple family structures with multiple floors are located adjacent to one and two-family properties, the minimum setback from the one and two-family property for the principal structure shall be increased by 20 feet for each additional floor above the ground floor.
- (4) For main building and all accessory buildings. Impervious surface areas shall be limited to a maximum of 75%.
- (5) For every building over 35 feet in height, required yards shall be increased by one (1) foot for every two (2) feet of building height over the limit.
- (6) A duplex which consists of 2 units on one lot is required to have a minimum lot area of 6,000 square feet. A twin home which consists of 2 units side by side with a common party wall is required to have a minimum lot area of 3,000 square feet for each unit.
- (7) A duplex is required to have a minimum lot width of 50 feet, whereas a twin home is required to have a minimum lot width of 25 feet for each unit.
- (8) A duplex is required to have a minimum lot width of 60 feet, whereas a twin home is required to have a minimum lot width of 30 feet for each unit.
- (9) Green area coverage shall apply to the front yard independently and to the entire parcel in aggregate.

SECTION 8. Section 4-425.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4-425.4. Yard Requirements for the R-3 District.

	<u>One-Family</u>	<u>Two-Family (Duplex or Twin Home) On Lots Created Prior to 1970</u>	<u>Two-Family Duplex or Twin Home) On Lots Created in 1970 Or Thereafter</u>	<u>Townhomes 3 or More Units</u>
a. Lot Area Minimum (ft ²)	5,000	6,000 ⁽⁶⁾	6,000 ⁽⁶⁾	3,000
b. Lot Width Minimum (ft)	50	50 ⁽⁷⁾	60 ⁽⁸⁾	24
c. Lot Depth Minimum (ft)	100	100	100	100
d. Front Yard Minimum (ft)	25	25	25	25
e. Rear Yard Minimum (ft)	30	30	30	30
f. Side Yard Minimum (ft)	5 ⁽²⁾	6 ⁽²⁾	6 ⁽²⁾	8 end ⁽²⁾ 0 int
g. Maximum Lot Coverage ⁽⁴⁾	35%	40%	40%	45%
h. Maximum Height (ft)	30	30	30	35 ⁽⁵⁾
i. Minimum Green Area ⁽⁹⁾	30%	30%	30%	25%

	<u>Multiple Dwellings</u>	<u>Accessory Buildings</u>	<u>Other Buildings</u>
a. Lot Area Minimum (ft ²)	(1)		
b. Lot Width Minimum (ft)			
c. Lot Depth Minimum (ft)			
d. Front Yard Minimum (ft)	25	25	25
e. Rear Yard Minimum (ft)	25	3	30
f. Side Yard Minimum (ft)	(3)(2)	3 ⁽²⁾	10
g. Maximum Lot Coverage ⁽⁴⁾	45%		
h. Maximum Height (ft)	35 ⁽⁵⁾	15	(5)
i. Minimum Green Area ⁽⁹⁾	25%		25%

(1) 1,600 ft² for each dwelling unit plus 200 ft² for each bedroom, with a minimum permitted lot area of 8,000 ft². Efficiency units shall be considered one-bedroom units for the purpose of lot computation.

(2) On corner lots, a side yard facing a public way shall be a minimum of 12 feet, except when the driveway to a garage is located in said side yard, in which case the side yard shall be a minimum of 20 feet, except for lots of 50 feet or less, in which case the minimum setback for the garage shall be 18 feet. In this case, the house may be 12 feet, but garage must be a minimum of 20 feet on lots greater in width than 50 feet, or 18 feet on lots 50 feet or less in width.

(3) 12% of the lot width, with a maximum of 12 feet, except that when multiple family structures with multiple floors are located adjacent to one and two-family properties, the minimum setback from the one and two-family property for the principal structure shall be increased by 20 feet for each additional floor above the ground floor.

- (4) For main building and all accessory buildings, impervious surface areas shall be limited to a maximum of 75%.
- (5) For every building over 35 feet in height, required yards shall be increased by one (1) foot for every two (2) feet of building height over the limit.
- (6) A duplex which consists of 2 units on one lot is required to have a minimum lot area of 6,000 square feet. A twin home which consists of 2 units side by side with a common party wall is required to have a minimum lot area of 3,000 square feet for each unit.
- (7) A duplex is required to have a minimum lot width of 50 feet, whereas a twin home is required to have a minimum lot width of 25 feet for each unit.
- (8) A duplex is required to have a minimum lot width of 60 feet, whereas a twin home is required to have a minimum lot width of 30 feet for each unit.
- (9) Green area coverage shall apply to the front yard independently and to the entire parcel in aggregate.

SECTION 8. Section 4-426-A.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

	<u>One-Family</u>	<u>Accessory Buildings</u>	<u>Other Buildings</u>
a. Lot Area Minimum (ft ²)	6,000		
b. Lot Width Minimum (ft)	60		
c. Lot Depth Minimum (ft)	130		
d. Front Yard Minimum (ft)	20 ⁽¹⁾	(20)	20
e. Rear Yard Minimum (ft)	10	3	10
f. Side Yard Minimum (ft)	5 ⁽²⁾	3 ⁽²⁾	10
g. Maximum Lot Coverage ⁽³⁾	35%		
h. Maximum Height (ft) ⁽⁴⁾	30	15	

- (1) On lots to which the CO-SR district regulations apply, a minimum setback is not required, except when a driveway to a garage is located in said front yard, in which case the portion of the building with the driveway shall be a minimum of 20 feet.
- (2) On corner lots, a side yard facing a public way shall be a minimum of 12 feet, except when a driveway to a garage is located in said side yard, in which case, the side yard shall be a minimum of 20 feet.
- (3) For any main building and all accessory buildings.

- (4) For any building over 35 feet in height, required yards shall be increased by one (1) foot for every two (2) feet of building height over the limit.

SECTION 9. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading:

Date of Publication:



"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

**Commission
Vice President**

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: November 4, 2024

Subject: River's Bend Multi-Use Path and Pedestrian Bridge

Action: Create Project No. 6060 and Approve Task Order No. 2.2 with HDR for Preliminary Engineering Services

New Information and Recommendation:

On November 6, 2023, the Commission approved staff to submit for a Transportation Alternative grant for the construction of a multi-use path and pedestrian bridge in the Rivers Bend area to connect 23rd Avenue to Sheyenne Street. The grant was submitted and was awarded for construction costs associated with the project.

An RFP process was completed and HDR Engineering, Inc. was selected to be the consultant to do the scoping, preliminary engineering, design and construction administration work for the project. They completed the scoping phase and now the project needs to move into a preliminary design phase where there will be several tasks to be completed.

In Task Order No. 2-2's Appendix A the tasks being set forth to commence are listed.

This project is expected to be bid in 2026 and constructed in 2027

The following documents are attached for review/consideration:

- HDR Task Order No. 2-2
- Associated Resolution

Staff Recommendation: Create Project No. 6060 and Approve Task Order No. 2.2 with HDR for Preliminary Engineering Services.

Financial Analysis:

The project's construction costs at the time of submitting for the grant were estimated to be \$1,069,650. The grant was approved in the amount of \$848,798 which is 80% of the estimated cost of the project. Including soft costs, the project is listed in the 2024 CIP totaling \$1,391,000.

Previously Presented Information and Commission Actions:

Nov 6, 2023 – City Commission authorized staff to submit to MetroCOG Grant Applications for the construction of Rivers Bend Multiuse Path – 23rd Ave to Sheyenne St via Transportation Alternative grant funds.

- **Commission Action:** Commissioner Simmons moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

TASK ORDER NO. 2024-2-2

This is Task Order No. **2024-2-2**,
consisting of 4 pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated **JUNE 16, 2023**, Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	October 5, 2024
b.	Owner:	City of West Fargo
c.	Engineer:	HDR Engineering, Inc.
d.	Specific Project (title)	Project No. 6060 – River’s Bend Pedestrian Bridge
e.	Specific Project (description):	Preliminary Design and Field work
f.	Related Task Orders Supplemented by this Task Order: Superseded by this Task Order:	Superseded by Task Order 2024 – 2-1

2. BASELINE INFORMATION

Baseline Information. Owner has furnished the following Specific Project information to Engineer as of the Effective Date of the Task Order. Engineer's scope of services has been developed based on this information. As the Specific Project moves forward, some of the information may change or be refined, and additional information will become known, resulting in the possible need to change, refine, or supplement the scope of services.

