



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, April 15, 2024 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, April 15, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner George seconded to approve the order of agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- April 1, 2024

Commissioner George moved and Commissioner Anderson seconded to approve the minutes. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner Olson moved and Commissioner Simmons moved to approve the building permits. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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Consent Agenda - Approve the Following:

- a. **Bills**
- b. **Project No. 6061 – 2024 ADA Ramps**
 - **Approve Plans and Specifications and Direct Advertisement for Bids**
- c. **Project No. 9040 – Lighting Standard Improvements - HSP to LED – Citywide**
 - **Approve Plans and Specifications and Direct Advertisement for Bids**
- d. **Right-of-Way Permitting**
 - **Authorize Engineering to lift Right-of-Way season shutdown and Approve draft letter to be sent to registered contractors**
- e. **Reappointment of Eric Dodds to Planning & Zoning Commission**
- f. **Games of Chance for Benefit for Donna Sinner. Games to be conducted: Raffle on May 18, 2024 at Town Hall Bar at 103 Main Ave W, West Fargo, ND**
- g. **Gaming Site Authorization for Arthur Jones VFW Post 7564**
- h. **Gaming Site Authorization for Grafton Curlers**
- i. **Gaming Site Authorization for the North Dakota American Association for the Disabled, Inc.**
- j. **Gaming Site Authorization for West Fargo Rural Fire Department**
- k. **Gaming Site Authorization for Metro Sports Foundation**
- l. **Quarter I Salaries by Department**

Commissioner George moved and Commissioner Olson seconded to approve the consent agenda as distributed. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was no one present to speak during this time.

2. Approval of Second Reading of A24-4 Zoning Ordinance Amendment regarding Off-Street Parking -- Aaron Nelson, Planning Director

Commissioner Simmons moved and Commissioner Anderson seconded to approve the second reading of A24-4 Zoning Ordinance amendment regarding off-street parking. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

3. Approval of Second Reading of A24-5 Ordinance Amendments regarding Pool Fencing -- Aaron Nelson, Planning Director

Commissioner Olson moved and Commissioner George seconded to approve the second reading of A24-5 ordinance amendments regarding pool fencing. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Approval of Renaissance Zone Application for Straight Six Diesel -- Casey Sanders-Berglund, Economic Development Manager

Commissioner Olson moved and Commissioner Simmons seconded to approve the Renaissance Zone Application for Straight Six Diesel. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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5. Approve Purchase of Budgeted Wheel Loader -- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner George seconded to approve the purchase of the budgeted wheel loader. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

6. Award Contract to Construct City Fueling Station -- Matt Andvik, Public Works Director

Commissioner Simmons moved and Commissioner Anderson seconded to award contract to construct city fueling station, requesting funding comes from CIP sales tax. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Project No. 1349 – Sanitary Lift Station Rehabilitation (SA 11, 30, 31 and 36)

-- Jerry Wallace, Assistant City Engineer

• Accept Bid and Award Contract

Commissioner Olson moved and Commissioner Anderson seconded to accept the bid and award the contract to CC Steel for Project No. 1349 – Sanitary Lift Station Rehabilitation (SA 11, 30, 31 and 36). Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

8. Electric Franchise Agreement Amendment -- John Shockley, City Attorney

Commissioner George moved and Commissioner Simmons seconded to approve the electric franchise agreement. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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9. Recommendation from JPA regarding Lights II -- Dustin Scott, City Administrator

Joint Powers Agreement.pdf (westfargond.gov)

P3 Development RFP_202404121623414094.pdf (westfargond.gov)

Commissioner Simmons moved and Commissioner George seconded to approve the recommendation from the JPA allow staff to look at different funding mechanisms. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

10. Agreement with Nexus -- Dustin Scott, City Administrator

Commissioner Simmons moved and Commissioner Olson seconded to approve the Agreement with Nexus. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

11. City Administrator's Report -- Dustin Scott, City Administrator

- Finance Director search update, scheduling interviews for Friday.
- Admin Manager update
- Engineering Department recently pursued a grant for the 9th St NE Project

12. Correspondence

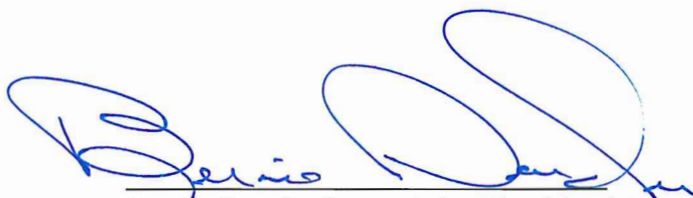
There was no correspondence.

13. Non-Agenda Items

There were no non-agenda items.

14. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioner voted nay, the meeting was adjourned at 6:30 pm.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator