



West Fargo Public Library Board of Directors Meeting
Regular Meeting June 13, 2024
5 p. m. via Zoom ([YouTube](#) recording)

Board Members Present: Liann Hanson, Larry Schwartz, Tony Stukel, Alanna Rerick

Board Member Absent: Commissioner Mandy George

Also Present: Library Director Jenna Kahly, Shawn King, Rachel Williams, James Wilson

I. Call to Order

Hanson called the meeting to order at 5 p.m.

II. Order of the Agenda

Rerick moved, and Schwartz seconded to approve the order of the agenda. No opposition. Motion carried.

III. Public Comment

No members of the public signed up for public comment.

IV. Consent Agenda

Schwartz moved and Rerick seconded to approve the consent agenda. No opposition. Motion carried.

- Approval of Minutes – May 9, 2024
- Approval of Financial Reports

Regular Agenda

Old Business

- No old business

New Business

V. Child and Vulnerable Adult Safety Policy (Action)

- Schwartz moved and Rerick seconded to approve the Child and Vulnerable Adult Safety Policy. No opposition. Motion carried.

VI. Collection Development Policy (Action)

- Kahly presented an updated Collection Development and Management Policy for Board approval. Updates to the policy were small grammatical errors and adding information about the Request for Reconsideration process for transparency. Schwartz moved and Rerick seconded to approve the Collection Development Policy. No opposition. Motion carried.

VII. Library Board Applicant Statement Opportunity

- Candidates were invited to express their interest in serving on the Library Board. Five applicants submitted for the two open seats, including Liann Hanson and Tony Stukel, both of whom were returning board members. Shawn King, Rachel Williams, James Wilson, Hanson, and Stukel all spoke to their interest in serving on the Board.

VIII. Selection of Board Members for Terms beginning in July 2024 (Action)

- The Library Board discussed the candidates for the two open seats on the board. The next step is to put the Board's recommended candidates on the agenda at the upcoming City Commission meeting on June 17 to seek their approval of appointment. The candidates will be official members of the

Board at the July 11, 2024, Library Board meeting. President Hanson and Member Tony Stukel recused themselves from any vote that include their names due to lack of quorum. Rerick made a motion to recommend the West Fargo City Commission reappointment Liann Hanson to the West Fargo Public Library Board of Directors. Schwartz seconded. No opposition. Motion carried. Hanson made a motion to recommend the West Fargo City Commission reappoint Tony Stukel to the West Fargo Public Library Board of Directors. No opposition. Motion carried.

IX. Select date for Board Orientation (Action)

- Hanson moved and Schwartz seconded that the board orientation be held July 11, 2024, from 9:00 a.m. to 1:00 p.m. at the West Fargo Public Library. Motion carried. No opposition.

X. Approve Preliminary Budget (Action)

- Kahly presented the preliminary budget, specifically pointing out the Capital Improvements line, which included costs associated with possible carpet replacement at the Library and the potential Library space at the new City Hall location. Kahly explained that the projects could be funded through other means. They were included in the preliminary budget as a placeholder. Rerick moved and Stukel seconded to approve the preliminary budget as presented. Motion carried. No opposition.

XI. Director's Report

- Kahly presented the Director's Report, which included a thank you to Commissioner Mandy George for serving on the Library Board. George's term ended in June 2024.

XII. Adjourn

Schwartz moved to adjourn. Stukel seconded. No opposition. Motion carried at 5:43 p.m.