The scope of this project is to permit and design a 10-foot-wide concrete multiuse path and pedestrian bridge over the Sheyenne River. This will include, right-of-way acquisitions, permitting, utility coordination, public outreach and construction plans. The project is tentatively scheduled to be bid on January 1, 2027. The current scope of services includes the field services associated with the Environmental process, including wetland delineation, which is required to complete the project.

Task Order.

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3. SERVICES OF ENGINEER ("SCOPE")

- A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:
Exhibit A to Task Order, "Engineer's Services for Task Order," as attached to this specific Task Order.
- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.
- C. Resident Project Representative (RPR) Services: **Not Applicable**
- D. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE

- A. In submitting required Documents and taking other related actions, Engineer and Owner will comply with Exhibit A to Task Order, attached to this specific Task Order.

5. ADDITIONS TO OWNER'S RESPONSIBILITIES

- A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order: **None**

6. TASK ORDER SCHEDULE

- A. In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule: **Not Applicable**

7. ENGINEER'S COMPENSATION

- A. The terms of payment are set forth in Article 4 of the Main Agreement.
- B. Owner shall pay Engineer for services rendered under this Task Order as follows:

Task Order.

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Description of Service	Task Order No.	Previous Fee Amount	Increased Fee Amount	Amended Maximum Fee Amount
1. Basic Services				
a. Scoping Phase	2024-02	\$ 19,142.77		
2. Basic Services				
a. Environmental Services	2024-02-1	\$ 25,668.86		
b. Preliminary Design Services			\$ 186,165.22	
ADDITIONAL SERVICES SUBTOTAL (TO 2024-02-2)			\$ 186,165.22	
TOTAL COMPENSATION (to 2024-02-1 to 2024-2-2)				\$ 230,976.85

- C. Compensation items and totals based in whole or in part on Hourly Rates or Direct Labor are estimates only. Lump sum amounts and estimated totals included in the breakdown by phases incorporate Engineer's labor, overhead, profit, reimbursable expenses (if any), and Subconsultants' charges, if any. For lump sum items, Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total lump sum compensation amount unless approved in writing by the Owner.

8. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:

- A. **Mead & Hunt**
- B. **Braun Intertec**
- C. **Stantec**

9. EXHIBITS AND ATTACHMENTS:

- A. Exhibit A to Task Order—Engineer's Services Under Task Order

Task Order.

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- B. Exhibit B to Task Order—Engineer's Work Hour and Fee Estimate
- C. Other: **NONE**

Task Order.

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Execution of this Task Order 2 by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER: City of West Fargo

ENGINEER: HDR Engineering, Inc.

By: _____

By: _____

Print Name: Dustin T. Scott

Print Name: Jason Kjenstad, PE

Title: City Administrator

Title: Sr Vice President, Area Manager

Engineer's License or Firm's
Certificate No. (if required): 166C
State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Daniel R. Hanson

Name: Brian King, PE

Title: Sr. Director of Community and Development

Title: Office Lead

Address: 800 4th Ave E
West Fargo, ND 58078

Address: 51 N Broadway, Suite 550
Fargo, ND 58102

E-Mail
Address: daniel.hanson@westfargond.gov

E-Mail
Address: Brian.j.king@hdrinc.com

Phone: 701.515.5103

Phone: 701.353.6117

Date: _____

Date: 10/17/2024

Task Order.

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APPENDIX A

10/5/2024

Rivers Bend Multiuse Path – PCN 24260
City of West Fargo, North Dakota
PROJECT SCOPE OF SERVICES
HDR Engineering, Inc.

