

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- August 5, 2024
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. Site Authorization for North Dakota Association for the Disabled at Jimmy's Bar & Casino
- c. Gaming Site Authorization for Metro Sports Foundation Site Relocation
- d. Games of Chance for West Fargo Lions Club
- e. Games of Chance for Diamond In the Ruff Pet Rescue
- f. A24-11 North Pond at the Preserve 14th Addition, Voiding of previously approved Conditional Use Permit for auto sales

Regular Agenda

- 1. Public Comment
Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. [City Commission Meeting Public Comment | West Fargo, ND \(westfargond.gov\)](#)
- 2. Public Hearing – Community Development Block Grant (CDBG) Application Public Hearing -- Aaron Nelson, Planning Director
- 3. A24-17 FMD-Raymond Subdivision, Approval of Final Plat -- Aaron Nelson, Planning Director
- 4. Presentation of MATBUS Transit Reorganization Study -- Aaron Nelson, Planning Director
- 5. Request for Construction and Fit-up Costs at New City Hall Location -- Dustin Scott, City Administrator
- 6. Abatement Hearing for NDAC Real Estate LLC Eligibility for Charitable Property Tax Exemptions
- 7. Proposed 2025 Utility Rates (informational only) -- Matt Andvik, Director of Public Works
- 8. Project No. 1316 – Phase 3 (Northside Sanitary Sewer Collector Rehabilitation) -- Dan Hanson, City Engineer
 - Approve Engineer's Report and Direct Engineer to prepare both a Task order for Basic Services along with Plans and Specifications
- 9. City Administrator's Report -- Dustin Scott, City Administrator
- 10. Correspondence

11. Non-Agenda Items

12. Adjourn



Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, August 5, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Rory Jorgensen – present; Commissioner Amy Zundel – present;
Commissioner Bernie Dardis – present; Commissioner Brad Olson – present;
Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the order of agenda. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- July 15, 2024

Commissioner Zundel moved and Commissioner Anderson seconded to approve Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner Jorgensen moved and Commissioner Olson seconded to approve Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, August 5, 2024 5:30 PM

Consent Agenda - Approve the Following:

- a. Bills**
- b. Games of Chance for Toppers Custom Car Club**
- c. Games of Chance for The American Legion Department of ND**
- d. Games of Chance for Holy Cross Catholic Church**
- e. Site Authorization for West Fargo Hockey Association**
- f. Improvement District No. 1345 – Sandhills 6th Addition**
 - Approve Easement on Lot 1, Block 2 of Sandhills 3rd Addition**
- g. Project No. 9040 – Lighting Standard Improvements – HSP to LED (Citywide)**
 - Adopt Resolution Approving Contract and Contractor's Bond and Authorize Notice to Proceed**

Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda as presented. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was one member from the public that spoke during this time.

2. A24-19 Zoning Ordinance Amendments to Title IV relating to Planned Unit

Developments (PUDs) -- Aaron Nelson, Planning Director

• Approval of Second Reading of Ordinance

Commissioner Olson moved and Commissioner Zundel seconded to approve A24-19 Zoning Ordinance Amendments to Title IV relating to Planned Unit Developments (PUDs); approval of Second Reading of Ordinance. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

3. Amendment to Recordkeeping Services Agreement & Trust or Custodial Agreement:

Float Compensation Disclosure -- Sarah Gasevic, Director of Human Resources

Commissioner Jorgensen moved and Commissioner Zundel seconded to approve the Amendment to Recordkeeping Services Agreement & Trust or Custodial Agreement: Float Compensation Disclosure. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Enterprise Grant for Shoppes on Sheyenne -- Casey Sanders-Berglund, Director of Economic Development

Commissioner Zundel moved and Commissioner Anderson seconded to approve Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

5. Growth Initiative Fund Support Request -- Casey Sanders-Berglund, Director of Economic Development

Commissioner Olson moved and Commissioner Zundel seconded to approve the Growth Initiative Fund Support Request. Commissioners Jorgensen, Zundel, Olson and Anderson voted aye. Commissioner Dardis voted nay, the motion was declared carried.

6. Overbilling/Underbilling Policy -- Matt Andvik, Public Works Director

- **Approve Overbilling/Underbilling Policy**

Commissioner Olson moved and Commissioner Jorgensen seconded to approve the Overbilling/Underbilling Policy; approve Overbilling/Underbilling Policy.

Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Capital Improvement Plan (CIP) -- Dan Hanson, City Engineer

- **Adopt the 2024 CIP**

Commissioner Zundel moved and Commissioner Anderson seconded to approve the Capital Improvement Plan (CIP); adopt the 2024 CIP. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

8. Northside Sanitary Sewer Collector Rehabilitation – Phase 3 -- Dan Hanson, City Engineer

- **Create Project No. 1316.3 and Direct Engineer to prepare an Engineer's Report**

Commissioner Olson moved and Commissioner Zundel seconded to approve Northside Sanitary Sewer Collector Rehabilitation – Phase 3; create Project No. 1316.3 and Direct Engineer to prepare an Engineer's Report. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

9. Project No. 2265 – 9th Street NE and 7th Ave NE Reconstruction

-- Dan Hanson, City Engineer

- **Approve Task Order No. 3-5 for Design Services**

Commissioner Zundel moved and Commissioner Olson seconded to approve Project No. 2265 – 9th Street NE and 7th Ave NE Reconstruction; approve Task Order No. 3-5 for Design Services. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

10. Review and Request of Approval of the 2025 Preliminary Budget

-- Dustin Scott, City Administrator

Commissioner Olson moved and Commissioner Jorgensen seconded to set budget hearing date of September 16, 5:30 pm. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and no Commissioner seconded to approve with 4% COLA and 5.2 mill increase. Motion failed due to lack of a second.

Commissioner Dardis moved and Commissioner Zundel seconded to approve the 2025 preliminary budget with the COLA capped at 4% and 0.8 mill increase for the Library with the deficit to come from the reserve accounts. Commissioners Jorgensen, Zundel, Dardis and Olson voted aye. Commissioner Anderson voted nay, the motion carried on a 4:1 vote.

11. City Administrator's Report -- Dustin Scott, City Administrator

Finance Director position update.

August 16th, Friday interviews

2023 Audit update.

August 19th Commission meeting

Police Department remodel update.

12. Correspondence

13. Non-Agenda Items

Commissioner Zundel – AIRBNB rules and regulations?

Aaron Nelson, Planning Director to have an update.

14. Adjourn

Commissioner Anderson moved and Commissioner Olson seconded to adjourn. The meeting was adjourned at 754 PM. Commissioners Jorgensen, Zundel, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
08/19/24**

	AS OF 8/15/2024			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				4		\$ 4,864,675.00
RESIDENTIAL DWELLING	10	10	\$ 2,350,357.00	104	104	\$ 38,247,272.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME				12	40	\$ 8,800,000.00
RESIDENTIAL MULTIPLE						
PUBLIC	1		\$ 4,875,053.00	2		\$ 7,378,072.00
CHURCH						
ACCESSORY	12		\$ 276,140.00	107		\$ 4,604,214.00
FOUNDATION ONLY						\$ 357,500.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	3		\$ 521,000.00	38		\$ 15,262,516.00
RESIDENTIAL	6		\$ 135,837.00	97		\$ 2,725,445.00
PUBLIC				1		\$ 1,151,500.00
CHURCH						
ACCESSORY				1		\$ 7,000.00
<u>BUILDING OTHER</u>						
DEMOLITION	2		\$ 84,885.00	13		\$ 579,669.00
MOVE				1		\$ 20,000.00
PERMIT CANCELLATION				1		\$ (8,345.00)
TOTALS	34	10	\$ 8,243,272.00	379	144	\$ 83,989,518.00

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

1

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
240756	Remodeling by Foss, Inc.	422 29 COURT NW	ROOTED 6 LLC	\$ 94,000.00	Remodel - Commercial - Breakroom, Bath, and Office Addition
240766	SquareShed LLC	620 WESTWYND DR	MICHAEL & STACEY SCHOMMER	\$ 9,000.00	Accessory - Structure
240767	MICHAEL & STACEY SCHOMMER	620 WESTWYND DR	MICHAEL & STACEY SCHOMMER	\$ 3,000.00	Accessory - Swimming Pool
240768	JACOB R & EMILY M LANDRY	1140 31 AVE W	JACOB R & EMILY M LANDRY	\$ 40,000.00	Remodel - Residential - Lower Level Finish
240731	Rick Halvorson Construction, Inc.	625 8 AVE E	HAROLD J & SHARON ODEGAARD	\$ 48,000.00	Accessory - Structure
240807	Safebasements Of Minnesota, Inc.	678 WYNDEMERE DR	ERROL & MONICA WOLFF	\$ 11,200.00	Remodel - Residential - Install Drain Tile
240439	I Need A Guy Handyman Services LLC	1642 WESTWOOD CT	TIMOTHY PEDERSON, TRUSTEE	\$ 18,000.00	Remodel - Residential - Lower Level Finish
240523	MATTHEW J BUNTING	5562 8 ST W	MATTHEW J BUNTING	\$ 5,000.00	Accessory - Deck
240805	JUSTIN & JACKLYN U JOHNSON	1107 LEGION LN W	JUSTIN & JACKLYN U JOHNSON	\$ 10,800.00	Accessory - Structure
240765	D&R Custom Decks LLC	718 36 AVE W	BROCK M & SUSAN TALLAKSON	\$ 12,500.00	Accessory - Deck
240787	BRANDON K JOHNSON	1003 BARNES DR W	BRANDON K JOHNSON	\$ 7,200.00	Accessory - Deck
240647	Vision Construction, LLC	1560 13 AVE E	STEELE ROSS LLC	\$ 357,000.00	Remodel - Commercial - Tenant Fitup
240680	Great States Construction, Inc.	233 12 1/2 AVE E	HAYLEE J HANSON	\$ 183,334.00	Residential Dwelling
240741	Great States Construction, Inc.	235 12 1/2 AVE E	MICHELLE HOOK	\$ 183,334.00	Residential Dwelling
240742	Great States Construction, Inc.	237 12 1/2 AVE E	ANGELA BARSTAD	\$ 183,334.00	Residential Dwelling
240743	Great States Construction, Inc.	239 12 1/2 AVE E	ROSSALYN K NEPHEW	\$ 183,334.00	Residential Dwelling
240744	Great States Construction, Inc.	241 12 1/2 AVE E	WILLARD, LINDA & BETHANY L NEPHEW	\$ 183,334.00	Residential Dwelling
240745	Great States Construction, Inc.	243 12 1/2 AVE E	TRUSTEE OF ALAN CLARK REVOC	\$ 183,334.00	Residential Dwelling
240821	Excavating, Inc. - Fargo	508 1 AVE NW	CITY OF WEST FARGO	\$ 44,890.00	Demolish - House
240817	HCT Remodeling	642 PHEASANT RUN	DORORTHY F & ROGER B TAYLOR	\$ 4,840.00	Accessory - Deck

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

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NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
240829	Premium Decks, Inc.	1564 1 ST	THOMAS E & JULIANNE FENNELL	\$ 19,000.00	Accessory - Deck
240837	Groundworks Minnesota, LLC	109 7 AVE E	TYLER SANDVIG	\$ 10,444.00	Remodel - Residential - Foundation Repair
240833	Cornerstone Remodeling	726 6 AVE W	BRENT A & LAURA J DAVISON	\$ 26,293.00	Remodel - Residential - Remodel Bathroom
240815	Olson Pool Company	1121 SOMMERSET DR	CORBETT & RACHEL HAAS	\$ 115,000.00	Accessory - Swimming Pool
240770	Roers Construction Joint Venture, LL	1100 13 AVE E	NASH FINCH CO	\$ 70,000.00	Remodel - Commercial - Add Offices
240664	American Custom Decks & Remodeli	1564 3 ST E	MARK & LISA WOODBURY	\$ 19,400.00	Accessory - Deck
240809	Preston Reichling Construction LLC	707 10 AVE E	CRAIG W & LEITA M MCEWEN	\$ 22,400.00	Accessory - Deck
240819	Jordahl Custom Homes, Inc.	1109 MARLYS DR W	HS INVESTMENTS, LLC	\$ 270,000.00	Residential Dwelling
240820	Jordahl Custom Homes, Inc.	6042 MARTIN LN W	JORDAHL CUSTOM HOMES, INC	\$ 230,000.00	Residential Dwelling
240823	Brookstone Companies, LLC	1119 60 AVE W	HS INVESTMENTS, LLC	\$ 249,000.00	Residential Dwelling
240757	Border Construction, LLC	535 13 AVE W	WEST FARGO PARK DISTRICT	\$ 4,875,053.00	Public - Indoor Baseball Facility
240810	Modern Builders & Property Management, LLC	2407 NORTH POND DR E	JOHN NGUYEN, ETAL	\$ 29,900.00	Remodel - Residential - Porch to Enclosed Sunroom
240813	Heritage Homes, LLC	695 RANIA WAY W	ACTIVE55, LLC	\$ 501,353.00	Residential Dwelling
240840	Excavating, Inc. - Fargo	512 1 AVE NW	ROBERT & HEATHER AZURE	\$ 39,995.00	Demolish - House

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/02/24 to 08/16/24

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
119957		2646 4IMPRINT INC	336.73						
1	27753925	07/30/24 FD Clergy Stress Hydrants	336.73			2060 415200	378		101000
		Total for Vendor:	336.73						
120085		808 A & L LANDSCAPING	612.00						
1	2400	08/06/24 PD IRRIGATION REPAIR	612.00			1000 455000	420		101000
		Total for Vendor:	612.00						
120088		2954 A-OX WELDING SUPPLY CO INC	96.51						
1	1384105	07/18/24 PROPANE	70.42			1000 430000	722		101000
2	1381825	07/03/24 PROPANE	26.09			1000 430000	722		101000
		Total for Vendor:	96.51						
119898		289 ACME TOOLS	138.18						
1	13093163	07/31/24 IMPACT DRIVER	138.18			1000 430000	432		101000
		Total for Vendor:	138.18						
119900		779 AGASSIZ SEED COMPANY	980.00						
1	084834	08/01/24 RAINIER FIBER PLUS TACKIFER	270.00			1000 430001	358		101000
2	084834	08/01/24 WEX FIT-UP	270.00			2970 480000	653		101000
3	084601	07/29/24 GRASS SEED	330.00			1000 430001	358		101000
4	084601	07/29/24 WEX FIT-UP	110.00			2970 480000	653		101000
		Total for Vendor:	980.00						
119952		2544 AIRGAS USA, LLC	274.86						
1	9149686165	05/07/24 GAS CYLINDER	274.86			6020 450000	420		101000
		Total for Vendor:	274.86						
119853		3441 AIRPORT ASSOCIATION OF ND	100.00						
1	1169	03/05/24 AAND 2024 Annual Dues	100.00			7050 500000	420		101000
		Total for Vendor:	100.00						
119461	113582S	3490 AMAZON CAPITAL SERVICES	119.39						
1	19FHKM7Q34	07/23/24 boots for swiggum	119.39			1000 421000	422		101000

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CITY OF WEST FARGO, ND
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119774	113362S	3490 AMAZON CAPITAL SERVICES	407.38								
1	07/18/24	5008 FLOOR MATS	167.99			1000		455000	610		101000
		1LVLXJ7W1R6P									
2	07/21/24	LATEX GLOVES	239.39			1000		455000	500		101000
		1TLQXT7QW9JR6P									
119778	113362S	3490 AMAZON CAPITAL SERVICES	392.49								
1	07/31/24	ww fans hangers white noise	392.49			2975		421000	641	18	101000
		1W9966474P3W									
119803	113362S	3490 AMAZON CAPITAL SERVICES	79.99								
1	08/01/24	k9 training item	79.99			1000		421000	915		101000
		167XFTFT1TLT									
119820		3490 AMAZON CAPITAL SERVICES	381.06								
1	08/03/24	kitchen supplies	169.49			1000		421000	420		101000
		1Q9RJLKFH746									
2	08/03/24	folders	61.60			1000		421000	410		101000
		1WRJLJX7FTVF									
3	08/03/24	door opening wedges	149.97			1000		421000	641		101000
		1WRJLJX7FTVF									
119905		3490 AMAZON CAPITAL SERVICES	97.43								
1	08/02/24	TOGGLE BOLTS	66.99			1000		455000	420		101000
		1XHQH9DGFLQW									
2	08/02/24	FLAGS	108.02			1000		430001	358		101000
		1Y347KP1D96N									
3	08/10/24	FLAGS - RETURN	-77.58			1000		430001	358		101000
		1PGYRXQHKFRG									
119919		3490 AMAZON CAPITAL SERVICES	34.33								
1	08/13/24	Office Supplies - Finance	34.33			1000		414100	410		101000
		1D3Q-GMY6-1FQQ									

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119958		3490 AMAZON CAPITAL SERVICES	69.85								
1	13ql9k1tfp	07/01/24 FD Cr Return Neck Ext	-10.99			2060		415200	422		101000
2	1p74wvjt73	07/11/24 FD Phone charge cord	28.63			2060		415200	497		101000
3	1nn4rfgw1n	08/06/24 FD Wrench set	52.21			2060		415200	432		101000
119959		3490 AMAZON CAPITAL SERVICES	173.74								
1	08/03/24	ww hangers	59.98			2975		421000	641	18	101000
	16NWDYXVH4MF										
2	08/04/24	ww fans	113.76			2975		421000	641	18	101000
	13Y7L743LDDF										
120005		3490 AMAZON CAPITAL SERVICES	1,482.53								
1	08/04/24	TRAILER TESTER	197.53			1000		430000	432		101000
	1YRQVPM9KN9X										
2	08/04/24	DUMP BODY SAFETY STAND	1,285.00			1000		455000	432		101000
	1YRQVPM9KN9X										
120045		3490 AMAZON CAPITAL SERVICES	19.71								
1	08/13/24	GPS ADAPTERS	12.72			1000		430000	427		101000
	1QLNM1FR1KTT										
2	08/13/24	OFFICE SUPPLIES	6.99			1000		450000	410		101000
	1QLNM1FR1KTT										
120074		3490 AMAZON CAPITAL SERVICES	928.09								
1	08/07/24	MOWER BLADES	119.99			1000		430001	427		101000
	1V6XVH6R91N7										
2	08/11/24	5005 TOOLS	808.10			1000		455000	432		101000
	1XMH4NFXNWV9										
120081		3490 AMAZON CAPITAL SERVICES	1,048.41								
1	1FMCNWV11M	08/06/24 BACKFLOW TEST KIT	1,048.41			6020		450000	438		101000
		Total for Vendor:	5,234.40								

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119783	113363S	2775 AMCS GROUP, INC.	2,041.24						
1	162651	08/02/24 ANNUAL SUPPORT - P2P DAT	2,041.24			6010 450200	751		101000
		Total for Vendor:	2,041.24						
119962		3511 ASPEN MILLS	234.72						
1	334787	06/18/24 FD M Ashland Class A Jacket	234.72			2060 415200	422		101000
		Total for Vendor:	234.72						
119843	-99038E	4672 ASURE PAYROLL TAX MANAGEMENT	240,048.41						
		08/09/24 payroll							
1	08/09/24	Social Security	112,791.46			1000 212501			101000
2	08/09/24	Medicare	26,378.52			1000 212502			101000
3	08/09/24	Federal Income Tax	92,060.43			1000 212503			101000
4	08/09/24	ND State Tax	4,449.00			1000 212504			101000
5	08/09/24	MN State Tax	4,369.00			1000 212505			101000
		Total for Vendor:	240,048.41						
120065		2931 AUTO VALUE PARTS STORES	162.98						
1	99291444	08/14/24 FILTERS	8.96			1000 455000	427		101000
2	99291043	08/13/24 FILTERS	13.04			1000 421000	427		101000
3	99291044	08/13/24 FILTERS	31.45			1000 430000	427		101000
4	99291045	08/13/24 HD OIL FLEET	28.19			6010 450200	427		101000
5	99291051	08/13/24 FILTERS	3.26			1000 415000	427		101000
6	99291049	08/13/24 FILTERS	6.52			6025 450000	427		101000
7	99291046	08/13/24 FILTERS/HD OIL FLEET	12.65			2210 428000	427		101000
8	99289848	08/06/24 HD OIL FLEET	28.19			6020 450000	427		101000
9	99289854	08/06/24 ORINGS	10.99			1000 455000	433		101000
10	99289847	08/06/24 FILTERS	6.52			1000 421000	427		101000
11	99289851	08/06/24 FILTERS	3.26			1000 455000	427		101000
12	99289849	08/06/24 FILTERS	9.95			1000 430000	427		101000
		Total for Vendor:	162.98						
119903		1069 BAKER GARDEN & GIFT	83.95						
1	1914358	08/08/24 FLOWERS	83.95			1000 430001	358		101000
		Total for Vendor:	83.95						

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119805	113373S	1385 BCA/TRAINING & DEVELOPMENT	900.00						
1	36326	08/02/24 reg for 2	900.00			1000 421000	340		101000
		Total for Vendor:	900.00						
119963		3149 BEE SEEN GEAR	154.96						
1	65445	09/07/24 FD D Underhill	154.96			2060 415200	422		101000
		Total for Vendor:	154.96						
119936		1127 BIERSCHBACH EQUIPMENT & SUPPLY	782.00						
1	097857	07/30/24 FLAT SAW RENTAL	782.00			1000 430000	722		101000
		Total for Vendor:	782.00						
119753	113379S	28 BORDER STATES PAVING	89,387.13						
1	2655-24	07/24/24 HOT MIX ASPHALT PROJ 2287	89,387.13			4099 480000	670		101000
119944		28 BORDER STATES PAVING	30,921.25						
1	2665-24	07/31/24 PROJ 2287	30,921.25			4099 480000	670		101000
		Total for Vendor:	120,308.38						
119965		3512 BOUND TREE MEDICAL, LLC	764.89						
1	70354735	07/26/24 FD Cr Return	-99.10			2060 415200	500		101000
2	85432631	07/29/24 FD Medical Supplies	39.20			2060 415200	500		101000
3	85434381	07/30/24 FD Medical Supplies	658.80			2060 415200	500		101000
4	85444388	08/07/24 FD Medical Supplies	165.99			2060 415200	500		101000
		Total for Vendor:	764.89						
119857		73 BRAUN INTERTEC	5,727.00						
1	B395039	08/06/24 Dist 1337	193.50			4086 480000	724		101000
2	B395041	08/06/24 Dist 1345	4,903.50			4009 480000	724		101000
3	B395040	08/06/24 Dist 2273	490.00			4015 480000	724		101000
4	B395043	08/06/24 Project 2282	140.00			4026 480000	724		101000
		Total for Vendor:	5,727.00						

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119809	113383S	999999 BRENDA AND DON MEYER	261.89								
		Overpaid account after they moved out, need to refund									
1	07/31/24	UB Refund	261.89			6020		214100			101000
		Total for Vendor:	261.89								
119797	113385S	351 BUSINESS ESSENTIALS	799.84								
1	W013066171	07/25/24 storage boxes evidence	340.14			1000		421000	365		101000
2	W013066171	07/25/24 office supplies	226.76			1000		421000	410		101000
3	W013066171	07/25/24 paper	214.95			1000		421000	410		101000
4	W013066171	07/25/24 file pockets	17.99			1000		421000	410		101000
119799	113385S	351 BUSINESS ESSENTIALS	1,112.74								
1	OEQT79560	07/23/24 hometown heroes PR	1,112.74			2529		421000	375	12	101000
120093		351 BUSINESS ESSENTIALS	463.00								
1	08/15/24	office supplies	463.00			1000		421000	410		101000
		W013094591									
		Total for Vendor:	2,375.58								
119755	113386S	39 BUTLER MACHINERY	3,059.15								
1	W00272837	07/30/24 7709 IGNITION REPAIR	3,059.15			4387		480000	427		101000
120014		39 BUTLER MACHINERY	99.39								
1	PS0643842	08/14/24 3200 PAINT	99.39			1000		430000	427		101000
120054		39 BUTLER MACHINERY	2,812.66								
1	W00273034	07/31/24 3000 CIRCLE DRIVE REPAIR	2,812.66			1000		430000	427		101000
		Total for Vendor:	5,971.20								
119760	113388S	51 CASS COUNTY ELECTRIC COOP	2,255.89								
1	43946	07/22/24 CABINET CHANGE OUT - CH	2,255.89			1000		455000	322		101000
119852		51 CASS COUNTY ELECTRIC COOP	281.37								
1	428342	Aug 08/06/24 Airport 06/30/24 - 07/31/2	281.37			7050		500000	420		101000

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119872		51 CASS COUNTY ELECTRIC COOP	3,465.49						
	Wex building								
1	1190696 08 08/09/24	New City Hall (WEX Buildin	3,465.49			1001 415000	527		101000
119968		51 CASS COUNTY ELECTRIC COOP	1,196.59						
1	1090222 08/06/24	FD July Utilities	1,196.59			2060 415200	527		101000
119988		51 CASS COUNTY ELECTRIC COOP	15,526.00						
1	1156424 08/09/24	TRANSFER STATION	364.58			6010 450200	527		101000
2	1156424 08/09/24	STREET LIGHT FEED POINTS	15,161.42			1000 430002	527		101000
119989		51 CASS COUNTY ELECTRIC COOP	3,517.68						
1	1168004 08/09/24	THE LIGHTS CITY METER	765.79			2310 452120	527		101000
2	1163206 08/09/24	THE LIGHTS STAGE & COURTYARD	1,647.38			2310 452120	527		101000
3	1168003 08/09/24	THE LIGHTS PARKING RAMP	1,104.51			2310 452120	527		101000
119990		51 CASS COUNTY ELECTRIC COOP	21,146.00						
1	1156426 08/09/24	LIFT STATIONS	21,082.94			6025 450000	527		101000
2	1156426 08/09/24	INERT LANDFILL	63.06			6020 450000	527		101000
		Total for Vendor:	47,389.02						
120052		61 CASS COUNTY FINANCE	510.00						
1	11122 08/14/24	july 2024 jail housing	340.00			1000 421000	398		101000
2	11118 08/14/24	july 2024 intox	170.00			1000 421000	398		101000
		Total for Vendor:	510.00						
119987		1512 CDW GOVERNMENT, INC	237.52						
1	SS53405 08/07/24	Adobe Pro license - Mark H	59.38			1000 418000	497		101000
2	SS53405 08/07/24	Adobe Pro license - Ali H	59.38			1000 418000	497		101000
3	SS53405 08/07/24	Adobe Pro license - Zach P	59.38			1000 450000	497		101000
4	SS53405 08/07/24	Adobe Pro license - Kendel F	59.38			2060 415200	497		101000
		Total for Vendor:	237.52						

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119907		3113 CELLEBRITE	230.00								
1	273281	08/06/24 adapter	230.00			1000		421000	422		101000
		Total for Vendor:	230.00								
119923		1777 CENTURY LINK	76.42								
1	Aug 24	08/07/24 WF Airport	76.42			7050		500000	356		101000
119927		1777 CENTURY LINK	215.28								
1	08/01/24	aug 2024 police sirens	215.28			1000		421000	356		101000
		Total for Vendor:	291.70								
120067		3216 CINTAS	125.77								
1	4200936927	08/05/24 RUG SERVICE	125.77			1000		455000	420		101000
		Total for Vendor:	125.77								
119757	113396S	111 CITY OF FARGO	25,298.07								
1	464426	07/24/24 LANDFILL FEES	25,298.07			6010		450200	355		101000
119794	113396S	111 CITY OF FARGO	12,672.00								
1	464129	07/23/24 RTC share maint. annual	12,672.00			1000		421000	340		101000
119904		111 CITY OF FARGO	25,379.99								
1	464772	07/31/24 LANDFILL FEES	25,379.99			6010		450200	355		101000
119911		111 CITY OF FARGO	560.00								
1	464773	07/31/24 WATER TESTING	560.00			6020		450000	335		101000
119921		111 CITY OF FARGO	33,930.62								
1	464982	08/07/24 Para Rides Rt 20 & 24 - Jul 24	33,930.62			1000		415000	376		101000
		Total for Vendor:	97,840.68								
119999		2880 CITY OF FARGO	806,840.40								
1	08/05/24	1 MAIN AVE	236,640.45			6020		450000	345		101000
2	08/05/24	1 GSR	119,501.00			6020		450000	345		101000
3	08/05/24	2220 57TH ST N	276,624.00			6025		450000	347		101000
4	08/05/24	1 32ND AVE S	174,053.90			6020		450000	345		101000

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5	08/05/24 5635	14TH AVE N	21.05			6020 450000	345		101000
		Total for Vendor:	806,840.40						
119863	113584S	3167 CITY OF WEST FARGO	10.00						
		Check received for permit fee posted incorrectly - AP check requested by Rose to correct							
1	08/08/24 AR	Check #13090	10.00			1000 320000			101000
		Total for Vendor:	10.00						
119792	113398S	1904 CODE 4 SERVICES, INC	1,799.59						
1	9777 07/29/24	#1212 misc pads	552.21			1000 421000	610		101000
2	9764 07/29/24	#1185 removal/install	1,247.38			1000 421000	610		101000
119932		1904 CODE 4 SERVICES, INC	764.40						
1	9824 08/13/24	#163 removal	764.40			1000 421000	610		101000
		Total for Vendor:	2,563.99						
119804	113399S	999999 COLBY SMITH	776.00						
1	08/02/24	restricted funds returned	776.00			2950 421000	750		101000
		Total for Vendor:	776.00						
119913		133 COLE PAPERS	87.79						
1	10466213 08/01/24	SCREEN WIPES	87.79			7000 411600	410		101000
		Total for Vendor:	87.79						
119833		229 CONSOLIDATED COMMUNICATIONS	4,063.43						
1	Aug 2024 08/01/24	701-433-5400/0 Phones	433.09			1000 415000	356		101000
2	Aug 2024 08/01/24	701-150-1128/0 Phones	3,630.34			1000 415000	356		101000
119969		229 CONSOLIDATED COMMUNICATIONS	121.83						
1	9536/0 08/01/24	FD July Utilities	121.83			2060 415200	527		101000
		Total for Vendor:	4,185.26						
119784	113402S	4108 CONSOLIDATED ELECTRICAL	132.50						
1	3481062529 07/29/24	3PORT IN LUG/B CONN	132.50			1000 430002	392		101000

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119946		4108 CONSOLIDATED ELECTRICAL	98,805.30						
1	3481063254	08/05/24 PROJ 2285	71,640.00			4097 480000	670		101000
2	3481063253	08/05/24 PROJ 2285	27,465.00			4097 480000	670		101000
3	3481063802	08/12/24 PROJ 2285 - CREDIT	-299.70			4097 480000	670		101000
119967		4108 CONSOLIDATED ELECTRICAL	2,294.41						
2	08/02/24	ww gym lights/electrical	276.00			2975 421000	427	18	101000
23481061341									
3	08/02/24	ww gym lights/electrical	1,866.00			2975 421000	427	18	101000
23481061031									
5	08/02/24	ww gym lights/electrical	151.50			2975 421000	427	18	101000
23481061480									
6	07/24/24	ww gym lights/electrical	0.91			2975 421000	427	18	101000
23481061846									
119994		4108 CONSOLIDATED ELECTRICAL	299.70						
1	3481063517	08/08/24 PROJ 2285	299.70			4097 480000	670		101000
		Total for Vendor:	101,531.91						
119751	113403S	3245 CORE & MAIN	3,067.05						
1	V308914	07/24/24 POWER DRIVE KIT	3,067.05			6020 450000	432		101000
119881		3245 CORE & MAIN	63.01						
1	V396265	08/07/24 SNAP ON PENTAGON SOCKET	54.17			6020 450000	432		101000
2	V360495	08/01/24 3X1/8 FLG FF RR GASKET	8.84			6020 450000	429		101000
120009		3245 CORE & MAIN	19,507.23						
1	T776689	08/12/24 METERS	9,837.23			6020 450000	429		101000
2	U308955	08/12/24 METERS	9,670.00			6020 450000	429		101000
120082		3245 CORE & MAIN	48,040.00						
1	V383871	08/05/24 METERS	23,500.00			6020 450000	429		101000
2	V404211	08/08/24 METERS	24,540.00			6020 450000	429		101000
		Total for Vendor:	70,677.29						

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120039		60 CROSSCOUNTRY FREIGHT SOLUTIONS	130.34								
1	1329078	05/13/24 WATER TESTING	130.34			6020		450000	335		101000
		Total for Vendor:	130.34								
119771	113407S	65 CURT'S LOCK & KEY	153.84								
1	169777	07/17/24 SHOP TRUCK LOCKS	153.84			1000		455000	427		101000
		Total for Vendor:	153.84								
119930		4457 CWD CASH-WA DISTRIBUTING	137.76								
1	4395391	08/06/24 n2u ice cream	137.76			2500		415000	945	12	101000
		Total for Vendor:	137.76								
120025		5319 DAKOTA CHILDREN'S ADVOCACY	511.87								
1	23046	01/31/24 Jan 2024 Annual Physical Visit	511.87			2060		415200	996		101000
		Total for Vendor:	511.87								
119772	113413S	1675 DAKOTA FLUID POWER, INC	26.85								
1	7226451	07/12/24 4008 SWIVL	26.85			6010		450200	427		101000
119983		1675 DAKOTA FLUID POWER, INC	741.10								
1	7234589	08/01/24 5102 COMPRESSOR REPAIR	741.10			1000		455000	427		101000
120044		1675 DAKOTA FLUID POWER, INC	1,073.98								
1	7234593	08/01/24 5102 COMPRESSED AIR REPAIR	1,073.98			1000		455000	427		101000
		Total for Vendor:	1,841.93								
120013		79 DAKOTA HOSE & EQUIP	13.76								
1	3205611	08/14/24 HARDWARE	13.76			1000		455000	427		101000
		Total for Vendor:	13.76								
120030		87 DAKOTA TIRE	237.49								
1	944042	08/06/24 FD C-71 Oil change	94.04			2060		415200	427		101000
2	90227	08/07/24 FD C-71 Wheel Alignment	89.99			2060		415200	420		101000
3	944201	08/12/24 FD Old Svc. Truck Oil Change	53.46			2060		415200	427		101000
		Total for Vendor:	237.49								

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119837		90 DAKOTA UNDERGROUND	378,998.01								
1	Pay App 1	07/23/24 Project 1345	378,998.01			4009		480000	670		101000
		Total for Vendor:	378,998.01								
120055		912 DAKOTA WHOLESALE TIRE	584.00								
1	749119	07/31/24 #1191 tires	584.00			1000		421000	427		101000
		Total for Vendor:	584.00								
119991		999999 DAVID PERKINS	300.00								
		Tree Planting Permit - 1039 Mulberry Lane									
1	08/14/24	Tree - 1039 Mulberry Lane	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
119795	113419S	5322 DEFENSE TECHNOLOGY LLC	328.39								
1	06/19/24	mk9 1.3% 1st defense	328.39			1000		421000	987		101000
		I016000023718									
		Total for Vendor:	328.39								
119976		2948 DELTA 54 AVIATION LLC	3,600.00								
1	August 08/14/24	Airport Management Fees	3,600.00			7050		500000	307		101000
		Total for Vendor:	3,600.00								
119937		5331 DENIS OTTERNESS	1,000.00								
1	109 08/11/24	backgrounds Krieg	500.00			1000		421000	428		101000
2	110 08/11/24	background Douglas	500.00			1000		421000	428		101000
		Total for Vendor:	1,000.00								
119766	113421S	2100 EAGLE RUN CROSSING	57.88								
1	8567 08/01/24	3068 UNLEADED	57.88			1000		430001	424		101000
119767	113421S	2100 EAGLE RUN CROSSING	21.48								
1	5826 07/31/24	3069 UNLEADED	21.48			1000		430001	424		101000

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120090		2100 EAGLE RUN CROSSING	787.73								
1	6492 08/02/24	394 DIESEL	43.35			1000		430001	424		101000
2	4243 07/18/24	369 DIESEL	150.82			6025		450000	424		101000
3	556 07/16/24	294 DIESEL	177.52			6025		450000	424		101000
4	7902 07/30/24	RW UNLEADED	28.64			1000		430001	424		101000
5	1853 07/11/24	RW UNLEADED	45.89			1000		430001	424		101000
6	8659 07/09/24	RW DIESEL	14.19			1000		430001	424		101000
7	147 08/06/24	3065 UNLEADED	74.73			1000		430001	424		101000
8	190 08/06/24	3068 UNLEADED	39.34			1000		430001	424		101000
9	1988 08/12/24	3069 UNLEADED	40.01			1000		430001	424		101000
10	8761 08/08/24	RW UNLEADED	45.73			1000		430001	424		101000
11	8155 08/07/24	266 UNLEADED	20.08			1000		430001	424		101000
12	1869 08/12/24	3069 UNLEADED	55.73			1000		430001	424		101000
13	2433 08/14/24	RW UNLEADED	51.70			1000		430001	424		101000
		Total for Vendor:	867.09								
119856		1502 EIDE BAILLY LLP	262.50								
3	EI01719868 07/31/24	PW Background Check	100.00			1000		450000	399		101000
4	EI01719868 07/31/24	Court Background Check	150.00			1000		412000	399		101000
5	EI01719868 07/31/24	Technology Fee	12.50			1000		414103	399		101000
		Total for Vendor:	262.50								
119992		999999 ELIZABETH WETTLAUER	300.00								
	Tree Planting Permit - 6017 Martin Lane										
1	08/14/24	Tree - 6017 Martin Lane	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
119920		5354 ENERGY TECH SYSTEMS	875.00								
1	34504 05/24/24	Fix access card system - WEX	406.25			2970		480000	653		101000
2	34615 06/12/24	Fix access card system - WEX	187.50			2970		480000	653		101000
3	34690 06/26/24	Reset controller and IP - WEX	281.25			2970		480000	653		101000
119966		5354 ENERGY TECH SYSTEMS	471.75								
1	34871 08/02/24	door #114 south entrance	471.75			2975		421000	641	18	101000
		Total for Vendor:	1,346.75								

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119817		3410 ENGRAPHIX	15.00						
1	A4814	08/06/24 3rd quarter plate	15.00			1000 421000	422		101000
		Total for Vendor:	15.00						
119806	113423S	3722 ENVIROTECH	22,007.16						
		This is to replace CL 118132 / Check #112439 that was cashed fraudulently. We filed a fraud dispute with the bank.							
1	202412645	05/14/24 ICE SLICER	5,097.09			1000 430000	377		101000
2	202412646	05/14/24 ICE SLICER	5,514.57			1000 430000	377		101000
3	202412643	05/14/24 ICE SLICER	5,868.15			1000 430000	377		101000
4	202412644	05/14/24 ICE SLICER	5,527.35			1000 430000	377		101000
		Total for Vendor:	22,007.16						
119800	113425S	3224 EVIDENT, INC.	1,084.91						
1	242843A	07/19/24 supplies for processing rm	738.08			1000 421000	641		101000
2	242843A	07/19/24 evidence supplies	216.83			1000 421000	365		101000
3	242843B	07/25/24 supplies for processing rm	48.00			1000 421000	641		101000
4	242843B	07/25/24 evidence supplies	82.00			1000 421000	365		101000
		Total for Vendor:	1,084.91						
119980		5226 EXPLORERS ACADEMY	6,016.00						
1	08/14/24	Child Care Grant	6,016.00			2960 411900	416		101000
		Total for Vendor:	6,016.00						
119773	113426S	1851 F/S MANUFACTURING	53.30						
1	159079	07/29/24 HARDWARE FOR SPRAYERS	9.86			1000 430001	427		101000
2	158878	07/18/24 370 HARDWARE	14.80			1000 430000	427		101000
3	158950	07/22/24 601 UNION VALVE	28.64			2210 428000	427		101000
120021		1851 F/S MANUFACTURING	150.00						
1	200056	08/02/24 601 SPRAY HOSE	150.00			2210 428000	427		101000
		Total for Vendor:	203.30						

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119763	113427S	3344 FACTORY MOTOR PARTS	345.42						
1	371219337	08/01/24 7026 SHOCKS	345.42			6025 450000	427		101000
120050		3344 FACTORY MOTOR PARTS	47.40						
1	371220399	08/09/24 7037 STEERING TIE ROD END	47.40			6025 450000	427		101000
120070		3344 FACTORY MOTOR PARTS	35.66						
1	371220049	08/07/24 1196 RADIATOR HOSE	35.66			1000 421000	427		101000
		Total for Vendor:	428.48						
120020		660 FARGO FREIGHTLINER	279.48						
1	X101155626	08/01/24 GRAB HANDLE	40.99			6010 450200	427		101000
2	X101155625	08/01/24 411 GRAB HANDLE - RET	-54.99			6010 450200	427		101000
3	X101156353	08/08/24 407 SURGE TANK	242.49			6010 450200	427		101000
4	X101154300	07/22/24 411 GRAB HANDLE	50.99			6010 450200	427		101000
		Total for Vendor:	279.48						
119970		1648 FARSTAD OIL, INC	227.74						
1	173103-24	07/25/24 FD Ridgeline DEF	227.74			2060 415200	424		101000
120075		1648 FARSTAD OIL, INC	537.24						
1	186831	08/02/24 RIDGELINE DEF	237.25			4387 480000	424		101000
2	185048	08/01/24 MOBIL OIL	299.99			1000 421000	424		101000
		Total for Vendor:	764.98						
119781	113433S	151 FEDERAL EXPRESS	23.26						
1	857537853	07/31/24 pkg mailed	15.94			1000 421000	661		101000
2	856847112	07/24/24 pkg mailed	7.32			1000 421000	661		101000
119956		151 FEDERAL EXPRESS	11.81						
1	589014048	08/14/24 pkg mailed	11.81			1000 421000	661		101000
		Total for Vendor:	35.07						

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119786	113434S	3792 FERGUSON ENTERPRISES LLC 1657	34.67								
1	0665438	06/26/24 PARTS	34.67			1000		455000	420		101000
		Total for Vendor:	34.67								
120006		3347 FIRST INTERNATIONAL INSURANCE	569.00								
1	480092	06/12/24 SMITHCO SIDE DUMP INSURANCE	569.00			4387		480000	321		101000
		Total for Vendor:	569.00								
119779	113583S	155 GALLS, LLC	94.00								
1	028632887	07/30/24 new officer equip	94.00			1000		421000	422		101000
119780	113583S	155 GALLS, LLC	3,211.99								
1	028622877	07/29/24 new officer equip	396.90			1000		421000	422		101000
2	028601763	07/26/24 new officer equip	95.40			1000		421000	422		101000
3	028595945	07/25/24 new officer equip	2,662.89			1000		421000	422		101000
4	028596999	07/25/24 new officer newman	44.27			1000		421000	422		101000
5	028563087	07/22/24 equip for swiggum	12.53			1000		421000	422		101000
119812		155 GALLS, LLC	861.82								
1	028670282	08/02/24 new officer newman	792.61			1000		421000	422		101000
2	028671010	08/02/24 holsters - new officers	69.21			1000		421000	422		101000
119821		155 GALLS, LLC	2,091.09								
1	028645281	07/31/24 bike patrol medical	378.00			1000		421000	641		101000
2	028645280	07/31/24 bike patrol medical	189.00			1000		421000	641		101000
3	028632813	07/30/24 gloves for richardson	42.99			1000		421000	422		101000
4	028648655	07/31/24 new officer equipment	525.44			1000		421000	422		101000
5	028653535	07/31/24 new officer equipment	109.95			1000		421000	422		101000
6	028672489	08/02/24 new officer schany	18.00			1000		421000	422		101000
7	028672491	08/02/24 new officer schwartz	18.00			1000		421000	422		101000
8	028658302	08/01/24 new officer schany	791.71			1000		421000	422		101000
9	028672490	08/02/24 new officer newman	18.00			1000		421000	422		101000

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119824		155 GALLS, LLC	358.00								
1	028695962	08/05/24 new officer equipment	342.00			1000		421000	422		101000
2	028695912	08/02/24 new officer schany	16.00			1000		421000	422		101000
119847		155 GALLS, LLC	812.53								
1	028695911	08/05/24 new officer newman	16.00			1000		421000	422		101000
2	028707807	08/06/24 badge for faltersack	161.78			1000		421000	422		101000
3	028689135	08/05/24 new officer schwartz	634.75			1000		421000	422		101000
119874		155 GALLS, LLC	1,066.00								
1	028708242	08/06/24 armor vest weiler	1,050.00			1000		421000	641		101000
2	028695910	08/05/24 nametag	16.00			1000		421000	422		101000
119925		155 GALLS, LLC	734.79								
1	028713454	08/07/24 new officer schwartz	186.93			1000		421000	422		101000
2	028756096	08/12/24 new officer schwartz	225.40			1000		421000	422		101000
3	028756095	08/12/24 new officer newman	233.06			1000		421000	422		101000
4	028756094	08/12/24 new officer schany	89.40			1000		421000	422		101000
119933		155 GALLS, LLC	208.80								
1	028735786	08/09/24 new officer equip	208.80			1000		421000	422		101000
119934		155 GALLS, LLC	380.81								
1	028724179	08/08/24 new officer belt	359.15			1000		421000	422		101000
2	028703758	08/06/24 new officer keys	21.66			1000		421000	422		101000
119971		155 GALLS, LLC	1,020.78								
1	028593060	07/25/24 FD L Leinen New Hire	203.51			2060		415200	422		101000
2	08566832	07/22/24 FD Wavra Pants	153.72			2060		415200	422		101000
3	028557403	07/22/24 FD G Rix Pants	77.88			2060		415200	422		101000
4	028519383	07/17/24 FD Puhr Polo	37.38			2060		415200	422		101000
5	028617729	07/28/24 FD D Christianson Boots	149.50			2060		415200	422		101000
6	02853457	07/18/24 FD C Hodgson Pants return	-85.00			2060		415200	422		101000
7	028538455	07/18/24 FD M Obach Pants return	-34.00			2060		415200	422		101000
8	028621005	07/29/24 FD N Sahr New Hire	87.14			2060		415200	422		101000
9	028621005	07/29/24 FD M Obach Polo	66.63			2060		415200	422		101000

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10	028621005	07/29/24 FD N Sahr New Hire	199.89			2060 415200	422		101000
11	028621005	07/29/24 FD D Andersen pants	257.76			2060 415200	422		101000
12	028621005	07/29/24 FD M Obach Pants	79.77			2060 415200	422		101000
13	085628457	07/29/24 FD D Anderson pants return	-173.40			2060 415200	422		101000
120058		155 GALLS, LLC	143.66						
1	028756091	08/12/24 new officer pants	143.66			1000 421000	422		101000
		Total for Vendor:	10,984.27						
119762	113439S	93 GATEWAY CHEVROLET	149.94						
1	1271271	08/01/24 367 CONTROL	149.94			1000 430000	427		101000
120068		93 GATEWAY CHEVROLET	82.46						
1	2617705	08/06/24 7002 CHECK ENGINE LIGHT SERVI	82.46			6025 450000	427		101000
		Total for Vendor:	232.40						
120048		156 GENERAL EQUIP & SUPPLIES	44,600.00						
1	E10020401	08/14/24 4401 COUPLER	16,000.00			6010 450200	870		101000
2	E10020402	08/14/24 GRAPPLE BUCKET	28,600.00			6010 450200	870		101000
		Total for Vendor:	44,600.00						
119964		999999 GOODBULB	294.00						
1	GB71357	07/25/24 goodbulb ww LED	294.00			2975 421000	641	18	101000
		Total for Vendor:	294.00						
119754	113445S	2558 GOODYEAR COMMERCIAL TIRE	1,665.17						
1	1301091232	06/13/24 4066 TIRES	1,665.17			6010 450200	427		101000
120011		2558 GOODYEAR COMMERCIAL TIRE	138.64						
1	1301091627	08/13/24 TIRE DISPOSAL	138.64			6010 450200	427		101000
120078		2558 GOODYEAR COMMERCIAL TIRE	2,528.99						
1	1301031594	08/09/24 4200 TIRES	1,887.15			6010 450200	427		101000
2	1301091544	08/01/24 4101 TIRES	563.91			6010 450200	427		101000
3	1301091566	08/02/24 415 FLAT REPAIR	77.93			6010 450200	427		101000
		Total for Vendor:	4,332.80						

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120010		556 GRAINGER, INC.	307.98						
1	9213087563	08/13/24 PROJ 2285	307.98			4097 480000	670		101000
120087		556 GRAINGER, INC.	90.45						
1	9209146308	08/08/24 PHOTO CONTROL CUT CAP	90.45			1000 430002	392		101000
		Total for Vendor:	398.43						
119972		3535 GREAT PLAINS FIRE	1,539.87						
1	8398	07/31/24 FD Suspenders	471.24			2060 415200	641		101000
2	41507	08/01/24 FD Fix Air Packs	748.63			2060 415200	427		101000
3	41507	08/01/24 FD Gas Detector E-71	320.00			2060 415200	641		101000
		Total for Vendor:	1,539.87						
119851		5428 GROWTH INITIATIVE FUND INC	650,000.00						
1	717	08/06/24 2024 GIF Funding Support	650,000.00			2960 411900	416		101000
		Total for Vendor:	650,000.00						
119942		135 HAWKINS WTR TREATMENT	6,001.91						
1	6830864	08/07/24 AQUAHAWK	6,001.91			6025 450000	423		101000
		Total for Vendor:	6,001.91						
119948		180 HAZERS	1,295.00						
1	69944	08/06/24 APPLIANCE DISPOSAL	1,295.00			6010 450200	357		101000
		Total for Vendor:	1,295.00						
119974		3557 HESI	185.96						
1	68248	07/31/24 FD Hazard Waste	185.96			2060 415200	527		101000
		Total for Vendor:	185.96						
119798	113452S	3593 HOLIDAY COMPANIES	5.00						
1	07/31/24	july 2024 car wash	5.00			1000 421000	420		101000
	063501082400								
		Total for Vendor:	5.00						

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119749	113453S	358 HUBERT OYE-SONS CONST.	2,438.70								
1	1212117	07/31/24 TOPSOIL	1,219.35			1000		430000	358		101000
2		WEX FIT UP	1,219.35			2970		480000	653		101000
119906		358 HUBERT OYE-SONS CONST.	923.68								
1	1212131	07/08/24 HOT MIX ASPHALT	923.68			1000		430000	722		101000
120042		358 HUBERT OYE-SONS CONST.	2,012.96								
1	1212139	08/14/24 HOT MIX ASPHALT	2,012.96			6020		450000	438		101000
		Total for Vendor:	5,375.34								
119750	113455S	1663 INDUSTRIAL BUILDERS, INC	1,170.00								
1	241103021	07/23/24 LINK BELT	1,170.00			6010		450200	870		101000
119943		1663 INDUSTRIAL BUILDERS, INC	18,751.20								
1	24111909-1	08/01/24 PROJ 2287	18,751.20			4099		480000	670		101000
		Total for Vendor:	19,921.20								
119841		687 INFORMATION TECHNOLOGY DEPT	655.00								
1	0720248493	07/31/24 July WAN/Fiber/VPN	655.00			1000		414104	497		101000
		Total for Vendor:	655.00								
120001		4592 INGRAM LIBRARY SERVICES	3,480.33								
1	82936348	07/29/24 BOOKS	20.79			7000		411600	662		101000
2	82936349	07/29/24 BOOKS	12.38			7000		411600	662		101000
3	82936350	07/29/24 BOOKS	320.90			7000		411600	662		101000
4	82936351	07/29/24 BOOKS	826.53			7000		411600	662		101000
5	82936352	07/29/24 BOOKS	210.65			7000		411600	662		101000
6	82936353	07/29/24 BOOKS	13.19			7000		411600	662		101000
7	82936354	07/29/24 BOOKS	59.77			7000		411600	662		101000
8	82936355	07/29/24 BOOKS	12.91			7000		411600	662		101000
9	82936356	07/29/24 BOOKS	21.05			7000		411600	662		101000
10	82936357	07/29/24 BOOKS	18.69			7000		411600	662		101000
11	82936358	07/29/24 BOOKS	20.42			7000		411600	662		101000
12	82936359	07/29/24 BOOKS	14.52			7000		411600	662		101000
13	82936360	07/29/24 BOOKS	26.52			7000		411600	662		101000

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14	82959246	07/30/24 BOOKS	21.43			7000		411600	662		101000
15	82959247	07/30/24 BOOKS	18.69			7000		411600	662		101000
16	82959248	07/30/24 BOOKS	33.34			7000		411600	662		101000
17	82959249	07/30/24 BOOKS	64.59			7000		411600	662		101000
18	82959250	07/30/24 BOOKS	41.56			7000		411600	662		101000
19	82959251	07/30/24 BOOKS	353.16			7000		411600	662		101000
20	82966413	07/30/24 BOOKS	13.92			7000		411600	662		101000
21	82966414	07/30/24 BOOKS	9.73			7000		411600	662		101000
22	82966415	07/30/24 BOOKS	48.22			7000		411600	662		101000
23	82966416	07/30/24 BOOKS	30.87			7000		411600	662		101000
24	82966417	07/30/24 BOOKS	31.88			7000		411600	662		101000
25	82966418	07/30/24 BOOKS	11.10			7000		411600	662		101000
26	82966419	07/30/24 BOOKS	145.13			7000		411600	662		101000
27	82966420	07/30/24 BOOKS	13.55			7000		411600	662		101000
28	82966421	07/30/24 BOOKS	15.46			7000		411600	662		101000
29	82966422	07/30/24 BOOKS	64.18			7000		411600	662		101000
30	82980304	07/31/24 BOOKS	16.04			7000		411600	662		101000
31	82980305	07/31/24 BOOKS	56.13			7000		411600	662		101000
32	82980306	07/31/24 BOOKS	13.08			7000		411600	662		101000
33	82980307	07/31/24 BOOKS	17.40			7000		411600	662		101000
34	82980308	07/31/24 BOOKS	180.23			7000		411600	662		101000
35	82998816	08/01/24 BOOKS	21.65			7000		411600	662		101000
36	82998817	08/01/24 BOOKS	14.31			7000		411600	662		101000
37	82998818	08/01/24 BOOKS	38.97			7000		411600	662		101000
38	82998819	08/01/24 BOOKS	12.63			7000		411600	662		101000
39	82998820	08/01/24 BOOKS	32.37			7000		411600	662		101000
40	82998821	08/01/24 BOOKS	13.70			7000		411600	662		101000
41	83016438	08/02/24 BOOKS	34.07			7000		411600	662		101000
42	83016439	08/02/24 BOOKS	13.27			7000		411600	662		101000
43	83016440	08/02/24 BOOKS	36.50			7000		411600	662		101000
44	83016441	08/02/24 BOOKS	21.80			7000		411600	662		101000
45	83038630	08/05/24 BOOKS	14.20			7000		411600	662		101000
46	83038631	08/05/24 BOOKS	21.94			7000		411600	662		101000
47	83038632	08/05/24 BOOKS	58.80			7000		411600	662		101000
48	83038633	08/05/24 BOOKS	37.14			7000		411600	662		101000
49	83038634	08/05/24 BOOKS	22.92			7000		411600	662		101000
50	83059572	08/06/24 BOOKS	13.27			7000		411600	662		101000

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51	83059573	08/06/24 BOOKS	21.29			7000 411600	662		101000
52	83059574	08/06/24 BOOKS	71.51			7000 411600	662		101000
53	83059575	08/06/24 BOOKS	27.52			7000 411600	662		101000
54	83078477	08/07/24 BOOKS	17.95			7000 411600	662		101000
55	83078478	08/07/24 BOOKS	14.52			7000 411600	662		101000
56	83078479	08/07/24 BOOKS	15.51			7000 411600	662		101000
57	83078480	08/07/24 BOOKS	14.41			7000 411600	662		101000
58	83106690	08/08/24 BOOKS	32.04			7000 411600	662		101000
59	83106689	08/08/24 BOOKS	28.97			7000 411600	662		101000
60	83106688	08/08/24 BOOKS	19.57			7000 411600	662		101000
61	83096654	08/08/24 BOOKS	18.69			7000 411600	662		101000
62	83096653	08/08/24 BOOKS	12.80			7000 411600	662		101000
Total for Vendor:			3,480.33						
120028		5432 INSIGHT TRAINING LLC	5,261.95						
		In-house training							
1	WFF2401	08/14/24 UAS Thermography Training	2,000.00			2060 415200	340		101000
2	WFF2401	08/14/24 8 hour tactical img hybrid	2,000.00			2060 415200	340		101000
3	WFF2401	08/14/24 airfare	642.95			2060 415200	340		101000
4	WFF2401	08/14/24 Lodging	619.00			2060 415200	340		101000
Total for Vendor:			5,261.95						
120012		4861 INTERNATIONAL SOCIETY OF FIRE	725.00						
1	2024 Dirk	08/14/24 R Dirk Live Fire Instructor	725.00			2060 415200	340		101000
Total for Vendor:			725.00						
120043		211 INTERSTATE BATTERIES	3,498.25						
1	2801040903	08/12/24 BATTERIES	3,498.25			1000 430000	487		101000
Total for Vendor:			3,498.25						
119909		999999 JEREMY MILLER	639.88						
1	38102	08/09/24 TAIL LIGHT REPAIR REIMB.	639.88			6010 450200	444		101000
Total for Vendor:			639.88						

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119835		1865 JET-WAY MULTIPLE SERVICES, INC	1,172.50						
1	22329	07/11/24 Imp Dist 2265	1,172.50			4793 480000	670		101000
		Total for Vendor:	1,172.50						
120080		2798 JOHNSON CONTROLS	2,955.70						
1	82932646	08/12/24 PD - BOILER REPAIR	2,955.70			1000 455000	420		101000
		Total for Vendor:	2,955.70						
120057		2709 JOHNSON'S / VIGEN'S LAWN SERVICE	892.50						
1	418268	08/05/24 abatement 801 & 851 32nd Ave W	892.50			1000 415000	555		101000
		Total for Vendor:	892.50						
119842	-99039E	4482 KOTAPAY	3,779.90						
	08/09/24 payroll								
1	08/09/24	Child Support	3,779.90			1000 212549			101000
		Total for Vendor:	3,779.90						
119846		2085 LANGUAGE LINE SERVICES	19.50						
1	11369731	07/31/24 july 2024 interpreter	19.50			1000 421000	304		101000
119848		2085 LANGUAGE LINE SERVICES	25.33						
1	11354316	07/31/24 July Interpretation Service	25.33			1000 412000	304		101000
		Total for Vendor:	44.83						
120071		277 LARSONS WELDING/MACHINE	2,552.00						
1	81092	08/08/24 3200 EXTENDED TUBE/MATERIAL	2,552.00			1000 430000	427		101000
		Total for Vendor:	2,552.00						
120015		705 LAWSON PRODUCTS	757.65						
1	9311729242	07/31/24 HARDWARE STOCK	757.65			1000 455000	433		101000
120076		705 LAWSON PRODUCTS	28.27						
1	9311729243	07/31/24 DRILLBITS	28.27			1000 455000	433		101000
		Total for Vendor:	785.92						

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119939		1020 LEADSONLINE LLC	3,346.00								
1	413521	08/08/24 powerplus upgrade	432.00			1000		421000	497		101000
2	413521	08/08/24 cellhawk	2,914.00			1000		421000	497		101000
		Total for Vendor:	3,346.00								
119894		4555 LEDGESTONE INC	6,538.48								
1	Pay App 11	03/25/24 WF Fire Dept Project	6,538.48			4795		480000	670		101000
		Total for Vendor:	6,538.48								
119850		4767 LENOVO (UNITED STATES) INC.	499.76								
1	6468640672	07/18/24 4 Docks - Commissioners	499.76			1000		415000	497		101000
119941		4767 LENOVO (UNITED STATES) INC.	1,527.82								
1	6468667657	07/22/24 J FREEMAN LAPTOP	1,527.82			6025		450000	497		101000
120003		4767 LENOVO (UNITED STATES) INC.	2,006.90								
1	6468632189	07/17/24 Laptop - SRO Skwiera	1,003.45			1000		421000	497		101000
2	6468632189	07/17/24 Laptop - PW Fleet	1,003.45			1000		455000	497		101000
		Total for Vendor:	4,034.48								
119782	113477S	1741 LIBERTY BUSINESS SYSTEMS, INC	1,173.04								
1	37086258	07/26/24 july 2024 assessing	156.05			1000		415000	428		101000
2	37086259	07/26/24 july 2024 assessing	52.07			1000		415000	428		101000
3	37086259	07/26/24 july 2024 city hall	205.85			1000		415000	428		101000
4	37086259	07/26/24 july 2024 public works	308.58			6020		415000	428		101000
5	37086259	07/26/24 july 2024 police	450.49			1000		421000	428		101000
		Total for Vendor:	1,173.04								
120066		711 LUTHER FAMILY FORD	391.53								
1	390075	08/14/24 7037 ROD ASY	182.40			6025		450000	427		101000
2	388903	07/31/24 1191 HUB ASSY	209.13			1000		421000	427		101000
120077		711 LUTHER FAMILY FORD	300.24								
1	389411	08/07/24 1173 EVAPORA	286.36			1000		421000	427		101000
2	389895	08/12/24 7101 BOLT	13.88			6025		450000	427		101000
		Total for Vendor:	691.77								

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119777	113481S	999999 LUTJENS PAINTING, INC.	13,440.50								
1	07/29/24	ww paint and laibor	13,440.50			2975		421000	420	18	101000
		Total for Vendor:	13,440.50								
119815		675 LYNN PEAVEY CO.	446.89								
1	411298	07/24/24 investigation supplies	446.89			1000		421000	365		101000
		Total for Vendor:	446.89								
119981		3304 MAC'S - FARGO	44.97								
1	H88633	07/29/24 HARDWARE	44.97			6025		450000	433		101000
		Total for Vendor:	44.97								
120026		3536 MACQUEEN EMERGENCY	5,607.94								
1	P11239	07/17/24 E-75 Camera	219.14			2060		415200	427		101000
2	p33573	08/01/24 two EV Fire SL Kits (blankets)	4,916.34			2060		415200	641		101000
3	P11323	08/02/24 E-75 & R-75 coolant probe	323.70			2060		415200	427		101000
4	P33834	08/06/24 St 76 Cascade System Comp. oi	148.76			2060		415200	424		101000
		Total for Vendor:	5,607.94								
119873		5416 MARCO TECHNOLOGIES LLC NW 7128	85.00								
1	12777819	08/01/24 aug 2024 pd plotter	85.00			1000		421000	428		101000
		Total for Vendor:	85.00								
119914		5349 MARCO TECHNOLOGIES, LLC	581.95								
1	37102066	07/29/24 PRINTERS AGREEMENT	581.95			7000		411600	428		101000
119922		5349 MARCO TECHNOLOGIES, LLC	1,592.98								
1	37173077	08/07/24 Front Desk	80.20			1000		414100	428		101000
2	37173077	08/07/24 Non-Departmental	133.32			1000		415000	428		101000
3	37173077	08/07/24 Planning / Inspections	299.09			1000		418000	428		101000
4	37173077	08/07/24 HR	40.14			1000		414103	428		101000
5	37173077	08/07/24 Court	213.60			1000		412000	428		101000
6	37173077	08/07/24 Police	160.56			1000		421000	428		101000
7	37173077	08/07/24 Engineering	185.91			1000		414200	428		101000
8	37173077	08/07/24 PW Water	133.32			6020		450000	428		101000
9	37173077	08/07/24 PW Sanitation	173.38			6010		450200	428		101000

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10	37173077	08/07/24 Fire	133.32			2060 415200	428		101000
11	37173077	08/07/24 IT	40.14			1000 414104	428		101000
		Total for Vendor:	2,174.93						
119855		3488 MARK HOUSH	102.36						
		NW Chapter of MN Building Officials Meeting - 08/02/24 - Detroit Lakes							
1		08/02/24 Travel reimb - 08/02/24	102.36			1000 418000	340		101000
		Total for Vendor:	102.36						
119977		3119 MATT RETKA	50.00						
1		08/14/24 August WF Airport Secretary	50.00			7050 500000	120		101000
		Total for Vendor:	50.00						
119822		999999 MEAT JESUS LLC DBA BREADSMITH	37.50						
1		9628 08/06/24 bakery n2u luncheon	37.50			2500 415000	945	12	101000
		Total for Vendor:	37.50						
120031		299 MENARDS (FIRE)	177.93						
1		37109 08/08/24 M Berg Training Supplies	119.96			2060 415200	340		101000
2		36535 07/31/24 D Sapp tool Box Liner/padlock	57.97			2060 415200	432		101000
		Total for Vendor:	177.93						
119960		5206 MENARDS (POLICE)	14.08						
1		36020 07/24/24 acct 30360698 ww floor boxes	14.08			2975 421000	641	18	101000
		Total for Vendor:	14.08						
119769		113490S 4622 MENARDS (PUBLIC WORKS)	35.97						
1		36545 07/31/24 PRUNERS	35.97			1000 430001	358		101000
119866		4622 MENARDS (PUBLIC WORKS)	2.56						
1		36601 08/01/24 IT Tools	2.56			1000 414104	410		101000
119887		4622 MENARDS (PUBLIC WORKS)	668.46						
1		37125 08/08/24 MUD PAN	5.98			6025 450000	433		101000
2		36517 07/31/24 DRAIN VALVE/WRENCH SET	18.98			6025 450000	432		101000
3		36504 07/31/24 MOUSE TRAP	15.96			6025 450000	433		101000
4		36538 07/31/24 HOSE CART/OIL/BTRY PENLT	55.42			6025 450000	433		101000

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5	36853	08/05/24 CABLE TIES/COUPLINGS	77.16			6020 450000	432		101000
6	36487	07/31/24 BATTERY	5.39			6020 450000	432		101000
7	36859	08/05/24 PUTTY/TAPE	26.41			1000 455000	420		101000
8	36882	08/05/24 OUTLETS	18.73			6010 450200	420		101000
9	36860	08/05/24 LADDER	163.99			1000 455000	420		101000
10	36861	08/05/24 LADDER RET	-163.99			1000 455000	420		101000
11	36862	08/05/24 LADDER	163.99			1000 455000	420		101000
12	36599	08/01/24 SHOP SUPPLIES	135.89			1000 455000	420		101000
13	36676	08/02/24 SHOP SUPPLIES - RET	-23.90			1000 455000	420		101000
14	37056	08/07/24 DRILL BIT	21.94			1000 430002	391		101000
15	37134	08/08/24 WEX FIT UP	66.14			2970 480000	653		101000
16	37192	08/09/24 BATTERIES/TACKY/HEXKEY	37.46			1000 455000	420		101000
17	37189	08/09/24 AEROSOL BED LINER	23.98			6010 450200	433		101000
18	37167	08/09/24 TANK SPRAYER	9.97			6010 450200	433		101000
19	33465	06/18/24 SHUT OFF VALVE/MENDER	8.96			6020 450000	432		101000
119940		4622 MENARDS (PUBLIC WORKS)	351.75						
1	37402	08/13/24 SPRINKLER/HOSE	78.96			1000 430001	358		101000
2	37442	08/13/24 FLAGS - THE YARDS/HOSE	272.79			1000 430001	358		101000
119985		4622 MENARDS (PUBLIC WORKS)	88.13						
1	37480	08/14/24 SHOVEL	43.88			6020 450000	432		101000
2	36897	08/05/24 5007 SEAL	7.98			1000 455000	427		101000
3	37481	08/14/24 7101 SEAL	36.27			6020 450000	427		101000
120016		4622 MENARDS (PUBLIC WORKS)	66.91						
1	37479	08/14/24 WATER	39.97			6020 450000	639		101000
2	37585	08/15/24 SEAL	26.94			6010 450200	433		101000
		Total for Vendor:	1,213.78						
119929		4480 MICHAEL BLOOM	300.00						
1	1 08/06/24 n2u		300.00			2500 415000	945	12	101000
		Total for Vendor:	300.00						

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119995		2766 MIDCONTINENT COMMUNICATIONS	89.06								
1	720114182	08/01/24 PW INTERNET	89.06			1000		450000	497		101000
		Total for Vendor:	89.06								
119813		102 MIDSTATES WIRELESS	879.50								
1	2060034131	07/25/24 #140 decommissioned	879.50			1000		421000	610		101000
119975		102 MIDSTATES WIRELESS	2,899.80								
1	2050172221	08/01/24 St 76 Antenna update	2,899.80			2060		415200	497		101000
120059		102 MIDSTATES WIRELESS	792.58								
1	2060032501	08/14/24 booster	792.58			1000		421000	497		101000
		Total for Vendor:	4,571.88								
119918		1854 MIDWEST TAPE	683.09								
1	505830387	07/30/24 DVD	36.01			7000		411600	664		101000
2	505830384	07/30/24 DVD	103.07			7000		411600	664		101000
3	505830385	07/30/24 DVD	104.88			7000		411600	664		101000
4	505830386	07/30/24 DVD	23.97			7000		411600	664		101000
5	505867801	08/06/24 DVD	179.04			7000		411600	664		101000
6	505867802	08/06/24 DVD	180.64			7000		411600	664		101000
7	505867803	08/06/24 DVD	24.76			7000		411600	664		101000
8	505867804	08/06/24 DVD	30.72			7000		411600	664		101000
		Total for Vendor:	683.09								
119938		772 MINNKOTA	63.72								
1	454800	07/31/24 july recycle fee	63.72			1000		421000	420		101000
		Total for Vendor:	63.72								
119955		297 MOODY'S INVESTORS SERVICE, INC	3,500.00								
1	P0442496	08/09/24 Annual Fee 8/1/23-7/31/24	3,500.00			1000		415000	428		101000
		Total for Vendor:	3,500.00								

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119858		305 MOORE ENGINEERING INC	74,580.89						
1	39534	07/25/24 Project 1316.2	6,978.12			4065 480000	313		101000
2	39563	07/26/24 CWF Task Order #2	112.50			2970 480000	313		101000
3	39563	07/26/24 CWF Task Order #2	430.00			1000 414200	313		101000
4	39565	07/26/24 Imp Dist 1337	1,006.08			4086 480000	313		101000
5	39564	07/26/24 Imp Dist 1337	7,236.25			4086 480000	313		101000
6	39566	07/26/24 Imp Dist 1339	338.75			4088 480000	313		101000
7	39569	07/26/24 Imp Dist 1345	30,648.17			4009 480000	313		101000
8	39567	07/26/24 Project 1346	388.74			4024 480000	313		101000
9	39568	07/26/24 Imp Dist 1348	18,128.43			4444 480000	313		101000
10	39572	07/26/24 Project 1349	6,082.60			4445 480000	313		101000
11	39493	07/24/24 Project 9034	1,192.50			2970 480000	313		101000
12	39571	07/26/24 Project 9052	1,775.00			4136 480000	313		101000
13	39676	07/29/24 Imp Dist 1310	263.75			4388 480000	313		101000
119868		305 MOORE ENGINEERING INC	2,342.87						
1	39574	07/26/24 Lot Staking	2,342.87			1000 418000	520		101000
		Total for Vendor:	76,923.76						
119886		298 MVTL LABORATORIES	1,400.50						
1	1265762	08/12/24 WATER TESTING	297.50			6025 450000	335		101000
2	1264830	08/05/24 WATER TESTING	807.00			6025 450000	335		101000
3	1264348	07/31/24 WATER TESTING	296.00			6025 450000	335		101000
		Total for Vendor:	1,400.50						
120019		728 NAPA CENTRAL	231.01						
1	417488	08/05/24 CONNECT	201.15			1000 455000	433		101000
2	700035	08/08/24 3100 REPAIR KIT	29.86			1000 430000	427		101000
		Total for Vendor:	231.01						
119793	113498S	2882 NARDINI FIRE EQUIPMENT	1,800.00						
1	295723	07/11/24 WEX FIT UP	1,800.00			2970 480000	653		101000
		Total for Vendor:	1,800.00						

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119845	113586S	5081 ND DEPARTMENT OF ENVIRONMENTAL	150.00						
1	51223	07/01/24 2025 PTRCF REGISTRATION	150.00			1000 450000	424		101000
		Total for Vendor:	150.00						
119912		3428 ND DEPARTMENT OF ENVIRONMENTAL	251.58						
1	078400	07/31/24 WATER TESTING	251.58			6020 450000	335		101000
		Total for Vendor:	251.58						
119836		335 ND DEPT OF TRANSPORTATION	46,894.32						
1	0002454645	06/30/24 Project 9020	34,392.46			4137 480000	670		101000
2	0002454646	07/22/24 Project 9020	12,501.86			4137 480000	670		101000
		Total for Vendor:	46,894.32						
119924	-99036E	363 ND PERS	6,184.80						
	08/09/24	Payroll							
1	08/09/24	457b Def Comp - Contributions	6,184.80			1000 212532			101000
		Total for Vendor:	6,184.80						
119801	113501S	723 ND POST BOARD	75.00						
1	08/01/24	ND POST test schany	25.00			1000 421000	667		101000
2	08/01/24	ND POST test newman	25.00			1000 421000	667		101000
3	08/01/24	ND POST test schwartz	25.00			1000 421000	667		101000
119951		723 ND POST BOARD	135.00						
1	08/14/24	ND POST license schany	45.00			1000 421000	667		101000
2	08/14/24	ND POST license newman	45.00			1000 421000	667		101000
3	08/14/24	ND POST license schwartz	45.00			1000 421000	667		101000
120053		723 ND POST BOARD	45.00						
1	08/15/24	ND POST license Douglas	45.00			1000 421000	667		101000
		Total for Vendor:	255.00						
120032		3946 NDFA	475.68						
1	2024080907	08/09/24 Text Books-online codes	475.68			2060 415200	340		101000
		Total for Vendor:	475.68						

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119916		756 NELCO FIRST AID	28.32								
1	014809	07/29/24 MEDICAL SUPPLIES	28.32			7000		411600	672		101000
120086		756 NELCO FIRST AID	164.16								
1	014793	07/24/24 PW - FIRST AID SUPPLIES	87.52			6020		450000	639		101000
2	014792	07/25/24 SA - FIRST AID SUPPLIES	76.64			6010		450200	639		101000
		Total for Vendor:	192.48								
120022		364 NELSON INTERNATIONAL	492.01								
1	X102228102	08/01/24 263 BRACKET	218.34			6020		450000	427		101000
2	X102228481	08/05/24 4007 DOOR LATCH CABLE	33.11			6010		450200	427		101000
3	X102228462	08/05/24 263 QUICK RELEASE VALVE	34.55			6020		450000	427		101000
4	X102228644	08/07/24 3002 AIR HOSE	19.53			1000		430000	427		101000
5	X102228804	08/09/24 263 ASSY BELT	186.48			6020		450000	427		101000
		Total for Vendor:	492.01								
120040		5431 NEOTREKS INC	29,477.00								
1	03947	08/01/24 PLOW OPS SOFTWARE SUBSCRIPTION	1,680.00			1000		430000	497		101000
2	03879	06/14/24 PLOW OPS SYSTEM IMPLEMENTATION	27,797.00			1000		455000	497		101000
		Total for Vendor:	29,477.00								
119950		4765 NETWORK CABLING SERVICES, INC.	25,576.32								
1	24051301	05/30/24 Cabling at WEX bldg	4,975.00			2970		480000	653		101000
2	24042402	06/10/24 Cabling at WEX bldg	8,440.36			2970		480000	653		101000
3	24042401	06/10/24 Cabling at WEX bldg	7,060.96			2970		480000	653		101000
4	23080104	06/13/24 Cabling at Transfer Station	5,100.00			1000		414104	497		101000
		Total for Vendor:	25,576.32								
120061		2261 NETWORK CENTER INCORPORATED	3,026.95								
1	219314	08/14/24 ww yealink	3,026.95			2975		421000	497	18	101000
		Total for Vendor:	3,026.95								
119776	113508S	3185 NEXT LEVEL TINTING	3,878.00								
1	1148	07/22/24 ww window tint	2,800.00			2975		421000	420	18	101000
2	1149	07/22/24 wex window tint	1,078.00			2975		421000	420	18	101000

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119875		3185 NEXT LEVEL TINTING	180.00						
1	1159	08/06/24 DEA veh tint	180.00			1000 421000	610		101000
		Total for Vendor:	4,058.00						
119993		3256 NORTHERN LAKE SERVICE, INC	840.00						
1	2413000	08/08/24 WATER TESTING	840.00			6020 450000	335		101000
		Total for Vendor:	840.00						
120033		4119 Northern Laundry Systems,	336.55						
1	8154	08/08/24 St 76 Gear Washer Maintenance	336.55			2060 415200	420		101000
		Total for Vendor:	336.55						
120038		1403 NORTHERN TOOL	8.35						
1	08/15/24	ETRACK RAIL	8.35			1000 430001	427		101000
		Total for Vendor:	8.35						
119996		141 NORTHSTAR SAFETY, INC	22,145.60						
1	PM4891-1	05/31/24 CONTRACTED WORK YTD	14,732.80			1000 430000	486		101000
2	PM48912	07/31/24 PROJ 6061	7,412.80			4095 480000	670		101000
		Total for Vendor:	22,145.60						
119765	113513S	4892 NORTHWEST TIRE INC.	19.41						
1	26049430	08/01/24 5305 TIRE REPAIR	19.41			1000 430001	427		101000
120024		4892 NORTHWEST TIRE INC.	2,583.48						
1	26049447	08/02/24 7600 TIRES	861.16			4387 480000	427		101000
2	26049627	08/12/24 7037 TIRES	861.16			6025 450000	427		101000
3	26049553	08/06/24 7601 TIRES	861.16			4387 480000	427		101000
		Total for Vendor:	2,602.89						
119879		5166 NURTURING DREAMS CHILD CARE LLC	2,608.00						
1	08/12/24	Child Care Grant	2,608.00			2960 411900	416		101000
		Total for Vendor:	2,608.00						

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120056		4744 O'REILLY AUTOMOTIVE STORES, INC	233.83								
1	1932360357	08/07/24 CAPSULE	19.16			1000		421000	427		101000
2	1932358529	08/02/24 7602 GUIDE PIN/PIN BOOT	11.35			4387		480000	427		101000
3	1932362035	08/12/24 1190 BATTERY	203.32			1000		421000	427		101000
		Total for Vendor:	233.83								
119917		353 OHNSTAD TWICHELL	500.00								
1	197720	08/02/24 FEES LIBRARY BOARD ORIENTATION	500.00			7000		411600	312		101000
		Total for Vendor:	500.00								
119607	113518S	352 OK TIRE STORE - COM CTR	67.58								
1	05357795	07/25/24 3061 FLAT REPAIR	67.50			1000		430000	427		101000
2	07/31/24	SHORT PAY CORRECT	0.08			1000		430000	427		101000
120007		352 OK TIRE STORE - COM CTR	1,034.88								
1	05358460	08/03/24 7708 TIRES	1,034.88			4387		480000	427		101000
		Total for Vendor:	1,102.46								
119838		631 ONE CALL CONCEPTS, INC	822.20								
1	4074290	07/31/24 July Locates	822.20			6020		450000	412		101000
		Total for Vendor:	822.20								
120008		5329 OPENGOV INC	2,499.00								
1	15009	07/31/24 D JOHN OPENGOV CONF + CERTIFIC	2,499.00			1000		450000	340		101000
		Total for Vendor:	2,499.00								
119814		276 OSTROMS ACE HARDWARE	107.87								
1	227179	08/05/24 acct 44818 keys	20.94			1000		421000	420		101000
2	227178	08/05/24 acct 44818 n2u items	86.93			2500		415000	945	12	101000
119878		276 OSTROMS ACE HARDWARE	26.32								
1	227202	08/08/24 acct 44818 ford keys	26.32			1000		421000	420		101000
		Total for Vendor:	134.19								

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119867		5119 OSTROMS ACE HARDWARE (PW)	6.50						
1	227194	08/06/24 IT Tools	6.50			1000 414104	410		101000
119884		5119 OSTROMS ACE HARDWARE (PW)	65.15						
1	227149	07/31/24 SHOP TOOLS	53.17			6025 450000	432		101000
2	227142	07/31/24 SPARYER/GROUT BRUSH	11.98			6025 450000	433		101000
119889		5119 OSTROMS ACE HARDWARE (PW)	16.99						
1	227215	08/09/24 HDMI Cable for HR	16.99			1000 414103	497		101000
119901		5119 OSTROMS ACE HARDWARE (PW)	13.58						
1	227196	08/07/24 HINGE	4.59			6010 450200	914		101000
2	227161	08/02/24 BRASS HOSE	8.99			1000 455000	500		101000
119984		5119 OSTROMS ACE HARDWARE (PW)	14.58						
1	227250	08/14/24 GUAGE/HARDWARE	14.58			6020 450000	432		101000
		Total for Vendor:	116.80						
120072		1092 OTTO'S WELDING & MACHINE SHOP,	1,547.64						
1	120837	08/09/24 7101 ADD LEAFS TO SPRING RACK	773.82			6025 450000	427		101000
2	120825	08/01/24 5007 ADD LEAFS TO REAR SPRINGS	773.82			1000 455000	427		101000
		Total for Vendor:	1,547.64						
119761	113522S	3277 OUT FRONT POWER EQUIPMENT	1,508.60						
1	5234	08/01/24 3067 CUTTER DECK	1,508.60			1000 430000	427		101000
119764	113522S	3277 OUT FRONT POWER EQUIPMENT	830.90						
1	5463	07/25/24 3065 STARTER	231.00			1000 430000	427		101000
2	5029	06/11/24 3067 SPINDLE ASSY	231.50			1000 430000	427		101000
3	4899	06/04/24 3067 SPINDLE ASSY/BELTS	368.40			1000 430000	427		101000
120079		3277 OUT FRONT POWER EQUIPMENT	105.00						
1	5639	08/08/24 SPINDLE BOTTOM SPACER	105.00			1000 430001	427		101000
		Total for Vendor:	2,444.50						

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119915		2126 OVERDRIVE, INC	4,000.00						
1	H-0105377	07/01/24 E RESOURCES	4,000.00			7000 411600	650		101000
		Total for Vendor:	4,000.00						
120047		673 PARSONS ELECTRIC	9,125.00						
1	7127173	08/06/24 CABINET REPLACE 700 26TH AVE	9,125.00			1000 455000	322		101000
		Total for Vendor:	9,125.00						
119802	113526S	1404 PATRICK HANSON	72.00						
1	08/01/24	travel meal reimb	72.00			1000 421000	340		101000
		Total for Vendor:	72.00						
119768	113527S	563 PETRO SERVE USA	359.10						
1	97951	07/30/24 STORM LIFT OIL	359.10			6025 450000	424		101000
119819		563 PETRO SERVE USA	46.99						
1	11865	07/03/24 fuel	46.99			1000 421000	424		101000
119865		563 PETRO SERVE USA	235.94						
1	0967933	07 07/31/24 WF Airport Fuel	235.94			7050 500000	420		101000
119949		563 PETRO SERVE USA	46,851.41						
1	July 2024	07/31/24 Police	14,005.89			1000 421000	424		101000
2	July 2024	07/31/24 Public Works	1,739.37			1000 450000	424		101000
3	July 2024	07/31/24 Sanitation	13,904.67			6010 450200	424		101000
4	July 2024	07/31/24 Street	6,516.50			1000 430000	424		101000
5	July 2024	07/31/24 Sewer	2,910.28			6025 450000	424		101000
6	July 2024	07/31/24 Water	3,345.39			6020 450000	424		101000
7	July 2024	07/31/24 City Hall	1,515.84			1000 415000	420		101000
8	July 2024	07/31/24 Fleet & Facilities	602.38			1000 455000	424		101000
9	July 2024	07/31/24 Storm Sewer / Lagoon	1,394.82			4387 480000	424		101000
10	July 2024	07/31/24 Forestry	916.27			1000 430000	424		101000

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120035		563 PETRO SERVE USA	1,723.53						
		August payment for July Fuel TMW							
1	0967995	07/31/24 FD July Fuel	1,723.53			2060 415200	424		101000
120069		563 PETRO SERVE USA	1,959.56						
1	211	08/07/24 5W-30 OIL	927.45			6020 450000	424		101000
2	212	08/07/24 15W40 OIL	1,032.11			6020 450000	424		101000
		Total for Vendor:	51,176.53						
120046		4034 PETRO SERVE USA #63	2,760.90						
1	1735	08/14/24 7702 BULK FUEL	2,760.90			4387 480000	424		101000
120064		4034 PETRO SERVE USA #63	136.95						
1	97979	08/08/24 WINDSHIELD WASHER FLUID	136.95			1000 421000	427		101000
120091		4034 PETRO SERVE USA #63	2,188.59						
1	5387	08/13/24 ST DIESEL	66.82			1000 430000	424		101000
2	2706	08/06/24 WA PREMIUM	23.34			6020 450000	424		101000
3	3786	08/09/24 3401 PREMIUM	25.55			1000 430000	424		101000
4	4658	08/12/24 4102 DIESEL	155.47			6010 450200	424		101000
5	7164	08/07/24 4102 DIESEL	161.19			6010 450200	424		101000
6	4596	08/01/24 CHAINSAW GAS	7.06			1000 430000	424		101000
7	3502	08/08/24 3206 DIESEL	160.47			1000 430000	424		101000
8	3222	07/29/24 7001 DIESEL	96.05			6025 450000	424		101000
9	6565	08/06/24 7048 DIESEL	207.58			6025 450000	424		101000
10	9815	08/14/24 7048 DIESEL	230.13			4387 480000	424		101000
11	9927	08/14/24 7045 DIESEL	298.68			4387 480000	424		101000
12	9930	08/14/24 7042 DIESEL	104.73			4387 480000	424		101000
13	5604	07/15/24 SW DIESEL	180.27			6025 450000	424		101000
14	5288	07/11/24 3401 PREMIUM	51.06			1000 430000	424		101000
15	3949	07/10/24 7001 DIESEL	186.88			6025 450000	424		101000
16	1664	07/02/24 7001DIESEL	233.31			6025 450000	424		101000
		Total for Vendor:	5,086.44						

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119818		1310 PETTYS CONSULTING, LLC	297.00						
1	1980 08/01/24	aug 2024 user license	297.00			1000 421000	497		101000
120034		1310 PETTYS CONSULTING, LLC	159.00						
1	1979 08/01/24	FD August 24 Payroll	159.00			2060 415200	497		101000
		Total for Vendor:	456.00						
119888		384 PITNEY BOWES GLOBAL FINANCIAL	398.82						
	July-Sept 2024								
1	3319489239 08/11/24	Q3 Postage Lease	398.82			1000 414100	428		101000
		Total for Vendor:	398.82						
120060		4434 POTTY SHACKS	450.00						
1	0716024 08/10/24	n2u toilet rental	450.00			2500 415000	945	12	101000
		Total for Vendor:	450.00						
119787	113534S	2551 PRECISION PLUMBING INC	125.00						
1	9317070924 07/13/24	PD PLUMBING	125.00			1000 455000	420		101000
		Total for Vendor:	125.00						
119704	113535S	1755 PRO SWEEP INC	875.00						
1	23598 06/30/24	SHEYENNE TUNNEL SWEEPING	875.00			1000 430000	485		101000
119998		1755 PRO SWEEP INC	1,700.00						
1	23707 07/31/24	SHEYENNE TUNNEL SWEEPING	1,700.00			1000 430000	485		101000
120017		1755 PRO SWEEP INC	850.00						
1	23330 05/31/24	SHEYENNE STREET TUNNEL SWEEP	850.00			1000 430000	485		101000
		Total for Vendor:	3,425.00						
119891		1295 PRO-WEST & ASSOCIATES, INC	88.70						
1	008819 08/08/24	GIS Tech Support	88.70			1000 414000	497		101000
		Total for Vendor:	88.70						

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119893		5084 QUALITY COATINGS & TILE	3,510.00						
1	Pay App 5	03/31/24 WF Fire Dept Project	3,510.00			4795 480000	670		101000
		Total for Vendor:	3,510.00						
119978		5410 QUALLEY AND ASSOCIATES	6,478.50						
	Enterprise Grant								
1	08/14/24	Materials & labor for remodel	6,478.50			2960 411900	654		101000
		Total for Vendor:	6,478.50						
119902		1128 R & R PETROLEUM EQUIPMENT	259,616.25						
1	102392	08/05/24 PROJ 9046	259,616.25			4094 480000	670		101000
		Total for Vendor:	259,616.25						
120073		2982 RDO EQUIPMENT CO	331.60						
1	P8928054	08/12/24 STOCK FILTERS	331.60			6020 450000	427		101000
		Total for Vendor:	331.60						
119775	113539S	3204 RECORD KEEPERS	27.50						
1	A269726	07/31/24 service on 7-22-24	27.50			1000 421000	420		101000
		Total for Vendor:	27.50						
120063		1016 RED WING BUSINESS ADVANTAGE	634.46						
1	164574	08/07/24 K SATHER BOOTS	229.49			6010 450200	422		101000
2	164457	08/05/24 B PERRAULT INSOLES	64.99			1000 455000	422		101000
3	164456	08/05/24 B PERRAULT BOOTS	144.49			1000 455000	422		101000
4	7371157398	08/08/24 ACCT CORRECT	195.49			1000 430001	422		101000
		Total for Vendor:	634.46						
120036		3522 RJ'S TESORO	1,454.51						
	August payment for July charges								
1	WFFD	07/31/24 FD July Fuel	1,454.51			2060 415200	424		101000
120089		3522 RJ'S TESORO	24.25						
1	1313	07/31/24 DIESEL	24.25			6020 450000	424		101000
		Total for Vendor:	1,478.76						

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119895		4451 RTL CONSTRUCTION INC	149,327.83						
1	22-161-R	05/31/24 WF Fire Dept Project	149,327.83			4795 480000	670		101000
		Total for Vendor:	149,327.83						
119785	113546S	3353 SAM'S CLUB MC/SYNCB	231.74						
1	07/30/24	SA SUPPLIES	231.74			6010 450200	500		101000
119829		3353 SAM'S CLUB MC/SYNCB	111.84						
1	08/07/24	forks, spoons, knives	111.84			1000 421000	420		101000
		Total for Vendor:	343.58						
120094		3724 SANDON PROPERTIES LLP	45.90						
	FD Training								
1	8315	08/13/24 Drone and rescue training	45.90			2060 415200	340		101000
		Total for Vendor:	45.90						
119876		437 SANDY'S DONUTS & COFFEE SHOP	114.75						
1	943679	08/07/24 MOI training	68.85			1000 421000	375		101000
2	943680	08/08/24 MOI training	45.90			1000 421000	375		101000
		Total for Vendor:	114.75						
120095		140 SANFORD AMBULANCE	216.00						
1	44386	08/06/24 BLS E-Cards WFFD Staff	216.00			2060 415200	340		101000
		Total for Vendor:	216.00						
119982		454 SANITATION PRODUCTS	1,432.71						
1	90183	08/13/24 QUICK CLAMP	117.69			6025 450000	432		101000
2	90042	08/01/24 7000 POTENIOMETER REPAIR	641.70			6025 450000	427		101000
3	89560	07/20/24 PIPE NIPPLE	311.85			6025 450000	427		101000
4	90176	08/13/24 3061 PRESSURE SWITCH	492.49			1000 430000	427		101000
5	CN00864	11/09/23 ACCT CREDIT - RET	-14.78			6025 450000	825		101000
6	CN00866	11/14/23 ACCT CREDIT - RET	-116.24			1000 430000	427		101000
		Total for Vendor:	1,432.71						

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120029		5199 SIGN BADGERS	728.00						
1	32719	08/15/24 Fabric backwall	728.00			1000 416200	602		101000
		Total for Vendor:	728.00						
119945		91 SIGN SOLUTIONS USA	3,282.37						
1	412987	07/31/24 DETOUR SIGNS - ST	1,094.12			1000 430000	639		101000
2		07/31/24 DETOUR SIGNS - WA	1,094.12			6020 450000	639		101000
3		07/31/24 DETOUR SIGNS - SW	1,094.13			6025 450000	639		101000
120018		91 SIGN SOLUTIONS USA	720.00						
1	413126	08/09/24 SIGNS	720.00			1000 430000	487		101000
		Total for Vendor:	4,002.37						
119935		4637 SILVERSTAR CAR WASH	509.49						
1	103100	07/31/24 july 2024 car wash	509.49			1000 421000	420		101000
		Total for Vendor:	509.49						
119832		2655 SIMPLIFILE	295.00						
1	NDT8B30731	07/31/24 Service 07/01/24-07/31/24	295.00			1000 418000	668		101000
		Total for Vendor:	295.00						
120084		3528 SNACKS PLUS VENDING	164.00						
1	5940629414	08/06/24 COFFEE	164.00			6020 450000	500		101000
		Total for Vendor:	164.00						
119910		4048 SNS AUTO SUPPLY	103.00						
1	31179	08/09/24 SCENT CONCENTRATE	20.00			6010 450200	433		101000
2	31184	08/09/24 DEGREASER	83.00			6010 450200	433		101000
		Total for Vendor:	103.00						
120096		3516 STEIN'S INC	477.94						
1	942869	08/09/24 FD Paper & cleaning products	477.94			2060 415200	500		101000
		Total for Vendor:	477.94						

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119899		38 STRATA CORPORATION	677.04						
1	735280	08/01/24 PROJ 6061	677.04			4095 480000	670		101000
120083		38 STRATA CORPORATION	2,088.57						
1	736152	08/07/24 CLASS 5	2,088.57			6020 450000	394		101000
		Total for Vendor:	2,765.61						
120097		3503 SUTPHEN CORPORATION	73.70						
1	40071247	07/29/24 FD L-76 fuel sender/cork	73.70			2060 415200	427		101000
		Total for Vendor:	73.70						
119880		733 SWANSTON EQUIPMENT CORP.	69,200.00						
1	E10035	06/26/24 #3406 2024 CIMLINE M2 MELTER	69,200.00			1000 430000	870		101000
120051		733 SWANSTON EQUIPMENT CORP.	331.60						
1	P04598	08/12/24 FUEL FILTER	268.50			1000 430001	427		101000
2	P04501	08/08/24 350C BEARING	63.10			1000 430000	427		101000
		Total for Vendor:	69,531.60						
119892		4545 TARACON PRECAST	20,914.40						
1	Pay App 3	03/31/24 WF Fire HQ Project	20,914.40			4795 480000	670		101000
		Total for Vendor:	20,914.40						
119928		3995 TENTS & EVENTS RENTALL INC	413.27						
1	354596	08/07/24 n2u rental	413.27			2500 415000	945	12	101000
		Total for Vendor:	413.27						
120062		1900 THE UPS STORE #5998	26.42						
1	08/05/24	SHIPPING	26.42			1000 430001	427		101000
		Total for Vendor:	26.42						
120041		3411 THE UPS STORE #6740	24.40						
1	07/15/24	TOOL RETURN	24.40			1000 430000	487		101000
		Total for Vendor:	24.40						

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119870 1	08/09/24	906 TI-ZACK CONCRETE, INC. Project 6058	2,500.00 2,500.00			4019 480000	670		101000
		Total for Vendor:	2,500.00						
119931 1	06/06/24	4557 TIM BROWN SR n2u snow cone booth	250.00 250.00			2500 415000	945	12	101000
		Total for Vendor:	250.00						
119926 1	08/01/24	1135 TODD PEARSON travel reimb	108.00 108.00			1000 421000	340		101000
		Total for Vendor:	108.00						
119811 1	08/01/24	3389 TRIO ENVIRONMENTAL CONSULTING, Buyout house 512 1st Ave NW T24-140 512 1st Ave NW-Asbestos Surve	625.00 625.00			4904 415000	724		101000
		Total for Vendor:	625.00						
119849 1	07/31/24	2951 TYLER TECHNOLOGIES, INC 020-154035 OTC & Portal	488.32 488.32			1000 412000	740		101000
		Total for Vendor:	488.32						
119789 1	07/02/24	113567S 2136 ULINE INC 180135714 CLEANERS - GLOVES	402.30 402.30			6020 450000	500		101000
		Total for Vendor:	402.30						
119770 1	08/01/24	113569S 3833 VALLEY GREEN 251924 CH WEEDING	759.39 759.39			1000 455000	420		101000
		Total for Vendor:	759.39						
119839 1	07/31/24	2478 VALLI 96036 Postage - July	6,323.32 6,323.32			6020 450000	360		101000
119840 1	07/31/24	2478 VALLI 96037 Lockbox and ACH - July	1,535.35 1,535.35			6020 450000	360		101000
		Total for Vendor:	7,858.67						

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120049		3668 VERIZON WIRELESS	14,367.40						
1	9970887567	07/08/24 july 2024 city adm	132.41			1000 414000	356		101000
2	9970887567	07/08/24 july 2024 econ development	47.50			1000 414102	356		101000
3	9970887567	07/08/24 july 2024 HR	238.65			1000 414103	356		101000
4	9970887567	07/08/24 july 2024 IT	504.04			1000 414104	356		101000
5	9970887567	07/08/24 july 2024 engineering	795.45			1000 414200	356		101000
6	9970887567	07/08/24 july 2024 commission	217.35			1000 415000	356		101000
7	9970887567	07/08/24 july 2024 commission	40.01			1000 415000	356		101000
8	9970887567	07/08/24 july 2024 communications	137.50			1000 416200	356		101000
9	9970887569	07/08/24 july 2024 planning	222.44			1000 418000	356		101000
10	9970887569	07/08/24 july 2024 pd cells	4,484.01			1000 421000	356		101000
11	9970887569	07/08/24 july 2024 invest	42.50			1000 421000	356		101000
12	9970887569	07/08/24 july 2024 passport	127.41			1000 421000	356		101000
13	9970887569	07/08/24 july 2024 pd4sight	84.94			1000 421000	356		101000
14	9970887569	07/08/24 july 2024 MDC	720.18			1000 421000	356		101000
15	9970887569	07/08/24 july 2024 cradlepoint	964.05			1000 421000	356		101000
16	9970887569	07/08/24 july 2024 invest	40.01			1000 421000	356		101000
17	9970887569	07/08/24 july 2024 ICAC	42.50			1000 421000	356		101000
18	9970887569	07/08/24 july 2024 pole cam	80.02			1000 421000	356		101000
19	9970887569	07/08/24 july 2024 invest trailer	80.02			1000 421000	356		101000
20	9970887569	07/08/24 july 2024 pw street	407.51			1000 430000	356		101000
21	9970887569	07/08/24 july 2024 pw row	82.51			1000 430001	356		101000
22	9970887569	07/08/24 july 2024 pw	729.92			1000 450000	356		101000
23	9970887569	07/08/24 july 2024 pw b&g	292.49			1000 455000	356		101000
24	9970887569	07/08/24 july 2024 fire	1,466.92			2060 415200	356		101000
25	9970887569	07/08/24 july 2024 fire drone	40.01			2060 415200	356		101000
26	9970887569	07/08/24 july 2024 pw forestry	94.97			2210 428000	356		101000
27	9970887569	07/08/24 july 2024 pw sanitation	863.42			6010 450200	356		101000
28	9970887569	07/08/24 july 2024 pw water	638.28			6020 450000	356		101000
29	9970887569	07/08/24 july 2024 pw sewer	477.92			6025 450000	356		101000
30	9970887569	07/08/24 july 2024 library	212.46			7000 411600	356		101000
31	9970887567	07/08/24 july 2024 acct charge	60.00			1000 414104	497		101000
		Total for Vendor:	14,367.40						

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119790	113572S	2708 VERIZON WIRELESS - LERT B	870.00						
1	9022355710	05/13/24 tower dump	770.00			1000 421000	365		101000
2	9022358141	05/30/24 tower dump	100.00			1000 421000	365		101000
Total for Vendor:			870.00						
120027	E	3212 VISA ADMINISTRATION	5,727.60						
Aug statement for Jul transactions									
1	CC-1507	07/03/24 Amazon	10.97			1000 202200			101000
wall decor - Econ Dev									
				CC Accounting:	1000-	-414102-410			
2	CC-1507	07/04/24 Amazon	39.99			1000 202200			101000
shelves - Econ Dev									
				CC Accounting:	1000-	-414102-641			
3	CC-1507	07/04/24 Amazon	112.31			1000 202200			101000
office supplies-Econ Dev									
				CC Accounting:	1000-	-414102-410			
4	CC-1507	07/06/24 Amazon	21.98			1000 202200			101000
wall decor-Econ Dev									
				CC Accounting:	1000-	-414102-410			
5	CC-1507	07/14/24 Amazon	9.17			1000 202200			101000
office supplies - GIS									
				CC Accounting:	1000-	-414000-410			
6	CC-1507	07/23/24 Amazon	-9.17			1000 202200			101000
refund office supplies - GIS									
				CC Accounting:	1000-	-414000-410			
7	CC-1507	07/19/24 Hampton Inn-San Diego	1,515.75			1000 202200			101000
hotel for Esri Conf in San Diego-L. Cammack									
				CC Accounting:	1000-	-414000-340			
8	CC-1507	07/20/24 Airbnb-San Diego	734.06			1000 202200			101000
hotel for Esri Conf-GSI Lauren & Austin for IT outage									
				CC Accounting:	1000-	-414000-340			
9	CC-1507	07/19/24 Westgate Hotel-San Diego	1,572.10			1000 202200			101000
hotel for Esri Conf- GSI Austin Braget									
				CC Accounting:	1000-	-414000-340			
10	CC-1507	07/22/24 Hilton Hotels-San Diego	616.26			1000 202200			101000
hotel for IT outage while at Esri Conf-L. Cammack									
				CC Accounting:	1000-	-414000-340			
MISC CLAIM VENDOR									

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11	CC-1507	07/22/24 Hilton Hotels-San Diego hotel for IT outage while at Esri Conf for Austin Braget MISC CLAIM VENDOR	616.26			1000 202200 -414000-340			101000
12	CC-1507	07/25/24 Country Inn & Suites-Bismarck Adv. booking for ED Conference for C. Berglund Country Inn & Suites by Raddisson Bismar	159.82			1000 202200 -414102-340			101000
13	CC-1507	07/29/24 Costco City Hall breakroom supplies COSTCO WHOLESALE #1119	328.10			1000 202200 -415000-410			101000
Total for Vendor:			5,727.60						
119807	E	2437 VISA ASSESSING Aug statement for Jul transactions	981.80						
1	CC-1486	07/09/24 Amazon desktop scanner AMAZON CAPITAL SERVICES	239.00			1000 202200 -414101-410			101000
2	CC-1486	07/09/24 Amazon storage cabinet AMAZON CAPITAL SERVICES	149.97			2970 202200 -480000-653			101000
3	CC-1486	07/10/24 Amazon white board accessories AMAZON CAPITAL SERVICES	59.05			1000 202200 -414101-410			101000
4	CC-1486	07/10/24 Amazon command strips AMAZON CAPITAL SERVICES	13.99			1000 202200 -414101-410			101000
5	CC-1486	07/12/24 Amazon phone case AMAZON CAPITAL SERVICES	16.98			1000 202200 -414101-410			101000
6	CC-1486	07/12/24 Amazon batteries AMAZON CAPITAL SERVICES	9.51			1000 202200 -414101-410			101000
7	CC-1486	07/16/24 Amazon white baord accessories AMAZON CAPITAL SERVICES	6.77			1000 202200 -414101-410			101000
8	CC-1486	07/17/24 Amazon ice maker-Wex building AMAZON CAPITAL SERVICES	297.49			2970 202200 -480000-653			101000

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9	CC-1486 07/17/24	Amazon printer stand AMAZON CAPITAL SERVICES	79.99			2970 202200 -480000-653			101000
10	CC-1486 07/24/24	Amazon drip pan AMAZON CAPITAL SERVICES	40.75			2970 202200 -480000-653			101000
11	CC-1486 07/26/24	Amazon drip pan return AMAZON CAPITAL SERVICES	-40.75			2970 202200 -480000-653			101000
12	CC-1486 07/30/24	Amazon insect trap and refills AMAZON CAPITAL SERVICES	33.45			1000 202200 -414101-410			101000
13	CC-1486 07/31/24	Amazon MC-30 cartridge GIS Travis G. AMAZON CAPITAL SERVICES	75.60			1000 202200 -414000-497			101000
Total for Vendor:			981.80						
119823	E	3706 VISA COMMUNICATIONS Aug statement for Jul transactions	978.39						
1	CC-1488 07/16/24	Amazon stool for photo room AMAZON CAPITAL SERVICES	19.54			1000 202200 -416200-497			101000
2	CC-1488 07/17/24	Amazon white board supplies AMAZON CAPITAL SERVICES	8.11			1000 202200 -416200-410			101000
3	CC-1488 07/17/24	Amazon keyboard & mouse plus misc white board supplies AMAZON CAPITAL SERVICES	89.64			1000 202200 -416200-410			101000
4	CC-1488 07/23/24	Noodles & Company lunch @ training in Grand Forks MISC CLAIM VENDOR	32.25			1000 202200 -416200-340			101000
5	CC-1488 07/23/24	Amazon training book AMAZON CAPITAL SERVICES	48.98			1000 202200 -416200-340			101000
6	CC-1488 07/23/24	Amazon cables and chargers AMAZON CAPITAL SERVICES	44.96			1000 202200 -416200-497			101000

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7	CC-1488 07/24/24	Apple cloud storage APPLE.COM	0.99			1000 202200 -416200-497			101000
8	CC-1488 07/24/24	Brake Time 706-Grand Forks gas for city car for training MISC CLAIM VENDOR	50.16			1000 202200 -416200-340			101000
9	CC-1488 07/24/24	Northside Cafe-Grand Forks lunch at training MISC CLAIM VENDOR	33.34			1000 202200 -416200-340			101000
10	CC-1488 07/28/24	Dropbox file storage MISC CLAIM VENDOR	119.88			1000 202200 -416200-497			101000
11	CC-1488 07/30/24	Issuu Inc PDF conversion software 7-30-24 thru 7-30-25 MISC CLAIM VENDOR	276.00			1000 202200 -416200-602			101000
12	CC-1488 07/30/24	Issuu Inc PDF conversion software 7-30-24 thru 7-30-25 MISC CLAIM VENDOR	252.00			1000 202200 -416200-602			101000
13	CC-1488 07/31/24	Facebook ads MISC CLAIM VENDOR	2.54			1000 202200 -416200-602			101000
Total for Vendor:			978.39						
119808	E	3693 VISA ENGINEERING Aug statement for Jul transactions	1,933.96						
1	CC-1487 07/01/24	Holiday Station Stores car washes HOLIDAY COMPANIES	30.00			1000 202200 -414200-420			101000
2	CC-1487 07/18/24	La Quinta Hotel-Bismarck Flood Plain Conf traning-Jerry W. MISC CLAIM VENDOR	321.00			1000 202200 -414200-340			101000
3	CC-1487 07/25/24	Trimble Dimensions Trimble Conf registration-Troy O. MISC CLAIM VENDOR	945.00			1000 202200 -414200-340			101000
4	CC-1487 07/30/24	American Airlines PWX Conference fllight-Kyle M AMERICAN AIRLINES	223.98			1000 202200 -414200-340			101000

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5	CC-1487	07/30/24 Delta Airlines return flight PWX Conf for Kyle M DELTA AIR	263.98			1000 202200 -414200-340			101000
				CC Accounting: 1000-					
6	CC-1487	07/31/24 Red Wing boot allowance for Chris Livdahl RED WING BUSINESS ADVANTAGE	150.00			1000 202200 -414200-422			101000
				CC Accounting: 1000-					
Total for Vendor:			1,933.96						
119834	E	2436 VISA FINANCE	239.16						
1	CC-1494	07/18/24 Canva Canva Pro subscription - Comm MISC CLAIM VENDOR	239.16			1000 202200 -416200-602			101000
				CC Accounting: 1000-					
Total for Vendor:			239.16						
119859	E	3569 VISA FIRE DEPT 1	468.00						
1	CC-1496	07/15/24 annual subscript 07-24/07-25 SURVEYMONKEY	468.00			2060 202200 -415200-428			101000
				CC Accounting: 2060-					
Total for Vendor:			468.00						
119860	E	3568 VISA FIRE DEPT 2	1,739.52						
1	CC-1497	07/01/24 RIT Bag/Accessories WPSG, INC	337.75			2060 202200 -415200-641			101000
				CC Accounting: 2060-					
2	CC-1497	07/02/24 EMT Testing JONES & BARTLETT LEARNING	42.00			2060 202200 -415200-340			101000
				CC Accounting: 2060-					
3	CC-1497	07/01/24 J Neeb Membership INTERNATIONAL CODE COUNCIL, INC	315.00			2060 202200 -415200-667			101000
				CC Accounting: 2060-					
4	CC-1497	07/05/24 Office Spec. Stand Desk OFFICE DEPOT OFFICEMAX	507.99			2060 202200 -415200-641			101000
				CC Accounting: 2060-					
5	CC-1497	07/12/24 (3) NREMT Testers National Registry of Emergency Medical T	312.00			2060 202200 -415200-340			101000
				CC Accounting: 2060-					
6	CC-1497	07/12/24 Return Office Spec. Stand Des OFFICE DEPOT OFFICEMAX	-507.99			2060 202200 -415200-641			101000
				CC Accounting: 2060-					
7	CC-1497	07/08/24 (2) cases Paper OFFICE DEPOT OFFICEMAX	79.98			2060 202200 -415200-410			101000
				CC Accounting: 2060-					
8	CC-1497	07/20/24 Medical Supplies HENRY SCHEIN, INC	40.74			2060 202200 -415200-500			101000
				CC Accounting: 2060-					
9	CC-1497	07/01/24 Return File Dividers OFFICE DEPOT OFFICEMAX	-86.88			2060 202200 -415200-410			101000
				CC Accounting: 2060-					

