

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- June 3, 2024
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. Reappoint of Liann Hanson and Tony Stukel to the West Fargo Public Library Board
- c. Games of Chance for Brothers Keepers MC Centralia
- d. Games of Chance for Holy Cross Wild Game Feed
- e. Games of Chance for Bridging the Gap

Regular Agenda

- 1. Public Comment
Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. [City Commission Meeting Public Comment | West Fargo, ND \(westfargond.gov\)](https://www.westfargond.gov/city-commission-meeting-public-comment)
- 2. Contract approval with City of Fargo (MAT Bus) for transit service
-- Aaron Nelson, Planning Director
- 3. A24-16 Maple Ridge at the Preserve 8th Addition, request for variance to reduce required minimum building control line of the CO-SR Sheyenne River Corridor Overlay District (Reconvene as the City's Board of Adjustment) -- Aaron Nelson, Planning Director
- 4. Renaissance Zone Application - Red River Refrigeration
-- Casey Sanders-Berglund, Economic Development Manager
- 5. ~~Capital Improvement Plan (CIP) - Review -- Dan Hanson, City Engineer~~
 - ~~• No Action - Review the preliminary 2024-2028 CIP and provide a preliminary list of projects in the plans for the next five years~~
- 6. Utility Rate Increase Informational Presentation -- Matt Andvik, Public Works Director
- 7. Recommended action for establishment of a Community Garden
-- Mandy George, Commissioner
- 8. Request for City Commission to authorize issuance of building permit prior to the merging of two platted lots -- Roben Anderson, Commissioner
- 9. Salary Study Update -- Sarah Gasevic, Human Resources Manager and Dustin Scott, City Administrator

10. City Administrator's Report -- Dustin Scott, City Administrator
 - Update on move to new City Hall
 - Update on Police Department Expansion
 - Update on Senior Director of Administrative Services
11. Correspondence
12. Non-Agenda Items
13. Adjourn

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, June 3, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – absent at the time of roll call, entered into the meeting at 5:42 pm; Commissioner Mark Simmons – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Simmons seconded to approve order of agenda. Commissioners Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, Commissioner George was not yet present, the motion was declared carried.

E. Approval of Minutes -- May 20, 2024

Commissioner Olson moved and Commissioner Simmons seconded to approve the minutes of May 20, 2024. Commissioners Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, Commissioner George was not yet present, the motion was declared carried.

F. Building Permits

Commissioner Anderson moved and Commissioner Olson seconded to approve the building permits. Commissioners Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, Commissioner George was not yet present, the motion was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, June 3, 2024 5:30 PM

Consent Agenda - Approve the Following:

- a. Bills**
- b. Improvement District No. 1345 – Sandhill’s 6th Addition**
 - **Adopt Resolution Approving Contract and Contractors Bond and Authorize Notice to Proceed**
- c. Approval of updated Joint Powers Agreement with Cass County regarding assignment of addresses within the City’s extraterritorial jurisdiction**
- d. Games of Chance for ND Dem-NPL District 16**
- e. Gaming Site Authorization for Boys & Girls Club of the Red River Valley**
- f. Gaming Site Authorization for Metro Sports Foundation at Brewtus Brickhouse**
- g. Gaming Site Authorizations for West Fargo Baseball at The Local 701, Barcode and Boston's**
- h. Purchasing Policy**

- **Approve the positions noted as designees to the City Administrator**

Commissioner Simmons moved and Commissioner Olson seconded to approve the consent agenda. No Commissioners present voted nay, Commissioner George was not yet present, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

Residents of West Fargo came forward to speak during this time.

2. 24-11 North Pond at the Preserve 14th Addition (previously advertised as North Pond at the Preserve 18th Addition) -- Aaron Nelson, Planning Director

• Approval of Conditional Use Permit for automobile sales within the “C” Light Commercial zoning district

Commissioner Simmons moved and Commissioner Olson seconded to approve the Conditional Use Permit for automobile sales within the “C” Light Commercial zoning district with the conditions outlined in the Staff Report. Commissioner Simmons, Dardis, and Olson voted aye. Commissioners George and Anderson voted nay, the motion was declared carried on a 3:2 vote.

3. West Fargo-Essentia Health EMT -- Dan Fuller, Fire Chief

• Approve the Agreement with EMT Services

Commissioner Simmons moved and Commissioner Anderson seconded to approve the West Fargo-Essentia Health Agreement with EMT Services. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Approve the purchase of a new utility billing software -- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner Simmons seconded to approve the purchase of CUSI Software. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

5. 40th Avenue Improvements Update -- Dan Hanson, City Engineer

This was an informational item, no action was taken.

6. Second Reading of Electric Franchise Fee for Cass County Electric Cooperative -- John Shockley, City Attorney

Commissioner Olson moved and Commissioner George seconded to approve the Second Reading of Electric Franchise Fee for Cass County Electric Cooperative. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Second Reading of Electric Franchise Fee for Xcel Energy

-- John Shockley, City Attorney

Commissioner Olson moved and Commissioner Simmons seconded to approve the Second Reading of Electric Franchise Fee for Xcel Energy. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

~~8. Salary Survey Results This item has been moved to a future meeting.~~

~~**-- Sarah Gasevic, Human Resources Manager & Dustin Scott, City Administrator**~~

9. City Administrator's Report -- Dustin Scott, City Administrator

Update on new location of City Hall, first day.

Update on Finance Director and Senior Director of Administrative Services

Update on 2025 Departmental Budget Timeline

Reminder June 11, 2024 is Election Day

10. Correspondence

There were no correspondence.

11. Non-Agenda Items

There were no non-agenda items.

12. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. The meeting was adjourned at 6:45 PM.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
6/17/2024**

	AS OF 6/13/2024			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				3		\$ 1,380,000.00
RESIDENTIAL DWELLING	4	4	\$ 1,627,100.00	62	62	\$ 26,419,250.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC				1		\$ 2,503,019.00
CHURCH						
ACCESSORY	8		\$ 2,012,000.00	58		\$ 3,562,010.00
FOUNDATION ONLY	1		\$ 7,500.00	2		\$ 357,500.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	5		\$ 734,741.00	33		\$ 13,641,516.00
RESIDENTIAL	6		\$ 107,906.00	70		\$ 2,022,256.00
PUBLIC				1		\$ 1,151,500.00
CHURCH						
ACCESSORY	1		\$ 7,000.00			
<u>BUILDING OTHER</u>						
DEMOLITION	6		\$ 117,000.00	10		\$ 494,284.00
MOVE				1		\$ 20,000.00
PERMIT CANCELLATION				1		\$ (8,345.00)
TOTALS	31	4	\$ 4,613,247.00	240	62	\$ 51,542,990.00

WEST FARGO CITY COMMISION MEETING
Building Department Report - Summary

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NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
240440	NICHOLAS POST	756 CATHY DR W	NICHOLAS POST	\$ 29,250.00	Remodel - Residential - Lower Level Finish
240459	Silvernail Carpentry	1001 6 ST W	CONRAD A & DEBRA M MEISCH	\$ 14,000.00	Accessory - Deck
240471	Ellingson Renovations	3901 4 ST E	APR HOLDINGS, LLC	\$ 11,528.00	Remodel - Commercial - Interior Remodel
240485	Great States Construction, Inc.	241 12 1/2 AVE E	WILLARD, LINDA & BETHANY L NEF	\$ 60,000.00	Demolish - 6 Unit Townhome
240375	Olson Pool Company	3871 RESERVE DR E	MATTHEW J HOWELL, ETUX	\$ 135,000.00	Accessory - Swimming Pool
240467	Western Excavation LLC	210 4 AVE W	DAVID R WELLER	\$ 25,000.00	Demolish - Residential Dwelling
240486	Kochmann Brothers Homes, Inc.	1237 DIVERSION DR	HENRY & BRENDA KNOLL	\$ 10,000.00	Remodel - Residential - Replace Siding
240491	CHRISTOPHER FITCH, ETAL	585 SOUTH SEDONA DR	CHRISTOPHER FITCH, ETAL	\$ 8,000.00	Accessory - Deck
240492	KEVIN & ANNA THOMAS	2617 8 ST W	KEVIN & ANNA THOMAS	\$ 7,000.00	Remodel - Residential - New Deck Railing
240382	Equity Home Builders, LLC	3322 2 ST E	EQUITY HOME BUILDERS	\$ 500,000.00	Residential Dwelling
240499	Premium Decks, Inc.	1055 54 AVE W	HEIDI RUD	\$ 17,000.00	Accessory - Deck
240501	BRENT G & NANCY JO MICHELSEN	1444 RIVER ST	BRENT G & NANCY JO MICHELSEN	\$ 8,000.00	Demolish - Portion of Residential Dwelling
240511	Breland Enterprises, Inc.	205 1 AVE E	JH & JH RENTALS	\$ 10,820.00	Remodel - Residential - Repair Foundation
240456	Dakota Construction of Fargo, Inc.	409 SHEYENNE ST	KRAMERICA PROPERTIES LLC	\$ 6,000.00	Accessory - Structure
240503	Diamond Edge Construction L.L.C.	219 MAIN AVE W	MICHAEL & RHONDA QUALLY	\$ 130,000.00	Remodel - Commercial - Interior Remodel
240376	SHANE SEPIN	322 4 AVE E	SHANE SEPIN	\$ 4,000.00	Demolish - Deck
240479	Dakota Lands LLC	2307 MCLEOD DR E	PHILIP J & LISA A WINDJUE	\$ 600,000.00	Residential Dwelling
240493	Precision Concrete Cutters, Inc.	913 1 ST	STEPHEN E & SHERRI L NOLAN	\$ 46,000.00	Remodel - Residential - Repair Foundation
240525	Groundworks Minnesota, LLC	1565 CAMBRIDGE DR	HAROLD E & JOANN M STENSON, T	\$ 6,277.00	Remodel - Residential - Install Drain Tile
240529	Foltz Buildings II, LLC	207 12 ST NW	TURTLE PROPERTIES LLP	\$ 36,513.00	Remodel - Commercial - Replace Trusses & Siding

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

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NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
240532	Groundworks Minnesota, LLC	1230 HIGHLAND LN W	ZHYAR B ABDULLA, ETAL	\$ 5,559.00	Remodel - Residential - Install Drain Tile
240355	DAN HAMMER, ETAL	1210 MARLYS DR W	DAN HAMMER, ETAL	\$ 20,000.00	Accessory - Deck
240508	AMANDA J & JUSTIN E MANN	2882 RIVERS BEND DR E	AMANDA J & JUSTIN E MANN	\$ 12,000.00	Accessory - Deck
240537	The Nordick Group, Inc	740 11 AVE NE	NORDICK GROUP INC	\$ 10,000.00	Remodel - Commercial - Tenant Space
240538	R&R Petroleum Equipment Sales	810 12 AVE NW	City of West Fargo	\$ 7,500.00	Foundation - Fuel Canopy
240356	Red Leaf Custom Homes LLC	1270 MARLYS DR W	RED LEAF CUSTOM HOMES, LLC	\$ 335,600.00	Residential Dwelling
240358	Rice Companies, Inc.	160 8 AVE NW	RED RIVER REFRIGERATION, INC	\$ 546,700.00	Remodel - Commercial - New Addition
240476	Thomsen Homes, LLC	1166 55 AVE W	THOMSEN HOMES, LLC	\$ 191,500.00	Residential Dwelling
240483	Schmidt and Sons Construction, Inc.	2629 GRESS AVE	OCHO INDY, LLC	\$ 10,000.00	Demolish - Residential Structures
240484	Schmidt and Sons Construction, Inc.	204 PARK BLVD	OCHO INDY, LLC	\$ 10,000.00	Demolish - Residential Structures
240522	Radiant Creative Homes, LLC	2352 RIVERS BEND DR E	NATHANIEL J & KATHERINE G BUTT	\$ 1,800,000.00	Remodel - Residential - Detached Garage

06/16/24
08:40:11

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 06/03/24 to 06/14/24

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
118644		2954 A-OX WELDING SUPPLY CO INC	26.09						
1	1373067	05/21/24 PROPANE	26.09			1000 430000	722		101000
		Total for Vendor:	26.09						
118587		4550 ABC LOCK & KEY INC	705.00						
1	E2387	06/08/24 WEX FIT-UP	705.00			2970 480000	653		101000
		Total for Vendor:	705.00						
118576		289 ACME TOOLS	1,211.79						
1	12855282	06/03/24 TRIMMER LINE/SOCKET	45.24			1000 430001	358		101000
2	12860969	06/04/24 TRIMMERS	759.90			1000 430001	358		101000
3	12842051	05/30/24 SAW BLADES	38.55			4387 480000	500		101000
4	12842056	05/30/24 DRILL/DRIVER KIT	99.00			2210 428000	432		101000
5	12853076	06/03/24 BARE TOOLS STARTER KIT/CUT O	269.10			6020 450000	432		101000
118583		289 ACME TOOLS	390.50						
1	12871573	06/06/24 SHOP SUPPLIES	86.08			6025 450000	432		101000
2	12885101	06/10/24 TDQ TEAR DOWN QUOTE	304.42			6025 450000	639		101000
118623		289 ACME TOOLS	3,525.00						
1	12856694	06/03/24 DAVIT ARM	3,525.00			6020 450000	639		101000
118737		289 ACME TOOLS	111.98						
1	12904990	06/13/24 Upholstery Stapler	111.98			2060 415200	432		101000
		Total for Vendor:	5,239.27						
118682		4444 ALEyna LEIBFRIED	120.00						
1	06/30/24	P&Z Meetings Jan-June	120.00			1000 418000	111		101000
		Total for Vendor:	120.00						
118483		3490 AMAZON CAPITAL SERVICES	135.99						
1	06/04/24	Headset	135.99			1000 414100	410		101000
	113-0179915-7076232								

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
118526		3490 AMAZON CAPITAL SERVICES	329.88						
1	06/02/24	postit notes	20.42			1000 421000	410		101000
16HTL6L7HXG9									
2	06/02/24	patrol books	69.98			1000 421000	340		101000
16HTL6L7HXG9									
3	06/05/24	equip for T. Johnson	94.99			1000 421000	422		101000
1R1Q1MMHCD96									
4	06/06/24	office supplies	101.60			1000 421000	410		101000
1CVDHQD47VP1									
5	06/06/24	proj 12 traffic lights	42.89			1000 421000	375		101000
1CVDHQD47VP1									
118534		3490 AMAZON CAPITAL SERVICES	22.08						
1	06/05/24	STICKY GLUE BOARDS	22.08			6010 450200	410		101000
1VKVNR49VW									
118582		3490 AMAZON CAPITAL SERVICES	15.99						
1	06/10/24	SCREEN PROTECTOR	15.99			6025 450000	497		101000
1FQRWH9P641V									
118588		3490 AMAZON CAPITAL SERVICES	264.94						
1	06/04/24	601 BACK UP CAMERA	135.99			2210 428000	427		101000
1LT1C1VQ1FGV									
2	06/03/24	MOWER SPINDLE	128.95			1000 430001	381		101000
1MT117QH1T7N									
118702		3490 AMAZON CAPITAL SERVICES	887.31						
1	JJJWJ-WNLN 05/16/24	Training Photo frames	57.42			2060 415200	340		101000
2	VYPY-194M 05/23/24	Cr Return EM Desk	-169.50			2060 415200	641		101000
3	3JNW-KKCK 05/29/24	Car Wash Brush	49.90			2060 415200	500		101000
4	NR4R-K7N9 06/07/24	Fire Blankets (pd from dona	305.77			2060 415200	490		101000
5	LNLY-MXJR 06/08/24	ST 76 Supplies	31.75			2060 415200	500		101000
6	VJGM-QKPK 06/09/24	ST 75 Towels/decon towels	591.21			2060 415200	500		101000
7	9982603 06/06/24	Class A fitting supplies	20.76			2060 415200	500		101000
Total for Vendor:			1,656.19						

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118504	-99122E	5229 AMB INVESTMENTS, LLC	47,700.00						
		New City Hall							
1	06/01/24	June Lease - WEX Building	47,700.00			1001 415000	389		101000
		Total for Vendor:	47,700.00						
118738		999999 AMY REDEKOPP	300.00						
		Tree Planting Permit - 5118 11th St W							
1	06/13/24	Tree - 5118 11th St W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
118553		4031 ANNIE FELTMAN	776.44						
1	3060187	05/19/24 travel reimb	776.44			1000 421000	340		101000
		Total for Vendor:	776.44						
118705		3511 ASPEN MILLS	1,317.82						
1	333619	05/30/24 L Leinen class A/new hire	283.50			2060 415200	422		101000
2	333620	05/30/24 M Ashland class A/new hire	188.85			2060 415200	422		101000
3	333621	05/30/24 T Matelski class A/new hire	237.35			2060 415200	422		101000
4	333622	05/30/24 M Wunderlich class A/new hire	283.50			2060 415200	422		101000
5	333623	05/30/24 T Ebeling class A/new hire	324.62			2060 415200	422		101000
		Total for Vendor:	1,317.82						
118695	-99120E	4672 ASURE PAYROLL TAX MANAGEMENT	229,969.22						
		06/14/24 payroll							
1	06/14/24	Social Security	108,320.52			1000 212501			101000
2	06/14/24	Medicare	25,332.74			1000 212502			101000
3	06/14/24	Federal Income Tax	87,932.96			1000 212503			101000
4	06/14/24	ND State Tax	4,220.00			1000 212504			101000
5	06/14/24	MN State Tax	4,163.00			1000 212505			101000
		Total for Vendor:	229,969.22						
118578		2931 AUTO VALUE PARTS STORES	406.97						
1	99278544	06/04/24 MUNI BALL GAGE	95.48			6025 450000	825		101000
2	99278507	06/04/24 FILTERS	39.07			6020 450000	427		101000
3	99278509	06/04/24 HD OIL/AIR	156.61			6010 450200	427		101000
4	99278510	06/04/24 FILTERS	3.26			1000 455000	427		101000

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08:40:12

CITY OF WEST FARGO, ND
Claim Details by Posted Date
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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5	99278169	06/03/24 CABLE TIES	11.20			1000 455000	433		101000
6	99278173	06/03/24 CABLE TIES	5.31			1000 455000	433		101000
7	99278514	06/04/24 FILTERS/AIR CONSTRUCT	48.06			6025 450000	427		101000
8	99278505	06/04/24 FILTERS	26.89			1000 421000	427		101000
9	99277403	05/29/24 6018 CV TUBE	21.09			2210 428000	610		101000
118608		2931 AUTO VALUE PARTS STORES	86.92						
1	99279837	06/11/24 FILTERS	3.26			1000 455000	427		101000
2	99279834	06/11/24 FILTERS	3.26			6020 450000	427		101000
3	99279836	06/11/24 AIR FILTER	77.96			6010 450200	427		101000
4	99279835	06/11/24 FUEL DOMESTIC	2.44			1000 430000	427		101000
		Total for Vendor:	493.89						
118638		1069 BAKER GARDEN & GIFT	2,129.84						
1	1903218	06/05/24 TREES	494.95			2210 428000	446		101000
2	1898254	05/22/24 TREES	539.95			2210 428000	446		101000
3	1904959	06/11/24 TREES	1,094.94			2210 428000	446		101000
		Total for Vendor:	2,129.84						
118706		3149 BEE SEEN GEAR	542.00						
1	64641	06/04/24 Sew Patches/Bike Shirts	360.00			2060 415200	422		101000
2	64618	06/06/24 Patch over Embroidery	16.00			2060 415200	422		101000
3	64726	06/11/24 Sew patches on Hi-Viz	166.00			2060 415200	422		101000
		Total for Vendor:	542.00						
118485	-99123E	3552 BLUE CROSS BLUE	309,388.50						
	June 2024	Premium - Med/Dental/Vision							
1	0521240766	05/21/24 June 2024 Premium	309,388.50			1000 212539			101000
		Total for Vendor:	309,388.50						
118707		3512 BOUND TREE MEDICAL, LLC	1,290.78						
1	85361403	05/28/24 Medical Supplies	25.79			2060 415200	500		101000
2	85363375	05/29/24 Medical Supplies	101.99			2060 415200	500		101000
3	85363376	05/29/24 Medical Supplies	770.10			2060 415200	500		101000
4	85365057	05/30/24 Medical Supplies	392.90			2060 415200	500		101000
		Total for Vendor:	1,290.78						

06/16/24
08:40:12

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118697		3758 BRANDON GAUGLER	353.00						
		IAFC Hazmat conference TMW							
1	2024	IAFC 06/12/24 B Gaugler IAFC Per diem	353.00			2060 415200	340		101000
		Total for Vendor:	353.00						
118743		999999 BRANT FLEMMER	300.00						
		Tree Planting Permit - 5783 Deb Drive W							
1	06/13/24	Tree - 5783 Deb Dr W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
118641		73 BRAUN INTERTEC	863.80						
1	B387495	06/04/24 WASTE CHARACTERIZATION	863.80			6010 360000			101000
118676		73 BRAUN INTERTEC	4,497.50						
1	B388409	06/11/24 Dist 2273	4,497.50			4015 480000	724		101000
		Total for Vendor:	5,361.30						
118592		652 BRENCO CORPORATION	8.80						
1	0149434	06/03/24 HARDWARE	8.80			6020 450000	432		101000
		Total for Vendor:	8.80						
118662		5403 BRITE-WAY WINDOW CLEANING	1,195.00						
1	580723	05/28/24 WEX FIT-UP	1,195.00			2970 480000	653		101000
		Total for Vendor:	1,195.00						
118571		3892 BURGGRAF'S ACE FARGO WEST #17458	98.88						
1	3485	06/05/24 SOCKET ADAPTR	13.98			1000 430000	432		101000
2	3491	06/06/24 CONCRETE MIX	84.90			6020 450000	438		101000
		Total for Vendor:	98.88						
118709		4788 CAMELOT CLEANERS	51.48						
1	24124-477	05/07/24 K Karls class A cleaned	20.99			2060 415200	422		101000
2	24124-489	05/07/24 C McCann class A cleaned	30.49			2060 415200	422		101000
		Total for Vendor:	51.48						

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118710		4508 CARE RESOURCE CONNECTION	3,000.00						
1	2950 06/01/24	FD June--June 30	3,000.00			2060 415200	307		101000
		Total for Vendor:	3,000.00						
118689		4505 CASEY SANDERS	188.89						
1	05/29/24	Reimb for business lunch	188.89			1000 414102	340		101000
		Total for Vendor:	188.89						
118660		51 CASS COUNTY ELECTRIC COOP	45,767.99						
1	1168003 06/10/24	THE LIGHTS PARKING RAMP	1,091.69			2310 452120	527		101000
2	1163206 06/10/24	THE LIGHTS STAGE & COURTYARD	1,574.49			2310 452120	527		101000
3	1168004 06/10/24	THE LIGHTS CITY HOUSE METER	126.81			2310 452120	527		101000
4	1156426 06/10/24	LIFT STATIONS	26,352.89			6025 450000	527		101000
5	1156426 06/10/24	INERTLANDFILL	60.11			6010 450200	527		101000
6	1156424 06/10/24	TRANSFER STATION	279.83			6010 450200	527		101000
7	1156424 06/10/24	STREET LIGHT FEED POINTS	16,282.17			1000 430002	527		101000
118685		51 CASS COUNTY ELECTRIC COOP	2,488.52						
		Wex building							
1	1190696 06 06/10/24	New City Hall (WEX Buildin	2,488.52			1000 415000	527		101000
		Total for Vendor:	48,256.51						
118539		1512 CDW GOVERNMENT, INC	89.07						
1	RQ62954 06/05/24	ADOBE PRO - MATT	89.07			1000 450000	497		101000
118708		1512 CDW GOVERNMENT, INC	89.06						
1	RP02241 05/31/24	J Neeb/Renewal Acrobat Pro	89.06			2060 415200	497		101000
		Total for Vendor:	178.13						
118606		3216 CINTAS	117.46						
1	4195242874 06/10/24	RUG SERVICE	117.46			1000 455000	420		101000
		Total for Vendor:	117.46						

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118540		2880 CITY OF FARGO	641,814.70						
1	06/05/24	5635 14TH AVE N	21.05			6020 450000	345		101000
2	06/05/24	1 MAIN AVE	164,684.35			6020 450000	345		101000
3	06/05/24	1 32ND AVE S	108,653.20			6020 450000	345		101000
4	06/05/24	2220 57TH ST N	299,931.00			6025 450000	347		101000
5	06/05/24	1 GSR	68,525.10			6020 450000	345		101000
		Total for Vendor:	641,814.70						
118542		111 CITY OF FARGO	32,050.96						
1	461266 05/29/24	LANDFILL FEES	32,050.96			6010 450200	355		101000
118643		111 CITY OF FARGO	740.00						
1	461267 05/29/24	TACK OIL	740.00			1000 430000	722		101000
		Total for Vendor:	32,790.96						
118595		1904 CODE 4 SERVICES, INC	58.80						
1	9651 06/11/24	#1191 repairs	58.80			1000 421000	427		101000
		Total for Vendor:	58.80						
118628		133 COLE PAPERS	1,273.73						
1	10446938 06/06/24	PAPER PRODUCTS - PD	648.12			1000 455000	500		101000
2	10446939 06/06/24	PAPER PRODUCTS - PW	369.84			6020 450000	500		101000
3	10446940 06/06/24	PAPER PRODUCTS - CH	255.77			1000 455000	500		101000
		Total for Vendor:	1,273.73						
118691		5293 COLUMN SOFTWARE PBC	34.96						
1	1442-0032 06/13/24	General Public Notice	34.96			1000 418000	668		101000
		Total for Vendor:	34.96						
118509		229 CONSOLIDATED COMMUNICATIONS	11,991.30						
1	Apr 2024 04/01/24	701-433-5400/0 Phones	431.92			1000 415000	356		101000
2	Apr 2024 04/01/24	701-150-1128/0 Phones	3,266.16			1000 415000	356		101000
3	May 2024 05/01/24	701-433-5400/0 Phones	431.92			1000 415000	356		101000
4	May 2024 05/01/24	701-150-1128/0 Phones	3,766.45			1000 415000	356		101000
5	June 2024 06/01/24	701-433-5400/0 Phones	431.92			1000 415000	356		101000
6	June 2024 06/01/24	701-150-1128/0 Phones	3,662.93			1000 415000	356		101000

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118711		229 CONSOLIDATED COMMUNICATIONS	121.48						
1	9536/0	06/01/24 FD May Telephone Svcs	121.48			2060 415200	356		101000
		Total for Vendor:	12,112.78						
118533		4108 CONSOLIDATED ELECTRICAL	262.68						
1	3481057958	06/04/24 WIRE/PARTS	262.68			4796 480000	670		101000
118615		4108 CONSOLIDATED ELECTRICAL	32,009.94						
1	3481058293	06/10/24 STREET LIGHTS	32,687.52			1000 430002	391		101000
2	3481058385	06/10/24 COUPLING/ADAPTER RETURN	-677.58			4796 480000	670		101000
118632		4108 CONSOLIDATED ELECTRICAL	87.89						
1	3481057725	06/03/24 SW COVER/GFI	87.89			4796 480000	670		101000
118652		4108 CONSOLIDATED ELECTRICAL	1,046.28						
1	3481058047	06/04/24 LIGHT BULBS	1,046.28			1000 430002	391		101000
		Total for Vendor:	33,406.79						
118614		3245 CORE & MAIN	6,901.95						
1	V019551	06/05/24 SWR CAP	158.61			6025 450000	437		101000
2	V027612	06/06/24 6 ALPHA 5"	9,603.58			6020 450000	438		101000
3	U986113	05/30/24 GSKT RET CREDIT	-2,860.24			6020 450000	438		101000
		Total for Vendor:	6,901.95						
118624		3068 CRITEX LLC	4,999.20						
1	16531	05/30/24 CARBIDE TOOTH & ROLL PIN	1,339.20			6025 450000	437		101000
2	16508	04/14/24 ARM ADAPTER KIT	3,660.00			6025 450000	437		101000
		Total for Vendor:	4,999.20						
118612		60 CROSSCOUNTRY FREIGHT SOLUTIONS	142.56						
1	1332887	05/27/24 WATER TESTING	142.56			6025 450000	335		101000
		Total for Vendor:	142.56						