Design and project data will become the property of the City of West Fargo upon completion of the project. Project information will be generated following the formats, standards, and regulations below:

- Microsoft Word
- Microsoft Excel
- Microsoft “Project”
- AutoDesk Civil 3D
- Bentley OpenRoads Designer (10.10.01)
- Bentley MicroStation
- NDDOT CADD Manual
- NDDOT Consultant Services Manual
- NDDOT Design Manual and Plan Preparation Guide Website
- Adobe Acrobat (standard or compatible)

PROJECT OVERVIEW

The scope of this project is to permit and design a 10-foot-wide concrete multiuse path and pedestrian bridge over the Sheyenne River from Sheyenne Street to the existing multiuse path on the east side to the Sheyenne River. This will include developing right-of-way limits, initiating the permitting process, utility coordination, preliminary design, and public outreach.

SCOPE OF SERVICES TO BE PERFORMED:

Task 100 – Project Administration (*in addition to previous scopes of services*)

Deliverables

- Bi-weekly progress reports.
- Monthly project invoices.

Project Development and Staff Meetings

HDR's project manager will monitor project milestones and conduct staff meetings as needed to coordinate with project staff and to discuss work plan. The project scope and budget will be tracked, and the City of West Fargo will be notified of potential changes.

Coordination with City of West Fargo and NDDOT

Coordination will take place with City of West Fargo and NDDOT staff throughout the project. Communication methods may include bi-weekly in person or online meetings, phone calls, and e-mails. Meeting minutes will be prepared and distributed to meeting attendees.

Progress Reporting and Invoicing

HDR will prepare and submit monthly progress reports to the appropriate City of West Fargo Representatives in electronic PDF format via e-mail. The report will include percent complete of milestone activities; a review of activities completed since previous progress report, and planned activities for next reporting period. The report will also include action items to be completed by the City of West Fargo. Monthly invoices will be reviewed by the Project Manager prior to submittal to the City of West Fargo for payment.

QA/QA and Management Reviews

QC/QA reviews will be conducted in accordance with HDR's QC/QA plan.

APPENDIX A

Task 200 – Scoping Phase (included in previous scope of services)

Task 300 – Environmental Services (included in previous scope of services)

Task 400 – Preliminary Bridge Design

Deliverables

- TS&L (Type, Size and Location) Memo
- Scour Analysis Report
- Opinion of Probable Construction Costs

HDR will complete the preliminary design for the pedestrian bridge over the Sheyenne River connecting the multiuse path from Sheyenne Street and the River's Bend neighborhood. The Preliminary Bridge Design will include:

- Establishing the geometric alignment, of the bridge. The span configuration, deck surfacing type, and aesthetic components will be evaluated in Phase I for comparisons of costs and durability.
- Coordination with bridge fabricators for design forces to be used by HDR in substructure design.
- Coordination with the Geotechnical subconsultant on location and type of information gathering necessary.
- Bridge configuration (bridge typical section and span arrangement)
- Foundation support type (piling, drilled shaft, or spread footings)
- Substructure type
- Alternatives memo including preferred alternative for consideration.
- Hydraulic analysis
 - "No-rise" or other certifications will be evaluated. Hydraulic analysis will follow the NDDOT Design Manual. Design water surface elevations will be provided to HDR.
 - Preliminary scour analysis will be completed, and riprap recommendations (if required) will be provided.

Task 500 – Geotechnical Evaluation

HDR has an agreement with Braun Interdec to complete this task. Their scope of services and assumptions are attached.

Task 600 – Preliminary Path Design

Deliverables

- 60% Construction Plans
- 60% Opinion of Probable Construction Costs

HDR will complete the preliminary design for the multiuse path connecting Sheyenne Street and the River's Bend Neighborhood. HDR will evaluate the environmental and right of way impacts, determine the approximate path geometrics, coordinate with existing utilities, and prepare preliminary construction plan sheets. HDR will conduct a 50% design and plan review and complete necessary revisions based on comments received.

The preliminary (60%) design of the multiuse path will consist of:

- Title Sheet
- Scope of Work
- Estimate of Quantities
- Basis of Estimate
- Typical Sections
- Removals (including trees)
- Plan & Profile
- Grading Contours
- Opinion of Probable Construction Costs

APPENDIX A

Task 700 - Right of Way Services

Deliverables

- Surface Owner Reports

Key Understandings / Assumptions

- Scope assumes up to six (6) SORs

HDR will develop Surface Owner Reports (SORs) on parcels where easements may be needed.

