

West Fargo Airport Authority Meeting

Date: July 25th, 2024

West Fargo Airport – 5:30 PM

Members Present:

Brian Christl, Josh Gilleland, Ivy West and Matt Retka

Members Absent:

Ryan Becker

Others Present:

Airport Manager- Robbie Grande

Commissioner Rory Jorgensen

1. **Brian called the meeting to order at 5:32pm.**
2. **The Minutes from the June 10th, 2024, meeting were reviewed.**
Josh motioned to approve the minutes as written. Second by Ivy. All in favor, none opposed, motion passed.
3. **SkyDive Fargo Golf Cart Proposal.**
SkyDive Fargo provided initial draft of golf cart use and route proposal. Josh distributed edited addendum including details on golf cart use. Discussion ensued on SkyDive Fargo's current operator lease. Further edits were discussed, primarily to offer penalties for infractions, including suspension of sky diving operations. Past issues of safety were discussed, and Josh asked about potential lack of NDAC funding from violations. Matt motioned for Josh to make edits to the proposal and distribute to the airport authority and Skydive Fargo. Ivy seconded. All in favor.
4. **The current monthly Budget and Income report through end of June was reviewed. \$12,077 expenses incurred in June. YTD expenses were \$63,096. July checks and fund balances were reviewed. 7040 account at \$408,778. 7050 at \$627,252. Josh motioned to approve. Motion seconded by Ivy. All in favor, motion carried.**
5. **Potential Community Garden**
Recently published article looking at options for a community garden. Commissioner Jorgensen explained park district history with managing past gardens and the issues that followed. Someone else is looking to site a City sanctioned garden now but not on City property. This may make the airport property not desirable for a garden.
6. **Capital Improvement Planning**
 - BottomLine work on access road expected to start later this week. Parking during the work was discussed with traffic to be diverted around on the parking ramp.
 - Moore Engineering stated they would start design work for runway re-surfacing this fall.

- Commission Jorgensen mentioned City is doing more construction work with discounted assessments for only cost of materials. That could be an option to consider for asphalt on runway.

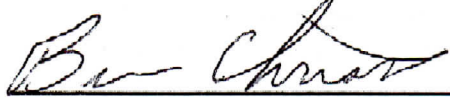
7. Report from Airport Manager

- Last WFPD pit training was held on Monday June 24th and went well. The WFPD may do another training this fall but also looking for another location.
- Runway lights were fixed. Dakota electric replaced shorts in wiring. 2 or 3 lights need new basses yet.
- NDAC airport inspection completed & report filed June 25th.
- PAPI working but not certified & not in AFD
- Robbie made a report to the FAA on July 8th when he observed skydivers breaking cloud clearance requirements per FAR 105.17
- Matt will add airport property boundary to LZ map for skydiver lease he drafted.
- Robbie will be gone this Friday-Tuesday

8. Non-Agenda Items

- Next meeting scheduled for regular time on Thursday August 29th.
- No plans for fly-in yet this year.

Brian adjourned the meeting at 6:26pm.



Brian Christl-Chairman



Matt Retka-Secretary