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10	CC-1497	07/11/24 Clergy Ink for Printer OFFICE DEPOT OFFICEMAX	114.99			2060 202200 -415200-410			101000
11	CC-1497	07/16/24 L-75 Radiator Cap NAPA CENTRAL	9.93		CC Accounting: 2060-	2060 202200 -415200-420			101000
12	CC-1497	07/23/24 Air Mask Cartridges DENTEC SAFETY SPECIALISTS	136.00		CC Accounting: 2060-	2060 202200 -415200-641			101000
13	CC-1497	07/29/24 Asher Training Meals SUBWAY	239.70		CC Accounting: 2060-	2060 202200 -415200-340			101000
14	CC-1497	07/29/24 Asher Training Meals SUBWAY	119.85		CC Accounting: 2060-	2060 202200 -415200-340			101000
15	CC-1497	07/29/24 1/2" Binders-Inspections OFFICE DEPOT OFFICEMAX	78.46		CC Accounting: 2060-	2060 202200 -415200-410			101000
Total for Vendor:			1,739.52						
119861	E	4351 VISA FIRE DEPT 3	350.00						
1	CC-1498	07/03/24 M O'Bryant Fire Officer I COLUMBIA SOUTHERN UNIVERSITY	350.00		CC Accounting: 2060-	2060 202200 -415200-340			101000
Total for Vendor:			350.00						
119871	E	4335 VISA HUMAN RESOURCES	3,576.53						
Aug statement for Jul transactions									
1	CC-1501	07/02/24 Linked In Finance Director & Benefits Coordinator MISC CLAIM VENDOR	108.55		CC Accounting: 1000-	1000 202200 -414103-399			101000
2	CC-1501	07/03/24 PSHRA Membership-Sarah Gasevic MISC CLAIM VENDOR	175.00		CC Accounting: 1000-	1000 202200 -414103-667			101000
3	CC-1501	07/07/24 Amazon office supplies-white board AMAZON CAPITAL SERVICES	8.39		CC Accounting: 1000-	1000 202200 -414103-410			101000
4	CC-1501	07/08/24 Costco notebook and sicissors COSTCO WHOLESALE #1119	18.34		CC Accounting: 1000-	1000 202200 -414103-410			101000
5	CC-1501	07/08/24 Amazon Wellness room chair AMAZON CAPITAL SERVICES	249.98		CC Accounting: 1000-	1000 202200 -414103-640			101000
6	CC-1501	07/20/24 Card Quest ID card blanks MISC CLAIM VENDOR	250.00		CC Accounting: 1000-	1000 202200 -414103-497			101000

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7	CC-1501 07/27/24	Harrah's Ignite Conference room hold-S. Gasevic MISC CLAIM VENDOR	157.09	CC Accounting: 1000-	1000-	1000 202200 -414103-340			101000
8	CC-1501 07/28/24	Harrah's Ignite Conference room hold-m. Swenson MISC CLAIM VENDOR	157.09	CC Accounting: 1000-	1000-	1000 202200 -414103-340			101000
9	CC-1501 07/29/24	Harrah's Ingite Conference room hold-M. Jordahl MISC CLAIM VENDOR	157.09	CC Accounting: 1000-	1000-	1000 202200 -414103-340			101000
10	CC-1501 07/26/24	SHRM 2025 SHRM Conference Registration-S. Gasevic SHRM	1,795.00	CC Accounting: 1000-	1000-	1000 202200 -414103-340			101000
11	CC-1501 07/29/24	Linked In Finance Director & Benefits Coordinator MISC CLAIM VENDOR	500.00	CC Accounting: 1000-	1000-	1000 202200 -414103-399			101000
Total for Vendor:			3,576.53						
119953	E 2439	VISA IT Aug statement for Jul transactions	3,059.77						
1	CC-1506 07/03/24	Amazon mouse AMAZON CAPITAL SERVICES	36.98	CC Accounting: 1000-	1000-	1000 202200 -414101-497			101000
2	CC-1506 07/07/24	Amazon momitor mount AMAZON CAPITAL SERVICES	44.89	CC Accounting: 2970-	2970-	2970 202200 -480000-653			101000
3	CC-1506 07/10/24	Amazon cable termination tool AMAZON CAPITAL SERVICES	9.49	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000
4	CC-1506 07/11/24	Monoprice patch cables MISC CLAIM VENDOR	498.34	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000
5	CC-1506 07/11/24	Amazon ethernet cables, surge protectors & velcro strips AMAZON CAPITAL SERVICES	248.01	CC Accounting: 2970-	2970-	2970 202200 -480000-653			101000
6	CC-1506 07/14/24	Amazon keyboard/mouse combo, screw driver, USB cables AMAZON CAPITAL SERVICES	417.59	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000

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7	CC-1506 07/16/24	Amazon keyboard/mouse combo & webcam AMAZON CAPITAL SERVICES	89.88	CC Accounting: 1000-	1000-	1000 202200 -414200-497			101000
8	CC-1506 07/17/24	Amazon door stop, monitor stand AMAZON CAPITAL SERVICES	45.47	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000
9	CC-1506 07/19/24	FS ntetwork cables FS HQ LLC	167.00	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000
10	CC-1506 07/19/24	FS network cables FS HQ LLC	86.00	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000
11	CC-1506 07/22/24	Amazon Samsung monitor AMAZON CAPITAL SERVICES	799.99	CC Accounting: 2060-	2060-	2060 202200 -415200-497			101000
12	CC-1506 07/22/24	Amazon Logitech keyboard and mouse AMAZON CAPITAL SERVICES	53.00	CC Accounting: 1000-	1000-	1000 202200 -455000-497			101000
13	CC-1506 07/26/24	Amazon keyboard/mouse combo AMAZON CAPITAL SERVICES	279.30	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000
14	CC-1506 07/29/24	Amazon Yealink wireless presentation pod AMAZON CAPITAL SERVICES	261.95	CC Accounting: 2975-	2975-	2975 202200 -421000-497			101000
15	CC-1506 07/30/24	Amazon printer cable AMAZON CAPITAL SERVICES	21.88	CC Accounting: 1000-	1000-	1000 202200 -414100-497			101000
Total for Vendor:			3,059.77						
119890	E	5092 VISA IT 2 Aug statement for Jul transactions	1,352.96						
1	CC-1504 07/10/24	PDQ PDQ license for police computers PDQ/SMARTDEPLOY	600.00	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000
2	CC-1504 07/10/24	Amazon keystones ethernet AMAZON CAPITAL SERVICES	90.00	CC Accounting: 1000-	1000-	1000 202200 -414104-497			101000

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Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
3	CC-1504 07/23/24	Harbor Freight tool chest for IT HARBOR FREIGHT TOOLS	349.99			1000 202200 -414104-641			101000
4	CC-1504 07/24/24	Office Depot scanner for Finance - Lisa B. OFFICE DEPOT 6107 FARGO ND	299.99			1000 202200 -414100-497			101000
5	CC-1504 07/24/24	Office Depot sharpie and highlighters for IT OFFICE DEPOT 6107 FARGO ND	12.98			1000 202200 -414104-410			101000
Total for Vendor:			1,352.96						
119882	E	3161 VISA LIBRARY #1	531.55						
1	CC-1502 07/03/24	PROGRAM SUPPLIES HORNBAACHERS	14.97			7000 202200 -411600-649			101000
2	CC-1502 07/02/24	PROGRAM SUPPLIES HOBBY LOBBY	19.92			7000 202200 -411600-649			101000
3	CC-1502 07/03/24	PROGRAM SUPPLIES FAMILY FARE	5.99			7000 202200 -411600-649			101000
4	CC-1502 07/10/24	PROGRAM SUPPLIES FAMILY FARE	36.69			7000 202200 -411600-649			101000
5	CC-1502 07/11/24	PROGRAM SUPPLIES WALMART	18.54			7000 202200 -411600-649			101000
6	CC-1502 07/11/24	BOARD ORIENTATION FAMILY FARE	38.84			7000 202200 -411600-340			101000
7	CC-1502 07/25/24	WEBINAR ALA	79.00			7000 202200 -411600-340			101000
8	CC-1502 07/26/24	CREATIVE CLOUD ADOBE	29.99			7000 202200 -411600-497			101000
9	CC-1502 07/31/24	EVENT ADVERTISING FACEBOOK	31.51			7000 202200 -411600-689			101000
10	CC-1502 08/02/24	NDLA CONFERENCE 2024 NDLA	185.00			7000 202200 -411600-340			101000
11	CC-1502 08/02/24	WEBINAR ALA	71.10			7000 202200 -411600-340			101000
Total for Vendor:			531.55						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
119885	E	3162 VISA LIBRARY #2	704.56						
1	CC-1503	07/03/24 TOTE	12.98			7000 202200			101000
	HOME DEPOT			CC Accounting: 7000-		-411600-410			
2	CC-1503	07/09/24 ADV PUBLIC NOTICE BOARD MEETI	6.08			7000 202200			101000
	COLUMN SOFTWARE			CC Accounting: 7000-		-411600-668			
3	CC-1503	07/16/24 MEMBERSHIP JENNA	81.00			7000 202200			101000
	ALA			CC Accounting: 7000-		-411600-667			
4	CC-1503	07/16/24 WEBINAR	170.10			7000 202200			101000
	ALA			CC Accounting: 7000-		-411600-340			
5	CC-1503	07/15/24 WATER MACHINES	100.00			7000 202200			101000
	PURE WATER			CC Accounting: 7000-		-411600-410			
6	CC-1503	07/19/24 BOOKS FOR PROGRAMMING	134.95			7000 202200			101000
	BARNES & NOBLE			CC Accounting: 7000-		-411600-649			
7	CC-1503	07/31/24 LAMINATING MACHINE	199.45			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-410			
		Total for Vendor:	704.56						
119897	E	4576 VISA LIBRARY #3	1,094.48						
1	CC-1505	07/03/24 CHANGING STATION LINERS	179.96			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-410			
2	CC-1505	07/05/24 STORAGE BIN	48.28			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-410			
3	CC-1505	07/05/24 VACUUM/YOGA BLOCK	68.98			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-410			
4	CC-1505	07/05/24 PROGRAM SUPPLIES	95.56			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-649			
5	CC-1505	07/07/24 MAGNIFYING GLASS/BUTTONS	14.34			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-649			
6	CC-1505	07/07/24 NOTARY PUBLIC JOURNALS	104.72			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-410			
7	CC-1505	07/07/24 BOOKS	59.91			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-662			
8	CC-1505	07/11/24 LOCK NUTS	9.52			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-641			
9	CC-1505	07/12/24 BOLTS	12.34			7000 202200			101000
	AMAZON			CC Accounting: 7000-		-411600-641			

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Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
10	CC-1505 07/22/24	WATER KEY	8.09			7000 202200			101000
		GRAINGER		CC Accounting: 7000-		-411600-641			
11	CC-1505 07/25/24	PROGRAM SUPPLIES	49.06			7000 202200			101000
		AMAZON		CC Accounting: 7000-		-411600-649			
12	CC-1505 07/25/24	ZIPLOC BAGS/PAPER TOWELS	73.34			7000 202200			101000
		AMAZON		CC Accounting: 7000-		-411600-410			
13	CC-1505 07/26/24	BOOKS	74.26			7000 202200			101000
		AMAZON		CC Accounting: 7000-		-411600-662			
14	CC-1505 07/26/24	HOTSPOT	66.00			7000 202200			101000
		MOBILE BEACON		CC Accounting: 7000-		-411600-497			
15	CC-1505 07/28/24	ENVELOPES/BATTERIES/SPRAY BOT	48.45			7000 202200			101000
		AMAZON		CC Accounting: 7000-		-411600-410			
16	CC-1505 07/28/24	PROGRAM SUPPLIES	163.95			7000 202200			101000
		AMAZON		CC Accounting: 7000-		-411600-649			
17	CC-1505 07/31/24	BOOKS	17.72			7000 202200			101000
		AMAZON		CC Accounting: 7000-		-411600-662			
Total for Vendor:			1,094.48						
119844	E	2438 VISA PLANNING	13.28						
		Aug statement for Jul transactions							
1	CC-1495 07/01/24	Holiday Station Stores	5.00			1000 202200			101000
		car washes		CC Accounting: 1000-		-418000-420			
		HOLIDAY COMPANIES							
2	CC-1495 07/19/24	USPS	8.28			1000 202200			101000
		postage-certified mail		CC Accounting: 1000-		-418000-661			
		USPS							
Total for Vendor:			13.28						
119826	E	2435 VISA POLICE #1	1,309.80						
1	CC-1489 07/10/24	slip 2000 - rifle supplies	108.38			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-987			
2	CC-1489 07/12/24	labby grooming	138.00			1000 202200			101000
		SIT. STAY. SPA.		CC Accounting: 1000-		-421000-915			
3	CC-1489 07/15/24	misc supplies	19.95			1000 202200			101000
		COSTCO WHOLESALE #1119		CC Accounting: 1000-		-421000-420			
4	CC-1489 07/15/24	swearing in new officers	162.82			1000 202200			101000
		HORNBACKERS		CC Accounting: 1000-		-421000-375			

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5	CC-1489 07/16/24	flight - haskell	51.77			1000 202200			101000
	TRAVELOCITY			CC Accounting: 1000-		-421000-340			
6	CC-1489 07/16/24	flight - haskell	667.95			1000 202200			101000
	DELTA AIR			CC Accounting: 1000-		-421000-340			
7	CC-1489 07/17/24	belt for dehmlow	160.93			1000 202200			101000
	KORE ESSENTIALS			CC Accounting: 1000-		-421000-422			
Total for Vendor:			1,309.80						
119827	E 3233	VISA POLICE #2	3,087.07						
1	CC-1490 07/09/24	peer support luncheon	456.95			1000 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 1000-		-421000-375			
2	CC-1490 07/09/24	reg for training	36.00			1000 202200			101000
	American Heart Association ShopCPR			CC Accounting: 1000-		-421000-340			
3	CC-1490 07/09/24	reg for dura	209.00			1000 202200			101000
	GLOBAL LEADERSHIP SUMMIT			CC Accounting: 1000-		-421000-340			
4	CC-1490 07/19/24	rental car tax & 2nd driver	240.82			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
5	CC-1490 07/19/24	springhill - lodging dura	506.55			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
6	CC-1490 07/19/24	springhill - lodging ostlund	506.55			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
7	CC-1490 07/19/24	springhill - lodging hanson	506.55			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
8	CC-1490 07/19/24	springhill - lodging balvik	506.55			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
9	CC-1490 07/19/24	quiktrip - fuel in mesa	46.10			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
10	CC-1490 07/20/24	airport parking	72.00			1000 202200			101000
	HECTOR INTERNATIONAL AIRPORT			CC Accounting: 1000-		-421000-340			
Total for Vendor:			3,087.07						
119828	E 3234	VISA POLICE #3	216.98						
1	CC-1491 07/09/24	frame for chief photo	10.79			1000 202200			101000
	MICHAELS STORE #4818			CC Accounting: 1000-		-421000-375			
2	CC-1491 07/09/24	propane for grill	39.84			1000 202200			101000
	MENARDS (POLICE)			CC Accounting: 1000-		-421000-420			
3	CC-1491 07/12/24	fuel	16.69			1000 202200			101000
	SOUTHTOWN C-STORE			CC Accounting: 1000-		-421000-340			

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
4	CC-1491	07/22/24 belt for swiggum	144.83			1000 202200			101000
	KORE ESSENTIALS			CC Accounting: 1000-		-421000-422			
5	CC-1491	07/24/24 walgreens - photo of chief	4.83			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-489			
Total for Vendor:			216.98						
119831	E	3244 VISA POLICE #4	971.09						
1	CC-1492	07/14/24 shell oil - fuel evink	31.41			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
2	CC-1492	07/16/24 MOCIC reg j.johnson	195.00			1000 202200			101000
	MOCIC			CC Accounting: 1000-		-421000-340			
3	CC-1492	07/19/24 hawthorn - lodging evink	481.50			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
4	CC-1492	07/19/24 superpumper - fuel evink	50.25			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
5	CC-1492	07/24/24 door stops - new officers	130.00			1000 202200			101000
	MILITAU.COM			CC Accounting: 1000-		-421000-422			
6	CC-1492	07/24/24 international trans fee	1.30			1000 202200			101000
	MILITAU.COM			CC Accounting: 1000-		-421000-422			
7	CC-1492	07/30/24 fuel hanson	46.27			1000 202200			101000
	SIMONSON STATION STORE			CC Accounting: 1000-		-421000-340			
8	CC-1492	08/01/24 fuel hanson	35.36			1000 202200			101000
	CENEX DEVIL'S LAKE			CC Accounting: 1000-		-421000-340			
Total for Vendor:			971.09						
119830	E	4300 VISA POLICE #5	755.74						
1	CC-1493	07/29/24 clarion - lodging balvik	328.68			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
2	CC-1493	07/29/24 clarion - lodging pearson	328.68			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
3	CC-1493	07/31/24 lakes gas - fuel new squad	50.05			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-424			
4	CC-1493	07/31/24 deans bulk - fuel new squad	48.33			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-424			
Total for Vendor:			755.74						

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119825	E	4301 VISA POLICE #6	419.30						
1	CC-1477	06/04/24 reg fee haskell	150.00			1000 202200			101000
LLRMI				CC Accounting: 1000-		-421000-340			
2	CC-1477	06/04/24 reg fee haskell	150.00			1000 202200			101000
LLRMI				CC Accounting: 1000-		-421000-340			
3	CC-1477	06/26/24 fuel training	38.59			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
4	CC-1477	06/25/24 lodging refund cruff	-552.87			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
5	CC-1477	07/01/24 yearly subscription	103.20			1000 202200			101000
CALENDLY LLC				CC Accounting: 1000-		-421000-497			
6	CC-1477	07/11/24 fuel beilke	80.02			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
7	CC-1477	07/12/24 fingerprint envelopes	398.89			1000 202200			101000
ENVELOPES.COM				CC Accounting: 1000-		-421000-410			
8	CC-1477	07/16/20 book fee haskell residence in	51.47			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
Total for Vendor:			419.30						
119883	E	2423 VISA PUBLIC WORKS #1	6,435.18						
1	CC-1499	07/02/24 EE QTR & SAFETY AWARDS	100.96			6020 202200			101000
SAM'S CLUB				CC Accounting: 6020-		-450000-490			
2	CC-1499	07/08/24 CONTROL VALVE	15.98			1000 202200			101000
FLEET FARM				CC Accounting: 1000-		-430001-358			
3	CC-1499	07/10/24 POND DYE	2,011.95			6025 202200			101000
THE POND GUY				CC Accounting: 6025-		-450000-826			
MISC CLAIM VENDOR									
4	CC-1499	07/13/24 J MOLL PANTS	64.79			1000 202200			101000
CARHARTT				CC Accounting: 1000-		-455000-422			
5	CC-1499	07/15/24 M JAHNKE RET PLAQUE	15.00			6010 202200			101000
AZTEC IP SOLUTIONS				CC Accounting: 6010-		-450200-410			
6	CC-1499	07/16/24 369 SOLENOID/DIVERTER VALVE	195.00			1000 202200			101000
SUMMIT HYDRAULICS				CC Accounting: 1000-		-430001-427			
MISC CLAIM VENDOR									
7	CC-1499	07/17/24 A HEIZELMAN CONF REG	725.00			2210 202200			101000
ISA (PURCHASE) 678-367-0981				CC Accounting: 2210-		-428000-340			

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8	CC-1499 07/17/24	B GRONAAS CONF REG	725.00			2210 202200			101000
ISA (PURCHASE) 678-367-0981				CC Accounting: 2210-		-428000-340			
9	CC-1499 07/17/24	D HEIZELMAN CONF REG	825.00			1000 202200			101000
ISA (PURCHASE) 678-367-0981				CC Accounting: 1000-		-450000-340			
10	CC-1499 07/20/24	L JACOBSON MEMBERSHIP	175.00			6010 202200			101000
NDSWRA				CC Accounting: 6010-		-450200-667			
11	CC-1499 07/18/25	SA TITLE	25.00			6010 202200			101000
DMV FARGO BRANCH				CC Accounting: 6010-		-450200-870			
12	CC-1499 07/30/24	D JOHN FLIGHTS	810.95			1000 202200			101000
AMERICAN AIRLINES				CC Accounting: 1000-		-450000-340			
13	CC-1499 07/30/24	D JOHN FLIGHTS	60.82			1000 202200			101000
ALLIANZ GLOBAL ASSISTANCE				CC Accounting: 1000-		-450000-340			
14	CC-1499 07/31/24	M JAHNKE RETIREMENT CAKE	19.98			6010 202200			101000
SAM'S CLUB				CC Accounting: 6010-		-450200-490			
15	CC-1499 07/31/24	ICE CREAM BARS	31.52			6020 202200			101000
SAM'S CLUB				CC Accounting: 6020-		-450000-490			
16	CC-1499 07/31/24	M JANKE RETIREMENT PIZZA	233.24			6010 202200			101000
MARCO'S PIZZA				CC Accounting: 6010-		-450200-490			
17	CC-1499 07/31/24	PUMP SHOP TOOLS	399.99			6025 202200			101000
HARBOR FREIGHT TOOLS				CC Accounting: 6025-		-450000-432			
Total for Vendor:			6,435.18						
119869	E	4256 VISA PUBLIC WORKS #2	2,814.24						
1	CC-1500 07/02/24	RAINSUITS - ST	78.65			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-430000-422			
2	CC-1500 07/02/24	RAINSUITS - WA	78.65			6020 202200			101000
FULL SOURCE LLC				CC Accounting: 6020-		-450000-422			
3	CC-1500 07/02/24	RAINSUITS - SW	78.65			6025 202200			101000
FULL SOURCE LLC				CC Accounting: 6025-		-450000-422			
4	CC-1500 07/02/24	RAINSUITS - RW	78.65			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-430001-422			
5	CC-1500 07/02/24	RAINSUITS - SA	78.64			6010 202200			101000
FULL SOURCE LLC				CC Accounting: 6010-		-450200-422			
6	CC-1500 07/02/24	TSHIRTS - SA	117.58			6010 202200			101000
FULL SOURCE LLC				CC Accounting: 6010-		-450200-422			
7	CC-1500 07/02/24	TSHIRTS - ST	117.58			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-430000-422			

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8	CC-1500	07/02/24 TSHIRTS - RW	117.58			1000 202200			101000
	FULL SOURCE LLC			CC Accounting: 1000-		-430001-422			
9	CC-1500	07/02/24 TSHIRTS - SW	117.58			6025 202200			101000
	FULL SOURCE LLC			CC Accounting: 6025-		-450000-422			
10	CC-1500	07/02/24 TSHIRTS - WA	117.56			6020 202200			101000
	FULL SOURCE LLC			CC Accounting: 6020-		-450000-422			
11	CC-1500	07/10/24 BRE & ALEX - TRAVEL	101.64			2210 202200			101000
	ALLIANZ GLOBAL ASSISTANCE			CC Accounting: 2210-		-428000-340			
12	CC-1500	07/10/24 BRE & ALEX - FLIGHTS	1,505.92			2210 202200			101000
	DELTA AIR			CC Accounting: 2210-		-428000-340			
13	CC-1500	07/10/24 BG - TITLE	25.00			1000 202200			101000
	DMV FARGO BRANCH			CC Accounting: 1000-		-455000-610			
14	CC-1500	07/18/24 FENCING	80.59			2210 202200			101000
	FLEET FARM			CC Accounting: 2210-		-428000-358			
15	CC-1500	07/25/24 J NELSON - PANTS	119.97			1000 202200			101000
	FLEET FARM			CC Accounting: 1000-		-430000-422			
Total for Vendor:			2,814.24						
119997		1346 VISTO'S TRAILER SALES	1,279.97						
1	125078	06/03/24 WEX FIT-UP	741.00			2970 480000	653		101000
2	125757	06/11/24 WEX FIT-UP	138.97			2970 480000	653		101000
3	125949	06/13/24 WEX FIT-UP	400.00			2970 480000	653		101000
Total for Vendor:			1,279.97						
119121	113575S	544 WALLWORK TRUCK CENTER	2,487.70						
1	01P502665	07/08/24 7048 FUEL TANK STRAP ASSY	322.71			4387 480000	427		101000
2	01P501863	07/02/24 412 SPEED SENSOR KIT	278.05			6010 450200	427		101000
3	01P502725	07/08/24 7048 FUEL TANK STRAP ASSY	746.57			4387 480000	427		101000
4	01P502281	07/03/24 7048 COVER DECK MODULAR	261.12			4387 480000	870		101000
5	01P503295	07/09/24 7048 SPRING	41.77			4387 480000	427		101000
6	01P503022	07/09/24 7048 FUEL TANK STRAP - RET	-322.71			4387 480000	427		101000
7	01P502647	07/08/24 7048 PUMP	1,400.19			4387 480000	427		101000
8	01P503021	07/09/24 7048 PUM CREDIT	-240.00			4387 480000	427		101000

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/02/24 to 08/16/24

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
119796	113575S	544 WALLWORK TRUCK CENTER	130.04						
1	01P506046	07/18/24 5005 LED LAMP/4" ROUND BACK	130.04			1000 455000	427		101000
119986		544 WALLWORK TRUCK CENTER	440.74						
1	01P513136	08/14/24 HARDWARE STOCK	257.16			1000 455000	427		101000
2	01P511266	08/05/24 262 CHAMBER	109.78			6020 450000	427		101000
3	01P513053	08/09/24 HARDWARE STOCK	73.80			6020 450000	427		101000
120098		544 WALLWORK TRUCK CENTER	1,073.70						
1	01P509662	07/30/24 FD L-76 Boot Rebar	53.07			2060 415200	427		101000
2	01P513692	08/12/24 FD R-75 Fuel filter, sepera	150.79			2060 415200	427		101000
3	01P513692	08/12/24 FD L-76 tubing, elbows	5.18			2060 415200	427		101000
4	01P514017	08/13/24 FD L-75 Exhaust Valve	864.66			2060 415200	427		101000
		Total for Vendor:	4,132.18						
119954		5430 WASHPROS LLC	1,500.00						
1	3589B	08/12/24 OVERSPRAY WASHING	1,500.00			6025 450000	827		101000
		Total for Vendor:	1,500.00						
119791	113576S	648 WEST FARGO AUTO BODY/GLASS	1,722.37						
1	10539	07/16/24 5301 BUMPER REPAIR	1,722.37			1000 430001	322		101000
		Total for Vendor:	1,722.37						
119979		4773 WEST FARGO EVENTS	38,503.67						
1	0001140-IN	07/09/24 Programming fee: Essentia	17,563.69			2310 452120	810		101000
2	0001140-IN	07/09/24 Programming fee: POW/MIA	4,932.98			2310 452120	810		101000
3	0001140-IN	07/09/24 Mgmt fee: Parking Ramp	11,840.33			2320 452110	810		101000
4	0001140-IN	07/09/24 Mgmt fee: City Events	4,166.67			2960 411900	810		101000
		Total for Vendor:	38,503.67						
119908		2184 WEST SIDE STEEL	68.71						
1	9990	08/08/24 FLAT BAR/SHEET METAL	68.71			6010 450200	914		101000
		Total for Vendor:	68.71						

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/02/24 to 08/16/24

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
119862	113585S	3549 WEX	3,004.54						
1	08/09/24	Med FSA - 08/09/24 payroll	116.67			1000 212530			101000
2	08/09/24	Dep FSA - 08/09/24 payroll	2,887.87			1000 212523			101000
		Total for Vendor:	3,004.54						
119864	-99037E	4676 WEX ELECTRONIC BIWEEKLY	34,613.02						
	08.09.24	payroll							
1	08/09/24	HSA Contributions - ER	11,198.56			1000 212530			101000
2	08/09/24	HSA Contributions - EE	23,414.46			1000 212530			101000
		Total for Vendor:	34,613.02						
119854		807 WEX HEALTH, INC	859.25						
1	0001989812	07/31/24 COBRA/FSA/HSA - July	859.25			1000 414103 307			101000
		Total for Vendor:	859.25						
119816		569 WF ANIMAL HOSPITAL	567.58						
1	284095	07/31/24 vito medical	567.58			1000 421000 915			101000
119877		569 WF ANIMAL HOSPITAL	4,471.00						
1	285500	07/31/24 july 2024 pound fee	4,471.00			1000 421000 396			101000
		Total for Vendor:	5,038.58						
120004		5095 WHITE CAP LP	185.98						
1	27882163	08/13/24 CONCRETE FILLER	185.98			6010 450200 420			101000
		Total for Vendor:	185.98						
119947		4003 WM CORPORATE SERVICES INC	94,171.90						
1	6770002	08/01/24 COWF MASTER BILLING	85,458.30			6010 450200 916			101000
2	6770001	08/01/24 SANITATION DROPSITE	1,244.80			6010 450200 916			101000
3	6770000	08/01/24 WATERTOWER DROPSITE	7,468.80			6010 450200 916			101000
120099		4003 WM CORPORATE SERVICES INC	103.74						
	Fire Department								
1	6771554051	08/05/24 FD July Utilities	103.74			2060 415200 527			101000
		Total for Vendor:	94,275.64						

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CITY OF WEST FARGO, ND
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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
119896		4465 WOODSIDE INDUSTRIES INC	14,272.58								
1	Pay App 9	03/31/24 WF Fire Dept Project	14,272.58			4795		480000	670		101000
		Total for Vendor:	14,272.58								
119758	113579S	338 XCEL ENERGY	1,278.24								
1	887596743	07/29/24 STREET LIGHT FEED POINTS	1,042.94			1000		430002	527		101000
2		VEHICLE STORAGE BUILDING	235.30			6020		450000	527		101000
119759	113579S	338 XCEL ENERGY	10,690.02								
1	887831883	07/30/24 800 4TH AVE E	10,690.02			1000		415000	527		101000
119788	113579S	338 XCEL ENERGY	21.91								
1	887495353	06/23/24 june 603/605 shey st	21.91			1000		421000	527		101000
120000		338 XCEL ENERGY	7,772.68								
1	888936512	08/06/24 2515 6TH ST E	91.54			1000		415000	527		101000
2	888579614	08/02/24 735 7TH AVE NW	72.03			1000		430002	527		101000
3	888640821	08/05/24 2515 6TH ST E	6,925.27			1000		415000	527		101000
4	888508373	08/02/24 3150 SHEYENNE - THE LIGHTS	46.20			2310		452120	527		101000
5	888584138	08/05/24 3050 SHEYENNE - THE LIGHTS	48.32			2310		452120	527		101000
6	888635347	08/05/24 2515 6TH ST E	589.32			1000		415000	527		101000
120002		338 XCEL ENERGY	29,918.30								
1	88928536	08/08/24 WL11	93.10			6025		450000	527		101000
2	WT4		106.47			6020		450000	527		101000
3	SA2		85.73			6025		450000	527		101000
4	SA7		87.95			6025		450000	527		101000
5	SA5		120.74			6025		450000	527		101000
6	SA11		210.70			6025		450000	527		101000
7	WT2		1,288.82			6020		450000	527		101000
8	SM29		1,826.47			6025		450000	527		101000
9	SM23		1,747.13			6025		450000	527		101000
10	SA9		244.47			6025		450000	527		101000
11	SM22		1,151.13			6025		450000	527		101000
12	SM24		967.97			6025		450000	527		101000
13	SM20		455.15			6025		450000	527		101000

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/02/24 to 08/16/24

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
14	SA15		153.76			6025 450000	527		101000
15	SM45		210.23			6025 450000	527		101000
16	PUBLIC WORKS BUILDING		6,618.01			6020 450000	527		101000
17	SA40		10,551.12			6025 450000	527		101000
18	SM63		90.46			6025 450000	527		101000
19	2800 SHEYENNE LIFT STATION		45.60			6025 450000	527		101000
20	3000 4TH ST E LIFT STATION		45.53			6025 450000	527		101000
21	SM64		1,646.66			6025 450000	527		101000
22	SA43		53.92			6025 450000	527		101000
23	SM65		534.41			6025 450000	527		101000
24	GOLDENWOOD BUBBLER		346.47			6025 450000	527		101000
25	4015 4TH ST W		90.75			6020 450000	527		101000
26	1100 12TH AVE NW - PW		45.60			6020 450000	527		101000
27	2210 SHEYENNE LIFT STATION		45.42			6025 450000	527		101000
28	SA47		483.36			6025 450000	527		101000
29	SHEYENNE PLAZA TV		229.06			2310 452120	527		101000
30	121 W 6TH AVE E WELL HOUSE		228.55			6025 450000	527		101000
31	FIRE & CIVIL DEF SIREN		12.96			1000 430002	527		101000
32	STREET LIGHT FEED POINT		100.60			1000 430002	527		101000
120100		338 XCEL ENERGY	4,041.80						
	Fire Department								
1	888985385 08/06/24 FD July Utilities		4,041.80			2060 415200	527		101000
		Total for Vendor:	53,722.95						
119752	113581S 582 ZEP MANUFACTURING		2,254.74						
1	9009950713 06/26/24 CLEANING SUPPLIES		2,254.74			6020 450000	500		101000
120037		582 ZEP MANUFACTURING	319.99						
1	9010133580 08/13/24 CLEANING SUPPLIES		319.99			6020 450000	500		101000
		Total for Vendor:	2,574.73						
		# of Claims	350	Total:	3919,002.49	# of Vendors	205		
		Total Electronic Claims	323,387.09						
		Total Non-Electronic Claims	3595615.40						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

North Dakota Association For The Disabled

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

JIMMY'S BAR & CASINO

Street 1970 SHEYENNE ST.	City WEST FARGO	ZIP Code 58078	County CASS
Beginning Date(s) Authorized 9/1/2024	Ending Date(s) Authorized 6/30/2025	Number of Twenty-One tables, if zero, enter "0" 0	

Specific location where games of chance will be conducted and played at the site (required)

Gaming will be conducted in the entire bar (excluding restrooms).