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118569		3791 CURB DESIGN	2,500.00						
1	11057 06/06/24	cement slab for k9 jazz	2,500.00			1000 421000	641		101000
		Total for Vendor:	2,500.00						
118746		5319 DAKOTA CHILDREN'S ADVOCACY	597.19						
1	246900 05/31/24	FD May RST and Wellness Visits	597.19			2060 415200	996		101000
		Total for Vendor:	597.19						
118653		4059 DAKOTA FENCE - ACCT REC	6,939.00						
1	152833 05/30/24	LANDFILL GATES	6,939.00			6010 450200	307		101000
		Total for Vendor:	6,939.00						
118594		624 DAKOTA SUPPLY GROUP	234.62						
1	103509537 02/21/24	WT REPAIR	234.62			6020 450000	632		101000
118700		624 DAKOTA SUPPLY GROUP	99.49						
		City Electrictrictions repairing new FD HQ. TW							
1	s103798071 06/10/24	FD HQ Thermostat Repair	99.49			2060 415200	494		101000
		Total for Vendor:	334.11						
118498		3050 DAKOTA UPREIT LIMITED	7,812.38						
		Pioneer Center - June rent							
1	00018420 06/01/24	Common Area - June	2,402.29			1000 415000	389		101000
2	00018420 06/01/24	Base Rent - June	5,410.09			1000 415000	389		101000
118499		3050 DAKOTA UPREIT LIMITED	3,455.65						
1	00006712 02/06/24	2023 CAM Reconciliation	3,455.65			1000 415000	389		101000
		Total for Vendor:	11,268.03						
118699		3567 DAN FULLER	1,558.49						
		Missouri River Fire Chiefs Conference TMW							
1	2024 06/11/24	D Fuller Airfare Reimbursement	568.60			2060 415200	340		101000
2	2024 06/10/24	D Fuller Per diem, car rental	989.89			2060 415200	340		101000
		Total for Vendor:	1,558.49						

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118680		2813 DAVID GUST	150.00						
1	06/30/24	P&Z Meetings Jan-June	150.00			1000 418000	111		101000
		Total for Vendor:	150.00						
118562		2948 DELTA 54 AVIATION LLC	3,768.47						
1	June 06/10/24	Airport Management Fees	3,600.00			7050 500000	307		101000
2	June 06/10/24	Toro mower service supplies	168.47			7050 500000	426		101000
		Total for Vendor:	3,768.47						
118668		77 DEMCO INC	687.85						
1	7489225 05/28/24	EASELS & BOOK HOLDERS	687.85			7000 411600	410		101000
		Total for Vendor:	687.85						
118659		2100 EAGLE RUN CROSSING	606.14						
1	4798 05/28/24	4006 DIESEL	123.61			6010 450200	424		101000
2	6885 06/03/24	RW UNLEADED	15.84			1000 430001	424		101000
3	6766 06/03/24	3066 UNLEADED	54.33			1000 430001	424		101000
4	7259 06/04/24	3068 UNLEADED	36.15			1000 430001	424		101000
5	7975 05/29/24	3068 UNLEADED	69.12			1000 430001	424		101000
6	7862 06/06/24	RW UNLEADED	75.27			1000 430001	424		101000
7	9165 06/10/24	3065 UNLEADED	19.48			1000 430001	424		101000
8	8959 06/10/24	3069 UNLEADED	33.85			1000 430001	424		101000
9	9110 06/10/24	3069 UNLEADED	39.36			1000 430001	424		101000
10	4659 05/28/24	RW UNLEADED	18.13			1000 430001	424		101000
11	4688 05/28/24	RW UNLEADED	25.76			1000 430001	424		101000
12	8972 06/10/24	3066 UNLEADED	47.25			1000 430001	424		101000
13	9585 06/11/24	3065 UNLEADED	65.34			1000 430001	424		101000
14	05/31/24	ACCT CREDIT	-17.35			1000 430001	424		101000
		Total for Vendor:	606.14						
118565		1502 EIDE BAILLY LLP	1,408.05						
3	EI01701667 05/31/24	PW ROW Background Checks	480.00			1000 430001	399		101000
4	EI01701667 05/31/24	PW Street Background Check	110.00			1000 430000	399		101000
5	EI01701667 05/31/24	Police Credit Checks	80.00			1000 421000	399		101000
6	EI01701667 05/31/24	Library Background Checks	320.00			7000 411600	399		101000
7	EI01701667 05/31/24	Forestry Background Checks	140.00			2210 428000	399		101000

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8	EI01701667	05/31/24 Comm Background Check	120.00			1000 416200	399		101000
9	EI01701667	05/31/24 Eng Background Check	120.00			1000 414200	399		101000
10	EI01701667	05/31/24 IT Background Check	120.00			1000 414104	399		101000
11	EI01701667	05/31/24 10% Discount	-48.00			1000 430001	399		101000
12	EI01701667	05/31/24 10% Discount	-11.00			1000 430000	399		101000
13	EI01701667	05/31/24 10% Discount	-8.00			1000 421000	399		101000
14	EI01701667	05/31/24 10% Discount	-32.00			7000 411600	399		101000
15	EI01701667	05/31/24 10% Discount	-14.00			2210 428000	399		101000
16	EI01701667	05/31/24 10% Discount	-12.00			1000 416200	399		101000
17	EI01701667	05/31/24 10% Discount	-12.00			1000 414200	399		101000
18	EI01701667	05/31/24 10% Discount	-12.00			1000 414104	399		101000
19	EI01701667	05/31/24 Technology Fee	67.05			1000 414103	399		101000
Total for Vendor:			1,408.05						
118661	5402	ELGI PORTABLES	1,825.49						
1	0124003482	06/03/24 4001 FILTER/SERVICE KIT	1,825.49			6010 450200	427		101000
Total for Vendor:			1,825.49						
118589	1841	EMERGENCY AUTOMOTIVE	991.44						
1	JP050224	05/20/24 7048 EMERGENCY LIGHTS	991.44			4387 480000	870		101000
Total for Vendor:			991.44						
118507	5354	ENERGY TECH SYSTEMS	800.00						
1	10094	05/31/24 Security updates - WEX bldg	800.00			2970 480000	653		101000
118508	5354	ENERGY TECH SYSTEMS	2,100.00						
1	10093	05/31/24 Replace security system - WEX	2,100.00			2970 480000	653		101000
Total for Vendor:			2,900.00						
118679	3240	ERIC DODDS	180.00						
1	06/30/24	P&Z Meetings Jan-June	180.00			1000 418000	111		101000
Total for Vendor:			180.00						
118605	1851	F/S MANUFACTURING	52.98						
1	157552	06/05/24 6301 HARDWARE	52.98			2210 428000	427		101000
Total for Vendor:			52.98						

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118602		3344 FACTORY MOTOR PARTS	303.81						
1	371212967	05/14/24 1196 EVAPORATOR	86.45			1000 421000	427		101000
2	371212967	06/07/24 1195 CANISTER PURGE SOL	82.19			1000 421000	427		101000
3	371212799	06/05/24 1189 WATER PUMP	135.17			1000 421000	427		101000
118647		3344 FACTORY MOTOR PARTS	8.98						
1	371213194	06/10/24 1170 CABIN AIR PANEL	8.98			1000 421000	427		101000
		Total for Vendor:	312.79						
118538		136 FARGO TRAILER CENTER	1,344.00						
1	06P42316	06/04/24 TRAILER CHAIN	1,344.00			6020 450000	870		101000
		Total for Vendor:	1,344.00						
118303	112637S	124 FASTENAL	219.42						
3	298858	05/13/24 HARDWARE STOCK	10.92			6025 450000	825		101000
4	295457	03/15/24 HARDWARE STOCK	208.50			6025 450000	825		101000
118544		124 FASTENAL	434.61						
1	298863	05/13/24 HARDWARE	74.68			6025 450000	825		101000
2	297508	04/19/24 HARDWARE	237.57			6025 450000	825		101000
3	299130	05/16/24 HARDWARE	44.06			6025 450000	825		101000
4	299139	05/16/24 HARDWARE	57.14			6025 450000	825		101000
5	299131	05/16/24 HARDWARE	21.16			6025 450000	825		101000
		Total for Vendor:	654.03						
118519		151 FEDERAL EXPRESS	14.64						
1	851454891	05/29/24 pkg mailed	7.32			1000 421000	661		101000
2	852117725	06/05/24 pkg mailed	7.32			1000 421000	661		101000
		Total for Vendor:	14.64						
118713		5164 FIRE & POLICE SELECTION, INC	5,950.00						
1	21710	06/11/24 2nd 1/2 of PAT Study	5,950.00			2060 415200	307		101000
		Total for Vendor:	5,950.00						

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118603	932	FIRSTLINK	7,000.00						
1	06/11/24	2024 annual support	7,000.00			1000 421000	461		101000
		Total for Vendor:	7,000.00						
118497	104	FORUM COMMUNICATIONS	575.00						
1	00030158	05/31/24 West Fargo Focus	575.00			1000 414102	602		101000
		Total for Vendor:	575.00						
118512	155	GALLS, LLC	330.81						
1	028084371	05/30/24 shirt for Sari	85.23			1000 421000	422		101000
2	028096589	05/31/24 pants for faltersack	89.03			1000 421000	422		101000
3	028068266	05/29/24 equip for sufficool	66.55			1000 421000	422		101000
4	028103682	05/31/24 equip for sufficool	90.00			1000 421000	422		101000
118556	155	GALLS, LLC	70.69						
1	028138332	06/05/24 equip for young	70.69			1000 421000	422		101000
118568	155	GALLS, LLC	184.02						
1	028150949	06/06/24 pants for sari	184.02			1000 421000	422		101000
118714	155	GALLS, LLC	791.13						
1	027928166	05/13/24 Return Class A Shoes	-223.59			2060 415200	422		101000
2	027933266	05/14/24 A Puhr Shirt	30.73			2060 415200	422		101000
3	027934217	05/14/24 D Underhill Pants	68.62			2060 415200	422		101000
4	027935533	05/14/24 M Obach Pants	34.31			2060 415200	422		101000
5	028041319	05/24/24 B Temp Boots	193.30			2060 415200	422		101000
6	02805964	05/28/24 Soft Patches/Hi Viz name tag	47.84			2060 415200	422		101000
7	028058949	05/28/24 M Ashland New Hire hi-viz	306.75			2060 415200	422		101000
8	028096986	05/31/24 Wagner Shirt	28.90			2060 415200	422		101000
9	028096986	05/31/24 E Menge Pants	59.81			2060 415200	422		101000
10	028108245	06/01/24 M Wunderlich-new hire boots	244.46			2060 415200	422		101000
		Total for Vendor:	1,376.65						

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118546		1599 GLACIER DUST CONTROL	5,979.60						
1	3791 06/06/24	Calcium chloride gravel spray	5,979.60			2970 480000	653		101000
		Total for Vendor:	5,979.60						
118506		3331 GOVERNMENTJOBS.COM, INC.	54,521.19						
1	INV-42633 02/29/24	2024 Subscription - NEOGOV	54,521.19			1000 414103	497		101000
		Total for Vendor:	54,521.19						
118715		3534 GRAND FORKS FIRE EQUIPMENT LLC	821.26						
1	41041 05/31/24	Cleaning Solution	228.00			2060 415200	500		101000
2	41044 06/02/24	M Ashland new hire boots	593.26			2060 415200	641		101000
		Total for Vendor:	821.26						
118748		3208 GTL Management LLC	410.70						
		Graduation Night for FD Citizens Academy. TMW Added Gratuity.							
1	3257 06/12/24	FD Citizens Academy/Gratuity	410.70			2060 415200	375		101000
		Total for Vendor:	410.70						
118537		135 HAWKINS WTR TREATMENT	8,357.09						
1	6773854 06/04/24	AQUAHAWK	8,357.09			6025 450000	423		101000
118651		135 HAWKINS WTR TREATMENT	5,014.25						
1	6774789 06/05/24	AQUAHAWK	5,014.25			6025 450000	423		101000
		Total for Vendor:	13,371.34						
118486		2820 HIGH POINT NETWORKS	60,002.45						
1	246148 04/03/24	WEX fit-up	30,323.00			2970 480000	653		101000
2	248246 04/26/24	WEX fit-up	731.00			2970 480000	653		101000
3	250393 05/31/24	WEX fit-up	27,889.00			2970 480000	653		101000
4	250394 05/31/24	Lights Cameras Project	880.00			2533 452130	484		101000
5	249467 05/15/24	Finance Charge	179.45			1000 414104	740		101000
		Total for Vendor:	60,002.45						

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118516		3593 HOLIDAY COMPANIES	5.00						
1	05/31/24	may 2024 carwash	5.00			1000 421000	420		101000
063501062400									
		Total for Vendor:	5.00						
118677		3285 HOUSTON ENGINEERING INC.	42,887.70						
1	71198 06/10/24	Imp Dist 2265	42,887.70			4793 480000	313		101000
		Total for Vendor:	42,887.70						
118621		358 HUBERT OYE-SONS CONST.	1,164.70						
1	1212042 06/05/24	ASPHALT MIX	1,164.70			1000 430000	722		101000
		Total for Vendor:	1,164.70						
118718		3058 IAAI	128.00						
1	108518 05/30/24	D Underhill 2024 Membership	128.00			2060 415200	667		101000
		Total for Vendor:	128.00						
118567		4435 IALEIA	50.00						
1	33431 06/10/24	membership for gomez	50.00			1000 421000	667		101000
		Total for Vendor:	50.00						
118491		1245 INDIGO SIGNS	4,898.72						
1	837 05/23/24	Signs at new City Hall (WEX)	4,898.72			2970 480000	653		101000
		Total for Vendor:	4,898.72						
118633		2970 INDUSTRIAL SCIENTIFIC	49.40						
1	2725233 04/15/24	ASSY/PUMP REPAIR	49.40			6025 450000	825		101000
		Total for Vendor:	49.40						
118559		687 INFORMATION TECHNOLOGY DEPT	655.00						
1	0520248493 05/31/24	May WAN/Fiber/VPN	655.00			1000 414104	497		101000
		Total for Vendor:	655.00						

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118687	4592	INGRAM LIBRARY SERVICES	11,188.66						
1	81471150	04/16/24 BOOKS	11.57			7000 411600	662		101000
2	81471151	04/16/24 BOOKS	17.49			7000 411600	662		101000
3	81471152	04/16/24 BOOKS	15.45			7000 411600	662		101000
4	81471153	04/16/24 BOOKS	25.90			7000 411600	662		101000
5	81471154	04/16/24 BOOKS	19.21			7000 411600	662		101000
6	81471155	04/16/24 BOOKS	17.23			7000 411600	662		101000
7	81471156	04/16/24 BOOKS	27.38			7000 411600	662		101000
8	81471157	04/16/24 BOOKS	12.83			7000 411600	662		101000
9	81471158	04/16/24 BOOKS	33.28			7000 411600	662		101000
10	81471159	04/16/24 BOOKS	24.17			7000 411600	662		101000
11	81492925	04/17/24 BOOKS	6.50			7000 411600	662		101000
12	81492926	04/17/24 BOOKS	29.21			7000 411600	662		101000
13	81492927	04/17/24 BOOKS	25.55			7000 411600	662		101000
14	81492928	04/17/24 BOOKS	19.67			7000 411600	662		101000
15	81492929	04/17/24 BOOKS	12.31			7000 411600	662		101000
16	81492930	04/17/24 BOOKS	12.10			7000 411600	662		101000
17	81498960	04/17/24 BOOKS	15.55			7000 411600	662		101000
18	81498961	04/17/24 BOOKS	109.57			7000 411600	662		101000
19	81498962	04/17/24 BOOKS	9.21			7000 411600	662		101000
20	81513454	04/18/24 BOOKS	22.59			7000 411600	662		101000
21	81513455	04/18/24 BOOKS	19.53			7000 411600	662		101000
22	81532066	04/19/24 BOOKS	30.53			7000 411600	662		101000
23	81532067	04/19/24 BOOKS	12.47			7000 411600	662		101000
24	81532068	04/19/24 BOOKS	17.55			7000 411600	662		101000
25	81532069	04/19/24 BOOKS	15.66			7000 411600	662		101000
26	81532070	04/19/24 BOOKS	13.57			7000 411600	662		101000
27	81575986	04/23/24 BOOKS	25.83			7000 411600	662		101000
28	81575987	04/23/24 BOOKS	9.51			7000 411600	662		101000
29	81575988	04/23/24 BOOKS	34.32			7000 411600	662		101000
30	81598438	04/24/24 BOOKS	15.20			7000 411600	662		101000
31	81598439	04/24/24 BOOKS	15.33			7000 411600	662		101000
32	81598440	04/24/24 BOOKS	21.56			7000 411600	662		101000
33	81609189	04/24/24 BOOKS	277.78			7000 411600	662		101000
34	81620074	04/25/24 BOOKS	13.84			7000 411600	662		101000
35	81620075	04/25/24 BOOKS	15.15			7000 411600	662		101000

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36	81620076	04/25/24 BOOKS	13.61			7000 411600	662		101000
37	81620077	04/25/24 BOOKS	1,045.78			7000 411600	662		101000
38	81627312	04/25/24 BOOKS	13.10			7000 411600	662		101000
39	81627313	04/25/24 BOOKS	1,269.06			7000 411600	662		101000
40	81627314	04/25/24 BOOKS	109.00			7000 411600	662		101000
41	81638647	04/26/24 BOOKS	22.86			7000 411600	662		101000
42	81638648	04/26/24 BOOKS	2,075.59			7000 411600	662		101000
43	81638649	04/26/24 BOOKS	111.53			7000 411600	662		101000
44	81638650	04/26/24 BOOKS	328.87			7000 411600	662		101000
45	81648830	04/26/24 BOOKS	15.44			7000 411600	662		101000
46	81648831	04/26/24 BOOKS	19.61			7000 411600	662		101000
47	81648832	04/26/24 BOOKS	41.71			7000 411600	662		101000
48	82150430	05/31/24 BOOKS	13.23			7000 411600	662		101000
49	82150431	05/31/24 BOOKS	32.44			7000 411600	662		101000
50	82154032	05/31/24 BOOKS	39.67			7000 411600	662		101000
51	82150433	05/31/24 BOOKS	18.64			7000 411600	662		101000
52	82150434	05/31/24 BOOKS	248.10			7000 411600	662		101000
53	82150435	05/31/24 BOOKS	379.22			7000 411600	662		101000
54	82150436	05/31/24 BOOKS	37.78			7000 411600	662		101000
55	82150437	05/31/24 BOOKS	165.55			7000 411600	662		101000
56	82150438	05/31/24 BOOKS	69.66			7000 411600	662		101000
57	82150439	05/31/24 BOOKS	323.98			7000 411600	662		101000
58	82150440	05/31/24 BOOKS	203.92			7000 411600	662		101000
59	82150441	05/31/24 BOOKS	182.95			7000 411600	662		101000
60	82150442	05/31/24 BOOKS	54.19			7000 411600	662		101000
61	82150443	05/31/24 BOOKS	191.43			7000 411600	662		101000
62	82150444	05/31/24 BOOKS	258.49			7000 411600	662		101000
63	82127500	05/31/24 BOOKS	41.39			7000 411600	662		101000
64	82135660	05/30/24 BOOKS	32.48			7000 411600	662		101000
65	82135661	05/30/24 BOOKS	59.94			7000 411600	662		101000
66	82135662	05/30/24 BOOKS	16.76			7000 411600	662		101000
67	82135663	05/30/24 BOOKS	15.27			7000 411600	662		101000
68	82135664	05/30/24 BOOKS	808.41			7000 411600	662		101000
69	82135665	05/30/24 BOOKS	24.37			7000 411600	662		101000
70	82135666	05/30/24 BOOKS	16.24			7000 411600	662		101000
71	82135667	05/30/24 BOOKS	73.53			7000 411600	662		101000
72	82135668	05/30/24 BOOKS	105.44			7000 411600	662		101000

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73	82135669	05/30/24 BOOKS	34.12			7000 411600	662		101000
74	82135670	05/30/24 BOOKS	18.55			7000 411600	662		101000
75	82135671	05/30/24 BOOKS	6.39			7000 411600	662		101000
76	82135672	05/30/24 BOOKS	22.58			7000 411600	662		101000
77	82135673	05/30/24 BOOKS	66.09			7000 411600	662		101000
78	82135674	05/30/24 BOOKS	109.89			7000 411600	662		101000
79	82135675	05/30/24 BOOKS	40.04			7000 411600	662		101000
80	82135676	05/30/24 BOOKS	37.14			7000 411600	662		101000
81	82135677	05/30/24 BOOKS	32.01			7000 411600	662		101000
82	82176291	06/03/24 BOOKS	40.35			7000 411600	662		101000
83	82176292	06/03/24 BOOKS	13.42			7000 411600	662		101000
84	82176293	06/03/24 BOOKS	13.49			7000 411600	662		101000
85	82176294	06/03/24 BOOKS	12.39			7000 411600	662		101000
86	82227337	06/05/24 BOOKS	22.10			7000 411600	662		101000
87	82227338	06/05/24 BOOKS	26.92			7000 411600	662		101000
88	82227339	06/05/24 BOOKS	15.57			7000 411600	662		101000
89	82242157	06/06/24 BOOKS	54.80			7000 411600	662		101000
90	82242158	06/06/24 BOOKS	21.30			7000 411600	662		101000
91	82242159	06/06/24 BOOKS	190.80			7000 411600	662		101000
92	82242160	06/06/24 BOOKS	14.10			7000 411600	662		101000
93	82242161	06/06/24 BOOKS	11.81			7000 411600	662		101000
94	82242162	06/06/24 BOOKS	12.44			7000 411600	662		101000
95	82242163	06/06/24 BOOKS	13.50			7000 411600	662		101000
96	82242164	06/06/24 BOOKS	21.42			7000 411600	662		101000
97	82242165	06/06/24 BOOKS	41.67			7000 411600	662		101000
98	82242166	06/06/24 BOOKS	25.08			7000 411600	662		101000
99	82242167	06/06/24 BOOKS	61.65			7000 411600	662		101000
100	82261354	06/07/24 BOOKS	23.33			7000 411600	662		101000
101	82261355	06/07/24 BOOKS	20.59			7000 411600	662		101000
102	82261356	06/07/24 BOOKS	14.01			7000 411600	662		101000
103	82261357	06/07/24 BOOKS	19.68			7000 411600	662		101000
104	82261358	06/07/24 BOOKS	14.80			7000 411600	662		101000
105	82261359	06/07/24 BOOKS	12.60			7000 411600	662		101000
106	82305785	06/11/24 BOOKS	15.89			7000 411600	662		101000
107	82305786	06/11/24 BOOKS	49.51			7000 411600	662		101000
108	82305787	06/11/24 BOOKS	13.97			7000 411600	662		101000
109	82305788	06/11/24 BOOKS	13.39			7000 411600	662		101000

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110	82305789	06/11/24 BOOKS	11.89			7000 411600	662		101000
111	82286456	06/10/24 BOOKS	37.88			7000 411600	662		101000
112	82286457	06/10/24 BOOKS	19.17			7000 411600	662		101000
113	82286458	06/10/24 BOOKS	11.88			7000 411600	662		101000
114	82286459	06/10/24 BOOKS	13.68			7000 411600	662		101000
115	82286460	06/10/24 BOOKS	13.68			7000 411600	662		101000
116	82286461	06/10/24 BOOKS	18.93			7000 411600	662		101000
117	82286462	06/10/24 BOOKS	37.98			7000 411600	662		101000
118	82286463	06/10/24 BOOKS	13.36			7000 411600	662		101000
119	82286464	06/10/24 BOOKS	12.09			7000 411600	662		101000
120	82330414	06/12/24 BOOKS	13.88			7000 411600	662		101000
121	82330415	06/12/24 BOOKS	68.22			7000 411600	662		101000
122	82330416	06/12/24 BOOKS	18.52			7000 411600	662		101000
123	82330417	06/12/24 BOOKS	19.92			7000 411600	662		101000
124	82330418	06/12/24 BOOKS	13.05			7000 411600	662		101000
125	82330419	06/12/24 BOOKS	17.50			7000 411600	662		101000
126	82330420	06/12/24 BOOKS	17.93			7000 411600	662		101000
127	82330421	06/12/24 BOOKS	19.29			7000 411600	662		101000
128	82330422	06/12/24 BOOKS	10.72			7000 411600	662		101000
129	82336109	06/12/24 BOOKS	15.78			7000 411600	662		101000
130	82336110	06/12/24 BOOKS	26.38			7000 411600	662		101000
131	82336111	06/12/24 BOOKS	53.42			7000 411600	662		101000
132	82336112	06/12/24 BOOKS	29.13			7000 411600	662		101000
133	82336113	06/12/24 BOOKS	13.15			7000 411600	662		101000
Total for Vendor:			11,188.66						
118616		2500 INLAND TRUCK PARTS & SERVICE	5,345.40						
1	1613090	05/30/24 7008 SET UP	5,345.40			4387 480000	870		101000
Total for Vendor:			5,345.40						
118586		1012 INTERSTATE POWER SYSTEMS, INC	913.20						
1	2102662	05/29/24 4001 FILTERS/OIL SEP FILTER	913.20			6010 450200	427		101000
Total for Vendor:			913.20						

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118635	233 J & L SPORTS		66.87						
1	32779 05/30/24 S	TIFFANY SHIRTS	66.87			1000 455000	422		101000
118646	233 J & L SPORTS		14.00						
1	32725 05/23/24 D	BIRNBAUM EMBROIDERY	14.00			1000 430000	422		101000
		Total for Vendor:	80.87						
118740	999999 JASON ERICKSON		300.00						
	Tree Planting Permit - 2414 Harbor Ln W								
1	06/13/24 Tree - 2414 Harbor Ln W		300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
118733	999999 JESSICA BARNICK		300.00						
	Tree Planting Permit - 5501 11th St W								
1	06/13/24 Tree - 5501 11th St W		300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
118692	3515 JOE JOHNSON		468.16						
	IAFC Hazmat Conference TMW								
1	2024 IAFC 06/12/24 J Johnson	IAFC per diem, ub	468.16			2060 415200	340		101000
		Total for Vendor:	468.16						
118681	2747 JOE KOLB		150.00						
3	06/30/24 P&Z Meetings Jan-June		150.00			1000 418000	111		101000
		Total for Vendor:	150.00						
118747	3526 JOHN NEEB		34.73						
1	51081D 06/13/24 Supplies for Mika & her b-day		34.73			2060 415200	915		101000
		Total for Vendor:	34.73						
118496	5396 JUSTFOIA INC		9,835.00						
1	NE17844 05/15/24 JustFOIA Pro Plus		9,835.00			1000 416200	497		101000
		Total for Vendor:	9,835.00						

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118664		5405 K&D ELECTRIC LLC	1,567.50						
1	7079 05/31/24	WEX FIT-UP	1,567.50			2970 480000	653		101000
		Total for Vendor:	1,567.50						
118734		999999 KALA FRELOT	300.00						
		Tree Planting Permit - 5224 10th St W							
1	06/13/24	Tree - 5224 10th St W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
118639		344 KARL'S AT THE NODAK CENTER	69.18						
1	343244592 06/01/24	E JOHNSON PANTS	69.18			6025 450000	432		101000
		Total for Vendor:	69.18						
118487		5212 KASEYA US LLC	2,340.00						
		02/01/2024-01/31/2025							
1	02/01/24	IT Glue annual subscriptions	2,340.00			1000 414104	497		101000
		INV2464548980538							
		Total for Vendor:	2,340.00						
118683		4967 KATHI SCHWAN	150.00						
1	06/30/24	P&Z Meetings Jan-June	150.00			1000 418000	111		101000
		Total for Vendor:	150.00						
118693		3560 KEN MILLER	353.00						
		IAFC Hazmat Conference TMW							
1	2024 IAFC 06/12/24	K Miller IAFC Per diem	353.00			2060 415200	340		101000
		Total for Vendor:	353.00						
118731		999999 KIMBERLY KURTH	300.00						
		Tree Planting Permit - 966 28th Ave W							
1	06/13/24	Tree - 966 28th Ave W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						

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118694	-99121E	4482 KOTAPAY	3,817.82						
	06/14/24	payroll							
1	06/14/24	Child Support	3,817.82			1000 212549			101000
		Total for Vendor:	3,817.82						
118724		4543 KRAUS-ANDERSON CONSTRUCTION	176,244.39						
1	64558 05/06/24	Fire Headquarters	176,244.39			4795 480000	670		101000
		Total for Vendor:	176,244.39						
118669		3108 LAKE AGASSIZ REGIONAL LIBRARY	75.00						
1	M215 06/04/24	REDHAKWS LIBRARY NIGHT	75.00			7000 411600	689		101000
		Total for Vendor:	75.00						
118494		2085 LANGUAGE LINE SERVICES	125.59						
1	11303831 05/31/24	May Interpretation Service	125.59			1000 412000	304		101000
118518		2085 LANGUAGE LINE SERVICES	160.29						
1	11310936 05/31/24	may interpreter services	160.29			1000 421000	304		101000
		Total for Vendor:	285.88						
118510		5398 LANSWEEPER INC	4,309.20						
1	04/29/24	Annual subscription	4,309.20			1000 414104	497		101000
		Total for Vendor:	4,309.20						
118735		999999 LARRY AUDETTE	300.00						
		Tree Planting Permit - 1220 26th Ave W							
1	06/13/24	Tree - 1220 26th Ave W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
118495		4767 LENOVO (UNITED STATES) INC.	752.17						
1	6468194598 06/02/24	2 Monitors & Dock - Addie	752.17			1000 416200	497		101000
118613		4767 LENOVO (UNITED STATES) INC.	885.45						
1	6468194597 06/02/24	J FREEMAN - LAPTOP DOCK	177.20			6025 450000	497		101000
2	6468127227 05/26/24	TRANSFER STATION - TECH	708.25			6010 450200	751		101000
		Total for Vendor:	1,637.62						

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118502		4432 LIBERTY BUSINESS SYSTEMS INC	620.80						
		Final invoice for this contract							
		03/01/24-05/31/24 overage period							
1	536864	06/03/24 Acct#CI38 / Cont#230046-01	620.80			1000 415000	428		101000
		Total for Vendor:	620.80						
118719		3418 LOFFLER	155.25						
1	4677017	04/24/24 FD April Printing overcharge	152.75			2060 415200	428		101000
2	4705576	05/24/24 FD May-Missed Freight	2.50			2060 415200	428		101000
		Total for Vendor:	155.25						
118618		3491 LOFFLER COMPANIES INC	112.15						
1	36762404	06/10/24 Finance Printer	112.15			1000 414100	428		101000
		Total for Vendor:	112.15						
118636		3304 MAC'S - FARGO	171.94						
1	05/28/24	MISC SHOP SUPPLIES	171.94			6020 450000	432		101000
		Total for Vendor:	171.94						
118720		3536 MACQUEEN EMERGENCY	1,159.71						
1	11080	06/10/24 L-75 Truckmans Choice Saw	1,159.71			2060 415200	427		101000
		Total for Vendor:	1,159.71						
118690		5349 MARCO TECHNOLOGIES, LLC	1,523.16						
1	36737072	06/06/24 Various Copiers/Printers	1,523.16			1000 415000	428		101000
		Total for Vendor:	1,523.16						
118561		3488 MARK HOUSH	102.36						
		NW Chapter of MN Building Officials Meeting - 06/07/24 - Detroit Lakes							
1	06/04/24	Travel reimb - 06/07/24	102.36			1000 418000	340		101000
		Total for Vendor:	102.36						
118564		3119 MATT RETKA	50.00						
1	06/10/24	June WF Airport Secretary	50.00			7050 500000	120		101000
		Total for Vendor:	50.00						

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118698		5406 MATT WUNDERLICH	204.20						
1	2024 06/11/24	Reimbursement for Boot Purchas	204.20			2060 415200	422		101000
		Total for Vendor:	204.20						
118721		5401 MATTERPORT	6,637.71						
1	03611281 05/17/24	Initial Purchase of Pro3	5,977.71			2060 415200	864		101000
2	03621009 05/24/24	Yearly Subscription	660.00			2060 415200	497		101000
		Total for Vendor:	6,637.71						
118722		299 MENARDS (FIRE)	129.04						
1	32378 06/04/24	Tape Measure-D Sapp	6.73			2060 415200	432		101000
2	32378 06/04/24	Hose Reel/St. Supplies	122.31			2060 415200	500		101000
		Total for Vendor:	129.04						
118524		5206 MENARDS (POLICE)	547.87						
1	32257 06/02/24	k9 kennel - Thor	547.87			1000 421000	915		101000
		Total for Vendor:	547.87						
118521		4622 MENARDS (PUBLIC WORKS)	5.58						
1	27482 04/01/24	Engineering Tools	5.58			1000 414200	432		101000
118545		4622 MENARDS (PUBLIC WORKS)	711.62						
1	31823 05/28/24	AEROSOL BED LINER	12.99			6010 450200	433		101000
2	32318 06/03/24	PRYBAR	19.98			6025 450000	825		101000
3	32454 06/05/24	PIPE	9.99			1000 430001	358		101000
4	32030 05/30/24	AIR MOVERS	344.97			1000 430000	432		101000
5	32104 05/31/24	PUSH BROOM	15.97			6020 450000	432		101000
6	32105 05/31/24	SUMP PUMP	227.03			6025 450000	826		101000
7	31471 05/23/24	MF COMB WRN	19.97			6025 450000	610		101000
8	31609 05/24/24	TIEDOWNS	44.97			6025 450000	432		101000
9	31928 05/29/24	PVC CONDUIT	15.75			4796 480000	670		101000
118575		4622 MENARDS (PUBLIC WORKS)	667.12						
1	32286 06/03/24	BATTERIES	15.16			6020 450000	432		101000
2	32399 06/04/24	TOTE	5.99			2210 428000	358		101000
3	32323 06/03/24	AIR COMPRESSOR/HARDWARE	271.05			6025 450000	825		101000

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4	32384	06/04/24 ELEC TAPE	44.82			6025 450000	825		101000
5	32291	06/03/24 FAN	16.84			6025 450000	826		101000
6	32299	06/03/24 FAN - RET	-16.84			6025 450000	826		101000
7	32411	06/04/24 SPR SNAP SS	41.94			6025 450000	825		101000
8	32300	06/03/24 BOX FAN	36.47			6025 450000	826		101000
9	32368	06/04/24 STAKES/CLEANING WIPES	228.80			6025 450000	437		101000
10	32600	06/06/24 6301 HARDWARE	10.71			2210 428000	427		101000
11	32680	06/10/24 PADLOCK/PVC CEMENT	12.18			4796 480000	670		101000
118580	4622	MENARDS (PUBLIC WORKS)	35.95						
1	32559	06/06/24 MARKERS/BUNGEEES/RAKE	35.95			6025 450000	432		101000
118593	4622	MENARDS (PUBLIC WORKS)	27.90						
1	32592	06/06/24 COUPLING/BUSHINGS	27.90			6020 450000	432		101000
118617	4622	MENARDS (PUBLIC WORKS)	17.98						
1	33001	06/12/24 WATERING WAND	17.98			1000 430001	358		101000
118627	4622	MENARDS (PUBLIC WORKS)	27.97						
1	32689	06/07/24 CLEANING SUPPLIES	27.97			1000 455000	500		101000
Total for Vendor:			1,494.12						
118703	5399	MICHAEL WUEBBEN	482.61						
RSA Conference - 5/5/24-5/10/24 - San Francisco									
1	06/07/24	Travel Reimbursement	482.61			1000 414104	340		101000
Total for Vendor:			482.61						
118541	2766	MIDCONTINENT COMMUNICATIONS	89.06						
1	720114067	06/01/24 PW INTERNET	89.06			1000 450000	497		101000
118745	2766	MIDCONTINENT COMMUNICATIONS	3,560.84						
1	14030	05/11/24 193293401 - 3100&3150 Sheyenne	1,775.42			2310 452120	497		101000
2	14089	06/11/24 193293401 - 3100&3150 Sheyenne	1,785.42			2310 452120	497		101000
Total for Vendor:			3,649.90						

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118511		102 MIDSTATES WIRELESS	1,064.00						
1	2070004081	06/03/24 #1194 install	1,064.00			1000 421000	610		101000
118555		102 MIDSTATES WIRELESS	202.50						
1	2050172271	06/07/24 cell booster tech	202.50			1000 421000	497		101000
		Total for Vendor:	1,266.50						
118686		1854 MIDWEST TAPE	994.42						
1	505421266	05/31/24 E RESOURCES	19.80			7000 411600	650		101000
2	505545925	05/30/24 AUDIOBOOK	37.49			7000 411600	664		101000
3	505545923	05/30/24 DVD	30.72			7000 411600	664		101000
4	505545927	05/30/24 DVD	49.44			7000 411600	664		101000
5	505545928	05/30/24 DVD	86.73			7000 411600	664		101000
6	505545924	05/30/24 DVD	161.75			7000 411600	664		101000
7	505576217	06/04/24 DVD	147.11			7000 411600	664		101000
8	505576333	06/04/24 DVD	24.72			7000 411600	664		101000
9	505576219	06/04/24 DVD	28.47			7000 411600	664		101000
10	505576330	06/04/24 DVD	88.38			7000 411600	664		101000
11	505576332	06/04/24 DVD	71.24			7000 411600	664		101000
12	505598147	06/11/24 DVD	24.31			7000 411600	664		101000
13	505598145	06/11/24 DVD	20.97			7000 411600	664		101000
14	505598148	06/11/24 DVD	63.69			7000 411600	664		101000
15	505598146	06/11/24 DVD	139.60			7000 411600	664		101000
		Total for Vendor:	994.42						
118684		3998 MIKE THORSTAD	180.00						
1	06/30/24	P&Z Meetings Jan-June	180.00			1000 418000	111		101000
		Total for Vendor:	180.00						
118596		772 MINNKOTA	60.72						
1	453226	05/31/24 may 2024 recycling	60.72			1000 421000	420		101000
		Total for Vendor:	60.72						

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118527		305 MOORE ENGINEERING INC	64,238.24						
1	38702 05/30/24	Project 9052	5,948.75			4136 480000	313		101000
2	38694 05/30/24	Project 1316.2	7,904.60			4065 480000	313		101000
3	38690 05/30/24	Imp Dist 1337	402.44			4086 480000	313		101000
4	38700 05/30/24	Imp Dist 1339	153.75			4088 480000	313		101000
5	38695 05/30/24	Project 1342	4,586.42			4002 480000	313		101000
6	38711 05/30/24	Imp Dist 1345	15,921.87			4009 480000	313		101000
7	38691 05/30/24	Project 1346	12,681.62			4024 480000	313		101000
8	38692 05/30/24	Imp Dist 1348	8,290.35			4444 480000	313		101000
9	38703 05/30/24	Project 1349	7,212.73			4445 480000	313		101000
10	38701 05/30/24	Imp Dist 2271	1,135.71			4005 480000	313		101000
118530		305 MOORE ENGINEERING INC	4,437.77						
1	38693 05/30/24	Lot Staking	4,437.77			1000 418000	520		101000
118645		305 MOORE ENGINEERING INC	2,882.50						
1	38704 05/30/24	2023 ANNUAL WATER QUALITY RPT	2,882.50			6020 450000	335		101000
		Total for Vendor:	71,558.51						
118640		298 MVTL LABORATORIES	338.00						
1	1254782 05/30/24	WATER TESTING	338.00			6025 450000	335		101000
		Total for Vendor:	338.00						
118604		728 NAPA CENTRAL	108.76						
1	693408 06/06/24	413 EXHAUST SENSOR	108.76			6010 450200	427		101000
		Total for Vendor:	108.76						
118591		3428 ND DEPARTMENT OF ENVIRONMENTAL	503.16						
1	078400 05/31/24	WATER TESTING	503.16			6020 450000	335		101000
		Total for Vendor:	503.16						
118529		335 ND DEPT OF TRANSPORTATION	5,942.54						
1	0002437464 05/29/24	Project 9020	5,942.54			4137 480000	670		101000
		Total for Vendor:	5,942.54						

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118634		4765 NETWORK CABLING SERVICES, INC.	1,950.00						
1	23092801	11/13/23 YEA LINK INSTALL	1,950.00			1000 450000	497		101000
		Total for Vendor:	1,950.00						
118560		2261 NETWORK CENTER INCORPORATED	112.50						
1	INV216240	06/07/24 Networking Issues	112.50			1000 414104	497		101000
		Total for Vendor:	112.50						
118492		4417 NORTHERN STONE	790.00						
1	SA2313	06/03/24 WEX fit-up	790.00			2970 480000	653		101000
		Total for Vendor:	790.00						
118535		1403 NORTHERN TOOL	63.60						
1	2156244748	06/04/24 HARDWARE	63.60			6020 450000	432		101000
		Total for Vendor:	63.60						
118577		4892 NORTHWEST TIRE INC.	757.43						
1	26047971	06/10/24 3044 TIRE INSTALL	134.94			1000 430000	427		101000
2	26048117	06/10/24 374 TIRE INSTALL	648.48			1000 430000	427		101000
3	26047921	05/30/24 367 TIRE INSTALL	29.99			1000 430000	427		101000
4	05/20/24	ACCT CREDIT	-55.98			1000 430000	427		101000
		Total for Vendor:	757.43						
118579		4744 O'REILLY AUTOMOTIVE STORES, INC	1,994.20						
1	1932339637	06/10/24 1170 SHUDDER FIX	12.99			1000 421000	427		101000
2	6022181142	06/04/24 VALVE TOOL	3.62			6025 450000	825		101000
3	1932337486	06/04/24 PRIMER BULB	12.48			1000 430001	381		101000
4	1932337877	06/05/24 1196 BATTERY	237.49			1000 421000	427		101000
5	1932335525	05/29/24 1187 BATTERY	235.49			1000 421000	427		101000
6	1932337035	06/03/24 BUTANE	13.98			1000 455000	433		101000
7	1932337116	06/03/24 2020 HARNESS	33.99			6020 450000	427		101000
8	1932337054	06/03/24 6018 PRIMARY WIRE	319.00			2210 428000	427		101000
9	1932338370	06/06/24 1189 MICRO V BELT/FILTER	34.16			1000 421000	427		101000
10	1932337452	06/04/24 MATC	299.00			1000 455000	340		101000
11	1932337451	06/04/24 MATC	299.00			1000 455000	340		101000
12	1932337714	06/04/24 601 BATTERY	389.00			2210 428000	427		101000

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13	1932336273	05/31/24 CABLE	104.00			2210 428000	610		101000
118609		4744 O'REILLY AUTOMOTIVE STORES, INC	201.59						
1	1932339952	06/11/24 BIO KLEEN	34.99			4387 480000	427		101000
2	1932339942	06/11/24 368 SHOCK	166.60			1000 430000	427		101000
		Total for Vendor:	2,195.79						
118484		3505 OFFICE SIGN COMPANY	98.00						
1	731462	05/29/24 2 Commissioner Plaques	98.00			1000 415000	410		101000
		Total for Vendor:	98.00						
118727		353 OHNSTAD TWICHELL	44,289.77						
May invoices									
1	196564	05/21/24 Project 1313	117.50			4399 480000	312		101000
2	196565	05/21/24 Imp Dist 2265	247.00			4793 480000	312		101000
3	196566	05/21/24 Zoning Amend to Ag Dist	119.10			1000 418000	312		101000
4	196567	05/21/24 Sheyenne River FEMA Buyouts	2,280.00			4902 415000	312		101000
5	196568	05/21/24 Imp Dist 1345	872.50			4009 480000	312		101000
6	196569	05/21/24 Imp Dist 1346	70.50			4024 480000	312		101000
7	196570	05/21/24 Wehri Residence Subdivision	80.00			1000 418000	312		101000
8	196572	05/21/24 Garbage Can Ord Amend	71.30			1000 415000	312		101000
9	196574	05/21/24 Conditional Use Permits	200.00			1000 418000	312		101000
10	196575	05/21/24 Open Records Requests	47.00			1000 415000	312		101000
11	196563	06/11/24 Municipal Prosecutions	25,585.12			1000 412000	312		101000
15	196576	05/21/24 Liquor License Applications	160.00			1000 415000	312		101000
16	196577	05/21/24 Misc Real Estate Matters	160.00			1000 415000	312		101000
17	196579	05/21/24 Personnel Issues	120.00			1000 414103	312		101000
18	196578	05/21/24 General	10,005.17			1000 415000	312		101000
28	196573	05/21/24 Project 1349	320.00			4445 480000	312		101000
29	196589	05/21/24 The Wilds 24th Addition	197.50			1000 418000	312		101000
30	196590	05/21/24 Charleswood River Estates 12th	371.50			1000 418000	312		101000
31	196571	05/21/24 Gas Franchise Fee Ord Amend	160.00			1000 415000	312		101000
32	196591	05/21/24 R&R 1st Addition	150.50			1000 418000	312		101000
33	196583	05/21/24 Project 1348	320.00			4444 480000	312		101000
35	196584	05/21/24 Sandhills 8th Addition	240.00			1000 418000	312		101000
38	196581	05/21/24 Temp Signs Ordinance	80.00			1000 415000	312		101000
41	196580	05/21/24 PUD Amendments	400.00			1000 418000	312		101000

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43	196582	05/21/24 Electric Franchise Ord Amend	550.50			1000	415000	312	101000
44	196585	05/21/24 Sidewalk Dist 6059	320.00			4021	480000	312	101000
45	196592	05/21/24 PUD Ordinance Amendment	414.00			1000	418000	312	101000
46	196586	05/21/24 Parking Ordinance Amendment	160.12			1000	415000	312	101000
47	196587	05/21/24 Pool Fencing Ordinance	230.46			1000	415000	312	101000
48	196588	05/21/24 Sidewalk Dist 6061	160.00			4095	480000	312	101000
49	196593	05/21/24 Project 2285	80.00			4097	480000	312	101000
Total for Vendor:			44,289.77						
118630	399	OLYMPIC SALES	170.00						
1	14717	05/22/24 ARM SHORT PUCKS	170.00			6010	450200	433	101000
118649	399	OLYMPIC SALES	1,328.64						
1	14707	06/04/24 413 VISION MONITOR	1,328.64			6010	450200	427	101000
Total for Vendor:			1,498.64						
118528	631	ONE CALL CONCEPTS, INC	981.85						
1	4054288	05/31/24 May Locates	981.85			6020	450000	412	101000
Total for Vendor:			981.85						
118598	276	OSTROMS ACE HARDWARE	119.98						
1	226790	06/11/24 acct #44818 k9 food	119.98			1000	421000	915	101000
Total for Vendor:			119.98						
118611	5119	OSTROMS ACE HARDWARE (PW)	9.18						
1	226708	05/31/24 WEX FIT-UP	9.18			2970	480000	653	101000
Total for Vendor:			9.18						
118584	3277	OUT FRONT POWER EQUIPMENT	636.15						
1	4841	05/30/24 3067 BELT/SPINDLE ASSY	636.15			1000	430001	427	101000
Total for Vendor:			636.15						
118670	2126	OVERDRIVE, INC	1,354.20						
1	05/31/24	EBOOK/AUDIOBOOKS	667.28			7000	411600	650	101000
02139CO24164435									
2	06/11/24	EBOOK/AUDIOBOOKS	686.92			7000	411600	650	101000
02139CO24177648									
Total for Vendor:			1,354.20						

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118531		563 PETRO SERVE USA	38,666.84						
1	April 2024	04/30/24 Police	13,308.94			1000 421000	424		101000
2	April 2024	04/30/24 Public Works	1,386.41			1000 450000	424		101000
3	April 2024	04/30/24 Sanitation	12,825.27			6010 450200	424		101000
4	April 2024	04/30/24 Street	3,061.48			1000 430000	424		101000
5	April 2024	04/30/24 Sewer	2,387.47			6025 450000	424		101000
6	April 2024	04/30/24 Water	2,275.41			6020 450000	424		101000
7	April 2024	04/30/24 City Hall	971.79			1000 415000	420		101000
8	April 2024	04/30/24 Fleet & Facilities	731.21			1000 455000	424		101000
9	April 2024	04/30/24 Storm Sewer / Lagoon	1,276.48			4387 480000	424		101000
10	April 2024	04/30/24 Forestry	442.38			1000 430000	424		101000
118532		563 PETRO SERVE USA	46,189.60						
1	May 2024	05/31/24 Police	12,768.83			1000 421000	424		101000
2	May 2024	05/31/24 Public Works	1,299.79			1000 450000	424		101000
3	May 2024	05/31/24 Sanitation	16,622.50			6010 450200	424		101000
4	May 2024	05/31/24 Street	5,203.74			1000 430000	424		101000
5	May 2024	05/31/24 Sewer	2,488.08			6025 450000	424		101000
6	May 2024	05/31/24 Water	3,672.29			6020 450000	424		101000
7	May 2024	05/31/24 City Hall	1,291.87			1000 415000	420		101000
8	May 2024	05/31/24 Fleet & Facilities	547.82			1000 455000	424		101000
9	May 2024	05/31/24 Storm Sewer / Lagoon	1,652.12			4387 480000	424		101000
10	May 2024	05/31/24 Forestry	642.56			1000 430000	424		101000
118563		563 PETRO SERVE USA	52.69						
1	0967933	05 05/31/24 WF Airport Fuel	52.69			7050 500000	420		101000
118723		563 PETRO SERVE USA	1,558.65						
1	0967995	05/31/24 FD May Fuel	1,558.65			2060 415200	424		101000
Total for Vendor:			86,467.78						
118657		4034 PETRO SERVE USA #63	2,827.31						
1	4247	06/11/24 7800 DIESEL	297.12			6025 450000	424		101000
2	2329	06/04/24 KEROSENE	26.21			1000 430000	424		101000
3	879	06/06/24 7702 DIESEL	563.75			4387 480000	424		101000
4	880	06/06/24 7702 DIESEL	564.72			4387 480000	424		101000

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5	1950 06/03/24	4102 DIESEL	176.82			6010 450200	424		101000
6	1993 06/03/24	7702 DIESEL	683.94			4387 480000	424		101000
7	1345 05/31/24	KEROSENE	25.55			1000 430000	424		101000
8	8013 05/30/24	7033 DIESEL	179.68			6025 450000	424		101000
9	4865 05/10/24	241 DIESEL	104.17			6020 450000	424		101000
10	802 05/10/24	SA DIESEL	61.83			6010 450200	424		101000
11	4611 05/09/24	870XY	58.04			1000 430000	424		101000
12	3481 05/06/24	WA DIESEL	85.48			6020 450000	424		101000
Total for Vendor:			2,827.31						
118515		1310 PETTYS CONSULTING, LLC	288.00						
1	1950 06/01/24	June 2024 user fee	288.00			1000 421000	497		101000
118717		1310 PETTYS CONSULTING, LLC	159.00						
1	1949 06/01/24	FD June Schedule	159.00			2060 415200	497		101000
Total for Vendor:			447.00						
118672		384 PITNEY BOWES GLOBAL FINANCIAL	231.00						
1	3319216651 06/04/24	LEASE AGREEMENT	231.00			7000 411600	428		101000
Total for Vendor:			231.00						
118671		3921 PITNEY BOWES INC	179.94						
1	1025425346 05/29/24	LABEL ROLL	179.94			7000 411600	661		101000
Total for Vendor:			179.94						
118716		4348 R L ENGBRETSON ARCHITECTS FARGO	40,267.18						
1	24012 02/05/24	City Hall & PD Space Study	6,497.50			2970 480000	307		101000
2	24089 05/31/24	City Hall & PD Space Study	33,769.68			2975 480000	418		101000
Total for Vendor:			40,267.18						
118736		999999 RACHEL LORDEMANN	190.00						
Tree Planting Permit - 1341 Goldenwood Drive									
1	06/13/24	Tree - 1341 Goldenwood Dr	190.00			5000 422000	490		101000
Total for Vendor:			190.00						

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118585		2982 RDO EQUIPMENT CO	37.98						
1	P8073754	06/07/24 7708 FILTER ELEMENT	37.98			4387 480000	427		101000
118610		2982 RDO EQUIPMENT CO	41.97						
1	P8052554	06/06/24 7800 OIL FILTER	41.97			4387 480000	427		101000
		Total for Vendor:	79.95						
118523		3204 RECORD KEEPERS	27.50						
1	A267575	05/31/24 service on 5-28-24	27.50			1000 421000	420		101000
		Total for Vendor:	27.50						
118601		1766 RED RIVER CHILDREN'S ADVOCACY	5,000.00						
1	06/11/24	2024 annual support	5,000.00			1000 421000	502		101000
		Total for Vendor:	5,000.00						
118590		1016 RED WING BUSINESS ADVANTAGE	278.23						
1	160960	05/31/24 S OTTO BOOTS	208.24			6020 450000	422		101000
2	160961	05/31/24 S OTTO INSOLES	69.99			6020 450000	422		101000
		Total for Vendor:	278.23						
118658		3522 RJ'S TESORO	31.60						
1	864	06/03/24 3035 DIESEL	31.60			1000 430000	424		101000
118725		3522 RJ'S TESORO	1,497.87						
1	WFFD	05/31/24 FD May Fuel Usage	1,497.87			2060 415200	424		101000
		Total for Vendor:	1,529.47						
118522		2772 RYAN FELTMAN	432.44						
1	06/06/24	clothing reimb	432.44			1000 421000	422		101000
		Total for Vendor:	432.44						
118489		3353 SAM'S CLUB MC/SYNCB	29.04						
1	06/03/24	Label Maker - Eng	29.04			1000 414200	410		101000

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118517		3353 SAM'S CLUB MC/SYNCR	22.46						
1	06/04/24	cfmh training	22.46			1000 421000	285		101000
		Total for Vendor:	51.50						
118749		1881 SAM'S CLUB/SYNCHRONY BANK (FD)	653.23						
		West Fargo Fire Department							
1	16445 06/01/24	D Sprecher	111.72			2060 415200	375		101000
2	04774 06/05/24	St 76 Station Supplies	328.39			2060 415200	500		101000
3	84002 06/05/24	St 75 Station Supplies	213.12			2060 415200	500		101000
		Total for Vendor:	653.23						
118525		437 SANDY'S DONUTS & COFFEE SHOP	68.85						
1	943569 06/06/24	cfmh training	68.85			1000 421000	285		101000
		Total for Vendor:	68.85						
118728		140 SANFORD AMBULANCE	925.00						
1	44138 05/23/24	50 eCard Heartsaver cards	925.00			2060 415200	340		101000
		Total for Vendor:	925.00						
118520		450 SCHEELS	140.00						
1	40933 06/03/24	shoes for jorgensen	140.00			1000 421000	422		101000
118566		450 SCHEELS	150.00						
1	40946 06/10/24	boots-gloves cso cody	161.25			1000 421000	422		101000
2	40946 06/10/24	tax exempt E4511	-11.25			1000 421000	422		101000
118599		450 SCHEELS	54.93						
1	40921 05/22/24	bike repair	17.99			1000 421000	641		101000
2	40948 06/11/24	bike repair	36.94			1000 421000	641		101000
		Total for Vendor:	344.93						
118739		999999 SHERALYNN TERNES	300.00						
		Tree Planting Permit - 2618 14th St W							
1	06/13/24	Tree - 2618 14th St W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						