Task 800 - Preliminary Survey

HDR has an agreement with Mead & Hunt to complete this task. Their scope of services and assumptions is attached.

Task 900 – Public Engagement

Deliverables

- Draft survey questions
- Final survey questions
- Draft survey results report
- Final survey results report
- Draft meeting plans (Public Meeting #1, Public Meeting #2)
- Final meeting plans (Public Meeting #1, Public Meeting #2)
- Meeting Materials (boards, handouts, comment forms, sign-in sheets, notification postcards)
- Draft meeting summaries (Public Meeting #1, Public Meeting #2)
- Final meeting summaries (Public Meeting #1, Public Meeting #2)

Key Understandings / Assumptions

- Scope assumes up to 20 display boards
- Scope assumes up to 200 handouts
- Scope assumes up to 200 comment forms
- Scope assumes up to 100 mailed notification postcards

Public Involvement Plan

. The Public Involvement Plan will include the following:

- Project Description
- Stakeholder analysis
- Issues analysis
 - Key messages
 - Media plan (newspaper, TV, radio, online)
 - Overview of tools and tactics
 - Social media plan and management protocol
 - Email campaign strategy
 - Engagement schedule
 - Comment management protocol

The draft plan will be provided to the City of West Fargo for review. Once consolidated edits are received within two weeks of receipt of draft document, HDR will update and finalize the Plan. The plan will be updated as necessary after communications milestones.

Digital Survey

HDR will conduct an internet-based survey to be hosted on the City of West Fargo's website to gather information regarding public input on the path design. The survey will be active a minimum of four weeks and will overlap the first public meeting's comment period. The Study Advisory Team will

APPENDIX A

review and approve the survey questions prior to the survey being active. The survey will be developed and hosted by the consultant.

Public Meeting #1

HDR will host one in-person two-hour public meeting (Fall 2024) to allow members of the public to learn about and engage in the project and provide input on the path design. An open house format is assumed with a short formal presentation, maximum of 30 minutes. Up to four HDR staff will participate in the public meeting. HDR will lead the planning and logistics, notification, paid ads (\$500), facilitation/management, materials development (handout, information boards, input activity, comment form, sign-in sheet, name tags) and meeting summary.

Public Meeting #2

HDR will host one in-person two-hour public meeting (February 2025) to present the final path design and gather public input prior to submitting final plans. An open house format is assumed with a short formal presentation, maximum of 30 minutes. Up to four HDR staff will participate in the public meeting. HDR will lead the planning and logistics, notification, paid ads (\$500), facilitation/management, materials development (handout, information boards, input activity, comment form, sign-in sheet, name tags) and meeting summary.

PROJECT SCHEDULE

HDR will schedule activities and work to meet the milestone dates listed below:

ACTIVITY	ANTICIPATED MILESTONE DATE
Notice to Proceed	10/2024
Environmental Document	03/2025
Survey	11/2024
Preliminary Engineering	04/2025
Right-of-Way Development	04/2025
Geotechnical Investigation	11/2024
Hydraulic Modeling	02/2025
TS&L Bridge Concepts	02/2025
Utility Coordination	01/2025

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING PROJECT NO 6060 –RIVER’S BEND MULTI-USE
PATH AND PEDESTRIAN BRIDGE OF THE CITY OF WEST FARGO, NORTH
DAKOTA

WHEREAS, Daniel Hanson, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Project No. 6060 – River’s Bend Multi-Use Path and Pedestrian Bridge of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish and Multi-Use Path and Pedestrian Bridge Project within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Project No. 6060 – River’s Bend Multi-Use Path and Pedestrian Bridge of the City of West Fargo, North Dakota

Dated: November 4, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried, and the resolution was duly adopted.