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☒ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) BRTN, LLC		Site Name JIMMY'S BAR & CASINO		Site Phone Number 701-740-2191
Site Address 1970 SHEYENNE ST.	City WEST FARGO	State ND	Zip Code 58078	County CASS
Organization North Dakota Association For The Disabled	Rental Period September 1, 2024 to June 30, 2029			Monthly Rent Amount
1. Is Bingo going to be conducted at the site?		☒ No	☐ Yes	
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☐ No	☐ Yes	\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		☒ No	☐ Yes	\$
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table \$ _____		☒ No	☐ Yes	\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☐ Jar Bar ☒ Standard Dispensing Device		☐ No	☒ Yes	\$ 400
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>10</u>		☐ No	☒ Yes	\$ 1,250
Total Monthly Rent				\$ 1,650
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title DOO	Date 8-12-24
Signature of Lessee 	Title CEO	Date 08-12-24

REQUESTED GAME LIST

SITE: Jimmy's Bar & Casino

☐ Bingo	☐ Club Special	☒ Sports Pools
☐ Electronic Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ Electronic 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ Electronic Pull Tab Device		



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

METRO SPORTS FOUNDATION

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

BREWUS BRICKHOUSE

Street

705 32ND AVE E

City

WEST FARGO

ZIP Code

58078

County

CASS

Beginning Date(s) Authorized

9/1/2024

Ending Date(s) Authorized

6/30/2025

Number of Twenty-One
tables, if zero, enter "0"

2

Specific location where games of chance will be conducted and played at the site (required)

MACHINES AND TABLES ARE LOCATED IN THE BAR AREA, EXPECT RESTROOMS

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐

Bingo

☐

ELECTRONIC Quick Shot Bingo

☐

Raffles

☐

ELECTRONIC 50/50 Raffle

☒

Pull Tab Jar

☐

Pull Tab Dispensing Device

☒

ELECTRONIC Pull Tab Device

☐

Club Special

☐

Tip Board

☐

Seal Board

☐

Punchboard

☐

Prize Board

☐

Prize Board Dispensing Device

☐

Sports Pools

☒

Twenty-One

☐

Poker

☐

Calcuttas

☐

Paddlewheel with Tickets

☒

Paddlewheel Table

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

check # 3014
08/14/2024 *EH*



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) <i>Dusty Coulter</i>		Site Name BREWUS BRICKHOUSE		Site Phone Number 701-532-1397
Site Address 705 32ND AVE E	City WEST FARGO	State ND	Zip Code 58078	County CASS
Organization METRO SPORT FOUDATION		Rental Period 09/01/2024 to 06/30/2025		Monthly Rent Amount
1. Is Bingo going to be conducted at the site?		☒ No ☐ Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☒ No ☐ Yes		\$ 0
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____		☐ No ☒ Yes		\$ 0
Number of Tables with wagers over \$5 2 X Rent per Table \$ 300				\$ 600
3. Is Paddlewheels conducted at this site? Number of Tables 1 X Rent per Table \$ 200		☐ No ☒ Yes		\$ 200
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☒ Jar Bar ☐ Standard Dispensing Device		☐ No ☒ Yes		\$ 175
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices 10		☐ No ☒ Yes		\$ 1250
Total Monthly Rent				\$ 2225
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>[Signature]</i>	Title <i>General Manager</i>	Date <i>8-12-24</i>
Signature of Lessee <i>[Signature]</i>	Title Page 78 of 184 PRESIDENT	Date <i>8-5-2024</i>

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)



Local Permit



Restricted Event Permit*

Games to be conducted



Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS****ORGANIZATION INFO**

Name of Organization or Group WEST FARGO LIONS CLUB		Dates of Activity (Does not include dates for the sales of tickets) 10-4-24 - 4-4-25	
Organization or Group Contact Person JUSTIN BUCHHOLZ	E-mail wflionsclub@gmail.com	Telephone Number 701-471-0320	
Business Address 320 32nd Ave W - Ste 120 *ATTENTION SHANNON DYE*	City WEST FARGO	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name SILVER DOLLAR BAR		County CASS	
Site Physical Address 221 SHEYENNE ST	City WEST FARGO	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) SEE SHEET ATTACHED - FIRST FRIDAY OF THE MONTH OCT - APR			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
SEE SHEET ATTACHED		
	Total (limit \$40,000 per year)	\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds EYE EXAMS, GLASSES, VISION SCREENERS FOR WEST FARGO PUBLIC SCHOOLS CHILDREN	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer JUSTIN BUCHHOLZ	Telephone Number 701-471-0320	E-mail Address WFLIONSCLUB@GMAIL.COM
Signature of Organization Group's Permit Organizer	Title PRESIDENT	Date 8-8-24

WEST FARGO
LIONS CLUB

MEAT RAFFLE

HELD ONCE PER MONTH

FIRST FRIDAY OF THE MONTH - OCTOBER THROUGH APRIL

LOCATED AT THE SILVER DOLLAR BAR ON SHEYENNE STREET IN WEST FARGO, ND
PROCEEDS PAY FOR EYE EXAMS AND GLASSES FOR WEST FARGO YOUTH
ALONG WITH 4 SCHOLARSHIPS TO WEST FARGO STUDENTS
AS WELL AS MISC. NON-PROFIT DONATIONS LIKE
\$5K SPONSORSHIP TO RONALD MCDONALD HOUSE ROOM
& PURCHASE OF A SUN SHADE FOR THE ND AUTISM CENTER
& \$2K TO HELP REBUILD GIGI'S PLAYHOUSE

COSTCO PRODUCTS

APPROXIMATE COST PER ITEM

(DEPENDING ON WEIGHT AND SALE PRICES)

- 1) BRISKET - \$50-\$75
- 3-4) RIBEYE STEAKS - \$40-\$55
- 3-4) RIBEYE STEAKS - \$40-\$55
- 3-5) NY STRIP STEAKS - \$40-\$50
- 3-5) NY STRIP STEAKS - \$40-\$50
- 2-PACK PORK SHOULDER - \$25-\$35
- PORK LOIN / PORK CHOPS - \$20-\$35
- 3 PACK LOIN BACK RIBS - \$25-\$35
- 2 PACK SEASONED PORK RIBS - \$25-\$35

MEATS BY J&W PRODUCTS

APPROXIMATE COST PER ITEM

(DEPENDING ON WEIGHT AND SALE PRICES)

- BRATS - \$7-\$9
- BRATS - \$7-\$9
- BRATS - \$7-\$9
- BEEF STICKS - \$7-\$9
- BEEF STICKS - \$7-\$9
- BEEF STICKS - \$7-\$9
- SMOKED BACON - \$7-\$9
- SMOKED BACON - \$7-\$9
- SMOKED BACON - \$7-\$9

MEAT RAFFLE

2023-2024 RAFFLE SEASON
ACCOUNTING SHEET

2023-2024	October	November	December	January	February	March	April	Total
Costco	\$383	\$352	\$359	\$354	\$352	\$345	\$389	\$2,533
Meats JW	\$71	\$73	\$72	\$74	\$73	\$70	\$69	\$502
Facebook	\$23	\$119	\$122	\$35	\$153	\$14		\$467
Tickets					\$77			\$77
CASH/Change	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$2,100
TOTAL COST	\$778	\$845	\$853	\$762	\$955	\$729	\$758	\$5,679
Sponsor Name	Dakota Plains Realty	NW AutoBody	Shane LeBahn Agency	Kaj	TCI Insurance	McLaughlin Enterprises	Western State Bank	
Sponsor Fee	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$2,800
Total Collected	\$2,632	\$2,549	\$1,945	\$2,429	\$3,411	\$3,272	\$2,089	\$18,327
GROSS	\$3,032	\$2,949	\$2,345	\$2,829	\$3,811	\$3,672	\$2,489	\$21,127
NET PROFIT	\$2,254	\$2,104	\$1,492	\$2,067	\$2,856	\$2,943	\$1,731	\$15,448

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group DIAMOND IN THE RUFF PET RESCUE		Dates of Activity (Does not include dates for the sales of tickets) Oct 28	
Organization or Group Contact Person HEATHER MITCHELL	E-mail heather.mitchell@diamondpetrescue.org	Telephone Number 605-520-7986	
Business Address 4752 Bakers Ln	City Reiles Acres	State ND	ZIP Code 57102
Mailing Address (if different) PO Box 9492	City Fargo	State ND	ZIP Code 57106

SITE INFO

Site Name MacKenzie River Pizza, grill and pub		County Cass	
Site Physical Address 819 24th Ave E	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) raffle 10/28			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
raffle	\$3,000 travel voucher from Worry Free Getaways	3,000.00
Total (limit \$40,000 per year)		\$ 3,000.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Monies to fund medical care, pet food, pet supplies	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address
Signature of Organization Group's Permit Organizer	Title	Date



To: West Fargo City Commission

From: Leslie McGillivray-Rivas, Senior Planner

Date: August 19, 2024

Subject: Terminate and repeal CUP A24-11 North Pond at the Preserve 14th Addition

Action: Terminate and repeal CUP A24-11

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission

Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgenson

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

Summary and Recommendation:

An approval for a Conditional Use Permit (CUP) to permit auto sales in the C: Light Commercial District was granted by City Commission on Monday, June 3, 2024. On Friday, June 14, 2024, the applicant, Brad Sather of I & S Development, informed city planning staff of their decision to back away from pursuit of the project and to withdraw their application. Because the CUP was approved prior to the applicant's request to withdraw their application, staff worked with the applicant and landowner to confirm their willingness to terminate and repeal the CUP. On July 25, 2024, the landowner, Dakota Medical Foundation, provided their consent to terminate and repeal the CUP.

Recommended Action:

It is recommended that the City Commission terminate and repeal Conditional Use Permit A24-11 regarding the permitting of automobile sales on Lot 1, Block 1, North Pond at the Preserve 14th Addition.

Policy Analysis:

Because the application had received official approval, an action to terminate and repeal that approval, must be taken.

Financial Analysis:

In addition to staff time, there were minimal costs to the city affiliated with the public hearing notices for the CUP. The CUP agreement had not yet been recorded with the county, thus there are no additional recording costs necessary for the termination and repeal of the CUP.

Process/Timeline:

Upon City Commission action to terminate and repeal the CUP, no further action will be necessary.



To: West Fargo City Commission
From: Aaron Nelson, Planning Director
Date: August 19, 2024

Subject: CDBG Application Public Hearing

Action: Hold Public Hearing—no other action requested

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgenson

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

Summary and Recommendation:

The City of West Fargo recently received preliminary approval of \$1,610,000.00 in Community Development Block Grant (CDBG) funding to offset land acquisition costs for an affordable senior housing project currently in development by Beyond Shelter, Inc. and the Housing Authority of Cass County. The project, called Elson Shores apartments, is located at 2500 6th St E. The City is now invited to submit a full application for funding to the North Dakota Division of Community Services. As part of the application process, a public hearing is required to be held for the purpose of obtaining citizen views regarding 1) the proposed CDBG application, 2) community development and affordable housing needs that may be addressed through the CDBG program, and the performance of the City in relation to these needs.

A public hearing for this purpose has been scheduled to take place at the August 19 City Commission meeting. Other than the opening and closing of the public hearing, no action is requested.

Policy Analysis:

The CDBG application supports affordable senior housing, which is a need within the City identified within the West Fargo 2.0 Comprehensive Plan.

Financial Analysis:

Administrative costs associated with this grant award (including federally required environmental reviews) will need to be initially paid for by the City. However, reimbursement of these costs are included as part of the grant award.

Process/Timeline:

- February 21, 2023 – City approval of project development entitlements (subdivision, rezoning, & parking reduction)
- August 21, 2023 – City approval of Payment In Lieu Of Tax (PILOT) incentive to support the project
- January 22, 2024 – City authorization to apply for CDBG project funding

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 515-5370 DATE: July 29, 2024
3. AGENDA TITLE:
A24-17 FMD-Raymond Subdivision, Final Plat Approval.
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Approve final plat of FMD-Raymond Subdivision, At their June 11, 2024 meeting,
the West Fargo Planning and Zoning Commission voted to recommend approval
of the proposed subdivision on the basis it is consistent with City plans and
ordinances.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
Portions of Sections 2, 11, 14, 23, 26, 27 and 34, T140N, R50W, Cass County,
North Dakota.
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Approve Final Plat and Subdivision Agreement

STAFF REPORT

A24-17 SUBDIVISION	
FMD-Raymond Subdivision	
Portions of Sections 2, 11, 14, 23, 26, 27 and 34, T140N, R50W, Cass County, North Dakota	
Owner: Cass County Joint Water Resource District Applicant: Steve Swanson, AE2S	Staff Contact: Lisa Sankey
Planning & Zoning Commission Public Hearing:	06-11-2024 - Approval
City Commission Final Plat Approval:	08-05-2024

PURPOSE:

Subdivide unplatted parcels for a public flood protection project.

STATEMENTS OF FACT:

Land Use Classification:	C-1 Deferred Development Sector (ETJ) & G-1 Sub-Urban – Restricted Growth Sector (ETJ)
Existing Land Use:	Vacant
Current Zoning District(s):	A: Agricultural
Zoning Overlay District(s):	n/a
Proposed Zoning District(s):	Unchanged
Proposed Lot size(s) or range:	5 to 292 acres
Total area size:	1,571.23 acres
Adjacent Zoning Districts:	A: Agricultural
Adjacent street(s):	30 th , 31 st (County Rd #22), 32 nd , 33 rd , 34 th , 35 th , 36 th Street SE and various ¼ section township roads
Adjacent Bike/Pedestrian Facilities:	None
Available Parks/Trail Facilities:	None
Land Dedication Requirements:	Public Flood Protection Project – No Public Land Dedication Required.

DISCUSSION AND OBSERVATIONS:

- The applicant is subdividing undeveloped parcels of property acquired as part of the FM Area Diversion Project (the “Diversion”) to further define property that will be permanently used for the Diversion.
- Only a portion of the proposed subdivision is located within the City’s exclusive extraterritorial jurisdiction. The remainder of the subdivision is located within Cass County’s subdivision jurisdiction. As such, the proposed subdivision requires final approval from both the City and the County.
- The primary purpose of this subdivision is to create formal property boundaries for the Diversion right of way and simplify legal descriptions.
- Once the Diversion is complete, the applicant intends to replat the subject property in order to vacate & dedicate road rights-of-way and easements as necessary, as well as to make any adjustments to the project boundaries that may be needed.

STAFF REPORT

- It is anticipated that the applicant would apply to rezone the subject property to P (Public Facilities), once the final project boundaries are established after completion of the Diversion.
- Because the FM Area Diversion is a public flood protection project, there will be no public land dedication required.
- The FM Area Diversion currently includes public access along the entire 30-mile diversion channel that will support recreational uses, including a gravel maintenance road/trail on both sides of the channel, as well as graded secondary trails on the excavated material berms. There will also be several parking areas and access points constructed as well as bicycle lanes constructed on several bridges that cross the diversion channel. These features may provide opportunities for future expansion of park and recreation facilities outside of the diversion channel.
- Due to the unique nature of the proposed plat, the requested subdivision includes a subdivision variance to allow deviation from some of the City's typical subdivision standards. This includes:
 - Existing floodplains will not be shown on the plat, due to the nature and flood risk reduction purpose of the Diversion.
 - Additional right-of-way will not be dedicated for section line roads, as right-of-way dedication and vacation will take place at the time of replat after completion of the Diversion.
 - Exemption from public dedication requirements.

NOTICES:

Sent to:	Public Notice in Official Newspaper and applicable agencies and departments
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Comments Received:

- No comments received to-date.

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed application is consistent with the City plans and ordinances as it is clearing up legal descriptions and defining right-of-way in preparation of completion of the FM Area Diversion project and allowing potential for future development as outlined in West Fargo 2.0. The FM Area Diversion project is documented within the West Fargo 2.0 Comprehensive Plan and serves as a delineation between the C-1 Deferred Development Sector and the G-1 Sub-Urban – Restricted Growth Sector of the City's extraterritorial jurisdiction.
- C-1 Deferred Development Sector - The area where development is deferred includes spaces west of the proposed FM Area Diversion Project, as well as land located in the northern section of the extraterritorial areas. At the time of the comprehensive plan update, plans and specifications for the FM Area Diversion Project were under development and completion of the diversion was not anticipated until the year 2024, at the earliest. It has not been determined what effects the project will have upon properties along the diversion. Therefore, it is recommended that planning and development not take place in these areas until the diversion is operational and revised floodplain maps have been made available. Other areas within this sector might be best kept in reserve until infrastructure can efficiently be provided or innovative conservation methods can be employed to avoid costly upgrades in the future.
- The G-1 Sub-Urban - Restricted Growth Sector includes areas between the current and proposed diversion that may have new development potential with construction of the FM Diversion. The G-1 area identifies significant tracts of land that are currently rural, but where directed and well-

STAFF REPORT

planned new development could occur around the identified potential Future Mixed-Use and Employment Centers.

PLANNING AND ZONING COMMISSION ACTION

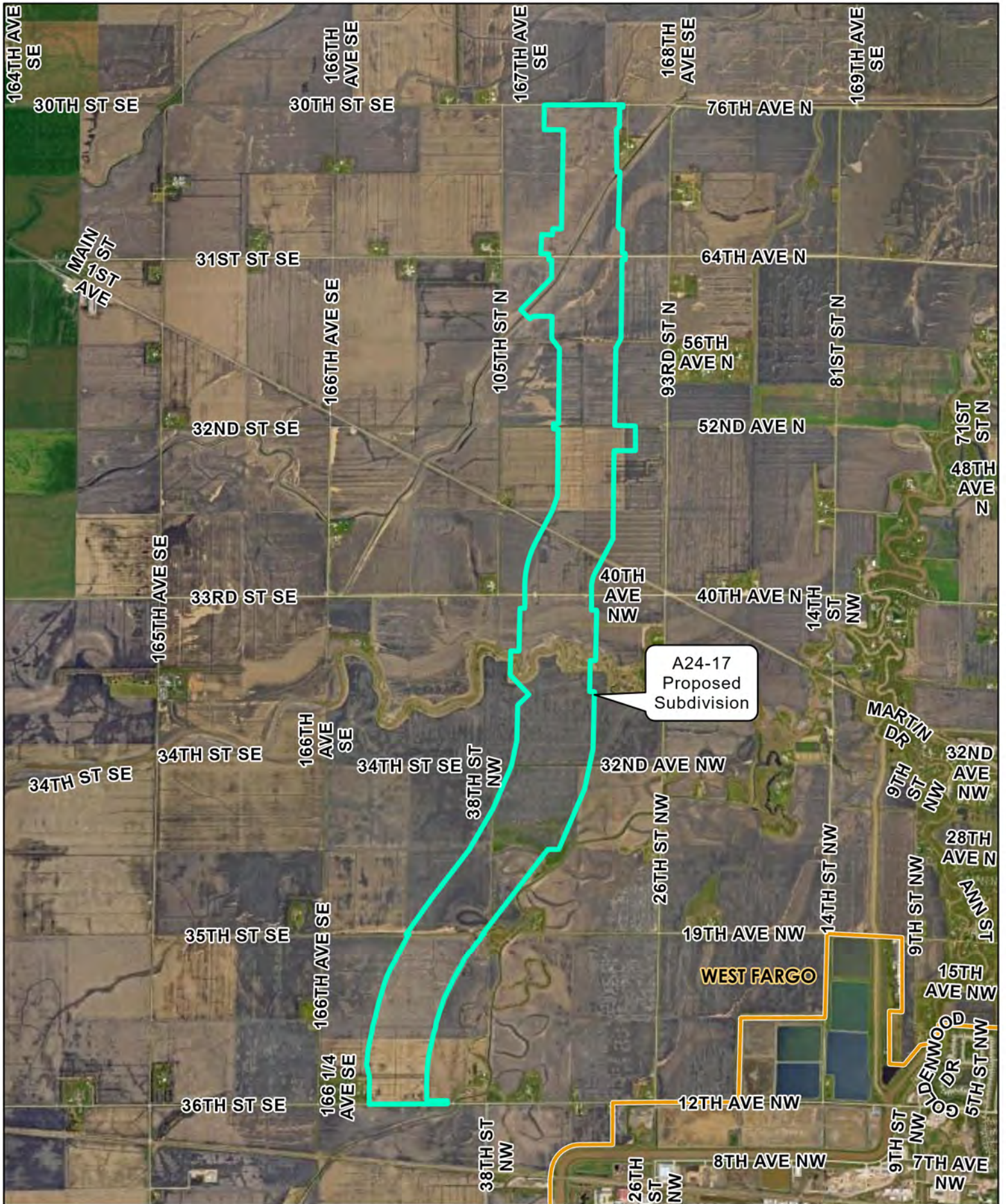
At their June 11, 2024 meeting, the West Fargo Planning and Zoning Commission voted to approve the Subdivision.

RECOMMENDATION:

It is recommended that the City approve the proposed Subdivision on the basis that it is consistent with City plans and ordinances.

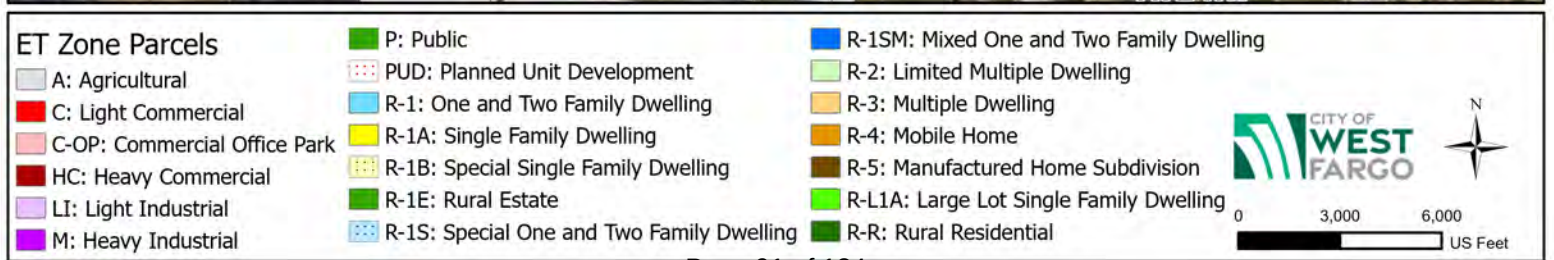
Attachments:

- Aerial map
- Zoning map
- Final Plat
- Project Narrative
- Subdivision Agreement



Features

Agenda Zone City Limits



PLAT of
FMD-RAYMOND SUBDIVISION
IN SECTIONS 2, 11, 14, 23, 26, 27, and 34, T140N, R50W,
5th P.M., CASS COUNTY, NORTH DAKOTA

DESCRIPTION OF PLAT BOUNDARIES

Those portions of Sections 2, 11, 14, 23, 26, 27, and 34, and part of Gust Subdivision in Section 23, T140N, R50W, 5th P.M., Cass County, North Dakota, being further described as follows:

BLOCKS 1, 2, 3, 4, 5, 6, 7, & 8

Commencing at the northwest corner of said Section 2; thence N87°25'03"E on the north line of said Section 2 a distance of 1,327.41 feet to the Point of Beginning; thence continuing N87°25'03"E on the north line of said Section 2 a distance of 2,470.80 feet; thence S02°34'57"E a distance of 65.00 feet; thence S87°25'03"W parallel with, and 65.00 feet south of, the north line of said Section 2 a distance of 165.00 feet; thence S02°34'57"E a distance of 682.38 feet; thence S87°25'03"W a distance of 65.42 feet; thence S03°01'42"E a distance of 1,339.40 feet to the south line of the Northeast Quarter (NE1/4) of said Section 2; thence N87°17'31"E on the south line of the NE1/4 of said Section 2 a distance of 99.26 feet; thence S01°52'33"E parallel with the east line of the Southeast Quarter (SE1/4) of said Section 2 a distance of 1,771.00 feet; thence N88°07'27"E a distance of 100.00 feet; thence S01°52'33"E parallel with the east line of the SE1/4 of said Section 2 a distance of 775.00 feet; thence N87°12'25"E parallel with, and 100.00 feet north of, the south line of the SE1/4 of said Section 2 a distance of 100.00 feet; thence S02°47'35"E a distance of 200.00 feet; thence S87°12'25"W parallel with, and 100.00 feet south of, the south line of the SE1/4 of said Section 2 a distance of 100.00 feet; thence S01°55'00"E parallel with the east line of the Northeast Quarter (NE1/4) of said Section 11 a distance of 2,554.20 feet to the south line of the NE1/4 of said Section 11; thence S34°52'37"W a distance of 287.85 feet; thence S01°54'47"E parallel with the east line of the Southeast Quarter (SE1/4) of said Section 11 a distance of 2,369.22 feet; thence N87°07'49"E parallel with, and 65.00 feet north of, the south line of the SE1/4 of said Section 11 a distance of 644.21 feet; thence S02°52'11"E a distance of 855.00 feet; thence S87°07'49"W parallel with, and 770.00 feet south of, the south line of the SE1/4 of said Section 11 a distance of 675.00 feet; thence S01°55'29"E parallel with, and 970.00 feet east of, the west line of the Northeast Quarter (NE1/4) of said Section 14 a distance of 2,763.26 feet; thence S25°20'54"W a distance of 615.59 feet to the northerly right-of-way line of BNSF Railway; thence continuing S25°20'54"W a distance of 150.00 feet to the southerly right-of-way line of BNSF Railway; thence continuing S25°20'54"W a distance of 436.28 feet; thence 460.82 feet on the arc of a tangential curve, concave to the southeast, having a radius of 950.00 feet, a central angle of 27°47'33"; and a long chord length of 456.31 feet bearing S11°27'08"W; thence S02°26'30"E a distance of 247.74 feet to the south line of the Southeast Quarter (SE1/4) of said Section 14; thence continuing S02°26'30"E a distance of 475.00 feet; thence N87°33'21"E parallel with, and 475.00 feet south of, the north line of said Section 23 a distance of 163.00 feet; thence S01°17'14"E parallel with the west line of said Section 23 a distance of 90.01 feet to the south line of Lot 1, Block 1, Gust Subdivision; thence continuing S01°17'14"E parallel with the west line of said Section 23 a distance of 1,067.80 feet; thence S88°42'48"W a distance of 165.00 feet; thence S01°17'14"E parallel with the west line of said Section 23 a distance of 975.00 feet; thence N88°42'48"E a distance of 150.00 feet; thence S01°17'14"E parallel with the west line of said Section 23 a distance of 1,800.00 feet; thence S09°12'42"W a distance of 1,285.46 feet; thence S20°39'35"W a distance of 2,072.63 feet to the north line of the Southwest Quarter (SW1/4) of said Section 26; thence S87°07'23"W on the north line of the SW1/4 of said Section 26 a distance of 344.84 feet; thence S35°07'17"W a distance of 3,347.83 feet to the south line of said Section 27; thence S87°04'51"W on the south line of said Section 27 a distance of 31.74 feet; thence S35°07'21"W a distance of 122.23 feet; thence 5,045.67 feet on the arc of a tangential curve, concave to the east, having a radius of 7,350.00 feet, a central angle of 36°21'51"; and a long chord length of 4,961.41 feet bearing S16°56'29"W; thence S01°14'30"E a distance of 463.14 feet; thence N87°07'54"E parallel with, and 100.00 feet north of, the south line of said Section 34 a distance of 668.42 feet; thence S02°52'06"E a distance of 100.00 feet to the south line of said Section 34; thence S87°07'54"W on the south line of said Section 34 a distance of 1,426.34 feet to the Southwest Corner of the Southwest Quarter (SW1/4) of said Section 34; thence S87°09'37"W on the south line of the SW1/4 of said Section 34 a distance of 990.51 feet; thence N01°13'31"W a distance of 1,000.06 feet; thence S87°09'37"W a distance of 100.04 feet; thence N01°13'31"W a distance of 849.88 feet; thence N08°23'21"E a distance of 618.61 feet to the south line of the North Half (NH1/2) of said Section 34; thence N15°36'03"E a distance of 1,413.70 feet; thence N02°15'35"E a distance of 1,450.00 feet to the Northwest Corner of the Northeast Quarter (NE1/4) of said Section 34; thence N02°54'41"E a distance of 1,343.34 feet; thence N35°07'21"E a distance of 1,989.23 feet to the north line of the Southwest Quarter (SE1/4) of said Section 27; thence N07°46'08"E a distance of 1,491.56 feet; thence N20°39'35"E a distance of 1,476.90 feet to the north line of said Section 26; thence N09°12'42"E a distance of 824.39 feet; thence N01°17'14"W parallel with the west line of said Section 23 a distance of 1,100.00 feet; thence N43°42'46"E a distance of 454.41 feet; thence N46°17'14"W a distance of 850.00 feet; thence N01°17'14"W parallel with the west line of said Section 23 a distance of 750.00 feet; thence N88°42'48"E a distance of 280.00 feet; thence N01°17'14"W parallel with the west line of said Section 23 a distance of 1,340.00 feet; thence N87°33'21"E parallel with, and 425.00 feet south of, the north line of said Section 23 a distance of 150.00 feet; thence N02°26'30"W a distance of 672.74 feet; thence 1,479.46 feet on the arc of a tangential curve, concave to the east, having a radius of 3,050.00 feet, a central angle of 27°47'33"; and a long chord length of 1,465.00 feet bearing N11°27'08"E; thence N25°20'54"E a distance of 1,092.73 feet to the south line of the Northwest Quarter (NW1/4) of said Section 14; thence N16°44'33"E a distance of 489.14 feet; thence N01°50'29"W parallel with the east line of the NW1/4 of said Section 14 a distance of 2,095.79 feet; thence S87°08'29"W parallel with, and 80.00 feet south of, the north line of the NW1/4 of said Section 14 a distance of 155.00 feet; thence N02°13'31"W a distance of 165.00 feet; thence N87°08'29"E parallel with, and 85.00 feet north of, the north line of the NW1/4 of said Section 14 a distance of 160.00 feet; thence N02°02'57"W parallel with the west line of said Section 11 a distance of 2,370.00 feet; thence N50°23'30"W a distance of 268.87 feet to the north line of the Southwest Quarter (SW1/4) of said Section 11; thence N02°49'36"W a distance of 790.00 feet; thence S87°10'24"W parallel with the north line of the SW1/4 of said Section 11 a distance of 975.00 feet; thence S88°10'09"W a distance of 146.57 feet; thence N48°22'31"W a distance of 400.00 feet; thence N41°37'29"E a distance of 1,400.00 feet; thence N02°02'57"W parallel with the west line of said Section 11 a distance of 557.03 feet; thence S87°12'25"W parallel with, and 100.00 feet south of, the north line of the Northwest Quarter (NW1/4) of said Section 11 a distance of 65.00 feet; thence N02°47'35"W a distance of 100.00 feet to the north line of the NW1/4 of said Section 11; thence S87°12'25"W on the north line of the NW1/4 of said Section 11 a distance of 228.34 feet; thence N02°12'47"W parallel with the west line of the Southwest Quarter (SW1/4) of said Section 2 a distance of 700.00 feet; thence N87°47'13"E a distance of 335.00 feet; thence N02°12'47"W parallel with the west line of the SW1/4 of said Section 2 a distance of 180.00 feet; thence N87°47'13"E a distance of 300.00 feet; thence N02°12'47"W parallel with the west line of the SW1/4 of said Section 2 a distance of 1,776.54 feet to the north line of the SW1/4 of said Section 2; thence N02°12'35"W parallel with the west line of the Northwest Quarter (NW1/4) of said Section 2 a distance of 1,322.72 feet; thence S87°17'49"W a distance of 573.74 feet; thence N02°07'59"W a distance of 769.66 feet to the Point of Beginning.

EXCEPT the Burlington Northern Santa Fe Railway right-of-way in said Section 14.

Said Plat contains 1,571.23 acres and is subject to any existing easements.

CERTIFICATE OF SURVEYOR

I, Steven E. Swanson, a Professional Land Surveyor in the State of North Dakota, hereby certify that this survey of FMD-Raymond Subdivision as shown herein was conducted by me or under my direct supervision; that the exterior boundary of said subdivision is delineated on the ground by monuments shown hereon, and that, to the best of my knowledge and belief, this plat is a true and correct representation of said survey.

Dated this _____ day of _____, 2024.

Steven E. Swanson, PLS
ND Reg. No. LS-4165

STATE OF NORTH DAKOTA)
COUNTY OF GRAND FOLKS)

On this _____ day of _____, 2024, before me personally appeared Steven E. Swanson, known to me to be the person described in the within instrument, and who acknowledged to me that he executed the same.

Notary Public:

CERTIFICATE OF CASS COUNTY PLANNING COMMISSION

The Cass County Planning Commission has reviewed this plat and hereby approves it.

Dated this _____ day of _____, 2024.

Ken Loughhead
Chairman

Lisa Shasky
Secretary

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

On this _____ day of _____, 2024, before me personally appeared Ken Loughhead and Lisa Shasky, known to me to be the persons described in the within instrument, and who acknowledged to me that they executed the same.

Notary Public:

CERTIFICATE OF CASS COUNTY COMMISSIONERS

Cass County Approval includes Blocks 1, 2, 3, 4, and that part of Block 5 outside of the City of West Fargo Extraterritorial Jurisdiction. The Cass County Board of County Commissioners reviewed this plat at its meeting on the _____ day of _____, 2024, and, having found it to be in the interest of the public health, safety, and welfare, hereby approves it.

Chad Peterson, Chairman
Cass County Board of Commissioners

Attest: Brandy Madriga
Cass County Finance Director

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

On this _____ day of _____, 2024, before me personally appeared Chad Peterson and Brandy Madriga, known to me to be the persons described in the within instrument, and who acknowledged to me that they executed the same.

Notary Public:

CERTIFICATE OF CASS COUNTY ENGINEER

Reviewed by the Cass County Engineer this _____ day of _____, 2024.

Thomas Soucy
Interim Cass County Engineer

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

On this _____ day of _____, 2024, before me personally appeared Thomas Soucy, known to me to be the person described in the within instrument, and who acknowledged to me that he executed the same.

Notary Public:

CERTIFICATE OF RAYMOND TOWNSHIP

Reviewed by Raymond Township this _____ day of _____, 2024.

David Gust
Chairman

Attest: Barry Bowman
Clerk/Treasurer

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

On this _____ day of _____, 2024, before me personally appeared David Gust and Barry Bowman, known to me to be the persons described in the within instrument, and who acknowledged to me that they executed the same.

Notary Public:

CERTIFICATE OF OWNER

We, Cass County Joint Water Resource District, a political subdivision of the State of North Dakota, hereby certify that we are the owner of the lands described above and that: 1) we have caused the same to be platted into lots and blocks as shown hereon and 2) said subdivision shall be known as FMD-Raymond Subdivision.

Cass County Joint Water Resource District ("CCJWRD")
Owner, Blocks 1-8

Dated this _____ day of _____, 2024.

Rodger Olson, Chairman

Melissa Hinkemeyer, Secretary-Treasurer

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

On this _____ day of _____, 2024, before me personally appeared, Rodger Olson, CCJWRD Chairman, and Melissa Hinkemeyer, CCJWRD Secretary-Treasurer, known to me to be the persons described in the within instrument, and who acknowledged to me that they executed the same on behalf of CCJWRD.

Notary Public:

CERTIFICATE OF RUSH RIVER WATER RESOURCE DISTRICT

Dated this _____ day of _____, 2024.

William Hejl, Chairman

Melissa Hinkemeyer, Secretary-Treasurer

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

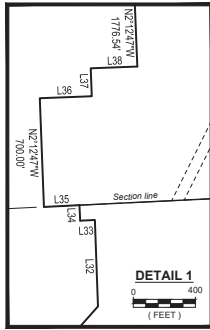
On this _____ day of _____, 2024, before me personally appeared, William Hejl, Chairman, and Melissa Hinkemeyer, Secretary-Treasurer of the Rush River Water Resource District, known to me to be the persons described in the within instrument, and who acknowledged to me that they executed the same on behalf of the Rush River Water Resource District.

Notary Public:



Advanced Engineering and Environmental Services, Inc.
4179 28th Ave South, Fargo, ND 58104
Ph: 701-384-9111 Web: www.aes.com
WIC/CDM/CH2M Hill - FM Division Land Acquisition
Management Survey Support on (Dad/Draught) Tech
R50W/Plat/Township/PLAT FMD-Raymond Subdiv
PAGE 1 OF 5

PLAT of FMD-RAYMOND SUBDIVISION IN SECTIONS 2, 11, 14, 23, 26, 27, and 34, T140N, R50W, 5th P.M., CASS COUNTY, NORTH DAKOTA



CERTIFICATE OF WEST FARGO PLANNING COMMISSION
The West Fargo Planning Commission reviewed this plat on the _____ day of _____, 2024,
and hereby approves it.
Dated this _____ day of _____, 2024.

Joseph F. Kolb, Chairman

STATE OF NORTH DAKOTA } SS

COUNTY OF CASS

On this _____ day of _____, 2024, before me personally appeared Joseph F. Kolb, Chairman,
known to me to be the person described in the within instrument, and who acknowledged to me that he executed
the same.

Notary Public:

CERTIFICATE OF WEST FARGO CITY COMMISSION
The City of West Fargo Extraterritorial Jurisdiction includes part of Block 5 and all of Blocks 6, 7, and 8. The West
Fargo City Commission reviewed this plat at its meeting on the _____ day of _____, 2024, and, having
found it to be in the interest of the public health, safety, and welfare, hereby approves it.

Bernie L. Dardis, President

Dustin T. Scott, City Auditor

STATE OF NORTH DAKOTA } SS

COUNTY OF CASS

On this _____ day of _____, 2024, before me personally appeared Bernie L. Dardis, President
and Dustin T. Scott, City Auditor, known to me to be the persons described in the within instrument, and who
acknowledged to me that they executed the same on behalf of the City of West Fargo.

Notary Public:

CERTIFICATE OF WEST FARGO CITY ENGINEER
Reviewed by the West Fargo City Engineer this _____ day of _____, 2024.

Daniel R. Hanson, City Engineer

STATE OF NORTH DAKOTA } SS

COUNTY OF CASS

On this _____ day of _____, 2024, before me personally appeared Daniel R. Hanson, City
Engineer, known to me to be the person described in the within instrument, and who acknowledged to me that he
executed the same as City Engineer.

Notary Public:

CERTIFICATE OF WEST FARGO CITY ATTORNEY
I hereby certify that proper evidence of title has been examined by me and I approve the plat as to form and
execution this _____ day of _____, 2024.

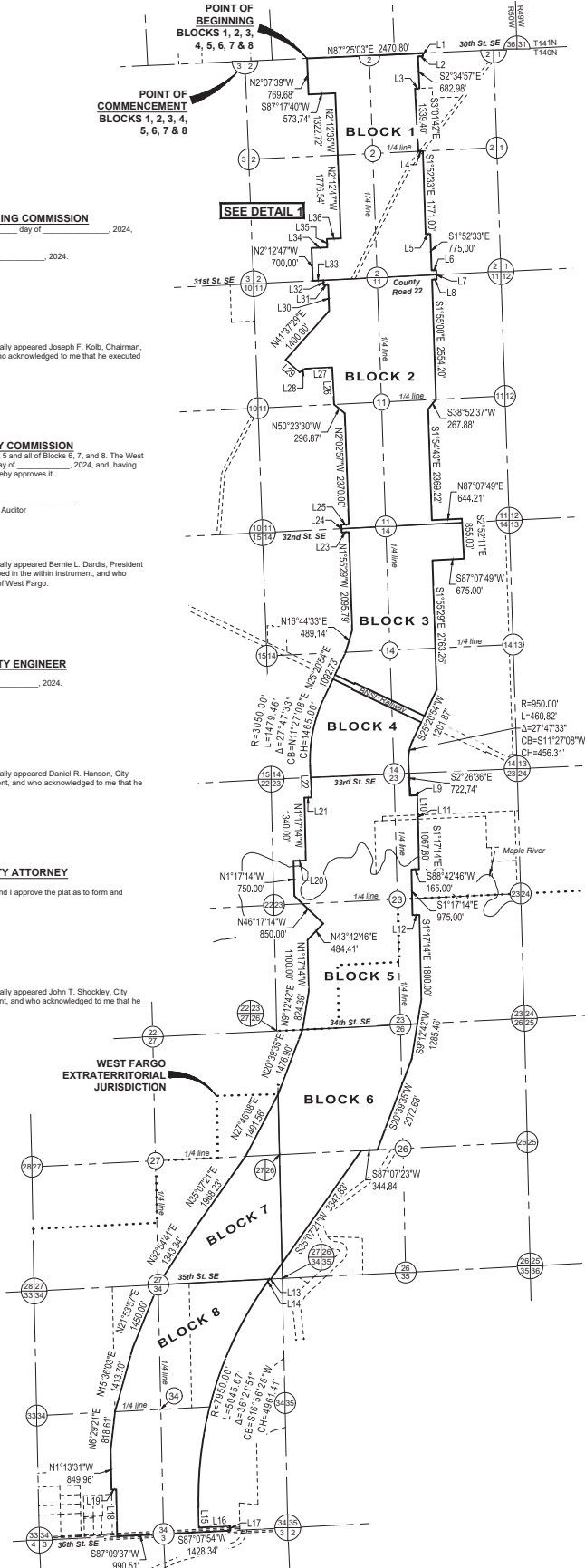
John T. Shockley, City Attorney

STATE OF NORTH DAKOTA } SS

COUNTY OF CASS

On this _____ day of _____, 2024, before me personally appeared John T. Shockley, City
Attorney, known to me to be the person described in the within instrument, and who acknowledged to me that he
executed the same as City Attorney.

Notary Public:



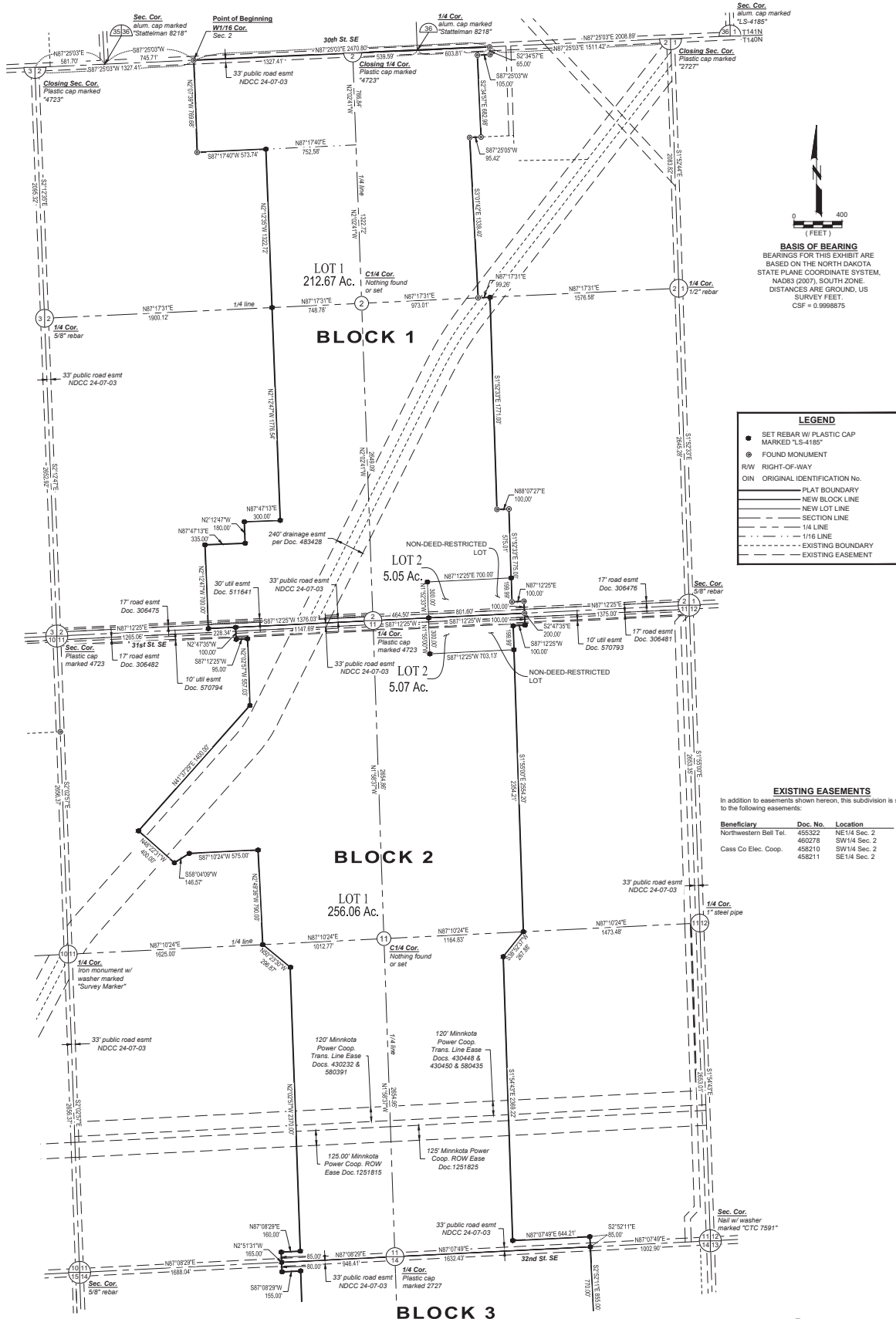
BASIS OF BEARING
BEARINGS FOR THIS EXHIBIT ARE
BASED ON THE NORTH DAKOTA
STATE PLANE COORDINATE SYSTEM,
NAD83 (2011), SOUTH ZONE.
DISTANCES ARE GROUND, US
SURVEY FEET.
CSF = 0.9998875

LEGEND

- SET REBAR W/ PLASTIC CAP
MARKED "LS-4185"
- FOUND MONUMENT
- R/W RIGHT-OF-WAY
- OIN ORIGINAL IDENTIFICATION No.
- PLAT BOUNDARY
- NEW BLOCK LINE
- NEW LOT LINE
- SECTION LINE
- 1/4 LINE
- 1/16 LINE
- EXISTING BOUNDARY
- EXISTING EASEMENT

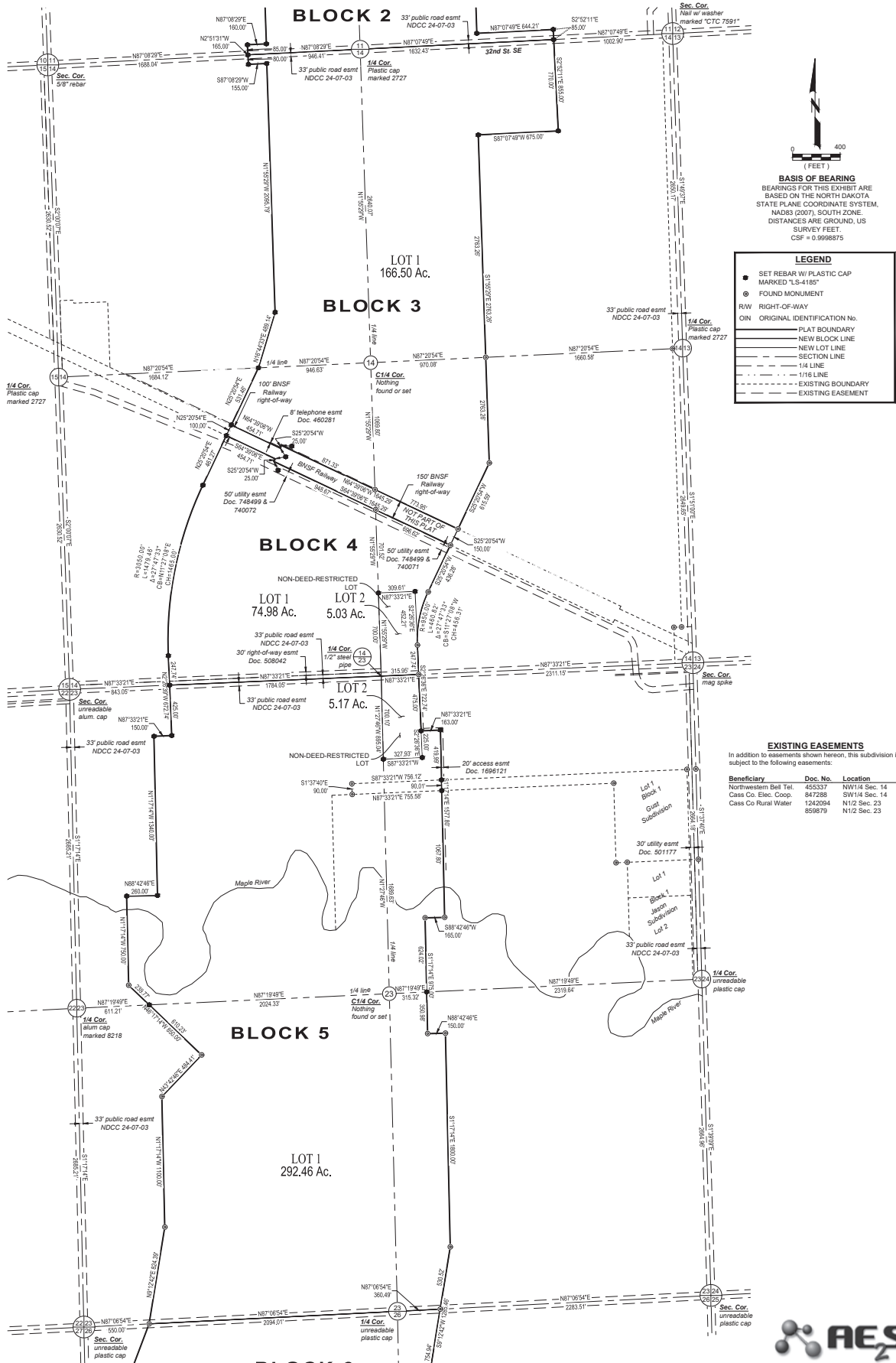
LINE TABLE		
LINE	LENGTH	BEARING
L1	65.00'	S02°34'57"E
L2	105.00'	S87°25'03"W
L3	95.42'	S87°25'05"W
L4	99.29'	N87°17'31"E
L5	100.00'	N88°07'27"E
L6	100.00'	N87°12'25"E
L7	200.00'	S02°47'35"E
L8	100.00'	S87°12'29"W
L9	163.00'	N87°33'21"E
L10	419.99'	S01°17'14"E
L11	90.01'	S01°17'14"E
L12	150.00'	N88°42'46"E
L13	31.74'	S87°04'51"W
L14	122.23'	S39°07'21"W
L15	453.14'	S01°14'30"E
L16	668.42'	N87°07'54"E
L17	100.00'	S02°52'06"E
L18	1000.00'	N01°13'31"W
L19	100.04'	S87°09'37"W
L20	280.00'	N88°42'46"E
L21	150.00'	N87°33'21"E
L22	672.74'	N02°26'39"W
L23	155.00'	S87°08'29"W
L24	165.00'	N02°51'31"W
L25	160.00'	N87°08'29"E
L26	790.00'	N02°49'36"W
L27	575.00'	S87°10'24"W
L28	146.57'	S59°04'09"W
L29	400.00'	N48°22'31"W
L30	557.03'	N02°02'57"W
L31	95.00'	S87°12'29"W
L32	100.00'	N02°47'35"E
L33	228.34'	S87°12'29"W
L34	335.00'	N87°47'13"E
L35	180.00'	N02°12'47"W
L36	300.00'	N87°47'13"E

PLAT of FMD-RAYMOND SUBDIVISION IN SECTIONS 2, 11, 14, 23, 26, 27, and 34, T140N, R50W, 5th P.M., CASS COUNTY, NORTH DAKOTA

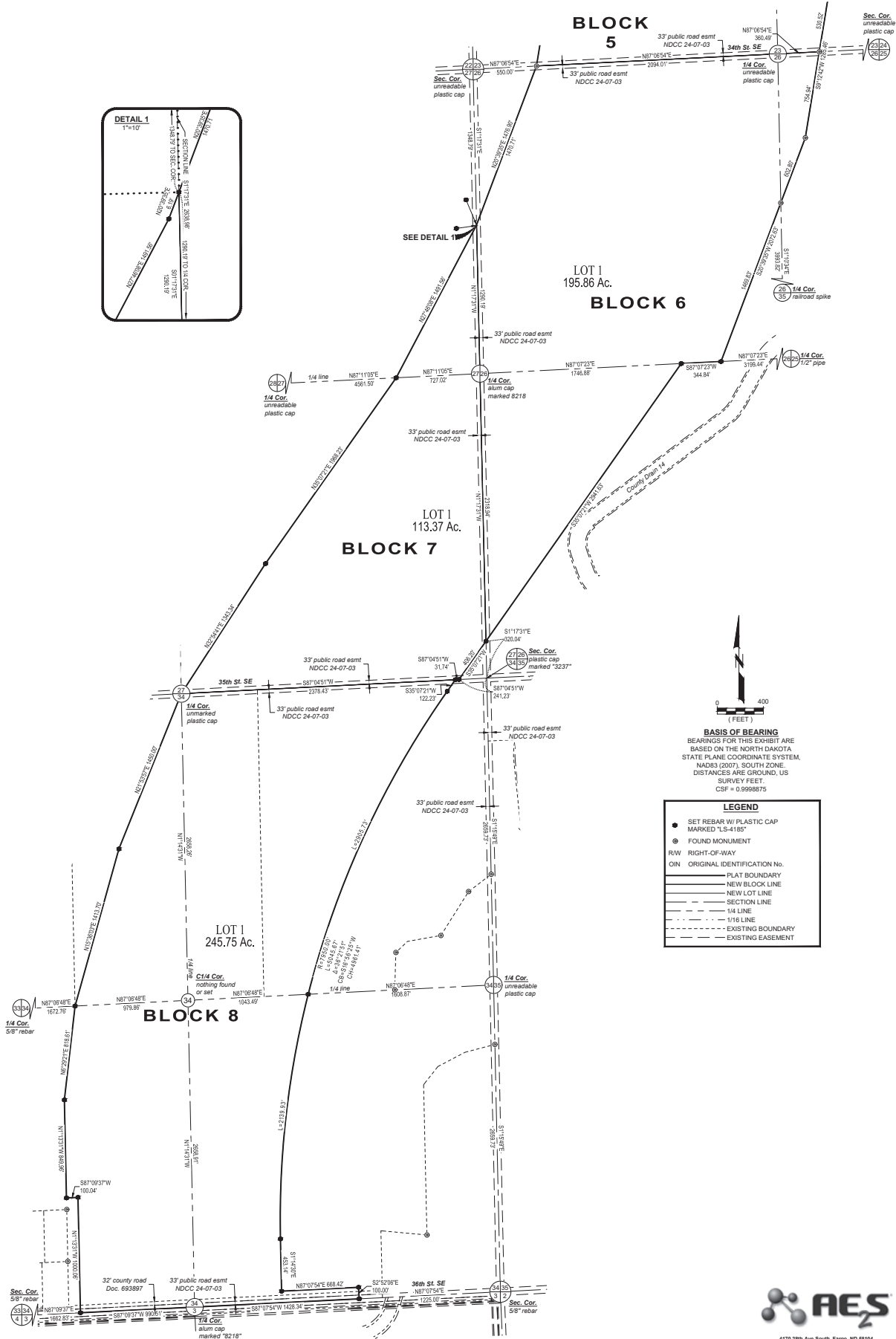


4179 28th Ave South, Fargo, ND 58104
 PH: 701-284-9111 Web: www.AES.com
 W:\C\CMC\2014\14 FMD Raymond Land Acquisition
 Management\Survey Support\Survey Data\Drawings\T140N
 R50W\Subdivisions\PLAT FMD-Raymond Sub.dwg
 PAGE 3 OF 5

PLAT of
FMD-RAYMOND SUBDIVISION
IN SECTIONS 2, 11, 14, 23, 26, 27, and 34, T140N, R50W, 5th P.M.,
CASS COUNTY, NORTH DAKOTA



PLAT of
FMD-RAYMOND SUBDIVISION
IN SECTIONS 2, 11, 14, 23, 26, 27, and 34, T140N, R50W, 5th
P.M., CASS COUNTY, NORTH DAKOTA



FMD-Raymond Twp Plat – Supporting information for Subdivision Application to City of West Fargo, ND

May 17, 2024

FM Area Diversion Platting

The Metro Flood Diversion Authority (MFDA), via the Cass County Joint Water Resource District (CCJWRD) has acquired property for the FM Area Diversion Comprehensive Project. The MFDA, via CCJWRD will plat property that will be permanently used for the Comprehensive Project. This property is called the Comprehensive Project right-of-way (ROW). Reasons for platting the Project ROW include the following:

- creating formal property boundaries for the ROW,
- vacating roads,
- closing section lines,
- dedicating road ROW for newly constructed roads,
- vacating existing easements,
- providing for better planning and zoning decisions by political subdivisions having jurisdiction,
- simplifying legal descriptions, and
- delineating the responsible party for property taxes.

Platting the Diversion Channel

The platting process for the ROW for the Storm Water Diversion Channel and Associated Infrastructure (SWDCAI) is as follows:

- ROW needed for the SWDCAI that is owned by CCJWRD will be platted as Initial Plats.
- The Initial Plats will be prepared for each township in which the SWDCAI will be constructed. The Initial Plats for each township will be designated as follows:
 - FMD-Wiser Subdivision
 - FMD-Harwood Subdivision
 - FMD-Berlin Subdivision
 - FMD-Raymond Subdivision
 - FMD-Mapleton Subdivision
 - FMD-Warren Subdivision
 - FMD-Stanley Subdivision
- The Initial Plats may not vacate existing roads or close existing section lines.

- Determination to vacate existing roads or close section lines will be dependent upon the facts and circumstances of each Initial Plat in coordination with the P3 developer and the MFDA staff.
- In advance of construction, upon requests from the MFDA and CCJWRD, Cass County will take ownership and control of roads via a jurisdictional transfer and will close those roads for construction.
- At a future date, following substantial completion of SWDCAI, and as determined appropriate by the MFDA, replats will be prepared for each township as necessary to vacate roads, close section lines, and re-dedicate any necessary ROW for the newly constructed roadways. Re-zoning of the platted area, if applicable, will also be accomplished at a future date consistent with the replats.
- Replats and any subsequent plats within a township will be named consecutively following the same naming convention as the Initial Plats:
 - e.g., FMD-Raymond 2nd Subdivision, FMD-Raymond 3rd Subdivision, etc.
- Preliminary plats of the Initial Plats, Initial Replats, and any subsequent plats will be prepared and routed for review by MFDA representatives before submission to Cass County or West Fargo for the official plat application process.

Additional Comments

Recreation – The FM Area Diversion currently includes public access along features of the entire 30-mile diversion channel that will support recreational uses. These include a gravel maintenance road/trail on both sides of the channel as well as graded secondary trails on the excavated material berms for the entire 30-miles. Also, there will be several parking areas and access points constructed. Bicycle lanes will be constructed on several bridges that cross the diversion channel. These features may provide opportunities for future expansion of park and recreation facilities outside of the diversion channel.

Floodplain – due to the nature and flood risk reduction purpose of the FM Area Diversion, the existing floodplain in and around the platted area will be changed. As such, the floodplain is not shown on the plats.

Grading and Drainage – The FM Area Diversion is a flood risk reduction project for the Fargo-Moorhead-West Fargo metro area that includes a 30-mile stormwater diversion channel that will convey floodwaters around the west side metro. Drainage from the west side of the SWDCAI will be conveyed into the diversion channel. Drainage from the east side of the SWDCAI will be conveyed away from the diversion channel via toe drains, existing ditches, and drains or waterways.



SUBDIVISION AGREEMENT

THIS AGREEMENT, entered into this __ day of _____, 2024, (the “Effective Date”) by and between the City of West Fargo, North Dakota (the “City”) and the Cass County Joint Water Resource District (the “CCJWRD”).

WHEREAS, the CCJWRD is the current owner of Part of Block 5 and Blocks 6-8; within the plat of FMD-Raymond Subdivision to the City of West Fargo Extraterritorial Jurisdiction, Cass County, North Dakota; and

WHEREAS, the City is considering for approval the plat of FMD-Raymond Subdivision to the City (the “Property”); and

WHEREAS, the CCJWRD and the City desire to set out certain terms and conditions of plat and development approval and responsibilities of the parties to this Agreement; and

WHEREAS, the CCJWRD desires to subdivide parcels of property acquired as part of the Fargo-Moorhead Metropolitan Area Flood Risk Management Project (the “Comprehensive Project”); and

WHEREAS, the primary purpose of the FMD-Raymond Subdivision is to create formal property boundaries for the Comprehensive Project right-of-way; and

NOW THEREFORE, it is agreed between the parties as follows:

I. PARTIES

1. The City, a North Dakota Home Rule Charter City, is vested with the authority to control access to its streets and municipal infrastructure. The City has the authority to approve or disapprove of all subdivision plats within its territorial jurisdiction.

2. The CCJWRD is a legally recognized North Dakota water resource district with the authority to own and improve land. The CCJWRD is the legal and equitable owner of the Property. The individuals signing this Agreement represent and hereby certify they are expressly authorized to execute this Agreement on behalf of the CCJWRD.

II. JURISDICTION

1. The CCJWRD agrees to submit to the authority of the City of West Fargo. The CCJWRD agrees and acknowledges that it and/or its successors and assigns, as applicable, must receive approval from the City of West Fargo for any proposed other or further platting and zoning.

2. The CCJWRD agrees and acknowledges that it and/or its successors and assigns, as applicable, must comply with all Federal, State, and County statutes, rules, and regulations regarding the development of the Property.

3. The CCJWRD and/or its successors and assigns, as applicable, is the “responsible party” for compliance with all Federal and State environmental statutes, rules and regulations including storm water runoff regulations.

4. This Agreement only covers the plat of FMD-Raymond Subdivision.

5. The CCJWRD has submitted a final plat of FMD-Raymond Subdivision, which will be considered by the City Commission on _____, 2024. The CCJWRD agrees to comply with all provisions of City zoning and subdivision ordinances.

III. IMPROVEMENTS

1. The CCJWRD intends to subdivide parcels of property acquired for the Comprehensive Project to further define property that will be permanently used for the Comprehensive Project.

2. When the Comprehensive Project is complete, the CCJWRD intends to replat the Property in order to vacate and dedicate road rights-of-way and easements as it deems necessary, as well as to make any adjustments to the Comprehensive Project boundaries as needed.

3. The CCJWRD intends to apply to rezone the Property to P (Public Facilities) when final Comprehensive Project boundaries are established.

4. There will be no public land dedication required because the Comprehensive Project is a public flood protection project.

5. Due to the unique nature of the plat, the requested subdivision includes an approved variance to allow deviation from typical subdivision standards, including the following:

- a. The plat does not show existing floodplains due to the Comprehensive Project's nature and flood risk reduction purpose.
- b. Additional right-of-way will not be dedicated for section line roads, as right-of-way dedication and vacation will take place at the time of replat after completion of the Comprehensive Project.
- c. Exemption from public dedication requirements.

IV. GENERAL MATTERS

1. Nothing herein is intended to supersede or replace the terms and conditions of the Memorandum of Understanding entered into by and between the Metro Flood Diversion Authority and the City of West Fargo, dated January 25, 2021, and in the event of a conflict between this Agreement and the Memorandum of Understanding, the Memorandum of Understanding controls.

2. The CCJWRD is responsible for filing any restrictive covenants for the development.

3. This Agreement is to run with the land and shall be binding upon the CCJWRD, its successors and assigns; and all parties claiming by, through or under it shall be taken to hold, agree

and covenant with the CCJWRD, its successors and assigns, to conform to and observe the terms and conditions of this Agreement and agree and consent to the construction of the Public Improvements upon the Property.

4. Upon the occurrence of any non-performance of the CCJWRD's obligations under this Agreement, which has not been cured within thirty (30) calendar days after notice to the CCJWRD, the City may take any one or more of the following remedial steps: (a) terminate this Agreement; (b) suspend the City's performance under this Agreement until it receives assurances from the CCJWRD satisfactory to the City that the CCJWRD will cure such event of default and perform its obligations under this Agreement; or (c) take any other action deemed necessary or desirable by the City including any legal or administrative proceedings for the collection of any amounts due hereunder or the enforcement of any covenant, agreement or obligation on the CCJWRD including, inter alia, withholding approval of any plats on the Property.

5. The failure of the City to enforce at any time any of the provisions of this Agreement, or to exercise any option which is herein provided, or to require at any time performance by the CCJWRD of any of the provisions hereof, shall in no way be construed a waiver of such provisions, nor in any way to affect the validity of this Agreement or any part thereof, or the right of the City to thereafter enforce each and every such provision.

6. For all notices required to be given to the CCJWRD pursuant to this Agreement, the City Auditor shall mail the notice by ordinary mail to the City and the CCJWRD at the following addresses:

If to the CCJWRD:

Cass County Joint Water Resource District
Attn: Melissa Hinkemeyer, Secretary
1201 Main Ave. W.
West Fargo, ND 58078

If to the City:

City of West Fargo
Attn: City Administrator
800 4th Avenue East, Suite 1
West Fargo, ND 58078

7. This Agreement constitutes the entire agreement by and between the parties, and any other prior representations or agreements are deemed merged herein, and those not specified herein do not represent any agreements or promises or covenants or representations on the part of any party hereto.

8. No amendment, modification, or waiver of any condition, provision or term shall be valid or of any effect unless made in writing signed by the party or parties to be bound, or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default. Except as expressly and specifically stated otherwise, nothing herein shall limit the remedies and rights of the parties thereto under and pursuant to this Agreement.

9. Whenever the singular number is used herein, the same shall include the plural where appropriate, and the words of any gender shall include any other genders where appropriate.

10. Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

11. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective personal representatives, successors and assigns, and no party under this

Agreement can assign its interest in the Agreement to any other person or entity without the written consent of all other parties.

12. This Agreement shall be recorded.

13. This Agreement shall be controlled by the laws of the State of North Dakota, and any action brought as a result of any claim, demand or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of North Dakota.

14. This Agreement may be executed in counterparts with the City and the CCJWRD having a fully-executed counterpart.

Dated this ____ day of _____, 2024.

CITY:

City of West Fargo, North Dakota

BY:

Bernie L. Dardis, President of the
Board of City Commissioners

BY:

Dustin T. Scottt, City Administrator

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

On this ____ day of _____, 2024, before me, the undersigned, a Notary Public in and for said county and state, personally appeared Bernie L. Dardis and Dustin T. Scott, known to me to be the President of the Board of City Commissioners and City Administrator, respectively, of the City of West Fargo, that is described in and who executed the above and foregoing document

and acknowledged to me that they executed the same on behalf of the City of West Fargo, North Dakota.

[SEAL]

Notary Public

CCJWRD:

Cass County Joint Water Resource District

BY: _____
Rodger Olson, Chair

ATTEST:

Melissa Hinkemeyer, Secretary

STATE OF NORTH DAKOTA)
)
COUNTY OF CASS)

On this ____ day of _____, 2024, before me, the undersigned, a Notary Public in and for said county and state, personally appeared Rodger Olson and Melissa Hinkemeyer, known to me to be the Chair and Secretary, respectively, of the Cass County Joint Water Resource District, that is described in and who executed the above and foregoing document and acknowledged to me that they executed the same on behalf of the Cass County Joint Water Resource District.

[SEAL]

Notary Public



To: West Fargo City Commission
From: Aaron Nelson, Planning Director
Date: August 19, 2024

Subject: Presentation of MATBUS Transit Reorganization Study

Action: Information only—no action requested

Commission President

Bernie Dardis

Primary Portfolio:

Administrative Services

Secondary Portfolio:

Police & Fire

Commission Vice President

Brad Olson

Primary Portfolio:

Police & Fire

Secondary Portfolio:

Street, Water & Sewer

Commissioner

Roben Anderson

Primary Portfolio:

Community &
Development Services

Secondary Portfolio:

Administrative Services

Commissioner

Rory Jorgenson

Primary Portfolio:

Sanitation

Secondary Portfolio:

Community &
Development Services

Commissioner

Amy Zundel

Primary Portfolio:

Street, Water & Sewer

Secondary Portfolio:

Sanitation

City Administrator

Dustin T. Scott

Summary and Recommendation:

The Cities of Fargo and Moorhead recently completed a Transit Reorganization Study, which provides an analysis and short- and long-range recommendations for the reorganization of MATBUS organizational structure, governance, and leadership. Wade Kline, a representative of the study project team, will present a brief overview of the Transit Reorganization Study to the City Commission at the August 19 meeting.

This is an informational item and no action is being requested.

Policy Analysis:

The City of Fargo has provided contract transit service to the City of West Fargo for many years via a Mass Transit Agreement, which is renewed annually. There are no anticipated changes to this arrangement at this time.

Financial Analysis:

The fee structure for transit services is established annually as part of the Mass Transit Agreement, with West Fargo funding the share of transit service provided within West Fargo's corporate limits. This includes portions of two fixed bus routes and paratransit services within the City. The Transit Reorganization Study helped inform the revenue and expenditure estimates used to calculate the 2024 rates.



Metro Area Transit (MATBUS)

Transit Reorganization Study

West Fargo City Commission

August 18, 2024



Study Overview

- Governance Recommendations
- Recommended Organizational Structure/Staffing Plan
- FTA Funding
- FTA Reporting Requirements
- Cost Sharing Concepts
- Joint Powers Agreement/Interlocal Agreements



Metro Area Transit (MATBUS)

Transit Reorganization Study

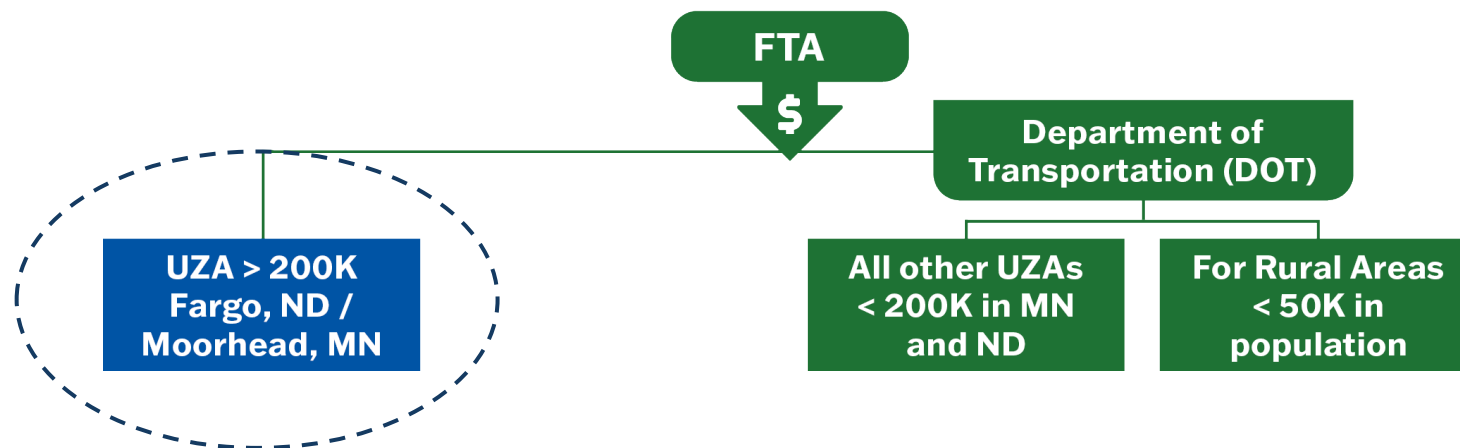
FTA Funding Distributions



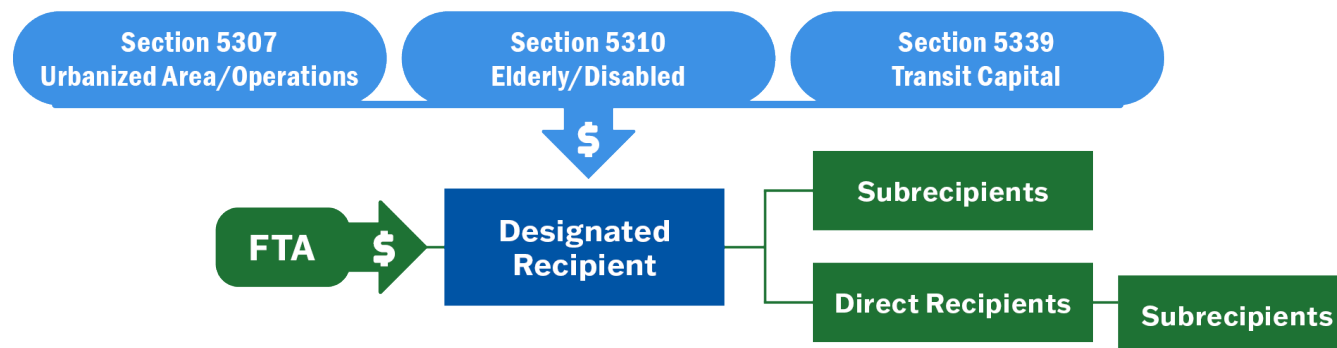
Metro Area Transit (MATBUS)

Transit Reorganization Study

FTA Formula Funding Distribution

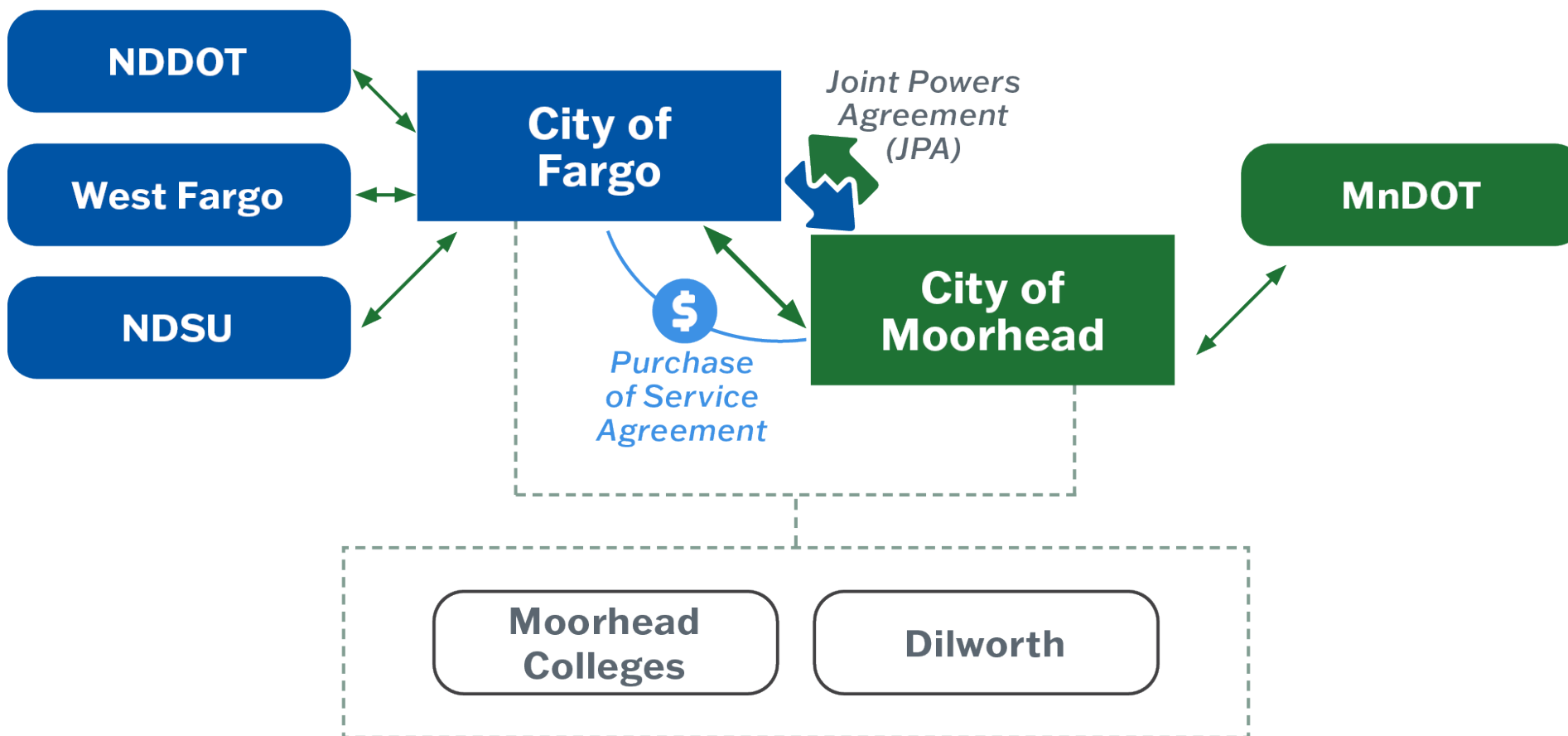


Urban Formula Funding Distribution to Large UZAs - Designated Recipient



Agreement Framework

Updated Contracts/Agreements



Funding Gaps

- Reduction in direct Federal operating assistance (Section 5307)
 - Fargo - ~\$600,000 (-17%)
 - Moorhead ~\$270,000 (-24%)
- Section 5310 and 5339 apportionments reduced
- NDDOT considering distribution of available statewide Federal transit funds to City of Fargo
- Work through Metro COG to prioritize flexible Federal funding for transit capital needs

Governance



MAT COORDINATING BOARD/ TRANSIT TECHNICAL ADVISORY COMMITTEE

- Fargo City Commission (2)
- Fargo Transit Director
- Fargo Finance Director
- Moorhead City Council (2)
- Moorhead Finance Director
- Moorhead Administrative Designate
- West Fargo Administrative Designate
- Dilworth Administrative Designate
- Metro COG Director
- NDSU

Proposed Cost Sharing Methodology

- Revenue Hours of the Total System.
- Revenue Hours of the Fixed Route System
- Revenue Miles of the Total System
- Paratransit Ridership



Metro Area Transit (MATBUS)

Transit Reorganization Study

Administration	These costs are shared on revenue hours of the entire system.
Fixed Route Operations	Costs are shared based on revenue hours of the fixed route system.
Paratransit Operations	These costs are shared based on ridership of the Paratransit system.
Facility Operations	Costs split on Revenue Hours of the entire system.
Facility Preventive Maintenance	Costs split on Revenue Hours of the entire system.
Vehicle Operations	Costs split on Revenue miles of the entire system.
Vehicle Preventive Maintenance	Maintenance costs from the FASTER work order system for the previous year would provide a percentage split between services based on revenue miles.
Planning	Costs split on Revenue Hour Percentage of Fixed Route.
Mobility Management	Costs split on Revenue Hour Percentage of the entire system.
Microtransit Operations	Costs split on Revenue Hour percentage of Microtransit system.