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118554		2885 SHORTPRINTER	47.45						
1	149982	06/04/24 bc r. feltman	47.45			1000 421000	668		101000
		Total for Vendor:	47.45						
118688		5199 SIGN BADGERS	190.00						
1	32247	06/13/24 Removal of signage - Pioneer	190.00			2970 480000	653		101000
		Total for Vendor:	190.00						
118536		4678 SIGN SOLUTIONS HQ LLC	11,838.67						
1	412016	06/04/24 SIGNS	10,565.86			1000 430000	387		101000
2	411892	05/29/24 TRAFFIC CONES - ST	424.27			1000 430000	639		101000
3	411892	05/29/24 TRAFFIC CONES - WA	424.27			6020 450000	639		101000
4	411892	05/29/24 TRAFFIC CONES - SW	424.27			6025 450000	639		101000
		Total for Vendor:	11,838.67						
118573		91 SIGN SOLUTIONS USA	584.96						
1	412054	06/06/24 SIGNS	584.96			1000 430000	487		101000
		Total for Vendor:	584.96						
118490		2655 SIMPLIFILE	75.00						
1	NDT8B30531	05/31/24 Service 05/01/24-05/31/24	75.00			1000 418000	668		101000
		Total for Vendor:	75.00						
118488		4042 SIR SPEEDY	217.48						
1	135277	05/30/24 Moving Posters	217.48			2970 480000	653		101000
		Total for Vendor:	217.48						
118642		3150 SKYHAWK TELEMATICS	120.00						
1	1626	06/01/24 SKYHAWK	120.00			1000 430000	307		101000
		Total for Vendor:	120.00						
118674		5227 SOLBERG STEWART MILLER	563.75						
1	9846-000M1	06/04/24 Professional Services	563.75			1000 412000	309		101000
		Total for Vendor:	563.75						

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118730		465 SPARTAN STORES LLC	12.37						
		West Fargo Fire Department.							
		NOT Rural. TMW							
1	278029	06/07/24 Vinegar for window cleaning	6.38			2060 415200	500		101000
2	278031	06/12/24 Water for Fire Academy	5.99			2060 415200	500		101000
		Total for Vendor:	12.37						
118741		3516 STEIN'S INC	1,031.76						
1	939596	06/05/24 Window Cleaning Supplies	237.88			2060 415200	500		101000
2	939751	06/07/24 Window Cleaning Supplies	216.56			2060 415200	500		101000
3	939751-1	06/12/24 Window Cleaning Supplies	144.33			2060 415200	500		101000
4	939751-2	06/13/24 Window Cleaning Supplies	432.99			2060 415200	500		101000
		Total for Vendor:	1,031.76						
118505		274 STEVE MOTTINGER	5,250.00						
		June							
1	06/01/24	Court Appointed Attorney	5,250.00			1000 412000	310		101000
		Total for Vendor:	5,250.00						
118637		176 SUMMIT FIRE PROTECTION	446.00						
1	192034121	06/01/24 PW FIRE ALARM MONITORING	446.00			6020 450000	420		101000
		Total for Vendor:	446.00						
118631		700 TCI INSURANCE	2,763.00						
		06/04/2024-06/04/2025							
1	1193	05/28/24 Renewal GL-S	2,763.00			7050 500000	323		101000
		Total for Vendor:	2,763.00						
118626		2491 TEAM LABORATORY CHEMICAL, LLC	3,130.00						
1	0041322	05/30/24 EZ DOSE IT	3,130.00			6025 450000	825		101000
		Total for Vendor:	3,130.00						
118570		1907 THE SHOOTING PARK OF HORACE	800.00						
1	10/26/23	range rental 10-26-23	400.00			1000 421000	340		101000
2	05/23/24	range rental 5-23-24	400.00			1000 421000	340		101000
		Total for Vendor:	800.00						

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118744		5284 THE TEEHIVE	65.00						
1	301641	05/07/24 10 T-shirts Fire Academy	65.00			2060 415200	340		101000
		Total for Vendor:	65.00						
118389		3411 THE UPS STORE #6740	189.40						
1	21021	05/29/24 Ship Gear for Repair-Gear Wash	189.40			2060 415200	661		101000
		Total for Vendor:	189.40						
118625		3733 TIMECLOCK PLUS	1,112.75						
07/11/2024-07/10/2025									
1	00350122	06/10/24 Annual support/mtnc	1,112.75			1000 414103	307		101000
		Total for Vendor:	1,112.75						
118581		1234 TOOL WAREHOUSE INC	39.90						
1	0279201	06/07/24 HARDWARE	39.90			6025 450000	825		101000
		Total for Vendor:	39.90						
118607		665 TWIN CITY GARAGE DOOR	385.00						
1	Z276128	05/31/24 PW- DOOR REPAIR	385.00			6020 450000	420		101000
118629		665 TWIN CITY GARAGE DOOR	1,891.00						
1	Z274886	05/20/24 TS - DOOR REPAIR	1,296.00			6010 450200	420		101000
2	Z276541	06/06/24 PD - DOOR REPAIR	240.00			1000 455000	420		101000
3	Z275135	05/22/24 TS - DOOR REPAIR	355.00			6010 450200	420		101000
		Total for Vendor:	2,276.00						
118493		2951 TYLER TECHNOLOGIES, INC	605.55						
1	020-152440	05/31/24 OTC & Portal	605.55			1000 412000	740		101000
		Total for Vendor:	605.55						
118648		2136 ULINE INC	557.26						
1	178803206	05/30/24 NITRILE GLOVES - CLEANERS	557.26			1000 455000	639		101000
		Total for Vendor:	557.26						

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118500		2478 VALLI	5,965.03						
1	94957	05/31/24 Postage - May	5,965.03			6020 450000	360		101000
118501		2478 VALLI	1,505.80						
1	94958	05/31/24 Lockbox and ACH - May	1,505.80			6020 450000	360		101000
		Total for Vendor:	7,470.83						
118663		5404 VECTOR DISEASE CONTROL	24,187.50						
1	240002	04/01/24 2024 AERIAL MOSQUITO CONTRACT	24,187.50			2200 427500	395		101000
		Total for Vendor:	24,187.50						
118574		3230 VESSCO, INC	16.77						
1	93814	06/10/24 FREIGHT	16.77			6025 450000	825		101000
		Total for Vendor:	16.77						
118704	E	3212 VISA ADMINISTRATION	1,560.33						
		Jun statement for May transactions							
1	CC-1460	05/10/24 GIS Certification Institute	200.00			1000 202200			101000
		GIS Certification-Austin Braget		CC Accounting: 1000-		-414000-245			
		MISC CLAIM VENDOR							
2	CC-1460	05/16/24 Costco	799.98			2970 202200			101000
		TV's for WEX building		CC Accounting: 2970-		-480000-653			
		COSTCO WHOLESALE #1119							
3	CC-1460	05/20/24 Bioscience	125.00			1000 202200			101000
		2024 Bioscience Summit-Mayor Dardis		CC Accounting: 1000-		-415000-340			
		MISC CLAIM VENDOR							
4	CC-1460	05/22/24 Vistaprint	161.18			1000 202200			101000
		return address labels for new city hall		CC Accounting: 1000-		-415000-668			
		VISTAPRINT							
5	CC-1460	05/23/24 USPS	272.00			1000 202200			101000
		stamps for city hall while postage mahine was down		CC Accounting: 1000-		-415000-661			
		USPS							
6	CC-1460	06/02/24 credit card company	2.17			1000 202200			101000
		interest charge for late payment		CC Accounting: 1000-		-414000-740			
		MISC CLAIM VENDOR							
		Total for Vendor:	1,560.33						

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118476	E	2437 VISA ASSESSING	2,655.81						
		Jun statement for May transactions							
1	CC-1437	05/02/24 USPS change of address	2.20			1000 202200			101000
		change of address		CC Accounting: 1000-		-414104-410			
		US POSTAL SERVICE							
2	CC-1437	05/06/24 USPS stamps	15.30			1000 202200			101000
		stamps		CC Accounting: 1000-		-414104-410			
		US POSTAL SERVICE							
3	CC-1437	05/09/24 Net World Sports	204.78			2970 202200			101000
		boot scraper for Wex		CC Accounting: 2970-		-480000-653			
		MISC CLAIM VENDOR							
4	CC-1437	05/09/24 Amazon	110.92			2970 202200			101000
		shoe bench for Wex		CC Accounting: 2970-		-480000-653			
		AMAZON CAPITAL SERVICES							
5	CC-1437	05/09/24 Amazon	299.97			2970 202200			101000
		TV mounts for Wex		CC Accounting: 2970-		-480000-653			
		AMAZON CAPITAL SERVICES							
6	CC-1437	05/10/24 Amzon	299.97			2970 202200			101000
		TV mounts for Wex		CC Accounting: 2970-		-480000-653			
		AMAZON CAPITAL SERVICES							
7	CC-1437	05/10/24 Baymont Hotel	530.85			1000 202200			101000
		NDAAO/IAOO Course Training		CC Accounting: 1000-		-414104-340			
		BAYMONT INN & SUITES							
8	CC-1437	05/10/24 Red Trail Petro	38.98			1000 202200			101000
		gas for city car for training		CC Accounting: 1000-		-414104-340			
		MISC CLAIM VENDOR							
9	CC-1437	05/15/24 Amazon	33.99			2970 202200			101000
		wall hangers for Wex		CC Accounting: 2970-		-480000-653			
		AMAZON CAPITAL SERVICES							
10	CC-1437	05/16/24 Amazon	14.24			2970 202200			101000
		TV Remote holder for Wex		CC Accounting: 2970-		-480000-653			
		AMAZON CAPITAL SERVICES							
11	CC-1437	05/17/24 Menards	5.82			1000 202200			101000
		car remote battery		CC Accounting: 1000-		-414104-410			
		MENARDS (FIRE)							
12	CC-1437	05/20/24 Amazon	38.99			2970 202200			101000
		power strip for Wex		CC Accounting: 2970-		-480000-653			
		AMAZON CAPITAL SERVICES							

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13	CC-1437	05/24/24 Amazon outlet cover for Wex AMAZON CAPITAL SERVICES	8.62			2970 202200 -480000-653			101000
14	CC-1437	05/24/24 Amazon Keurigs for Wex AMAZON CAPITAL SERVICES	878.00			2970 202200 -480000-653			101000
15	CC-1437	05/28/24 Amazon access panel for Wex AMAZON CAPITAL SERVICES	9.88			2970 202200 -480000-653			101000
16	CC-1437	05/29/24 Amazon Firestick for Wex AMAZON CAPITAL SERVICES	58.79			2970 202200 -480000-653			101000
17	CC-1437	05/30/24 Menards screws for Wex MENARDS (FIRE)	6.62			2970 202200 -480000-653			101000
18	CC-1437	05/28/24 Menards moving boxes for Wex MENARDS (FIRE)	94.55			2970 202200 -480000-653			101000
19	CC-1437	05/31/24 Menards Screws for Wex MENARDS (FIRE)	1.29			2970 202200 -480000-653			101000
20	CC-1437	05/09/24 Net World Sports international fee MISC CLAIM VENDOR	2.05			1000 202200 -414104-410			101000
Total for Vendor:			2,655.81						
118480	E	3706 VISA COMMUNICATIONS Jun statement for May transactions	0.99						
1	CC-1440	05/24/24 Apple.com cloud storage APPLE.COM	0.99			1000 202200 -416200-497			101000
Total for Vendor:			0.99						
118712	E	4396 VISA COURT Jun statement for May transactions	422.21						
1	CC-1461	05/14/24 Shortprinter envelopes SHORTPRINTER	367.81			1000 202200 -412000-410			101000

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2	CC-1461	05/13/24 Shortprinter signature stamp-Trent SHORTPRINTER	54.40			1000 202200 -412000-410			101000
Total for Vendor:			422.21						
118481	E	3693 VISA ENGINEERING Jun statement for May transactions	486.65						
1	CC-1441	05/01/24 Holiday-Circle K car washes HOLIDAY COMPANIES	45.00			1000 202200 -414200-420			101000
2	CC-1441	05/09/24 Costco fas for meeting in Bismarck-Banji S COSTCO WHOLESALE #1119	32.37			1000 202200 -414200-340			101000
3	CC-1441	05/13/24 Column Software 6061-ADA Ramp Reconstruction project COLUMN SOFTWARE PBC	230.28			4095 202200 -480000-670			101000
4	CC-1441	05/14/24 Duluth Trading Company James Mohr Clothing allowance-jeans MISC CLAIM VENDOR	179.00			1000 202200 -414200-422			101000
Total for Vendor:			486.65						
118666	E	2436 VISA FINANCE Jun statement for May transactions	650.00						
1	CC-1456	05/16/24 American Society of Adm Pro enrollment & membership-Chanda Erickson MISC CLAIM VENDOR	650.00			1000 202200 -414100-340			101000
Total for Vendor:			650.00						
118477	-99119E	3569 VISA FIRE DEPT 1	4,973.18						
1	CC-1435	05/06/24 2024 CRR Inventory items ALERT-ALL CORP	3,982.50			2060 202200 -415200-375			101000
2	CC-1435	05/15/24 T Olson 2024 CRR Conference Renaissance Dallas Richardson	217.67			2060 202200 -415200-340			101000
3	CC-1435	05/19/24 T Olson 2024 CRR Conference Renaissance Dallas Richardson	773.01			2060 202200 -415200-340			101000
Total for Vendor:			4,973.18						

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
118478	-99118E	3568 VISA FIRE DEPT 2	3,414.84						
1	CC-1436	05/06/24 Mika-car seat harness	131.69			2060 202200			101000
		SLEEPYPOD PET ITEMS		CC Accounting: 2060-		-415200-915			
2	CC-1436	05/08/24 T Olson CRRL Conference	375.00			2060 202200			101000
		IAFC		CC Accounting: 2060-		-415200-340			
3	CC-1436	05/09/24 Blue Card Training-Pizza	82.11			2060 202200			101000
		MARCO'S PIZZA		CC Accounting: 2060-		-415200-340			
4	CC-1436	05/10/24 NS Mailbox and dish soap	26.67			2060 202200			101000
		MENARDS (FIRE)		CC Accounting: 2060-		-415200-500			
5	CC-1436	05/13/24 EMS Bikes-tune up	120.00			2060 202200			101000
		SCHEELS		CC Accounting: 2060-		-415200-420			
6	CC-1436	05/14/24 ST 75 Mower Maintenance	139.92			2060 202200			101000
		RDO EQUIPMENT CO		CC Accounting: 2060-		-415200-420			
7	CC-1436	05/20/24 Fittings for PAT course	18.69			2060 202200			101000
		DAKOTA HOSE & EQUIP		CC Accounting: 2060-		-415200-340			
8	CC-1436	05/22/24 NFA Womens Wknd West	108.92			2060 202200			101000
		NETC-GUEST SERVICES, INC		CC Accounting: 2060-		-415200-340			
9	CC-1436	05/22/24 NFA Womens Wknd Thieschafer	108.92			2060 202200			101000
		NETC-GUEST SERVICES, INC		CC Accounting: 2060-		-415200-340			
10	CC-1436	05/22/24 NFA J West Airfare	947.95			2060 202200			101000
		DELTA AIR		CC Accounting: 2060-		-415200-340			
11	CC-1436	05/22/24 NFA A Thieschafer Airfare	947.95			2060 202200			101000
		DELTA AIR		CC Accounting: 2060-		-415200-340			
12	CC-1436	05/22/24 Seat Fees	109.96			2060 202200			101000
		DELTA AIR		CC Accounting: 2060-		-415200-340			
13	CC-1436	05/22/24 Fix Shelf in R-75	10.00			2060 202200			101000
		WEST SIDE STEEL		CC Accounting: 2060-		-415200-427			
14	CC-1436	05/23/24 EMT Bike helmet/grip gloves	109.94			2060 202200			101000
		SCHEELS		CC Accounting: 2060-		-415200-641			
15	CC-1436	05/29/24 EMT Bike Grip Gloves	39.95			2060 202200			101000
		SCHEELS		CC Accounting: 2060-		-415200-641			
16	CC-1436	06/02/24 E Menge Boots	137.17			2060 202200			101000
		ROCKY BRAND US		CC Accounting: 2060-		-415200-422			
Total for Vendor:			3,414.84						

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118479	-99117E	4351 VISA FIRE DEPT 3	7,459.50						
1	CC-1438	05/09/24 FD April Recycling	103.74			2060 202200			101000
		WASTE MANAGEMENT - DAKOTA LANDFILL		CC Accounting: 2060-		-415200-527			
2	CC-1438	05/13/24 TEEX G Rix cr on overcharge	-26.37			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting: 2060-		-415200-340			
3	CC-1438	05/13/24 TEEX R Dirk cr on overcharge	-26.37			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting: 2060-		-415200-340			
4	CC-1438	05/13/24 TEEX B Herbst Cr on Overcharg	-26.37			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting: 2060-		-415200-340			
5	CC-1438	05/13/24 TEEX C Cvancara cr on overcha	-26.37			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting: 2060-		-415200-340			
6	CC-1438	05/15/24 Rope Rescue items	4,203.09			2060 202200			101000
		CMC RESCUE		CC Accounting: 2060-		-415200-641			
7	CC-1438	05/18/24 TEEX B HERBST LODGING	743.10			2060 202200			101000
		HOME2 SUITES BY HILTON		CC Accounting: 2060-		-415200-340			
8	CC-1438	05/18/24 TEEX G RIX LODGING	743.10			2060 202200			101000
		HOME2 SUITES BY HILTON		CC Accounting: 2060-		-415200-340			
9	CC-1438	05/18/24 TEEX C CVANCARA LODGING	743.10			2060 202200			101000
		HOME2 SUITES BY HILTON		CC Accounting: 2060-		-415200-340			
10	CC-1438	05/18/24 TEEX R DIRK LODGING	743.10			2060 202200			101000
		HOME2 SUITES BY HILTON		CC Accounting: 2060-		-415200-340			
11	CC-1438	05/20/24 FD MARCH 24 UTILITIES	285.75			2060 202200			101000
		MIDCONTINENT COMMUNICATIONS		CC Accounting: 2060-		-415200-527			
Total for Vendor:			7,459.50						
118482	E	4335 VISA HUMAN RESOURCES	2,154.81						
		Jun statement for May transactions							
1	CC-1442	05/03/24 Linked In	750.00			1000 202200			101000
		Finance Director listing		CC Accounting: 1000-		-414100-399			
		MISC CLAIM VENDOR							
2	CC-1442	05/03/24 NLC	550.00			1000 202200			101000
		Finance Director listing		CC Accounting: 1000-		-414100-399			
		MISC CLAIM VENDOR							
3	CC-1442	05/03/24 ND CPA Society	200.00			1000 202200			101000
		Finance Director listing		CC Accounting: 1000-		-414100-399			
		ND CPA SOCIETY							

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4	CC-1442 05/03/24	SD Municipal League Finance Director listing MISC CLAIM VENDOR	50.00			1000 202200 -414100-399			101000
5	CC-1442 05/03/24	Minnesota League of Cities Finance Director listing LEAGUE OF MINNESOTA CITIES	336.00			1000 202200 -414100-399			101000
6	CC-1442 05/13/24	Fargo Ergonomics Ergo study for grant FARGO ERGONOMICS	225.00			1000 202200 -415000-307			101000
7	CC-1442 05/21/24	Amazon stylist & keyboard for HR ipad AMAZON CAPITAL SERVICES	43.81			1000 202200 -414103-410			101000
Total for Vendor:			2,154.81						
118701	E 2439	VISA IT Jun statement for May transactions	678.92						
1	CC-1458 05/06/24	Go Daddy Domain registration MISC CLAIM VENDOR	80.50			1000 202200 -416200-602			101000
2	CC-1458 05/06/24	Amazon tools AMAZON CAPITAL SERVICES	266.82			1000 202200 -414104-410			101000
3	CC-1458 05/06/24	Amazon calculator AMAZON CAPITAL SERVICES	15.58			1000 202200 -414104-410			101000
4	CC-1458 05/17/24	Amazon HDMI cable replacement AMAZON CAPITAL SERVICES	15.94			1000 202200 -414104-497			101000
5	CC-1458 05/27/24	Amazon Cable Management supplies AMAZON CAPITAL SERVICES	228.14			2970 202200 -480000-653			101000
6	CC-1458 05/28/24	Amazon WIFI adapters AMAZON CAPITAL SERVICES	71.94			1000 202200 -414104-497			101000
Total for Vendor:			678.92						

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118729	E	5092 VISA IT 2	1,909.16						
		Jun statement for May transactions							
1	CC-1459	05/02/24 Monoprice	80.25			2970 202200			101000
		Ethernet cables		CC Accounting: 2970-		-480000-653			
		MISC CLAIM VENDOR							
2	CC-1459	05/06/24 Mesa Verde Dia -Denver	25.92			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
3	CC-1459	05/06/24 Jack in the Box-San Francisco	15.35			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
4	CC-1459	05/06/24 Freshroll Metreon-San Francis	18.74			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
5	CC-1459	05/06/24 Moscone Center-San Francisco	7.60			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
6	CC-1459	05/07/24 Rolling Tai-San Francisco	28.71			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
7	CC-1459	05/07/24 Moscone Center-San Francisco	20.10			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
8	CC-1459	05/08/24 Moscone Center-San Francisco	20.10			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
9	CC-1459	05/09/24 Shake Shack-San Francisco	25.00			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
10	CC-1459	05/09/24 Fresca Garden-San Francisco	21.40			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
11	CC-1459	05/09/24 Moscone Center-San Francisco	27.16			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
12	CC-1459	05/09/24 Wendy's-San Francisco	11.77			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							

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13	CC-1459	05/10/24 Dunkin Donuts-Denver	5.74			1000 202200			101000
		meal costs while traveling that the employee reimbursed the City for		CC Accounting:	1000-	-414104-497			
		MISC CLAIM VENDOR							
14	CC-1459	05/09/24 Handlery Union Square Hotel	1,260.40			1000 202200			101000
		hotel for conference-Michael W.		CC Accounting:	1000-	-414104-340			
		MISC CLAIM VENDOR							
15	CC-1459	05/13/24 Ace Hardware	39.98			1000 202200			101000
		surge protector power strips		CC Accounting:	1000-	-414104-497			
		MISC PAYROLL VENDOR							
16	CC-1459	05/22/24 Projector	167.91			1000 202200			101000
		projector lamps		CC Accounting:	1000-	-414104-497			
		MISC CLAIM VENDOR							
17	CC-1459	05/30/24 Monoprice	93.03			2970 202200			101000
		ethernet cables		CC Accounting:	2970-	-480000-653			
		MISC CLAIM VENDOR							
18	CC-1459	06/01/24 Zoom	40.00			1000 202200			101000
		conference storage		CC Accounting:	1000-	-414104-497			
		MISC CLAIM VENDOR							
Total for Vendor:			1,909.16						
118557	E	3161 VISA LIBRARY #1	1,426.97						
1	CC-1453	05/21/24 MEMBERSHIP RENEWAL	135.00			7000 202200			101000
		ABOS		CC Accounting:	7000-	-411600-667			
2	CC-1453	05/24/24 QUARTERLY MAGAZINES	1,050.91			7000 202200			101000
		PRINTIVITY		CC Accounting:	7000-	-411600-689			
3	CC-1453	05/26/24 CREATIVE CLOUD	29.99			7000 202200			101000
		ADOBE INC		CC Accounting:	7000-	-411600-497			
4	CC-1453	05/30/24 PROGRAM SUPPLIES	142.68			7000 202200			101000
		WALMART		CC Accounting:	7000-	-411600-649			
5	CC-1453	05/30/24 POSTAGE	19.21			7000 202200			101000
		USPS		CC Accounting:	7000-	-411600-661			
6	CC-1453	05/31/24 ADVER SUMMER KICKOFF PARTY	49.18			7000 202200			101000
		FACEBOOK		CC Accounting:	7000-	-411600-689			
Total for Vendor:			1,426.97						

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118667	E	4576 VISA LIBRARY #3	1,572.91						
1	CC-1457	05/09/24 PROGRAM SUPPLIES	262.42			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-649			
2	CC-1457	05/09/24 CALMING/DESTRESSING ITMS STAF	33.33			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-410			
3	CC-1457	05/09/24 COMPUTER PRIVACY SCREENS	139.96			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-497			
4	CC-1457	05/09/24 MECHANIC'S SEAT	167.87			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-641			
5	CC-1457	05/11/24 PAPER TOWELS;RECEIPT PAPER	106.41			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-410			
6	CC-1457	05/11/24 SHARPIE MARKERS	24.84			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-410			
7	CC-1457	05/10/24 BOOKS	60.58			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-662			
8	CC-1457	05/18/24 BOOKS	24.07			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-662			
9	CC-1457	05/18/24 BOOKS	10.52			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-662			
10	CC-1457	05/17/24 FOAM DRINKING CUPS	39.20			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-649			
11	CC-1457	05/26/24 PROGRAMMING SUPPLIES	213.46			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-649			
12	CC-1457	05/30/24 STORAGE SHELVES	139.49			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-649			
13	CC-1457	05/30/24 PROGRAM SUPPLIES	241.09			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-649			
14	CC-1457	05/30/24 BOOKS	7.41			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-662			
15	CC-1457	06/01/24 BOOKS	102.26			7000 202200			101000
AMAZON				CC Accounting: 7000-		-411600-662			
Total for Vendor:			1,572.91						

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118665	E	2438 VISA PLANNING	37.16						
		Jun statement for May transactions							
1	CC-1455	05/01/24 Holiday Station Store	15.00			1000 202200			101000
		car washes		CC Accounting: 1000-		-418000-420			
		HOLIDAY COMPANIES							
2	CC-1455	05/29/24 Target	22.16			1000 202200			101000
		wrap it and masking tape		CC Accounting: 1000-		-418000-410			
		TARGET							
		Total for Vendor:	37.16						
118552	E	2435 VISA POLICE #1	4,320.90						
1	CC-1451	05/01/24 repair	37.00			1000 202200			101000
		TRUCKVAULT INC		CC Accounting: 1000-		-421000-427			
2	CC-1451	05/01/24 rifle equip	23.32			1000 202200			101000
		BROWNELLS		CC Accounting: 1000-		-421000-987			
3	CC-1451	05/07/24 reg for roll	158.25			1000 202200			101000
		RED RIVER CHILDREN'S ADVOCACY CENTER		CC Accounting: 1000-		-421000-340			
4	CC-1451	05/15/24 belt for angeles	144.83			1000 202200			101000
		KORE ESSENTIALS		CC Accounting: 1000-		-421000-422			
5	CC-1451	05/20/24 rifle equip	104.98			1000 202200			101000
		MIDWAYUSA.COM		CC Accounting: 1000-		-421000-987			
6	CC-1451	05/22/24 lodging anderson	1,053.00			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-340			
7	CC-1451	05/22/24 lodging haugen	1,053.00			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-340			
8	CC-1451	05/22/24 lodging gonzales	1,053.00			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-340			
9	CC-1451	05/22/24 parking at hector	60.00			1000 202200			101000
		HECTOR INTERNATIONAL AIRPORT		CC Accounting: 1000-		-421000-340			
10	CC-1451	05/29/24 belt for sari	144.83			1000 202200			101000
		KORE ESSENTIALS		CC Accounting: 1000-		-421000-422			
11	CC-1451	05/30/24 shipping equip. return	488.69			1000 202200			101000
		FEDERAL EXPRESS		CC Accounting: 1000-		-421000-661			
		Total for Vendor:	4,320.90						