"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis
Primary Portfolio:
Administrative Services
Secondary Portfolio:
Police & Fire

Commission Vice President

Brad Olson
Primary Portfolio:
Police & Fire
Secondary Portfolio:
Street, Water & Sewer

Commissioner

Roben Anderson
Primary Portfolio:
Community &
Development Services
Secondary Portfolio:
Administrative Services

Commissioner

Rory Jorgensen
Primary Portfolio:
Sanitation
Secondary Portfolio:
Community &
Development Services

Commissioner

Amy Zundel
Primary Portfolio:
Street, Water & Sewer
Secondary Portfolio:
Sanitation

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: November 4, 2024

Subject: Beaton Drive Multi-Use Path Improvements

Action: Approve Grant Application for TA/CRP grant opportunities

New Information and Recommendation:

The City has been contacted by various entities including residential owners and business owners adjacent to Beaton Drive to ask for a sidewalk to be constructed between Sheyenne and the Bobcat company where a current gap exists. This gap was identified in the FM Metropolitan Bicycle and Pedestrian Plan and has been planned for construction in recent years.

Currently MetroCOG has opened up the solicitation period for Transportation Alternative (TA) grants as well as Carbon Reduction Program (CRP) grants that would be able to fund this project if we are successful in our application.

A short study has been conducted to identify the potential cost as well as address some of the complexities of the corridor being within the NDDOT right-of-way and the path needing to cross the Sheyenne River. The cost of the project in the report is estimated to be \$1,340,000 which includes contingencies and inflationary factors.

The following documents are attached for review/consideration:

- Exhibit showing project location.
- Correspondence from resident and NDDOT

Staff Recommendation: Approve staff to submit an application for TA and CRP grants for this project.

Policy Analysis:

The city continually seeks grant funding to improve pedestrian travelability, and this project will fill in a gap in our sidewalk/trail system.

Financial Analysis:

This project, if a grant is acquired would have construction paid at 80% with a local share of 20% plus soft costs. The project would be paid for via Capital Improvement Sales Tax and no special assessments are intended to be used with this project.

Previously Presented Information and Commission Actions:

None

Ref: West Fargo - Beaton Drive between 19th Street south to Doosan – sidewalk requested

Vision Zero – potential accident zone

Presently there is any sidewalk on Beaton Drive south of 19th street to Doosan in West Fargo. Many people walk or ride bike on the roadway daily with the obvious risk of being hit by a vehicle as the road is a fairly narrow 2 lane roadway. While there are nice sidewalks surrounding this area, why is there none here?

Vision Zero is a great way of publishing the campaign to reduce automotive deaths. The lack of a sidewalk is a high risk for accidents and potential fatalities.

Preliminary inquiries as the addition of a sidewalk, resulted in a mentioning that there was state land involved in this area and some issues. What can the State of North Dakota do to make a sidewalk happen? I have felt and seen excellent cooperation between the state and local municipalities on other roadway projects. Why not this one?

Thank you for listening to my concern.

Sincerely



Rodger Pearson
1965 Sheyenne St Unit B
West Fargo, NF 58078

Mayor of West Fargo Bernie Dardis
Office of the Governor North Dakota

September 27, 2024

Rodger Pearson
1965 Sheyenne St Unit B
West Fargo, ND 58078

Dear Rodger:

SUBJECT: Sidewalk, Beaton Drive between 19th Street S to Doosan

Thank you for your concern regarding the sidewalk in this area. This specific area is in the West Fargo jurisdiction and the City is responsible for decisions regarding installation of sidewalk. The NDDOT does not program projects off state right of way.

The absence of a path here can be understandably frustrating. Typically, with construction of any infrastructure, decisions are made based on many factors. Discussion with the West Fargo City staff indicate there is a desire to extend the path in this area; however, construction of a path is complicated by the need for various utilities, river crossings, development support, and funding.

If you have any questions please feel free to reach out. I am glad to help, but ultimately this is a City of West Fargo decision, not the NDDOT. Thank you for your input regarding this sidewalk.

Sincerely,



Aaron Murra, P.E.
NDDOT District Engineer - Fargo

C: Daniel Hanson P.E.