Revenue Sharing

- Revenue Hours of the Total System.
- Revenue Hours of the Fixed Route System
- Revenue Miles of the Total System
- Paratransit Ridership



Metro Area Transit (MATBUS)

Transit Reorganization Study

Administration	Shared based on Revenue Hours of the System
Fixed Route (Fares / Passes)	U Pass, Concessions, Vending and Advertising – Ridership
Paratransit (Fares / Passes)	Ridership
Mobility Management	Revenue Hours (entire system)
Preventative Maintenance	Use the FASTER work order system for the previous year would provide a percentage split between services based on revenue miles
ND State Aid	Ridership – Based on senior and persons with disabilities (split between Fargo and West Fargo)
ND FTA Funding	Utilize FTA apportionment formulas to ensure equitable accounting of allocated Federal funds
MN FTA Funds	Allocated to City of Moorhead; utilize FTA Apportionment Formula if needed
MN State Aid	Support services in Dilworth, balance to City of Moorhead

Staffing Framework

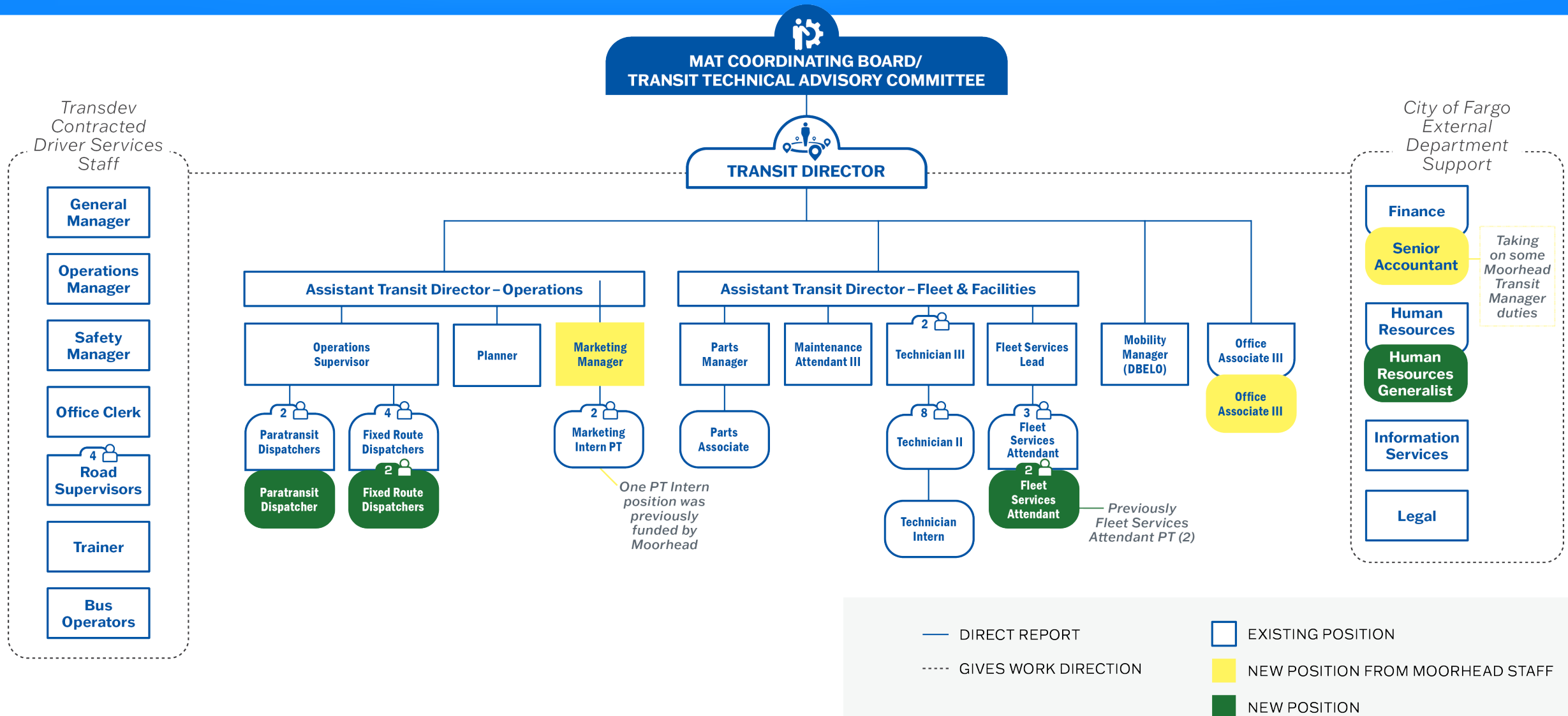
- Moorhead Transit Manager Responsibilities Shared Across the Organization
 - Contingent on Fargo adding Senior Accountant in 2024
 - Current Moorhead Staff Retained
 - Transition to City of Fargo or Contracted (by 12/31/24)
- Contract Drivers and Operations Staff Transition to Fargo Employees (CY 2026)
- Position Reclassification Evaluation



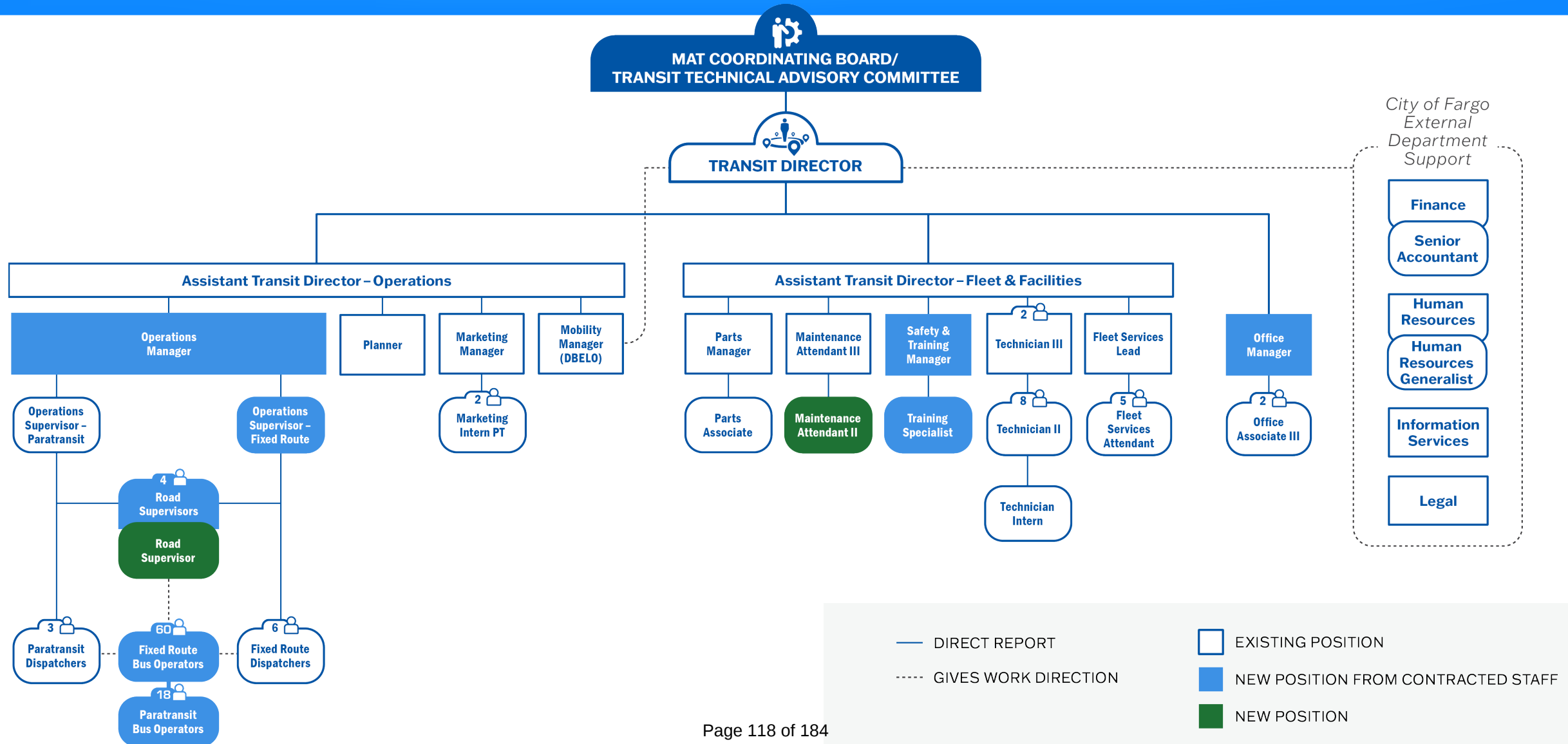
Metro Area Transit (MATBUS)

Transit Reorganization Study

Proposed Org Chart 2025



Proposed Org Chart 2026



Critical Next Steps

- Create an interim MAT Board (via amendment to the Joint Powers Agreement) with the following focus areas:
 - Develop new/updated joint powers agreement (JPA)
 - Coordination with the Dilworth, West Fargo, NDSU, Moorhead Area Colleges and other partners through the organizational transition and development of new Joint Powers Agreement.
 - Oversee transition to 2025/2026 organizational structure / staffing plan
 - Ensure implementation of budget principles and new cost allocation plan
 - Coordination with MnDOT, NDDOT and Metro COG on state and Federal programming decisions.
 - Guidance and input on the pending Transit Development Plan (TDP) update.

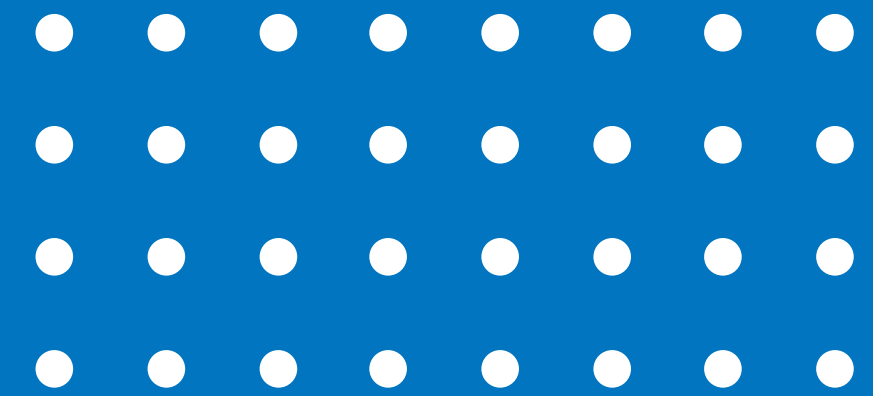
CITY HALL

**LIBRARY LOCATION
FUNDING REQUEST**

Jenna Kahly, Library Director



History



Library Location within New City Hall Space

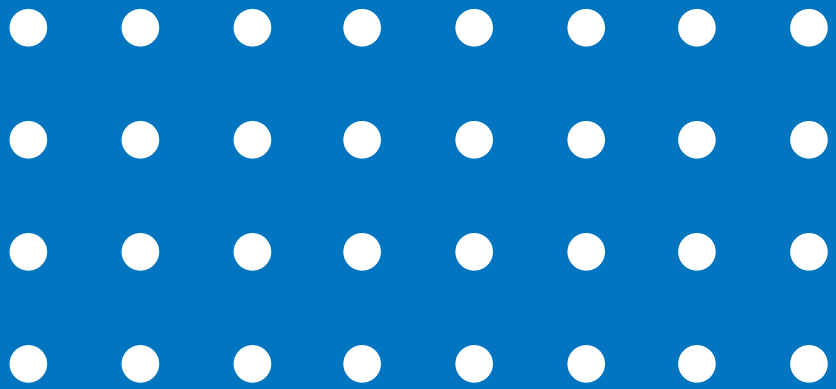
There has been public discussion of the library using some unused space in the City's newly leased City Hall space.

Included in 2025 Library Budget

- Cost of Leasing the Space
- Staffing for Space (no increase in staffing levels)

Seeking funding for

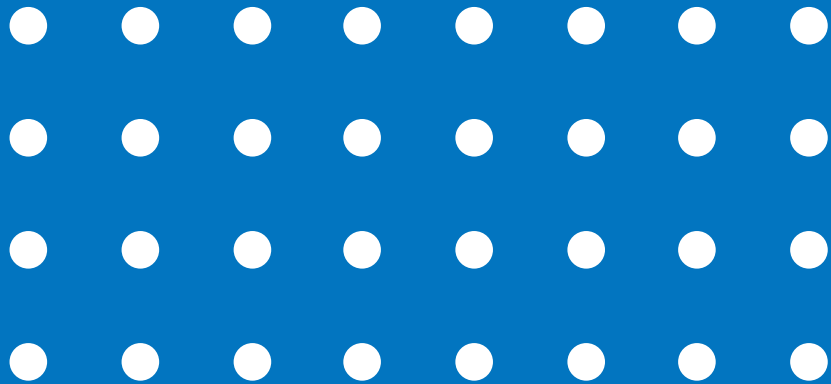
- Construction and fit up costs estimated at \$126,412



Cost Breakdown

Library Location within New City Hall Space





Funding Strategy

Library Location within New City Hall Space



Cost Savings

- Accepted a donation of shelving from Divide County Public Library, which saved 8 to 10 thousand dollars.
- Plan to use City of West Fargo staff to do much of the construction and fit-up instead of contracting.
- Plan to use owned furniture and technology where possible to save on having to buy new.
- In the process of applying for grant monies that could help supplement technology costs.
- Repurposed the book drop from Eagle Run neighborhood for use at City Hall instead of buying new

QUESTIONS? ■ ■ ■

Thank you for your time!

MEMORANDUM

TO: President and Commissioners of the
West Fargo City Commission

FROM: John T. Shockley, City Attorney

DATE: July 23, 2024

RE: NDAC Real Estate LLC Eligibility for Charitable Property Tax Exemptions



I. Introduction

In North Dakota, property owned by charitable organizations and used for charitable purposes may be eligible for property tax exemptions. The North Dakota Autism Center, Inc., a 501(c)(3) nonprofit, received an exemption for property at 647 13th Avenue E., West Fargo, ND 58078. The nonprofit does not own the property but provides behavioral programs and services at the location¹. The application for tax exemption is attached as **Exhibit A**.

On January 25, 2024, NDAC Real Estate LLC applied for the same property tax exemption under N.D.C.C. §§ 57-02-08(8) and 57-02-08(36). The City denied the application after learning that the property is owned by NDAC Real Estate LLC and not by the nonprofit, and it used to be rented for use as a daycare center. The recent application for tax exemption is attached as **Exhibit B**.

On June 3, 2024, NDAC Real Estate LLC applied for an abatement or refund of taxes related to the property. The application seeks to adjust property taxes to exclude the building value, claiming the property should be exempt. The application was unsigned by the applicant. The City Assessor deemed it incomplete and requested that a complete application be submitted. The application for abatement or refund is attached as **Exhibit C**.

NDAC Real Estate LLC submitted a complete application for an abatement or refund of taxes related to the property on July 1, 2024. North Dakota law requires a hearing before the City Commission for a recommendation on the application. A hearing was scheduled before the City Commission on August 19, 2024. The application for abatement or refund is attached as **Exhibit D**.

This Memorandum examines whether NDAC Real Estate LLC is eligible for property tax exemption under N.D.C.C. §§ 57-02-08(8) and 57-02-08(36).

II. Question Presented

Is NDAC Real Estate LLC eligible for property tax exemption under N.D.C.C. §§ 57-02-08(8) and 57-02-08(36)?

III. Short Answer

No, NDAC Real Estate LLC is not eligible for a property tax exemption under N.D.C.C. §§ 57-02-08(8) or 57-02-08(36) because it is not a charitable institution and the property is not used to provide daycare services.

¹ The last deed of record for the property lists the owner as NDAC Real Estate LLC.

IV. Law and Analysis

N.D.C.C. § 57-02-08 allows institutions to request a property tax exemption due to special circumstances. Whether an institution falls within an exemption is a two-step process in which it must be determined “whether the organization claiming the exemption is, in fact, a charitable one, and whether the property on which the exemption is claimed is being devoted to charitable purposes.” Riverview Place, Inc. v. Cass County By and Through Cass County Bd. of Comm'rs, 448 N.W.2d 635, 640 (N.D. 1989). For NDAC Real Estate LLC to be eligible for a property tax exemption depends on whether it is charitable and whether the property is devoted to charitable purposes.

a. Property Tax Exemption Under N.D.C.C. § 57-02-08(8)

N.D.C.C. § 57-02-08(8), exempts from taxation “[a]ll buildings belonging to institutions of public charity. . . under the control of religious or charitable institutions, used wholly or in part for public charity, together with the land actually occupied by such institutions not leased or otherwise used with a view to profit.” The N.D. Supreme Court has clarified that **the property must be used to carry out the charitable purposes of the organization claiming the exemption.** Riverview, at 640 (emphasis added).

Here, NDAC Real Estate LLC is not an institution of public charity. It was incorporated as a limited liability company to serve as a real estate holding company for the North Dakota Autism Center, Inc. The North Dakota Autism Center, Inc., is a 501(c)(3) organization that raises awareness and provides education tailored to the needs of the autism community. The real estate holding company applied for the property tax exemption rather than the nonprofit organization. A court would unlikely view the real estate holding company as using the property for charitable purposes. According to its Articles of Organization, its purpose is to own, operate or lease commercial real estate. The underlying purpose is not charitable. As a result, NDAC Real Estate LLC is not eligible for an exemption under N.D.C.C. § 57-02-08(8).

b. Property Tax Exemption Under N.D.C.C. § 57-02-08(36)

Under N.D.C.C. § 57-02-08(36), “The governing body of the city. . . may grant a property tax exemption for the portion of fixtures, buildings, and improvements, used primarily to provide early childhood services by a corporation, limited liability company, or organization licensed under chapter 50-11.1 or used primarily as an adult day care center. The exemption applies regardless of whether the early childhood or adult day care service provider owns the property.”

In prior years, the North Dakota Autism Center, Inc. operated a daycare on the property. The daycare closed in 2022, and the property is now used as office space. Given that NDAC and North Dakota Autism Center, Inc. no longer provide daycare services, it is ineligible for a property tax exemption under N.D.C.C. § 57-02-08(36).

V. Conclusion

NDAC Real Estate LLC does not satisfy the statutory requirements for a property tax exemption. Since the property owner is a real estate holding company and not a charitable institution, it is not eligible for an exemption under N.D.C.C. § 57-02-08(8). It is also ineligible for an exemption under N.D.C.C. § 57-02-08(36) because it no longer operates a childcare center on the property. As a result, the City Commission should recommend rejecting the application for abatement or refund of taxes.

Application for Property Tax Exemption

This application must be filed with the assessor every year by February 1 of the year for which the exemption is claimed.

Property Number: 02-0882-0020-000
Property Owner: NDAC - North Dakota Autism Center
Property Address: 647 E 13 Ave

Legal Description

KASS 3RD ADDN. LT 2 BLK 1

Date property was acquired: Dec 2012

Market value of property claimed exempt: \$ _____

Exemption Claimed Pursuant to One of the Following Sections of the North Dakota Century Code:

- ☐ 1. N.D.C.C. § 57-02-08(7)(9), property used exclusively for public worship or property belonging to a religious organization and used for religious purposes: Church ☐ Parsonage ☐ Other (attach explanation) ☐
- ☒ 2. N.D.C.C. § 57-02-08(8), property owned by an institution of public charity and used for the charitable purposes for which it was organized: Public Hospital ☐ ⁽¹⁾ Nursing Home ☐ ⁽¹⁾ Other (attach explanation) ☒ ⁽¹⁾
- ☐ 3. N.D.C.C. § 57-02-08(11), property owned by nonprofit lodges, clubs, etc. and used for their meetings and ceremonies:
a. If licensed to sell alcoholic beverages, describe each area of the building where these beverages are sold or consumed.

b. If food is sold, describe each area of the building where the food is sold or consumed.

- ☐ 4. N.D.C.C. § 57-02-08(20), buildings owned and occupied as a homestead by one of the following:
a. Paraplegic Disabled Veteran or Veteran awarded specially adapted housing or unremarried surviving spouse ☐ ⁽²⁾⁽⁴⁾⁽⁵⁾⁽⁶⁾
b. Permanently and Totally Disabled Person Confined to a Wheelchair or unremarried surviving spouse ☐ ⁽²⁾
- ☐ 5. N.D.C.C. § 57-02-08(22), buildings owned by a blind person and/or spouse and occupied as a home by the blind person. ⁽²⁾
- ☐ 6. N.D.C.C. § 57-02-08(26), buildings owned and occupied as a homestead by a paraplegic disabled person or unremarried surviving spouse. ⁽²⁾⁽³⁾
- ☐ 7. N.D.C.C. § 57-02-08(31), group homes owned by nonprofit corporations.
- ☐ 8. N.D.C.C. § 57-55-10, mobile home is exempt or the provisions of N.D.C.C. ch. 57-55 apply.
- ☒ 9. N.D.C.C. § 57-02-08 Subsection 36

For what purpose(s) was the property used during the 12-month period prior to the year for which this exemption is claimed? (Note: Be specific. If there were several types of use, indicate such usages by square foot areas of the building and floor location. If additional space is needed, attach another sheet.)

Empty lot

Is any income derived from the use of any portion of this property by other individuals or groups, whether considered as rent or reimbursement for expenses or services rendered? Yes ☐ No ☒ If Yes, give details.

- (1) Provide a current copy of organizational documents supporting claim (e.g., articles of incorporation and by-laws, etc.) if claiming exemption for first time or upon request.
(2) Provide an affidavit or physician's certificate if claiming exemption for first time.
(3) Provide an annual statement that previous year's income did not exceed the amount provided in N.D.C.C. § 57-02-08.1.
(4) Provide a copy of the DD Form 214 showing veteran's honorable discharge from active military service if claiming exemption for first time.
(5) Provide evidence from the Department of Veterans Affairs showing award of specially adapted housing if claiming exemption for this status for first time.
(6) A person shall furnish to the assessor or other assessment officials when requested to do so any information that is believed will support the claim for exemption for a subsequent year.

I (We) make application for real property tax exemption for the year 2014 on the property described above and, in compliance with North Dakota Century Code § 57-02-14.1, certify the information is accurate to the best of my (our) knowledge and belief.

Note: N.D.C.C. § 12.1-11-02 provides that making a false statement in a governmental matter is punishable as a Class A misdemeanor.

Application is: Approved ☒ Disapproved ☐

Applicant

Date

Assessor or Director of Tax Equalization

Date

2-27-14



License Issued by the
NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES

THIS CERTIFIES THAT:

North Dakota Autism Center, Inc.

647 13th Ave. E., Ste. A, West Fargo, ND 58078

is hereby licensed to operate a Child Care Center

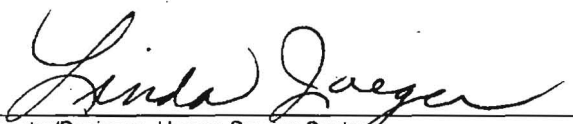
at the above stated address for a maximum of 38 children at any one time between the ages of 0 and 12 yrs

This license is issued subject to the provisions of North Dakota State Law, and shall be effective on 12-04-2013

This license expires on 12-03-2014

License Number 09-85-6573-C




Director/Designee, Human Service Center

DN# 954



License Issued by the
NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
THIS CERTIFIES THAT:

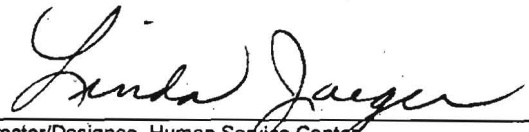
Puzzle Place Childcare Center
647 13th Ave. E., Ste. B, West Fargo, ND 58078

is hereby licensed to operate a Child Care Center
at the above stated address for a maximum of 42 children at any one time between the ages of 0 and 12 yrs
This license is issued subject to the provisions of North Dakota State Law, and shall be effective on 12-30-2013

This license expires on 12-29-2014

License Number 09-85-7484-C





Director/Designee, Human Service Center



The North Dakota Autism Center, Inc. leases the building at 647 13th Ave E, West Fargo for the purposes of operating a center which provides licensed childcare services for children who are typically developing and children with special needs. The center also provides comprehensive behavioral intervention services and programs/services for developmentally disabled persons that require licensure from state agencies or departments.

RECEIVED

DEC 03 2012

SEC. OF STATE

**ARTICLES OF ORGANIZATION
OF
NDAC REAL ESTATE LLC**33,149,000 LLC
962223

The undersigned organizer, for the purpose of organizing a limited liability company under the provisions of the North Dakota Limited Liability Company Act (N.D. Cent. Code Chapter 10-32), does hereby adopt the following Articles of Organization:

**ARTICLE I
NAME**

The name of this company shall be NDAC Real Estate LLC.

**ARTICLE II
PURPOSES AND POWERS**

The purposes of the company are:

- a. to own, operate or lease commercial real estate; and
- b. all other general business purposes.

**ARTICLE III
PERIOD OF DURATION**

Unless dissolved earlier according to law, the period of this company's duration shall be perpetual.

**ARTICLE IV
REGISTERED OFFICE - REGISTERED AGENT**

The registered office of this company is located at 4733 Amber Valley Parkway, Ste. 200, Fargo, North Dakota 58104, and its registered agent at that address is Sandra Smith.

**ARTICLE V
ORGANIZER**

The name and address of the organizer is Christy Carrier, 51B Broadway, Ste. 402, Fargo, North Dakota, 58102.

**ARTICLE VI
INDEMNIFICATION AND PERSONAL LIABILITY**

No governor of the company shall be personally liable to the company nor to its members for any monetary damages or breach of fiduciary duty as a governor. However, this provision shall not eliminate or limit the liability of a governor:

NORTH DAKOTA
Filed 12-4-2012
Secretary of State

- a. For any breach of the governor's duty of loyalty to the limited liability company or to its members;
- b. For acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law;
- c. For any distributions from the company which are determined to be illegal under N.D. Cent. Code Section 10-32-66;
- d. For any transaction from which the governor derived an improper personal benefit; or
- e. For any act or omission occurring before the date when the provision in the Articles of Organization eliminating or limiting liability becomes effective.

Each manager and governor, past or present of the company, and each person who serves or may have served at the request of the company as director, officer, governor, manager, employee or agent of another corporation, limited liability company, partnership, joint venture, trust or other enterprise, and their respective heirs and legal representatives, shall be indemnified by the company in accordance with, and to the fullest extent permissible under, the provisions of N.D. Cent. Code Chapter 10-32, as it may be from time to time amended. Whenever the applicable provisions of N.D. Cent. Code Chapter 10-32 make indemnification permissible upon the finding that certain standards are met, such indemnification shall be mandatory by the company.

ARTICLE VII MEMBERSHIP INTERESTS

With respect to membership units:

- a. The membership interests of the company shall be represented by (and shall be known as) membership units which shall be issued by the Board upon the receipt of the agreed upon contribution.
- b. All membership units shall be ordinary membership units or such other classes of membership units with rights and preferences as shall be determined by the Board of Governors from time to time.
- c. Upon the acceptance of a new contribution:
 - (1) The method for the restatement of value of previous contributions as set forth in N.D. Cent. Code Section 10-32-57 shall not be used.

- (2) Instead, the Board shall, by resolution, establish the value to be accorded to the new contribution and the number of membership units to be issued upon receipt of the contribution.
- (3) The members shall then, as of the effective date of the acceptance of the contribution, execute and place in the member control agreement and statement of contributions accepted and in the other required records of the company, a statement of contributions as provided in N.D. Cent. Code Section 10-32-51.

ARTICLE VIII WRITTEN ACTION BY BOARD OF GOVERNORS

Any action which might be taken at a meeting of the board of governors, or any duly constituted committee thereof, may be taken without a meeting if done in writing and signed by a number of the governors, or committee members, whose approval would be sufficient to approve the action at a meeting at which all of the governors (or such committee) were present. When written action is taken by fewer than all governors, the board of governors shall notify all governors of the text and effective date of the action immediately. Failure to provide the notice does not invalidate the written action.

ARTICLE IX WRITTEN ACTION BY MEMBERS

Any action that may be taken at a meeting of the members may be taken without a meeting if done in writing and signed by that number of members whose approval would be sufficient to approve such action at a meeting of the members at which all members were present. When written action is taken by fewer than all members, the board of governors shall notify all members of the text and effective date of the action immediately. Failure to provide the notice does not invalidate the written action.

ARTICLE X PREEMPTIVE RIGHTS

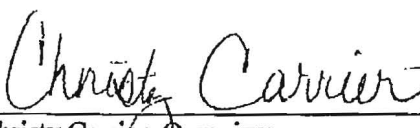
There shall be no preemptive rights in any person to acquire unissued membership units of the company.

**ARTICLE XI
CUMULATIVE VOTING**

Except as guaranteed by Section 6 of Article XII of the Constitution of North Dakota, there shall be no cumulative voting in any person to acquire unissued membership units of the company.

I, the above named organizer, have read the foregoing Articles of Organization, know the contents and believe the statements made therein to be true.

Dated this 3rd day of December, 2012.


Christy Carrier, Organizer

5278968_1.DOC

This application must be filed with the assessor every year by February 1 of the year for which the exemption is claimed.

Property Number: 02-0882-00020-000
 Property Owner: NDAC Real Estate LLC
 Property Address: 647 13th Ave E
 West Fargo, ND 58078

Legal Description

Lot 2 BLK 1 KASS 3rd

Date property was acquired: December 2012

Market value of property claimed exempt: \$ 1,508,700

Exemption Claimed Pursuant to One of the Following Sections of the North Dakota Century Code:

- ☐ 1. N.D.C.C. § 57-02-08(9), property used exclusively for public worship or property belonging to a religious organization and used for religious purposes: Church ☐ Parsonage ☐ Other (attach explanation) ☐
- ☒ 2. N.D.C.C. § 57-02-08(8), property owned by an institution of public charity and used for the charitable purposes for which it was organized: Public Hospital ☐⁽¹⁾ Nursing Home ☐⁽¹⁾ Other (attach explanation) ☒⁽¹⁾
- ☐ 3. N.D.C.C. § 57-02-08(11), property owned by nonprofit lodges, clubs, etc. and used for their meetings and ceremonies:
 a. If licensed to sell alcoholic beverages, describe each area of the building where these beverages are sold or consumed.
 b. If food is sold, describe each area of the building where the food is sold or consumed.
- ☐ 4. N.D.C.C. § 57-02-08(20), buildings owned and occupied as a homestead by one of the following:
 a. Paraplegic Disabled Veteran or Veteran awarded specially adapted housing or unmarried surviving spouse ☐⁽²⁾⁽⁴⁾⁽⁵⁾⁽⁶⁾
 b. Permanently and Totally Disabled Person Confined to a Wheelchair or unmarried surviving spouse ☐⁽²⁾
- ☐ 5. N.D.C.C. § 57-02-08(22), buildings owned by a blind person and/or spouse and occupied as a home by the blind person. ⁽²⁾
- ☐ 6. N.D.C.C. § 57-02-08(26), buildings owned and occupied as a homestead by a paraplegic disabled person or unmarried surviving spouse. ⁽²⁾⁽³⁾
- ☐ 7. N.D.C.C. § 57-02-08(31), group homes owned by nonprofit corporations.
- ☐ 8. N.D.C.C. § 57-55-10, mobile home is exempt or the provisions of N.D.C.C. ch. 57-55 apply.
- ☒ 9. N.D.C.C. § 57-02-08 Subsection 3b

For what purpose(s) was the property used during the 12-month period prior to the year for which this exemption is claimed? (Note: Be specific. If there were several types of use, indicate such usages by square foot areas of the building and floor location. If additional space is needed, attach another sheet.)

The entire property is used for the purpose listed on the attached document

Is any income derived from the use of any portion of this property by other individuals or groups, whether considered as rent or reimbursement for expenses or services rendered? Yes ☐ No ☐ If Yes, give details.

- (1) Provide a current copy of organizational documents supporting claim (e.g., articles of incorporation and by-laws, etc.) if claiming exemption for first time or upon request.
 (2) Provide an affidavit or physician's certificate if claiming exemption for first time.
 (3) Provide an annual statement that previous year's income did not exceed the amount provided in N.D.C.C. § 57-02-08.1.
 (4) Provide a copy of the DD Form 214 showing veteran's honorable discharge from active military service if claiming exemption for first time.
 (5) Provide evidence from the Department of Veterans Affairs showing award of specially adapted housing if claiming exemption for this status for first time.
 (6) A person shall furnish to the assessor or other assessment officials when requested to do so any information that is believed will support the claim for exemption for a subsequent year.

I (We) make application for real property tax exemption for the year 2024 on the property described above and, in compliance with North Dakota Century Code § 57-02-14.1, certify the information is accurate to the best of my (our) knowledge and belief.

Note: N.D.C.C. § 12.1-11-02 provides that making a false statement in a governmental matter is punishable as a Class A misdemeanor.

Application is: Approved ☒ Disapproved ☒

Denied 2/23/24 per phone conversation
 jmh

Daren Kasper
 Applicant

1/25/24
 Date

Judy Hovest
 Assessor or Director of Tax Equalization

1/30/24
 Date

January 25, 2024

Application for Property Tax Exemption

N.D.C.C. 57-02-08(8), property owned by and institution of public charity and used for the charitable purposes for which it was organized: Other (attach explanation)

The North Dakota Autism Center, Inc. was organized to do and is doing the following:

1. To provide behavior intervention services by qualified Behavior Analysts and/or Behavior Modification Specialists.
2. To provide programs and services for individuals with intellectual and developmental disabilities that require licensure from state agencies or departments.
3. To educate parents, families, educators and other professionals about autism and other disabilities and early intervention programs.
4. To provide inclusive environments and promote awareness about autism and other disabilities.

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota Assessment District West Fargo City
 County of Cass Property I.D. No. 02-0882-00020-000
 Name NDAC Real Estate LLC Telephone No. (701) 277-8844
 Address 647 13th Ave E, West Fargo ND 58078

Legal description of the property involved in this application:

Lot: 2 Block: 1 KASS 3RD ADDN LT 2 BLK 1

Total true and full value of the property described above for the year 2023 is:

Land \$ 629.400
 Improvements \$ 879.300
 Total \$ 1,508.700
 (1)

Total true and full value of the property described above for the year 2023 should be:

Land \$ 629.400
 Improvements \$ 0
 Total \$ 629.400
 (2)

The difference of \$ 879,300.00 true and full value between (1) and (2) above is due to the following reason(s):

- ☐ 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
☐ 2. Residential or commercial property's true and full value exceeds the market value
☐ 3. Error in property description, entering the description, or extending the tax
☐ 4. Nonexisting improvement assessed
☒ 5. Complainant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
☐ 6. Duplicate assessment
☐ 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g))
☐ 8. Error in noting payment of taxes, taxes erroneously paid
☐ 9. Property qualifies for Homestead Credit (N.D.C.C. § 57-02-08.1) or Disabled Veterans Credit (N.D.C.C. § 57-02-08.8). Attach a copy of the application.
☐ 10. Other (explain) _____

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property: \$ 457,000 Date of purchase: December 2012
 Terms: Cash _____ Contract ☒ Trade _____ Other (explain) _____
 Was there personal property involved in the purchase price? no Estimated value: \$ _____
 yes/no
 2. Has the property been offered for sale on the open market? no If yes, how long? _____
 yes/no
 Asking price: \$ _____ Terms of sale: _____
 3. The property was independently appraised: yes Purpose of appraisal: bank financing
 yes/no
 Market value estimate: \$ 1,350,000
 Appraisal was made by whom? Appraisal Services Inc, Fargo ND
 4. The applicant's estimate of market value of the property involved in this application is \$ 629,400
 5. The estimated agricultural productive value of this property is excessive because of the following condition(s): _____

Applicant asks that Property taxes be adjusted to exclude the building value as this property should be tax exempt.See attached history of why this property was financed with a LLC instead of the non-profit corporation.

By filing this application, I consent to an inspection of the above-described property by an authorized assessment official for the purpose of making an appraisal of the property. I understand the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1.

I declare under the penalties of N.D.C.C. § 12.1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Signature of Preparer (if other than applicant)

Date

Signature of Applicant

Date

6/3/2024



Finance Office

Telephone: 701-241-5600

Fax: 701-241-5728

SMB-FIN@casscountynd.gov

July 1, 2024

Nick Lee
City of West Fargo
2515 6th Street E
West Fargo, ND 58078

Dear Mr. Lee,

Enclosed is the application for abatement or refund of taxes, #4563, submitted by NDAC Real Estate LLC.