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118551	E	3233 VISA POLICE #2	731.12						
1	CC-1450	05/03/24 vanguard ind. cadets	126.05			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-375			
2	CC-1450	05/09/24 belt for borg	144.83			1000 202200			101000
	KORE ESSENTIALS			CC Accounting: 1000-		-421000-422			
3	CC-1450	05/17/24 kitchen/mtg supplies	460.24			1000 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 1000-		-421000-375			
		Total for Vendor:	731.12						
118550	E	3234 VISA POLICE #3	1,383.29						
1	CC-1449	05/02/24 fuel	33.93			1000 202200			101000
	RED CARPET INTERSTATE			CC Accounting: 1000-		-421000-340			
2	CC-1449	05/02/24 fuel	33.25			1000 202200			101000
	RED CARPET INTERSTATE			CC Accounting: 1000-		-421000-340			
3	CC-1449	05/07/24 loews atlanta anderson	414.48			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
4	CC-1449	05/07/24 loews atlanta anderson	379.87			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
5	CC-1449	05/07/24 CPA grad	14.00			1000 202200			101000
	FAMILY FARE			CC Accounting: 1000-		-421000-375			
6	CC-1449	05/15/24 hilton carr	452.76			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
7	CC-1449	05/16/24 pd trailer	25.00			1000 202200			101000
	COLMAN ENT INC dba CUSTOM PLASTICS			CC Accounting: 1000-		-421000-610			
8	CC-1449	05/22/24 reg for orth	30.00			1000 202200			101000
	IAFCI			CC Accounting: 1000-		-421000-340			
		Total for Vendor:	1,383.29						
118549	E	3244 VISA POLICE #4	1,446.66						
1	CC-1448	05/02/24 marriott jorgensen	828.94			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
2	CC-1448	05/05/24 uber jorgensen	52.50			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
3	CC-1448	05/07/24 fuel	20.00			1000 202200			101000
	SOUTHTOWN C-STORE			CC Accounting: 1000-		-421000-424			
4	CC-1448	05/08/24 fuel	34.00			1000 202200			101000
	CENEX			CC Accounting: 1000-		-421000-340			

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Claim Details by Posted Date
For Claims from 06/03/24 to 06/14/24

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5	CC-1448	05/14/24 coffee with a cop	23.92			1000 202200			101000
		FAMILY FARE		CC Accounting: 1000-		-421000-375			
6	CC-1448	05/16/24 pres award vol	38.30			1000 202200			101000
		PRESIDENTS VOLUNTEER SERVICE AWARD		CC Accounting: 1000-		-421000-375			
7	CC-1448	05/20/24 ceremony items	130.15			1000 202200			101000
		HORNBACHERS		CC Accounting: 1000-		-421000-375			
8	CC-1448	05/28/24 fuel	16.50			1000 202200			101000
		CENEX		CC Accounting: 1000-		-421000-424			
9	CC-1448	05/31/24 stamps	302.35			1000 202200			101000
		USPS.COM / STAMP FULFILLMENT SERVICES		CC Accounting: 1000-		-421000-661			
Total for Vendor:			1,446.66						
118548	E	4300 VISA POLICE #5	995.16						
1	CC-1447	05/01/24 hampton inn stanton	311.16			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-340			
2	CC-1447	05/01/24 hampton inn sorensen	311.16			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-340			
3	CC-1447	05/06/24 less lethal air refill	7.00			1000 202200			101000
		MICK'S SCUBA		CC Accounting: 1000-		-421000-641			
4	CC-1447	05/08/24 fuel	45.37			1000 202200			101000
		SHELL OIL		CC Accounting: 1000-		-421000-340			
5	CC-1447	05/10/24 Labby grooming	138.00			1000 202200			101000
		SIT. STAY. SPA.		CC Accounting: 1000-		-421000-915			
6	CC-1447	05/20/24 fuel	40.01			1000 202200			101000
		STAMART #1224		CC Accounting: 1000-		-421000-340			
7	CC-1447	05/23/24 exxon fuel	23.55			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-340			
8	CC-1447	05/24/24 fuel	42.91			1000 202200			101000
		RED CARPET EXXON EXPRESS		CC Accounting: 1000-		-421000-340			
9	CC-1447	05/31/24 k9 ballistics Thor	76.00			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-915			
Total for Vendor:			995.16						
118547	E	4301 VISA POLICE #6	993.61						
1	CC-1446	05/02/24 fuel	37.49			1000 202200			101000
		STAMART #1224		CC Accounting: 1000-		-421000-340			
2	CC-1446	05/06/24 NPCA oldham	40.00			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-421000-915			

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Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
3	CC-1446 05/06/24	NPCA nobles	40.00			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-915			
4	CC-1446 05/06/24	NPCA ackerman	40.00			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-915			
5	CC-1446 05/07/24	Holiday fuel	41.27			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
6	CC-1446 05/07/24	Holiday fuel	44.63			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
7	CC-1446 05/07/24	Holiday fuel	55.40			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
8	CC-1446 05/07/24	NPCA 3 K9 reg	180.00			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-915			
9	CC-1446 05/16/24	Holiday fuel	48.72			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
10	CC-1446 05/16/24	lodging peterson	192.60			1000 202200			101000
HOLIDAY INN BISMARK				CC Accounting: 1000-		-421000-340			
11	CC-1446 05/16/24	lodging frith	192.60			1000 202200			101000
HOLIDAY INN BISMARK				CC Accounting: 1000-		-421000-340			
12	CC-1446 05/16/24	fuel	31.39			1000 202200			101000
CASEY'S GENERAL STORE #3356				CC Accounting: 1000-		-421000-340			
13	CC-1446 05/23/24	Holiday fuel	49.51			1000 202200			101000
MISC CLAIM VENDOR				CC Accounting: 1000-		-421000-340			
Total for Vendor:			993.61						
118654	E 2423	VISA PUBLIC WORKS #1	5,378.41						
1	CC-1445 05/02/24	CLEAN UP WEEK MEALS	785.73			6010 202200			101000
SAM'S CLUB				CC Accounting: 6010-		-450200-912			
2	CC-1445 05/02/24	BUG SPRAY/SUNSCREEN	121.64			6020 202200			101000
SAM'S CLUB				CC Accounting: 6020-		-450000-639			
3	CC-1445 05/02/24	CLEAN UP WEEK MEALS	34.76			6010 202200			101000
WALMART				CC Accounting: 6010-		-450200-912			
4	CC-1445 05/03/24	B NELSON - FLIGHTS	958.32			6025 202200			101000
UNITED AIRLINES				CC Accounting: 6025-		-450000-340			
5	CC-1445 04/10/24	PRESSURE TRANSDUCER	1,410.49			6025 202200			101000
TRANSDUCERS DIRECT LLC				CC Accounting: 6025-		-450000-825			
6	CC-1445 05/06/24	B NELSON - FLIGHT CREDIT	-958.32			6025 202200			101000
UNITED AIRLINES				CC Accounting: 6025-		-450000-340			

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Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7	CC-1445 05/07/24	WEX FIT-UP	57.00			2970 202200			101000
		VISTO'S TRAILER SALES		CC Accounting: 2970-		-480000-653			
8	CC-1445 05/11/24	Z STEFFANS - PANTS	70.18			1000 202200			101000
		CARHARTT		CC Accounting: 1000-		-455000-422			
9	CC-1445 05/13/24	B GRONAAS MEMBERSHIP	290.00			2210 202200			101000
		ISA MEMBERSHIP		CC Accounting: 2210-		-428000-667			
10	CC-1445 05/16/24	BRE & ALEX - GROUND CORE CERT	280.00			2210 202200			101000
		NDSU EXTENSION PESTICIDE PROGRAM		CC Accounting: 2210-		-428000-340			
11	CC-1445 05/15/24	ST - TITLE	25.00			1000 202200			101000
		DMV FARGO BRANCH		CC Accounting: 1000-		-430000-610			
12	CC-1445 05/15/24	LAG - TITLE	23.50			4387 202200			101000
		DMV FARGO BRANCH		CC Accounting: 4387-		-480000-870			
13	CC-1445 05/17/24	ARBOR DAY DONUTS	22.95			2210 202200			101000
		SANDY'S DONUTS & COFFEE SHOP		CC Accounting: 2210-		-428000-358			
14	CC-1445 05/23/24	SPEEDHEADS & PARTS	201.83			1000 202200			101000
		S & S LANDSCAPING		CC Accounting: 1000-		-430001-358			
15	CC-1445 05/30/24	A HEIZELMAN - ARBORIST CERT	295.00			2210 202200			101000
		ISA (PURCHASE) 678-367-0981		CC Accounting: 2210-		-428000-340			
16	CC-1445 05/22/24	MOWER BLADES	574.70			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-430001-381			
17	CC-1445 05/03/24	7708 CONDENSER/DRIER/SWITCHES	1,185.63			4387 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 4387-		-480000-427			
Total for Vendor:			5,378.41						
118655	E 4256	VISA PUBLIC WORKS #2	3,811.82						
1	CC-1444 05/03/24	FUNERAL FLOWERS	83.33			6025 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 6025-		-450000-490			
2	CC-1444 05/02/24	FO - TITLE	25.00			2210 202200			101000
		DMV FARGO BRANCH		CC Accounting: 2210-		-428000-610			
3	CC-1444 05/07/24	CLEAN UP WEEK	26.42			6010 202200			101000
		SAM'S CLUB		CC Accounting: 6010-		-450200-912			
4	CC-1444 05/09/24	WEX FIT-UP	767.56			2970 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 2970-		-480000-653			
5	CC-1444 05/22/24	PW WEEK - RB FLOATS	92.82			1000 202200			101000
		FAMILY FARE		CC Accounting: 1000-		-450000-490			
6	CC-1444 05/28/24	SMART MOTOR CONTROLLER	2,386.50			6025 202200			101000
		EIC, INC.		CC Accounting: 6025-		-450000-826			

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Claim/ Line #	Check Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
7	CC-1444 05/31/24	PHONE CHARGERS	36.92			6020 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6020-		-450000-497			
8	CC-1444 05/14/24	MOWER WHEEL REPLACEMENT	75.99			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-430001-381			
9	CC-1444 05/14/24	MOWER BLADES	229.98			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-430001-381			
10	CC-1444 05/14/24	SCREEN PROTECTOR	9.80			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-455000-433			
11	CC-1444 05/14/24	FILTERS	77.50			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-430001-427			
Total for Vendor:			3,811.82						
118656	E 4625	VISA PUBLIC WORKS #3	3,833.53						
1	CC-1443 05/02/24	B MATZKE - BAGGAGE	40.00			1000 202200			101000
		AMERICAN AIRLINES		CC Accounting: 1000-		-450000-340			
2	CC-1443 05/02/24	J ROLCZYNSKI - BAGGAGE	40.00			1000 202200			101000
		AMERICAN AIRLINES		CC Accounting: 1000-		-430000-340			
3	CC-1443 05/02/24	S TIFFANY - BAGGAGE	40.00			1000 202200			101000
		AMERICAN AIRLINES		CC Accounting: 1000-		-455000-340			
4	CC-1443 05/02/24	C RAMSEY - BAGGAGE	40.00			1000 202200			101000
		AMERICAN AIRLINES		CC Accounting: 1000-		-430000-340			
5	CC-1443 05/02/24	S HANSON - BAGGAGE	40.00			1000 202200			101000
		AMERICAN AIRLINES		CC Accounting: 1000-		-430001-340			
6	CC-1443 05/02/24	S TIFFANY - LODGING	1,167.00			1000 202200			101000
		HOTEL KANSAS CITY		CC Accounting: 1000-		-455000-340			
		MISC CLAIM VENDOR							
7	CC-1443 05/02/24	S HANSON - LODGING	1,167.00			1000 202200			101000
		HOTEL KANSAS CITY		CC Accounting: 1000-		-430001-340			
		MISC CLAIM VENDOR							
8	CC-1443 05/02/24	B MATZKE - LODGING	1,178.30			1000 202200			101000
		HOTEL KANSAS CITY		CC Accounting: 1000-		-450000-340			
		MISC CLAIM VENDOR							
9	CC-1443 05/06/24	B NELSON - FUEL	35.80			6025 202200			101000
		CENEX - BELFIELD, ND		CC Accounting: 6025-		-450000-340			
		MISC CLAIM VENDOR							
10	CC-1443 05/06/24	B NELSON - FUEL	39.41			6025 202200			101000
		HOLIDAY - DICKINSON, ND		CC Accounting: 6025-		-450000-340			
		MISC CLAIM VENDOR							

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Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
11	CC-1443	05/07/24 B NELSON - FUEL MARATHON PETRO - MAPELTON, ND MISC CLAIM VENDOR	46.02			6025 202200 -450000-340			101000
		Total for Vendor:	3,833.53						
118597		544 WALLWORK TRUCK CENTER	770.81						
1	01P493826	06/04/24 413 GASKET	25.97			6010 450200	427		101000
2	01P494968	06/07/24 413 SOLENOID VALVE	104.80			6010 450200	427		101000
3	01P494203	06/05/24 413 SENSOR/DRYER	929.95			6010 450200	427		101000
4	01P495878	06/11/24 413 SENSOR - RET	-192.32			6010 450200	427		101000
5	01P495877	06/11/24 413 SOLENOID - RET	-97.59			6010 450200	427		101000
		Total for Vendor:	770.81						
118675		4773 WEST FARGO EVENTS	38,503.67						
1	0001111-IN	06/11/24 Programming fee: Essentia	17,563.69			2310 452120	810		101000
2	0001111-IN	06/11/24 Programming fee: POW/MIA	4,932.98			2310 452120	810		101000
3	0001111-IN	06/11/24 Mgmt fee: Parking Ramp	11,840.33			2320 452110	810		101000
4	0001111-IN	06/11/24 Mgmt fee: City Events	4,166.67			2960 411900	810		101000
		Total for Vendor:	38,503.67						
118514		2184 WEST SIDE STEEL	46.72						
1	9402	06/03/24 pd trailer	46.72			1000 421000	610		101000
118600		2184 WEST SIDE STEEL	167.65						
1	9422	06/05/24 6301 REC TUBE	167.65			2210 428000	427		101000
		Total for Vendor:	214.37						
118696	112758S	3549 WEX	2,814.54						
1	06/14/24	Med FSA - 06/14/24 payroll	116.67			1000 212530			101000
2	06/14/24	Dep FSA - 06/14/24 payroll	2,697.87			1000 212523			101000
		Total for Vendor:	2,814.54						
118619		807 WEX HEALTH, INC	758.75						
1	0001937474	04/30/24 COBRA/FSA/HSA - Apr	758.75			1000 414103	307		101000

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118620		807 WEX HEALTH, INC	850.25						
1	0001954901	05/31/24 COBRA/FSA/HSA - May	850.25			1000 414103	307		101000
		Total for Vendor:	1,609.00						
118513		569 WF ANIMAL HOSPITAL	565.43						
1	281328	06/03/24 labby medical	565.43			1000 421000	915		101000
		Total for Vendor:	565.43						
118503		338 XCEL ENERGY	110.95						
1	880224130	06/04/24 New City Hall (WEX Bldg)	110.95			1000 415000	527		101000
118543		338 XCEL ENERGY	8,995.21						
1	879554096	05/30/24 800 4TH AVE E	8,253.83			1000 415000	527		101000
2	879269881	05/29/28 SM23	728.86			6025 450000	527		101000
3	879269881	05/29/24 FIRE & CIVIL SIREN	12.52			1000 430002	527		101000
118650		338 XCEL ENERGY	7,941.21						
1	880164812	06/04/24 3050 SHEYENNE - THE LIGHTS	53.15			2310 452120	527		101000
2	880221546	06/04/24 735 7AVE NW LIGHTS	169.68			1000 430002	527		101000
3	879942802	06/03/24 3150 SHEYENNE - THE LIGHTS	46.86			2310 452120	527		101000
4	879848897	06/03/24 800 4TH AVE E	7,028.23			1000 415000	527		101000
5	879844659	06/03/24 800 4TH AVE E	597.69			1000 415000	527		101000
6	880436417	06/06/24 1100 12TH AVE NW	45.60			6020 450000	527		101000
118732		338 XCEL ENERGY	3,285.15						
1	880516853	06/06/24 FD May Utilities	3,285.15			2060 415200	527		101000
		Total for Vendor:	20,332.52						
		# of Claims	269	Total:	2326,457.45	# of Vendors	184		
		Total Electronic Claims	643,173.48						
		Total Non-Electronic Claims	1683283.97						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



To: West Fargo City Commission
From: Jenna Kahly, Library Director
Date: Monday, June 17, 2024
Subject: Appointment of Library Board members
Action: Reappoint Liann Hanson and Tony Stukel to the West Fargo Public Library Board

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Sanitation

Administration

Dustin Scott,

City Administrator

Emily Hagemeister,

Executive Assistant

Summary and Recommendation:

Two West Fargo Public Library Board of Directors members end their terms in June 2024. The Library Board has advertised and received applications from a number of qualified community members to fill the vacancies. After reviewing the applications and hearing from the candidates at their June 13 regular meeting, the Library Board made the motion to recommend the reappointment of Liann Hanson and Tony Stukel for second terms.

The Library Board now asks the City Commission to take action to reappoint the recommended members, per North Dakota Century Code. Hanson and Stukel's applications are attached.

Print

Library Board Member Application - Submission #74808

Date Submitted: 4/24/2024



First Name*

Liann

Last Name*

Hanson

Address*

319 Edgewater Drive

City*

West Fargo

State*

ND

Zip Code*

58078

**Are you a
resident of
West Fargo?***



Yes.



No.

Phone Number*

Email Address*

Employer Name

Fargo Public Schools

Job Title

Director of Standards Based Instruction

Employer Address

700 7th Street South

City

Fargo

State

ND

Zip Code

58103

Please upload your resume here*

Although references are not required, the current Board of Directors reserves the right to request them.

Please tell us about yourself. What skills and perspectives would you bring to the Library Board?*

With my background in education and experience on the Library Board for the last few years, I possess a diverse set of skills and perspectives to continue serving on the Library Board: Educational Leadership: I have a strong understanding of educational principles and instructional strategies, allowing me to provide leadership in developing standards-based instruction programs and libraries Pedagogical Expertise: I have knowledge of various teaching methodologies and pedagogical approaches enables you to support library staff in terms of meeting community needs. Data Analysis: I am proficient in analyzing educational or library data to assess performance and inform decision-making. Technology Integration: I also understand the importance of integrating technology into instruction, libraries, and the community to enhance learning experiences and prepare students for the digital age. Collaboration and Communication: I possess strong interpersonal skills and can effectively collaborate with staff, board members, community members, and other stakeholders to promote library services. Continuous Improvement: I am committed to ongoing professional development and continuously seek ways to improve our library and offerings. Advocacy: I will continue to advocate for the importance of library services in promoting equity, excellence, and innovation in our library and community. Community Engagement: I will continue to engage with the community to raise awareness of the library's educational initiatives and foster partnerships with other organizations to support our library.

Why do you want to serve on the Library Board of Directors?

my desire to serve on the West Fargo Library Board is deeply rooted in my commitment to community impact and educational enrichment. Aligning with my professional expertise, libraries serve as invaluable resources for promoting lifelong learning, literacy, and educational equity. By contributing to the Library Board, I can advocate for initiatives that support these goals, leveraging my understanding of standards-based instruction to shape educational programming and resources. Additionally, serving on the board offers collaborative opportunities to work with other community leaders and stakeholders, fostering partnerships that enhance educational opportunities for all. Embracing innovation and growth, I see the library as a dynamic space for exploring new approaches to education, incorporating technology, and expanding access to resources. Ultimately, my involvement on the West Fargo Library Board not only fulfills my commitment to community service but also provides personal fulfillment by making a meaningful impact on the educational landscape of our community.

What do you hope to accomplish as a board member?

I would to continue to support and enhance our library services. I would like to see the library expand in space and building. I hope to accomplish both.

Print

Library Board Member Application - Submission #74994

Date Submitted: 5/25/2024



First Name*

Tony

Last Name*

Stukel

Address*

3838 7th St E

City*

West Fargo

State*

ND

Zip Code*

58078

**Are you a
resident of
West Fargo?***



Yes.



No.

Phone Number*

Email Address*

Employer Name

Job Title

Employer Address

3838 7th St E

City

West Fargo

State

ND

Zip Code

58078

Please upload your resume here*

Although references are not required, the current Board of Directors reserves the right to request them.

Please tell us about yourself. What skills and perspectives would you bring to the Library Board?*

Prior to retirement in 2017, I have been a librarian since 1985. First working as the automation librarian and then assistant director for automation at the University of Wisconsin - Milwaukee. In 1994 I was hired by the University of North Dakota to be the Director of the Online Dakota Information Network (ODIN) where I worked until retirement in 2017. The Milwaukee positions were held during groundbreaking times. Introducing PCs to eventually the entire staff were challenging times. During that time the library also stood up its first online catalog and eventually public access to numerous online databases. It was all pretty new and challenging at that time. I had responsibilities for the planning and budget for all computing within the library. I was also the primary contact with UW-Madison entities involved in the online catalog project. This was primarily through the head of automation of the Madison libraries and with the Madison data center who wrote the code for the catalog system and provided technical support. At Milwaukee I managed a support staff of four individuals who supported the local library staff. When I became Director of ODIN it had just gotten established in the previous couple of years. At that time it was a network of about 15 libraries. I had the responsibility for budget and for personnel supporting the project and for relations with software vendors and for database vendors. I had one staff person doing library support with me and one full time computer center staff doing mainframe support for the software and hardware at the data center. Over the next years this would grow to six staff supporting libraries and to over 60 libraries across the state using the system directly. Also in that time ODIN added many online databases that were at first loaded locally and only available to the libraries using the catalog to being available to all North Dakota libraries.

Why do you want to serve on the Library Board of Directors?

I feel that my experiences working with libraries of all types (academic, public, medical, schools and others) across the state have given me a perspective that can be helpful to this library as it grows with the community.

What do you hope to accomplish as a board member?

I believe that my background may useful in guiding the continuing growth and development of our communities library and library services. The rapid growth West Fargo leads me to believe that the library too has a need to grow to serve the community. I would like to be a part of guiding that effort as well as supporting the programs that library has at this time.

Appointees to the Library Board will be selected without discrimination on the basis of race, color, national origin, sex (including sexual orientation or gender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected characteristic.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (5-2023)

Applying for (check one)

☒ Local Permit	☐ Restricted Event Permit*
Games to be conducted	☐ Raffle by a Political or Legislative District Party
☐ Bingo	☒ Raffle
☐ Raffle Board	☐ Calendar Raffle
☐ Sports Pool	☐ Poker*
☐ Twenty-One*	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Brothers Keepers MC Centralia		Dates of Activity (Does not include dates for the sales of tickets) 07/20/2024	
Organization or Group Contact Person Patrick Porter	E-mail sfcpatp@gmail.com	Telephone Number 701-640-3752	
Business Address PO BOX 92	City West Fargo	State ND	ZIP Code 58078-0092
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Hooligans Bar and Grill		County Cass	
Site Physical Address 509 32nd Ave W	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle - 07/20			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	Pistol	600.00
Raffle	Bicycle	200.00
Total (limit \$40,000 per year)		\$ 800.00

Handwritten: \$1000 cash 06/12/24 (EH)

Intended Uses of Gaming Proceeds

Donate proceeds to Honor Flights.

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No ☐ Yes - Total Retail Value: _____ (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer Patrick A. Porter	Telephone Number 701-640-3752	E-mail Address sfcpatp@gmail.com
Signature of Organization Group's Permit Organizer 	Title Treasurer	Date Jun 11, 2024

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*Games to be conducted ☐ Raffle by a Political or Legislative District Party☐ Bingo ☐ Raffle ☐ Raffle Board ☒ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS**ORGANIZATION INFO**

Name of Organization or Group Holy Cross Wild Game Feed		Dates of Activity (Does not include dates for the sales of tickets) October 1-31, 2024	
Organization or Group Contact Person Willie Gartner	E-mail gartner.willie@gmail.com	Telephone Number 701 799 0601	
Business Address	City	State	ZIP Code
Mailing Address (if different) 750 Villa Parkway	City West Fargo	State NO	ZIP Code 58078

SITE INFO

Site Name Holy Cross Catholic Church		County Cass	
Site Physical Address 2711 7th St. E	City West Fargo	State NO	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Daily October 1-31, 2024 Calendar Raffle			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Calendar Raffle	Sundays \$200⁰⁰; Mondays Tuesdays	
	Wednesdays, Thursdays, Fridays \$50⁰⁰;	
	Saturdays \$100⁰⁰ (October 2024)	
\$1000 cash (EH) 06/06/24		Total (limit \$40,000 per year) \$ 2350⁰⁰

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Donated to Project Genesis, Women's care center, Down Home, Home on the Range	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Willie Gartner	Telephone Number 701 799 0601	E-mail Address gartner.willie@gmail.com
Signature of Organization Group's Permit Organizer Willie Gartner	Title co chair	Date 06/06/24



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)



Local Permit



Restricted Event Permit*

Games to be conducted



Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Bridging the Gap		Dates of Activity (Does not include dates for the sales of tickets) 7/1/24 - 6/30/25	
Organization or Group Contact Person Bridging the Gap	E-mail jordan@bridgingthegapfm.com	Telephone Number 701.365.6694	
Business Address 623 E Main Avenue Suite 204	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Town Hall Bar		County Cass	
Site Physical Address 103 Main Ave W	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Wednesday Every Tuesday evening from 7/1/24 - 6/30/25			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Meat Raffle	10 meat bundles at \$15 each	\$150 x 52
Total (limit \$40,000 per year)		\$ 1,800

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Critical needs, giving tree and transportation for Bridging the Gap in Fargo and West Fargo, ND and Moorhead, MN	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Jordan Crouse	Telephone Number 701.491.7000	E-mail Address jordan@bridgingthegapfm.com
Signature of Organization Group's Permit Organizer 	Title President	Date 5/28/2024



To: West Fargo City Commission
From: Aaron Nelson, Planning Director
Date: June 17, 2024
Subject: 2024 Transit contract with City of Fargo/MAT Bus
Action: Approve 2024 Transit Contract

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Administration/Finance

Administration

Dustin Scott,
Administrator

Summary and Recommendation:

The City of Fargo has provided contract transit service to the City of West Fargo for many years. An annual Mass Transit Agreement defines the level and cost of the service. Costs are estimated annually, with West Fargo funding the share of transit service provided within West Fargo's corporate limits, which includes portions of two fixed bus routes and paratransit services within the City. A portion of the cost of transit service is paid for with grants from the Federal Transit Administration and the State of North Dakota.

The agreement for these services for 2024 is attached for consideration, along with the previous contract for 2023 for comparison. Under the terms of this agreement, in 2024 the City of West Fargo will contribute \$19,755.29 a month toward the cost of fixed route transit service and \$19.13 a ride toward the cost of paratransit service.

Recommendation: The recommended action is to approve the attached 2024 Mass Transit Agreement contract.

Policy Analysis:

No changes in relation to existing policy. Transit services will remain the same as in recent years.

Financial Analysis:

Although there are no changes in transit service, there is an increase in rates from previous years due to factors such as inflation, increasing ridership, and reduced availability of federal transit funding from past years. Compared to 2023, the 2024 rates have increased \$294.87 per month for fixed route service and \$2.18 per ride for paratransit service. Total transit costs for 2024 are estimated to be \$425,899.49, based on anticipated ridership levels through the rest of the year.