"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission

Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &

Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgensen

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &

Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: November 4, 2024

Subject: Project No. 9036 – I-94 and 26th St W

Action: Hazer Property Purchase Update

New Information and Recommendation:

On August 7, 2023 the Commission authorized staff and legal to enter in to negotiations for a land acquisition for a future 26th Street W and I-94 Interchange. Additionally, the potential purchase of the Hazer property was discussed at the Resolution of Necessity Public Hearing for Imp. Dist. No. 1345 – Sandhills 6th Addition where the Commission also encouraged staff to negotiate to purchase the Hazer's property.

Since then, negotiations have been conducted and the following is being proposed to be incorporated into a purchase agreement:

1. Hazer Ventures properties Owned by Dan Hazer (Property No's: 02-1325-00090-000 AND 02-1325-00100-000)
 - Two properties independently appraised by Appraisal Services Inc. at \$715,000.
 - Purchase price negotiated to be \$929,500.
 - The city assumes all existing special assessments (currently shown in GIS totaling \$47,642.16) and pending special assessments from Imp. Dist. 1345 estimated to be \$257,220.88
 - The city will lease back to Dan Hazer full occupancy of both properties for a minimum duration for 5 years at a rate of \$1 per year.
 - The city will notice Mr. Hazer with a need to vacate the properties a minimum of 1 year prior to the date of eviction.
 - Any structures or belongings on the properties until the date of eviction are considered property of Dan Hazer and is his to move or sell.
 - Any structures or belongings remaining on the properties on the date of eviction become property of the city.
2. Duane Hazer Property (Property No. 02-1325-00150-000)
 - Property was independently appraised by Appraisal Services Inc. at \$550,000.
 - Purchase price negotiated to be \$715,000.
 - The city assumes all existing special assessments (currently shown in GIS totaling \$39,396.64)) and pending special assessments from Imp. Dist. 1345 estimated to be \$52,613.56)
 - The city will lease back to Duane Hazer full occupancy of property for a minimum duration for 5 years at a rate of \$1 per year.
 - The city will notice Mr. Hazer with a need to vacate the property a minimum of 1 year prior to the date of eviction.
 - Any structures or belongings on the property until the date of eviction are considered property of Dan Hazer and is his to move or sell.

- Any structures or belongings remaining on the properties on the date of eviction become property of the city.

The following documents are attached for review/consideration:

- Independent appraisals from Appraisal Services, Inc. are available upon request.

Staff Recommendation: Informational update, no action required

If no additional feedback is given by the Commission, it is staff's intention to work with Legal to draft a purchase agreement to be presented to the two selling parties. Upon obtaining signatures, the purchase agreement will be brought back before the Commission for final approval.

Policy Analysis:

Per the MetroCOG NW Transportation Plan, the ultimate establishment of a north/south corridor on the west side of the city is critical for traffic mobility. 26th Street was recommended in that study as the preferred north/south route to connect future expansion areas of the City of West Fargo.

Financial Analysis:

As with the Ocho Indy, LLC. land acquisition, it is proposed that Economic Development Sales Tax funds be utilized to purchase this property.

Previously Presented Information and Commission Actions:

December 18, 2023 – (Imp. Dist. 1345 - Sandhills 6th Addition Agenda Item)

- Resolution of Necessity Public Hearing – Discussion was had regarding the Hazer properties and pending special assessments

November 20, 2023 –

- **Staff Recommendation:** Approve Right-of-Way Purchase Agreement with Ocho Indy, LLC.
- **Commission Action:** Commissioner George moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

August 21, 2023 -

- **Staff Recommendation:** Authorize purchase of land for a future 26th Street W and I-94 interchange
- **Commission Action:** Commissioner Simmons moved, and Commissioner Olson seconded to approve. No opposition, motion carried.

August 7, 2023 -

- **Staff Recommendation:** Authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th Street W and I-94 interchange. (Hazer Property)
- **Commission Action:** Commissioner George moved, and Commissioner Olson seconded to approve. Commissioner Simmons was absent and not voting. No opposition, motion carried.

March 20, 2023 -

- **Staff Recommendation:** Authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th Street W and I-94 interchange.
- **Commission Action:** Commissioner Simmons moved, and Commissioner George seconded to approve. No opposition, motion carried.