Please be reminded that Section 57-23-06 of the North Dakota Century Code states the following: "Within ten days after receiving an application for abatement, the city auditor or the township clerk shall give the applicant a notice of a hearing to be held before the governing body of the city or township, or such other committee as it may designate, in which the assessed property is located. Said hearing shall be set for no more than sixty days after the date of the notice of hearing. The applicant may waive, in writing, the hearing before such governing body or designated committee at any time before the hearing".

Please have your city commission make a recommendation on the back of the abatement, sign it, and return it to this office.

Sincerely,

A handwritten signature in black ink, appearing to read "B Madriga", is positioned above the printed name.

Brandy Madriga
Cass County Finance Director

Enclosure

Application For Abatement Or Refund Of Taxes

North Dakota Century Code § 57-23-04

File with the County Auditor on or before November 1 of the year following the year in which the tax becomes delinquent.

State of North Dakota

Assessment District West Fargo City

County of Cass

Property ID No. 02-0882-00020-000

Name NDAC Real Estate LLC

Telephone No. (701) 277-8844

Address 647 13th Ave E, West Fargo ND 58078

Legal description of the property involved in this application:

Lot: 2 Block: 1 KASS 3RD ADDN L1 2 BLK 1

Total true and full value of the property described above for the year 2023 is:

Land \$ 629,400

Improvements \$ 879,300

Total \$ 1,508,700

(1)

Total true and full value of the property described above for the year 2023 should be:

Land \$ 629,400

Improvements \$ 0

Total \$ 629,400

(2)

The difference of \$ 879,300.00 true and full value between (1) and (2) above is due to the following reason(s):

- ☐ 1. Agricultural property true and full value exceeds its agricultural value defined in N.D.C.C. § 57-02-27.2
- ☐ 2. Residential or commercial property's true and full value exceeds the market value
- ☐ 3. Error in property description, entering the description, or extending the tax
- ☐ 4. Nonexisting improvement assessed
- ☒ 5. Compliant or property is exempt from taxation. Attach a copy of Application for Property Tax Exemption.
- ☐ 6. Duplicate assessment
- ☐ 7. Property improvement was destroyed or damaged by fire, flood, tornado, or other natural disaster (see N.D.C.C. § 57-23-04(1)(g)).
- ☐ 8. Error in noting payment of taxes, taxes erroneously paid.
- ☐ 9. Property qualifies for Homestead Credit (N.D.C.C. § 57-02-03.1) or Disabled Veterans Credit (N.D.C.C. § 57-02-03.3). Attach a copy of the application.
- ☐ 10. Other (explain):

The following facts relate to the market value of the residential or commercial property described above. For agricultural property, go directly to question #5.

1. Purchase price of property \$ 457,000 Date of purchase December 2012

Terms: Cash ☒ Contract ☒ Trade ☐ Other (explain):

Was there personal property involved in the purchase price? ☐ yes ☒ no Estimated value \$

2. Has the property been offered for sale on the open market? ☐ yes ☒ no If yes, how long?

Asking price \$ Terms of sale:

3. The property was independently appraised ☒ yes ☐ no Purpose of appraisal: bank financing

Market value estimate \$ 1,350,000

Appraisal was made by whom? Appraisal Services Inc, Fargo ND

4. The applicant's estimate of market value of the property involved in this application is \$ 629,400

5. The estimated agricultural productive value of this property is excessive because of the following condition(s):

Applicant asks that Property taxes be adjusted to exclude the building value as this property should be tax exempt.

See attached history of why this property was financed with a LLC instead of the non-profit corporation.

By filing this application, I consent to an inspection of the above described property by an authorized assessor (official) for the purpose of making an appraisal of the property. Furthermore the official will give me reasonable notification of the inspection. See N.D.C.C. § 57-23-05.1

I declare under the penalties of N.D.C.C. § 12-1-11-02, which provides for a Class A misdemeanor for making a false statement in a governmental matter, that this application is, to the best of my knowledge and belief, a true and correct application.

Signature of Preparer (if other than applicant)

Date

Signature of Applicant

6/3/2021

Date

14775
(2-2016)

NDAC Board Chair

RECEIVED
JUL 03 2024
BY

Recommendation of the Governing Body of the City or Township

Recommendation of the governing board of _____

On _____ the governing board of this municipality, after examination of this application and the facts presented, has resolved to recommend to the Board of County Commissioners that the application be _____

Date Filed _____ at _____

City Auditor or Township Clerk

Action by the Board of County Commissioners

Application was _____ by action of _____ County Board of Commissioners.
Approved/Rejected

Based upon examination of the facts and the provisions of North Dakota Century Code § 57-23.04, we approve this application. The taxable valuation is reduced from \$ _____ to \$ _____ and the taxes are reduced accordingly. The taxes, if paid, will be refunded to the extent of \$ _____. The Board accepts \$ _____ in full settlement of taxes for the tax year _____.

We reject this application in whole or in part for the following reason(s). Written explanation of the rationale for the decision must be attached.

Dated _____

County Auditor _____

Chairperson _____

Certification of County Auditor

I certify that the Board of County Commissioners took the action stated above and the records of my office and the office of the County Treasurer show the following facts as to the assessment and the payment of taxes on the property described in this application:

Year	Taxable Value	Tax	Date Paid (if paid)	Payment Made Under Written Protest?
				yes/no

I further certify that the taxable valuation and the taxes ordered abated or refunded by the Board of County Commissioners are as follows:

Year	Reduction in Taxable Valuation	Reduction in Taxes

County Auditor _____

Date _____

Application For Abatement
Or Refund Of Taxes

NDAC

4563

6/28/18

7/1/18

Name of Applicant

County Auditor's File No.

Date Application Was Filed
With Tax Collector/Auditor

Date County Auditor Mailed
Application to Taxpayer
County Auditor's Office

History of North Dakota Autism Center Inc & NDAC Real Estate LLC

Fifteen years ago, Western State Bank in West Fargo, ND was willing to give NDAC a loan for a building as the community desperately needed autism services and NDAC was among the first to bring these services to the area. Western State Bank didn't want the risk associated with a start-up non-profit, so they required NDAC to create a real estate holding entity so they could do an SBA loan (which are not for non-profit entities) that provided a 90% government guarantee and also allowed them to require two personal guarantees, our founder Sandy Smith, and her husband Gene (non-profit lending does not normally require personal guarantees). After covid and Sandy's desire to retire, we refinanced the SBA note into a conventional note (non-SBA) and removed Sandy and Gene Smith's personal guarantees. If we would've had stronger leadership and capacity at that time, we would've dissolved the real estate holding entity immediately but covid created challenges, so we put it on the backburner. Our loan is now financed at 3.99% until 2026, so dissolving the real estate entity (which is the borrower for the property loan) at this time doesn't make financial sense since the loan would have to reprice to current rates. When the loan matures in 2026, it is our intention to dissolve the real estate holding entity and no longer have this property tax exemption issue. In the past the property tax exemption was never an issue because NDAC also ran a daycare called The Puzzle Place. The daycare automatically qualified us for the property tax exemption, but after covid hurt the daycare operation, we had to close the daycare in 2022.

With leadership turnover, an application for 2023 was never filed and the application for 2024 is now in consideration. Our hope is that with an approval of the 2024 application, an abatement can be ran for 2023 as well since the story is the same for both of these years. We will make sure an application is submitted timely for 2025 & 2026, however if you think the county may consider a 4-year approval (2023, 2024, 2025, 2026) that may make things easier for all involved.

PROPOSED 2025 UTILITY RATES

Matt Andvik, Senior Director of Public Works

WHY INCREASE RATES?

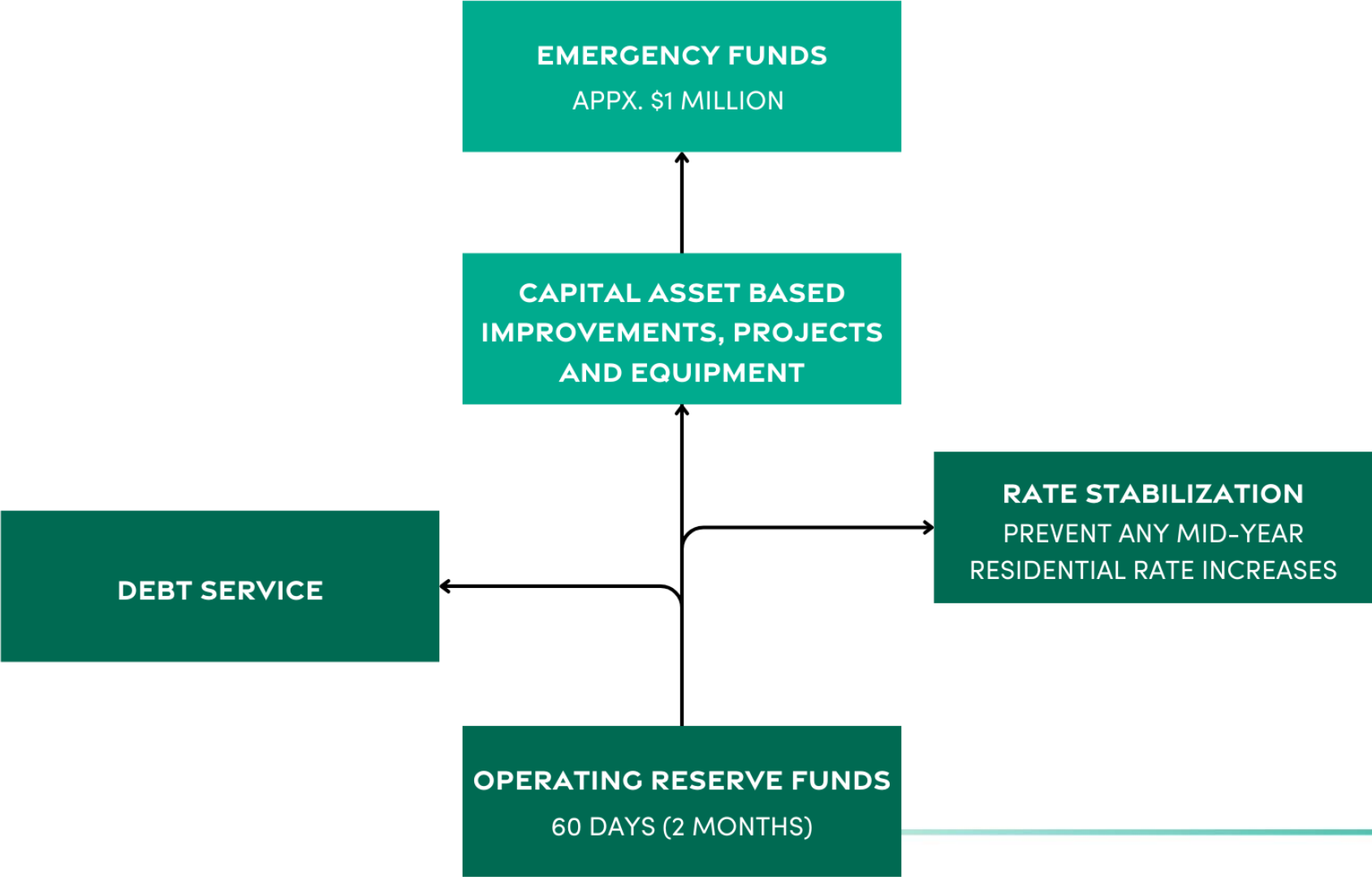
- Water
 - Fund replacement infrastructure projects
 - Maintain healthy reserves for the ability to bond future projects
 - Complete water meter project
 - Fund Public Works future building expansion
- Sewer
 - Build healthy reserves
 - Increased flows to Fargo needed to complete lagoon decommissioning
 - Meet goal of sending all wastewater to Fargo
 - Fund replacement infrastructure projects

WHY INCREASE RATES?

- Sanitation
 - Plan for waste disposal in 10-15 years
 - Larger transfer station facility
 - Convert two collection routes to front load trucks
 - Increase efficiency and reduce employee additions
 - Build healthy reserves
 - Plan for City expansion once FM diversion is completed
- Forestry
 - Maintain a healthy reserve
 - Be proactive against EAB to mitigate loss of tree canopy
 - City staff take over boulevard tree maintenance
 - Lower cost for residents
 - Plan for increased pruning and tree maintenance south of I94 as urban forest matures

RESERVE PLANNING

UTILITY RESERVE PLAN



WATER SYSTEM HISTORY

- Early 2000s to 2015 – Exploring options for sustainable water service to meet demands of future growth
 - A multi-phased study on continued use of aquifer (drilling new and rehabilitating existing wells)
 - Not feasible based on depleting aquifer and limited water permits issued by the state
 - Two studies on a Water Treatment Plant ~ \$126 million in 2015
 - Connection to the City of Fargo
- July 6, 2015 – Agreement signed with City of Fargo
 - Late 2016 – Connection complete / started purchasing water
 - First four years at \$3.25 per 1,000 gallons – eligible for rate change in 2020
- January 2023 – First rate increase received from City of Fargo (\$0.40)
- January 2025 – Next scheduled rate increase from City of Fargo

IMPACTS ON WATER BUDGET

- Currently: 1.285 billion gallons of water per year purchased
 - Based on a three-year average
- City of Fargo rate increase
 - Cost per thousand gallons increasing to \$4.71
 - Water budget will need to increase to \$5 million for water purchases in 2025

RATES - WATER

- Proposing: Flow rate Increase
 - Currently: \$7.40 per thousand gallons of water
 - Proposing: \$7.77 per thousand gallons of water
- Proposing: Base rate Increase
 - Base rate $\frac{3}{4}$ meter
 - Currently \$7.25
 - Proposed: \$7.61 increasing from \$7.25 to \$7.61
 - Other meter base rates will vary based on size

WASTEWATER SYSTEM HISTORY

- 2015 to 2017 – Exploring options for sustainable wastewater treatment (challenges with lagoons & future growth)
 - Construction of a Wastewater Treatment Plant ~ \$80 million in 2017
 - Expand lagoons (buy land) and remove sludge from existing cells
 - Connection to the City of Fargo and decommission lagoons
- July 1, 2017 – Agreement signed with the City of Fargo
 - Late 2019 – Connection complete / started sending sewer
 - First four years at \$3 per 1,000 gallons – eligible for rate change in 2023
- June 2021 – Public Works crews started lagoon decommissioning
 - Goal to finish before FM Diversion is operational
 - FM Diversion is delivering over 500,000 cubic yards of fill material

IMPACTS ON SEWER BUDGET

- Decommission remaining lagoons
 - Crews are on schedule to complete full decommissioning in seven to eight years
- Currently: 2.75 million gallons per day are budgeted
 - Future proposed needs: Increase the budget to 3.5 million gallons per day to complete lagoon decommissioning
 - Send all wastewater to City of Fargo
- Proposed increase to 3.0 million gallons per day for 2025
 - Needed to continue decommissioning of next lagoon cell
- City of Fargo rate increase
 - Increased from \$3 per thousand gallons to \$3.71 per thousand gallons

RATES - SEWER

- Proposing: Increase in flow rate charge
 - Currently: \$4 per thousand gallons of sewer usage
 - Proposing: \$6 per thousand gallons of sewer usage
- Proposing: Base rate increase
 - Currently: \$9 per thousand gallons of sewer usage
 - Proposing: \$13.50 per thousand gallons of sewer usage
- Proposing: Residential seasonal use cap
 - Cap residential sewer use at 8,000 gallons per month April 15 – Oct. 15

SANITATION HISTORY + IMPACTS

- 2023 – Sanitation study was conducted to review operations and adjust rates for the first time since 2019 due to factors including:
 - Cost of disposal
 - Cost of equipment
 - Cost of materials
 - Cost of contracts
- These changes were implemented beginning in March and July 2024
 - Staff recommends following previously presented rate for 2025

RATES - SANITATION

- Residential monthly increase:
 - Currently: \$20.48 – 64-gallon cart
 - Proposing: \$23.55 – 64-gallon cart
- Multi-family rate increase:
 - Currently: \$16.38
 - Proposing: \$18.84
- Mixed-use increase:
 - Currently: \$7.02 – plus commercial dumpster charge
 - Proposing: \$8.07 – plus commercial dumpster charge
- Commercial monthly increase:
 - Proposing: 3% increase on all services

FORESTRY HISTORY

- Since 2007, the City of West Fargo has doubled its boulevard tree inventory
 - The City maintains 4,607 trees in public right-of-way areas
 - Remaining 15,385 boulevard trees are maintained by residents
- 2019 - The Urban Forestry Committee made the recommendation for the City take over boulevard tree maintenance
 - Developed Emerald Ash Borer (EAB) plan
- 2023 - City of Moorhead confirms EAB in the region
 - 25% of the total trees on boulevards in West Fargo are ash trees, which are susceptible to the EAB
 - Without action 80% of Ash trees can die within 7-12 years
 - All impacted trees can die within 15 years

IMPACTS ON FORESTRY BUDGET

- Emerald Ash Borer (EAB)
 - Insect that attacks and kills all species of ash trees
- Slow Ash Mortality (SLAM) strategy
 - Attempt to slow the spread while managing ash tree populations
 - Removal and replacement of ash trees with diverse forest
 - City staff take over boulevard tree maintenance

RATES - FORESTRY

- Residential monthly increase:
 - Currently: \$2
 - Proposing: \$3

PROPOSED RESERVES

PROPOSED 2025 WATER RESERVES

WATER		2024	2025	2026	2027	2028	2029
BEGINNING RESERVES		8,692,195	10,709,836	11,594,121	11,594,988	11,057,255	10,704,009
YEAR END RESERVES		10,709,836	11,594,121	11,594,988	11,057,255	10,704,009	10,330,438
OPERATING RESERVES	1,400,000	1,400,000	1,400,000	1,600,000	1,600,000	1,600,000	1,800,000
DEBIT SERVICE	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
RATE STABILIZATION	500,000	500,000	500,000	500,000	500,000	500,000	500,000
CAPITAL	8,000,000	7,709,836	8,000,000	8,000,000	7,857,255	7,504,009	6,930,438
EMERGENCY	1,000,000	-	594,121	989,109	-	-	-

PROPOSED 2025 SEWER RESERVES

SEWER		2024	2025	2026	2027	2028	2029
BEGINNING RESERVES		1,091,814	504,132	1,428,679	2,268,061	3,237,123	4,517,226
YEAR END RESERVES		504,132	1,428,679	2,268,061	3,237,123	4,517,226	5,783,251
OPERATING RESERVES	1,200,000	504,132	1,200,000	1,200,000	1,400,000	1,400,000	1,400,000
DEBIT SERVICE	-	-	-	-	-	-	-
RATE STABILIZATION	500,000	-	228,679	500,000	500,000	500,000	500,000
CAPITAL	7,000,000	-	-	568,061	1,337,123	2,617,226	3,883,251
EMERGENCY	1,000,000	-	-	-	-	-	-

PROPOSED 2025 SANITATION RESERVES

SANITATION		2024	2025	2026	2027	2028	2029
BEGINNING RESERVES		2,526,474	1,984,360	1,268,203	1,122,986	1,138,627	1,011,173
YEAR END RESERVES		1,984,360	1,268,203	1,122,986	1,138,627	1,011,173	830,146
OPERATING RESERVES	1,400,000	1,400,000	1,268,203	1,122,986	1,138,627	1,011,173	830,146
DEBIT SERVICE		-	-	-	-	-	-
RATE STABILIZATION	100,000	100,000	-	-	-	-	-
CAPITAL	7,000,000	484,360	-	-	-	-	-
EMERGENCY	1,000,000	-	-	-	-	-	-

PROPOSED 2025 FORESTRY RESERVES

FORESTRY		2024	2025	2026	2027	2028	2029
BEGINNING RESERVES		99,164	212,912	298,022	285,371	256,827	275,195
YEAR END RESERVES		212,912	298,022	285,371	256,827	275,195	279,256
OPERATING RESERVES	150,000	150,000	150,000	150,000	150,000	200,000	200,000
DEBIT SERVICE	-	-	-	-	-	-	-
RATE STABILIZATION	50,000	50,000	50,000	50,000	50,000	50,000	50,000
CAPITAL	250,000	12,912	98,022	85,371	56,827	25,195	29,256
EMERGENCY	200,000	(237,088)	200,000	200,000	200,000	200,000	200,000

PROPOSED RATES

PROPOSED RATES

WEST FARGO WATER RATES						
	2024	2025	2026	2027	2028	2029
MONTHLY FEE* (BASED ON 3/4 METER)	\$7.25	\$7.61	\$7.99	\$8.39	\$8.81	\$9.08
RESIDENTIAL TIER ONE	\$7.40	\$7.77	\$8.16	\$8.57	\$8.99	\$9.26
RESIDENTIAL TIER TWO	\$9.15	\$9.61	\$10.09	\$10.59	\$11.12	\$11.46
COMMERCIAL	\$7.40	\$7.77	\$8.16	\$8.57	\$8.99	\$9.26
MULTI- FAMILY/OTHER	\$7.40	\$7.77	\$8.16	\$8.57	\$8.99	\$9.26
*MONTHLY FEES VARY DUE TO METER SIZE						

WEST FARGO SEWER RATES						
	2024	2025	2026	2027	2028	2029
BASE RATE	\$9	\$13.50	\$14.85	\$16.34	\$17.97	\$19.41
FLOW RATE*	\$4	\$6	\$6.60	\$7.26	\$7.99	\$8.62
*RESIDENTIAL CAPPED AT 8,000 GALLONS/MONTH, APRIL 15 TO OCT. 15						

WEST FARGO SANITATION RATES						
	2024	2025	2026	2027	2028	2029
RESIDENTIAL RATE 64-GAL.	\$20.48	\$23.55	\$26.37	\$29.01	\$30.46	\$31.37
RESIDENTIAL RATE 96-GAL.	\$23.48	\$27	\$30.24	\$33.26	\$34.92	\$35.97
SECOND 64-GAL. CAN/MONTH	\$6	\$6.90	\$7.73	\$8.50	\$8.93	\$9.19
SECOND 96-GAL. CAN/MONTH	\$9	\$10.35	\$11.59	\$12.75	\$13.39	\$13.79
MULTI-FAMILY FLAT RATE	\$16.38	\$18.84	\$21.10	\$23.21	\$24.37	\$25.10
MIXED-USE PER UNIT	\$7.02	\$8.07	\$9.04	\$9.95	\$10.44	\$10.76
COMMERCIAL RATE INCREASE	3.5%	3%	3%	3.5%	3%	3%
ROLL-OFF RATE INCREASE	3%	3%	3%	3%	3%	3%

WEST FARGO FORESTRY AND VECTOR RATES						
	2024	2025	2026	2027	2028	2029
FORESTRY	\$2	\$3	\$3.50	\$4.25	\$4.75	\$5
VECTOR	\$1	\$1	\$1	\$1	\$1	\$1

EXAMPLE RESIDENTIAL UTILITY BILL

MONTHLY UTILITY BILL COMPARISON		
	2024	2025
WATER*	\$51.65	\$54.23
SEWER*	\$33	\$49.50
SANITATION ^	\$20.48	\$23.55
FORESTRY	\$2	\$3
VECTOR	\$1	\$1
TOTAL	\$108.13	\$131.28
*BASED ON 6,000 GALLONS		
^BASED ON 64-GALLON CAN		

MONTHLY UTILITY BILL COMPARISON		
	2024	2025
WATER*	\$36.85	\$38.89
SEWER*	\$25	\$37.50
SANITATION ^	\$20.48	\$23.55
FORESTRY	\$2	\$3
VECTOR	\$1	\$1
TOTAL	\$85.33	\$103.74
*BASED ON 4,000 GALLONS		
^BASED ON 64-GALLON CAN		

QUESTIONS?

A CITY ON THE GROW





"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis
Primary Portfolio:
Administrative Services
Secondary Portfolio:
Police & Fire

Commission Vice President

Brad Olson
Primary Portfolio:
Police & Fire
Secondary Portfolio:
Street, Water & Sewer

Commissioner

Roben Anderson
Primary Portfolio:
Community &
Development Services
Secondary Portfolio:
Administrative Services

Commissioner

Rory Jorgensen
Primary Portfolio:
Sanitation
Secondary Portfolio:
Community &
Development Services

Commissioner

Amy Zundel
Primary Portfolio:
Street, Water & Sewer
Secondary Portfolio:
Sanitation

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: August 19, 2024

Subject: Project No. 1316.3 (Northside Sanitary Sewer Collector Rehabilitation)

Action: Approve Engineer's Report and Direct Engineer to prepare both a Task Order for Basic Services along with Plans and Specifications.

New Information and Recommendation:

At the August 5th Commission meeting, the Commission directed the Engineer to prepare an Engineer's Report for the paving and grading improvements adjacent to the Public Works salt shack and sanitary sewer lift station SA-40.

Moore Engineering, who is the consultant on the 1316 project prepared a technical memo detailing the improvements and costs which was used to prepare the attached Engineer's Report. This work is necessary to provide a suitable driving surface for the trucks accessing the salt shack and vac-truck pond located on site.

The following documents are attached for review/consideration:

- Engineer's Report
- Associated Resolutions

Staff Recommendation: Approve the Engineer's Report and Direct the preparation of a Task Order for Basic Services along with Plans and Specifications.

Background and Project Summary:

Public Works recently installed a salt shack adjacent to Sanitary LS SA-40. Originally we had some driveway pavement included with the 1316 project that was removed as the grading of the area changed from the time that the 1316 project was bid to when the contractor for that project was going to be constructing it. Due to this, we removed some of the paving from the 1316 project in anticipation of this proposed improvement.

This project proposes to install pavement as shown in the attached exhibit. The driveway going north/south to the vac truck pond will consist of a concrete pavement and the area in front of the salt shack is intended to be asphalt.

Financial Analysis:

This project is included in the 2024 Capital Improvement Plan approved August 5th and is proposed to be paid for via Capital Improvement Sales Tax. No special assessments are associated with this project.

Previously Presented Information and Commission Actions:

August 5, 2024-

- **Staff Recommendation:** Create Project No. 1316.3 and Direct Engineer to prepare an Engineer's Report
- **Commission Action:** Commissioner Olson moved, and Commissioner Zundel seconded to approve. No opposition, motion carried.

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Project No. 1316.3

Northside Sanitary Sewer Collector Rehabilitation

General Nature (Scope)

Public Works recently installed a salt shack adjacent to Sanitary LS SA-40. Originally, we had some driveway pavement included with the 1316 project that was removed as the grading of the area changed from the time that the 1316 project was bid to when the contractor for that project was going to be constructing it. Due to this, we removed some of the paving from the 1316 project in anticipation of this proposed improvement.

This project proposes to install concrete pavement for the driveway going north/south to the vac truck pond and asphalt pavement to the area in front of the salt shack.

Purpose

To provide an adequate paving surface for trucks to access the salt shack and vac-truck pond.

Feasibility

This project is included in the 2024 Capital Improvement Plan approved August 5th and is proposed to be paid for via Capital Improvement Sales Tax. No special assessments are associated with this project.

Estimate of Probable Cost

Construction		\$290,000.00
Bid Proposal Items	\$249,664.33	
Contingency	\$40,335.67	
Consultant (Design/Construction)		\$70,000.00
Legal & Administration		\$15,000.00
Total Estimated Cost		\$375,000.00

Source of Funds

Special Assessments		\$0.00
City Funds		\$375,000.00
Capital Impr. Sales Tax	\$375,000.00	
Total		\$375,000.00

Attachments

- A. Consultant's report which includes itemized Estimate of Cost and Conceptual Layout

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.



Signing Engineer, P.E.
ND Registration No. 4962



City of West Fargo, North Dakota

Project No. 1316.3

Northside Sanitary Sewer Collector

Rehabilitation - Salt Shack Paving

Feasibility Study

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Appendices

Appendix A – Preliminary Engineer’s Opinion of Cost

Appendix B – Future Use Concept Layout

1. INTRODUCTION

This study's purpose is to determine how the City of West Fargo ("City") can best replace the SA40 driveway to accommodate the newly installed salt shack and future uses of the site. Additionally, this study will provide some history regarding the SA40 site, salt shack, and future uses of the site leading up to this third phase of this multi-phased project.

2. BACKGROUND

In 2020, the City began a series of projects to study and rehabilitate the Northside Sanitary Sewer Collector line. The sanitary sewer structures on this line were experiencing severe deterioration due to the Hydrogen Sulfide (H₂S) present in the system and were in danger of structurally failing.

Phase One of Project No. 1316 ("Project") involved extensively cleaning and scanning the structures to determine the extent of the damage. Phase One was completed in the summer of 2020.

Phase Two of the Project began in the summer of 2021, and the sanitary sewer structures were rehabilitated with Armorock structures. Additionally, it was decided to reroute the sanitary sewer line South of SA40, as the current line was located in close proximity the West Fargo Diversion right-of-way.

More information on Phase One and Two of this Project can be found in a report titled *Project No. 1316 – Northside Regional Sanitary Sewer Collector Rehabilitation Phase 1 & Phase 2* Amended Engineer's Report, dated February 2021.

As part of the initial plan to reroute the sanitary sewer main, a portion of the concrete driveway was identified for removal and replacement to permit a safe excavation for the pipe. However, between the time the plans were developed and the Contractor started the work, the City had constructed a salt shack northeast of the driveway. The addition of this building necessitated additional concrete driveway removal to facilitate the installation of the sanitary sewer.

After removing the driveway, it became apparent that it should not be reinstalled at its previous location and elevation. Due to the elevation of the lift station and the newly installed salt shack, new driveway grades needed to be established.

With the drainage issues identified, the City's Public Works Department installed a temporary asphalt driveway to provide access through the winter until a more permanent solution could be installed.

3. NEED FOR PROJECT

The temporary asphalt installed by Public Works was not intended to be a permanent long-term solution for the area. Several drainage issues have been identified; the current asphalt cannot support heavy truck usage and turning movements, and the current design does not accommodate the future needs of the SA40 site. A permanent solution is needed to facilitate Public Works' long-term needs.

4. PROPOSED IMPROVEMENTS

The proposed improvements must provide proper drainage away from the salt shack and accommodate the larger vehicles using it. In addition to drainage and functionality, considerations must be made for the type of work to be conducted at the site. Large amounts of road salts and brine will be unloaded and loaded at this location. These salts can be highly corrosive and damage the pavement if mitigating measures are not taken. Finally, the proposed improvements must accommodate any future plans for the adjacent sites.

5. ALTERNATIVES CONSIDERED

Several alternatives were reviewed and analyzed. They include Do Nothing, asphalt replacement, concrete replacement, and a hybrid replacement. A brief summary of each alternative follows.

5.1. ALTERNATIVE 1 – Do Nothing

This alternative would mean that the City would leave the site as is. This, in turn, may result in long-term maintenance issues, as the site does not currently drain properly and is not conducive to the current needs of Public Works. It is for these reasons this alternative was not evaluated.

5.2. ALTERNATIVE 2 – Asphalt Replacement

For this alternative constructing the driveway out of asphalt was evaluated. Asphalt is relatively inert regarding road salts making it an ideal pavement material for a salt shack. However, asphalt needs steeper grades to ensure proper drainage. The steeper grades cause multiple grading issues. Additionally, asphalt does not resist the shearing forces produced by larger vehicles' turning movements.

5.3. ALTERNATIVE 3 – Concrete Replacement

Replacing the driveway completely with concrete would produce a strong, durable surface that would resist the shearing forces produced by larger turning vehicles. Concrete grades can be reduced significantly while permitting proper drainage. However, road salts have been known to cause damage to concrete, especially when they react with steel reinforcement.

5.4. ALTERNATIVE 4 – Hybrid Replacement

In this alternative, the driveway would be reconstructed using a combination of concrete and asphalt. Concrete would be used in areas requiring minimal grades for proper drainage and where shearing forces from turning movements need to be minimized. Asphalt would be applied in sections more exposed to heavy road salt usage, such as the loading areas. Lastly, utilizing existing asphalt where possible would help minimize project costs.

6. SELECTION OF AN ALTERNATIVE

When evaluating which alternative would be the best solution for the city, many different criteria were taken into account, such as current and future use of the site and cost.

After several meetings with Public Works and City Engineering, Alternative 4 – Hybrid Replacement was selected.

6.1. Current Use

The site's current use is limited to accessing the northside regional sanitary sewer lift station (SA40), the salt shack, and vector dumping ponds. Concrete and asphalt will be strategically placed to minimize costs and provide the most benefit. A concrete slope will be installed to permit the dumping of the vector trucks into the ponds with a curb to stop trucks as well as direct flows. The site will be re-graded to move water away from the salt shack.

6.2. Future Use

A conceptual plan for the entire site was developed to better understand how to accommodate these needs with this project. This exhibit can be found in Appendix B – Future Use Concept Layout. Future uses for the site include a CDL testing area, a laydown yard, and a snow stockpiling area. Care will be taken to accommodate these future areas in this project.

6.3. City Input

Several meetings have been held with City Public Works and Engineering to determine the site's current and future needs. Items such as drainage and corrosion have been discussed.

6.3.1. Drainage

Public Works would like the site to drain into Cell 8, which will eventually flow into the city's draitile system installed in Cell 9. Public Works plans to address all drainage and ditching beyond the paving limits of the proposed project.

6.3.2. Corrosion

Discussions with City Engineering have suggested using chemical admixtures in the concrete and a Glass Fiber-Reinforced Plastic (GFRP) bar for reinforcement. These materials will help to mitigate the corrosion produced by the road salts.

6.4. Cost Analysis

The cost of this project is estimated at \$375,000. A detailed cost estimate can be found in Appendix A.

7. CITY WORK ON SITE

Public Works has elected to perform some of the Work to reduce the project's cost. Items that Public Works will be performing are;

- All Removals
- All Site Grading including ditching and drainage
- All Site Restoration (including topsoil and seeding)
- Pumping down the vactor pond
- All milling that will be required to tie in the asphalt properly
- All asphalt work
- Any casting adjustments (except water main gate valve west of Salt Shack)
- Any plumbing of sump lines

8. PROJECT COSTS & FUNDING

It is understood that the City Commission intends to fund this project through Capital Improvement Sales Tax and not include the use of special assessments.

9. CONCLUSIONS AND RECOMMENDATIONS

The evaluation of alternatives for the SA40 driveway replacement highlights the need for a solution that addresses both current and future site requirements. The temporary asphalt solution currently in place is insufficient for long-term use due to drainage issues, inadequate support for heavy vehicles, and the need for greater durability against road salt and other corrosive materials. After careful consideration of the alternatives, including full asphalt, full concrete, and a hybrid approach, the hybrid replacement emerged as the most effective option. This solution balances the need for drainage, resistance to vehicle wear, and long-term durability.

It is recommended that the City proceed with the hybrid replacement alternative. This option leverages the strengths of both concrete and asphalt, providing a durable and functional driveway that meets the current operational needs and anticipates future uses of the SA40 site. Concrete should be utilized in areas where drainage and vehicle turning movements are critical, while asphalt should be applied in sections more susceptible to salt exposure. This approach will not only address the immediate concerns but will also ensure the longevity and adaptability of the site for future developments. The proposed design should incorporate materials and construction techniques that mitigate corrosion and enhance the durability of the infrastructure.

Lastly, it is recommended that the City update the Future Use Concept Layout as the site develops to ensure that future plans are accommodated.

Appendix A

Project No. 1316.3
Northside Sanitary Sewer Collector Rehabilitation - Salt Shack Paving
West Fargo, ND

Engineer's Preliminary Opinion of Cost

BID ITEM NO. & DESCRIPTION			UNIT	QUANTITY	UNIT PRICE	TOTAL
<u>Base Bid</u>						
1.	310519	Geotextiles - Type R1	SY	1,894	\$4.00	\$7,576.00
2.	312316	Excavation Waste	CY	675	\$12.00	\$8,100.00
3.	312316	Subgrade Preparation - 12In	SY	1,900	\$4.00	\$7,600.00
4.	321123	Aggregate Base Course - CI 5	TON	1,193	\$35.00	\$41,755.00
5.	321313	Valley Gutter	SY	130	\$150.00	\$19,500.00
6.	321623	Concrete Driveway - 8In	SY	1,162	\$140.00	\$162,633.33
7.	15000	Storm Water Management	LSUM	1	\$2,500.00	\$2,500.00
Construction Subtotal						\$249,664.33
Contingencies						\$40,335.67
Construction Total						\$290,000.00
Study & Report						\$20,000.00
Engineering Services						\$50,000.00
Legal & Administration						\$15,000.00
TOTAL PROJECT COST						\$375,000.00

Appendix B



FUTURE USE CONCEPTUAL LAYOUT
SALT SHACK LOT
WEST FARGO, ND

PROJECT No.	20230A
DATE:	05.29.24
REVISED:	-
DRAFTER:	TJB
REVIEWER:	MWW



Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved for Sewer Improvement Project No. 1316.3.

Dated: August 19, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER
TO PREPARE PLANS AND SPECIFICATIONS

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of modifications to the access around SA-40 and the Public Works Salt Shack be constructed and made in Sewer Improvement Project No. 1316.3 of the City of West Fargo, the City hereby directs Daniel Hanson, the Engineer for the City of West Fargo and being a competent engineer, to prepare plans and specifications for such work.

Dated: August 19, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.