Process/Timeline:

The 2024 contract was delayed as MAT Bus has been working in partnership with Metro COG on a Transit Reorganization Study over the past year. This study helped inform the costs and revenue estimates used to calculate the 2024 rates included in the proposed agreement. Once approved, the agreement will go to the City of Fargo for their corresponding approval.

MASS TRANSIT AGREEMENT

This AGREEMENT made and entered into this 1st day of January, 2024, by and between the City of West Fargo, North Dakota (hereinafter "West Fargo") and the City of Fargo, North Dakota (hereinafter "Fargo").

WHEREAS, Fargo provides regular transit service and Paratransit service for its citizens; and

WHEREAS, West Fargo would like to provide such services to the citizens of West Fargo; and

WHEREAS, Fargo is agreeable to provide such transit service to West Fargo on the terms and conditions set out below;

NOW THEREFORE, be it agreed between West Fargo and Fargo as follows:

1. Fargo will provide regular transit service to West Fargo during the term of this agreement under the following conditions:
 - A. Fargo and West Fargo shall agree to routes, schedules, and stopping points of the transit service in West Fargo. It is understood that such West Fargo routes will tie into the Fargo route system at West Acres. Route 20 and stopping points must be such that the route can be completed in approximately thirty (30) minutes; the route will run once each hour. Route 24 and stopping points must be such that the route can be completed in approximately 60 minutes; the route will run once each hour.
 - B. West Fargo shall pay Fargo, on a monthly basis, \$19,755.29 a month in 2024, with payment being due by the 10th day of each month, for Route 20 and Route 24 transit service to be available in West Fargo. Fargo will use these funds for the local share of the overall cost of these services and for transit capital needs.
 - C. Persons who get onto the bus in West Fargo shall not be charged a fee to transfer onto other bus routes of the bus system, and may transfer onto another bus with no transfer fee.
 - D. The bus fare for using the buses in West Fargo shall be the same fare that is charged to passengers using the bus service in Fargo.
 - E. Fargo shall be responsible for all administrative responsibilities regarding the bus transit service provided to West Fargo, including dispatching, complaint issues, annual grant applications, marketing of routes, preparation and revision of route maps and schedules, and filing of any necessary reports.
2. Fargo shall provide West Fargo transit service for persons with disabilities through the Paratransit service on the following conditions:

- A. The service shall be available to the citizens of West Fargo on the same basis that it is available to citizens in Fargo.
 - B. The cost of the service to the citizens of West Fargo shall be the same cost as available to the citizens of Fargo.
 - C. It is understood between West Fargo and Fargo, that Fargo contracts with a provider for drivers services for the Paratransit service. West Fargo shall pay Fargo \$19.13 per ride in 2024, for paratransit services taken by a resident of West Fargo, except for those rides that are paid at an agency rate or those rides that are paid by Medicaid. West Fargo will not pay for rides billed at an agency rate or those rides that are paid by Medicaid. Fargo will track the number of rides for which West Fargo will be billed, as described herein, and will submit a monthly invoice to West Fargo. West Fargo will remit payment to Fargo by the 10th day of the following month. Fargo will use these funds for the local share of the overall cost of these services and for transit capital needs.
 - D. West Fargo, by written notification to Fargo, may limit the hours of Paratransit service in West Fargo, provided that such limitation would not cause any violation of any state or federal law.
- 3. West Fargo shall adhere to the Emergency Service Guidelines that Fargo has implemented.
 - 4. This agreement shall be for a period of twelve (12) months, beginning on January 1, 2024 and terminating on December 31, 2024.
 - 5. Either party may terminate or reduce the amount of service to be rendered if there is, in the opinion of either party's City Commission, a significant increase in local costs; or, in the opinion of either party's City Commission, insufficient state or federal funding available for the service, thereby terminating this agreement or reducing the service and compensation to be paid under this agreement. In such event the terminating party will notify the other party in writing one hundred eighty (180) days in advance of the date such actions are to be implemented. In the event of any termination, West Fargo shall pay the agreed rate only for services delivered up to the date of termination. West Fargo has no obligation to Fargo, of any kind, after the date of termination.
 - 6. This agreement shall not be amended, except in writing executed by both parties.
 - 7. Nothing in this agreement shall be deemed a waiver by West Fargo or Fargo of the limits of liability set forth in N.D.C.C. § 32-12.1-03 or a waiver of any available immunities or defenses. Additionally, the limitations on liability for West Fargo and Fargo shall not be added together or stacked to increase the maximum amount of liability.
 - 8. West Fargo and Fargo are each responsible for securing liability insurance that it believes, in its discretion, will be adequate for this agreement. Additionally, West Fargo and Fargo are each responsible for securing workers' compensation insurance and

employer's liability insurance at levels required under state law, or within its discretion, to cover any of its respective employees working under this agreement.

9. Both parties agree to indemnify, save, and hold harmless the other and its agents and employees from any and all liability, loss, cost, damages, expenses, claims, or causes of action, including attorney's fees, arising out of or by reason of actions of the other or its agents or employees in connection with or in the execution, performance, or failure to adequately perform obligations pursuant to this agreement. The indemnification and hold harmless obligations set forth in this agreement shall survive the termination of this Agreement.
10. The parties will cooperate and use their best efforts to ensure that the various provisions of this agreement are fulfilled. The parties agree to act in good faith to undertake resolution of disputes in an equitable and timely manner and in accordance with the provisions of this agreement.
11. The District Court of Cass County, North Dakota, will be the sole and exclusive venue for any lawsuit pertaining to this agreement, and the Parties consent to the personal jurisdiction in said court in the event of any such lawsuit.
12. This agreement shall not be assigned without the express written consent of the other party.
13. Each provision, section, sentence, clause, phrase, and word of this agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court with jurisdiction to be illegal or invalid whatsoever, such illegality or invalidity will not affect the validity of the remainder of this agreement.
14. No party will be liable to another party during any period in which its performance is delayed or prevented, in whole or in part, by circumstances beyond its reasonable control. Circumstances include, but are not limited to, the following: act of God (e.g., flood, earthquake, wind), fire, war, act of a public enemy or terrorist, act of sabotage, strike or other labor dispute, riot, misadventure of the sea, inability to secure materials, or a restriction imposed by legislation, an order or a rule, or regulation of a governmental entity. If such a circumstance occurs, the party claiming the delay must undertake reasonable action to notify the other party of the same.
15. All notices, certificates, or other communications required under this agreement will be deemed sufficiently given when delivered or deposited in the United States mail in certified form with postage fully prepaid and addressed as follows:

If to West Fargo:

City Administrator
City of West Fargo
800 4th Avenue East, Suite #1
West Fargo, ND 58078

If to Fargo:

City Administrator
City of Fargo
225 4th Street North
Fargo, ND 58102

16. This agreement will be controlled by the laws of the State of North Dakota.
17. This agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. All parties will receive a fully-executed counterpart. The facsimile, email, or other electronically delivered signatures of the parties will be deemed to constitute original signatures, and facsimile or electronic copies hereof will be deemed to constitute duplicable originals.
18. This agreement constitutes the entire agreement by and between the parties, and any other prior representations or agreements are deemed merged herein, and those not specified herein do not represent any agreements or promises or covenants or representations on the part of either party hereto.

IN WITNESS WHEREOF, the parties have caused this Mass Transit Agreement to be executed on the day and year first above written.

CITY OF WEST FARGO

BY: _____
Bernie L. Dardis, President, City Commission

ATTEST: _____
City Auditor

CITY OF FARGO

BY: _____
Timothy J. Mahoney, M.D., Mayor

ATTEST: _____
City Auditor

MASS TRANSIT AGREEMENT

This AGREEMENT made and entered into this 1st day of January, 2023, by and between the City of West Fargo, North Dakota (hereinafter "West Fargo") and the City of Fargo, North Dakota (hereinafter "Fargo").

WHEREAS, Fargo provides regular transit service and Paratransit service for its citizens; and

WHEREAS, West Fargo would like to provide such services to the citizens of West Fargo; and

WHEREAS, Fargo is agreeable to provide such transit service to West Fargo on the terms and conditions set out below;

NOW THEREFORE, be it agreed between West Fargo and Fargo as follows:

1. Fargo will provide regular transit service to West Fargo during the term of this agreement under the following conditions:
 - A. Fargo and West Fargo shall agree to routes, schedules, and stopping points of the transit service in West Fargo. It is understood that such West Fargo routes will tie into the Fargo route system at West Acres. Route 20 and stopping points must be such that the route can be completed in approximately thirty (30) minutes; the route will run once each hour. Route 24 and stopping points must be such that the route can be completed in approximately 60 minutes; the route will run once each hour.
 - B. West Fargo shall pay Fargo, on a monthly basis, \$19,460.42 a month in 2023, with payment being due by the 10th day of each month, for Route 20 and Route 24 transit service to be available in West Fargo. Fargo will use these funds for the local share of the overall cost of these services and for transit capital needs.
 - C. Persons who get onto the bus in West Fargo shall not be charged a fee to transfer onto other bus routes of the bus system, and may transfer onto another bus with no transfer fee.
 - D. The bus fare for using the buses in West Fargo shall be the same fare that is charged to passengers using the bus service in Fargo.
 - E. Fargo shall be responsible for all administrative responsibilities regarding the bus transit service provided to West Fargo, including dispatching, complaint issues, annual grant applications, marketing of routes, preparation and revision of route maps and schedules, and filing of any necessary reports.
2. Fargo shall provide West Fargo transit service for persons with disabilities through the Paratransit service on the following conditions:

- A. The service shall be available to the citizens of West Fargo on the same basis that it is available to citizens in Fargo.
 - B. The cost of the service to the citizens of West Fargo shall be the same cost as available to the citizens of Fargo.
 - C. It is understood between West Fargo and Fargo, that Fargo contracts with a provider for drivers services for the Paratransit service. West Fargo shall pay Fargo \$16.95 per ride in 2023, for paratransit services taken by a resident of West Fargo, except for those rides that are paid at an agency rate or those rides that are paid by Medicaid. West Fargo will not pay for rides billed at an agency rate or those rides that are paid by Medicaid. Fargo will track the number of rides for which West Fargo will be billed, as described herein, and will submit a monthly invoice to West Fargo. West Fargo will remit payment to Fargo by the 10th day of the following month. Fargo will use these funds for the local share of the overall cost of these services and for transit capital needs.
 - D. West Fargo, by written notification to Fargo, may limit the hours of Paratransit service in West Fargo, provided that such limitation would not cause any violation of any state or federal law.
- 3. West Fargo shall adhere to the Emergency Service Guidelines that Fargo has implemented.
 - 4. This agreement shall be for a period of twelve (12) months, beginning on January 1, 2023 and terminating on December 31, 2023.
 - 5. Either party may terminate or reduce the amount of service to be rendered if there is, in the opinion of either party's City Commission, a significant increase in local costs; or, in the opinion of either party's City Commission, insufficient state or federal funding available for the service, thereby terminating this agreement or reducing the service and compensation to be paid under this agreement. In such event the terminating party will notify the other party in writing one hundred eighty (180) days in advance of the date such actions are to be implemented. In the event of any termination, West Fargo shall pay the agreed rate only for services delivered up to the date of termination. West Fargo has no obligation to Fargo, of any kind, after the date of termination.
 - 6. This agreement shall not be amended, except in writing executed by both parties.
 - 7. Nothing in this agreement shall be deemed a waiver by West Fargo or Fargo of the limits of liability set forth in N.D.C.C. § 32-12.1-03 or a waiver of any available immunities or defenses. Additionally, the limitations on liability for West Fargo and Fargo shall not be added together or stacked to increase the maximum amount of liability.
 - 8. West Fargo and Fargo are each responsible for securing liability insurance that it believes, in its discretion, will be adequate for this agreement. Additionally, West Fargo and Fargo are each responsible for securing workers' compensation insurance and

employer's liability insurance at levels required under state law, or within its discretion, to cover any of its respective employees working under this agreement.

9. Both parties agree to indemnify, save, and hold harmless the other and its agents and employees from any and all liability, loss, cost, damages, expenses, claims, or causes of action, including attorney's fees, arising out of or by reason of actions of the other or its agents or employees in connection with or in the execution, performance, or failure to adequately perform obligations pursuant to this agreement. The indemnification and hold harmless obligations set forth in this agreement shall survive the termination of this Agreement.
10. The parties will cooperate and use their best efforts to ensure that the various provisions of this agreement are fulfilled. The parties agree to act in good faith to undertake resolution of disputes in an equitable and timely manner and in accordance with the provisions of this agreement.
11. The District Court of Cass County, North Dakota, will be the sole and exclusive venue for any lawsuit pertaining to this agreement, and the Parties consent to the personal jurisdiction in said court in the event of any such lawsuit.
12. This agreement shall not be assigned without the express written consent of the other party.
13. Each provision, section, sentence, clause, phrase, and word of this agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court with jurisdiction to be illegal or invalid whatsoever, such illegality or invalidity will not affect the validity of the remainder of this agreement.
14. No party will be liable to another party during any period in which its performance is delayed or prevented, in whole or in part, by circumstances beyond its reasonable control. Circumstances include, but are not limited to, the following: act of God (e.g., flood, earthquake, wind), fire, war, act of a public enemy or terrorist, act of sabotage, strike or other labor dispute, riot, misadventure of the sea, inability to secure materials, or a restriction imposed by legislation, an order or a rule, or regulation of a governmental entity. If such a circumstance occurs, the party claiming the delay must undertake reasonable action to notify the other party of the same.
15. All notices, certificates, or other communications required under this agreement will be deemed sufficiently given when delivered or deposited in the United States mail in certified form with postage fully prepaid and addressed as follows:

If to West Fargo:

City Administrator
City of West Fargo
800 4th Avenue East, Suite #1
West Fargo, ND 58078

If to Fargo:

City Administrator
City of Fargo
225 4th Street North
Fargo, ND 58102

16. This agreement will be controlled by the laws of the State of North Dakota.
17. This agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. All parties will receive a fully-executed counterpart. The facsimile, email, or other electronically delivered signatures of the parties will be deemed to constitute original signatures, and facsimile or electronic copies hereof will be deemed to constitute duplicable originals.
18. This agreement constitutes the entire agreement by and between the parties, and any other prior representations or agreements are deemed merged herein, and those not specified herein do not represent any agreements or promises or covenants or representations on the part of either party hereto.

IN WITNESS WHEREOF, the parties have caused this Mass Transit Agreement to be executed on the day and year first above written.

CITY OF WEST FARGO

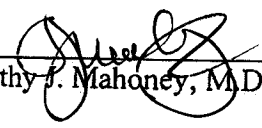
BY: 

Bernie L. Dardis, President, City Commission

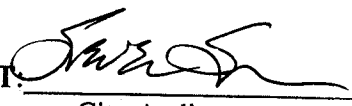
ATTEST: 

City Auditor

CITY OF FARGO

BY: 

Timothy J. Mahoney, M.D., Mayor

ATTEST: 

City Auditor

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 515-5370 DATE: June 12, 2024
3. AGENDA TITLE:
Board of Adjustment – A24-16 Maple Ridge at the Preserve 8th Addition, Variance
to Reduce Required Minimum Building Control Line of the CO-SR: Sheyenne River
Corridor Overlay District
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Approve Variance to Reduce Required Minimum Building Control Line of the CO-
SR: Sheyenne River Corridor Overlay District. At their June 11, 2024 meeting,
the West Fargo Planning and Zoning Commission voted to recommend approval
of the proposed subdivision on the basis it is consistent with City plans and
ordinances.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
3060 Sheyenne River Way (Lot 1, Block 1 of Maple Ridge at the Preserve 8th
Addition), City of West Fargo, North Dakota.
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
It is recommended that Board of Adjustment convene during the regularly
scheduled City Commission meeting to consider and approve the variance on the
basis of findings listed in the staff report.

STAFF REPORT

A24-16 Request for Variance	
Maple Ridge at the Preserve 8 th Addition	
Lot 1, Block 1, Maple Ridge at the Preserve 8th Addition (3060 Sheyenne River Way)	
Owner: Jordan and Brooke Weir Applicant: Chris Schuler, Century Builders	Staff Contact: Lisa Sankey
Planning & Zoning Commission Public Hearing:	06-11-2024 - Approval
Board of Adjustment:	06-17-2024

PURPOSE:

Reduction of the building control line of the CO-SR (Sheyenne River Corridor Overlay) zoning district standards for a single-family house.

STATEMENTS OF FACT:

Land Use Classification:	G-4A Core Retrofit Growth Sector
Existing Land Use:	Single Family Dwelling under construction
Current Zoning District:	PUD: Planned Unit Development
Zoning Overlay District(s):	CO-SR: Sheyenne River Corridor Overlay; CO: Corridor Overlay
Proposed Lot size(s) or range:	76,072 ft ²
Adjacent Zoning Districts:	North, South, and West – PUD: Planned Unit Development; East – R-1A: Single Family Dwellings
Adjacent street(s):	Sheyenne River Way (Local); 32 nd Ave E (Arterial)
Adjacent Bike/Pedestrian Facilities:	Multi-Use Path along 32 nd Ave E
Available Parks/Trail Facilities:	Maple Ridge Park within ½ mile.

DISCUSSION AND OBSERVATIONS:

- The western portion of the subject property is located within the CO-SR (Sheyenne River Corridor Overlay) zoning district, which establishes a building control line that restricts structures, parking lots, fill and other development that may cause increased riverbank destabilization within 100 feet of the “established riverbank as determined by the City Engineer.”
- A single-family house is currently under construction on the subject property, which was recently found to be encroaching approximately 15.25 feet into the 100-foot building control line area, with the southwest corner of the foundation located approximately 84.75 feet from the established riverbank.
- The applicant indicated that the house was placed per the permit set of drawings provided by the architect and that the encroachment into the building control line was identified when yard grading and landscaping work was being done.
- The building control line was not shown on the site plan at the time of permitting in 2022. Construction of the house is nearing completion.
- As provided for in Section 4-431-C.3 of the zoning regulations, the City Commission may reduce the required building control line where it can be demonstrated through a soils analysis that soils are

STAFF REPORT

stable within the building control area. Requests for reduction of the building control area are handled via the variance approval process.

- In accordance with the provisions of §4-431-C.3, the applicant has employed a geotechnical firm which has provided a soils analysis in respect to the home under construction. The soils analysis concludes that the “home will not be impacted by soil instability caused by the riverbank.” The soils analysis has been reviewed by the City Engineer, who has no concerns regarding soil stability based on the findings of the soil analysis. A copy of the analysis is attached for reference.

NOTICES:

Sent to: Property Owners within 150’ and Applicable agencies and departments

Comments Received: None to date.

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposal is not consistent with the City’s standard building control line of 100 feet from the riverbank; however, City ordinance does allow a reduction of the building control area of up to 50 feet upon demonstration that soils are sufficiently stable. The proposal is otherwise consistent with the city’s comprehensive plan and other applicable city plans.

PLANNING AND ZONING COMMISSION ACTION

At their June 11, 2024 meeting, the West Fargo Planning and Zoning Commission voted to approve the variance.

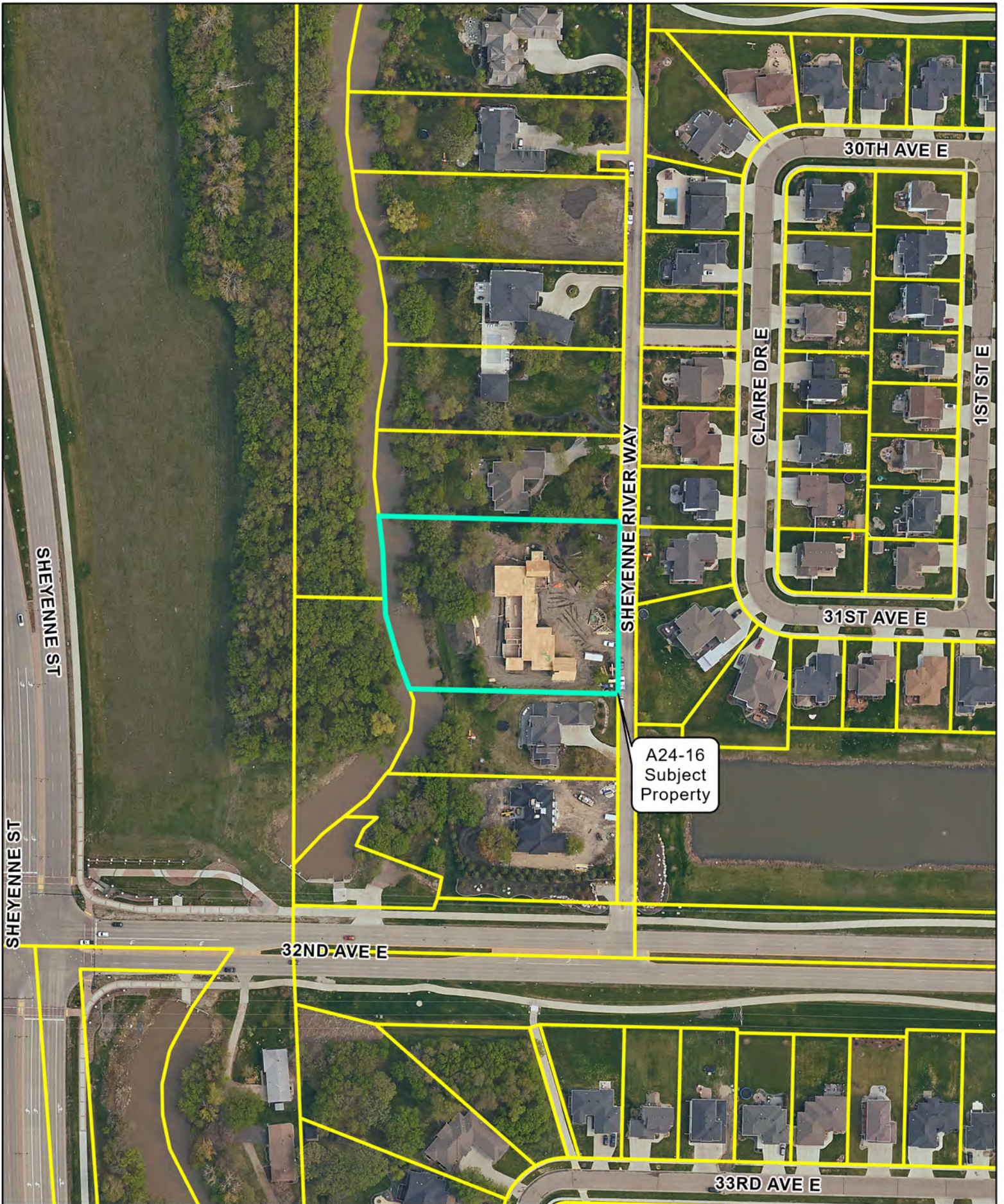
RECOMMENDATIONS:

It is recommended that City approve the reduction of the building control line from 100 feet to approximately 84 feet for the existing structure on the basis of the following findings:

1. §4-431-C.3 states that where it can be demonstrated through a soils analysis that soils are stable within the building control area, the City Commission may consider reduction of the required minimum setback by variance.
2. In accordance with §4-431-C.3, the applicant has provided a soils analysis which demonstrates the soils are sufficiently stable to support the house that encroaches into the required 100’ building control area, which has been reviewed and found to be satisfactory by the City Engineer.
3. The reasons set forth in the application justify the approval of the reduction of the building control line, and it is the minimum variance necessary to accommodate the existing structure.

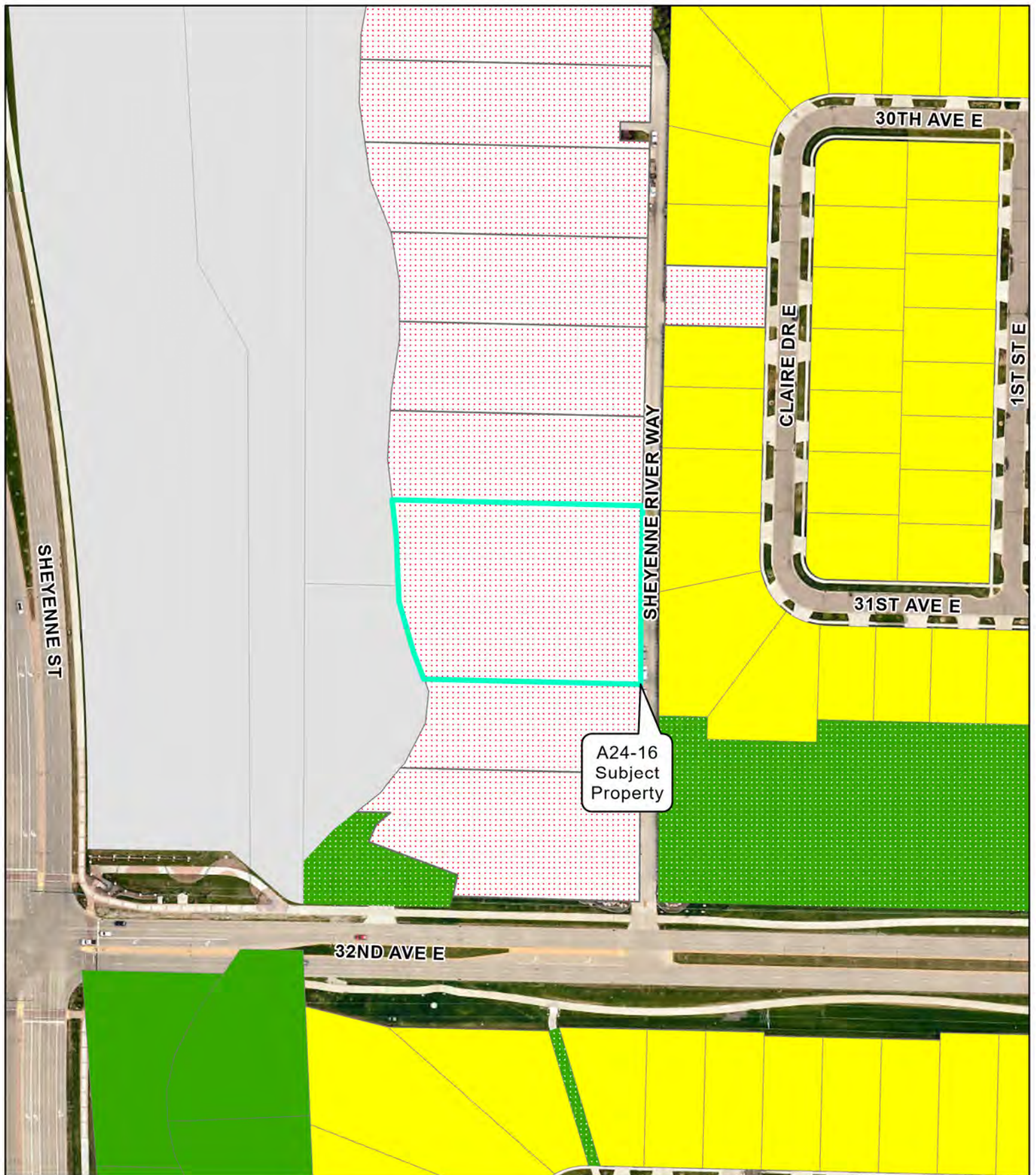
Attachments

1. Aerial map
2. Zoning map
3. Geotechnical Opinion
4. Site Plan



Features

 Agenda Zone  Lots



West Fargo Zoning

A: Agricultural

C: Light Commercial

C-OP: Commercial Office Park

DMU: Downtown Mixed Use

EMU: Entertainment Mixed Use

HC: Heavy Commercial

LI: Light Industrial

M: Heavy Industrial

P: Public

PUD: Planned Unit Development

R-L1A: Large Lot Single Family Dwelling

R-1A: Single Family Dwelling

R-1: One and Two Family Dwelling

R-1SM: Mixed One and Two Family Dwelling

R-2: Limited Multiple Dwelling

R-3: Multiple Dwelling

R-4: Mobile Home

R-5: Manufactured Home Subdivision

R-1E: Rural Estate

R-R: Rural Residential



0 150 300
US Feet

May 15, 2024

Project B2404285

Chris Schuler
Century Builders, LLC
3280 Veterans Blvd S, Suite 330
West Fargo, ND 58078

Re: Opinion on Riverbank Stability
Weir Residence
3060 Sheyenne River Way
West Fargo, North Dakota

Dear Mr. Schuler:

The purpose of this letter is to assist you in obtaining a zoning variance for the above referenced property.

Project Background

We understand the City of West Fargo has a zoning ordinance that requires structures to be a minimum of 100 feet from the top of the riverbank. Section 4-431-C.3 of the City Ordinances outlines the process for modification of the building control line as follows:

“Where it can be demonstrated through a soils analysis that soils are stable within the building control area, the City Commission may consider reducing the required minimum setback by variance. The soils analysis shall be conducted by a qualified professional engineer and demonstrate that the soils can accommodate the type of structure, parking lot or other use without sustaining future damage. No use may be closer than fifty (50) feet from the established riverbank.”

We have not surveyed the property or the location of the home, but we understand the southwest corner of the home is approximately 85 feet from the top of the riverbank. You provided us Figure 1 below to assist us in evaluating the stability of the home in relation to the top of the riverbank.

typically 25 feet below the elevation of the “top of river”. Below the alluvium is fat clay that is identified as the Brenna formation. These soils are characterized by high plasticity, high moisture content and low strength. Below the Brenna formation is glacial till. The depth of the glacial till varies but averages a depth of 80 feet in West Fargo. The NTI borings also showed the groundwater at the site was near elevation 900.

Analytical Demonstration

Braun Intertec used the GeoStudio 2023.1.2 program SLOPE/W by Bentley Systems, Inc. to perform stability analyses at the site to evaluate the stability of the home. To create the model, Braun Intertec used a Trimble Catalyst GPS receiver and reported elevations relative to the WGS 84 datum at the corner of the home and at the top of the riverbank.

Based on our review of the NTI geotechnical report, published data from various United States Corps of Engineering Publications and our experience in the area, we assigned the parameters presented in Table 1 to the materials encountered at the site for our analytical demonstration.

Table 1. Analytical Modeling Properties

Soil Layer	Elevation (Feet)	Unit Weight (PCF)	Drained Strength	
			Cohesion (PSF)	Friction Angle (degree)
Clay Fill	>905	115	50	24
Fat Clay Alluvium	905 to 880	110	0	25
Fat Clay-Brenna	880 to 825	108	0	19
Glacial Till	Below 825	135	200	35

We have attached the results of our analytical demonstration to this letter. We estimate the factor of safety adjacent to the home is 1.8 and the factor of safety below the footings of the home is 2.1. Typically, we recommend a minimum factor of safety of 1.5 for engineered structures.

Conclusion

Based on our visual observations at the site, review of a nearby geotechnical exploration report, and our analytical demonstration, the home will not be impacted by soil instability caused by the riverbank.

It should be noted the existing riverbank has a small area of active erosion. This erosion could impact appurtenant structures such as the fence along the top of the riverbank in the future. A riverbank is dynamic. If the erosion increases, steps could be considered to slow down the advance of the erosion and future impacts on appurtenant structures.

Remarks

In performing its services, Braun Intertec used that degree of care and skill ordinarily exercised under similar circumstances by reputable members of its profession currently practicing in the same locality. No warranty, express or implied, is made.

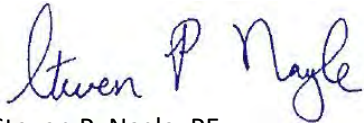
If you have any questions about this letter, please contact Steve Nagle at 701.238.3425.

Sincerely,

BRAUN INTERTEC CORPORATION

Professional Certification:

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of North Dakota.



Steven P. Nagle, PE
Vice President/Principal Engineer
License Number: PE3894
May 15, 2024



Ezra Ballinger
Director/Principal Engineer

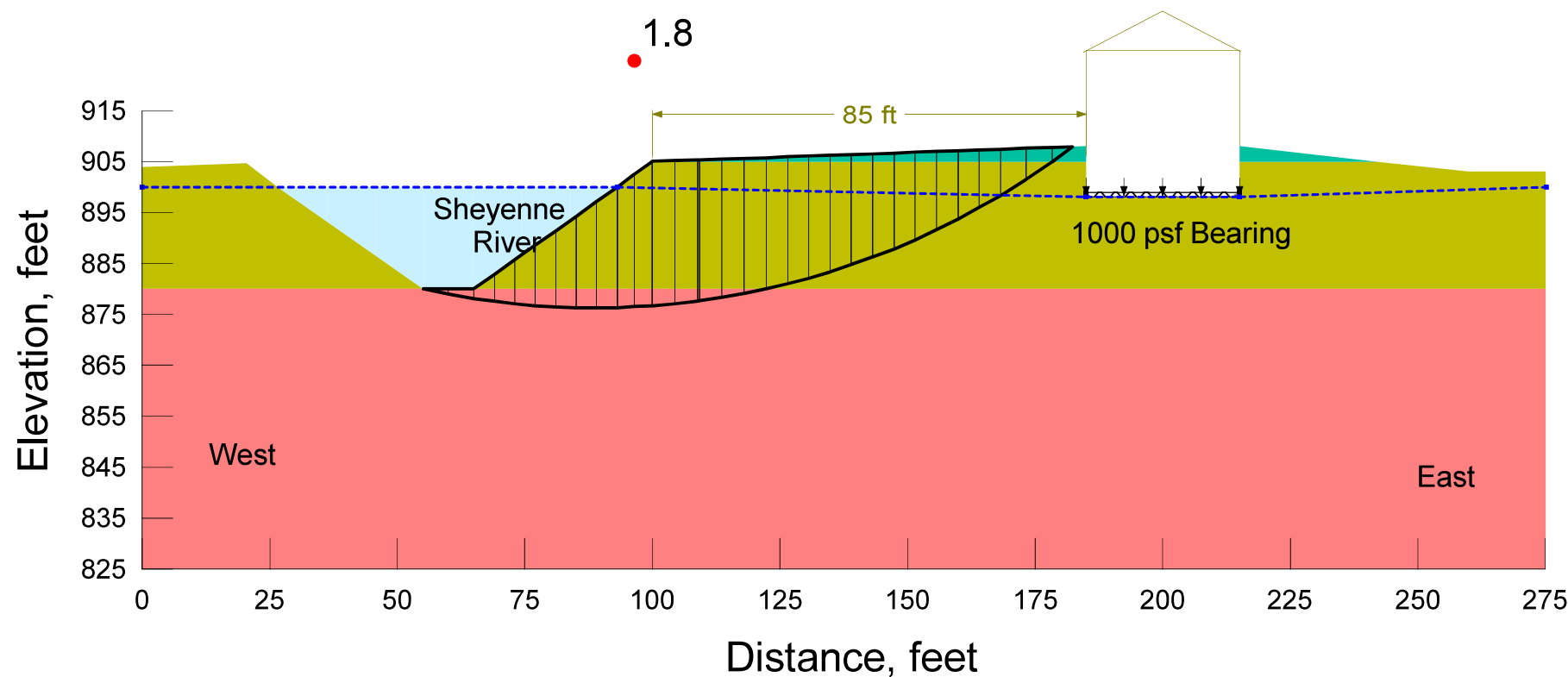
Attachments:

Slope Stability Graphics (2)

Title: B2404285 Variance for Weir Residence
Name: Existing Stability of House
Analysis Type: Spencer

Effective Stress Parameters
River Level = 900 feet above MSL

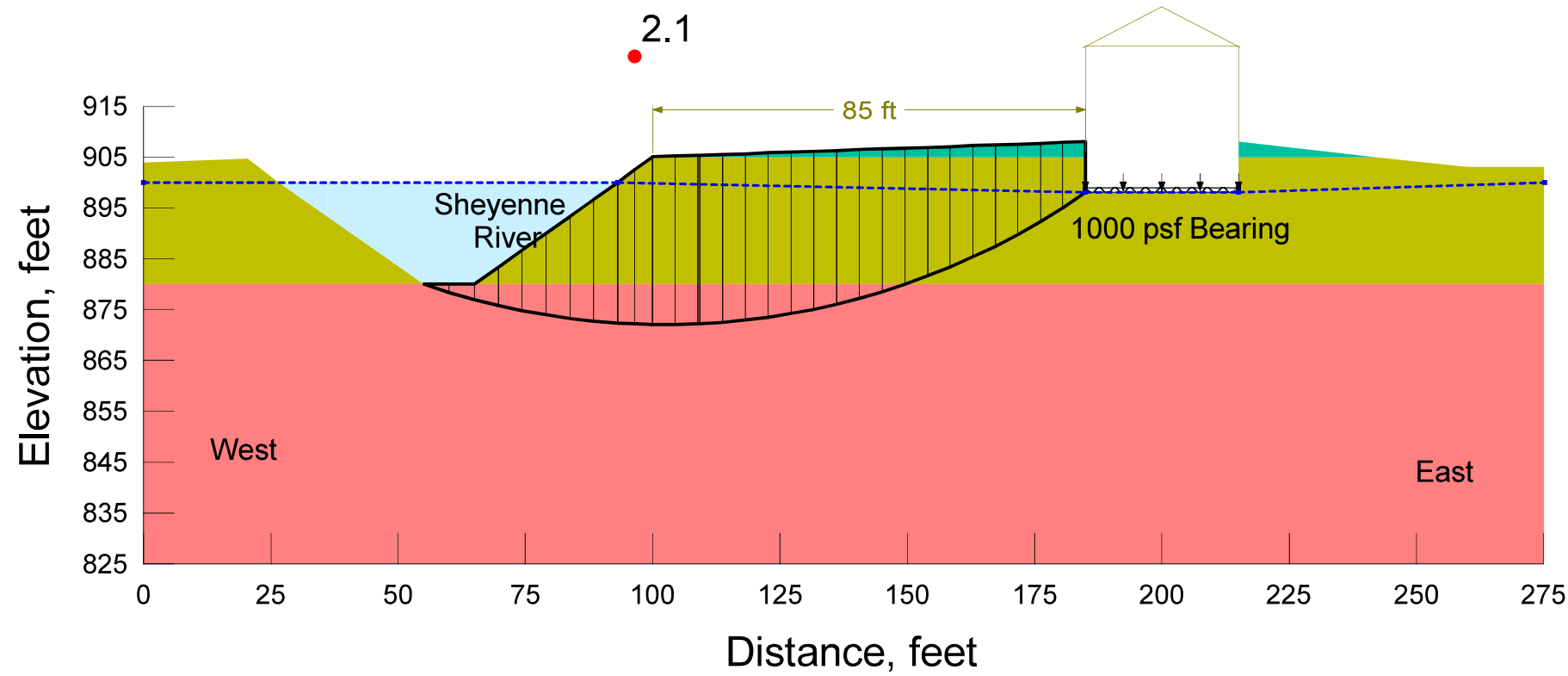
Color	Name	Slope Stability Material Model	Unit Weight (pcf)	Effective Cohesion (psf)	Effective Friction Angle (°)	Piezometric Surface
	Alluvium (Drained)	Mohr-Coulomb	110	0	25	1
	Brenna (Drained)	Mohr-Coulomb	108	0	19	1
	Clay Fill (Drained)	Mohr-Coulomb	115	50	24	1



Title: B2404285 Variance for Weir Residence
Name: Existing Stability of the Foundation
Analysis Type: Spencer

Effective Stress Parameters
River Level = 900 feet above MSL

Color	Name	Slope Stability Material Model	Unit Weight (pcf)	Effective Cohesion (psf)	Effective Friction Angle (°)	Piezometric Surface
	Alluvium (Drained)	Mohr-Coulomb	110	0	25	1
	Brenna (Drained)	Mohr-Coulomb	108	0	19	1
	Clay Fill (Drained)	Mohr-Coulomb	115	50	24	1





CONTACT:
JACKSON STYROM
701.446.6547
STYROM ARCHITECTURE
SUITE 44
1001 OAK RIDGE WAY E
WEST FARGO, ND 58078

SHEET INDEX	
A0.0	CONTRACT
A0.1	SITE PLAN
A1.0	LOWER LEVEL PLAN
A1.1	UPPER LEVEL PLAN
A1.2	ROOF PLAN
A2.0	EXTERIOR ELEVATIONS
A2.1	EXTERIOR ELEVATIONS
A3.0	SECTIONS
A3.1	DETAILS

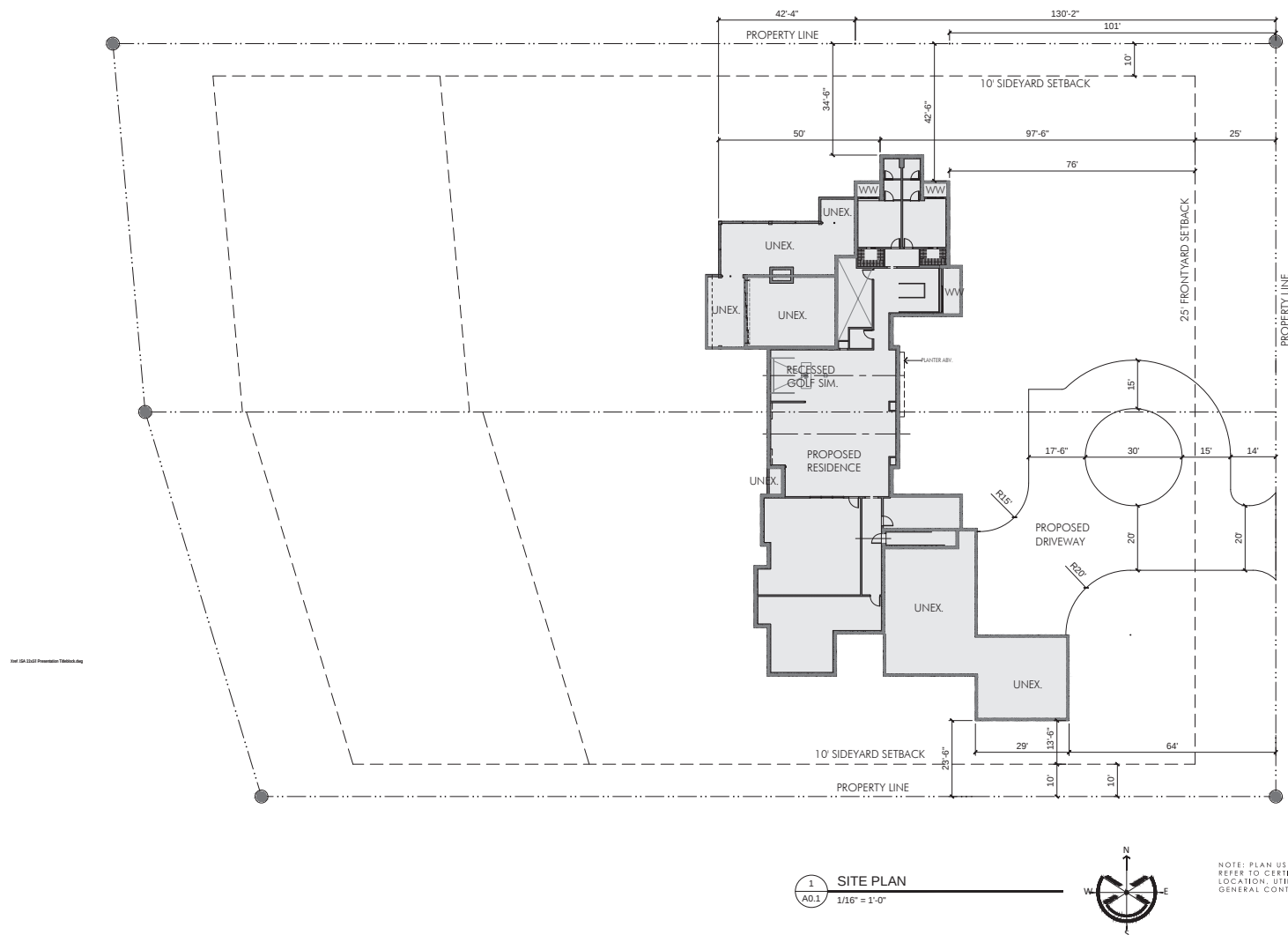
04-03-12	ISSUING
04-12-12	UPDATES
04-04-12	POP UPDATES
04-17-12	ISSUED
04-20-12	REV UPDATES
07-13-12	UPDATES

PROJECT NUMBER: 009

PROPOSED DESIGN OF:

Weir Residence

A0.1





To: West Fargo City Commission
From: Ec. Development Manager Casey Sanders-Berglund
Date: June 17th, 2024
Subject: Red River Refrigeration Renaissance Zone Application
Action: Approval requested

Commission President

Bernie Dardis
Primary Portfolio:
Administration/Finance
Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson
Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Mark Simmons
Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George
Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration and Finance

Commissioner

Roben Anderson
Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Administration

Dustin Scott,
Assistant Administrator
Emily Hagemeister,
Executive Assistant

Summary:
The City of West Fargo has a Renaissance Zone Revitalization Program that identifies specific areas that are in need of potential support in order to revitalize and expand the opportunities for infill and lifespan of the commercial properties or area.

This projects lands within an eligible zone and meets all of the eligibility criteria. The current property is owned by the applicant and the intention is to expand the operations and building currently.

Public Participation:
The public participation for this project is property tax at a maximum of five years.

The proposed incentive would exempt the applicant of five years of property tax beginning after the improvements are completed or 2025 bringing the total of the public participation to \$46,652.50.

The enclosed staff report offers details around current compared to potential property tax value, eligibility, and operations of the specific business.

Prior to adoption the city approval would need to be reviewed and approved at the state prior to the applicant being able to move forward with the project.

Action:
Review and approve renaissance zone application for Red River Refrigeration.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

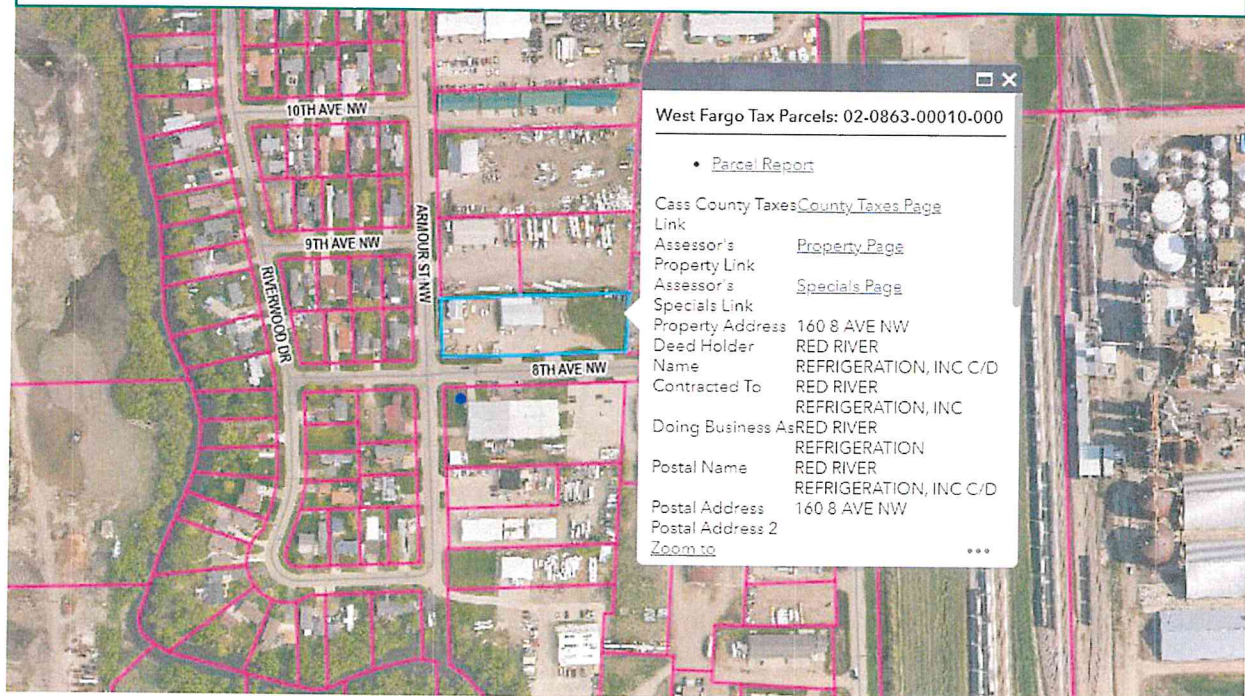
STAFF REPORT

Red River Refrigeration160 8th Ave NW, West Fargo, ND 58078

Applicant: Red River Refrigeration Todd Moeller	Staff Contact: Economic Development Casey Sanders
Economic Development Advisory Committee:	Recommended for Approval June 6 th 2024
West Fargo Public School District:	N/A
Cass County Board of Commissioners:	N/A
Public Hearing:	N/A
City Commission:	June 17 th , 2024

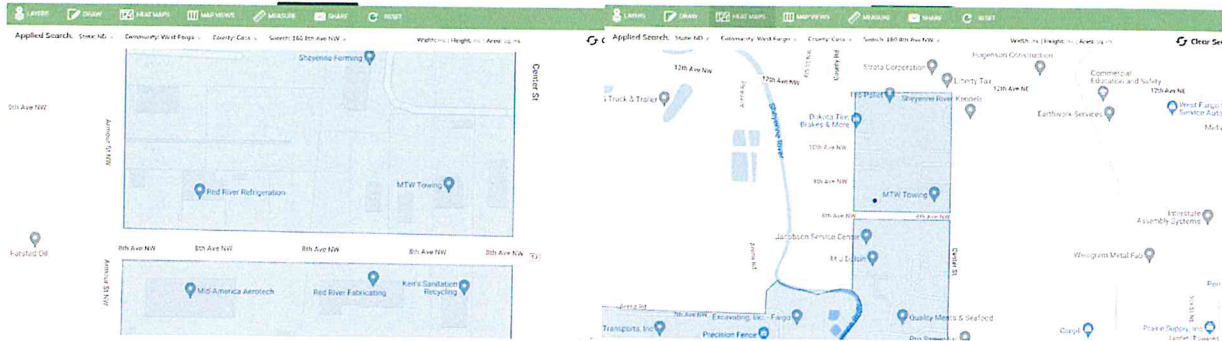
PURPOSE:

The applicant is looking to expand their current facility in West Fargo in which has been a staple business in West Fargo for 30 years. The work would consist of a 4,125 square foot pre-engineered metal building with a back-down loading dock attached to the current facility. The estimated total project cost is \$509,700. Along with the local facility there are two additional locations one in Bismarck and one in Grand Forks. The business serves customers and clients within our region as well as a radius of 250 miles.



STAFF REPORT

The shaded spaces in the maps below indicate the location of Red River Refrigeration within an existing Renaissance Zone in the City of West Fargo.



DISCUSSION AND OBSERVATIONS:

- The business is located in an eligible renaissance zone within the city.
- The work to expand this current facility meets the guideline to improve the lifespan of current infrastructure and buildings within the renaissance zone.
- Serves North Dakota, South Dakota, Minnesota and from West Fargo (headquarters) they ship products nationally.
- Ideally, the expansion plans work best in West Fargo as this is their headquarters. However, they have looked at options to put up additional space in Grand Forks as well as a newer location in Detroit Lakes.
- One of the instigators of the need for this expansion was identified through the pandemic. The supply chain issues cause a back-up of support and sales offered. This will offer speed to market for not only for this applicant but those they serve which is essentially anyone who “cools” things.
- Though sales tax is not a key component of the work this business does, there will be an increase in sales realized due to the opportunity loss they are currently experiencing as the expansion will allow for storage of these larger products and potential for having some highly sought-after items on hand. In this industry typically the business who can fix or replace items the fastest are who receives the work or the purchase.
- The project meets the eligibility of 50-74% of the true and full value which qualifies them to apply for 50% of a 5-year exemption.
- There are currently 32 employees locally and Red River Refrigerator would likely increase by 5-10 more employees if they can find qualified people with this expansion.
- Applicant provided a certificate of good standing from the State of ND showing all taxes current.
- The expected completion of the expansion is August – September 2024.

PROJECT ELIGIBILITY FOR DEVELOPMENT:

The expansion project is located within an eligible renaissance zone.

STAFF REPORT

PUBLIC PARTICIPATION:

Public assistance for this project is through property tax through a tax abatement at 50% for 5 years.

The building value will increase by \$509,700 which is 65% of the value of the current building. The future building value is estimated to be \$1,285,100.

The property tax is currently \$11,259 with the future tax estimated to be \$18,661 with a difference of \$7,402 annually. This incentive would approve the current and future property tax to be paid at 50% of the total for 5 years, returning to the full amount at year six. As shown in the tables below at year seven the city begins to collect more property tax than if the expansion should move forward at a different location outside of West Fargo.

Current Building Value	Future Bulding Value	Difference
\$ 775,400.00	\$ 1,285,100.00	\$ 509,700.00

Property Tax Currently	Future Property Tax	Difference Annually
\$ 11,259.00	\$ 18,661.00	\$ 7,402.00

	Improvement Value Property Tax	50% Value Property Tax	Ren. Zone Incentive
1	\$ 18,661.00	\$ 9,330.50	50%
2	\$ 18,661.00	\$ 9,330.50	50%
3	\$ 18,661.00	\$ 9,330.50	50%
4	\$ 18,661.00	\$ 9,330.50	50%
5	\$ 18,661.00	\$ 9,330.50	50%
T	\$ 93,305.00	\$ 46,652.50	\$ 46,652.50

	With Incentive	Without Incentive
1	\$ 9,330.50	\$ 11,259.00
2	\$ 9,330.50	\$ 11,259.00
3	\$ 9,330.50	\$ 11,259.00
4	\$ 9,330.50	\$ 11,259.00
5	\$ 9,330.50	\$ 11,259.00
6	\$ 18,661.00	\$ 11,259.00
7	\$ 18,661.00	\$ 11,259.00
T	\$ 83,974.50	\$ 78,813.00

STAFF REPORT

RECOMMENDATIONS:

Recommend to move forward with a 5-year tax abatement at 50% eligibility. The expansion will support a business that has been in West Fargo for 30 years, add new jobs, and allow for some sales tax growth and opportunity for secondary economic growth through the speed to market in which this business serves.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee is reviewed this project in June 2024 and recommended it for approval.





"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Commissioner

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Primary Portfolio:

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Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: June 17, 2024

Subject: Capital Improvement Plan (CIP) - Review

Action: No Action – Review the Preliminary 2024 – 2028 CIP and provide a preliminary list of projects in the plans for the next five years.

New Information and Recommendation:

The Capital Improvement Plan (CIP) is a living document that is continually being evaluated. Projects may be added or removed from the CIP or moved to be completed in a different year than originally specified. Each project in the CIP will follow standard practices and policies for review and authorization. This included multiple approvals by the City Commission. The CIP encompasses the entire City of West Fargo. While it does include projects in the core area of the community, the CIP is not the same as the Core Area Infrastructure Studies recently completed. All funding included in the CIP is based on the best available cost information.

The presentation attached to this cover sheet will encompass project funding assumptions, funding uses, funding sources and a preliminary overview list of anticipated projects for the proposed 2024-2028 CIP.

The following documents are attached for review/consideration:

- CIP PowerPoint presentation

Staff Recommendation: No Action – Providing Preliminary 2024 – 2028 CIP overview and funding source, funding uses and city funding contribution assumptions made for feedback from Commissioners as well as to provide a list of projects scheduled for this time period.

Previously Presented Information and Commission Actions:

March 10, 2022 –

- 2022-2026 CIP review Meeting with City Commission

March 21, 2022 –

- 2022-2026 CIP Adopted by the City Commission

CAPITAL IMPROVEMENT PLAN

2024-2028



PROJECT FUNDING GUIDELINES

PROJECT TYPE	% OF CITY FUNDS - 2024	% OF CITY FUNDS - 2022	CHANGE
Neighborhood Overlay	50%	0%	+50%
Local Reconstruction	70%	40%	+30%
Regional Reconstruction	30%	20%	+10%
Sidewalk Gap Projects	0%	0%	-
Green Field Development	0%	0%	-
Rehabilitation	100%	100%	-
Buildings/Facilities	100%	100%	-

- After applying % of City Funds, remaining project costs will be funded with special assessments, grants, and/or other sources.
- To reduce specials, City will seek grants or outside funding through eligible programs.
- This funding baseline follows the City's Guiding Principles, adopted in Fall 2021.

Commission Guiding Principles on Financial Policy for City Infrastructure and buildings.

1. Reduce the use of Special Assessments as a funding source of City Infrastructure.
2. Seek the lowest-cost Long-Term capital through the issuance of loans, bonds and other debt instruments when available.
3. Utilize the Capital Improvement Sales tax proceeds responsibly to fund projects as set forth in the Commission approved Capital Improvement Plan.

Staff will assure all city policies/financial decisions are consistent with the approved guiding principles.

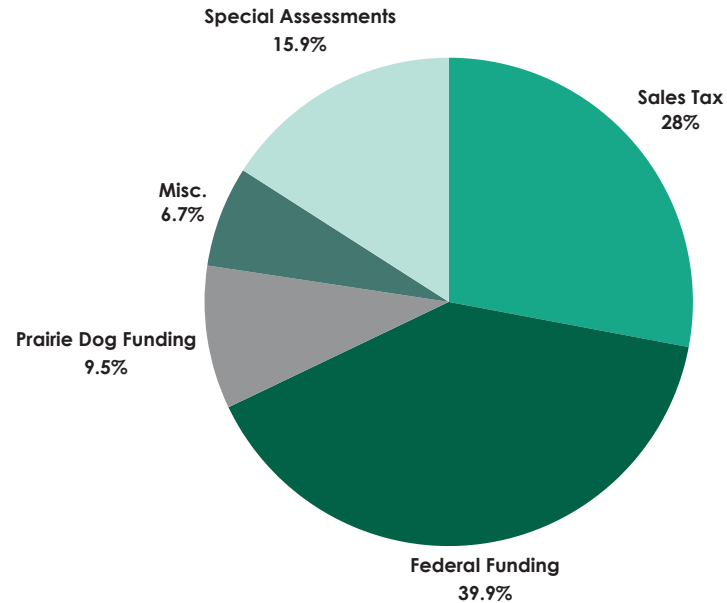
FUNDING USES 2024-2028

Uses	Total	Percentage
CIP - Infrastructure	\$189,698,444	83.06%
CIP - Public Works	\$17,040,000	7.46%
CIP - Buldings	\$9,350,000	4.09%
CIP - IT	\$1,531,500	0.67%
CIP - Planning/ED	\$1,170,000	0.51%
Go Bond Payment	\$960,000	0.42%
CIP - Library	\$150,000	0.07%
Misc.	\$8,500,000	3.72%
Total	\$228,399,944	100%

- Infrastructure includes Transportation, Street, Sewer, and Water Projects led by the City's Engineering Department.
- Public Works includes Street, Sewer, and Water Projects led by the City's Public Works Department
- Building Projects include 2024 New City Hall Fit Up and future upgrades to Public Works Facilities
- IT Projects include software, hardware, and security updates to City Buildings and/or infrastructure
- Planning/Economic Development includes capital projects in West Fargo's Downtown District
- Final Payment of 2009 General Obligation Bond
- Library includes facility improvements at the West Fargo Public Library
- Funds includes for miscellaneous, unforeseen projects

FUNDING SOURCES 2024-2028

Sources	Total	Percentage
Sales Tax	\$61,896,077	28%
Federal Funding	\$88,392,090	39.9%
State Funding (Prairie Dog)	\$21,000,000	9.5%
Special Assessments	\$35,286,500	15.9%
Misc. Funding	\$14,771,000	6.7%
Total	\$221,345,667	100%



- Special Assessment Use has decreased from 27.44% in 2022 CIP to 15.9% in 2024 CIP.
- Capital Improvement Sales Tax is used for all projects, less \$150,000 in Economic Development Sales Tax used.
- The 2022 CIP allocated appx. \$27.5 million of water and sewer funds for capital projects, assuming an increase in utility rates. There has not been an increase, so those funds are not available for capital projects and are not included in the 2024 CIP.
- Federal and State Funding is potential based on availability and application. Prairie Dog funding is dependent on the amount of collected Oil & Gas Extraction Tax.

5 Year Funding Overview

SOURCES	2024	2025	2026	2027	2028	Total	% of Total
Sales Tax	\$11,400,000.00	\$12,006,000.00	\$12,330,240.00	\$12,823,449.60	\$13,336,387.58	\$61,896,077.18	27.96%
Economic Development Sales Tax	-	\$150,000.00	-	-	-	\$150,000.00	
Capital Improvement Sales Tax	\$11,400,000.00	\$11,856,000.00	\$12,330,240.00	\$12,823,449.60	\$13,336,387.58	\$61,746,077.18	
Other Funding Sources (Grants/Bonds,etc.)	\$5,564,490.00	\$36,351,600.00	\$40,915,000.00	\$31,050,000.00	\$10,282,000.00	\$124,163,090.00	56.09%
Federal	\$5,043,490.00	\$25,851,600.00	\$26,665,000.00	\$20,550,000.00	\$10,282,000.00	\$88,392,090.00	
State	-	-	-	-	-	-	
Prairie Dog Funds	-	\$10,500,000.00	-	\$10,500,000.00	-	\$21,000,000.00	
Miscellaneous Funding Sources	\$521,000.00	-	\$14,250,000.00	-	-	\$14,771,000.00	
Specials	\$350,000.00	\$8,244,500.00	\$2,400,000.00	\$9,584,000.00	\$14,708,000.00	\$35,286,500.00	15.94%
TOTAL SOURCES	\$17,314,490.00	\$56,602,100.00	\$55,645,240.00	\$53,457,449.60	\$38,326,387.58	\$221,345,667.18	100.00%

USES	2024	2025	2026	2027	2028	Total	% of Total
CIP - Infrastructure	\$13,690,944.00	\$46,528,500.00	\$50,437,000.00	\$45,920,000.00	\$33,122,000.00	\$189,698,444.00	83.06%
CIP - Buildings	\$850,000.00	\$8,500,000.00	-	-	-	\$9,350,000.00	4.09%
CIP - Public Works	\$3,325,000.00	\$3,397,500.00	\$4,560,000.00	\$3,107,500.00	\$2,650,000.00	\$17,040,000.00	7.46%
CIP - IT	-	\$781,500.00	\$250,000.00	\$250,000.00	\$250,000.00	\$1,531,500.00	0.67%
CIP - Library	-	\$150,000.00	-	-	-	\$150,000.00	0.07%
CIP - Planning/ED	\$300,000.00	\$300,000.00	\$10,000.00	\$40,000.00	\$520,000.00	\$1,170,000.00	0.51%
GO Bond Payment-Fund 3368	\$960,000.00	-	-	-	-	\$960,000.00	0.42%
Miscellaneous Unforeseen Projects	\$500,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$8,500,000.00	3.72%
TOTAL USES	\$19,625,944.00	\$61,657,500.00	\$57,257,000.00	\$51,317,500.00	\$38,542,000.00	\$228,339,944.00	100.00%

Net Surplus/(Deficit)	(\$2,311,454.00)	(\$5,055,400.00)	(\$1,611,760.00)	\$2,139,949.60	(\$215,612.42)	(\$7,054,277.00)
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Capital Improvement Sales Tax Beginning Balance	\$25,000,000.00	\$22,688,546.00	\$17,633,146.00	\$16,021,386.00	\$18,161,336.00
Ending Balance	\$22,688,546.00	\$17,633,146.00	\$16,021,386.00	\$18,161,336.00	\$17,945,723.00

- State and Federal Funding may be contingent on program continuation and grant application status.

PROJECT STATUS LEGEND

CIP CODE	STATUS	DESCRIPTION	PROJECT COST ACCURACY
NS	NOT STARTED	Needed work has been identified and project is only conceptual.	PRELIMINARY ESTIMATE
P/S	PRELIMINARY AND/OR SCOPING	Project scope and tasks necessary for completion identified.	PROBABLE COST NARROWED
S/D	STUDY AND/OR DESIGN	Plans and specifications finalized. Bids are advertised.	STATEMENT OF ESTIMATED COST
CA	CONSTRUCTION ADMINISTRATION	In-House staff and/or contractors will complete the project.	PROJECT COSTS FINALIZED
SC	SUBSTANTIALLY COMPLETE	Final payments, special assessments certification process and/or other close-out items still pending.	FINAL PAYMENTS MADE
X	CLOSED	All work is done and paid. Special assessments certified and levied.	

PROJECT OVERVIEW 2024

Status	Special Assessed?	Department	Project Description	Total Project Cost (2024 Dollars)
CA	No	Buildings	New City Hall - WEX Building Fit Up	\$850,000
CA	No	Engineering	Multi-Use Path - Eaglewood Park to The Lights	\$396,000
CA	No	Engineering	Street Imprsr w/ Traffic Signal - 23rd Ave and Bluestem	\$1,258,400
CA	No	Engineering	Alley/Backyard Sanitary Sewer Rehab Project	\$4,698,000
CA	No	Engineering	NDDOT - Main Ave Slide Repair	\$2,825,544
CA	Yes-100	Engineering	Sidewalk Imprsr - Residential Gaps per N.D.C.C. & Misc Repairs	\$350,000
CA	No	Engineering	Citywide Concrete Pavement Repair and ADA Updates	\$600,000
CA	No	Engineering	Traffic System Software Purchase	\$66,000
CA	No	Engineering	2024 Street Lighting Improvements - Phase 1: HPS to LED	\$400,000
CA	No	Public Works	Fueling Stations - Citywide	\$1,000,000
CA	No	Public Works	Lagoon Decomissioning	\$1,500,000
S/D	No	Engineering	Sanitary Sewer System Rehabilitation - SA11, 30, 31 and 36	\$1,735,000
S/D	No	Engineering	Citywide Fiber Network Planning	\$48,000
S/D	No	Engineering	LED Street Light Updates	\$624,000
S/D	No	Engineering	EV Purchase Thru CRP Funds	\$175,000
S/D	No	Engineering	2024 ADA Ramp Reconstruction	\$0
S/D	No	Planning/ED	Interstate Crossing Study - MetroCOG	\$300,000
S/D	No	Public Works	Asphalt Overlays (by PW Dept)	\$300,000
P/S	No	Engineering	Transportation Management Center Grant Submittal	\$15,000
P/S	No	Engineering	Sanitary Sewer System Rehabilitation - SA27 Study	\$100,000
P/S	No	Engineering	2024 Street Lighting Improvements - Phase 2: Light Pole Replacement	\$400,000
P/S	No	Public Works	Tree Planting - 12th Ave (9th St NW to 9th St NE)	\$75,000
P/S	No	Public Works	Salt Shack Area Paving	\$260,000
NS	No	Public Works	SCADA System Improvements (PW Project)	\$40,000
NS	No	Public Works	I & I Mitigation (by PW Dept)	\$150,000

*As of May 31, 2024 - Project List Subject to Change

PROJECT OVERVIEW 2025

Status	Special Assessed?	Department	Project Description	Total Project Cost (2024 Dollars)
CA	No	Engineering	52nd Ave S Reconstruction (Fargo Project with West Fargo Cost Share)	\$3,000,000
S/D	Yes	Engineering	Westwood Neighborhood Reconst	\$7,475,000
S/D	No	Engineering	EV Purchase Thru CRP Funds	\$67,000
S/D	Yes	Engineering	9th Street NE/7th Avenue NE Reconstruction (STBG)	\$30,940,000
S/D	No	Public Works	Redudant Lift Station BRIC grant Scoping Phase	\$300,000
P/S	No	Engineering	Veterans Boulevard/9th St E Pedestrian Upgrades (HSIP)	\$609,500
P/S	No	Engineering	Left Turn Lane Geometry Corrections (HSIP) (Veterans w/ Fargo)	\$337,000
NS	No	Buildings	Sanitation/PW Building Expansion/Upgrades	\$8,500,000
NS	No	Engineering	Storm Modeling Study - Core Area East	\$300,000
NS	No	Engineering	Citywide Concrete Pavement Repair (12th Ave/23rd Ave/North Side)	\$1,500,000
NS	No	Engineering	Rehab Sanitary Sewer Lifts/FMs (SM 27/South Side)	\$1,625,000
NS	No	Engineering	South Side Stormwater Pond Dredging	\$200,000
NS	No	Engineering	Citywide Centerline Striping	\$150,000
NS	No	Engineering	2025 Pedestrian Ramps	\$325,000
NS	No	IT	New Building Security Camera System	\$254,000
NS	No	IT	Door Access Improvements	\$262,500
NS	No	IT	City Wide Fiber Looping	\$250,000
NS	No	IT	ICAC Server Update for PD	\$15,000
NS	No	Library	Library Flooring Replacement	\$150,000
NS	No	Planning/ED	Growth Area Master Plan	\$300,000
NS	No	Public Works	Tree Planting - 9th St W (21st Ave to 32nd Ave W)	\$82,500
NS	Yes	Public Works	Asphalt Overlays (by PW Dept)	\$1,000,000
NS	No	Public Works	Sign Replacement	\$100,000
NS	No	Public Works	SCADA System Improvements	\$40,000
NS	No	Public Works	I & I Mitigation (by PW Dept)	\$150,000
NS	No	Public Works	Increased Tree Planting	\$75,000
NS	No	Public Works	Inert Landfill - Transfer Station - Planning/Design/Permitting	\$150,000
NS	No	Public Works	Lagoon Decommissioning	\$1,500,000

*As of May 31, 2024 - Project List Subject to Change

PROJECT OVERVIEW 2026

Status	Special Assessed?	Department	Project Description	Total Project Cost (2024 Dollars)
P/S	No	Engineering	Left Turn Lane Geometry Corrections (HSIP)	\$462,000
P/S	Yes	Engineering	9th Street NE Overpass (RAISE, CRISI or RCE Grant)	\$39,000,000
NS	No	Engineering	Sanitary Sewer Lift Station Rehabilitation - South Side	\$1,950,000
NS	No	Engineering	Sanitary Spot Repairs	\$1,500,000
NS	Yes	Engineering	Meadow Ridge Reconstruction	\$5,000,000
NS	No	Engineering	Citywide Signal Retiming	\$375,000
NS	No	Engineering	Citywide Concrete Pavement Repair	\$1,000,000
NS	No	Engineering	2026 Pedestrian Ramps	\$250,000
NS	Yes-100	Engineering	Sidewalk Impr - Residential Gaps per N.D.C.C. & Misc Repairs	\$400,000
NS	No	Engineering	Pavement Mgmt - Seal Coating (2025 Overlays)	\$300,000
NS	No	Engineering	South Side Stormwater Pond Dredging	\$200,000
NS	No	IT	City Wide Fiber Looping	\$250,000
NS	No	Planning/ED	Main Avenue/Sheyenne Crosswalk Striping	\$10,000
NS	No	Public Works	Tree Planting - 9th St W (32nd Ave to 52nd Ave)	\$120,000
NS	Yes	Public Works	Asphalt Overlays (by PW Dept)	\$1,000,000
NS	No	Public Works	Sign Replacement	\$100,000
NS	No	Public Works	Citywide Centerline Striping	\$150,000
NS	No	Public Works	SCADA System Improvements	\$40,000
NS	No	Public Works	I & I Mitigation (by PW Dept)	\$150,000
NS	No	Public Works	Inert Landfill - Transfer Station	\$1,500,000
NS	No	Public Works	Lagoon Decommissioning	\$1,500,000

*As of May 31, 2024 - Project List Subject to Change

PROJECT OVERVIEW 2027

Status	Special Assessed?	Department	Project Description	Total Project Cost (2024 Dollars)
NS	No	Engineering	Meadow Ridge Pond Rehab	\$100,000
NS	No	Engineering	Citywide Concrete Pavement Repair	\$1,000,000
NS	No	Engineering	2027 Pedestrian Ramps	\$250,000
NS	Yes	Engineering	Oakwood Bend Sanitary Lift Replacement	\$1,300,000
NS	No	Engineering	South Side Stormwater Pond Dredging	\$200,000
NS	No	Engineering	Pavement Mgmt - Seal Coating (2026 Overlays)	\$300,000
NS	No	Engineering	Sanitary Sewer Lift Station Rehabilitation - South Side	\$1,950,000
NS	Yes	Engineering	13th Ave E (Reconst) - Sheyenne St to Prairie Pkwy (STBG)	\$18,720,000
NS	No	Engineering	Redudant Lift Station	\$22,100,000
NS	No	IT	City Wide Fiber Looping	\$250,000
NS	No	Planning/ED	Transit Shelters	\$40,000
NS	No	Public Works	Citywide Centerline Striping	\$150,000
NS	No	Public Works	Tree Planting - Beaton Dr & 19th Ave E (Fargo to Doosan/Bobcat)	\$57,500
NS	Yes	Public Works	Asphalt Overlays (by PW Dept)	\$1,000,000
NS	No	Public Works	Sign Replacement	\$100,000
NS	No	Public Works	Citywide Centerline Striping	\$150,000
NS	No	Public Works	I & I Mitigation (by PW Dept)	\$150,000
NS	No	Public Works	Lagoon Decommissioning	\$1,500,000

*As of May 31, 2024 - Project List Subject to Change

PROJECT OVERVIEW 2028

Status	Special Assessed?	Department	Project Description	Total Project Cost (2024 Dollars)
S/D	Yes	Engineering	7th Ave Stormwater Pumping Station (SM 79) - BRIC GRANT	\$11,700,000
P/S	No	Engineering	9th Street W - 52nd Ave W Roundabout (HSIP - Proposed)	\$3,302,000
NS	Yes	Engineering	9th Street NW Reconstruction	\$8,470,000
NS	Yes	Engineering	7th Ave Reconstruction - Phase I (Sheyenne River to Sukut St)	\$5,750,000
NS	No	Engineering	Citywide Concrete Pavement Repair	\$1,000,000
NS	No	Engineering	Sanitary Sewer Lift Station Rehabilitation - South Side	\$1,950,000
NS	No	Engineering	2028 Pedestrian Ramps	\$250,000
NS	Yes-100	Engineering	Sidewalk Impr - Residential Gaps per N.D.C.C. & Misc Repairs	\$400,000
NS	No	Engineering	Pavement Mgmt - Seal Coating (2027 Overlays)	\$300,000
NS	No	IT	City Wide Fiber Looping	\$250,000
NS	No	Planning/ED	Bollards for Downtown Civic Events	\$20,000
NS	No	Planning/ED	Comprehensive Plan Update	\$500,000
NS	No	Public Works	Asphalt Overlays (by PW Dept)	\$1,000,000
NS	No	Public Works	Citywide Centerline Striping	\$150,000
NS	No	Public Works	Lagoon Decommissioning	\$1,500,000

*As of May 31, 2024 - Project List Subject to Change



City Commission Agenda Item Request

Please Note: The following information must be completed and submitted before noon on the Wednesday preceding the City Commission Meeting. Failure to comply may delay action being taken on your request.

Office Use:

Regular Agenda Item #:

Consent Agenda Item #:

Agenda Item Information:

Contact Name: *

Phone Number: *

Email Address:

Date *



Topic for Consent or Regular Agenda?

Please select one option:

- ☐ Consent Agenda
☒ Regular Agenda

Please Briefly Describe Your Request *

Request Commission discussion and consideration of action relating to establishment of a community garden. The attached memo provides some general information from regional communities and a set of options for how the City of West Fargo could work towards the establishment of a public community garden.

Site Address or Legal Description (if applicable)

Action Being Requested from City Commission *

Direct staff to facilitate exploratory discussions with potential partner organizations regarding the establishment of a public community garden within the City of West Fargo.

Upload Additional Documentation (Optional):

Upload Documentation

Submit

MEMORANDUM

TO: Dustin Scott, City Administrator
FROM: Aaron Nelson, Planning Director *AN*
DATE: May 31, 2024
SUBJECT: Considerations for Community Gardens in West Fargo

This memo provides a brief summary of findings and considerations regarding community gardens and provides a few options for how the City could work towards the goal of establishing community gardens in West Fargo. In summary, it is not common for cities to establish community gardens on their own. Public community gardens are most often a collaborative effort between parks & recreation departments, nonprofit organizations, and local public health departments, among other community partners. When municipal governments are involved, they often provide public land, access to water utilities, and/or funding support. As such, it is recommended that if the City is to take an active role, much of the effort should be placed on bringing together community partnerships to work towards this goal in a collaborative manner.

Findings from Other Communities

In most communities reviewed, there exist both public and private community gardens. Additionally, community gardens often take one of two forms:

1. *Communal gardens*, in which one large plot of land is jointly gardened by a group of people, typically affiliated with a religious or nonprofit organization. Communal gardens may be open to the general public or may be restricted to membership/affiliation with the ownership group.
2. *Allotment gardens*, in which smaller plots of land are individually rented out to persons or groups to garden on their own.

It is more common for public community gardens to be allotment type gardens as opposed to communal gardens. Communal gardens are more typically found on private property and are often organized and operated by religious or nonprofit organizations.

In the case of allotment gardens, where there is local government involvement, it is typically the local parks and recreation authority and/or (to a lesser extent) the local public health authority acting in partnership with nonprofit organizations to own and manage allotment gardens. It is common for these allotment gardens to be located on public land, such as park facilities, and for the local government entity to provide sources of water and to till the garden area in the spring and fall of each year. In many cases the local government entity also operates and manages the plot rental system, however it is also common for a nonprofit organization to take on this role.

While the role of the city government is typically small outside of municipal departments of parks or public health, some municipalities provide city land for community gardens, often through leasing public land or repurposing underutilized spaces, and/or offers initial funding or facilitate grants to help cover start-up costs. They also develop policies and regulations to support the establishment and maintenance of these gardens, ensuring compliance with zoning laws and addressing liability issues.

Nonprofit organizations and local groups are instrumental in the ongoing management of community gardens, providing educational resources, organizing volunteers, and overseeing daily operations. Local park districts often collaborate with cities to integrate community gardens into public parks, offering maintenance support and programming. Additionally, departments of public health or university extension offices support these initiatives by promoting healthy eating and sustainable gardening practices.

Below is a brief summary of community gardens with public involvement in regional communities:

- Bismarck Parks & Recreation District
 - Provides park land, water, & spring/fall tilling services for rented allotment gardens
 - Partners with local non-profit (Bismarck Community Gardens) to manage 5 the gardens
 - Manages one garden themselves on county land
- City of Grand Forks
 - Public Health Department manages one community allotment garden on City Property through a grant from ND Department of Health & Human Services
- Grand Forks Park District
 - Owns and operates a community allotment garden of 67 plots
 - Provides water, tilling, & staking of lots
- Fargo Park District
 - Owns and operates a community allotment garden of 200 plots
 - Does not provide water, restrooms, or electricity.
- City of Moorhead
 - Offers \$500 grant to organizations willing to establish a community garden on private property.
- Sioux Falls
 - SDSU Extension office in partnership with county Master Gardeners group manages 7 community gardens on public and private property.
 - Provide water and tilling.
 - Effort is supported by “Live Well Sioux Falls,” a health initiative coalition supported by private businesses, nonprofits, and the City of Sioux Falls

Considerations for West Fargo

Below is a list of potential considerations that come from various resources from other communities and from the Cass Clay Food Systems Initiative. It is important for the community to consider and to think through these items in order to clarify the purpose and to increase the odds of success of future community gardens.

1. Purpose
 - a. Why is the City interested in establishing community gardens? What are the community goals or outcomes the City is trying to achieve?
 - i. Social engagement (sense of community, social interactions)?
 - ii. Economic (addressing food scarcity/affordability)?
 - iii. Health (physical activity, stress relief, healthy food)?
2. Community Engagement and Support
 - a. What is the level of public support or demand for community gardens? Is this a priority in relation to other City services?

- b. Is there support from other community partners, organizations, and volunteers?
 - c. Is there a role for education, community outreach, or other community programs associated with the community garden?
- 3. Site Selection and Design
 - a. Identification of suitable land. (Area/size, evaluation of public land, soil quality, sunlight exposure, water access, safety, parking, & accessibility.
 - b. Zoning and Legal Compliance. (Compatibility with zoning regulations, concerns from neighbors, identify legal or liability concerns—including insurance)
 - c. Site Plan/Layout. (Plots, pathways, water sources, composting areas, and storage facilities. Ensure accessibility for all community members, including those with disabilities.)
- 4. Funding and Resources
 - a. What amount of City funding and resources should be allocated to community gardens? (Existing staff time, New staff, Capital improvements, Start-up grants, Municipal water)
- 5. Management and Oversight
 - a. Who will manage and oversee the community gardens on a day-to-day basis? (Management structure, roles & responsibilities)
 - b. Establish Rules and Guidelines. (Develop clear rules for plot allocation, maintenance responsibilities, and community behavior. Create a conflict resolution process.)
- 6. Risk Management
 - a. Address Safety and Security. (Ensure the garden is in a safe location. Implement measures to protect against vandalism and theft.)

Recommendations

If the City Commission would like for the City to take the lead on an effort to create community gardens within the City, the following three options are recommended for further consideration.

Option 1. City as lead facilitator in discussions with partner organizations.

It is recommended that we facilitate exploratory discussions with potential partner organizations, such as the West Fargo Park District, Fargo Cass Public Health, and representatives from local food and gardening organizations, such as Metro COG's Cass Clay Food Commission. Organizing an initial meeting will allow us to discuss collaborative opportunities and define roles. Forming a diverse discussion group comprising city staff, representatives from partner organizations, local gardening experts, and community members will guide the planning process and ensure a wide range of perspectives are considered.

The intent of having these discussions is to explore potential partnerships, build a coalition of willing partners, and chart a logical course forward that capitalizes on the strengths and resources each partner brings to the table.

Option 2. City to issue request for proposals (RFP) to solicit potential community garden partnership.

If, however, there are no willing partners or if the City desires to take on community gardens on its own, it is recommended that the City solicit the necessary expertise through issuing a Request for Proposals (RFP) for the development, operation, and maintenance of a community garden on City property. This approach allows the City to leverage public land, water, and other resources while engaging proposer organizations to lead the design, manage, and operate the community gardens effectively. Proposing organizations would be responsible

for the leasing, management, and oversight of the community gardens and, in turn, could be permitted to collect lease revenues to cover their costs. The City could also provide start-up capital or supplementary funding to incentivize proposals for a partnership like this.

Option 3. Establish a grant program to incentivize the creation of community gardens within the City by others. This option would be similar in nature to the City's recent childcare grant program, in which the City would accept applications from citizens or organizations looking to establish new community gardens within the City, provided they meet certain qualifications, such as being open to the general public. This option, like all of these options, would require the use of City staff resources to administer the program and ensure compliance with program standards, in addition to the City funds provided in the form of grants.